

# San Mateo-Foster City School District

## Minutes

### CLOSED SESSION/REGULAR MEETING~BOARD OF TRUSTEES

November 04, 2021, 6:30 PM

Closed Session Begins at 5:30 pm | Regular Meeting Begins at 6:30 pm

#### 1. CALL TO ORDER: 5:30 P.M.

#### 2. RECESS TO CLOSED SESSION

#### 3. RECONVENE TO REGULAR MEETING

The Regular Board Meeting reconvened at 6:33 pm.

##### 3.1. Report out of Closed Session

Nothing to report

##### 3.2. Flag Salute

The flag salute was led by Trustee Chin.

##### 3.3. Roll Call

All Board Members were present:

Kenneth Chin  
Noelia Corzo  
Alison Proctor  
Lisa Warren  
Shara Watkins

##### 3.4. Approval of Agenda: November 4, 2021(v)

**Motion Passed:** Passed with a motion by Trustee Corzo d a second by Trustee Watkins.

Yes     Kenneth Chin  
Yes     Noelia Corzo  
Yes     Alison Proctor  
Yes     Lisa Warren  
Yes     Shara Watkins

### **3.5. Approval of Minutes: October 21, 2021 (v)**

**Motion Passed:** Passed with a motion by Trustee Proctor and a second by Trustee Corzo.

Yes     Kenneth Chin  
Yes     Noelia Corzo  
Yes     Alison Proctor  
Yes     Lisa Warren  
Yes     Shara Watkins

## **4. STATEMENTS**

### **4.1. Public Statements Related to Non-agenda Topics:**

No public comments.

### **4.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time**

### **4.3. Foundation/Committee Reports**

Trustee Corzo made a report regarding the DELAC Meeting she attended on Tuesday where they focused on language programs and the newcomers program to accelerate learning and are planning on doing similar work in Elementary Schools. Trustee Corzo also reported that she attended the Equity Task Force meeting on October 26 where they focused on discussing next steps, future work and that the subcommittee "Equity Practices" was created.

Trustee Chin made a report regarding the Communications Committee Meeting he attended yesterday where they focused on changing the website, keeping it updated, modern and ADA compliance.

### **4.4. SMETA/CSEA/SMEAA Updates**

Alicia Aragon thanked the M & O team specially the ground crew for the clean up of the storm 2021 and also thanked the people involved in the vacation sites.

Julie MacArthu thanked the people involved with the vaccination event. Also reported that at the Strategic Planning meeting today teachers had the opportunity to work together as a group where they focused on teachers feeling the need for more time to do things.

### **4.5. Announcements**

Trustee Watkins made an announcement regarding the Education Foundation Gala, she thanked everyone that attended and especially thanked Superintendent Ochoa and former Superintendent, Dr. Joan Rosas for hosting the event. She reported that it was a very successful event where they raised about \$160,000 that will go to support experiential learning, school gardens and other programs.

Trustee Chin reported that San Mateo County has released mass vaccination for 5-11 year olds.

Trustee Corzo made an announcement that November is Native American Heritage month.

#### **4.6. Superintendent Report**

Superintendent Ochoa announced that on November 15 the District will have a vaccination event at the Joan Rosas Gymnasium at Bayside Academy. He included that the information was sent to all families in our District for 500 slots available and that the slots were filled within 20 minutes of sending the message.

#### **5. PROPOSED CONSENT AGENDA (v)**

Trustee Warren made a comment regarding two new NPS contracts in the total of \$66,720 for one student.

**Motion Passed:** Passed with a motion by Trustee Corzo and a second by Trustee Proctor

Yes     Kenneth Chin  
Yes     Noelia Corzo  
Yes     Alison Proctor  
Yes     Lisa Warren  
Yes     Shara Watkins

#### **5.1. SUPERINTENDENT SERVICES/BOARD**

#### **5.2. STUDENT SERVICES**

#### **5.3. BUSINESS/FINANCE**

##### **5.3.2. Approval of Resolution No. 12/21-22 - Disposal of Equipment**

##### **5.3.3. Contracts & Consultants \$45,000 and Under**

##### **5.3.4. Listing of Payments to Meet District Expenditures**

##### **5.3.5. Gifts Presented to the Schools**

#### **5.4. HUMAN RESOURCES**

#### **6. SUPERINTENDENT SERVICES/BOARD**

##### **6.1. Approval of Project Proposal for Equity consultative services and support for community based elementary school design for North Central San Mateo (v)**

Superintendent Ochoa reported that in June 2021, the SMFCSD Board of Trustees received a presentation from PAN Ltd regarding the findings of a study carried out in the 2020-2021 school year relative to the needs of the North Central San Mateo (NCSM) community. PAN had previously met with stakeholders, conducted interviews and focus groups.

PAN recommended the creation of a new school in NCSM and a district-wide equity effort. The San Mateo-Foster City School District (SMFCSD) invited PAN to submit proposals to address both issues. The administration recommends that the Board approve the Project Proposal for Equity consultative services and support for community based elementary school design for North Central San Mateo.

The following community member made public comments regarding this item:

Randi Paynter

Marcella McCollum

**Board Comments:**

All members from the Board made comments about this item and focused on aligning it with the Strategic Planning process and working in the same direction and the timeline. The Board members also indicated that they are excited about the project and the positive change that it will bring.

**Motion Passed:** Passed with a motion by Trustee Corzo and a second by Trustee Watkins.

Yes     Kenneth Chin  
Yes     Noelia Corzo  
Yes     Alison Proctor  
Yes     Lisa Warren  
Yes     Shara Watkins

**6.2. Approval of SMFC Agenda Builder- Governance Calendar (v)**

Superintendent Ochoa made a report about the changes to the SMFC Agenda Builder and indicated that the School District is responsible for the education of nearly 11,000 students, it is imperative that effective governance exists. The establishment of a document such as this will result in broad community awareness of the manner in which administration provides reports to the Board of Trustees. Establishing this calendar will result in clarity related to the district's academic, social, fiscal, and human resources goals.

In response to input from Trustees, administration has updated the document to include a glossary and new green text to indicate items that have been added to address Board items related to issues of more immediate concern.

**Comments from the Board:**

Trustee Watkins made a comment and recommended to include updates on professional development, presentations on SEDAC, Equity Task Force, DELAC and Sanctuary Task Force on the calendar.

Trustee Warren made a comment and recommended to include updates on professional development, preschool updates and student achievement.

Trustee Chin made a comment regarding this item and asked if the calendar is a living document or not.

Superintendent Ochoa responded to Trustees Chin questions and confirmed that the calendar is a living document and items will be added in the future.

**Comments from the Public:**

None

**Motion Passed:** Passed with a motion by Trustee Corzo and a second by Trustee Warren.

Yes Kenneth Chin  
Yes Noelia Corzo  
Yes Alison Proctor  
Yes Lisa Warren  
Yes Shara Watkins

**7. STUDENT SERVICES**

**7.1. Update on Annex Programs**

Danielle Tremain, Principal on Special Assignment and Tiffany Kiniris, Coordinator shared information about the Annex Program and reported that the before and after school program is run as an enterprise fund. There are 17 locations and 750 students enrolled in the program this year. Additionally, the Children's Annex offers all day camps during the breaks and summer. They offer homework support, indoor activities, and a daily snack. The District received funding from the After School Education and Safety Grant (Prop 49) in 2007. The ASES grant provides funding to include families in financial need to access after school care.

**Clarifying Questions from the Board:**

Trustee Warren made a clarifying question about this item and focused on Fiesta Gardens and George Hall not being Title I schools anymore and questioned if we would lose the funding for those schools.

Trustee Corzo made a comment about this item and focused on the student to staff ratio for am and pm classes. Trustee Corzo also made a comment about having a sliding scale in the future for families that can't afford the full pay.

Trustee Chin made a comment about this item and focused on how much the attendance of the number of students fluctuates and also asked if the annex promotes the program to new families.

Trustee Watkins made a comment about this item and asked if there are things we could do to have competitive salaries.

Trustee Proctor made a comment about this item and focused on offering the program to families at a lower rate when the ratio is low.

**Public Comments:**

Randy Paynter made a comment about this item and focused on the huge increase in the tuition and questioned why the pressure on the families when we have money from measures approved.

**Comments from the Board:**

Trustee Corzo made a comment about this item and focused on reassessing the program to meet the needs of all families and that is equity focussed and supports the kids. Trustee Corzo also mentioned that there is a need for families to have child care but they are not able to afford it.

Trustee Watkins made a comment about this item and focused on alignment for the District being equity focussed and include it in the Strategic Plan and also to have all the District departments aligned to equity and the strategic plan.

Trustee Warren made a comment about this item and focused on the Grant for Laurel and San Mateo Park with a total of 6 schools in the program. Also mentioned about the idea of having a drop in program.

Trustee Proctor made a comment about this item and focused on filling in the spaces with families that need it. She expressed that she is concerned that the 42% prize increase will exclude families.

Trustee Chin made a comment about this item and focused on transportation and also commented that because of COVID we have the opportunity to talk about it and to take a look at changing the program.

## **8. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

Trustee Chin requested to talk about the Children's Annex at a future date and also indicated that there is light at the end of the tunnel regarding COVID and that we have made major steps with the 5-11 year old vaccination.

Trustee Corzo requested to place Ethic Studies on the Agenda since the State has adopted a model curriculum and it would be beneficial to learn about the process and what other districts are doing.

## **9. FUTURE MEETING DATES**

November 18, 2021

Special Board Visitation Meeting on November 9, 2021

December 16, 2021

## **10. ADJOURNMENT**

The regular Board Meeting adjourned at 8:43 p.m.

### **10.1. Adjournment (v)**

**Motion Passed:** Passed with a motion by Trustee Watkins a second by Trustee Corzo

Yes	Kenneth Chin
Yes	Noelia Corzo
Yes	Alison Proctor
Yes	Lisa Warren
Yes	Shara Watkins

---

Board Secretary

---

Date