

San Mateo - Foster City School District

Minutes

CLOSED SESSION/REGULAR MEETING~BOARD OF TRUSTEES

February 10, 2022, 6:30 PM

Closed Session Begins at 5:30 pm | Regular Meeting Begins at 6:30 pm

1. CALL TO ORDER: 5:30 P.M.

2. RECESS TO CLOSED SESSION

2.1. Conference with Legal Counsel, Existing Litigation (Government Code 54956.9): Student v. San Mateo-Foster City School District, LR3F20210721, OAH Case # 2021070717

2.2. GOVT. CODE 54957 - PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

3. RECONVENE TO REGULAR MEETING

3.1. Report out of Closed Session

3.2. Flag Salute

The flag salute was led by Trustee Proctor.

3.3. Roll Call

All Board Members were present:

Kenneth Chin
Noelia Corzo
Alison Proctor
Lisa Warren
Shara Watkins

3.4. Approval of Agenda: February 10, 2022 (v)

Motion Passed: Passed with a motion by Trustee Watkins a second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

3.5. Approval of Minutes: January 27, 2022 (v)

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

4. STATEMENTS

4.1. Public Statements Related to Non-agenda Topics:

4.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

4.3. Foundation/Committee Reports

Trustee Chin reported that he and Trustee Proctor attended a Foster City Liaisons meeting with two FC representatives, Sam Hindi and Patrick Sullivan where they updated them on the Bowditch Science Drama building and the turf at Foster City Elementary and traffic light installation near Beach Park Elementary and an update on the Levy. Trustee Chin also indicated that the week before he attended a San Mateo School Board Association Meeting where the topic was about staff shortage and general staff.

Trustee Warren reported that she attended a PTA Council Meeting this past Monday where they discussed equitable fundraising and had great conversations with the PTA President, the Education Foundation, and Superintendent Ochoa. Trustee Warren also indicated that they talked about the strategic goals and that It was a very productive meeting.

Trustee Corzo reported that the Sanctuary Task Force is continuing to meet bi-weekly and that there was an event with Mission Asset Fund to learn about creating a financial plan and the event was open to all families. Furthermore, there will be a partnership with our District and Faith and Action which works toward organizing folks that are directly impacted by issues around the issue that they see as priorities. Also attended the City of San Mateo Diversity and Inclusion meeting where they will have monthly meetings.

Trustee Proctor attended a communication meeting yesterday regarding Strategic Plan Goals and ways of communication to support the goals.

4.4. SMETA/CSEA/SMEAA Updates

Alicia Aragon gave an update on CSEA about two new positions that were ratified. Also spoke about how the best way to help is to sign up to sub.

Julie MacArthur gave a shout-out to all of our counseling staff since it is National Counselors week and the work they are doing this year is extraordinary in helping kids recover from the pandemic. Also gave an update about the bargaining session with the District next week and announced that there are 30 days until spring break.

4.5. Announcements

Trustee Corzo announced that the Sanctuary Task Force hosted CalFresh Medical events partnered with our county in Mandarin and Portuguese. Also gave a shout-out to black history month.

4.6. Superintendent Report

Superintendent Ochoa thanked Trustee Corzo for making the announcement regarding Black History Month and pointing out the story about the grandmother naming the museum after her grandson Domini Hoskins.

Superintendent Ochoa also announced that he is Initiating a series of parent engagements next week. Where we will be having two Cafe con Diego events and that information was sent to families with links to the events. Also on Wednesday, we will be having a youtube live stream where we will be talking about COVIT data and warm demands related to Footsteps to Brilliance K-3rd and ST Math K-8th, our two new district-wide programs.

Furthermore, Superintendent Ochoa made a report about COVID testing and pool testing and how the district continues to have a lot of success with the strategies that we are using.

5. PROPOSED CONSENT AGENDA (v)

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

5.1. EDUCATION SERVICES

5.1.1. School Plans for Student Achievement (SPSA)

5.2. STUDENT SERVICES

5.2.1. Ratification of 2021 2022 Consultant Services Agreement (CSA)

5.2.2. Ratification of 2021 2022 Non-Public Agency (NPA) Employee Contract

5.2.3. Special Education Settlement Agreement

5.3. BUSINESS/FINANCE

5.3.1. HVAC Replacement Ph1 Package 1 Project Bid Award (Bid# 21-190): F&H Construction

5.3.2. Cleary Consultants - Amendment #2 - Geotechnical and Geohazard Investigation and Reporting for new Parkside Montessori Multi-purpose Building

5.3.3. Aedis Architects - Amendment #1 - Borel Middle School Shade Structures

5.3.4. HVAC Replacement Ph1 Package 2 Project Bid Award (Bid# 21-189): Strawn Construction

5.3.5. Approval of Resolution No. 20/21-22 - Disposal of Equipment

5.3.6. Contracts & Consultants \$45,000 and Under

5.3.7. Listing of Payments to Meet District Expenditures

5.4. HUMAN RESOURCES

5.4.1. Personnel Report: Resignations, Releases, and/or Retirements

5.4.2. Personnel Report: New Hires and Assignment Changes

6. PUBLIC HEARING: Adoption of Revised Elections by Trustee Area Map and Resolution [Education Code section 5019.5]

The Public Hearing opened at 7:00 pm

Superintendent Ochoa informed that the Board will be receiving a presentation detailing the impact of the 2020 census on the demographics of the recently adopted trustee area voting map. All districts that elect by-trustee areas are required to review their population demographics following each decennial census and adjust their trustee area boundaries to ensure population balance.

Consistent with this requirement, the Board will also review three draft map scenarios that are adjusted to bring the total population of each trustee area into balance as is required by Education Code 5019.5.

It is recommended the board now conduct a public hearing to solicit public input on the draft adjusted trustee area map plan scenarios that have been prepared to balance the total population amongst the trustee areas in accordance with Education Code section 5019.5.

Public Comments:

None

David Soldani, Legal Council, informed that every 10 years districts have the obligation to review and update the maps since the data used was from 2010 to make sure the areas are balanced. Three new scenarios maps have been created based on 2020 census data since the maps created earlier had 2010 census data. We have looked at the current areas and found a way to reduce the population deviation.

Board Clarification Questions:

Trustee Chin had clarifying questions about this item.

The Public Hearing closed at 7:14 pm.

7. SUPERINTENDENT SERVICES/BOARD

7.1. Selection of a By-Trustee-Area Map (v)

Superintendent Ochoa announced that after conducting a Public Hearing to solicit public input on draft maps of potential trustee areas, the Governing Board will take action to select and adopt a final map as part of the requirement to review trustee areas for each decennial census within the By-Trustee-Area election system

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

All members of the board made comments about this item and focused on that the North Central area is their number one priority and making sure the area has a vote. They informed that they would like to discuss further and bring the item back to the February 24 Board Meeting with some slight changes with only two maps instead of three revisions and concluded with the suggested modification to the maps perhaps moving the line from South Delaware to Claremont or to the train tracks.

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee proctor.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

7.2. Resolution No. 21/21-22: RESOLUTION OF THE BOARD OF EDUCATION OF THE SAN MATEO-FOSTER CITY SCHOOL DISTRICT APPROVING ADJUSTED TRUSTEE AREA BOUNDARIES (v)

Superintendent Ochoa recommended to the Board that one of our members of the Board would make a motion to table this item until our subsequent regular board meeting.

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

7.3. Adopt Strategic Plan Goals (2022-2027) (v)

Superintendent Ochoa made a presentation regarding the Strategic Plan Goals for the District messaging around building blocks and that the building blocks are the actual structure for obtaining the goals. The board put together draft goal language at the last special board meeting indicated strong support for the following goal language:

Provide a safe, caring, nurturing, and culturally responsive environment for all students to meet the needs of the whole child.

Implement district policies & practices to reduce inequitable outcomes for ALL students and staff by prioritizing equity, access, & inclusion.

The Board expressed a desire to more fully discuss and shape a goal that included the following language:

Create learning opportunities for ALL Pre-K through 8th students resulting in closing the achievement gap and culminating in personal and academic success in high school and beyond.

Board Clarifying Questions:

Trustee Corzo and Trustee Chin had clarifying questions about this item.

Public Comments:

None

Board Comments:

All members of the Board made comments about this item and expressed that they like the presented goals but would like to make a few changes and use stronger language.

Motion Passed: Passed with a motion by Trustee Corzo a second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

7.4. 2022 Ballot for CSBA Delegate Assembly (v)

Superintendent Ochoa indicated that this item is in reference to the CSBA Delegate Assembly and the board has the authority to submit a ballot to indicate your support for your given region. Also indicated that Noelia Corzo is one of the candidates.

Clarifying questions from the board:

Trustee Corzo made a clarifying statement and wanted to note that one of the candidates did not have her biographical information attached.

Public Comments:

None

Board Comments:

None

Motion to vote for the Delegate Assembly for Trustee Corzo.

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Watkins.

Yes Kenneth Chin
Abstain Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

7.5. Communications Plan Update

Diego Perez, Coordinator Communications and Community Services, made a presentation on the communications plan update and indicated that the San Mateo - Foster City School District has embarked on a series of new communications strategies in 2021-2022. These strategies have aimed at implementing creative, technology-savvy solutions to keep stakeholders informed.

Furthermore, Mr. Perez also informed that he has managed the district's internal and external communications and community outreach and the focus has been to utilize the District's communications systems and various media including print, social and digital media, video, and web to support the District's communications goals. Mr. Perez included that he would like to elevate our current communications tools and use FinalSite as the new website and ParentSquare for mass communication to families creating a resource center for staff and families to access.

Clarifying questions from the board

All members of the Board had clarifying questions about this item and inquired if more vendors were compared, if the new software would be replacing Schoolloop, and would there be training for parents, staff, and students.

Board Comments:

Trustee Corzo thanked Diego Perez for the presentation and indicated that she is happy to see this kind of information and goals and more data to have a tool to inform and empower parents. Trustee Corzo expressed her gratitude to Mr. Perez and included that he is doing an amazing job from the beginning.

Trustee Watkins also thanked Mr. Perez for the presentation and for keeping the communication open and suggested hearing new goals.

Trustee Warren thanked Diego Perez for the hard work and mentioned that it doesn't go unnoticed, loves the idea to update the website and being able to see information on multiple devices.

Trustee Chin echoed the other board members and expressed that Mr. Perez is doing a great job and he is moving us in the right direction with the podcast and website updates.

Trustee Proctor thanked Diego Perez for the great job he is doing with the website indicated that the communication looks clear and is looking forward to seeing what the new website would be like.

8. BUSINESS/FINANCE

8.1. Measure X and Measure T Bond Status Report

Patrick Gaffney thanked the community for the support with Measure X and Measure T bonds and also thanked Amy Ruffo and her team for the effort and support.

Amy Ruffo, Director of Facilities and Construction, made a report about the status of Measure X and Measure T and focused on that multiple projects have been completed, designed, and are in construction. Recently bid projects are within the anticipated budgets, the budget will be updated as Projects are Bid and Awarded, assessment completed project will have design contract brought to the board in the spring of 2022.

The end of the project for Measure T will be in the summer of 2022 and Measure X is anticipated to end in the fall of 2022. Ms. Ruffo included that the District will explore funding opportunities for the new school in North Central and that the Abbott Gym restoration is anticipated to be completed in the summer of 2022.

Clarifying questions from the board

Trustee Chin thanked Amy Ruffo for the presentation and inquired about the amount of Measure T bond, DSA projects, and the timeline, turf fields at all of the schools.

Public Comments:

Randy Paynter thanked Ms. Ruffo for the quality of the presentation.

Board Comments

All Board Members had comments about this item, they thanked Amy Ruffo for the presentation indicated that the information was clear and concise, and focused on not using the funds for the first projects only, considering teacher housing, making safer campuses, and creating a safe learning environment.

9. HUMAN RESOURCES

9.1. District Calendars for 2022-2023 and 2023-2024 (v)

Sue Wieser, presented the Board for consideration the calendars for the 2022-2023 school year as well as the second calendar for the 2023-2024 school year. Indicated

that they are negotiable and took into consideration other districts, summer school programs, and programs developed for our District. SMETA and the District.

Clarifying questions from the Board:

Trustee Chin thanked Sue Wieser for the calendars and inquired if the use of a survey was done with families.

Trustee Watkins asked if Sue Wieser would share about the voting options.

Public Comments:

None

Board Comments:

All Members from the Board had comments about this item and included that they appreciate having a two-year calendar, appreciates the hard work and the negotiating, liked the idea of having a long summer break for the professional development programs for our teacher, and liked the one week break in the fall and the spring.

Motion Passed: Passed with a motion by Trustee Watkins a second by Trustee Warren.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

9.2. Classified Employee Seniority List (v)

Sue Wieser presented for approval the Classified Employee Seniority list and included that each year the list is updated in Human Resources and the process is that we distribute the list and provide employees the opportunity to review them and ask any questions.

Clarifying questions from the board

None

Public comments

None

Board Comments

Motion Passed: Passed with a motion by Trustee Corzo a second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor

Yes Lisa Warren
Yes Shara Watkins

9.3. Certificated Employee Seniority List (v)

Sue Wieser presented for approval the Certificated Employee Seniority list and included that each year the list is updated in Human Resources and the process is that we distribute the list and provide employees the opportunity to review them and ask any questions.

Clarifying Questions From the Board:

None

Public comments:

None

Board Comments:

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

10. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Chin indicated that he would like to have an update on what the actual cost would be to make our middle school sports program a whole. Not only the sports program but also our other extracurricular activities weather they are the music program or the arts program.

Trustee Corzo expressed that she would like to start the conversation about educator's housing.

11. FUTURE MEETING DATES:

School Site Visitations:

February 22, 2022

Regular Board Meetings:

February 24, 2022

March 10, 2022

March 24, 2022

12. ADJOURNMENT

12.1. Adjournment (v)

The regular Board Meeting adjourned at 10:14 pm

Motion Passed: Passed with a motion by Trustee Watkins second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Yes Shara Watkins

Board Secretary

Date