

Library Services Policies & Purpose

Check Out Policy

Students in grades K-1 may check out 1 book. Students in grades 2-5 may check out 2 books.

Student Responsibilities

Students are expected to conduct themselves in a socially appropriate and safe manner while they are in the library.

Students are expected to take care of materials and equipment while using the Imagination Station and to respect others by cleaning up after themselves.

Students are responsible for all books that are checked out to them. Students are not to give their library books to others to take home without first checking them in with the librarian. Students are responsible for taking care of their library books and returning them on time.

If a student loses a book or damages it beyond repair, it must be paid for in order to check out new books. If there is a problem with a lost or damaged book, a notice will be sent home with the student. Lost or damaged books can be paid for by check or money order, made out to "Trinity Area School District," and submitted to the librarian. *The librarian appreciates that these are children borrowing books. Accidents happen or mistakes are made, so please call to discuss the lost/damaged book if you need to.*

Library Program Objectives & Board Policies

The purpose of the library is to generate enthusiasm for learning and provide guidance to widen, deepen and intensify learning. The school library program reflects the educational philosophy of the school by providing materials to meet the varied interests, abilities and maturity levels of the students. The library is an integral part of the school curriculum, complementing and supplementing the curriculum, while also serving to meet the needs of the individual faculty member, student or other potential user of the library.

Broadening the learning experience and knowledge of students, the library provides material for the student's intellectual development as well as recreational needs. Serving as a source of information, the library will develop and guide student interests and profitable use of leisure time.

Objectives:

1. To provide an instructional materials center where all types of materials are available to the faculty and students.
2. To further cooperation and planning among teachers, students, administrators and librarians.
3. To stimulate intellectual growth and interest in recreational reading.
4. To provide instructional support to the teachers through the creation and implementation of a library skills unit integrated within the subject area curricula.
5. In addition, the library program adheres firmly to the principles established in the School Library Bill of Rights.
6. These objectives will be of primary consideration as the library collection is built, evaluated, inventoried and weeded.

~ Excerpted from TASD Board Policy 109.1