

Developmental Learning Facilitator (2-5)

Job Title: Developmental Learning Facilitator (2-5)
Department: Lower School
Reports to: Erin Harper, Head of Lower School
FLSA Status: Exempt
PDS Status: Faculty, 10-months, full-time, benefited
Salary capped at \$40,000.

Employment Opportunity: Founded in 1970, Providence Day School is an independent, nonsectarian, coeducational college preparatory school serving approximately 1,650 students in transitional kindergarten through 12th grade. Committed to academic excellence, global diversity and character development, PDS seeks to inspire in its students a passion for learning, a sense of social responsibility and a commitment to personal integrity. Cited for excellence by the U.S. Department of Education, the College Board Advanced Placement Program, and the National Council of Teachers of English, PDS provides a challenging and diverse college-preparatory curriculum.

PD is recognized as one of *The Charlotte Observer's* "Top Workplaces 2019", as well as, "Top Workplaces 2018". This award is particularly special because the results are based solely on confidential responses from our employees. Additionally, PD is recognized as one of greater Charlotte's 2018 and 2019 Healthiest Employers by the *Charlotte Business Journal*. This award demonstrates the school's commitment to promoting the health and wellness of our employees and the importance of appropriate work-life harmony.

The Providence Day School community welcomes people of diverse backgrounds and beliefs who share a commitment to respect one another and accept differences. We are an Equal Opportunity Employer with a policy of nondiscrimination in the treatment of employees or applicants for employment without consideration of race, color, ethnicity, religion, age, sexual orientation, marital status, national origin, disability, gender or gender identity.

Providence Day School is accredited by the Southern Association of Colleges and Schools, is a member of ABC (A Better Chance), and holds memberships in the National Association of Independent Schools, Southern Association of Independent Schools, North Carolina Association of Independent Schools, Educational Records Bureau, National and Southern Associations for College Admission Counseling, the Association of Supervision and Curriculum Development, and the College Board.

This position is a full-time teaching position beginning August, 2022.

Responsibilities: The Developmental Learning Facilitator will guide and support students in grades 2-5 with a variety of learning needs in the academic areas of math, reading, and writing. The Developmental Learning Facilitator will utilize small group instruction and one-on-one lessons to help support students. The Developmental Learning Facilitator will be responsible for maintaining an engaging learning environment, assessing and reporting the progress of all students, communicating and collaborating consistently with teachers, and managing regular parent communication. The Developmental Learning Facilitator must use a variety of teaching styles, problem-based learning activities, and differentiation strategies within instruction so that each student can be successful. The Developmental Learning Facilitator is expected to work collaboratively with other grade levels as well as represent and support the Providence Day School mission statement. The Developmental Learning Facilitator should perform and create reports on classroom observations while maintaining student confidentiality. The Developmental Learning Facilitator will need to possess creative, innovative thinking, and strong organizational skills. The Developmental Learning Facilitator should demonstrate an integrated personal and professional commitment to cultural competence and a strong commitment to leading, learning, and teaching in a diverse community. The Developmental Learning Facilitator should initiate growth and change in his/her/their own intellectual and professional development, seeking out conferences, courses, and other opportunities to learn. In addition to the normal teaching responsibilities, the assistance of the Developmental Learning Facilitator may be required for outside of the classroom assignments.

Qualifications: B.A. or B.S. in Elementary Education, Early Childhood Education, and/or Gifted and Talented Instruction, and Special Education are preferred. Knowledge of the Fountas and Pinnell, Math in Focus, and/or Lucy Calkins Writing curriculums is encouraged. The candidate must demonstrate cultural competency. Knowledge of culturally responsive approaches to education is strongly preferred.

Salary and Benefits: Providence Day School is committed to attracting and retaining outstanding employees through a compensation plan that compares favorably with those of other independent schools both locally and nationwide. Individual salary levels are competitive and are determined by educational background and experience. A full benefits package includes TIAA retirement and medical/dental coverage.

Application Process: Applicants should submit a cover letter of interest, current resume, college transcript, three letters of recommendation, and a list of references with telephone numbers. Materials should be sent to the provided email address.

pds.learningcoordinator@providenceday.org

This position is open until filled. Providence Day School is an equal opportunity employer (EOE).