

## Parent Forum Minutes Wednesday 4<sup>th</sup> May 2pm



### Welcome

Mrs Welch (Principal) chaired the meeting and Mrs Jarvis (Safeguarding Officer) took the minutes.

This was the first meeting to be held now we are able to welcome parents back into the academy.

The meeting was attended by 2 parents.

Mrs Welch advised that these meetings would happen 3 times a year.

### Purpose of meetings

Mrs Welch advised that the purpose of the meetings would be to discuss the practice of the academy as a whole. Parents would have the opportunity to ask about school improvement priorities and suggest things that they think would enhance the academy's practice.

Other professionals will also be invited to these meetings to provide parenting support. If there are professionals that parents think would be beneficial to attend these sessions, requests can be made through the safeguarding email account.

### What do parents want from these meetings?

We discussed parent availability during the school day and whether these meetings could be held after school. Mrs Welch said this was not easy due to staff commitments and childcare for those parents wishing to attend. She acknowledged that it is not always the case that every parent can attend who wants to, we would alternate the days and give prior notice of the dates. We also agreed that prior to the meeting parents who are unable to attend can send in questions/comments via our safeguarding email address, to be discussed on the day and feedback be given.

Action – Questions or comments to be emailed 7 days prior to the meeting to [safeguarding@thebairdprimaryacademy.org.uk](mailto:safeguarding@thebairdprimaryacademy.org.uk) Reminder to go out to parents in advance of the meeting to support this.

### How can communication be improved?

It was suggested that newsletters and information is shared via paper copies as well as online. Mrs Welch explained that we are trying to move away from paper versions due to the environmental impact as well as financial implications – this was something that our Eco-Council actioned across the academy. We discussed erecting an academy notice board at the end of the Parker Road drive. This would hold information of upcoming events and most recent newsletters and information.

Action – Mrs Welch will obtain quotes for this.

### Additional support for parents

Parents requested a talk from our Computer Lead to provide further information about locks on devices and understanding some terminology and risks. They discussed their concerns about e-safety and how challenging it was to manage devices with children. We suggested running some parents' sessions to support teaching parents about e-safety and agreed that this may be something we could provide in the next academic year.

Action – Message to be sent out to parents at the beginning of Term 1 2022 to gauge interest and content.

Next meeting to take place on the 27<sup>th</sup> June, 2 – 3pm.