

TRANSPORTATION TO AND FROM SCHOOL SPONSORED STUDENT ACTIVITIES

It is the responsibility of the school district to transport students to and from school sponsored student activities. There may be some circumstances when a) students will be allowed to drive to and from school sponsored academic programs that occur off campus during the school day and b) parents may be allowed to transport their own child(ren) home or to an alternate location at the conclusion of an off-campus after school event.

In rare circumstances when no district transportation is available, a student may be allowed to drive himself/herself to and from school sponsored academic programs that occur off campus during the school day. For this to occur, the student and parent or guardian must submit a written request to the appropriate teacher, building principal or designee, at least forty-eight hours prior to the event. The appropriate teacher, and the building principal or designee, must approve this request. Under no circumstances may a student transport any other student.

Students participating in any athletic or non-athletic off-campus activity are usually expected to travel to and from events on transportation provided by RSD #17 with coaches, advisors, teams, and/or groups. Parents may be allowed to transport their own child home or to an alternate location at the conclusion of an athletic or non-athletic event after school when necessary. The parent or legal guardian of the student must make a written request to the teacher, coach, Athletic Director, building principal or designee. The appropriate teacher, coach, Athletic Director, and building principal or designee must approve the request.

With parental permission and approval of the building principal or designee, a family member or the parent of another student may be allowed to pick up a student following an athletic or non-athletic off campus activity. In extremely unusual circumstances and with approval of the building principal or designee, a sibling may also be allowed to pick up a student. In any of the above situations, the parent or guardian of the student must make a written request to the building principal or designee, and must receive written approval from the building principal or designee to allow a sibling, a family member or another party to pick up the student. In addition, the sibling, family member or another third party must acknowledge in writing to the building principal or designee intent to transport the student and the acknowledgement must be received prior to the event.

In all cases the following process must be fulfilled:

1. Parents must have on file with the appropriate teacher or coach or building principal or designee, a written request.

2. All parents or guardians who would be transporting the student must have written approval to transport from the appropriate teacher, coach or building principal or designee. If there are any custodial issues they must be noted in the written request.
3. If a sibling, family member or the parent of another student is picking up a student the parent or guardian must submit a written request to have his/her student transported by the identified individual. The party picking up the student must also provide written notification of the intent to transport the student and this acknowledgement must be received prior to the event by the building principal or designee.
4. When picking up a student from the event the parent or legal guardian, parent of another child, family member, or in extremely unusual circumstances and with the approval of the building principal or designee, the sibling must:
 - a. Show appropriate identification, and
 - b. Sign the student out for the specific date acknowledging that they are accepting full responsibility for transportation.

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