

TAYLOR COUNTY BOARD OF EDUCATION

November 14, 2017

5:00 PM

1209 East Broadway
Campbellsville, KY 42718

Attendance Taken at 4:56 PM:

Present Board Members:

Mr. Jan Burkhead
Mr. Jason Cox
Mr. David Hall
Mrs. Deanna Hunt

Absent Board Members:

Mr. Robert Clark

A. CALL TO ORDER, INVOCATION, & PLEDGE OF ALLEGIANCE

B. APPROVAL OF AGENDA

Order #257 - Motion Passed: Approval of the agenda as presented passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

C. PRESENTATIONS

C.I. Cardinal Academy award-winning animation project "KY is Manufacturing"

D. APPROVAL OF CONSENT AGENDA ITEMS

Order #258 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

D.I. Approval of Minutes

D.II. Payments of Claims & Contract Salaries & Financial Reports

D.II.1. AP Check Reconciliation Register

D.II.2. AP Check Reconciliation Worksheet

D.II.3. Monthly Financial Recap

D.II.4. Monthly Financial Report

D.II.5. Monthly Interest Rate

D.II.6. TC Primary Financial Report

D.II.7. TC Intermediate Financial Report

D.II.8. TCHS Financial Report

D.II.9. TCMS Financial Report
D.II.10. Food Service Financial Report
D.III. Report of Personnel Actions taken by the Superintendent
D.IV. Facility and Travel Request
D.IV.1. November 15, 2017, KY State Veterinary Science & Horse Judging, Murray State University, Ryan Williams, Lindsay Wayne
D.IV.2. November 15, 2017, Transportation to Central Hardin HS, TCMS Cheer Squad Competition, Olivia Rattliff
D.IV.3. November 15-16, 2017, KASBO, Lexington, Deanna Cowherd
D.IV.4. November 16, 2017, Transportation to Taylor County Corps, Lake, Heistand House, 8th grade LOCK, Patricia Jones
D.IV.5. November 17, 2017, Art & Music Training, RTC, Brandy McCubbin, Bonnie Webster, Shannon Cox, Jennifer Gabehart, Chrissy Canada
D.IV.6. November 19-21, 2017, KY CEC Conference, Louisville, Cathy Matney, Andy Close, Kelly Mattingly and Connie Breeding.
D.IV.7. November 20 and December 7, 2017, Transportation to Adair County Middle School and Green County Middle School, TCMS Academic Team , Terry Myers
D.IV.8. November 20-21, 2017, ECE Fall Conference, Louisville, Dana Hixson
D.IV.9. November 21, 2017, Salato Wildlife Observatory, Frankfort, Ryan Williams, Lindsay Wayne
D.IV.10. December 7-8, 2017, IC Interchange, Louisville, Bryan Cook, Angela Cook
D.IV.11. December 8-9, 2017, Transportation to Allatoona, GA, Wrestling Tournament, Ben Ellard
D.IV.12. February 16, 2018, Farm Machinery Show, Louisville, Ryan Williams
D.IV.13. March 15, 2018, Lake Cumberland Regional Field Day, Lindsey Wilson College, Ryan Williams, Lindsay Wayne
D.IV.14. March 29, 2018, Lake Cumberland FFA Regional Paperwork, Welding, Small Power, Adair County HS, Ryan Williams, Lindsay Wayne
D.IV.15. April 12, 2018, WKU FFA Field Day, Bowling Green, Ryan Williams, Lindsay Wayne
D.IV.16. April 13, 2018, KY State FFA Paperwork , Leadership Training Center, Hardinsburg, Ryan Williams, Lindsay Wayne
D.IV.17. April 26, 2018, UK FFA Field Day, Lexington, Ryan Williams, Lindsay Wayne
D.V. Approval of Bonus Pay

E. ITEMS FOR YOUR APPROVAL

E.I. Presentation and approval of auditor's report - Jeff Sprowles of Wise, Buckner, Sprowles & Associates

Rationale:

Mr. Sprowles presented the audit report for FY 17. The audit opinion was a clean opinion. He discussed changes in reporting in Food Service for pensions that was new in FY 17. He noted that revenue and expenditures were consistent with prior years, however, due to transition to new buildings, the general fund balance was down from the previous year. There were some management comments for activity funds that have been communicated to the district.

Order #259 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.II. Approval of Pay Estimate #41 for the Taylor County High School in the amount of \$708,109.82

Order #260 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.III. Approval of Change Order 3-9 - Isaac Tatum for the Taylor County High School project in the amount of (\$2,370).

Rationale:

This Change Order was issued to reduce contractor contract to offset costs for window/glazing contractor to accommodate changes made by General Trades contractor.

Order #261 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.IV. Approval of Change Order 3-10 - Isaac Tatum for the Taylor County High School project in the amount of \$5,409.

Rationale:

This change order is issued due to work performed by contractor to correct or repair work damaged by other contractors for project.

Order #262 - Motion Passed: passed with a motion by Mr. Jason Cox and a second by Mrs. Deanna Hunt.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.V. Approval of Change Order 3-11 - Isaac Tatum for the Taylor County High School project in the amount of \$9,660.

Rationale:

This was issued to reimburse contractor for additional dumpster usage.

Order #263 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.VI. Approval of Change Order 5-8 - Stewart Richey Structural Steel for the Taylor County High School project in the amount of (\$1,050).

Rationale:

This change order was issued to offset cost for repairs to sidewalk required due to damage caused by contractor.

Order #264 - Motion Passed: passed with a motion by Mr. Jan Burkhead and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.VII. Approval of Change Order 6-10 - Bruce's Tri State for the Taylor County High School project in the amount of (\$6,217.17).

Rationale:

This was issued to reduce contractor contract due to two separate incidents of water infiltration resulting from roof leaks which required repair to drywall and paint on 8/17/17 and 10/16/17 in the gym lobbies, cafeteria, and kitchen areas. Cost for repair Change Order 22-10 offset by this change order.

Order #265 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.VIII. Approval of Change Order 6-11 - Bruce's Tri State for the Taylor County High School project in the amount of (\$690).

Rationale:

This change order issued to grant owner credit for full value of deletion of roof hatch from lower level of gym roof. (\$790) amount included in Change Order 6-9 was not full credit amount.

Order #266 - Motion Passed: passed with a motion by Mr. Jan Burkhead and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.IX. Approval of Change Order 8-7 - Consolidated Glazing Contractors, Inc. for the Taylor County High School project in the amount of \$3,428.

Rationale:

This was issued for cost of materials purchased to repair damaged aluminum storefront door. Contractor responsible for damage agreed to reduction in their contract to offset cost Change Order 22-9.

Order #267 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.X. Approval of Change Order 8-8 - Consolidated Glazing Contractors, Inc. for the Taylor County High School project in the amount of \$2,370.

Rationale:

This was issued to cover cost for changes made on surrounds at 7 window locations resulting from changes made by General Trades contractor. Backcharge issued to BP3 General Trades contractor to offset cost in Change Order 3-9.

Order #268 - Motion Passed: passed with a motion by Mr. Jason Cox and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XI. Approval of Change Order 16-4 - Southern Flooring for the Taylor County High School project in the amount of (\$600).

Rationale:

This was issued to reduce contractor contract in order to offset additional cost to owner for work performed by non-contract contractor to route wood floor in auditorium.

Order #269 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XII. Approval of Change Order 21-13 - Whitehouse Electric for the Taylor County High School project in the amount of \$1,430.29.

Rationale:

This is for materials and labor to add 6 light fixtures in adjacent rooms in gym area.

Order #270 - Motion Passed: passed with a motion by Mr. Jan Burkhead and a second by Mrs. Deanna Hunt.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XIII. Approval of Change Order 22-9 - Bennett's Carpets, Inc. for the Taylor County High School project in the amount of (\$3,428).

Rationale:

This Change Order was issued to reduce amount to be paid to contractor in order to offset additional cost to be paid to window glazing contractor for materials procured to repair/replace door.

Order #271 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XIV. Approval of Change Order 22-10 - Bennett's Carpets, Inc. for the Taylor County High School project in the amount of \$6,217.17.

Rationale:

This is for additional drywall and paint work required as the result of water infiltration during two separate incidents, one on 8/17/17 and one on 10/16/17. Work was performed at gym lobbies, cafeteria, and kitchen areas. Additional cost is offset by backcharge to roofing contractor's contract so that owner does not incur additional cost for work.

Order #272 - Motion Passed: passed with a motion by Mr. Jason Cox and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XV. Approval of Change Order 22-11 - Bennett's Carpets, Inc. for the Taylor County High School project in the amount of (\$4,048).

Rationale:

This change order was issued to reduce contract payment to be issued by Owner in order to offset cost for scrubbing and cleaning of floors at gym balcony area originally intended to receive tile installation.

Order #273 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XVI. Approval of Work Ready Skills Initiative Funding Agreement in the amount of \$2,375,000.

Order #274 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XVII. Approval of Delta Dental renewal FY 18. No increase in rates.

Order #275 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XVIII. Approval of 2018-19 non-resident contracts

Order #276 - Motion Passed: passed with a motion by Mr. Jason Cox and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XIX. Approval to declare surplus items for e-scrap

Rationale:

An authorized e-scrap vendor will pick up the majority of the equipment later this month. The remainder will be available for sale on T-Bay or other means.

Order #277 - Motion Passed: passed with a motion by Mr. Jan Burkhead and a second by Mrs. Deanna Hunt.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XX. Approval for TCHS DECA students to travel to Memphis, Dallas, Ft. Worth & Waco January 2-6, 2018

Rationale:

The intent of this trip is to connect classroom objectives to real world settings. The cost of the trip will be approximately \$500 each and students will assume responsibility for all costs and fundraising efforts.

Order #278 - Motion Passed: passed with a motion by Mr. Jason Cox and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XXI. Approval for US History students to travel to Washington DC March 7-10, 2018.

Rationale:

The intent of this trip is to connect classroom objectives to real world settings. The cost of the trip will be approximately \$646 each and students will assume responsibility for all costs and fundraising efforts.

Order #279 - Motion Passed: passed with a motion by Mr. Jan Burkhead and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XXII. Approval of TCHS Archery Assistant Coach

Order #280 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XXIII. Request for leave through FMLA - Patti Brockman

Order #281 - Motion Passed: passed with a motion by Mr. Jan Burkhead and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.XXIV. Approval of Shortened School Day Waivers #18-008 and 18-009.

Order #282 - Motion Passed: passed with a motion by Mr. Jason Cox and a second by Mrs. Deanna Hunt.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

F. UPDATE/INFORMATION ON DISTRICT PROGRAMS/ACTIVITIES

Rationale:

Superintendent Cook gave an update on the new Career Center progress. Inmates have been painting and we are trying to find block and brick layers. The first concert was held at our new auditorium last Friday and the stage was named the Lisa Gupton Performing Arts Stage. Beginning January 1, 2018 we will be using Houchens Insurance Group as our new cafeteria plan administrator.

G. NEW BUSINESS
G.I. SBDM Minutes

H. ADMINISTRATIVE REPORTS

H.I. Melissa Long, Taylor County Primary Principal

Rationale:

Ms. Long reported that they studied Fire Safety with Campbellsville Fire/Rescue and Smokey the Bear. They visited the Pumpkin Patch and celebrated World School Milk Day and honored our veterans. They also are working on Building a Growth Mindset by using the Power of Yet.

H.II. Donna Williams, Taylor County Intermediate Principal

Rationale:

Ms. Williams reported that the 5th grade students participated in the Campbellsville Bicentennial Celebration. They brought items in for the time capsule. They will be having Parent-Teacher conferences on Friday, November 17th. Other upcoming events include Supper with Santa that will include booths and games.

H.III. Danita Johnson, Taylor County Middle School Principal

Rationale:

Ms. Johnson shared that they are working on Team Building with teachers. They hosted a Fall Festival and Book Fair. They listened to a bullying presenter and continue to recognize students going above and beyond.

H.IV. Laura Benningfield, Taylor County High School Principal

Rationale:

Ms. Benningfield was very complimentary of the Veteran's Day program. They are excited for basketball season to start in the new gym. They are also doing a canned food and a coat drive.

H.V. Charles Higdon, Assistant Superintendent

H.VI. DiAnne Harris, Instructional Coordinator

Rationale:


Ms. Harris shared that we hosted 21 visitors from Missouri and Grayson County for our November Site Visit day.

H.VII. Other Administrators

I. ADJOURNMENT

Order #283 - Motion Passed: passed with a motion by Mr. Jan Burkhead and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes



David Hall, Chairperson



Roger D. Cook, Superintendent