

# **TAYLOR COUNTY BOARD OF EDUCATION**

January 09, 2018

5:00 PM

1209 East Broadway  
Campbellsville, KY 42718

## **Attendance Taken at 4:57 PM:**

### Present Board Members:

Mr. Jan Burkhead  
Mr. Robert Clark  
Mr. Jason Cox  
Mr. David Hall  
Mrs. Deanna Hunt

## **A. CALL TO ORDER, INVOCATION, & PLEDGE OF ALLEGIANCE**

## **B. ELECTION OF BOARD OFFICERS**

**Order #296 - Motion Passed:** David Hall was nominated to remain as Chairman of the Board and passed with a motion by Mr. Robert Clark and a second by Mrs. Deanna Hunt.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**Order #297 - Motion Passed:** Deanna Hunt was nominated to remain as Vice Chairman of the Board and passed with a motion by Mr. Jason Cox and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

## **C. APPROVAL OF AGENDA**

**Order #298 - Motion Passed:** Approval of the agenda as presented passed with a motion by Mrs. Deanna Hunt and a second by Mr. Robert Clark.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

D. PRESENTATIONS

D.I. Recognition of school board members

Rationale:

Judge Executive was present to read the Proclamation honoring the board members.

E. APPROVAL OF CONSENT AGENDA ITEMS

Order #299 - Motion Passed: passed with a motion by Mr. Robert Clark and a second by Mrs. Deanna Hunt.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

E.I. Approval of Minutes

E.II. Payments of Claims & Contract Salaries & Financial Reports

E.II.1. AP Check Reconciliation Register

E.II.2. AP Check Reconciliation Worksheet

E.II.3. Monthly Financial Recap

E.II.4. Monthly Financial Report

E.II.5. Monthly Interest Rate

E.II.6. TC Primary Financial Report

E.II.7. TC Intermediate Financial Report

E.II.8. TCHS Financial Report

E.II.9. TCMS Financial Report

E.II.10. Food Service Financial Report

E.III. Report of Personnel Actions taken by the Superintendent

E.IV. Facility and Travel Request

E.IV.1. January 10, 17, 2018, Testing, TCMS, Cathy Matney

E.IV.2. January 12, 2018, Cardinal Academy, TCHS, Tim Peterson

E.IV.3. January 12, 2018, GRREC FSD Meeting, Bowling Green, Kathy Phelps

E.IV.4. January 12-13, 2018, Transportation to Canton, NC, Wrestling Tournament, Ben Ellard

E.IV.5. January 13, 2018, Transportation to John Hardin HS, Elizabethtown, All-District Auditions, TCHS Band, Bishop

E.IV.6. January 18-20, 2018, Transportation to WKU, Bowling Green, Honor Band, Bishop

E.IV.7. January 26, 2018, PIPS Meeting, Georgetown, Jeremy Wood

E.IV.8. January 28-30, 2018, Beta Convention, Lexington, Andrea Lawler

E.IV.9. January 31-February 2, 2018, Jr. Beta Conference, Lexington, Devin Cowherd

E.IV.10. February 7, 2018, Transportation to Louisville, All-State Band/Choir, Bishop, McCoy

E.IV.11. February 8, 2018, Kentucky Derby Museum, Louisville, 2nd grade, Karen Bruce

F. ITEMS FOR YOUR APPROVAL

F.I. Approval of Pay Estimate #24 for Taylor County Primary Center in the amount of \$134,532.52.

**Order #300 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.II. Approval of Change Order 8-6 - Consolidated Glazing Contractors, Inc. at the Taylor County High School project in the amount of (\$270).**

Rationale:

Credit for the amount of (\$270) to correct the total increase to Bid Package 8 for the addition of scope to add the auditorium. Consolidated Glazing quoted additional cost of \$68,740. However, Change Orders 8-5, 8-1-1, and 8-1-2 were issued for addition in scope totaling \$69,010. Credit for (\$270) corrects additional cost for Bid Package 8.

**Order #301 - Motion Passed:** passed with a motion by Mr. Jan Burkhead and a second by Mr. Robert Clark.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.III. Approval of Change Order 10-1-2 - Louisville Tile at the Taylor County High School project in the amount of (\$900).**

Rationale:

Credit to reallocate unused purchase order balance to owner contingency per KDE guidelines.

**Order #302 - Motion Passed:** passed with a motion by Mr. Robert Clark and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.IV. Approval of Change Order 19-1-1 - Plumber's Supply at the Taylor County High School project in the amount of (\$1.82).**

Rationale:

Credit to reallocate unused purchase order balance to owner contingency per KDE guidelines.

**Order #303 - Motion Passed:** passed with a motion by Mr. Jan Burkhead and a second by Mr. Robert Clark.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.V. Approval of Change Order 22-2-2 - Ohio Valley Flooring at the Taylor County High School project in the amount of (\$4,000).**

**Rationale:**

Credit to reallocate unused purchase order balance to owner contingency per KDE guidelines.

**Order #304 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.VI. Approval of BG4 Forms for the Taylor County High School Project**

**Rationale:**

Pyles Excavating, Inc.  
Nally and Hayden Surfacing, LLC  
Carmicle Masonry, LLC  
Stewart Richey Structural Steel  
Consolidated Glazing Contractors, Inc.  
Martina Bros. Co., Inc.  
The Atlas Co.  
Shepco Commercial Finishes  
D-C Elevator Company, Inc.  
C & T Design & DEquipment Co.  
Toadvine Enterprises  
Southern Flooring  
Travis School Equipment  
Landmark Sprinkler  
Knights Mechanical  
Whitehouse Electric  
Bennett's Carpets., Inc.

**Order #305 - Motion Passed:** passed with a motion by Mr. Robert Clark and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.VII. Approval of Draft Budget for FY 18-19.**

**Rationale:**

Marcie Close reviewed the draft budget for FY 18-19. Since KDE does not require Fund 2 to be included on the draft, it was not included in discussion. She discussed and provided a letter from KRS, which indicated an increase from 19.18% to 28.05% in FY 18-19. The total cost to the district estimated at \$337,000. Mrs. Close reviewed the debt service payments for next year. The budget for the general fund is \$23.6 million and the overall budget is proposed at \$27.3 million.

**Order #306 - Motion Passed:** passed with a motion by Mr. Robert Clark and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.VIII. Approval of SFCC Offer of Assistance - funding available 2018-2020**

Rationale:

For annual debt service in the amount of \$1,545.

**Order #307 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Mr. Robert Clark.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.IX. Approval of Local Planning Committee seats**

**Order #308 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Mr. Robert Clark.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**Order #309 - Motion Passed:** The motion was made to make David Hall the board representative on the Local Planning Committee and passed with a motion by Mr. Jan Burkhead and a second by Mrs. Deanna Hunt.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.X. Approval to request a "minor" change in our current District Facility Plan.**

Rationale:

The adjustment requested will be to change the status of the former Taylor County Elementary School from transitional to permanent Career Center.

**Order #310 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Mr. Robert Clark.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes



**F.XI. Approval of Revised 2018-19 School Calendar - 1st Reading**

**Rationale:**

The calendar was revised to add the day of the primary election due to the fact that we do not have any buildings being used for voting.

**Order #311 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.XII. Approval to amend board policy 08.221 - 1st Reading**

**Rationale:**

Amend board policy 08.221 - remove the following paragraph:

Grades earned on end-of-course exams required for high school courses designated by Kentucky Administration Regulation shall count as twenty percent (20%) of a student's final grade in a course.

Since we are in a transition year with accountability, including field tests in all EOC exams, KDE will not share field test exam scores with districts, therefore we need to remove this from policy.

**Order #312 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.XIII. Approval of Auditorium Guidelines for Use and Reservation Request Form**

**Order #313 - Motion Passed:** passed with a motion by Mr. Jan Burkhead and a second by Mr. Robert Clark.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.XIV. Request for permission for TCHS Band to travel to Orlando, FL to participate in the Disney Magic Music Days May 29-June 3, 2018.**

**Rationale:**

The band students and booster organization will be responsible for funding this trip.

**Order #314 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.XV. Request funding for housing at Kentucky All-State Choir and Band, February 7-10, 2018, Louisville, Jericho McCoy and Stephen Bishop**

**Rationale:**

Ten students qualified for KMEA All-State Choir and Band. The total request for lodging is \$3278.94. Both teachers will also need subs for three days.

**Order #315 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.XVI. Request for leave through FMLA - Marla Gilbert**

**Order #316 - Motion Passed:** passed with a motion by Mr. Robert Clark and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**F.XVII. Approval of Shortened School Day Waiver #18-012.**

**Order #317 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Mr. Robert Clark.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

**G. UPDATE/INFORMATION ON DISTRICT PROGRAMS/ACTIVITIES**

**Rationale:**

Superintendent Cook announced that we are at a standstill until we update our District Facility Plan.

**H. NEW BUSINESS**

**Rationale:**

Jason Cox brought up the need for more netting at the softball field to prevent any injuries to spectators. The board members were in agreement to spend up to \$1,400. This information will be given to the Athletic Director to get quotes and initiate the purchase.

**H.I. SBDM Minutes**

**I. ADMINISTRATIVE REPORTS**

**I.I. Melissa Long, Taylor County Primary Principal**

**Rationale:**

Ms. Long stated that MAP testing is underway and they also will be following PLC protocol.

**I.II. Donna Williams, Taylor County Intermediate Principal**

**Rationale:**

Ms. Williams praised her staff for being so willing to stand out in the weather to help with drop offs and pick ups. MAP testing is underway.

**I.III. Sara Tucker, Taylor County Middle School Interim Principal**

**Rationale:**

Ms. Tucker announced that MAP testing is underway, sports teams are doing well and students are preparing for the Beta Convention.

**I.IV. Laura Benningfield, Taylor County High School Principal**

**Rationale:**

Ms. Benningfield shared that they are sanitizing the school daily to try to lessen the sickness.

**I.V. Charles Higdon, Assistant Superintendent**

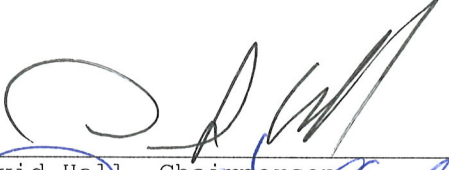
**I.VI. DiAnne Harris, Instructional Coordinator**

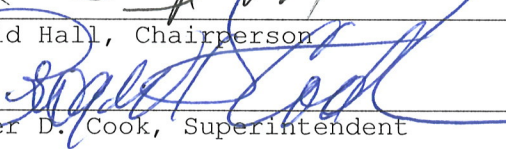
**I.VII. Other Administrators**

**J. ADJOURNMENT**

**Order #318 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Mr. Jan Burkhead.

Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mr. David Hall	Yes
Mrs. Deanna Hunt	Yes

  
\_\_\_\_\_  
David Hall, Chairperson

  
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Roger D. Cook, Superintendent