

TAYLOR COUNTY BOARD OF EDUCATION

November 12, 2018

5:00 PM

1209 East Broadway
Campbellsville, KY 42718

Attendance Taken at 4:57 PM:

Present Board Members:

Mr. David Hall
Mr. Jan Burkhead
Mr. Robert Clark
Mr. Jason Cox
Mrs. Deanna Hunt

Updated Attendance:

Mr. Robert Clark was updated to present at 5:14 PM

A. CALL TO ORDER, INVOCATION, & PLEDGE OF ALLEGIANCE

A.I. Invocation - Scott Parks

B. APPROVAL OF AGENDA

Order #467 - Motion Passed: Approval of the agenda as presented passed with a motion by Mr. Jason Cox and a second by Mr. Jan Burkhead.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

C. PRESENTATIONS

C.I. Presentation of Diploma to Brett Skaggs

C.II. Presentation of Diploma to Jorge Zuniga

C.III. TC Achievement Awards

TCLeadership - Brandy McCubbin

TCCares - Stephen Zink

TC Pride - G.C. Parker

TCPartnership - Mike Rodenberg, MMUS

D. APPROVAL OF CONSENT AGENDA ITEMS

Order #468 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Absent
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

- D.I. Approval of Minutes
- D.II. Payments of Claims & Contract Salaries & Financial Reports
 - D.II.1. AP Check Reconciliation Register
 - D.II.2. AP Check Reconciliation Worksheet
 - D.II.3. Monthly Financial Recap
 - D.II.4. Monthly Financial Report
 - D.II.5. Monthly Interest Rate
 - D.II.6. TC Primary Financial Report
 - D.II.7. TC Intermediate Financial Report
 - D.II.8. TCHS Financial Report
 - D.II.9. TCMS Financial Report
 - D.II.10. Food Service Financial Report
- D.III. Report of Personnel Actions taken by the Superintendent
- D.IV. Facility and Travel Request
 - D.IV.1. November 14, 2018, TEDS Workshop, Frankfort, DiAnne Harris, Michelle Kosid, Jennifer Fitzpatrick
 - D.IV.2. November 14, 2018, Transportation to Corvette Plant, Bowling Green, Cardinal Academy, Mandy Cox
 - D.IV.3. November 15, 2018, Administration Code Training, Frankfort, Dana Hixon
 - D.IV.4. November 15, 2018, Transportation to Child Development Classes, Women's Center, Joanna Williams
 - D.IV.5. November 15-17, 2018, KYA, Louisville, Tim Peterson
 - D.IV.6. November 15-17, 2018, Kentucky United Assembly, Louisville, Alyssa Eastridge
 - D.IV.7. November 16, 2018, TCHS Drama Production, Cook Auditorium, Karen McAnelly
 - D.IV.8. November 19-21, 2018, ECE Conference, Louisville, Jennifer Rogers
 - D.IV.9. November 20, 2018, Transportation to Green River Cinema, Good Behavior Grades 3-5, Coach Smith
 - D.IV.10. November 30, 2018, Transportation to Green River Cinema, Cardinal Kids, Joanna Williams
 - D.IV.11. December 6, 2018, Transportation to Taylor County Courthouse, Mock Trial, Kathryn Goode
 - D.IV.12. December 6, 2018, AT Writing Training, GRREC, Bowling Green, Cathy Matney
 - D.IV.13. January 17-18, 2019, BETA, Louisville, Denise Antle, Jessica McCubbin, Shannon Cox, Farrah McLean, Debbie Gumm, Mandy Cox, Rhonda Yates, Tonya Rogers
- D.V. Approval to equalize pay of bus monitors.

Rationale:

This allows bus monitors to make \$9.65, the same as classified subs.

- D.VI. Approval to use current classified employee as the Workforce Development Coordinator by extending days to 220 and adding stipend of \$3,250.

E. ITEMS FOR YOUR APPROVAL

- E.I. Presentation and approval of auditor's report - Jeff Sprowles of Wise, Buckner, Sprowles & Associates.

Rationale:

Jeff Sprowles of Wise, Buckner, Sprowles & Associates, presented the audit report for the district as of June 30, 2018. Mr. Sprowles explained the audit report had a clean opinion for the year. The general fund balance ended at \$2,973,156 (\$2,813,091 unassigned and \$160,065 restricted-sick leave). The net change in fund balance for general fund was a decrease of \$646,977, but the balance is still healthy. He noted that Food Service had a good year with an increase in fund balance of around \$60,000. He said there were no findings on federal programs and the district expended \$3.3 million last year.

Order #469 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.II. Approval of Change Order for Tecta America Kentucky resulting in a decrease of \$6,748 on the Taylor County Primary Center.

Rationale:

Grayhawk had to repair water damage to gypsum board at the Done Area due to roof leaks.

Order #470 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.III. Approval of Pay Estimate #28 for the Taylor County Primary Center for a total of \$58,699.53.

Order #471 - Motion Passed: passed with a motion by Mr. Jason Cox and a second by Mrs. Deanna Hunt.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.IV. Approval of BG-4 Contract Closeout Form for Consolidated Glazing Contractors, LLC and Tecta America.

Order #472 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Robert Clark.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.V. Approval of Revised BG-1 for Central Kentucky Career Academy 18-296.

Order #473 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.VI. Approval of Construction Manager contract for the Central Kentucky Career Academy.

Order #474 - Motion Passed: passed with a motion by Mr. Jan Burkhead and a second by Mr. Jason Cox.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.VII. Approval of proposal from Williams Building Diagnostics, LLC to evaluate TCHS roof.

Order #475 - Motion Passed: passed with a motion by Mr. Jason Cox and a second by Mr. Robert Clark.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.VIII. Approval of FY 2019 KETS 1st Offer of Assistance of \$21,420.

Order #476 - Motion Passed: passed with a motion by Mr. Robert Clark and a second by Mr. Jan Burkhead.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.IX. Approval of Delta Dental renewal FY 19.

Rationale:

There is no increase in rates

Order #477 - Motion Passed: passed with a motion by Mr. Robert Clark and a second by Mr. Jason Cox.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.X. Approval of Memorandum of Agreement for Special Education Services with Lake Cumberland Head Start Program.

Order #478 - Motion Passed: passed with a motion by Mr. Jan Burkhead and a second by Mr. Jason Cox.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.XI. Approval of Taylor County Emergency Operations Plan.

Rationale:

This plan is the result of meeting with first responders, school personnel and other community members. This a fluid plan that will be updated as often as needed.

Order #479 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jan Burkhead.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.XII. Approval of Clinical Education Agreement and Addendum for the Communication Sciences and Disorders program with University of Kentucky.

Rationale:

This agreement will provide education experience opportunities for university students in various fields of healthcare related studies.

Order #480 - Motion Passed: passed with a motion by Mr. Robert Clark and a second by Mr. Jason Cox.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.XIII. Approval of 2019-20 School Calendar, 1st Reading

Rationale:

The first day of school will be August 21 which is later than recent years.

Order #481 - Motion Passed: passed with a motion by Mr. Jason Cox and a second by Mr. Robert Clark.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.XIV. Approval to create new ECE Instructional Assistant position at TCHS.

Rationale:

This position will be for Science and Social Studies and will free a Certified person for the Career Academy.

Order #482 - Motion Passed: passed with a motion by Mr. Robert Clark and a second by Mrs. Deanna Hunt.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.XV. Approval of TCIS Archery Coach and Assistant Coach stipends in the amount of \$1,500.

Rationale:

The original request was for \$5,000. This request is for \$1,500. The remaining \$3,500 has been obtained through fundraising.

Order #483 - Motion Passed: passed with a motion by Mr. Jason Cox and a second by Mr. Jan Burkhead.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.XVI. Approval of Shortened School Day Waivers #19-009, 19-012 and 19-013

Order #484 - Motion Passed: passed with a motion by Mr. Robert Clark and a second by Mrs. Deanna Hunt.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.XVII. Request for FMLA leave - Devin Cowherd

Order #485 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Robert Clark.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

E.XVIII. Request for FMLA leave -Michele Sapp

Order #486 - Motion Passed: passed with a motion by Mr. Jan Burkhead and a second by Mrs. Deanna Hunt.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

F. UPDATE/INFORMATION ON DISTRICT PROGRAMS/ACTIVITIES

F.I. Superintendent Higdon's Professional Growth Plan - David Hall

Rationale:

Chairman Hall shared the results of an ILP Committee Meeting on November 2, 2018. Mr. Fred Carter, Director of Coaching & Mentoring, Kentucky Association of School Administrators, commended Mr. Higdon in many areas including personal well-being. He stated that Mr. Higdon is focused on Instructional, Human Resources and Influential Leadership and has some great ideas concerning how to deal with current issues such as ATC leadership and closing out construction

matters. He commented that Taylor County "knocked a home run" when they hired Mr. Higdon to lead this district.

F.II. Superintendent Higdon's 30/60/90 Strategic Plan - David Hall

Rationale:

Chairman Hall continued with comments from Mr. Carter regarding Mr. Higdon's 30/60/90 Plan stating that he has attended every training event and that he is representing Taylor County in an exemplary manner. It appears that he has completed all 30 Day activities and a majority of those listed under the 60 Day portion.

F.III. School Cancellation Procedures - Cyber Snow Days

Rationale:

Superintendent Higdon shared that there is a plan in place to make the best possible call for a snow day in a timely manner. This includes different crews driving different areas with the intent of making the decision no later than 6AM. As in previous years, the parents have the right to keep their child(ren) home if they see fit. The absences will be excused as long as they call in to report the child staying home.

G. NEW BUSINESS

G.I. SBDM Minutes

H. ADMINISTRATIVE REPORTS

H.I. Melissa Long, Taylor County Primary Principal

Rationale:

Jessica McCubbin showed an example of a kindergarten Cyber Snow Day lesson. This year they will be developing lessons to coincide with current classroom lesson plans. They will be updated each month. They are adding videos so that a teacher will always be in the home.

H.II. Donna Williams, Taylor County Intermediate Principal

H.III. Sara Tucker, Taylor County Middle School Principal

H.IV. Jon Hall, Taylor County High School Principal

H.V. Laura Benningfield, Director of District Wide Programs

H.VI. DiAnne Harris, Instructional Coordinator

H.VII. Other Administrators

I. EXECUTIVE SESSION

I.I. Enter into Executive Session to discuss pending litigation as permitted by KRS 61.810(1)(c).

Rationale:

The board entered into Executive Session at 6:12 PM.

Order #487 - Motion Passed: passed with a motion by Mrs. Deanna Hunt and a second by Mr. Robert Clark.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

I.II. Exit Executive Session

Rationale:

The board came out of Executive Session at 6:47 PM. No action was taken.

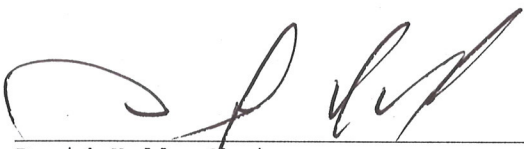
Order #488 - Motion Passed: passed with a motion by Mr. Robert Clark and a second by Mr. Jason Cox.

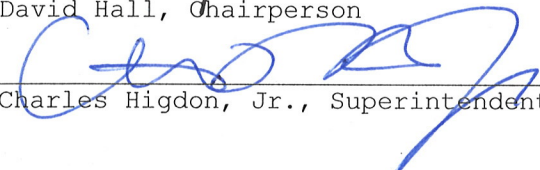
Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes

J. ADJOURNMENT

Order #489 - Motion Passed: passed with a motion by Mr. Jan Burkhead and a second by Mr. Jason Cox.

Mr. David Hall	Yes
Mr. Jan Burkhead	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes



David Hall, Chairperson

Charles Higdon, Jr., Superintendent