

# TAYLOR COUNTY BOARD OF EDUCATION

May 13, 2019

5:00 PM

1209 East Broadway  
Campbellsville, KY 42718

## Attendance Taken at 4:56 PM:

### Present Board Members:

Mr. David Hall  
Mr. Robert Clark  
Mr. Jason Cox  
Mrs. Deanna Hunt  
Tommy Raikes

## A. CALL TO ORDER, INVOCATION, & PLEDGE OF ALLEGIANCE

## B. APPROVAL OF AGENDA

**Order #717 - Motion Passed:** Approval of the agenda as presented passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

## C. PRESENTATIONS

### C.I. TC Achievement Awards

TC Pride - Amelia Bowen  
Lauren Phillips  
TC Partnership - Dr. Taylor Cox  
Shaun Hord

C.II. Presentation of diplomas to Harley Clark, Jr. and John Van Winkle.

C.III. Student update of DECA and Cardinal Kroger.

## D. APPROVAL OF CONSENT AGENDA ITEMS

**Order #718 - Motion Passed:** passed with a motion by Mr. Robert Clark and a second by Tommy Raikes.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

### D.I. Approval of Minutes

### D.II. Payments of Claims & Contract Salaries & Financial Reports

#### D.II.1. AP Check Reconciliation Register

#### D.II.2. AP Check Reconciliation Worksheet

#### D.II.3. Monthly Financial Recap

- D.II.4. Monthly Financial Report
- D.II.5. Monthly Interest Rate
- D.II.6. TC Primary Financial Report
- D.II.7. TC Intermediate Financial Report
- D.II.8. TCHS Financial Report
- D.II.9. TCMS Financial Report
- D.II.10. Food Service Financial Report
- D.III. Report of Personnel Actions taken by the Superintendent
- D.IV. FMLA Requests
  - D.IV.1. Request for FMLA leave - Employee #20398
- D.V. Facility and Travel Request
  - D.V.1. May 13-14, 2019, State Testing, TCPC, ECE, Farrah McLean
  - D.V.2. May 13-16, 2019, TCMS State Testing, TCHS, Candace Gilpin
  - D.V.3. May 13-15, 2019, KPREP Testing, TCIS, Brandon Gupton
  - D.V.4. May 13-15, 2019, KPREP Testing, TCIS, Melanie McFarland
  - D.V.5. May 14-15, 2019, Transportation to Corp of Engineers, Kindergarten, McCall Thompson
  - D.V.6. May 15, 2019, KPREP Celebration, Campbellsville Baptist Church, TCIS, Tim Woodcox
  - D.V.7. May 15, 20-21, 2019, Track and Field, TCPC, Farrah McLean
  - D.V.8. May 15, 2019, Transportation to Miller Park, First Grade, Brooke Downey
  - D.V.9. March 16, 2019, TCHS Regional Tennis Meet, Grant Litton & Paula Perkins
  - D.V.10. May 19, 2019, Transportation to Derby Dinner Theater, New Albany, IN, TCHS, Karen McAnelly
  - D.V.11. May 20-22, 2019, Graduation Events, TCHS, Courtney Wooldridge
  - D.V.12. May 22, 2019, TCHS Senior Walk of Fame, TCPC/TCIS, Shannon Clark
  - D.V.13. June 4-6, 2019, Transportation to FCCLA Camp at Hardinsburg FFA Camp, FCCLA, Deana Shewmaker
  - D.V.14. May 20, 2019, Green River Visitors Center, End of Year Celebration, 5th Grade, Ronna Cox
  - D.V.15. July 15-17, 2019, Taylor County Youth Services Center, FRYSCYK Victory Over Violence, Covington, KY, April Melton
- D.VI. Shortened School Day Waivers
- D.VII. Approval for TCIS fundraiser.

**E. ITEMS FOR YOUR APPROVAL**

- E.I. Approval of revised District Facility Plan.

**Order #719 - Motion Passed:** passed with a motion by Mr. Robert Clark and a second by Mrs. Deanna Hunt.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

- E.II. Approval of Tentative Budget FY 19-20.

**Rationale:**

Marcie Close presented the tentative budget for FY 19-20. She explained that year-end projections for FY18-19 look toward an estimated balance of \$3,000,000. Also, reviewed was the new expenditures and savings for the year, which included a 2% raise. The tentative budget for general fund is \$26.4 million and overall budget for all funds is \$32.6 million.

**Order #720 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Mr. Robert Clark.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.III. Approval of Principal's Combining Activity Fund Budgets FY 19-20.**

**Order #721 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Tommy Raikes.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.IV. Approval of district Professional Learning Plan for FY 19-20.**

**Rationale:**

This is a flexible plan allowing each school to choose their respective PD days. The focus is on engaging students and aligning with the district CSIP.

**Order #722 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Tommy Raikes.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.V. Approval to create new position of Chief Financial Officer at Central Office.**

**Order #723 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Tommy Raikes.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.VI. Approval to create new position of Human Resources Director at Central Office.**

**Order #724 - Motion Passed:** passed with a motion by Mr. Robert Clark and a second by Mrs. Deanna Hunt.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.VII. Approval of Salary Schedules FY 19-20.**

**Order #725 - Motion Passed:** passed with a motion by Tommy Raikes and a second by Mrs. Deanna Hunt.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.VIII. Approval of Bond of Depository FY 19-20.**

Rationale:

Citizens Bank will be the depository for 2 years beginning July 1, 2019.

**Order #726 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Tommy Raikes.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.IX. Approval to sell surplus Maintenance and Technology items.**

Rationale:

Power Plant Generator Tag #14373 current book value \$1,895 (Does not run)  
Flatbed Trailer Tag #14251 current book value \$466  
Truck Tractor Tag #14252 current book value \$833  
Ford F150 Tag #13496  
Ranger Truck Tag #13497  
Ford Bronco Tag #13495  
Vault door-old FRC/Central Office (Buyer removes)  
Blodgett Ovens DFG200 (2 sets) Tag #11374, 11375, 11376, 11377  
960 Lenovo yoga laptops

**Order #727 - Motion Passed:** passed with a motion by Mr. Robert Clark and a second by Tommy Raikes.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.X. Approval of Memorandum of Understanding between Jobs for Kentucky's Graduates and Taylor County School District for FY19-20.**

Rationale:

This special incentive grant for \$75,000 is to be applied toward the salaries of the JAG specialists.

**Order #728 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XI. Approval of revisions to Job Vacancy Notice procedures, 03.11 AP.21 and 03.21 AP.21. - 1st Reading**

**Rationale:**

These forms were revised to include additional information required for the job posting process.

**Order #729 - Motion Passed:** passed with a motion by Mr. Robert Clark and a second by Tommy Raikes.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XII. Approval of change to Policies 03.1231, 03.1236, 03.2231, 03.2236 and Procedures 03.123 AP.2 and 03.1232 AP.22 - 2nd Reading.**

**Rationale:**

These changes eliminate the two Emergency days and increase Personal days from one to three days.

**Order #730 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Mr. Robert Clark.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XIII. Request for 2019-2020 school year TC-4 Applications.**

**Rationale:**

This will allow for emergency certification of substitute teachers.

**Order #731 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Mrs. Deanna Hunt.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XIV. Approval of Workers Compensation & Property/Liability Insurance renewals for FY 19-20.**

Rationale:

Curneal Hignite/Liberty Mutual bid \$185,039. This is an increase of \$8,296 compared to our 2018-19 premium of \$176,743.

Reed Brothers/KEMI bid \$49,940.34. This is a decrease of \$6,793.01 compared to our 2018-19 premium of \$56,733.35.

**Order #732 - Motion Passed:** passed with a motion by Mr. Robert Clark and a second by Tommy Raikes.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XV. Approval of Agreement with Taylor Regional Hospital for Athletic Training Services for FY19-20.**

Rationale:

This agreement allows for athletic training services for student athletes of the district. Compensation will be \$10,000 per school year.

**Order #733 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Mrs. Deanna Hunt.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XVI. Approval to accept contract services for Physical Therapy for FY19-20.**

Rationale:

Taylor Regional Hospital will provide Physical Therapy services for school year 2019-20.

**Order #734 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Tommy Raikes.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XVII. Approval to accept contract services for Vision Itinerant Services for FY 19-20.**

**Order #735 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XVIII. Approval of 2 year Voice Renewal Contract with Windstream.**

**Rationale:**

The new contract pricing reflects lower monthly rates. We have also dropped the number of lines coming into the district by approximately 24 lines.

**Order #736 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Mrs. Deanna Hunt.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XIX. Approval of audit contract with Wise, Buckner & Sprowles & Associates, PLLC for FY 18-19.**

**Order #737 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Mr. Jason Cox.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XX. Approval to accept FRYSC Region 6 Contract for SFY19.**

**Order #738 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Mrs. Deanna Hunt.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XXI. Approval of Student Accident Insurance for FY 19-20 - Roberts Insurance.**

**Rationale:**

Plan 1: 100% Usual & Customary - \$49,020.00  
- Athletic Only (does not include Catastrophic) - \$36,824.00  
Plan 3: 100% Usual & Customary with \$1000 Physical Therapy limit - \$44,428.70  
- Athletic Only (does not include Catastrophic) - \$33,142.00  
Plan 4: Scheduled Benefit - \$37,524.70  
-Athletic Only (does not include Catastrophic) - \$27,618.00  
Plan 4.5: Scheduled Benefit - \$30,619.70  
- Athletic Only (does not include Catastrophic) - \$22,094.00  
Plan 5: Scheduled Benefit  
- Athletic Only (does not include Catastrophic) - \$18,412.00

An alternate option to Plans 1 - 5 is to offer individual policies to students at zero cost to the district.

The board choose the alternate option.

**Order #739 - Motion Passed:** passed with a motion by Mrs. Deanna Hunt and a second by Mr. Robert Clark.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XXII. Approval to accept bids for: Athletic Equipment and Supplies, Building and Maintenance Supplies, School Day Pictures, School Bus Parts, Senior Pictures and Tires and Tire Services for FY 19-20.**

Rationale:

The recommended bidders are:

Athletic Equipment - H&W, Riddell and BSN

Building Equipment and Supplies - No bidders

School Day Pictures - Lifetouch

School Bus Parts - Tri-State and Compton-Smith Battery along with NAPA, World Wide, FleetPride, and Bluegrass International

Senior Pictures - Lifetouch

Tires and Tire Services - S&R along with Raben

**Order #740 - Motion Passed:** passed with a motion by Mr. Robert Clark and a second by Mr. Jason Cox.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XXIII. Approval to accept bids for fuel for FY19-20.**

Rationale:

This item was tabled due to low number of bidders, per Tim Hockensmith.

**E.XXIV. Approval to advertise for bids for the low-voltage installation at the Career Center.**

**Order #741 - Motion Passed:** passed with a motion by Mr. Jason Cox and a second by Mr. Robert Clark.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes

**E.XXV. Approval to form a TCHS Basketball Booster Club.**

Rationale:

This item was tabled.



**F. UPDATE/INFORMATION ON DISTRICT PROGRAMS/ACTIVITIES**

**Rationale:**

Randall Johnson, Codell Construction Manager, reported they are currently demoing walls and plumbing at the Career Center. The crew is on schedule with their top priority being the completion of the Aviation, Health and IT departments by the beginning of the school year.

**F.I. Superintendent Higdon's Professional Growth Plan**

**Rationale:**

Superintendent Higdon announced he will present his Capstone project on June 3rd at 5:00 p.m. at the board office.

**F.II. Superintendent Higdon's 30/60/90 Strategic Plan**

**G. NEW BUSINESS**

**G.I. SBDM Minutes**

**H. ADMINISTRATIVE REPORTS**

- H.I. Melissa Long, Taylor County Primary Principal
- H.II. Donna Williams, Taylor County Intermediate Principal
- H.III. Sara Tucker, Taylor County Middle School Principal
- H.IV. Jon Hall, Taylor County High School Principal
- H.V. Laura Benningfield, Director of District Wide Programs
- H.VI. DiAnne Harris, Instructional Coordinator

**Rationale:**

Mrs. Harris discussed current changes to Transition Readiness. These include new graduation requirements, new standards revisions and increased on-line assessments.

**H.VII. Other Administrators**

**Rationale:**

Rodney Turpin, Transportation Director, thanked the board for making it possible to obtain 4 new air-conditioned buses. He invited everyone to go outside and tour the buses after the meeting.

**I. ADJOURNMENT**

**Order #742 - Motion Passed:** passed with a motion by Tommy Raikes and a second by Mr. Robert Clark.

Mr. David Hall	Yes
Mr. Robert Clark	Yes
Mr. Jason Cox	Yes
Mrs. Deanna Hunt	Yes
Tommy Raikes	Yes




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David Hall, Chairperson




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Charles Higdon, Jr., Superintendent