

**Minutes of the Site and Facilities Committee Meeting of
Hawthorn Community Consolidated District #73, Lake County, Illinois
841 West End Ct, Vernon Hills, IL 60061
5:30 pm on the 12th day of April 2022**

Board Members Present: LeeAnn Taylor, Asst. Supt. of Finance and Business Operations, Joel Finfer, Board Member and Sonali Patil, Board Member

Other Present: Jennifer Ezop, Administrative Assistant, Mike Labbe, Director of Facilities and Jennifer Akin, Business Office and Payroll Supervisor. John Lutsch joined remotely.

1.1 Meeting called to order at 5:36pm

1.2 Roll Call: Joel Finfer and Sonali Patil present

1.3 Public Comment: None

2.1 Motion to approve Site and Facilities Committee meeting minutes March 15, 2022 made by Sonali Patil seconded by Joel Finfer

2.2 District Playgrounds

LeeAnn Taylor stated the purpose of the action item was to inform committee members of the background of the district playgrounds, current needs and funding sources. Mike Labbe discussed the age of playground equipment has surpassed life expectancy and his department has incurred challenges finding replacement equipment. LeeAnn Taylor stated we will work within the five year facility plan to reprioritize projects and fund the playground equipment replacement program throughout the district over the next 2-5 years. Consideration has been given in regards to capacity, principal feedback, surface material and size. Expected budget for Elementary South/Aspen playground is approximately \$500,000. Life expectancy of the new playground equipment is 20-25 years. Approval will be brought to the Board for approval at the May meeting with anticipation of installation in August 2022.

Sonali Patil suggested the district contact the Vernon Hills Park District to inquire about playground grants. Additionally, she suggested contacting the Key to 73 Foundation to express our direction in the playground replacement program and see if there is any interest supporting or contributing to the program.

2.3 Construction Updates

John Lutsch reported the Elementary South project is winding down with flooring being installed. Anticipated completion timeframe is approximately early May. Mike Labbe reported Elementary South 5th graders will be using the new gym May 16th for their end of the year celebration. Committee members suggested an open house walk thru prior to the start of the 2022-2023 school year.

Mike Labbe informed Middle South and Aspen during spring break contractors present to scope work. Aspen will be completed by the first day of school in the fall. Middle South will have the two stem rooms completed

by the start of school and the existing music room will be completed around Christmas time and the new construction by the end of school year 2022-2023.

District leaders and Lamp construction met to discuss the needs of Elementary North. LeeAnn Taylor expressed there would be a great advantage to the district to continue the construction project during the year rather than over the summer. Building needs are new HVAC, flooring, ceiling and lighting. Tom McGrath with Lamp will be at the May Site and Facilities Committee meeting to present a plan for Elementary North. Bids will go out in the fall of 2022 with approval prior to winter break. Katie Waggoner will also be present at the May meeting. Timeline and scope is yet to be determined for the Elementary North project.

A tentative Site and Facilities Committee meeting schedule will be presented at the June 2022 meeting. Committee members and district leaders agreed Tuesday's prior to the board meeting are working well.

Next meeting is scheduled for May 17, 2022 at 5:30pm.

Motion to adjourn the meeting made by Joel Finfer and seconded by Sonali Patil.

Meeting adjourned at 6:37pm

Respectfully submitted,
Jennifer Ezop

LeeAnn Taylor, Asst Superintendent
Of Finance and Business Operations

Joel Finfer, Board Member

Date Minutes Approved: _____