

Board of Education  
Darien, Connecticut

**TUESDAY, MAY 24, 2022**

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**PLACE:**  
**DARIEN PUBLIC SCHOOLS'**  
**ADMINISTRATIVE OFFICES**  
**MEETING ROOM**  
**7:30 P.M.**

**TENTATIVE AGENDA**

- |                                      |                          |           |
|--------------------------------------|--------------------------|-----------|
| 1. Call to Order.....                | Mr. David Dineen         | 7:30 p.m. |
| 2. Chairperson's Report.....         | Mr. David Dineen         |           |
| 3. Public Comment*.....              | Mr. David Dineen         |           |
| 4. Superintendent's Report.....      | Dr. Alan Addley          |           |
| 5. Student Representative Reports... | Dr. Alan Addley          |           |
| 6. Approval of Minutes.....          | Board of Education       |           |
| 7. Board Committee Reports.....      | Mr. David Dineen         |           |
| 8. Presentations/Discussions         |                          |           |
| a. Darien Public Schools.....        | Dr. Alan Addley          |           |
| Status Update                        |                          |           |
| b. Update on District Technology..   | Dr. Christopher Tranberg |           |
| Plan                                 | Dr. Joan McGettigan      |           |
|                                      | Mr. Jeffrey Adams        |           |
| c. First Reading and Discussion....  | Dr. Alan Addley          |           |
| on 2023-2024 Darien School           |                          |           |
| Calendar                             |                          |           |
| d. Discussion on April 2021-22....   | Mr. Richard Rudl         |           |
| Financial Report and Possible        |                          |           |
| Action on Proposed Budget            |                          |           |
| Transfers                            |                          |           |

**REGULAR MEETING OF THE BOARD OF EDUCATION  
TUESDAY, MAY 24, 2022**

8. Presentations/Discussions (cont.)

- e. Further Discussion and Possible ... Mrs. Tara Ochman  
Action on Proposed Revisions to Ms. Marjorie Cion  
Board of Education Policies-  
Series 5000 – Students: 5100,  
Physical Restraint and Seclusion of  
Students and Use of Exclusionary  
Time Out; 5110, School Attendance  
Districts; 5125, Students and Section  
504 of the Rehabilitation Act of 1973  
and Title II of the Americans with  
Disabilities Act of 1990; 5130,  
Student Attendance, Truancy and  
Chronic Absenteeism; 5140, Continuity  
of Attendance; 5150, Admission of  
Resident, Non-Resident and Exchange  
Students; 5160, Dismissal Precautions;  
5210, Student Government; 5215,  
Standards of Conduct; 5220,  
Student Discipline

9. Action Items

- a. Personnel Items..... Ms. Marjorie Cion  
i. Appointments  
ii. Resignations/Retirements

10. Public Comment\*..... Mr. David Dineen

11. Proposed Adjournment to Executive... Mr. David Dineen  
Session for the purpose of discussion of:  
negotiations pursuant to Connecticut General  
Statute 1-200(6)(B); non-affiliated employees'  
salaries pursuant to Connecticut General  
Statute 1-200(6)(A); interview candidate for  
Director of Facilities position pursuant to  
Connecticut General Statute 1-200(6)(A)

12. Adjournment..... Mr. David Dineen

AA:nv

**\*\* The Board of Education meeting will be available to the public in person and via Zoom. Wearing of masks is optional and seating is limited by room capacity. Doors open at 7:00 p.m. for the 7:30 p.m. meeting.**

**Those members of the community wishing to participate in public comment may also join the meeting via Zoom:**

**<https://darienps.zoom.us/j/99842379688>**

**Those members of the community wishing to view only, should do so through the Darien Youtube link:**

**<https://www.youtube.com/channel/UCUnnvvyKBFbFrTWQRuoB6OZA>**

**In order to reduce audio interference, members of the community are requested not to simultaneously view by Youtube while participating on Zoom.**

**APPROVED**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**TUESDAY, APRIL 26, 2022**

**PLACE:**

**DARIEN PUBLIC SCHOOLS  
ADMINISTRATIVE OFFICES  
BOARD OF EDUCATION CONFERENCE ROOM  
VIA ZOOM  
7:30 P.M.**

**Board Members Present:**

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Present	x	x	x	x	x	x		x	x
Absent							x		

**Administration Present:**

Dr. Addley, Mr. Tranberg, Ms. Klein, Ms. Cion and Mr. Rudl

**Audience:** Meeting held in Board of Education office and via You Tube / Zoom

- |   |  |
|---|--|
| 1. Call to Order                                      | Mr. David Dineen, Chair<br>At 7:30 p.m. (0:00) |
| 2. Chairperson's Report                               | Mr. David Dineen<br>At 7:32 p.m. (0:02)        |
| 3. Public Comment                                     | Mr. David Dineen<br>At 7:33 p.m. (0:03)        |
| Krista Carnes   | 40 Fitch Ave                                   |
| Amy Zerbe   | 9 Morehouse Dr                                 |
| 4. Superintendent's Report                            | Dr. Alan Addley<br>At 7:39 p.m. (0:09)         |
| 5. Appointment of Tokeneke School Assistant Principal | Dr. Alan Addley<br>At 7:44 p.m. (0:14)         |

**Motion to Appoint Kathleen Brunswick as Assistant Principal of Tokeneke Elementary School:**

**1<sup>st</sup> Ms. McCammon**

**2<sup>ND</sup> Ms. Ochman**



	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x	x		x	x
No									
Abstain									

**RESULT - MOTION PASSED (8-0-0)**

6. Student Representative Reports

Dr. Alan Addley  
At 7:46 p.m. (0:16)

7. Approval of Minutes

Board of Education  
At 7:51 p.m. (0:21)

**Motion to Approve Minutes of the Special Meeting and Regular Meeting held on April 6, 2022:**

**1<sup>st</sup> Mr. Sini**

**2<sup>ND</sup> Mr. Maroney**

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x	x		x	x
No									
Abstain									

8. Board Committee Reports

Mr. David Dineen  
At 7:51 p.m. (0:21)

9. Public Hearing on High School Stadium Lights

Mr. David Dineen  
at 7:53 p.m. (0:23)

Albertus Vandenbroek  
Chris Harwick  
Tommy Branca  
Owen Comey  
Cece Chandler  
Ryan Hapgood  
Reina Johns  
Morgan Massey  
Guy Wisinski  
Vapal Prashanth (prasad)  
Andy von Kennel  
Doug Wilson  
Terry Bock  
Jim Palen  
Jennifer Montanaro  
Louise Waylett-Brown

115 Middle Lane  
108 Inwood Rd  
3 Old Stone Rd  
20 Saddle Ridge Rd  
19 Peterick Lane  
27 Point O'Woods  
91 Raymond  
31 Arrowhead  
111 Delafield Island Rd  
369 Middlesex Rd  
5 Georgian Lane  
43 Arrowhead Lane  
7 Birch Rd  
5 Hickory Lane  
86 Maywood Rd  
102 Colony Rd

10. Further Discussion on High School Stadium Lights

Mr. David Dineen  
At 8:33 p.m. (1:03)

## PRESENTATIONS AND DISCUSSIONS

### 11. Presentations/Discussions:

- a. Darien Public Schools Status Update

Dr. Alan Addley  
At 9:10 p.m. (1:40)

- b. Discussion and Possible Action on Elementary  
Parent Conference Days for the 2022-23  
School Year

Dr. Christopher Tranberg  
At 9:11 p.m. (1:41)

**Motion to Approve Elementary Parent Conference Days for the 2022-2023 School Year: November 29 and 30; December 1 and 2; Snow Date: December 8; March 15, 16 (afternoon and evening), 17; Snow Date: March 23.**

**1<sup>st</sup> Ms. Best**

**2<sup>ND</sup> Mr. Brown**

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x	x		x	x
No									
Abstain									

**RESULT - MOTION PASSED (8-0-0)**

- c. Discussion on March 2021-22 Financial Report  
and Possible Action on Proposed Budget Transfers

Mr. Richard Rudl  
At 9:15 p.m. (1:45)

**Motion to Approve the March 2022 Budget Transfers:**

**1<sup>st</sup> Mr. Sini**

**2<sup>ND</sup> Ms. Wurm**

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x	x		x	x
No									
Abstain									

**RESULT - MOTION PASSED (8-0-0)**

- d. Further Discussion and Possible Action on  
Proposed Revisions to Board of Education  
Policies – Series 2000 Administration: 2100, Goals  
of Administrative Body; 2210, Duties of the  
Superintendent; 2220, Recruitment and  
Appointment of the Superintendent of Schools; 2230,  
Superintendent's Contract; 2240, Superintendent of  
Schools – Opportunities for Development; 2250,  
Superintendent of Schools – Evaluation; 2260,  
Unavailability of the Superintendent; 2310,

Ms. Marjorie Cion  
Ms. Tara Ochman  
At 9:18 p.m. (1:42)

Administrative Team; 2410, Dissemination and Implementation of Policies and Administrative Regulations; 2420, Uniform Treatment of Recruiters; 2610, Annual Report of the School District

**Motion to Approve Policy Changes as Outlined in Memorandum dated April 6, 2022:**

**1<sup>st</sup> Ms. Ochman**

**2<sup>ND</sup> Mr. Sini**

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x	x		x	x
No									
Abstain									

**RESULT - MOTION PASSED (8-0-0)**

- e. Annual Review and Possible Action on Reciprocal Agreement on Use of Facilities with The Darien YMCA

Mr. Richard Rudl  
At 9:22 p.m. (1:52)

**Motion to Extend the Reciprocal Agreement on Use of Facilities with the YMCA for the 2022-2023 School Year:**

**1<sup>st</sup> Ms. Wurm**

**2<sup>ND</sup> Ms. Best**

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x	x		x	x
No									
Abstain									

**RESULT - MOTION PASSED (8-0-0)**

**12. Action Items**

**a. Personnel Items**

- i. Appointments  
ii. Resignations/Retirements

Ms. Marjorie Cion  
At 9:23 p.m. (1:53)

**13. Public Comment**

Albertus Vandenbroek  
Janice Lockhart  
Louise Waylett-Brown

Mr. David Dineen  
At 9:31 p.m. (2:01)

115 Middle Lane  
High School Lane  
102 Colony Rd

**14. Adjournment**

Mr. David Dineen  
At 9:34 p.m. (2:24)

**MOTION TO ADJOURN:**

**1<sup>st</sup> Ms. Wurm**

**2<sup>ND</sup> Mr. Sini**

	Best	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Sini	Wurm
Yes	x	x	x	x	x	x		x	x
No									
Abstain									

**RESULT - MOTION PASSED (8-0-0)**

Meeting adjourned at 9:34 p.m. (2:24)

Respectfully Submitted,

D. Jill McCammon  
Acting Secretary

May 24, 2022

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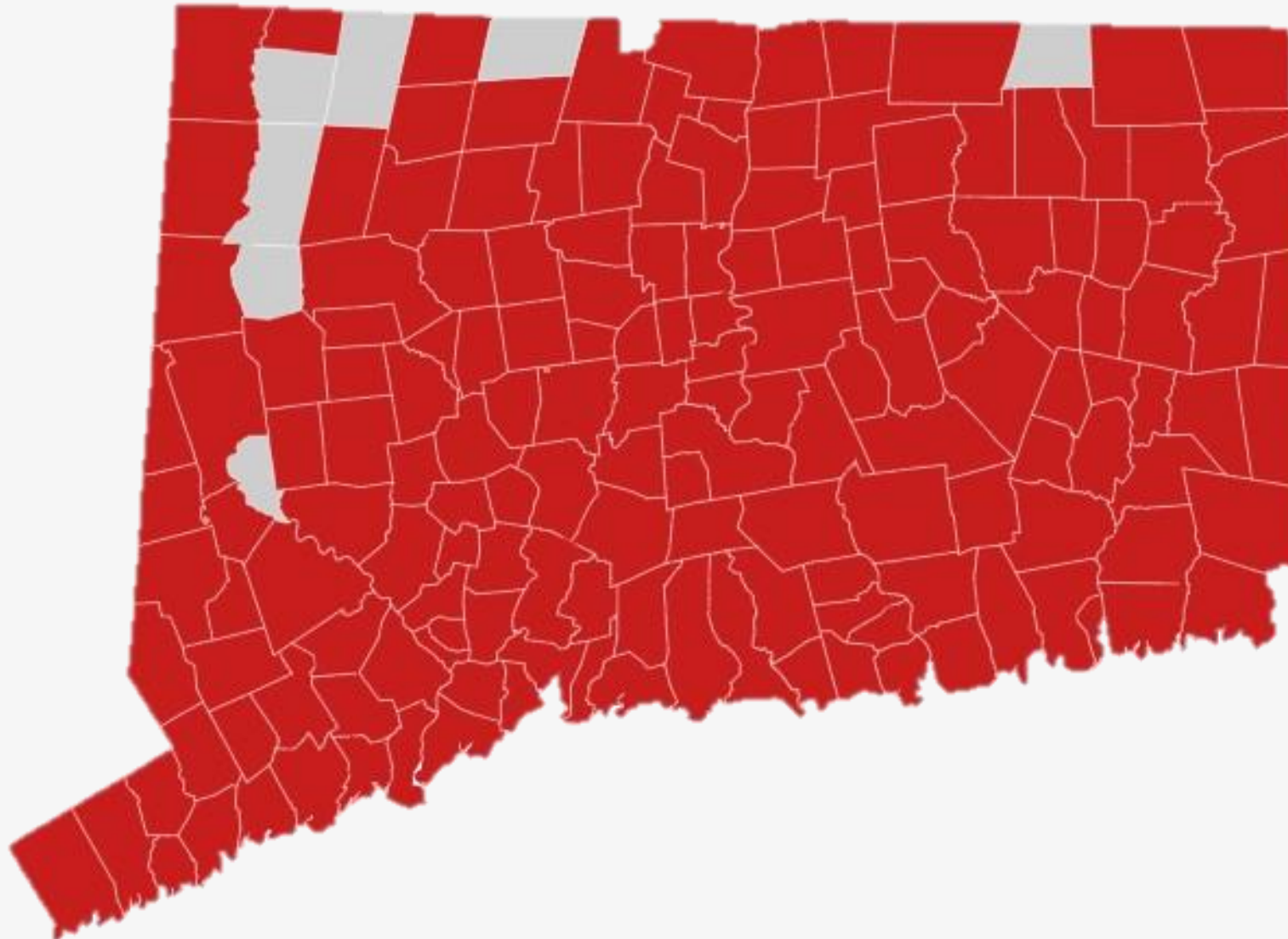
# DARIEN PUBLIC SCHOOLS

*School Status Update*



- COVID Metrics

# Covid Metrics - State Information



Dates Reported:  
05/01/22 – 05/14/22

Updated: 05/19/2022

Town of Darien:  
Cases: 174

Rate / 100,000: 57.2

# Covid Metrics - Darien Public Schools

	DHS/Fitch Academy	MMS	Hindley	Holmes	OxRidge	Royle	Tokeneke	Central Services	Total
Cases reported 5/18/22	9	0	1	0	1	0	1	0	12
Cases reported 5/17/22-5/23/22	21	3	4	0	2	0	2	0	32
Cases reported 5/10/22-5/16/22	22	32	15	13	3	3	9	1	98
Cases reported 5/3/22-5/9/22	12	28	8	4	2	1	14	0	52
Cases reported 4/26/22-5/2/22	14	11	18	3	3	2	9	0	60
Cases reported 4/19/22-4/25/22	9	9	11	5	7	3	8	0	52
Cases reported 4/12/22-4/18/22	11	2	4	1	1	4	5	0	28
Cases reported 4/5/2022-4/11/2022	2	5	3	1	3	1	3	0	18
Cases reported 3/29/22-4/4/2022	2	23	10	4	0	2	4	0	45
Cases reported 3/22/22-3/28/22	5	13	8	1	0	0	0	0	27
Cases reported 3/15/22-3/21/22	7	9	1	0	0	1	1	0	19
Cases reported 3/8/22-3/14/22	5	8	0	4	1	6	8	1	33
Cases reported 3/1/22-3/7/22	0	8	3	2	2	0	6	0	21
Cases reported 2/18/22-2/28/22	0	2	2	2	2	2	0	0	10
Cases reported 2/15/22-2/17/22	3	3	0	3	2	1	0	0	11
Cases reported 2/8/22-2/14/22	4	3	5	3	2	2	3	0	22
Cases reported 2/1/22-2/7/22	13	6	0	0	2	4	5	0	30
Cases reported 1/25/22-1/31/22	11	18	2	4	9	4	10	0	58
Cases reported 1/19/22-1/24/22	11	14	5	5	6	7	5	0	53
Cases reported 1/11/22-1/18/22	18	17	8	9	8	22	13	0	95
Cases reported 1/3/2022-1/10/2022	113	57	23	18	16	25	20	4	276
Cases reported for the 2021-22 School Year	379	367	192	130	150	108	161	8	1495



# Covid Metrics - Town of Darien

Updated:  
May 17, 2022

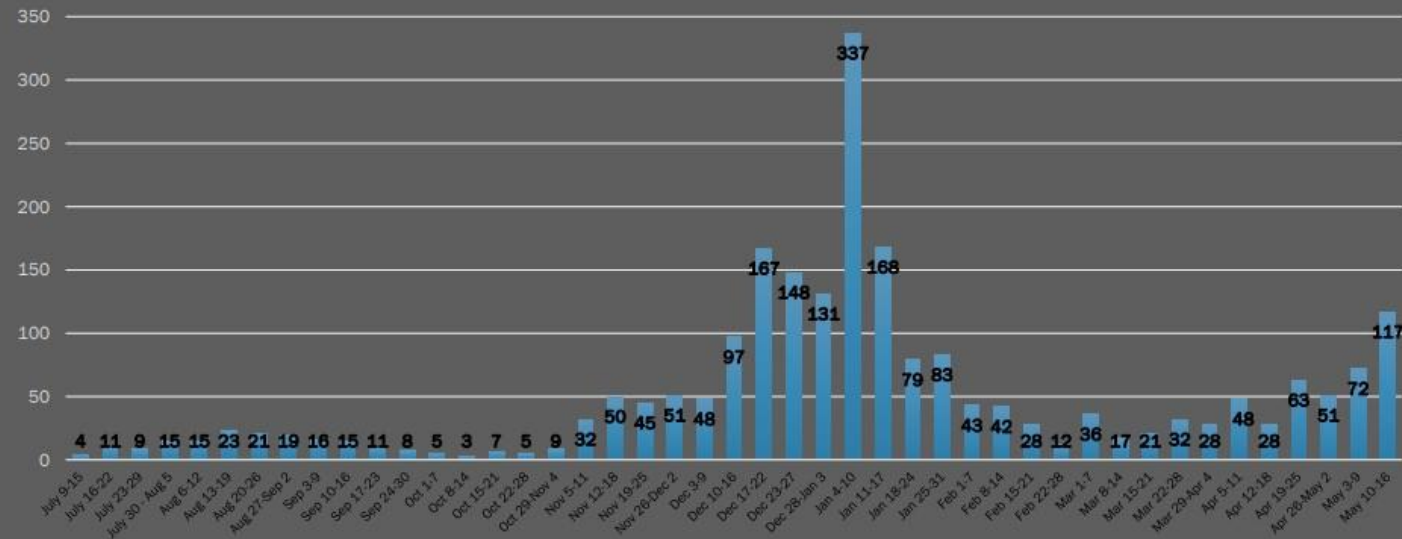
Weekly



## WEEKLY SUMMARY OF COVID-19 POSITIVE CASES: 7/1/21 – 5/16/22\*

(BY TEST REPORT DATE OR THE DATE TEST RESULTS ARE POSTED)

[Link to June 2021 report](#)



Data taken from [data.ct.gov](https://data.ct.gov)

5/17/2022





## Memorandum

To: Darien Board of Education  
From: Christopher Tranberg, Ph.D., Assistant Superintendent of Curriculum and Instruction  
Joan McGettigan, Ed.D, Director of Instructional Technology  
Jeff Adams, Director of Information Technology  
RE: Technology Plan Update  
Date: May 24, 2022








This presentation offers an update on year one implementation of the DPS Future Ready Technology Plan. This plan was developed utilizing the research-based Future Ready Technology Framework and has since served as an exemplar for the State and other districts as they work to create their own future ready plans. The DPS Future Ready Framework is aligned with our District Strategic Plan and serves as a blueprint to guide the use of technology in supporting teaching and learning.

The Future Ready Technology Plan is operationalized through seven drivers of change that center on student learning through the lenses of curriculum, instruction and assessment; professional learning; budget allocation; community partnerships; data privacy; robust infrastructure; and space and time.

A prioritized action from the plan included the revitalization of a District Technology Council. The large committee formed four subcommittees to strategically address professional development, software & hardware, communication, and equity, policies & procedures. This approach has involved a variety of stakeholders who are working together to bring this future ready plan to life. These cross-functional teams have gathered data, created goals, and have collaborated on strategic actions to meet these goals.

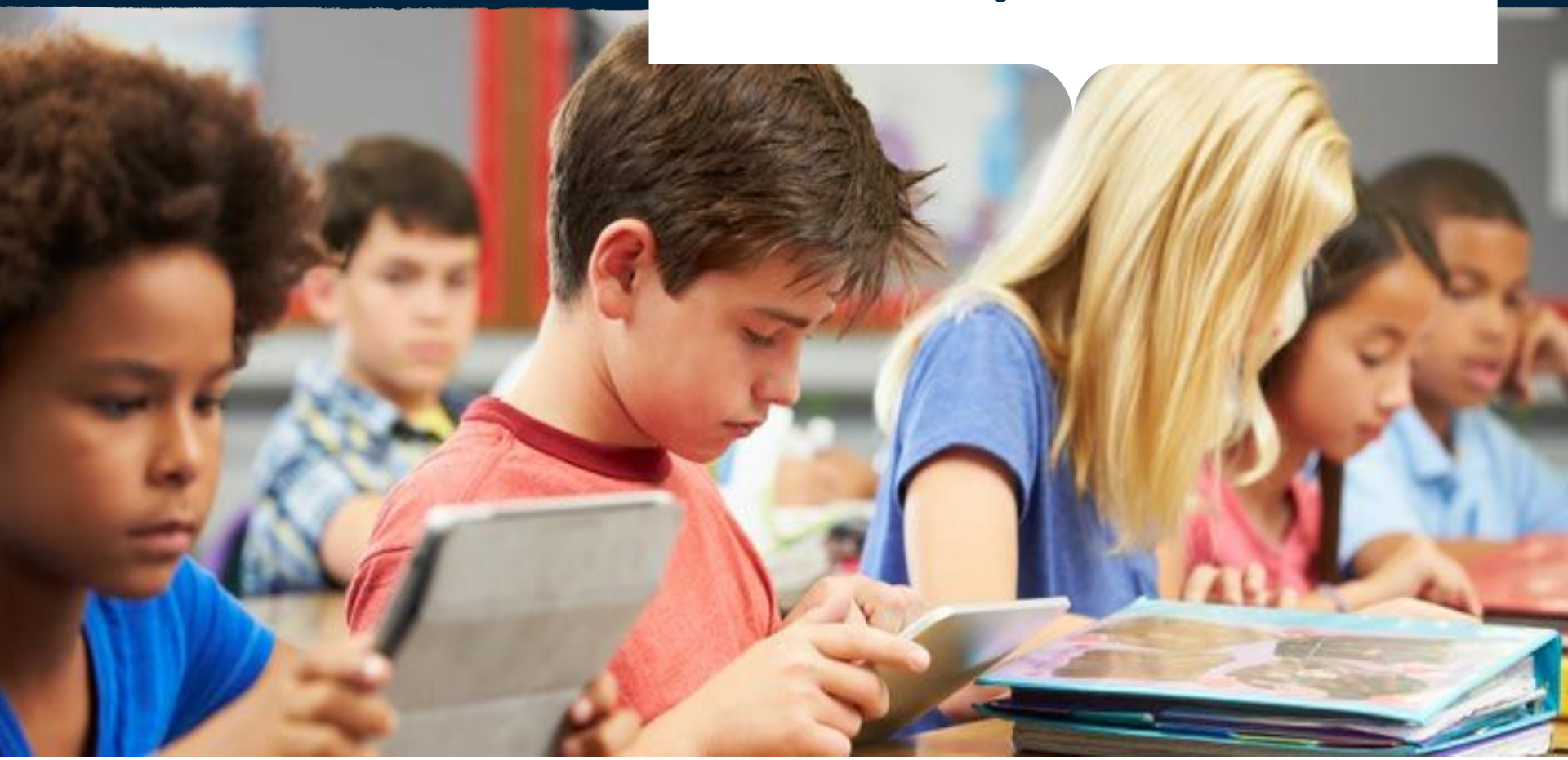
Other updates related to the plan include a focus on professional development, parent communication and infrastructure. You will also hear updates related to the transition to BYOD at DHS as well as information regarding the current status of the robotics clubs across the District.

## DARIEN PUBLIC SCHOOLS FUTURE READY PLAN STATUS UPDATE

DRIVER	STRATEGY	STATUS
	Professional learning on digital lesson design in standard practices	IN PROGRESS ▾
	Create a scope and sequence that builds a strong foundation of technology skills to empower and support student learning	COMPLETED ▾
	Develop/update digital citizenship curriculum with implementation plans	IN PROGRESS ▾
	Create synchronous & asynchronous pathways on professional certifications	COMPLETED ▾
	Utilize collaborative time to enhance technology integration and improve students' learning experiences	IN PROGRESS ▾
	Create benchmarks to support teacher growth with future ready skills	COMPLETED ▾
	Ensure expenditures are student-centered and aligned to District plans and goals	COMPLETED ▾
	Establish and update replacement cycles for budgetary predictability and planning	IN PROGRESS ▾
	Catalog available apps and tools to enhance utilization of available technology resources	IN PROGRESS ▾
	Develop processes to vet educational and operational applications on a continual basis	IN PROGRESS ▾
	Offer parent information sessions related to technology equipment and applications	COMPLETED ▾
	Increase social media use and website to support communication	DELAYED ▾
	Promote District branding across platforms to create uniform message	DELAYED ▾
	Streamline processes for software application additions	COMPLETED ▾
	Ensure network reliability and security with annual review	COMPLETED ▾
	Ensure bandwidth and network security meet testing requirements and web applications needs	COMPLETED ▾
	Maintain a standard replacement cycle for District technology underscored by best practices	COMPLETED ▾
	Revitalize District Technology Council to explore tools, learning environments and systems to enhance vision and mission	COMPLETED ▾
	Support the Libraries Reimagined project incrementally as space become available	IN PROGRESS ▾

# Future Ready Technology Plan

Darien Public Schools  
May 24, 2022





*Preparing all students today to thrive in a changing world tomorrow.*

# Overview

- Technology Timeline & Future Ready Framework
- Theory of Action
- Framework Drivers
- Technology Council
- BYOD
- Robotics
- Discussion & Questions

# Technology Plan Timeline

2018

**District  
Technology  
Council**

Committee  
launched including  
teachers, students,  
parents and  
administrators

2019

**Core Values  
& Tech Vision**

Core Values and  
Tech Vision  
Developed and  
Articulated

2020  
2021

**Tech Plan  
Transitions  
to FRF**

New framework  
designed and  
adopted to align  
to District  
Strategic Plan

2021  
2024

**District  
Technology  
Council**

New steering  
committee formed  
with structures to  
support new plan

# DPS Future Ready Framework



## Theory of Action

If we create innovative, transformative and sustainable learning environments to provide technology rich learning experiences, then all students will develop future ready technology skills to enhance and support their learning in school and beyond.



**Created a scope and sequence for Library Media that builds a strong foundation of technology skills to empower and support student learning.**



## **CURRICULUM, INSTRUCTION & ASSESSMENT**

**Created benchmarks to support teacher growth with future ready skills.**



# **PROFESSIONAL LEARNING**



**Established replacement cycles for budgetary predictability and planning.**

# **BUDGET & RESOURCES**



A photograph of a community event taking place in front of a large, light-colored building with a covered porch. A large crowd of people is gathered. In the center, a person is dressed as a brown dog mascot wearing a white t-shirt with 'RIVER DOGS' printed on it. Behind the mascot is a red archway decorated with colorful balloons. The scene is bright and sunny, with trees visible in the background.

**Offered information sessions on parenting in the digital age to elementary, middle and high school groups.**

# **COMMUNITY PARTNERSHIPS**

Created process for software application review and additions to ensure data privacy compliance.

# DATA & PRIVACY



**Maintained a standard replacement cycle for District technology underscored by best practices.**



**ROBUST INFRASTRUCTURE**

**Revitalized District Technology Council to explore tools, learning environments and systems to enhance vision and mission.**

## **SPACE & TIME**



Professional Learning	Software & Hardware	Communication	Equity, Policies & Procedures
<ul style="list-style-type: none"> <li>• Developed teacher tech skill benchmarks</li> <li>• Crafted skill benchmarks to support synchronous and asynchronous professional learning opportunities.</li> <li>• Identified need for professional learning for both technology based skills and utilizing technology to transform learning.</li> </ul>	<ul style="list-style-type: none"> <li>• Set goal to establish feedback cycle to include teacher voice in purchase of software &amp; hardware</li> <li>• Set plan to create an easily accessible repository of digital resources for teachers</li> <li>• Created guidance for reviewing software and hardware annually</li> <li>• Crafted protocol for teachers to use when submitting software to use to ensure right fit and adherence to CT Data Privacy Laws</li> </ul>	<ul style="list-style-type: none"> <li>• Reviewed key communication structures &amp; technology tools</li> <li>• Developed focus group questions to gather data</li> <li>• Held focus groups with teachers pk-12 by grade level group to discuss current communication structures and use of technology</li> <li>• Reviewed data from focus group meetings to determine key themes and takeaways</li> <li>• Next steps are to organize data and discuss with Council</li> <li>• Share ideas we have toward streamlining.</li> </ul>	<ul style="list-style-type: none"> <li>• Need to determine in each content area where do students need direct instruction on best technology practices</li> <li>• Examine wealth of Assistive Technology options and create a focused list with deep training</li> <li>• Create a culture where device care matters beginning with our youngest students</li> <li>• Consider developing an equitable and foundational typing instruction for our students</li> </ul>

# District Technology Council

# 9-12 Transition to BYOD



- Student iPads collection spring of 2022. DHS will send communication to students and parents in late May.
- Professional development offered to teachers to support use of new devices and continued integration of technology to enhance instruction.
- In August, students will receive the simple instructions to configure their personal device to the school network
- Any student who needs a loaner can complete a form which will be housed on our BYOD Transition Hub.
- iPads to be reprovisioned for testing, specific classroom instruction use via carts, loaners, robotics and ELP utilization



A LEGO Mindstorms robot is positioned on a colorful, patterned mat. The robot is constructed from various LEGO bricks and components, including a motor and sensors. It is connected to a computer via a cable. The background shows other LEGO structures and components scattered on the mat.

## Robotics

- Districtwide Robotics Clubs established
- Robotics Club at each school
- Program reached nearly 150 students in first year
- District Intramural Competition





**Questions / Discussion**

A photograph of a woman with blonde hair and a young girl with brown hair, both smiling and looking at a tablet held by the girl. They are in a bright, indoor setting.

## LINK TO DIGITAL VERSION OF THE DPS FUTURE READY TECH PLAN

<https://tinyurl.com/DPStechplan22>

# PROPOSED

## 2023-2024 Darien School District Calendar

<div><div>July</div><div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div></div><div><div>10</div><div>11</div><div>12</div><div>13</div><div>14</div></div><div><div>17</div><div>18</div><div>19</div><div>20</div><div>21</div></div><div><div>24</div><div>25</div><div>26</div><div>27</div><div>28</div></div><div><div>31</div></div></div> <div><div>21-22 New Staff Orientation</div><div>23-24 Professional Development</div><div>25 Teacher Work Day</div><div>28 Students Return</div></div>	<div><div>August (4)</div><div><div>1</div><div>2</div><div>3</div><div>4</div></div><div><div>7</div><div>8</div><div>9</div><div>10</div><div>11</div></div><div><div>14</div><div>15</div><div>16</div><div>17</div><div>18</div></div><div><div>21</div><div>22</div><div>23*</div><div>24*</div><div>25</div></div><div><div>28</div><div>29</div><div>30</div><div>31</div></div></div> <div><div>21-22 New Staff Orientation</div><div>23-24 Professional Development</div><div>25 Teacher Work Day</div><div>28 Students Return</div></div>	<div><div>September (19)</div><div><div>1</div></div><div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div></div><div><div>11</div><div>12</div><div>13</div><div>14</div><div>15</div></div><div><div>18</div><div>19</div><div>20</div><div>21</div><div>22</div></div><div><div>25</div><div>26</div><div>27</div><div>28</div><div>29</div></div></div> <div><div>4 Labor Day</div><div>25 Yom Kippur</div><div>TBD Professional Learning Communities – High School</div></div>	<div><div>October (22)</div><div><div>2</div><div>3</div><div>4</div><div>5</div><div>6</div></div><div><div>9</div><div>10</div><div>11</div><div>12</div><div>13</div></div><div><div>16</div><div>17</div><div>18</div><div>19</div><div>20</div></div><div><div>23</div><div>24</div><div>25</div><div>26</div><div>27</div></div><div><div>30</div><div>31</div></div></div> <div><div>TBD Professional Learning Communities – High School</div></div>
<div><div>November (19)</div><div><div>1</div><div>2</div><div>3</div></div><div><div>6</div><div>7*</div><div>8</div><div>9</div><div>10</div></div><div><div>13</div><div>14</div><div>15</div><div>16</div><div>17</div></div><div><div>20</div><div>21</div><div>22</div><div>23</div><div>24</div></div><div><div>27</div><div>28^</div><div>29^</div><div>30^</div></div></div> <div><div>7 Professional Development</div><div>TBD Professional Learning Communities – High School</div><div>22 Early Dismissal</div><div>23-24Thanksgiving Recess</div><div>28-30 Elementary Parent Conferences (no evening confs.)</div></div>	<div><div>December (16)</div><div><div>1^</div></div><div><div>4</div><div>5</div><div>6</div><div>7</div><div>8^</div></div><div><div>11</div><div>12</div><div>13</div><div>14</div><div>15</div></div><div><div>18</div><div>19</div><div>20</div><div>21</div><div>22</div></div><div><div>25</div><div>26</div><div>27</div><div>28</div><div>29</div></div></div> <div><div>1 Elementary Parent Conference (12/8 snow date)</div><div>TBD Professional Learning Communities – High School</div><div>22 Early Dismissal</div><div>25-1/1/24 Holiday Recess</div></div>	<div><div>January (20)</div><div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div></div><div><div>8</div><div>9</div><div>10</div><div>11</div><div>12*</div></div><div><div>15</div><div>16</div><div>17</div><div>18</div><div>19</div></div><div><div>22</div><div>23</div><div>24</div><div>25</div><div>26</div></div><div><div>29</div><div>30</div><div>31</div></div></div> <div><div>2 Students Return</div><div>12 Professional Development</div><div>15 Martin Luther King Jr. Day</div></div>	<div><div>February (15)</div><div><div>1</div><div>2</div></div><div><div>5</div><div>6</div><div>7</div><div>8</div><div>9</div></div><div><div>12</div><div>13</div><div>14</div><div>15</div><div>16*</div></div><div><div>19</div><div>20</div><div>21</div><div>22</div><div>23</div></div><div><div>26</div><div>27</div><div>28</div><div>29</div></div></div> <div><div>16 Professional Development</div><div>19 Presidents' Day</div><div>20-23 February Recess</div></div>
<div><div>March (20)</div><div><div>1</div></div><div><div>4</div><div>5</div><div>6</div><div>7</div><div>8</div></div><div><div>11</div><div>12</div><div>13^</div><div>14^</div><div>15^</div></div><div><div>18</div><div>19</div><div>20</div><div>21^</div><div>22</div></div><div><div>25</div><div>26</div><div>27</div><div>28</div><div>29</div></div></div> <div><div>13-15 Elementary Parent Conferences (3/14 evening, as well; 3/21 snow date)</div><div>29 Good Friday</div><div>TBD Professional Learning Communities – High School</div></div>	<div><div>April (17)</div><div><div>1</div><div>2</div><div>3</div><div>4</div><div>5</div></div><div><div>8</div><div>9</div><div>10</div><div>11</div><div>12</div></div><div><div>15</div><div>16</div><div>17</div><div>18</div><div>19</div></div><div><div>22</div><div>23</div><div>24</div><div>25</div><div>26</div></div><div><div>29</div><div>30</div></div></div> <div><div>15-19 Spring Recess</div><div>TBD Professional Learning Communities – High School</div></div>	<div><div>May (22)</div><div><div>1</div><div>2</div><div>3</div></div><div><div>6</div><div>7</div><div>8</div><div>9</div><div>10</div></div><div><div>13</div><div>14</div><div>15</div><div>16</div><div>17</div></div><div><div>20</div><div>21</div><div>22</div><div>23</div><div>24</div></div><div><div>27</div><div>28</div><div>29</div><div>30</div><div>31</div></div></div> <div><div>TBD Professional Learning Communities – High School</div><div>27 Memorial Day</div></div>	<div><div>June (6)</div><div><div>3</div><div>4</div><div>5</div><div>6</div><div>7</div></div><div><div>10</div><div>11</div><div>12</div><div>13</div><div>14</div></div><div><div>17</div><div>18</div><div>19</div><div>20</div><div>21</div></div><div><div>24</div><div>25</div><div>26</div><div>27</div><div>28</div></div></div> <div><div>10 School ends for students</div><div>11 Teacher Work Day</div></div>

**Note #1:** If schools are closed due to weather, additional days will be added to the end of the school year. Regarding High School graduation, the Board of Education will make that determination no later than the first regular April, 2024 meeting.

Code: \_ Early Dismissal (11/22, 12/22, 6/10); \* Staff Development Days; No School for Students; \_ Teacher Work Day;

^Professional Learning Communities for High School Only – (TBD).

Elementary Parent Conferences (11/28-12/1) (Snow Date 12/8); (3/13-3/15, 3/14 (also evening) (Snow Date 3/21)

Darien Public Schools  
Forecast by Month  
FY 22

	Budget	August	September	October	December	January	February	March	April
Salaries	\$ 68,958,116	\$ 68,898,786	\$ 68,849,347	\$ 68,765,959	\$ 68,806,734	\$ 68,770,353	\$ 68,706,931	\$ 68,703,886	\$ 68,720,237
Operating	\$ 18,828,653	\$ 18,736,992	\$ 18,797,569	18960355	\$ 18,931,727	\$ 18,943,934	\$ 19,044,609	\$ 19,178,701	\$ 19,167,285
Fixed	\$ 21,881,745	\$ 21,808,227	\$ 21,794,428	\$ 21,792,259	\$ 21,775,411	\$ 21,751,479	\$ 21,745,352	\$ 21,600,792	\$ 21,583,048
Equipment	\$ 986,260	\$ 986,260	\$ 986,260	\$ 986,260	\$ 986,260	\$ 986,260	\$ 986,260	\$ 986,131	\$ 986,131
Revenue	\$ (4,030,575)	\$ (3,973,806)	\$ (3,973,806)	\$ (3,984,894)	\$ (4,215,172)	\$ (4,200,505)	\$ (4,510,451)	\$ (4,509,599)	\$ (4,518,436)
Total	\$ 106,624,199	\$ 106,456,459	\$ 106,453,798	\$ 106,519,939	\$ 106,284,960	\$ 106,251,521	\$ 105,972,702	\$ 105,959,912	\$ 105,938,266
Forecasted Balance	\$	\$ 167,740	\$ 170,401	\$ 104,260	\$ 339,239	\$ 372,678	\$ 651,497	\$ 664,287	\$ 685,933
		0.16%	0.16%	0.10%	0.32%	0.35%	0.61%	0.62%	0.64%
General Education RCS	\$	\$ 170,332	\$ 242,123	\$ 182,607	\$ 146,404	\$ 147,012	\$ 107,685	\$ 116,531	\$ 120,502
Special Education RCS	\$	\$ 208	\$ (62,714)	\$ (87,355)	\$ 236,835	\$ 233,866	\$ 543,813	\$ 546,005	\$ 563,680
COVID	\$	\$ (2,800)	\$ (9,008)	\$ 9,008	\$ (44,000)	\$ (8,200)	\$ -	\$ 1,751	\$ 1,751

## Memorandum

**DATE:** May 17, 2022  
**TO:** Dr. Alan Addley, Superintendent of Schools  
**FROM:** Richard Rudl, Director of Finance & Operations  
**SUBJECT:** FY 22 Financial Report through April

Enclosed please find the attached:

1. FY 22 Financial Report through April 2022.
2. List of accounting adjustments and transfers for April 2022
3. April PowerPoint
4. Grant Financial Report through April
5. Food Service Financial Report through April
6. Summary of the cost of recovery services
7. List of all COVID related grants

### **Highlights of the Financial Report for FY 22:**

Fiscal Year 2022 currently projects a year-end surplus of \$685,933. We have received the final reimbursement for Storm Ida on April 19, 2022. There is a transfer recommended to the BOE to cover the deductible this month.

The total changes from the previous month are \$21,646, which include:

- \$(16,700) less in student interns at MMS to cover the interim principal at MMS.
- Salary Savings increased by \$348.
- Consultants in RC16 have been reduced by \$15,400 based on the RFP results of the library redesign study for DHS, MMS and Tokeneke.
- Excess Cost increased by \$1,337 as the final reimbursement rate has been set at 80.03% an increase from the prior months projections of 0.03%.
- Non Public Tuition shows a favorable balance of \$16,337 due to a placement change.
- Electricity forecast has increased by \$(8,230) due to consumption increases.
- Workers Compensation increased by \$5,655 for reimbursements for employees out on workers compensation.
- An additional \$7,500 in Medicaid Reimbursement.



<b>RC's</b>	<b>Forecast</b>
General Education RC's	\$120,502
Special Education RC's	\$563,680
COVID	\$1,751
<b>Total</b>	<b>\$685,933</b>

**RC 1 (DHS):**

- There is a positive balance of \$16,700 due to unfilled student intern positions.
- There is a positive balance of \$1,221 in clubs and councils due to not filling French club and Blue Wave news.
- There is a positive balance of \$1,105 in custodians due to salary savings from a LOA.

**RC 2 (Fitch):**

- There is a positive balance of \$2,532 in total between travel, instructional supplies and general teaching supplies due to trend and needs.

**RC 3 (MMS):**

- There is a positive balance of \$10,697 in clubs and councils as we have step savings of \$1,107 from the webmaster stipend, \$1,120 from the yearbook stipend, \$6,252 from the quiz bowl stipends, and \$2,218 from the jazz lab stipends.

**RC 5 (Hindley):**

- There is a positive balance of \$2,218 in clubs and councils from the stock market club and safety patrol.

**RC 7 (Holmes):**

- There is a positive balance of \$282 as a teacher on maternity leave is now being covered for the year with a teacher at a lower rate, resulting in turnover savings.
- There is a positive balance of \$77 in teacher aide account due to turnover of instructional para's.

**RC 8 (Ox Ridge):**

- There is a positive balance of \$2,936 due to step savings in clubs and councils.

**RC 9 (Royle):**

- There is a positive balance of \$15,300 as we have not been able to secure interns for the second half of the year.
- There is a positive balance of \$2,700 in the campus monitor line item as we have had turnover in that position.

**RC 10 (Tokeneke):**

- There is a positive balance of \$1,548 due to step savings in clubs and councils.

**RC 12 (Maintenance):**

- Director of Facilities account shows a positive balance of \$1,253 as the Director of Facilities has submitted his retirement effective June 28<sup>th</sup>.
- The district electrician retired at the end of August and a replacement did not start until mid-September, as a result, there is salary savings of \$4,011.
- Reserve for Emergency Repair shows a deficit of \$(10,000), as this is the deductible for the items lost in storms Elsa and Ida.
- Revenue-Use of Fields shows a positive balance of \$23,604 as field rental revenue has exceeded expectations due to higher participant levels in Soccer and Field Hockey.
- Building Rentals shows a negative balance of \$(15,020) as Dance on the Down Low, Tips on Trips has reduced usage in the buildings this year.

**RC13 (Music):**

- There is a positive balance of \$976 as four Music stipends came in with a lower step than projected.

**RC 16 (Administration):**

- Consultants shows a negative balance of \$(43,679). Based on the RFP submissions we are recommending Silver Petrucelli as the architect for the Library Redesign study at DHS, MMS and Tokeneke for \$44,700 along with a positive balance of \$921, which is the unused portion of Superintendent's consultant budget.
- Legal fees shows a positive balance of \$250. The first ninth months' legal fees were less than budgeted.

**RC 18 (Personnel):**

- Budget controls shows a positive balance of \$43,467 as 3.4FTE of 4.0FTE were approved by the BOE.

**RC 19 (Curriculum):**

- Consultant services shows a positive balance of \$400.

**RC 20 (Finance):**

- Audit Services shows a positive balance of \$1,264 as the annual audit came in under budget.
- Travel shows a positive balance of \$250 as this will go unused this year.

**RC 23 (DSS):**

- Consultant Services shows a positive balance of \$4,614. We had less expenditures due to less revenue than budget.

**RC 24 (Special Education):**

- Special Education teachers shows a positive balance of \$3,047 due to turnover.
- Legal fees show a positive balance of \$20,000. The first nine month's legal fees were less than budgeted.
- Non Public Tuition shows a positive balance of \$16,337 due to a placement change.

- Excess Cost final reimbursement rate has been set at 80.03%, which results in reimbursement of \$2,790,745 on a submission of \$3,487,069. This results, in additional revenue compared to budget of \$548,973.

**RC 25 (Fixed):**

- Heat is forecasted with a slight positive balance of \$2,705.
- Electricity is forecasted with a positive balance of \$3,992 based on current consumption trends.
- Telephone shows a positive balance of \$194.
- Sewer fees came in under budget by \$260 based on usage.
- Health Insurance shows a positive balance of \$22,863 due to savings in health insurance premiums from census changes.
- Property Insurance is forecasted with a positive balance of \$1,107 based on favorable renewals with CIRMA and a reimbursement from a property claim.
- Workers Compensation is forecasted with a positive balance of \$9,632 based on reimbursements from CIRMA for employees out on Workers Compensation.
- Student Accident Insurance is forecasted with a positive balance of \$432 based on favorable renewals with Bollinger.
- Medicaid revenue is projected with a positive balance of \$10,000 as we have received additional Medicaid revenue through higher consents.

**RC 26 (ELP):**

- Teacher Aides shows a positive balance of \$15,000 due to salary savings from a vacant position.
- ELP Tuition shows a negative balance of \$(39,675). Based on current enrollment we have 49 paying students in the program.

**RC 26 (COVID):**

- Health Supplies shows a positive balance of \$1,751 as we have not had a need to purchase additional masks.

<b>RC</b>	<b>Fiscal Year Adjusted Budget</b>	<b>March Forecast</b>	<b>Forecast Balance</b>
RC 1 Darien High School	\$13,905,455	\$13,886,424	\$19,031
RC 2 Fitch Academy	\$525,854	\$523,322	\$2,532
RC 3 Middlesex	\$10,570,323	\$10,559,626	\$10,698
RC 5 Hindley	\$3,695,744	\$3,693,526	\$2,218
RC 7 Holmes	\$3,602,420	\$3,602,060	\$360
RC 8 Ox Ridge	\$3,925,529	\$3,922,593	\$2,936
RC 9 Royle	\$3,360,067	\$3,342,067	\$18,000
RC 10 Tokeneke	\$3,329,003	\$3,327,455	\$1,548
RC 11 Athletics	\$1,885,948	\$1,885,948	\$0
RC 12 Maintenance	\$3,619,704	\$3,615,856	\$3,848
RC 13 Music	\$300,240	\$299,264	\$976
RC 14 Art	\$115,613	\$115,613	\$0
RC 15 Technology	\$3,377,712	\$3,377,712	\$0



RC 16 Administration	\$797,733	\$841,161	\$(43,429)
RC 17 Health	\$881,636	\$881,636	\$0
RC 18 Personnel	\$1,650,253	\$1,606,786	\$43,467
RC 19 Curriculum	\$2,314,495	\$2,314,095	\$400
RC 20 Finance	\$705,648	\$704,134	\$1,514
RC 21 Library/Media	\$152,452	\$152,452	\$0
RC 22 Technology Education	\$59,055	\$58,926	\$129
RC 23 Summer School	\$(145,319)	\$(149,933)	\$4,614
RC 24 Special Education	\$25,221,884	\$24,633,529	\$588,355
RC 25 Fixed Expenditures	\$21,390,946	\$21,339,285	\$51,661
RC 26 ELP	\$1,320,598	\$1,345,272	\$(24,674)
RC 28-COVID Reopening	\$61,208	\$59,457	\$1,751
<b>Total</b>	<b>\$106,624,199</b>	<b>\$105,938,266</b>	<b>\$685,933</b>

There are two transfers for BOE consideration and approval:

*	Account	RC	To:	From:	Description
D	Reserve for Emergency Repair	12	\$10,000		Deductible for Storm Damage
S	Health Insurance	25		\$10,000	Premium Savings from Census Changes

*	Account	RC	To:	From:	Description
D	Consulting Services	16	\$44,600		Library Redesign
S	Student Interns	9		\$15,300	Unfilled Interns
S	Campus Monitor	9		\$2,700	Salary Savings from Turnover
S	Clubs and Councils	3		3,800	Step savings
S	Health Insurance	25		\$22,800	Premium Savings from Census Changes

\*D=Deficit

S=Surplus

### Grant Financial Report:

IDEA (2 Year Grant): The IDEA is a grant statute that provides federal funding for the education of children with disabilities and requires, as a condition for the receipt of such funds, that states agree to provide a free appropriate public education. The total award for FY22 is \$883,620

- Currently, we are forecasting a balance of \$111,469 as we have a paraprofessional on a unpaid leave of absence.

**IDEA 611 ARP Grant (2 Year Grant):** This is a new grant, which was awarded to Darien in the amount of \$218,033. The intended purpose of this grant is to support recovery services for special education. This grant is being budgeted to support an additional SLP and Psychologist for FY23.

**TITLE 1 (2 Year Grant):** Title 1 is to ensure a high-quality education for every child, by providing extra help to students who need it most.

- Title I allocation is \$169,663, which supports professional development and a literacy interventionist.

**TITLE II (2 Year Grant):** Title II funds can be used to provide supplemental activities that strengthen the quality and effectiveness of teachers, principals, and other school leaders.

- Title II allocation is \$72,652, which will support curriculum development and professional development. We are intending to carry-over \$49,452 to support professional development for intervention.

**TITLE III (2 Year Grant):** Title III funding is designed to improve the education of English learners (ELs) by helping them learn English and meet challenging state academic content and student academic achievement standards.

- Title III allocation is \$14,835 to support EL services.

**TITLE IV (2 Year Grant):** Title IV is funding to increase access to comprehensive school psychological services, improve school safety and school climate, and strengthen parent and community engagement.

- Title IV allocation is \$10,000. We intended to carry these funds over to support professional development.

**TEAM MENTOR (1 Year Grant):** The TEAM grant is a grant provided by the CSDE to promote excellence, equity and high achievement for Connecticut students by engaging teachers in professional practice through guided support. An award has not been issued to date.

**SPECIAL EDUCATION COVID 19:** This grant is to support ESY services.

- The award was for \$20,000, which was expended in full to support the ESY program from this summer.

**ESSER II-SPECIAL EDUCATION RECOVERY:** The district was awarded \$124,500 from the State of CT for Special Education recovery services. This grant is being planned to support consulting services and contracted speech for recovery services, which will carry-over in part to FY23.

**ARP ESSER FUNDS:** This grant was awarded by the Federal Government to help re-open schools and support learning loss. Darien's award was \$1,025,905:

- The grant currently forecasts a positive balance of \$117,235. We have a resignation and vacancy in one of the interventionist positions, that are 1 year only positions. As a result, it is expected this available balance will now carry-forward to next fiscal year and be repurposed to support non-personnel needs. ESY is also expected to cover a portion of the upcoming ESY program.

**UNIFIED CHAMPION SCHOOL GRANT:** This grant was awarded to Ox Ridge Elementary School in the amount of \$1,000 by the Special Olympics of Connecticut to support unified sports at the elementary level.

**TECHNOLOGY EDUCATION:** This grant award was for \$7,082 and was funded through Area 9 Cable Council.

- This grant supported technology equipment and has been expended.

**DARIEN FOUNDATION GRANT:** This grant was funded to support robotics district wide.

**Food Service Financial Report:**

The Food Service Fund shows a positive P&L of \$88,078 through April, a \$25,000 improvement from March.

We are forecasting a year-end balance of \$123,482 due to the strength of April results.

**Monthly Financial Report  
Through April 2022  
Darien Board of Education**



# Highlights of Monthly Financial Report Through April 2022

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The financial report currently shows a year-end surplus of **\$685,933 or 0.64%**.

RC's	Forecast
General Education RC's	\$120,502
Special Education RC's	\$563,680
COVID	\$1,751
Total	<b>\$685,933</b>

# COVID & ARP Expenses

Category	Operating Fund	Grants	Total Forecast	Less Grants	Less Transfers	Supplemental Appropriation	Balance
Staffing	\$42,200	\$442,865	\$485,065	\$(442,865)	\$(42,200)	\$0	\$0
Facilities	\$0	\$87,720	\$87,720	\$(87,720)	\$0	\$0	\$0
Technology	\$0	\$253,600	\$253,600	\$(253,600)	\$0	\$0	\$0
Contracted Svs.	\$0	\$215,720	\$215,720	\$(215,720)	\$0	\$0	\$0
Professional Development	\$0	\$26,000	\$26,000	\$(26,000)	\$0	\$0	\$0
Transportation	\$9,008	\$0	\$9,008	\$0	\$(9,008)	\$0	\$0
Materials	\$10,000	\$0	\$8,249	\$0	\$(10,000)	\$0	\$1,751
<b>Total</b>	<b>\$61,208</b>	<b>\$1,025,905</b>	<b>\$1,085,362</b>	<b>\$(1,025,905)</b>	<b>\$(61,208)</b>	<b>\$0</b>	<b>\$1,751</b>



# Monthly Financial Report – April 2022

Salaries: The positive variance within salaries is largely attributed to the following

Salary Savings/Turnover: \$27,479	
Clubs and Councils: \$19,596	
Student Interns: \$32,000	
Budget Control: \$43,467	
Total Salary Forecast: \$122,542	

# Monthly Financial Report – April 2022

Operating: The negative variance within operating is largely attributed to the following

Legal Fees: \$20,250

Materials, Consultant Fees, Auditing Services, Travel, PD, COVID Supplies: \$11,732

Library Redesign Study at DHS, MMS, Tokeneke: \$(44,600)

Storm Damage (Elsa): \$(10,000)

Special Education Tuition: \$16,337

Total Operating Forecast: \$(6,281)

# Monthly Financial Report – April 2022

**Fixed:** The positive variance within fixed is largely attributed to the following

Utilities: \$7,151	
Property Insurance: \$1,107	
Health Insurance: \$22,863	
Workers Compensation: \$9,632	
General Liability Insurance: \$474	
Student Accident Insurance: \$432	
Total Fixed Forecast: \$41,661	

# Monthly Financial Report – April 2022

Revenue: The positive variance within revenue is largely attributed to the following

Field & Building Rental Revenue: \$8,584

ELP Tuition: \$(39,675)

Excess Cost: \$548,973

Medicaid: \$10,000

Total Revenue Forecast: \$527,882

# Transfers for BOE Consideration and Approval

Account	Broad Category	To	From	Reason
Reserve for Emergency Repair	Property Services	\$10,000		Deductible for Storms
Health Insurance	Benefits		\$10,000	Premium Savings from census changes
Account	Broad Category	To	From	Reason
Consulting Services	Other Prof Tech Svs	\$44,600		DHS, MMS, TOK Library Redesign Study
Students Interns	Salaries		\$15,300	Unfilled Interns
Campus Monitor	Salaries		\$2,700	Salary Savings
Clubs and Councils	Salaries		\$3,800	Step savings
Health Insurance	Benefits		\$22,800	Premium Savings from census changes

# Darien Public Schools Monthly Financial Report 2021-2022

ACCT #	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020-2021	ORIG APPRO	TRFES ADL	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORF- CAST	CURR STF	YR END EST.
RC - 1 DARIEN HIGH SCHOOL												
11013	BUS/AR/ADMINISTRATIVE ASSIST	111,252	110,384	116,292	115,114	9,386	124,500	104,627	18,234	1,639	1,50	-
2	PRINCIPAL	203,506	208,085	213,287	217,553	-	217,553	184,083	33,470	0	1,00	0
3	ASSISTANT PRINCIPAL	482,582	519,480	556,200	567,324	-	567,324	480,043	87,281	0	3,00	0
4	DIRECTOR OF GUIDANCE	140,402	157,205	161,135	164,358	-	164,358	139,072	25,286	0	1,00	0
5	DEPARTMENT CHAIRS	534,632	552,984	566,788	-	578,108	578,108	414,863	163,245	(0)	4,00	(0)
6	CURRICULUM SUPERVISION	54,793	55,022	42,273	609,526	(572,930)	36,596	26,868	9,728	(0)	0,20	-
7	ART TEACHERS	403,199	430,658	439,482	435,125	(58,479)	396,646	289,486	107,159	1	396,645	1
8	BUSINESS TEACHERS	78,346	81,999	85,790	89,757	23,464	113,221	81,338	31,884	(0)	1,40	(0)
9	COMPUTER TEACHERS	42,924	43,517	44,170	88,299	(30,686)	57,613	47,138	10,475	0	57,613	0
10	ENGLISH TEACHERS	1,628,570	1,647,266	1,549,637	1,663,450	(125,235)	1,538,215	1,142,016	396,199	(0)	1,538,215	16,80
11	FOR LANG. TEACHERS	1,084,511	1,175,783	1,186,647	1,264,302	43,504	1,307,806	932,877	374,928	0	1,307,805	13,80
12	MATH TEACHERS	1,229,564	1,290,195	1,283,721	1,463,577	(82,883)	1,380,694	1,060,674	320,020	0	1,380,694	16,60
13	MUSIC TEACHERS	236,655	245,807	229,219	266,264	-	266,264	184,337	81,927	0	266,264	2,50
14	PHYSICAL ED. TEACHERS	584,906	606,061	624,579	647,585	3,397	650,982	479,228	171,754	(0)	650,982	6,00
15	READING TEACHERS	115,088	116,676	118,426	120,202	-	120,202	83,217	36,985	0	120,202	1,00
16	SCIENCE TEACHERS	1,599,946	1,656,605	1,621,946	1,672,367	56,318	1,728,685	1,296,336	432,346	3	1,728,682	18,83
17	SOCIAL STUDIES TEACHERS	1,513,299	1,529,976	1,552,536	1,610,757	28,683	1,639,440	1,183,192	456,248	(0)	1,639,440	18,20
18	TECH ED. TEACHERS	228,989	270,037	286,403	291,281	14,981	306,262	212,028	94,234	(0)	306,262	2,80
19	TEACHERS OF THE GIFTED	21,843	14,141	14,255	14,933	7,852	22,805	22,805	-	(0)	22,805	0,40
20	SUBSTITUTE TEACHERS	83,532	40,164	75,875	53,550	32,450	86,000	76,010	-	9,990	86,000	-
21	BUILDING SUBSTITUTES	14,000	9,500	37,125	35,000	(7,947)	27,053	21,749	-	5,304	27,053	-
22	STUDENT INTERNS	30,600	30,600	32,950	32,000	(6,250)	25,750	9,050	16,700	0	9,050	16,700
23	LIBRARIANS	173,268	180,225	152,240	223,580	(8,396)	215,124	160,880	54,244	0	215,124	2,00
24	GUIDANCE	625,464	656,389	682,877	696,648	3,167	699,815	516,570	177,245	6,000	699,815	8,00
25	PRINCIPAL/DIRECTOR SECRETARY	219,873	194,815	184,899	182,280	8,170	190,450	157,663	30,782	2,035	190,450	3,00
26	GUIDANCE SECRETARIES	119,596	122,287	124,743	127,221	984	128,215	106,977	21,238	0	128,215	2,00
27	CAMPUS MONITOR	199,097	196,074	199,366	202,850	358	203,207	166,258	36,949	0	203,207	5,00
28	TEACHER AIDES	159,218	159,218	119,134	81,419	(568)	80,851	66,150	14,700	1	80,850	2,00
29	CUSTODIANS	501,114	546,326	548,907	569,681	(38,631)	531,050	447,464	82,480	1,106	529,945	1,105
30	CLUBS AND COUNCILS	226,343	250,605	241,166	250,501	4,563	255,064	199,913	51,551	3,621	253,843	1,221
31	TOTAL PERSONNEL	12,661,906	13,098,094	13,112,087	13,776,473	(116,620)	13,659,853	10,292,914	3,350,540	46,399	13,600,822	144,50
												19,021



	OPERATING	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
32	22002 TEXTBOOKS-REPLACEMENTS	27,277	27,076	22,234	34,650	(6,693)	25,957	23,956	-	1	25,957	-	-
33	22003 TEXTBOOKS-CONSUMABLES	8,653	2,492	3,686	4,100	1,456	5,556	5,555	-	1	5,556	-	-
34	23003 PERIODICALS	1,049	246	444	635	-	635	303	-	332	635	-	-
35	23004 RESOURCE MATERIALS	1,897	423	293	2,800	(1,000)	1,800	968	-	832	1,800	-	-
36	23010 AUDIO VISUAL CONSUMABLES	3,250	2,474	3,350	3,250	-	3,250	1,991	-	1,259	3,250	-	-
37	24011 GENERAL TEACHING SUPPLIES	48,079	50,097	29,173	53,250	-	53,250	48,393	1,127	3,729	53,250	-	-
38	25001 GENERAL OFFICE SUPPLIES	21,935	14,151	14,669	22,000	(2,000)	20,000	17,158	759	2,083	20,000	-	-
39	25002 PROFESSIONAL LIBRARY PURCHASE	284	350	335	350	-	350	-	-	350	350	-	-
40	25003 PROFESSIONAL DEVELOPMENT	6,700	3,467	3,620	8,515	5,000	13,515	4,372	6,233	2,910	13,515	-	-
41	25007 GRADUATION EXPENSES	22,661	17,694	25,957	26,500	-	26,500	4,807	19,961	1,732	26,500	-	-
42	25008 GUIDANCE MATERIALS	2,104	2,600	2,537	2,600	-	2,600	1,329	367	904	2,600	-	-
43	25013 TEMPORARY HOURLY SERVICES	26,625	36,031	32,081	27,720	4,055	31,775	26,966	-	4,809	31,775	-	-
44	25014 PRINTING	8,938	7,331	11,903	12,000	-	12,000	4,864	-	7,136	12,000	-	-
45	25026 DUES AND MEMBERSHIPS	14,049	14,568	11,535	16,068	(68)	16,000	14,576	-	1,424	16,000	-	-
46	35000 POLICE AND FIRE SERVICES	29,366	15,921	8,962	22,000	(2,000)	20,000	2,392	-	17,708	20,000	-	-
47	72016 CLASSROOMS/CORRIDORS/AUDITORIUM	8,500	4,542	8,204	8,500	-	8,500	6,182	1,074	1,244	8,500	-	-
48	72044 REPAIRS AND SERVICE CONTRACT	2,928	1,283	675	3,450	(3,450)	-	-	-	-	-	-	-
49	102005 STUDENT ACTIVITY FUND	-	-	9,925	-	-	-	17,848	11,581	(29,430)	-	-	-
50	102003 OTHER STUDENT ACTIVITIES	16,980	16,966	9,925	10,000	-	10,000	8,895	43	1,062	10,000	-	-
51	TOTAL OPERATING	251,367	217,712	189,483	258,588	(6,706)	251,688	192,456	41,146	18,087	251,688	-	-
52	EQUIPMENT												
53	73001 EQUIPMENT AND FURNITURE	21,994	-	4,973	4,914	-	4,914	3,048	-	1,866	4,914	-	-
54	TOTAL EQUIPMENT	21,994	-	4,973	4,914	-	4,914	3,048	-	1,866	4,914	-	-
55	TOTAL DARIEN HIGH SCHOOL	12,935,286	13,315,806	13,306,543	14,029,775	(123,320)	13,916,455	10,488,418	3,561,686	66,351	13,897,424	144,50	19,031
56	REVENUE				Orig. Bud	Adjust.	Rev. Bud.	Rev. Received	Rev. Expected	Rev. Forecar			
57	102007 REV.-STUDENT PARKING FEES	(11,000)	(11,000)	(11,000)	(11,000)	-	(11,000)	(11,000)	-	(11,000)	(11,000)	-	-
58	NET DARIEN HIGH SCHOOL BUDGET	12,924,286	13,304,806	13,295,543	14,028,775	(123,320)	13,905,455	10,477,418	3,561,686	55,351	13,886,424	144,50	19,031
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66			ACTUAL	ACTUAL	ACTUAL	ORIG	TRFES	REV.	YTD	ENCUM.	AVAIL	FORE-	CURR	YR. END
67			2018 - 2019	2019 - 2020	2019 - 2020	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STP	EST.
68	RC - 2 FITCH ACADEMY													
69														
70	21901 ALTERNATIVE SCHOOL	333,944	382,833	410,730		427,977	(7,633)	420,344	322,263	98,067	14	420,344	4,60	-
71	21803 TEACHER AIDES	-	-	-		-	-	-	-	-	-	-	-	-
72	TOTAL PERSONNEL	333,944	382,833	410,730		427,977	(7,633)	420,344	322,263	98,067	14	420,344	4,60	-
73														
74	25007 INSTRUCTIONAL SUPPLIES	-	-	332		2,500	(135)	2,365	1,364	-	1,001	1,364	-	1,001
75	25019 COMPUTER INSTRUCTION SUPPLIES	-	436	-		-	-	-	-	-	-	-	-	-
76	25001 GENERAL TEACHING SUPPLIES	4,998	3,182	1,267		2,500	-	2,500	1,469	-	1,031	1,469	-	1,031
77	13015 LOCAL TRAVEL EXPENSE	20	-	-		500	-	500	-	-	500	-	-	500
78	102013 LEASES PROPERTY	80,392	84,867	95,663		100,145	-	100,145	74,362	25,783	0	100,145	-	0
79	TOTAL OPERATING	85,410	88,485	97,262		105,645	(135)	105,510	77,195	25,783	2,532	102,978	-	2,532
80														
81	TOTAL FITCH ACADEMY	419,353	471,318	508,012		533,622	(7,768)	525,854	399,458	123,851	2,546	523,372	4,60	2,532

	NC-3 MIDDLESEX MIDDLE SCHOOL	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR ST	YR END EST.
82													
83													
84													
85	21101 PRINCIPAL	190,231	194,511	199,374	203,361	41,686	245,047	223,499	21,547	1	245,046	1.00	1
86	21102 ASSISTANT PRINCIPAL	317,942	309,867	323,817	338,986	-	338,986	286,834	52,152	1	338,986	2.00	-
87	21215 DEPARTMENT CHAIRS	133,658	138,246	141,697	-	144,527	144,527	103,716	40,811	(0)	144,527	1.00	-
88	21220 CURRICULUM SUPERVISION	100,865	100,660	96,462	245,489	(147,624)	98,065	77,035	21,030	1	98,065	0.33	-
89	31012 ART TEACHERS	173,982	164,032	160,891	181,164	(16,494)	164,670	125,710	38,960	0	164,670	3.00	-
90	31016 COMPUTER TEACHERS	162,064	166,136	170,418	175,036	-	175,036	135,192	39,845	(0)	175,036	2.00	-
91	31032 ENGLISH TEACHERS	1,401,887	1,411,475	1,422,640	1,471,821	(7,839)	1,463,982	1,030,086	433,896	0	1,463,982	16.00	-
92	31032 HEALTHY LIVING	120,876	63,081	119,431	124,707	3,504	128,211	88,761	39,450	0	128,211	2.00	-
93	31032 FOR LANG. TEACHERS	971,433	951,560	888,633	959,500	(40,810)	918,690	674,627	244,063	1	918,690	11.00	-
94	31032 MATH TEACHERS	1,287,842	1,333,460	1,340,536	1,379,376	(5,486)	1,373,890	1,007,667	366,222	1	1,373,890	13.50	-
95	31032 MUSIC TEACHERS	580,833	596,358	513,098	546,296	13,390	559,686	402,605	157,081	(0)	559,686	6.60	-
96	31034 PHYSICAL EDUCATION TEACHERS	534,998	557,097	576,280	596,899	-	596,899	426,563	170,336	0	596,899	6.00	-
97	31038 SCIENCE TEACHERS	1,059,722	1,073,667	1,077,755	1,114,921	(34,290)	1,080,631	787,680	292,951	1	1,080,631	12.00	-
98	31042 SOCIAL STUDIES TEACHERS	1,073,228	1,128,653	1,070,116	1,188,992	(45,243)	1,143,749	795,260	348,488	1	1,143,749	12.00	-
99	31044 TECH ED. TEACHERS	216,425	216,114	219,356	222,646	-	222,646	168,152	54,494	0	222,646	2.00	-
100	31302 SUBSTITUTE TEACHERS	49,900	40,730	112,766	49,000	25,000	74,000	64,982	22,793	0	74,000	0.99	-
101	21306 TEACHERS OF THE GIFTED	106,586	108,057	94,103	96,848	-	96,848	74,055	-	0	96,848	-	-
102	21317 STUDENT INTERNS	30,300	30,600	15,000	32,000	(30,600)	1,400	1,400	-	4,140	22,390	1.00	-
103	21318 BUILDING SUBSTITUTES	19,700	15,900	17,100	23,750	(1,360)	22,390	18,250	32,573	0	105,863	1.00	-
104	21401 LIBRARIANS	202,185	207,490	213,605	114,720	(8,857)	105,863	73,290	32,573	196	487,312	6.00	-
105	21402 GUIDANCE	361,885	454,741	469,604	479,783	7,529	487,312	347,174	139,942	549	241,198	4.00	-
106	21501 PRINCIPAL/DIRECTOR SECRETARY	230,161	231,289	229,060	243,785	(2,587)	241,198	200,688	39,961	(0)	241,198	1.00	-
107	21502 GUIDANCE SECRETARIES	67,251	71,273	72,702	74,150	41	74,150	62,742	11,408	24	38,029	1.00	-
108	21602 CAMPUS MONITOR	36,408	36,527	37,259	37,988	-	38,029	31,095	6,910	0	40,598	1.00	-
109	21603 TEACHER AIDES	47,362	39,016	-	40,709	(111)	40,598	32,107	8,491	98	542,541	7.00	-
110	61001 CUSTODIANS	513,252	527,490	536,024	543,928	(1,872)	542,541	457,984	84,559	18,065	92,785	-	-
111	101003 CLUBS AND COUNCILS	114,290	118,186	107,845	121,354	(17,872)	103,482	70,429	14,987	32,097	10,471,829	112.42	10,697
112	TOTAL PERSONNEL	10,105,285	10,286,324	10,235,573	10,607,289	(124,688)	10,482,576	7,767,683	2,682,847	10,471,829	112.42	10,697	10,697
113													





RC - 5 HINDLEY ELEMENTARY SCHOOL		ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQS.	AVAIL BUD.	FORE- CAST	CURR STF	YR-END EST.
139	PRINCIPAL	180,404	188,235	192,941	196,000	-	196,000	166,523	30,277	0	196,000	1,00	0
140	ASSISTANT PRINCIPAL	135,539	142,012	139,227	142,012	-	142,012	96,316	41,696	-	142,012	1,00	-
141	CURRICULUM SUPERVISION	18,432	17,258	18,949	20,440	(524)	19,916	16,295	3,621	(0)	19,916	4,00	-
142	KINDERGARTEN	339,035	348,378	317,955	351,463	(24,194)	329,269	240,238	89,031	0	329,269	4,00	-
143	GRADE 1 TEACHERS	337,611	348,656	251,997	361,515	(39,387)	322,128	213,054	90,073	(0)	322,128	4,00	-
144	GRADE 2 TEACHERS	364,273	308,098	425,409	337,566	(13,742)	323,624	236,060	85,564	0	323,624	3,00	-
145	GRADE 3 TEACHERS	336,884	336,340	304,143	399,093	(66,273)	330,820	229,029	101,791	0	330,820	4,00	-
146	GRADE 4 TEACHERS	316,211	275,585	275,585	232,438	(36,898)	195,540	144,493	51,047	0	195,540	3,00	-
147	GRADE 5 TEACHERS	303,301	316,211	275,585	232,438	(36,898)	195,540	144,493	51,047	0	195,540	3,00	-
148	FOREIGN LANGUAGE TEACHER	337,411	336,361	295,189	377,823	21,048	398,871	288,865	110,006	0	398,871	4,00	-
149	PHYSICAL ED TEACHERS	102,149	68,720	72,085	75,613	-	75,613	52,347	23,266	0	75,613	1,00	-
150	SUBSTITUTE TEACHERS	9,400	10,319	3,970	3,000	-	3,000	350	37,761	2,650	4,977	1,00	-
151	TEACHERS OF THE GIFTED	47,367	48,020	48,741	49,472	-	49,472	34,250	15,222	0	49,472	0.44	-
152	MUSIC TEACHERS	173,085	181,944	186,815	191,864	(19,033)	172,831	139,599	33,232	1	172,831	2,10	-
153	ART TEACHERS	106,586	108,057	109,678	111,323	-	111,323	77,070	34,253	0	111,323	1,00	-
154	STUDENT INTERNS	30,300	30,600	16,000	32,000	-	32,000	32,000	-	8,188	29,540	1,00	-
155	BUILDING SUBSTITUTES	8,550	17,350	21,313	21,250	8,000	111,323	21,063	34,253	0	111,323	1,00	-
156	LIBRARIANS	106,586	106,057	109,678	111,323	-	111,323	51,258	16,055	(0)	67,313	1,00	-
157	PSYCHOLOGISTS	-	82,367	64,847	67,313	-	67,313	96,316	19,267	(0)	115,583	2,00	-
158	PRINCIPAL/DIRECTOR SECRETARY	108,646	111,091	113,322	115,583	-	115,583	31,095	6,910	-	139,667	4,00	-
159	CAMPUS MONITOR	36,408	36,527	37,259	37,988	17	38,005	130,636	29,030	1	159,667	0.92	-
160	TEACHER AIDES	183,857	190,974	194,995	199,385	282	32,400	24,090	35,469	8,310	32,400	3,00	-
161	LUNCH MONITORS	-	-	-	32,400	-	32,400	198,935	449	2,218	234,852	3,00	-
162	CUSTODIANS	210,335	223,112	220,119	233,451	1,401	234,852	1,725	493	2,218	2,218	2,218	-
163	CLUBS AND COUNCILS	4,314	6,600	2,200	6,600	(2,218)	4,386	1,725	898,316	36,794	3,640,949	43,16	-
164	TOTAL PERSONNEL	3,546,512	3,588,275	3,544,653	3,786,402	(143,636)	3,643,167	2,726,957	898,316	36,794	3,640,949	43,16	-
165	OPERATING	1,495	669	2,873	2,954	(2,078)	876	876	-	0	876	-	-
166	TEXTBOOKS-REPLACEMENTS	27,596	26,537	24,149	23,765	-	23,765	22,641	-	1,125	23,765	-	-
167	TEXTBOOKS-CONSUMABLES	1,071	956	878	886	-	886	508	-	378	886	-	-
168	CLASSROOM REFERENCE	285	-	201	295	-	295	295	-	295	295	-	-
169	PERIODICALS	216	101	278	295	-	295	17,580	-	1,620	19,200	-	-
170	AUDIO VISUAL CONSUMABLES	22,245	16,952	18,797	19,200	-	19,200	769	101	129	1,000	-	-
171	GENERAL TEACHING SUPPLIES	843	201	488	500	-	500	52	-	448	500	-	-
172	MISC. OFFICE SUPPLIES	494	-	252	500	-	500	95	700	635	1,430	-	-
173	PROFESSIONAL LIBRARY PURCHASE	1,064	714	1,728	1,430	-	1,430	-	-	400	400	-	-
174	PROFESSIONAL DEVELOPMENT	59	-	-	400	-	400	-	-	1,930	1,930	-	-
175	DUES AND MEMBERSHIPS	2,552	737	3,690	1,930	-	1,930	-	-	-	-	-	-
176	POLICE AND FIRE SERVICES	-	-	-	-	-	-	-	-	-	-	-	-
177	DUPLICATORS AND COPIERS	57,929	46,925	53,335	52,655	(2,978)	50,577	42,520	801	7,255	50,577	-	-
178	TOTAL OPERATING	-	-	-	-	-	-	-	-	-	-	-	-
179	EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-
180	EQUIPMENT & FURNITURE	-	-	-	2,000	-	2,000	2,000	-	-	2,000	-	-
181	7391	-	-	-	2,000	-	2,000	2,000	-	-	2,000	-	-
182	TOTAL HINDLEY ELEMENTARY SCH.	3,604,442	3,635,150	3,597,988	3,841,457	(145,714)	3,695,744	2,770,577	891,117	34,050	3,693,526	43,16	2,218

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RC - 9 ROYLE ELEMENTARY SCHOOL													286	
													287	
	ACTUAL	ACTUAL	ACTUAL	ORIG	TRFMS	REV.	YTD	ENCUM.	AVAIL.	FOR-	CURR	YR. END		
	2018 - 2019	2019 - 2020	2019 - 2020	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STP	EST.		
288	21101 PRINCIPAL	184,093	198,171	193,941	-	197,800	167,341	30,439	0	197,800	1.00	-		
289	21102 ASSISTANT PRINCIPAL	132,842	135,831	139,227	-	142,012	98,316	43,696	-	142,012	1.00	-		
290	21220 CURRICULUM SUPERVISION	17,412	17,498	18,456	262	20,440	16,724	3,716	(0)	20,440	-	-		
291	910997 KINDERGARTEN TEACHERS	221,581	231,697	234,806	-	263,356	182,323	81,033	0	263,356	3.00	-		
292	910901 GRADE 1 TEACHERS	305,737	312,727	321,307	55,667	389,636	290,768	98,868	0	389,636	4.00	-		
293	910902 GRADE 2 TEACHERS	217,489	218,539	179,214	46,478	224,453	169,942	64,508	3	224,453	3.00	-		
294	910903 GRADE 3 TEACHERS	275,146	241,089	228,446	(15,414)	248,878	172,300	76,578	0	248,878	3.00	-		
295	910904 GRADE 4 TEACHERS	219,398	280,683	236,587	(5,696)	238,749	179,301	59,449	(0)	238,749	3.00	-		
296	910905 GRADE 5 TEACHERS	282,568	251,538	361,540	(12,758)	298,552	219,580	78,972	0	298,552	3.00	-		
297	910924 FOREIGN LANGUAGE TEACHER	56,642	59,516	63,227	-	69,502	56,865	12,637	0	69,502	1.00	-		
298	910934 PHYSICAL ED. TEACHERS	89,813	93,518	97,865	-	102,230	70,774	31,455	1	102,230	1.10	-		
299	21302 SUBSTITUTE TEACHERS	8,585	7,900	4,873	1,000	4,000	2,350	-	1,650	-	-	-		
300	21306 TEACHERS OF THE GIFTED	71,907	72,899	80,682	(15,297)	75,102	61,448	13,655	(1)	75,102	0.79	-		
301	21313 MUSIC TEACHERS	183,930	189,463	197,276	(16,987)	186,840	140,173	46,667	0	186,840	2.20	-		
302	21314 ART TEACHERS	87,871	62,194	62,822	-	65,898	45,622	20,276	(0)	65,898	0.80	-		
303	21317 STUDENT INTERNS	31,200	31,200	23,800	-	32,000	16,700	-	15,300	16,700	-	15,300		
304	21318 BUILDING SUBSTITUTES	10,200	6,300	21,000	5,000	15,625	13,313	-	2,313	-	-	-		
305	21401 LIBRARIANS	72,680	73,662	79,161	-	82,821	57,338	25,483	0	82,821	1.00	-		
306	21403 PSYCHOLOGISTS	-	73,504	76,572	-	79,895	53,311	24,583	1	79,895	1.00	-		
307	21501 PRINCIPAL/DIRECTOR SECRETARY	131,455	134,414	137,100	267	140,108	118,521	21,556	31	140,108	2.00	-		
308	21602 CAMPUS MONITOR	36,408	36,527	37,665	17	38,005	28,396	6,910	2,700	35,306	1.00	2,700		
309	21603 TEACHER AIDES	148,837	153,742	153,588	195	119,700	98,043	21,848	4	119,895	3.00	-		
310	21608 LUNCH MONITORS	-	-	-	-	32,400	24,413	-	7,988	32,400	0.92	-		
311	61001 CUSTODIANS	205,443	226,209	223,978	705	233,615	197,952	35,402	261	233,615	3.00	-		
312	101003 CLUBS AND COUNCILS	4,314	4,400	4,076	-	4,436	3,502	934	(0)	4,436	-	-		
313	TOTAL PERSONNEL	2,995,571	3,115,222	3,203,209	43,439	3,316,248	2,487,314	798,645	30,259	3,298,248	38.81	18,000		
314													314	
315													315	
316	OPERATING													316
317	22002 TEXTBOOKS-REPLACEMENTS	1,312	297	2,450	-	2,276	2,267	-	9	2,276	-	-		
318	22003 TEXTBOOKS-CONSUMABLES	22,071	20,521	20,134	-	18,672	18,497	225	240	18,952	-	-		
319	23002 CLASSROOM REFERENCE	90	512	694	(292)	391	-	-	391	-	-	-		
320	23010 AUDIO VISUAL CONSUMABLES	-	-	-	-	228	-	-	228	-	-	-		
321	23003 PERIODICALS	55	55	175	-	228	-	-	228	-	-	-		
322	24011 GENERAL TEACHING SUPPLIES	16,933	12,889	15,862	-	14,796	12,726	583	1,487	14,796	-	-		
323	25001 MISC. OFFICE SUPPLIES	919	743	904	-	1,000	894	-	107	1,000	-	-		
324	25002 PROFESSIONAL LIBRARY PURCHASE	-	-	432	-	500	468	-	32	500	-	-		
325	25003 PROFESSIONAL DEVELOPMENT	328	25	1,077	-	1,170	816	122	232	1,170	-	-		
326	25026 DUES AND MEMBERSHIPS	-	-	118	-	400	352	-	48	400	-	-		
327	35000 POLICE AND FIRE SERVICES	572	698	4,870	-	1,930	317	-	1,613	1,930	-	-		
328	78075 DUPLICATIONS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-		
329	TOTAL OPERATING	42,392	35,738	46,716	-	41,881	36,337	930	4,614	41,881	-	-		
330													330	
331	EQUIPMENT													331
332	73001 EQUIPMENT & FURNITURE	3,339	2,309	1,642	(62)	1,938	1,938	-	0	1,938	-	-		
333	TOTAL ROYLE SCHOOL	3,041,292	3,153,268	3,251,567	43,377	3,360,067	2,575,588	799,615	34,864	3,342,067	38.81	18,000		



RC - 10 TOKENEKE ELEMENTARY SCHOOL																
		ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFES ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES	AVAIL BUD.	FOR- CAST	CURR STP	VR- END EST.			
335	21101 PRINCIPAL	184,093	188,235	192,941	196,800	-	196,800	166,523	30,277	0	196,800	1,00	-			
336	21102 ASSISTANT PRINCIPAL	132,842	135,831	139,227	142,012	-	142,012	98,316	43,696	-	142,012	1,00	-			
337	21220 CURRICULUM SUPERVISION	18,432	17,758	19,055	20,702	(833)	19,869	15,819	4,050	-	19,869	3,00	-			
338	1011097 KINDERGARTEN TEACHERS	295,443	293,407	213,582	224,837	-	224,837	155,656	69,181	(0)	224,837	3,00	-			
339	1011001 GRADE 1 TEACHERS	290,663	250,356	289,097	264,213	(54,728)	209,485	154,962	54,523	0	209,485	3,00	-			
340	1011002 GRADE 2 TEACHERS	313,911	279,195	285,525	348,650	33,944	382,593	274,551	108,042	1	382,593	4,00	-			
341	1011003 GRADE 3 TEACHERS	310,608	327,579	336,766	282,568	(99,571)	182,997	124,593	58,403	0	182,997	3,00	-			
342	1011004 GRADE 4 TEACHERS	384,648	402,308	292,482	330,421	(7,118)	332,303	232,862	90,741	0	322,303	4,00	-			
343	1011005 GRADE 5 TEACHERS	288,793	332,303	293,094	369,497	9,224	378,721	262,191	116,529	0	378,721	4,00	-			
344	1011024 FOREIGN LANGUAGE TEACHER	69,815	72,680	76,040	79,557	-	79,557	55,078	24,479	0	79,557	1,00	-			
345	1011034 PHYSICAL ED. TEACHERS	85,259	98,462	103,283	108,275	(12,010)	96,265	74,960	21,306	(0)	96,265	1,40	-			
346	21302 SUBSTITUTE TEACHERS	10,000	4,400	18,052	3,000	4,184	24,747	17,133	7,614	2,859	7,184	0,22	-			
347	21306 TEACHERS OF THE GIFTED	23,694	24,021	24,382	24,747	(48,608)	132,918	97,625	35,293	(0)	132,918	2,00	-			
348	21313 MUSIC TEACHERS	162,786	169,787	174,721	181,526	26,993	93,493	64,726	28,767	0	93,493	1,00	-			
349	21314 ART TEACHERS	79,873	60,438	63,396	66,500	-	32,000	32,000	-	-	32,000	-	-			
350	21317 STUDENT INTERNS	30,000	31,200	31,300	32,000	-	24,250	20,500	-	3,750	24,250	-	-			
351	21318 BUILDING SUBSTITUTES	17,100	18,500	22,064	21,250	-	114,720	93,862	20,858	(0)	114,720	1,00	-			
352	21401 LIBRARIANS	109,839	111,355	113,025	114,720	3,458	24,681	17,086	7,594	1	24,681	0,35	-			
353	21403 PSYCHOLOGISTS	-	28,528	20,452	21,223	-	118,860	99,035	19,825	(0)	118,860	2,00	-			
354	21501 PRINCIPAL/DIRECTOR SECRETARY	111,849	114,549	116,321	118,860	17	38,005	31,095	6,910	0	38,005	1,00	-			
355	21602 CAMPUS MONITOR	36,408	36,527	37,259	37,988	-	139,440	130,419	7,500	39	139,440	4,00	-			
356	21603 TEACHER AIDES	186,230	186,841	192,236	158,234	1,206	32,400	24,900	35,475	1,548	233,694	3,00	-			
357	21608 LUNCH MONITORS	-	-	229,467	232,654	1,040	6,534	198,180	1,075	1,548	5,106	-	-			
358	61001 CUSTODIANS	217,729	224,604	229,467	232,654	-	6,534	4,031	-	1,548	5,106	-	-			
359	101003 CLUBS AND COUNCILS	4,273	5,895	6,289	6,534	(139,880)	3,279,485	2,450,128	813,658	15,699	3,277,937	40,89	-			
360	TOTAL PERSONNEL	3,463,687	3,374,759	3,289,994	3,419,288	-	49,518	42,760	1,195	5,563	49,518	-	-			
361	OPERATING															
362	22002 TEXTBOOKS-REPLACEMENTS	2,164	126	2,858	2,778	-	2,778	2,772	-	6	2,778	-	-			
363	22003 TEXTBOOKS-CONSUMABLES	24,816	17,847	23,037	22,100	-	22,100	21,404	696	0	22,100	-	-			
364	23002 CLASSROOM REFERENCE	889	106	681	833	-	833	833	-	3	833	-	-			
365	23003 PERIODICALS	-	-	-	278	-	278	275	-	278	278	-	-			
366	23010 AUDIO VISUAL CONSUMABLES	365	-	172	278	-	278	278	-	278	278	-	-			
367	24011 GENERAL TEACHING SUPPLIES	20,575	13,606	18,720	18,056	-	18,056	15,549	-	2,507	18,056	-	-			
368	25001 MISC. OFFICE SUPPLIES	1,035	763	984	1,000	-	1,000	1,000	-	0	1,000	-	-			
369	25002 PROFESSIONAL LIBRARY PURCHASE	-	-	-	500	-	500	499	-	1	500	-	-			
370	25003 PROFESSIONAL DEVELOPMENT	338	283	120	1,365	-	1,365	978	-	437	1,365	-	-			
371	25026 DUES AND MEMBERSHIPS	-	90	-	400	-	400	-	-	400	400	-	-			
372	35000 POLICE AND FIRE SERVICES	423	842	1,896	1,930	-	1,930	-	-	1,930	1,930	-	-			
373	72035 DUPLICATORS AND COPIERS	-	-	-	-	-	-	-	-	-	-	-	-			
374	72044 REPAIRS AND SERVICE CONTRACT	-	-	-	-	-	-	-	-	-	-	-	-			
375	TOTAL OPERATING	59,605	33,662	48,468	49,518	-	49,518	42,760	1,195	5,563	49,518	-	-			
376	EQUIPMENT & FURNITURE	929	1,939	-	2,000	(2,000)	-	-	-	-	-	-	-			
377																
378																
379																

RC - 11 PHYSICAL EDUCATION													383
		ACTUAL	ACTUAL	ACTUAL	ORIG	TRANS	REV.	YTD	ENCUM.	AVAIL	FORE-	CURR	YR END
		2018 - 2019	2019 - 2020	2019 - 2020	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
383	DIRECTOR	221,045	180,006	184,506	188,196		188,196	159,243	28,953	(0)	188,196	1.00	(0)
384	ASSISTANT DIRECTOR	-	46,330	44,970	47,625	1,072	48,697	39,843	8,854	-	48,697	1.00	-
385	PRINCIPAL/DIRECTOR SECRETARY	71,086	73,819	74,268	75,755		75,755	64,101	11,655	(0)	75,755	1.00	(0)
386	ATHLETIC TRAINING SERVICES	114,087	112,032	107,334	110,484	(12,941)	97,543	78,687	18,436	420	97,543	2.00	-
387	61004 FACILITIES-CUSTODIAL	32,400	29,146	-	34,170	(34,170)	12,350	6,250	-	6,300	12,350	-	-
388	WEIGHT ROOM DARIEN HS	8,066	4,950	-	12,550		625,718	506,814	118,904	(0)	625,718	-	-
389	101002 INTERSCHOLASTICS DARIEN HS	572,785	566,794	593,309	624,738	980	42,050	28,203	-	13,847	42,050	-	-
390	101005 SPORTS PROGRAMS-MIDDLESEX	42,843	27,208	19,124	42,050	(7,329)	3,000	1,379	-	1,621	3,000	-	-
391	101008 INTRAMURALS-ELEMENTARY	2,253	-	-	4,000	(4,000)	-	-	-	-	-	-	-
392	101009 INTRAMURALS-DARIEN HS	-	7,650	8,337	-	9,650	9,650	7,339	1,457	833	9,650	-	-
393	101012 UNITED SPORTS	8,942	-	-	-	-	-	-	-	-	-	-	-
394	TOTAL PERSONNEL	1,073,509	1,046,944	1,031,848	1,149,297	(46,738)	1,103,159	891,888	188,259	23,821	1,103,159	5.00	(0)
395	OPERATING												
396	CONSULTANT SERVICES	1,383	984	880	1,000	260	1,260	1,260	-	0	1,260	-	-
397	22001 TEXTBOOKS-NEW	1,021	-	-	-	-	-	-	-	-	-	-	-
398	23004 RESOURCE MATERIALS	1,468	-	-	-	-	-	-	-	-	-	-	-
399	23010 CONSUMABLES	1,614	1,597	1,500	1,500	-	1,500	1,315	-	185	1,500	-	-
400	24011 GENERAL TEACHING SUPPLIES	12,441	12,398	13,982	13,903	-	13,903	7,380	3,996	2,527	13,903	-	-
401	24006 ATHLETIC TRAINING SUPPLIES	5,999	6,141	6,141	6,000	-	6,000	4,355	1,645	-	6,000	-	-
402	25002 PROFESSIONAL LIBRARY PURCHASE	428	500	435	500	-	2,000	462	-	38	500	-	-
403	25003 PROFESSIONAL DEVELOPMENT	4,105	2,046	490	2,000	-	2,000	910	-	1,090	2,000	-	-
404	25026 DUES AND MEMBERSHS	3,131	3,070	2,583	3,000	-	3,000	2,914	-	86	3,000	-	-
405	25008 INTERSCHOLASTIC TRANS. DHS	256,959	180,844	144,084	291,382	24,051	315,433	250,435	64,787	211	315,433	-	-
406	72044 REPAIRS AND SERVICE	4,621	4,400	3,584	5,000	(4,564)	436	436	-	436	-	-	-
407	102001 INTERSCHOLASTICS/DARIEN HS	247,983	305,500	236,780	309,711	(3,755)	303,956	197,041	46,744	60,170	303,956	-	-
408	102002 INTRAMURALS/MIDDLESEX	-	2,318	2,129	2,500	-	2,500	1,577	280	643	2,500	-	-
409	102004 INTERSCHOLASTIC OFFICIALS	158,388	117,519	116,785	160,246	(200)	160,046	156,063	2,023	1,960	160,046	-	-
410	102005 STUDENT ACTIVITY FUND	-	-	-	-	-	-	4,725	6,302	(11,027)	-	-	-
411	121000 IMPROVEMENT OF SITES	924	1,962	1,925	2,000	-	3,255	1,355	949	951	3,255	-	-
412	TOTAL OPERATING	700,466	638,534	531,297	798,742	15,847	813,789	630,277	126,728	56,834	813,789	-	-
413	EQUIPMENT												
414	EQUIPMENT AND FURNITURE	1,642	4,995	4,953	6,000	(2,000)	4,000	1,459	432	2,110	4,000	-	-
415	TOTAL EQUIPMENT	1,642	4,995	4,953	6,000	(2,000)	4,000	1,459	432	2,110	4,000	-	-
416	TOTAL PHYSICAL EDUCATION	1,775,616	1,690,473	1,568,098	1,954,639	(33,691)	1,920,948	1,523,565	315,418	81,965	1,920,948	5.00	(0)
417	REVENUE												
418	REV. - SUMMER SCHOOL FIELD USE	(35,000)	(35,000)	-	(35,000)	-	(35,000)	(35,000)	-	(35,000)	(35,000)	-	-
419	GATE RECEIPTS	-	-	-	-	-	-	-	-	-	-	-	-
420	NET COST PHYSICAL EDUCATION	1,740,616	1,655,473	1,568,098	1,919,639	(33,691)	1,885,948	1,488,565	315,418	46,965	1,885,948	5.00	(0)
421													
422													
423													
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427													
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RC - 12	MAINTENANCE	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
430	11031	FACILITIES DIRECTOR	151,533	155,321	159,204	4,378	163,582	138,416	23,913	1,253	162,229	1.00	1,253
431	11032	CUSTODIAL & MAINT SUPERVISOR	122,421	114,821	99,089	120,000	120,000	101,538	18,462	-	120,000	1.00	-
432	11032	SECRETARY	34,853	35,636	39,007	1,500	41,500	35,115	6,385	0	41,500	0.50	-
433	61003	CUSTODIAL	91,903	79,477	64,385	284	73,874	62,552	11,322	1	73,874	1.00	-
434	61005	CUSTODIAL OUT SCH. EMERGENCY	88,229	94,170	123,375	73,935	105,784	88,728	-	17,056	105,784	5.00	-
435	71001	GROUNDSCAPEKEEPERS	383,160	393,623	389,074	405,475	401,205	338,824	62,381	1	401,205	7.00	-
436	71002	MAINTENANCE OVERTIME	3,840	9,174	8,094	-	12,000	8,400	-	3,600	12,000	-	-
437	71003	MAINTENANCE	647,572	675,148	667,210	(117,404)	694,991	584,225	106,755	4,011	690,980	-	4,011
438	71004	MAINTENANCE OVERTIME	27,072	20,487	19,489	27,500	20,000	13,044	-	6,956	20,000	-	-
439	71005	SPRINGSUMMER HELP PART-TIME	100,650	98,052	47,696	99,880	162,000	141,679	-	20,321	162,000	-	-
440		TOTAL PERSONNEL	1,653,234	1,675,910	1,616,621	1,703,979	90,957	1,794,936	1,512,521	53,198	1,789,672	15.50	5,264
441		OPERATING											
442	12001	CONSULTANT SERVICES	28,855	38,061	16,989	16,000	15,940	15,468	-	472	15,940	-	-
443	13017	PROF. MEETINGS & TRAINING	6,852	1,314	-	7,910	-	-	-	-	-	-	-
444	62001	REFUSE COLLECTION	104,493	70,822	78,963	82,858	78,858	64,798	13,960	100	78,858	-	-
445	62003	SNOW REMOVAL	55,330	13,448	37,280	59,000	27,910	27,900	-	10	27,910	-	-
446	62004	CARE OF TREES	23,600	26,061	22,334	26,000	14,350	13,600	490	260	14,350	-	-
447	65001	CUSTODIAL SUPPLIES	162,849	161,051	160,635	165,000	180,000	131,229	46,865	1,906	180,000	-	-
448	65002	OPERATION OF VEHICLES	44,022	35,405	47,329	40,000	82,078	61,043	21,035	0	82,078	-	-
449	65003	CARE OF GROUNDS	230,136	278,775	246,330	210,000	325,360	276,676	20,273	28,411	325,360	-	-
450	65005	UNIFORMS	28,229	18,447	28,012	26,860	25,860	24,927	272	661	25,860	-	-

RC - 12	MAINTENANCE	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRPRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
454	72001	CONTRACTED JANITORIAL SERVICE	260,288	208,593	258,979	305,000	(13,000)	292,000	216,229	75,771	-	292,000	-
455	72012	ELECTRICAL	96,414	-	440	6,000	(3,745)	2,255	2,123	127	-	2,255	-
456	72013	INTERCOMMS AND CLOCKS	8,574	-	46,501	38,000	(900)	37,100	19,389	12,295	5,415	37,100	-
458	72044	PLUMBING	22,665	35,654	76,341	99,000	11,500	110,500	77,135	33,344	21	110,500	-
459	72046	CLASSROOMS/CORRIDORS/AUD	100,401	87,942	58,625	51,500	9,150	60,650	56,880	3,687	83	60,650	-
460	72019	REPAIRS AND SERVICE	52,094	42,245	92,519	95,000	5,000	100,000	96,884	3,113	3	100,000	-
461	72021	SECURITY	154,302	85,584	35,893	58,000	46,985	104,985	76,617	28,343	25	104,985	-
462	72022	FIRE ALARMS/EXTINGUISHER	65,126	50,901	35,602	65,000	(2,992)	62,005	59,277	2,725	3	62,005	-
463	72023	NON MECHANICAL INSPECTIONS	51,467	33,216	198,878	145,609	(4,520)	141,089	119,343	21,745	1	141,089	-
464	72048	HVAC/AIR CONDITIONER REPAIRS	124,579	128,881	10,331	10,500	(1,000)	9,500	6,252	3,248	-	9,500	-
465	74011	GLASS	7,015	11,427	40,077	29,000	12,941	41,941	29,533	3,689	8,719	41,941	-
466	74012	LUMBER	32,076	33,726	33,891	16,500	40,670	57,170	50,926	4,074	2,170	57,170	-
467	74013	HARDWARE	19,092	18,679	7,220	10,500	1,500	12,000	10,195	1,168	637	12,000	-
468	74014	PAINT	6,572	8,633	7,220	5,000	(2,000)	3,000	2,911	89	-	3,000	-
469	74015	OTHER BUILDING MATERIALS	3,455	2,172	4,376	70,000	15,500	85,500	58,171	7,148	20,181	85,500	-
470	74016	ELECTRICAL MATERIALS	66,142	58,747	80,334	40,000	21,000	61,000	71,297	1,559	0	71,000	(10,000)
471	74030	RESERVE FOR EMERGENCY REPAIR	70,582	105,871	1,068	5,000	4,353	9,353	7,794	1,559	0	9,353	-
472	83006	RENTAL OF TOOLS & EQUIPMENT	6,455	1,996	72,035	40,000	(12,740)	27,260	16,010	11,250	-	27,260	-
473	121000	IMPROVEMENT OF SITES	106,542	38,727	52,573	55,000	(14,317)	40,683	36,606	4,077	0	40,683	-
474	122000	IMPROVEMENT OF BUILDINGS	150,478	54,497	2,888,684	1,778,237	230,110	2,008,347	1,629,714	330,347	58,286	2,018,347	(10,000)
475		TOTAL OPERATING	2,888,684	1,653,395	1,787,945								
476		EQUIPMENT											
477	73010	MAINTENANCE EQUIPMENT	89,357	16,976	-	19,790	16	19,806	16,423	3,380	3	19,806	-
478	73001	EQUIPMENT AND FURNITURE	75,231	37,820	25,179	45,000	(3,223)	41,777	41,486	180	111	41,777	-
479		TOTAL EQUIPMENT	164,589	54,796	25,179	64,790	(3,207)	61,583	57,909	3,560	114	61,583	-
480		TOTAL MAINTENANCE	3,906,586	3,384,101	3,429,745	3,547,006	317,860	3,864,866	3,200,143	553,124	111,598	3,869,602	15,50
481		REVENUE											Surplus/
482	102008	REVENUE - BUILDING RENTAL	(89,267)	(54,013)	(21,963)	(93,600)	-	(93,600)	(35,741)	220	(78,580)	(78,580)	(15,020)
483	102009	REVENUE - USE OF FIELDS	(143,197)	(71,109)	(208,920)	(151,562)	-	(151,562)	(172,221)	332	(175,166)	(175,166)	23,604
484		TOTAL REVENUE	(232,464)	(125,122)	(230,883)	(245,162)	-	(245,162)	(207,962)	552	(253,746)	(253,746)	8,584
485		NET MAINTENANCE BUDGET	3,674,043	3,258,979	3,198,862	3,301,844	317,860	3,615,704	2,992,181	553,676	(142,148)	3,615,856	15,50
486													3,848
487													
488													
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490													
491													
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493													

494	RC-13	MUSIC	ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL.	FORE-	CURR	YR. END
495			2018 - 2019	2019 - 2020	2019 - 2020	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
496	21201	DIRECTOR	123,232	126,004	153,760	156,830	-	156,830	108,575	48,255	0	156,830	1.00	0
497	21501	PRINCIPAL/DIRECTOR SECRETARY	24,897	26,434	-	-	-	-	-	-	-	-	-	-
498	101003	CLUBS AND COUNCILS	45,084	38,888	48,803	58,595	443	59,038	41,748	16,315	976	58,062	-	976
499		TOTAL PERSONNEL	193,213	191,326	202,563	215,425	443	215,868	150,322	64,570	976	214,892	1.00	976
500		OPERATING												
501	13015	LOCAL TRAVEL	1,000	253	277	1,500	-	1,500	580	-	920	1,500	-	-
502	13015	SOFTWARE	10,037	8,435	10,895	11,919	(181)	11,738	11,738	-	0	11,738	-	-
503	22003	TEXTBOOKS-CONSUMABLES	1,041	1,016	1,079	714	-	714	622	-	87	714	-	-
504	23002	CLASSROOM REFERENCE	17,887	15,373	18,915	18,930	(5,048)	13,882	6,355	490	7,037	13,882	-	-
505	23004	RESOURCE MATERIALS	5,048	5,471	3,173	2,955	454	3,409	3,408	-	1	3,409	-	-
506	23010	AUDIO VISUAL CONSUMABLES	-	-	-	150	-	150	-	-	150	150	-	-
507	24011	GENERAL TEACHING SUPPLIES	1,980	2,172	3,901	3,913	3,400	7,313	3,616	332	3,365	7,313	-	-
508	25001	MISC. OFFICE SUPPLIES	1,126	458	1,001	765	-	765	692	-	73	765	-	-
509	25003	PROFESSIONAL DEVELOPMENT	1,477	894	1,318	1,500	-	1,500	925	-	575	1,500	-	-
510	25013	TEMP HOURLY (ACCOMPANIST)	1,200	650	1,700	1,500	-	1,500	700	-	800	1,500	-	-
511	25014	PRINTING	-	1,073	-	1,125	894	2,019	2,018	-	1	2,019	-	-
512	25070	PIANO MOVING	344	300	-	400	300	700	350	-	350	700	-	-
513	25070	DUES AND MEMBERSHIPS	690	847	765	989	-	989	890	-	99	989	-	-
514	52012	MUSIC TRANSPORTATION	4,034	2,359	-	12,000	-	12,000	786	2,161	9,053	12,000	-	-
515	72044	REPAIRS AND SERVICE CONTRACT	3,571	3,460	3,563	3,900	(1,000)	2,900	1,905	500	495	2,900	-	-
516	72045	TUNING OF PIANOS	4,374	3,708	2,261	5,200	-	5,200	3,139	2,061	-	5,200	-	-
517	83004	LEASE PURCHASE MUSIC EQ	8,035	9,436	9,436	9,436	-	9,436	9,436	-	0	9,436	-	-
518		TOTAL OPERATING	61,844	60,914	58,284	76,895	(1,181)	75,714	47,165	5,544	23,006	75,714	-	-
519		EQUIPMENT												
520	73001	EQUIPMENT AND FURNITURE	6,137	9,940	8,699	8,657	-	8,657	7,219	1,048	390	8,657	-	-
521	123011	NEW MUSIC EQUIPMENT	7,900	-	-	-	-	-	-	-	-	-	-	-
522		TOTAL EQUIPMENT	14,038	9,940	8,699	8,657	-	8,657	7,219	1,048	390	8,657	-	-
523		TOTAL MUSIC	269,094	262,180	269,546	300,978	(738)	300,240	204,706	71,162	24,371	299,264	1.00	976
524														
525														
526														
527														



528	RC - 14	ART	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFAS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	528
529															529
530	21314	ELEMENTARY ART-SYSTEMWIDE	-	-	-	-	-	-	-	-	-	-	-	-	530
531		TOTAL PERSONNEL	-	-	-	-	-	-	-	-	-	-	-	-	531
532															532
533		OPERATING													533
534	13035	SOFTWARE	1,776	2,102	1,944	6,543	-	6,543	6,356	-	187	6,543		-	534
535	23002	CLASSROOM REFERENCE	5,293	3,529	5,314	5,600	-	5,600	5,418	170	12	5,600		-	535
536	23003	PERIODICALS	268	50	190	270	-	270	205	-	65	270		-	536
537	24011	GENERAL TEACHING SUPPLIES	90,266	83,535	91,300	94,400	-	94,400	78,253	10,079	6,068	94,400		-	537
538	25003	PROFESSIONAL DEVELOPMENT	1,735	685	699	800	-	800	100	-	700	800		-	538
539	72044	REPAIRS AND SERVICE CONTRACT	3,768	1,350	1,789	3,900	-	3,900	836	-	3,064	3,900		-	539
540		TOTAL OPERATING	103,105	91,251	101,236	111,513	-	111,513	91,168	10,248	10,096	111,513	-	-	540
541															541
542		EQUIPMENT													542
543	73001	EQUIPMENT & FURNITURE	6,122	6,059	3,866	4,100	-	4,100	3,519	-	581	4,100		-	543
544		TOTAL EQUIPMENT	6,122	6,059	3,866	4,100	-	4,100	3,519	-	581	4,100		-	544
545															545
546		TOTAL ART	109,227	97,310	105,102	115,613	-	115,613	94,688	10,248	10,677	115,613	-	-	546
547															547

RC - 15	COMPUTER TECHNOLOGY	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG AFPRO	TRFMS ADL	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE. CAST	CURR STF	YR. END EST.
548	DIRECTOR OF TECHNOLOGY	163,329	167,004	171,597	935,397	176,316	176,316	149,190	27,126	0	176,316	1.00	0
549	TECHNOLOGY SUPPORT	649,590	666,223	686,656	935,397	(152,683)	782,714	662,294	120,417	3	782,714	9.00	-
550	DIRECTOR OF INST. TECH	66,168	180,006	184,506	188,196	-	188,196	159,243	28,953	(0)	188,196	1.00	(0)
551	PRINCIPAL/DIRECTOR SECRETARY	23,003	23,520	-	-	-	-	-	-	-	-	-	-
552	TEACHER AIDE - COPY CENTER	86,106	82,544	73,997	45,108	(1,082)	44,026	34,762	7,150	2,114	44,026	1.00	-
553	TOTAL OPERATING	988,196	1,119,296	1,116,755	1,168,701	22,551	1,191,252	1,005,489	183,646	2,117	1,191,252	12.00	0

OPERATING	12001	CONSULTANT SERVICES	141,897	189,189	92,006	100,000	-	100,000	70,100	25,172	4,729	100,000	-
557	13015	LOCAL TRAVEL	2,546	2,284	3,184	3,500	-	2,539	-	961	-	-	-
558	13035	SOFTWARE MAINTENANCE	723,014	786,280	786,205	913,643	5,026	920,669	913,017	5,503	149	920,669	-
559	24011	GENERAL TEACHING SUPPLIES	43,392	34,990	29,490	27,913	4,650	32,563	32,327	234	32,563	-	-
560	25013	TEMPORARY HOURLY SERVICES	14,119	15,115	15,350	15,000	-	15,000	7,300	-	7,700	-	-
561	25019	COMPUTER SOFTWARE & SUPPLIES	38,399	55,292	77,455	42,000	-	42,000	33,869	7,401	42,000	-	-
562	25029	STAFF DEVELOPMENT PROGRAM	15,918	16,109	18,868	20,000	-	20,000	10,633	-	9,367	-	-
563	64005	CELL PHONE	28,980	30,227	32,214	30,000	1,571	31,571	24,780	5,883	31,571	-	-
564	64006	WIDE AREA NETWORK	49,351	36,319	30,264	66,826	-	66,826	55,147	11,557	66,826	-	-
565	72035	RENTAL/DUPLICATORS AND COPIER	270,816	291,318	246,669	253,155	(411)	252,744	210,080	42,664	252,744	-	-
566	72044	REPAIRS AND SERVICE CONTRACT	64,029	105,121	145,596	85,000	(13,280)	71,720	45,612	25,959	71,720	-	-
567	TOTAL OPERATING	1,392,462	1,563,242	1,497,299	1,559,007	(7,444)	1,556,593	1,407,405	124,373	24,815	1,556,593	-	-

EQUIPMENT	73400	NEW COMPUTER EQUIPMENT	731,494	762,246	375,019	850,699	2,576	853,275	852,343	-	853,275	-	-
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SUBTOTAL COMPUTER TECHNOLOGY	3,112,152	3,444,484	2,989,073	3,578,437	22,683	3,601,120	3,265,237	308,019	27,864	3,601,120	-	0
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REVENUE	102010	REV. FROM TOWN-FOR IT SERVIC	(203,071)	(212,644)	(216,979)	Orig. Bud	Adjmt.	Rev. Bud.	Rev. Received	Rev. Expected	Rev. Forecast	(Shortfall)
576	TOTAL COMPUTER TECHNOLOGY	2,909,081	3,231,841	2,772,144	3,385,409	22,683	3,377,712	3,041,829	308,019	(195,543)	3,377,712	0

582	NC - 16	ADMINISTRATION	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFAS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	VR. END EST.	582
583															583
584	11011	SUPERINTENDENT	135,045	315,049	307,125	307,125	10,225	317,350	267,835	49,515	(0)	317,350	1.00	(0)	584
585	11032	EXECUTIVE ASSISTANT	94,368	96,491	98,662	98,662	1,973	100,635	85,153	15,482	-	100,635	1.00	(0)	585
586	21501	PRINCIPAL/DIRECTOR SECRETARY	43,979	43,844	44,725	45,618	-	45,618	38,599	7,018	0	45,618	0.60	0	586
587		TOTAL PERSONNEL	273,393	455,384	450,512	451,405	12,198	463,603	391,587	72,016	0	463,603	2.60	0	587
588															588
589		OPERATING													589
590	12001	CONSULTANT SERVICES	24,759	178,248	27,676	8,500	(3,000)	3,500	2,579	-	921	47,179		(43,679)	590
591	12004	LEGAL SERVICES	248,477	175,465	160,668	225,000	(46,100)	178,900	119,272	39,628	20,000	178,650		250	591
592	13003	OTHER BOARD EXPENSES	23,464	31,279	32,249	25,000	5,755	30,755	27,864	-	2,891	30,755		-	592
593	13011	MAILING EXPENSES	29,189	27,387	27,951	30,001	(1,650)	28,351	21,206	7,126	19	28,351		-	593
594	25001	GENERAL OFFICE SUPPLIES	26,952	28,192	28,126	30,000	(2,095)	27,905	21,364	4,194	2,346	27,905		-	594
595	25026	DUES AND MEMBERSHIPS	41,756	27,688	44,679	46,350	369	46,719	46,719	-	-	46,719		-	595
596	13017	PROFESSIONAL MEETINGS	2,259	2,595	502	3,000	(29)	2,971	2,970	-	1	2,971		-	596
597	13025	ADA/504 SUPPORT	-	4,031	-	-	-	-	-	-	-	-		-	597
598	25002	PROF. LIBRARY PURCHASE	-	-	-	-	-	-	-	-	-	-		-	598
599	25003	PROFESSIONAL DEVELOPMENT	3,000	3,914	1,306	3,000	(3,000)	-	-	-	-	-		-	599
600	25014	PRINTING	21,700	10,757	15,912	20,000	(4,971)	15,029	15,029	-	0	15,029		-	600
601	83003	RENTAL/LEASE OF EQUIPMENT	-	-	-	-	-	-	-	-	-	-		-	601
602		TOTAL OPERATING	421,557	489,505	339,068	390,851	(56,721)	354,130	257,003	50,948	26,178	377,559		(41,429)	602
603															603
604	73001	EQUIPMENT	-	-	-	-	-	-	-	-	-	-		-	604
605															605
606		TOTAL ADMINISTRATION	694,950	944,889	789,580	842,256	(44,523)	797,733	648,590	121,964	26,179	841,161	2.60	(43,429)	606
607															607
608															608

609	RC-17	HEALTH	ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCLM.	AVAIL	FORE-	CURR	YR. END
610			2018 - 2019	2019 - 2020	2019 - 2020	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
611	11031	DIRECTOR - NURSES	101,023	103,296	106,295	106,395	4,245	110,640	93,618	17,022	0	110,640	1,000	0
612	41002	NURSES	611,224	626,948	639,260	652,782	3,794	656,576	537,198	119,377	-	656,576	9,000	-
613	41004	SUBSTITUTE NURSES	70,423	32,546	21,219	45,000	17,500	62,500	35,451	-	7,049	62,500	-	-
614	21501	PRINCIPAL/DIRECTOR SECRETARY	24,897	26,384	-	-	-	-	-	-	-	-	-	-
615		TOTAL HEALTH	807,567	789,174	766,874	804,177	25,539	829,716	686,268	136,399	7,049	829,716	10,000	0
616		OPERATING												
617	23003	PERIODICALS	452	187	97	500	-	500	-	-	500	500	-	-
618	25001	GENERAL OFFICE SUPPLIES	1,458	1,741	1,249	1,500	-	1,500	963	-	537	1,500	-	-
619	25002	PROF. LIBRARY PURCHASE	-	565	-	500	-	500	168	-	332	500	-	-
620	25003	PROFESSIONAL DEVELOPMENT	1,419	3,257	3,838	4,000	-	4,000	645	-	3,355	4,000	-	-
621	42001	HEALTH SUPPLIES	30,954	33,911	37,714	34,500	-	34,500	18,881	2,707	12,912	34,500	-	-
622	13015	LOCAL TRAVEL	320	-	-	500	-	500	-	-	500	500	-	-
623	42003	SCHOOL PHYSICIANS SERVICES	10,431	10,000	10,000	10,000	-	10,000	10,000	-	-	10,000	-	-
624	72031	AUDIOMETER REPAIRS	490	-	-	-	-	-	-	-	-	-	-	-
625	72044	REPAIRS AND SERVICE CONTRACT	1,636	1,486	942	1,600	(1,180)	420	420	-	-	420	-	-
626		TOTAL OPERATING	47,160	53,147	53,861	53,100	(1,180)	51,920	31,077	2,707	18,136	51,920	-	-
627		EQUIPMENT												
628	73007	REPLACEMENT HEALTH EQ	-	-	-	-	-	-	-	-	-	-	-	-
629	123007	NEW HEALTH EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-
630		TOTAL EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-
631		TOTAL HEALTH	854,727	847,321	820,734	857,277	24,359	881,636	717,344	139,106	25,185	881,636	10,000	0
632														
633														
634														
635														

		ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	
636	RC 18 PERSONNEL													636
637														637
638	11013 BURSAR/ADMINISTRATIVE ASSIST	0	-	-	147,164	(147,164)	212,830	180,087	32,743	(0)	212,830	1.00	(0)	638
639	11015 DIRECTOR OF HUMAN RESOURCES	192,896	199,647	205,137	205,137	7,693	99,920	84,548	15,372	(0)	99,920	1.00	(0)	639
640	11022 HR COORDINATOR	93,240	95,338	97,483	-	99,920	39,021	33,018	6,003	(0)	39,021	0.50	(0)	640
641	11020 BENEFITS COORDINATOR	35,459	36,256	38,069	(608,944)	952	(0)	-	-	(0)	-	-	(0)	641
642	11024 TURNOVER-REGULAR	-	-	-	114,500	(114,500)	-	-	-	-	-	-	-	642
643	11027 CONTRACT SUPPORT	-	-	-	60,340	(60,339)	20,000	4,121	838	1	20,000	-	-	643
644	11028 CERT. STAFF COLUMN CHANGE	-	-	-	-	20,000	1	-	-	15,041	20,000	-	-	644
645	101050 TEAM MENTOR STIPENDS	18,182	14,975	18,589	-	20,000	955,442	622,844	17,654	314,944	955,442	2.00	-	645
646	21300 LONG TERM SUBSTITUTES	739,867	478,385	938,898	475,000	480,442	94,650	78,168	16,482	0	94,650	-	-	646
647	21301 TEACHER IN RESIDENCE	-	-	-	94,369	281	20,000	16,423	-	3,577	20,000	0.77	-	647
648	21302 SUBSTITUTES-PROFESSIONAL DEV.	27,023	15,501	13,086	50,000	(30,000)	49,681	42,037	7,643	0	49,681	-	-	648
649	21301 PRINCIPAL/DIRECTOR SECRETARY	24,047	24,233	49,100	-	(246,313)	43,467	-	-	43,467	-	-	43,467	649
650	31000 BUDGET CONTROL	-	-	-	289,780	-	-	-	-	-	-	-	-	650
651	TOTAL PERSONNEL	1,130,714	864,336	1,360,362	865,415	669,597	1,535,012	1,061,245	96,736	377,031	1,491,545	5.27	43,467	651
652														652
653	OPERATING													653
654	25026 DUES AND MEMBERSHIPS	250	250	225	22,200	(11,869)	10,331	10,225	-	106	10,331	-	-	654
655	13014 RECRUITMENT	17,406	1,650	18,948	20,000	-	20,000	19,974	-	27	20,000	-	-	655
656	13015 LOCAL TRAVEL	340	947	-	500	-	500	70	-	430	500	-	-	656
657	25028 TUITION REIMBURSEMENT	26,100	27,000	36,940	50,000	(6,000)	44,000	27,354	16,370	276	44,000	-	-	657
658	25029 STAFF DEVELOPMENT PROGRAM	48,203	43,331	35,109	26,500	13,910	40,410	34,273	4,688	1,449	40,410	-	-	658
659	TOTAL OPERATING	92,298	73,178	91,222	119,200	(3,959)	115,241	91,895	21,058	2,208	115,241	-	-	659
660														660
661	TOTAL PERSONNEL	1,223,012	937,514	1,451,584	984,615	665,638	1,650,253	1,153,140	117,794	379,318	1,606,786	5.27	43,467	661
662														662
663														663



664	RC-19 CURRICULUM	ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL	FOR-	CURR	YR END
665		2018 - 2019	2019 - 2020	2019 - 2020	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
666	21202 ASSISTANT SUPERINTENDENT	207,533	214,797	214,797	214,797	8,055	222,852	188,567	34,285	0	222,852	1.00	0
667	21201 DIRECTOR OF ELEMENTARY ED	-	-	-	-	196,800	166,523	166,523	30,277	0	196,800	1.00	-
668	1912006 CURRICULUM COORDINATOR	-	-	-	-	83,825	83,825	58,472	25,352	0	83,825	1.00	-
669	21220 CURRICULUM & SUPERVISION	4,482	4,572	4,572	305,049	(305,049)	4,609	3,771	838	-	4,609	-	-
670	1912008 PROGRAM COORDINATOR	285,353	297,774	201,671	1,287,358	(58,648)	1,228,910	928,227	291,076	9,107	1,228,910	13.50	-
671	1912009 INSTRUCTION SUPP. SPECIALISTS	1,217,293	1,194,638	1,236,464	121,080	-	121,080	33,810	-	87,270	121,080	-	-
672	21312 CURRICULUM DEVELOPMENT	119,745	114,157	131,007	4,609	-	4,609	3,771	838	-	4,609	1.00	-
673	21405 ESL INSTRUCTION	4,482	4,572	4,572	71,575	-	78,309	65,885	11,424	1,500	78,309	-	-
674	11032 EXECUTIVE ASSISTANT	71,792	72,415	75,375	6,734	-	1,940,994	1,449,226	394,091	97,678	1,940,994	17.50	0
675	TOTAL PERSONNEL	1,910,680	1,902,926	1,868,458	2,004,668	(63,674)	1,940,994	1,449,226	394,091	97,678	1,940,994	17.50	0
676													
677	OPERATING												
678	12001 CONSULTANT SERVICES	30,000	47,650	44,935	23,400	40,000	63,400	41,000	22,000	400	63,000	-	400
679	25026 DUES AND MEMBERSHIPS	1,640	2,335	3,971	6,281	68	6,359	6,340	-	19	6,359	-	-
680	13015 LOCAL TRAVEL	5,868	133	292	7,500	(2,500)	5,000	111	399	4,490	5,000	-	-
681	22001 TEXTBOOKS-NEW	244,252	292,812	53,352	94,252	2,625	96,877	95,293	1,190	394	96,877	-	-
682	23004 RESOURCE MATERIALS	7,054	7,697	21,929	13,250	-	13,250	7,493	1,029	6,590	13,250	-	-
683	23006 ESL RESOURCES	-	13,151	6,633	12,200	-	12,200	4,584	1,025	19,496	29,000	-	-
684	24012 STANDARDIZED TESTING	24,301	28,505	29,432	114,495	-	29,000	9,504	-	26,793	114,495	-	-
685	25003 PROFESSIONAL DEVELOPMENT	119,166	91,876	113,814	7,500	-	7,500	70,375	17,328	3,648	7,500	-	-
686	35004 FIELD TRIPS	5,509	3,403	-	-	-	25,420	23,601	644	1,819	25,420	-	-
687	CURRICULUM RESEARCH & DEV	25,952	22,677	28,206	333,308	40,193	373,501	261,508	43,615	68,378	373,101	-	400
688	TOTAL OPERATING	463,741	512,938	302,565	2,337,976	(73,481)	2,314,495	1,710,734	437,706	166,055	2,314,495	17.50	400
689													
690	TOTAL CURRICULUM	2,374,421	2,415,864	2,171,023	2,337,976	(73,481)	2,314,495	1,710,734	437,706	166,055	2,314,495	17.50	400
691													

692	RC - 20	FINANCE	ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL.	FOR-	CURR	YR. END
693			2018 - 2019	2019 - 2020	2019 - 2020	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
694	11014	DIRECTOR OF FINANCE	192,896	174,037	209,070	209,070	7,840	216,910	183,339	33,371	0	216,910	1.00	0
695	11021	PAYROLL / BENEFITS COORDINATOR	35,733	36,256	38,069	38,069	932	39,021	33,018	6,003	(0)	39,021	0.50	(0)
696	11022	ASSISTANT DIRECTOR FINANCE	104,033	115,374	182,149	226,267	6,516	232,783	196,970	35,813	0	232,783	2.00	0
697	11025	ACCOUNTANT	76,688	78,413	80,177	-	-	-	-	-	-	-	-	-
698	11042	ACCOUNTS PAYABLE	71,468	73,336	71,882	74,130	-	74,130	62,742	11,408	(0)	74,130	1.00	(0)
699	11043	TRANSPORTATION COORDINATOR	71,569	73,179	74,826	74,826	2,058	76,884	65,056	11,828	(0)	76,884	1.00	(0)
700	11032	EXECUTIVE ASSISTANT	34,833	35,636	39,007	40,000	1,500	41,500	35,116	6,385	(0)	41,500	0.50	(0)
701		TOTAL PERSONNEL	587,261	586,451	695,180	662,382	18,866	681,248	576,441	104,897	(0)	681,248	6.00	(0)
702														
703		OPERATING												
704	12005	AUDITING SERVICES	21,493	22,045	21,252	23,000	-	23,000	21,736	-	1,264	21,736	-	1,264
705	12015	LOCAL TRAVEL	93	-	-	250	-	250	-	-	250	-	-	250
706	23006	SCHOOL DISTRICT MEMBERSHIPS	-	1,079	975	1,150	-	1,150	1,150	-	-	1,150	-	-
707	23003	PROFESSIONAL DEVELOPMENT	8,453	-	-	-	-	-	-	-	-	-	-	-
708	25013	TEMPORARY HOURLY SERVICES	7,101	14,572	-	-	-	-	-	-	-	-	-	-
709		TOTAL OPERATING	37,140	37,696	22,227	24,400	-	24,400	22,896	-	1,514	22,896	-	1,514
710														
711		NET FINANCE BUDGET	624,400	624,147	717,407	686,782	18,866	705,648	\$99,327	104,807	1,514	704,134	6.00	1,514
712														

713	RC - 21	LIBRARY	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	713
714	21220	CURRICULUM SUPERVISION	-	2,613	2,613	-	-	-	-	-	-	-	-	-	714
715		TOTAL PERSONNEL	-	2,613	2,613	-	-	-	-	-	-	-	-	-	715
716															716
717															717
718		OPERATING													718
719	23001	ACCESSIONS	97,576	93,193	86,927	70,460	(1,582)	68,878	44,535	16,748	7,595	68,878		-	719
720	23003	PERIODICALS	7,390	7,697	8,345	8,543	782	9,327	6,845	-	2,483	9,327		-	720
721	23004	RESOURCE MATERIALS	19,490	9,580	17,540	18,050	(3,030)	15,020	8,350	521	6,149	15,020		-	721
722	23005	ONLINE SUBSCRIPTIONS	34,629	34,979	36,537	38,090	5,500	43,590	37,515	-	6,075	43,590		-	722
723	23007	OTHER LIBRARY EXPENSES	7,755	6,474	9,179	8,390	(1,168)	7,222	5,217	1,024	981	7,222		-	723
724	25002	PROF. LIBRARY PURCHASE	1,155	889	1,038	1,770	(573)	1,197	395	-	802	1,197		-	724
725	25026	DUES AND MEMBERSHIPS	2,594	2,576	2,728	3,530	70	3,600	2,079	-	1,521	3,600		-	725
726	13035	SOFTWARE	4,554	239	710	1,400	-	1,400	945	-	455	1,400		-	726
727	72044	REPAIRS AND SERVICE CONTRACT	1,080	1,189	-	-	-	-	-	-	-	-		-	727
728		RENTAL/LEASE OF EQUIPMENT	-	-	-	-	-	-	-	-	-	-		-	728
729		TOTAL OPERATING	176,423	156,815	163,004	150,235	(0)	150,235	105,882	18,292	26,061	150,235		-	729
730															730
731		EQUIPMENT													731
732	73001	EQUIPMENT & FURNITURE	6,193	410	1,002	2,100	117	2,217	-	2,217	0	2,217		-	732
733		TOTAL EQUIPMENT	6,193	410	1,002	2,100	117	2,217	-	2,217	0	2,217		-	733
734															734
735		TOTAL LIBRARY	182,616	159,838	166,619	152,335	117	152,452	105,882	20,509	26,061	152,452		-	735
736															736

[illegible]

754	RC - 23 CONTINUING EDUCSUMMER SCHOL	ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL.	FORE-	CURR	YR. END
755		2018 - 2019	2019 - 2020	2019 - 2020	APPRO	ADJ.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
756	21201 DIRECTOR	26,728	24,646	26,882	27,421	-	27,421	23,182	-	4,239	27,421		-
757	21501 PRINCIPAL/DIRECTOR SECRETARY	28,801	29,229	29,817	30,412	-	30,412	25,731	4,579	0	30,412	0.40	0
758	PERSONNEL	55,539	53,876	56,699	57,833	-	57,833	48,915	4,679	4,239	57,833	0.40	0
759													
760	OPERATING												
761	12001 CONSULTANT SERVICES	381,499	431,834	84,614	470,000	(40,021)	429,979	425,365	-	4,614	425,365		4,614
762	13011 MAILING EXPENSES	250	400	400	500	-	500	400	-	100	500		-
763	25001 GENERAL OFFICE SUPPLIES	2,556	4,120	-	7,500	(7,080)	420	420	-	-	420		-
764	24011 GENERAL TEACHING SUPPLIES	36,953	10,122	1,821	40,000	(25,606)	14,394	14,394	-	0	14,394		-
765	24010 ADULT ED. CONTRACTED SERVICES	18,700	7,000	9,926	12,500	(2,520)	10,000	10,000	-	-	10,000		-
766	25014 PRINTING	5,701	1,198	3,979	3,500	(1,966)	1,534	1,534	-	-	1,534		-
767	TOTAL OPERATING	445,659	454,675	100,740	534,080	(77,173)	456,827	452,113	-	4,714	452,113		4,614
768													
769	TOTAL CONT. ED.SUM. SCHOOL	501,198	500,550	157,439	591,833	(77,173)	514,660	501,028	4,679	8,954	510,046	0.40	4,614
770													
771													
772	REVENUE	2018 - 2019	2019 - 2020	2019 - 2020	Orig. Bud	Adjust.	Rev. Bud.	Rev. Received		Rev. Expected	Rev. Forecast		Surplus/
773	31005 REVENUE - SUMMER SCHOOL	(621,433)	(197,435)	(121,335)	(700,000)	40,021	(659,979)	(659,979)	-	(659,979)	(659,979)		(0)
774	TOTAL REVENUE	(621,433)	(197,435)	(121,335)	(700,000)	40,021	(659,979)	(659,979)	-	(659,979)	(659,979)		(0)
775													
776	NET EXPENSE SUM&CONT. ED	(120,235)	311,116	36,104	(160,167)	(37,152)	(145,319)	(158,951)	4,679	(651,025)	(149,933)		4,614



		ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFERS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR END EST.
777	RC - 24 SPECIAL EDUCATION												
778	ASSISTANT SUPERINTENDENT SESS	202,533	214,297	220,704	220,704	7,725	228,429	193,286	35,143	0	228,429	1.00	0
779	PROGRAM DIR OF SESS K-12	326,228	328,215	341,860	348,678	-	348,678	295,007	53,671	(0)	348,678	2.00	(0)
780	ASSISTANT PRINCIPAL	-	-	-	710,058	-	710,058	491,580	218,480	(2)	710,060	5.00	(2)
781	DEPARTMENT CHAIRS	267,316	238,953	282,994	230,924	57,730	288,654	201,889	86,765	(0)	288,654	2.00	(0)
782	CURRICULUM SUPERVISION	-	-	-	-	-	-	-	-	-	-	-	-
783	SUBSTITUTE TEACHERS	164,872	82,898	104,057	165,000	(10,080)	134,920	118,087	9,940	26,893	134,920	-	-
784	SPECIAL CLASS TEACHERS	4,814,594	4,861,229	4,830,632	5,176,636	(273,400)	4,903,236	3,549,632	1,343,104	10,500	4,900,189	59.00	3,047
786	HOMEBOUND/TUTORIAL	239,624	181,190	227,457	218,000	(1,000)	217,000	181,089	2,520	33,391	217,000	-	-
787	SPEECH THERAPISTS	1,336,771	1,202,788	1,649,311	1,819,864	(56,762)	1,763,102	1,308,593	454,508	1	1,763,102	17.50	-
788	SUMMER SCHOOL & PPTs	866,160	837,531	922,451	1,063,635	-	1,063,635	861,567	-	202,068	1,063,635	11.60	-
789	PSYCHOLOGISTS	958,412	909,970	943,652	973,837	21,498	995,335	723,343	271,589	3	995,335	2.00	-
790	SOCIAL CASE WORKER	253,698	228,031	231,451	234,922	(54,355)	180,567	125,008	55,559	0	180,567	-	-
791	SCHOOL-BASED SESS FACILITATORS	450,850	453,088	514,959	-	-	-	-	-	-	-	-	-
792	SESS ADDITIONAL DAYS	22,410	21,395	22,860	-	-	-	-	-	-	-	-	-
793	BEHAVIORAL ANALYST	155,156	158,648	162,001	162,218	3,244	165,462	124,064	40,498	0	165,462	2.00	-
794	PHYSICAL THERAPIST	113,973	116,537	119,159	119,159	2,383	121,542	84,144	37,398	0	121,542	1.00	-
795	PRINCIPAL/DIRECTOR SECRETARY	411,527	392,836	358,280	361,464	-	361,464	304,369	57,095	0	361,464	5.33	-
796	TEACHER AIDES	2,712,531	2,912,501	3,029,893	3,276,821	(61,683)	3,215,138	2,622,226	590,808	2,004	3,215,138	82.50	-
797	TRANSPORTATION DRIVER	87,839	77,600	76,611	126,733	(18,503)	108,230	83,469	22,137	2,624	108,230	3.00	-
798	NURSES	270,753	249,653	268,421	291,876	-	291,876	236,596	52,883	1,997	291,876	4.00	-
799	LPN	-	-	-	-	-	-	-	-	-	-	-	-
800	SUBSTITUTE NURSES	-	30,984	15,677	15,000	5,000	20,000	18,586	-	1,414	20,000	-	-
801		-	-	-	-	-	-	-	-	-	-	-	-
802	TOTAL PERSONNEL	13,860,248	14,004,842	14,342,451	15,515,579	(378,203)	15,137,326	11,523,936	3,332,497	280,892	15,134,281	197.93	3,045
803		-	-	-	-	-	-	-	-	-	-	-	-

	OPERATING	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUIS.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
804													
805													
806	CONSULTANT SERVICES	1,378,446	1,205,547	1,348,791	1,415,446	-	1,415,446	935,250	437,300	42,896	1,415,446		-
807	CONTRACTED SPEECH	786,386	639,359	840,308	734,064	202,210	936,274	633,234	261,487	21,534	936,274		-
808	CONT. OCCUPATIONAL THERAPY	803,411	772,093	804,770	855,511	(19,850)	835,661	627,607	208,050	5	835,661		-
809	CONTRACTED PHYSICAL THERAPY	265,125	255,375	307,202	295,625	44,850	340,475	267,344	72,405	726	340,475		-
810	LEGAL SERVICES	299,040	207,065	172,919	290,000	(40,000)	250,000	119,336	80,664	50,000	230,000		20,000
811	LEGAL SERVICES	299,040	207,065	172,919	290,000	(40,000)	250,000	119,336	80,664	50,000	230,000		-
812	TEXTBOOKS-NEW	23,971	5,494	3,156	5,500	(2,887)	2,613	2,276	137	200	2,613		-
813	TEXTBOOKS-CONSUMABLES	6,016	4,199	3,775	5,120	(2,480)	2,640	1,994	145	501	2,640		-
814	GENERAL TEACHING SUPPLIES	67,441	50,926	55,422	52,000	5,367	57,367	45,645	6,144	5,378	57,367		-
815	SPECIAL EDUCATION TESTING	62,756	53,128	52,747	53,350	-	53,350	42,277	10,597	476	53,350		-
816	PROFESSIONAL DEVELOPMENT	144,357	120,081	148,200	150,000	(16,010)	133,990	37,416	73,131	23,443	133,990		-
817	LOCAL TRAVEL EXPENSE	2,058	2,218	78	2,000	-	2,000	92	-	1,908	2,000		-
818	PUPIL EVALUATION	323,986	216,051	177,496	210,000	(40,085)	169,915	58,889	71,524	39,503	169,915		-
819	DUES AND MEMBERSHIPS	1,460	800	960	1,000	-	1,000	670	-	330	1,000		-
820	SOFTWARE	39,258	39,111	30,971	40,000	-	40,000	37,047	2,532	421	40,000		-
821	IN-DISTRICT SPECIAL ED TRANS	868,881	775,621	698,935	877,645	53,745	931,390	698,190	240,234	2,966	931,390		-
822	O-O-D SPECIAL ED TRANSPORTATION	466,889	482,518	265,097	374,439	3,183	377,622	240,853	136,724	45	377,622		-
823	REPAIRS AND SERVICE CONTRACT	-	-	-	-	-	-	-	-	-	-		-
824	TUITION-PUBLIC SCHOOLS	135,765	262,219	133,696	165,000	53,192	218,192	185,767	16,088	16,337	201,855		16,337
825	TUITION-NON PUBLIC SCHOOLS	7,073,639	6,686,475	6,547,084	6,576,448	(53,192)	6,523,256	4,050,983	1,896,531	575,742	6,523,256		-
826	TOTAL OPERATING	12,758,906	11,798,282	11,591,601	12,103,148	188,043	12,291,191	7,994,869	3,513,693	782,630	12,254,854		36,337
827													
828	EQUIPMENT												
829	EQUIPMENT-TECHNOLOGY	30,318	20,537	29,533	30,000	5,139	35,139	33,978	1,160	1	35,139		-
830	TOTAL EQUIPMENT	30,318	20,537	29,533	30,000	5,139	35,139	33,978	1,160	1	35,139		-
831													
832	GRAND TOTAL SPECIAL EDUCATIO	26,641,472	25,823,660	25,863,567	27,648,677	(185,021)	27,463,656	19,552,783	6,847,350	1,063,523	27,482,374	197,753	39,382
833													
834	REVENUE												
835	EXCESS COST REIMBURSEMENT	(3,427,518)	(2,566,238)	(2,695,922)	(2,241,772)	-	(2,241,772)	(2,261,621)	-	(2,482,730)	(2,790,745)		548,973
836	REVENUE	(3,427,518)	(2,566,238)	(2,695,922)	(2,241,772)	-	(2,241,772)	(2,261,621)	-	(2,482,730)	(2,790,745)		548,973
837													
838	NET SPECIAL EDUCATION EXPENSE	23,213,954	23,257,402	23,167,645	25,006,905	(185,021)	25,221,884	17,291,162	6,847,350	(1,419,207)	24,633,529		588,355
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839	RC - 25	FIXED COSTS	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG AFPRO	TRFBS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.	839
840			2,067,272	2,232,400	2,064,426	2,435,457	(94,641)	2,340,816	1,880,479	477,761	(17,423)	2,340,816		-	840
841	52001	REGULAR PUPIL TRANSPORTATION													841
842		TOTAL TRANSPORTATION	2,067,272	2,232,400	2,064,426	2,435,457	(94,641)	2,340,816	1,880,479	477,761	(17,423)	2,340,816		-	842
843															843
844															844



		ACTUAL	ACTUAL	ACTUAL	ORIG	TRFRS	REV.	YTD	ENCUM.	AVAIL	FORC.	CURR	YR. END
		2018 - 2019	2019 - 2020	2019 - 2020	APPRO	ADL.	BUD.	EXP	REQUES.	BUD.	CAST	STF	EST.
876													
877													
878	64003	TELEPHONE - RC25	64,510	69,395	59,814	65,200	(1,571)	63,629	48,144	15,291	194	63,435	194
879	64003	TELEPHONE - DHS	-	-	-	-	-	-	-	-	-	-	-
880	64003	TELEPHONE - MIDDLESEX	-	-	-	-	-	-	-	-	-	-	-
881	64003	TELEPHONE - HINDLEY	-	-	-	-	-	-	-	-	-	-	-
882	64003	TELEPHONE - HOLMES	-	-	-	-	-	-	-	-	-	-	-
883	64003	TELEPHONE - OX RIDGE	-	-	-	-	-	-	-	-	-	-	-
884	64003	TELEPHONE - ROYLE	-	-	-	-	-	-	-	-	-	-	-
885	64003	TELEPHONE - TOKENEKE	-	-	-	-	-	-	-	-	-	-	-
886		TOTAL TELEPHONE	64,510	69,395	59,814	65,200	(1,571)	63,629	48,144	15,291	194	63,435	194
887	64004	SEWER SERVICE - RC25	36,253	46,799	39,864	51,418	(5,021)	46,397	46,137	-	260	46,137	260
888	64004	SEWER SERVICE - DHS	-	-	-	-	-	-	-	-	-	-	-
889	64004	SEWER SERVICE - MIDDLESEX	-	-	-	-	-	-	-	-	-	-	-
890	64004	SEWER SERVICE - HINDLEY	-	-	-	-	-	-	-	-	-	-	-
891	64004	SEWER SERVICE - HOLMES	-	-	-	-	-	-	-	-	-	-	-
892	64004	SEWER SERVICE - OX RIDGE	-	-	-	-	-	-	-	-	-	-	-
893	64004	SEWER SERVICE - ROYLE	-	-	-	-	-	-	-	-	-	-	-
894	64004	SEWER SERVICE - TOKENEKE	-	-	-	-	-	-	-	-	-	-	-
895		TOTAL SEWER SERVICE	36,253	46,799	39,864	51,418	(5,021)	46,397	46,137	-	260	46,137	260

896		TOTAL UTILITIES	1,378,936	1,311,581	1,318,440	1,412,417	(45,728)	1,366,689	1,014,314	347,929	4,446	1,362,243	4,446
897													
898													
899													
900		INSURANCE											
901	82001	PROPERTY INSURANCE	194,654	182,870	186,821	196,160	(11,366)	184,794	184,701	-	93	183,687	1,107
902	82002	WORKERS COMPENSATION	317,182	501,723	290,224	302,052	(68,702)	223,350	223,718	-	9,632	223,718	9,632
903	82003	HEALTH INSURANCE	10,940,600	11,385,127	12,358,756	13,179,581	(100,478)	13,079,103	11,913,675	964,097	201,331	13,056,240	22,863
904	82004	GENERAL LIABILITY INSURANCE	15,750	14,600	16,688	15,882	(1,607)	14,275	13,801	-	474	13,801	474
905	82006	STUDENT/ATHLETIC INSURANCE	129,960	123,834	105,229	109,469	(10,000)	99,469	99,037	-	432	99,037	432
906	82007	UNEMPLOYMENT COMPENSATION	40,522	74,004	112,230	60,000	15,000	75,000	59,703	15,287	-	75,000	-
907		TOTAL INSURANCE	11,638,668	12,082,166	13,069,988	13,863,144	(177,153)	13,685,991	12,494,636	979,394	211,962	13,651,483	34,506

908		RETIREMENT											
909	84001	RETIREMENT	1,033,478	1,010,789	1,376,078	1,467,210	-	1,467,210	1,467,210	-	-	1,467,210	-
910	84002	PICAMEDICARE	1,858,074	1,947,793	1,980,716	2,027,798	-	2,027,798	1,637,480	-	390,318	2,027,798	-
911	84004	OTHER POST EMPLOYMENT BENEFIT	389,291	422,131	268,434	310,866	-	310,866	310,866	-	-	310,866	-
912		TOTAL RETIREMENT	3,280,843	3,380,713	3,625,228	3,805,874	-	3,805,874	3,415,556	-	390,318	3,805,874	-
913													
914		TOTAL FIXED COSTS	18,888,787	19,399,665	20,490,866	21,883,745	(259,836)	21,624,709	19,176,824	1,855,875	592,089	21,583,888	41,661
915													
916		REVENUE											
917	84005	REVENUE - OEB DISTRIBUTION	(328,205)	(337,671)	(197,642)	(228,763)	-	(228,763)	-	-	(228,763)	(228,763)	-
918	84006	MEDICAID REIMBURSEMENT	(6,295)	(7,138)	(9,696)	(5,000)	-	(5,000)	491	-	(15,282)	(15,000)	10,000
919													
920		NET FIXED COSTS	18,564,207	19,064,856	20,283,528	21,649,982	(259,036)	21,390,946	19,161,442	1,856,367	367,864	21,339,285	51,661



RC - 26	EARLY LEARNING PROGRAM	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFAS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FOR- CAST	CURR STF	YR. END EST.
921													
922													
923													
924	21201 DIRECTOR OF ELP	153,746	157,205	161,135	164,358	-	164,358	139,072	25,286	0	164,358	1.00	0
925	21302 SUBSTITUTE TEACHERS	12,350	7,800	6,841	10,000	5,000	15,000	12,600	-	2,400	15,000	9.00	-
926	21303 SPECIAL CLASS TEACHERS	692,359	750,740	768,860	808,976	(7,839)	801,137	570,754	230,383	0	801,137	17.00	15,000
927	21603 TEACHER AIDES	625,513	541,199	581,105	644,540	13,082	657,622	525,788	116,834	15,000	642,622	27.00	15,000
928	TOTAL PERSONNEL	1,483,969	1,456,944	1,517,941	1,627,874	10,243	1,658,117	1,248,213	372,503	17,401	1,623,117		
929													
930	22003 TEXTBOOKS-CONSUMABLES	811	3,108	1,003	5,500	(2,921)	2,579	2,573	-	6	2,579	-	-
931	24011 GENERAL TEACHING SUPPLIES	5,466	2,096	5,365	6,000	3,019	9,019	7,897	-	1,122	9,019	402	-
932	24013 SPECIAL EDUCATION TESTING	484	-	317	500	(98)	402	402	-	0	402	-	-
933	25003 PROFESSIONAL DEVELOPMENT	11,463	3,464	9,795	10,000	-	10,000	5,275	4,000	725	10,000	-	-
934	25026 DUES AND MEMBERSHIPS	-	-	-	-	-	-	-	-	-	-	-	-
935	TOTAL OPERATING	18,225	8,668	16,480	22,000	-	22,000	16,146	4,000	1,854	22,000	-	-
936													
937	73001 EQUIPMENT AND FURNITURE	792	1,231	209	1,000	(49)	951	516	-	435	951	-	-
938	73020 NEW CLASSROOM FURNITURE	-	-	-	-	-	-	-	-	-	-	-	-
939	TOTAL EQUIPMENT	792	1,231	209	1,000	(49)	951	516	-	435	951	-	-
940													
941	TOTAL EARLY LEARNING PROGRAM	1,502,985	1,466,843	1,534,630	1,650,874	10,194	1,661,068	1,264,876	376,503	19,689	1,646,068	27.00	15,000
942													
943													
944	143003 ELP TUITION	(336,621)	(275,921)	(235,631)	(340,470)	-	(340,470)	(300,796)	-	(300,796)	(300,796)	-	(39,675)
945	TOTAL ELP TUITION	(336,621)	(275,921)	(235,631)	(340,470)	-	(340,470)	(300,796)	-	(300,796)	(300,796)	-	(39,675)
946													
947													
948	TOTAL EARLY LEARNING PROGRAM	1,166,365	1,190,921	1,298,999	1,310,404	10,194	1,320,598	964,080	376,503	(281,106)	1,345,272	27.00	(24,674)
949													

950	RC - 28	COVID EXPENSES	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
951														
952														
953														
954	2810503	HINDLEY 3rd GRADE TEACHER	-	-	66,169	-	-	-	-	-	-	-	-	-
955	2810702	HOLMES 2nd GRADE TEACHER	-	-	113,025	-	-	-	-	-	-	-	-	-
956	2810704	HOLMES 4th GRADE TEACHER	-	-	-	-	-	-	-	-	-	-	-	-
957	2810803	OX RIDGE 3rd GRADE TEACHER	-	-	-	-	-	-	-	-	-	-	-	-
958	2810901	ROYLE 1st GRADE TEACHER	-	-	-	-	-	-	-	-	-	-	-	-
959	2810904	ROYLE 4th GRADE TEACHER	-	-	54,396	-	-	-	-	-	-	-	-	-
960	2811005	TOKENEKE 5th GRADE TEACHER	-	-	63,396	-	-	-	-	-	-	-	-	-
961	21302	SUBSTITUTE TEACHERS	-	-	45,756	-	34,000	34,000	19,524	-	14,476	34,000	-	-
962	21602	CAMPUS MONITORS	-	-	83,458	-	-	-	-	-	-	-	-	-
963	21603	LUNCH MONITORS	-	-	160,000	-	-	-	-	-	-	-	-	-
964	21607	LUNCH STAFF	-	-	388,811	-	-	-	-	-	-	-	-	-
965	11044	TECHNICIAN	-	-	-	-	-	-	-	-	-	-	-	-
966	41001	COVID COMPLIANCE OFFICER	-	-	35,000	-	5,000	5,000	5,000	-	-	5,000	-	-
967	41002	NURSE	-	-	14,243	-	-	-	-	-	-	-	-	-
968	41003	LPNS	-	-	180,074	-	-	-	-	-	-	-	-	-
969	41004	NURSE CONTACT TRACINGSUBSTITI	-	-	53,202	-	3,200	3,200	1,206	-	1,994	3,200	-	-
970	61001	PART TIME CUSTODIANS	-	-	115,423	-	-	-	-	-	-	-	-	-
971	61005	CUSTODIAL OVERTIME	-	-	90,658	-	-	-	-	-	-	-	-	-
972	21312	STAFF DEVELOPMENT	-	-	20,421	-	-	-	-	-	-	-	-	-
973		TOTAL PERSONNEL	-	-	1,483,832	-	42,200	42,200	25,730	-	16,470	42,200	-	-
974														
975	12001	CONSULTANT SERVICES	-	-	98,747	-	-	-	-	-	-	-	-	-
976	21004	RESOURCE MATERIALS	-	-	69,531	-	-	-	-	-	-	-	-	-
977	13035	SOFTWARE	-	-	(0)	-	-	-	-	-	-	-	-	-
978	35000	POLICE AND FIRE SERVICES	-	-	33,884	-	-	-	-	-	-	-	-	-
979	42001	HEALTH SUPPLIES	-	-	-	-	10,000	10,000	8,249	-	1,251	8,249	-	1,751
980	52001	REGULAR PUPIL TRANSPORTATION	-	-	13,136	-	9,008	9,008	5,720	2,528	750	9,308	-	-
981	65001	CUSTODIAL SUPPLIES	-	-	120,000	-	-	-	-	-	-	-	-	-
982	72001	CONTRACTED JANITORIAL SERVICE	-	-	302,566	-	-	-	-	-	-	-	-	-
983	74030	EMERGENCY REPAIRS	-	-	135,965	-	-	-	-	-	-	-	-	-
984	82003	HEALTH INSURANCE	-	-	58,378	-	-	-	-	-	-	-	-	-
985	84001	RETIREMENT	-	-	41,582	-	-	-	-	-	-	-	-	-
986	101002	YMCA	-	-	127,560	-	-	-	-	-	-	-	-	-
987		TOTAL OPERATING	-	-	1,001,238	-	19,008	19,008	13,969	2,528	2,511	17,257	-	1,751
988														
989	123021	NEW COMPUTER EQUIPMENT	-	-	12,756	-	-	-	-	-	-	-	-	-
990		TOTAL EQUIPMENT	-	-	12,756	-	-	-	-	-	-	-	-	-
991														
992		TOTAL COVID REOPENING	-	-	2,497,025	-	61,288	61,208	39,699	2,528	18,981	59,457	-	1,751

**Darien Public Schools  
Budget Projection for 2020-21**

Category	EXPENSES				Orig. Bud.	Adjst.	Rev. Bud.	Exp.	Encumber	Avail. Bud.	Exp. Forecast	CURR	
	2018 - 2019	2019 - 2020	2019 - 2020	STF								Surplus/ (Shortfall)	
Personnel	63,568,228	64,829,438	67,289,036	68,958,116	(113,336)	68,844,780	52,212,559	15,571,834	1,058,387	68,720,237	773.25	122,542	
Operating	19,528,406	18,210,746	18,379,921	18,826,653	334,351	19,161,004	13,660,948	4,329,573	1,170,483	19,167,285	-	(6,281)	
Fixed	18,888,707	19,399,665	20,490,866	21,883,745	(259,036)	21,624,709	19,176,824	1,855,875	592,009	21,583,048	-	41,661	
Equipment	1,002,157	877,119	473,093	986,260	-	986,260	971,285	8,416	6,319	986,131	-	129	
GRAND TOTAL EXPENSES	102,987,497	103,316,988	106,632,917	110,654,774	(40,021)	110,614,753	86,021,616	21,765,699	2,827,438	110,456,702	773.25	158,051	

Category	REVENUE				Orig. Bud	Adjust.	Rev. Bud.	Rev. Received	Rev. Expected	Rev. Forecast	Rev. Surplus/ (Shortfall)
	2018 - 2019	2019 - 2020	2019 - 2020	2019 - 2020							
RC-1 Student Parking Fees	(11,000)	(11,000)	(11,000)	(11,000)	(11,000)	-	(11,000)	(11,000)	(11,000)	(11,000)	-
RC-11 Summer School Field Use	(35,000)	(35,000)	-	(35,000)	(35,000)	-	(35,000)	(35,000)	(35,000)	(35,000)	-
RC-12 Building Rental	(89,267)	(54,013)	(21,963)	(93,600)	(93,600)	-	(35,741)	(78,580)	(78,580)	(78,580)	(15,020)
RC-12 Use of Fields	(143,197)	(71,109)	(208,920)	(151,562)	(151,562)	-	(172,221)	332	(175,166)	(175,166)	23,604
RC-15 Revenue for IT Services	(203,071)	(212,644)	(216,929)	(223,408)	-	(223,408)	(223,408)	-	(223,408)	(223,408)	(0)
RC-23 Summer School	(621,433)	(197,435)	(121,335)	(700,000)	40,021	(659,979)	(659,979)	-	(659,979)	(659,979)	548,973
RC-24 Excess Cost Grant	(3,427,518)	(2,566,258)	(2,695,922)	(2,241,772)	-	(2,241,772)	(2,241,772)	-	(2,482,730)	(2,790,745)	10,000
RC-25 OPEB/Medicare Reimbursement	(334,500)	(344,809)	(207,338)	(223,763)	-	(223,763)	(15,382)	491	(244,145)	(243,763)	(39,675)
RC-26 Early Learning Program	(336,621)	(273,921)	(235,631)	(340,470)	-	(340,470)	(306,796)	-	(300,796)	(300,796)	537,882
<b>GRAND TOTAL REVENUE</b>	<b>(5,201,607)</b>	<b>(3,764,189)</b>	<b>(3,719,038)</b>	<b>(4,020,575)</b>	<b>40,021</b>	<b>(3,990,554)</b>	<b>(3,715,148)</b>	<b>1,043</b>	<b>(4,210,803)</b>	<b>(4,518,436)</b>	<b>-</b>

NET BUDGET (Appropriation)	97,785,891	99,548,799	102,913,879	106,624,199	(0)	106,624,199	82,306,468	21,766,743	(1,383,365)	105,938,266	773.25	685,930
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RESPONSIBILITY CENTER SUMMARY													
RC #	RC NAME	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2019 - 2020	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	VR END EST.
1030	DHS	12,935,206	13,315,806	13,306,343	14,019,775	(123,320)	13,916,555	10,484,418	3,361,686	66,351	13,897,424		19,031
1032	PITCH ACADEMY	419,333	421,318	508,012	533,623	(7,288)	535,854	399,438	123,831	2,546	532,322		2,532
1033	MMMS	10,205,234	10,344,000	10,310,707	10,704,556	(13,233)	10,570,323	7,833,038	2,697,845	44,421	10,559,626		10,698
1034	Hindley	3,604,442	3,635,150	3,597,988	3,841,457	(145,714)	3,697,744	2,770,577	891,117	34,030	3,669,526		2,218
1035	Holmes	3,420,036	3,435,339	3,435,339	3,631,759	(31,339)	3,602,420	2,745,094	836,794	20,532	3,602,090		3,600
1036	RC-7	3,436,506	3,372,668	3,635,349	3,392,106	4,460	3,925,529	2,955,132	952,193	18,201	3,922,936		2,936
1037	RC-8	3,041,202	3,351,268	3,351,567	3,316,590	43,775	3,360,067	2,525,588	799,615	34,864	3,342,667		18,000
1038	RC-10	3,415,221	3,360,380	3,338,462	3,470,806	(141,803)	3,329,003	2,327,455	814,853	21,762	3,327,455		1,548
1039	RC-11	1,775,616	1,690,477	1,568,098	1,934,639	(33,691)	1,920,948	1,323,565	313,618	81,965	1,920,948		(0)
1040	Ab. Health & P.E.	3,906,506	3,384,101	3,429,745	3,547,006	317,860	3,864,666	3,200,145	553,124	111,598	3,869,602		(4,726)
1041	RC-12	269,094	262,180	269,546	300,978	(738)	300,240	204,706	71,162	24,371	299,264		976
1042	RC-13	109,227	97,310	105,102	115,613	-	115,613	94,688	10,248	10,677	115,613		-
1043	RC-14	3,112,152	3,444,484	2,989,073	2,504,310	20,107	2,524,437	2,189,486	306,019	(196,435)	2,324,437		0
1044	RC-15	694,950	842,889	789,580	842,256	(44,523)	797,733	648,590	122,964	26,179	841,161		(43,429)
1045	RC-16	854,727	842,321	820,734	857,277	24,539	881,636	717,344	139,106	35,185	881,636		0
1046	RC-17	1,223,012	937,514	1,451,584	984,615	665,638	1,650,253	1,151,140	117,794	379,318	1,606,266		43,467
1047	RC-18	2,374,421	2,415,864	2,171,023	2,337,976	(23,481)	2,314,495	1,710,734	437,706	166,055	2,314,095		400
1048	RC-19	624,400	624,147	717,407	686,782	18,866	705,648	599,327	104,807	1,514	704,134		1,514
1049	RC-20	182,616	159,838	166,619	153,333	117	152,452	105,882	20,509	26,061	152,452		139
1050	RC-21	40,358	42,502	157,439	60,000	(945)	59,055	52,838	4,932	1,266	59,055		4,614
1051	RC-22	501,198	508,550	25,963,567	591,833	(77,173)	514,660	501,028	8,954	8,954	510,046		39,382
1052	RC-23	26,641,472	25,023,660	19,299,665	27,648,677	(18,021)	27,463,656	19,555,783	6,847,350	1,063,523	27,424,274		1,4661
1053	RC-24	18,888,207	19,299,665	20,690,665	21,883,745	(25,031)	21,624,709	19,176,824	1,553,875	592,009	21,560,948		15,000
1054	RC-25	1,502,985	1,466,843	1,534,630	1,650,274	10,194	1,661,068	1,264,876	376,501	19,689	1,661,068		15,000
1055	RC-26	2,497,025	2,497,025	2,497,025	61,208	61,208	61,208	39,699	2,528	18,981	59,457		158,061
1056	COVID EXPENSES	102,987,497	102,316,988	106,632,917	109,580,667	(42,597)	109,538,079	84,945,865	21,766,699	2,603,098	109,500,019		158,061
1057	TOTAL ACTUAL												
1058	PERSONNEL SUMMARY	2018 - 2019	2019 - 2020	2019 - 2020	2019 - 2020	2019 - 2020	2019 - 2020	2019 - 2020	2019 - 2020	2019 - 2020	2019 - 2020	2019 - 2020	2019 - 2020
1059	RC-1	12,661,905	13,098,094	13,112,087	13,776,473	(116,620)	13,659,833	10,292,914	3,320,540	46,399	13,640,622	144,50	19,031
1060	RC-2	333,944	382,833	410,750	427,077	(7,633)	420,344	322,263	98,067	14	420,344	4,60	10,698
1061	RC-3	10,103,285	10,286,234	10,235,573	10,607,209	(128,683)	10,482,526	7,767,583	2,687,847	32,097	10,471,829	112,42	10,698
1062	RC-5	3,546,512	3,588,225	3,544,653	3,786,802	(143,636)	3,643,167	2,726,057	890,316	26,794	3,640,949	43,16	2,218
1063	RC-7	3,159,280	3,357,774	3,380,663	3,574,712	(31,150)	3,543,562	2,694,763	836,307	12,491	3,543,202	44,80	3,600
1064	RC-8	3,384,522	3,353,604	3,600,220	3,865,561	769	3,866,331	2,899,764	951,995	14,572	3,863,995	38,81	18,000
1065	RC-9	3,293,571	3,113,222	3,203,209	3,272,609	49,439	3,316,248	2,487,314	796,685	30,250	3,297,937	40,89	1,548
1066	RC-10	3,363,687	3,324,739	3,289,994	3,419,288	(135,803)	3,279,485	2,450,128	813,658	11,051	3,277,937	40,89	1,548
1067	RC-11	1,073,509	1,046,944	1,031,448	1,149,987	(46,738)	1,103,159	891,880	188,239	23,021	1,103,159	5,00	5,264
1068	RC-12	1,675,234	1,675,910	1,616,621	1,701,979	90,957	1,794,936	1,514,521	229,217	53,198	1,789,672	15,50	976
1069	RC-13	193,213	191,376	202,563	215,425	443	215,868	150,322	64,570	976	214,892	1,00	976
1070	RC-14	-	-	-	-	-	-	-	-	-	-	-	-
1071	RC-15	988,196	1,119,996	1,116,755	1,168,701	22,531	1,191,252	1,001,489	183,646	2,117	1,191,252	12,00	0
1072	RC-16	455,384	455,384	450,512	451,405	12,198	463,603	391,587	72,016	0	463,603	2,60	0
1073	RC-17	807,567	789,174	766,874	804,177	25,539	829,716	686,268	136,399	7,049	829,716	10,00	43,467
1074	RC-18	1,130,714	864,336	1,360,362	865,415	669,597	1,355,072	1,061,245	96,736	377,031	1,491,545	5,27	0
1075	RC-19	1,902,680	1,902,926	1,868,458	2,004,648	(63,674)	1,940,994	1,940,994	394,091	97,678	1,940,994	17,50	0
1076	RC-20	587,261	586,431	693,180	662,382	18,866	681,248	576,441	104,807	(0)	681,248	6,00	(0)
1077	RC-21	-	2,613	2,613	-	-	-	-	-	-	-	-	-
1078	RC-22	55,339	53,876	56,699	57,333	-	57,333	48,915	4,679	4,219	57,333	0,40	0
1079	RC-24	13,860,248	14,004,842	14,342,431	15,215,529	(376,203)	15,137,326	11,323,936	3,332,497	280,892	13,134,281	197,93	3,045
1080	RC-26	1,483,969	1,436,944	1,517,941	1,637,974	10,243	1,631,117	1,248,213	372,503	17,401	1,623,117	27,00	15,000
1081	COVID EXPENSES	-	-	-	-	-	-	-	-	-	-	-	-
1081	TOTAL PERSONNEL	63,568,328	64,839,458	67,289,036	68,988,116	(115,336)	68,842,780	52,313,599	15,571,834	1,058,397	68,798,237	773,25	122,542

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**Darien Public Schools**  
**FY 22**  
**April Accounting Adjustments/Reconciliations**  
**Requires Superintendent Approval per policy 3050**

Broad Category	Description	RC	ORG	OBJECT	TO	FROM	Description
Other Purch Svs	Property Insurance	25	02532009	082001	\$	207.00	insurance on New Vehicle from Flood Replacement
Other Purch Svs	General Liability Insurance	25	02532009	082004	\$	207.00	
Other Purch Svs	Staff Development	18	01822009	025029	\$	6,000.00	custodial training
Other Purch Svs	Tuition Reimbursement	18	01822009	025028	\$	6,000.00	custodial training
Other Purch Svs	In-District Transportation	24	02422009	052002	\$	2,118.00	Additional elp route
Other Purch Svs	Regular Transportation	25	02532009	052001	\$	2,118.00	Additional elp route
Other Purch Svs	O-O-D Transportation	24	02422009	052003	\$	7,550.00	additional o-o-d route
Other Purch Svs	Professional Development	24	02422009	025003	\$	7,550.00	Gas consumption
Other Purch Svs	In-District Transportation	24	02422009	052002	\$	3,460.00	Gas consumption
Other Purch Svs	Professional Development	24	02422009	025003	\$	2,576.00	Replacement device for MMS staff
Equipment	Equipment and Furniture	15	01542009	073400	\$		Replacement device for MMS staff
Equipment	Equipment and Furniture	7	00740766	073001	\$		Replacement device for MMS staff
Equipment	Equipment and Furniture	8	00840866	073001	\$	189.00	Replacement device for MMS staff
Equipment	Equipment and Furniture	9	00940966	073001	\$	325.00	Replacement device for MMS staff
Equipment	Equipment and Furniture	10	01041066	073001	\$	2,000.00	Replacement device for MMS staff
Equipment	Equipment and Furniture	12	01243066	073001	\$	2,000.00	Replacement Chairs
Equipment	Equipment and Furniture	11	01142009	073001	\$	2,000.00	Replacement Chairs
Equipment	Equipment and Furniture	24	02422009	073400	\$	139.00	Hearng Equipment for student
Equipment	Equipment and Furniture	26	02642066	073001	\$	139.00	Hearng Equipment for student
Supplies	Custodial Supplies	12	01223009	065001	\$	3,075.00	Custodial Supplies-Bags
Supplies	Uniforms	12	01223009	065005	\$	1,000.00	Custodial Supplies-Bags
Supplies	Lumber	12	01223009	074012	\$	2,075.00	Custodial Supplies-Bags
Supplies	Professional Development	7	00720706	025003	\$	250.00	Teacher appreciation
Supplies	Dues, Memberships	7	00720706	025026	\$	250.00	Teacher appreciation
Supplies	Software	15	01522009	013035	\$	181.00	Zoom Increase
Supplies	Software	13	01320109	013035	\$	181.00	Zoom Increase
Supplies	Other BOE Expenses	16	01622009	013003	\$	3,755.00	Recording of meetings and microphones
Supplies	Printing	16	01622009	025014	\$	256.00	Recording of meetings and microphones
Supplies	Professional Meetings	16	01622009	013017	\$	29.00	Recording of meetings and microphones
Supplies	General Office Supplies	16	01622009	025001	\$	1,215.00	Recording of meetings and microphones
Supplies	Textbook Repacements	5	00520506	022002	\$	2,078.00	Recording of meetings and microphones
Supplies	Textbooks New	1	00120118	022002	\$	177.00	Recording of meetings and microphones
Supplies	Printing	13	01320109	025014	\$	894.00	Dallas Brass Concert Program
Supplies	Classroom Reference	13	01320109	023002	\$	894.00	Dallas Brass Concert Program
Supplies	General Teaching Supplies	24	02422009	024011	\$	5,367.00	ESY Move
Supplies	Textbooks New	24	02422009	022001	\$	2,887.00	ESY Move
Supplies	Textbook-Consumables	24	02422009	022003	\$	2,480.00	ESY Move
Supplies	Sewer	25	02532009	064004	\$	737.00	Ledge Road Share
Supplies	Electricity	25	02532009	064002	\$	737.00	Ledge Road Share
Supplies	Improvement of Sites	11	01122009	121000	\$	1,255.00	Porta Johns
Supplies	Interscholastics	11	01122009	102001	\$	1,255.00	Porta Johns
Supplies	Accessions	21	02120506	023001	\$	30.00	ebooks
Supplies	Resource Materials	21	02120506	023004	\$	30.00	ebooks
Salaries	Curriculum Supervision	3	00310307	021220	\$	330.00	encumbrance adjustment
Salaries	Clubs and Councils	3	00310307	101003	\$		
Salaries	Substitutes	3	00310307	021302	\$	9,000.00	daily substitutes
Salaries	Clubs and Councils	3	00310307	101003	\$		
Salaries	Custodians	3	00310307	061001	\$	900.00	Anniversary Increase
Salaries	Classroom Teacher	10	01011003	021301	\$	900.00	Anniversary Increase
Salaries	Custodians	5	00510506	061001	\$	900.00	Anniversary Increase
Salaries	Certified Column Change	18	01812009	011028	\$		
Salaries	Psychologists	10	01011006	021403	\$	1,406.00	DLC
Salaries	Certified Column Change	18	01812009	011028	\$	1,406.00	DLC
Salaries	Interscholastics	11	01112009	101002	\$	3,451.00	Step Changes
Salaries	Athletic Training Services	11	01112009	041006	\$	3,451.00	Step Changes
Salaries	Substitute Nurses	17	01710109	041004	\$	4,000.00	Substitute Nurses
Salaries	Special Classroom Teachers	24	02410706	021303	\$	4,000.00	Substitute Nurses
Salaries	Long-Term substitutes	18	01812009	021300	\$	29,314.00	LTS-Campus Monitor and Paras
Salaries	Psychologists	24	02410108	021403	\$	5,943.00	LTS-Campus Monitor and Paras
Salaries	Teacher Aides	24	02411006	021603	\$	13,618.00	LTS-Campus Monitor and Paras
Salaries	Teacher Aides	26	02612009	0201603	\$	9,753.00	LTS-Campus Monitor and Paras
Salaries	Long-Term substitutes	18	01812009	021300	\$	31,166.00	LTS-MMS Principal
Salaries	Student Interns	3	00310307	021317	\$	16,700.00	LTS-MMS Principal
Salaries	Principal	3	00310307	021101	\$	9,739.00	LTS-MMS Principal
Salaries	Assistant Principal	8	00810806	021102	\$	4,325.00	LTS-MMS Principal
Salaries	Principal/Director Secretary	3	00310307	021501	\$	402.00	LTS-MMS Principal





Darien Public Schools

FY 22

April Budget Transfers

Requires BOE Approval

Broad Category	Description	RC	ORG	OBJECT	TO	FROM	Description
Property Services	Reserve For Emergency Repair	12	01226009	074030	\$ 10,000.00	\$ 10,000.00	Deductible for Storm Damage
Benefits	Health Insurance	25	02532009	082003			Savings from Premiums
Other Prof Tech-Consulting Services		16	01622009	012001	\$ 44,600.00		Architectural Study DHS, MMS, Tok
Salaries	Student Interns	9	00912009	021317		\$ 15,300.00	Vacant Interns
Salaries	Campus Monitor	9	00912009	021602		\$ 2,700.00	Salary savings from turnover
Salaries	Clubs and Councils	3	00310307	101003		\$ 3,800.00	Vacant Interns
Benefits	Health Insurance	25	02532009	082003		\$ 22,800.00	Savings from Premiums

## GRANT FINANCIAL REPORT - APRIL 30, 2022

ACCOUNT	IDEA 611 and 619	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FOR- CAST	CURR STF	YR. END EST.
021603	INSTRUCTIONAL PARA-619	\$ 20,287	\$ 20,946	\$ 21,152	\$ 21,402	\$ -	\$ 21,402	\$ 17,504	\$ 3,898	(0)	\$ 21,402	0.55	\$ -
021603	INSTRUCTIONAL PARA	\$ 217,687	\$ 253,112	\$ 301,920	\$ 378,218	\$ (18,366)	\$ 359,852	\$ 208,599	\$ 58,358	\$ 92,896	\$ 266,957	6.44	\$ 92,896
021303	SPECIAL ED TEACHERS	\$ 174,348	\$ 219,745	\$ 160,386	\$ 200,000	\$ -	\$ 200,000	\$ 124,650	\$ 56,777	\$ 18,573	\$ 181,427	2.00	\$ 18,573
021307	SPEECH TEACHERS	\$ 202,127	\$ 223,914	\$ 210,623	\$ 216,000	\$ 7,696	\$ 223,696	\$ 139,144	\$ 64,552	0	\$ 223,696	2.50	\$ 0
021403	PSYCHOLOGIST	\$ 91,682	\$ 94,126	\$ 61,588	\$ 68,000	\$ 1,946	\$ 69,946	\$ 46,736	\$ 23,209	0	\$ 69,946	1.05	\$ 0
041002	LICENSED PRACTICAL NURSES	\$ -	\$ -	\$ -	\$ -	\$ 8,724	\$ 8,724	\$ 8,724	\$ -	\$ -	\$ 8,724	1.00	\$ -
	TOTAL PERSONNEL	\$ 706,131	\$ 811,943	\$ 755,668	\$ 883,620	\$ -	\$ 883,620	\$ 565,355	\$ 206,795	\$ 111,469	\$ 772,151	13.53	\$ 111,469
ACCOUNT	IDEA 611 Carryover	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FOR- CAST	CURR STF	YR. END EST.
021603	INSTRUCTIONAL PARA-619	\$ -	\$ -	\$ -	\$ -	\$ 52,307	\$ 93,086	\$ 78,588	\$ 14,499	\$ -	\$ 93,086	2.56	\$ -
021603	INSTRUCTIONAL PARA	\$ 62,817	\$ 41,011	\$ 6,067	\$ 40,779	\$ -	\$ -	\$ 3,098	\$ -	\$ -	\$ 3,098	-	\$ -
021303	SPECIAL ED TEACHERS	\$ 34,232	\$ 29,771	\$ 9,468	\$ 5,401	\$ (2,303)	\$ 3,098	\$ 3,098	\$ -	\$ -	\$ 8,199	-	\$ -
021307	SPEECH TEACHERS	\$ 41,622	\$ 34,805	\$ -	\$ 34,302	\$ (26,103)	\$ 8,199	\$ 8,199	\$ -	\$ 0.00	\$ 5,484	-	\$ -
021403	PSYCHOLOGIST	\$ 19,129	\$ 14,255	\$ 5,367	\$ 29,386	\$ (23,902)	\$ 5,484	\$ 5,484	\$ -	\$ 0.00	\$ 109,868	2.56	\$ -
	TOTAL PERSONNEL	\$ 157,820	\$ 119,842	\$ 20,901	\$ 109,868	\$ 0	\$ 109,868	\$ 95,370	\$ 14,499	\$ 0.00	\$ 109,868	2.56	\$ -
ACCOUNT	IDEA 611 ARP and 619 ARP	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FOR- CAST	CURR STF	YR. END EST.
021307	SPEECH TEACHERS	\$ -	\$ -	\$ -	\$ -	\$ 98,069	\$ 98,069	\$ -	\$ -	\$ 98,069.00	\$ -	-	\$ 98,069
021403	PSYCHOLOGIST	\$ -	\$ -	\$ -	\$ -	\$ 86,650	\$ 86,650	\$ -	\$ -	\$ 86,650.00	\$ -	-	\$ 86,650
	TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ -	\$ 184,719	\$ 184,719	\$ -	\$ -	\$ 184,719	\$ -	-	\$ 184,719
021305	OPERATING	\$ -	\$ -	\$ -	\$ 199,131	\$ (199,131)	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
021305	CONTRACTED SPEECH-611	\$ -	\$ -	\$ -	\$ 18,902	\$ -	\$ 18,902	\$ -	\$ -	\$ 18,902	\$ -	-	\$ 18,902
	TOTAL OPERATING	\$ -	\$ -	\$ -	\$ 218,033	\$ (199,131)	\$ 18,902	\$ -	\$ -	\$ 18,902	\$ -	-	\$ 18,902
073001	EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ 14,412	\$ 14,412	\$ -	\$ -	\$ 14,412	\$ -	-	\$ 14,412
	TOTAL EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ 14,412	\$ 14,412	\$ -	\$ -	\$ 14,412	\$ -	-	\$ 14,412
	TOTAL IDEA 611 and 619 ARP	\$ -	\$ -	\$ -	\$ 218,033	\$ -	\$ 218,033	\$ -	\$ -	\$ 218,033	\$ -	0.0	\$ 218,033
	TOTAL IDEA	\$ 863,951	\$ 931,685	\$ 776,570	\$ 1,211,521	\$ 0	\$ 1,211,521	\$ 660,725	\$ 221,294	\$ 329,502	\$ 882,019	16.1	\$ 329,502

ACCOUNT	TITLE I	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021301	CLASSROOM TEACHERS	\$ 32,906	\$ 44,632	\$ 45,094	\$ 59,591	\$ -	\$ 59,591	\$ 33,061	\$ 26,529	0	\$ 59,590	0.69	\$ -
021312	CURRICULUM WRITING												
	TOTAL PERSONNEL	\$ 32,906	\$ 44,632	\$ 45,094	\$ 59,591	\$ -	\$ 59,591	\$ 33,061	\$ 26,529	\$ 0	\$ 59,590	0.69	\$ -

	OPERATING												
025003	PROFESSIONAL DEVELOPMENT	\$ 76,535	\$ 56,781	\$ 18,978	\$ 100,900		\$ 100,900	\$ 84,356	\$ 16,544		\$ 100,900	-	\$ -
012001	CONSULTANT SERVICES	\$ -	\$ -	\$ 24,474	\$ 500	\$ -	\$ 500	\$ -	\$ -	\$ 500	\$ 500	-	\$ -
023004	RESOURCE MATERIALS	\$ 44,203	\$ 3,236	\$ 785	\$ 8,672		\$ 8,672	\$ 391	\$ -	\$ 8,281	\$ 8,672	-	\$ -
	TOTAL OPERATING	\$ 120,738	\$ 60,017	\$ 44,237	\$ 110,072		\$ 110,072	\$ 84,747	\$ 16,544	\$ 8,781	\$ 110,072	-	\$ -

	FIXED												
082003	BENEFITS	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	TOTAL FIXED	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -

TOTAL TITLE I \$ 153,644 \$ 104,609 \$ 89,331 \$ 169,663 \$ - \$ 169,663 \$ 117,808 \$ 43,073 \$ 8,782 \$ 169,662 0.69 \$ 0

ACCOUNT	TITLE I Carryover	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021301	CLASSROOM TEACHERS	\$ 53,982	\$ 27,094	\$ 30,143	\$ 26,629		\$ 26,629	\$ 26,629	\$ -	\$ -	\$ 26,629	0.31	\$ -
021312	CURRICULUM WRITING	\$ -	\$ -	\$ -	\$ 14,906		\$ 14,906	\$ 14,906	\$ -	\$ -	\$ 14,906	-	\$ -
	TOTAL PERSONNEL	\$ 53,982	\$ 27,094	\$ 30,143	\$ 41,535	\$ -	\$ 41,535	\$ 41,535	\$ -	\$ -	\$ 41,535	0.31	\$ -
	OPERATING												
025003	PROFESSIONAL DEVELOPMENT	\$ 42,462	\$ 3,965	\$ 3,219	\$ 970		\$ 970	\$ 970	\$ -	\$ -	\$ 970	-	\$ -
012001	CONSULTANT SERVICES	\$ -	\$ -	\$ 500	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
023004	RESOURCE MATERIALS	\$ 20,795	\$ 7,128	\$ 23,857	\$ 5,215		\$ 5,215	\$ 5,215	\$ -	\$ -	\$ 5,215	-	\$ -
	TOTAL OPERATING	\$ 63,257	\$ 11,093	\$ 27,576	\$ 6,186	\$ -	\$ 6,186	\$ 6,186	\$ -	\$ -	\$ 6,186	-	\$ -

	FIXED												
082003	BENEFITS	\$ 1,125	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	TOTAL FIXED	\$ 1,125	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -

TOTAL TITLE I Carryover \$ 118,364 \$ 38,187 \$ 57,719 \$ 47,720 \$ - \$ 47,720 \$ 47,720 \$ - \$ - \$ 47,720 0.31 \$ -

TOTAL TITLE I \$ 272,008 \$ 142,836 \$ 147,050 \$ 217,383 \$ - \$ 217,383 \$ 165,528 \$ 43,073 \$ 8,782 \$ 217,382 1.00 \$ 0

ACCOUNT	TITLE II	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021312	CURRICULUM DEVELOPMENT	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000
	TOTAL PERSONNEL				\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000
013035	SOFTWARE	\$ -	\$ -	\$ -	\$ 13,200	\$ -	\$ 13,200	\$ 12,350	\$ -	\$ 850	\$ 13,200	\$ -	\$ -
023004	RESOURCE MATERIALS	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -
023003	PROFESSIONAL DEVELOPMENT	\$ 78,234	\$ 66,726	\$ 21,540	\$ 34,452	\$ -	\$ 34,452	\$ -	\$ -	\$ 34,452	\$ -	\$ -	\$ 34,452
	TOTAL OPERATING	\$ 78,234	\$ 66,726	\$ 21,540	\$ 57,652	\$ -	\$ 57,652	\$ 22,350	\$ -	\$ 35,302	\$ 23,200	\$ -	\$ 34,452
	TOTAL TITLE II	\$ 78,234	\$ 66,726	\$ 21,540	\$ 72,652	\$ -	\$ 72,652	\$ 22,350	\$ -	\$ 50,302	\$ 23,200	\$ -	\$ 49,452

ACCOUNT	TITLE II Carryover	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
023003	PROFESSIONAL DEVELOPMENT	\$ -	\$ -	\$ -	\$ 34,888	\$ -	\$ 34,888	\$ 34,888	\$ -	\$ -	\$ 34,888	\$ -	\$ -
	TOTAL OPERATING	\$ -	\$ -	\$ -	\$ 34,888	\$ -	\$ 34,888	\$ 34,888	\$ -	\$ -	\$ 34,888	\$ -	\$ -
	TOTAL TITLE II Carryover	\$ -	\$ -	\$ -	\$ 34,888	\$ -	\$ 34,888	\$ 34,888	\$ -	\$ -	\$ 34,888	\$ -	\$ -
	TOTAL TITLE II	\$ 78,234	\$ 66,726	\$ 21,540	\$ 107,540	\$ -	\$ 107,540	\$ 57,238	\$ -	\$ 50,302	\$ 58,088	\$ -	\$ 49,452

ACCOUNT	TITLE III	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
012001	CONSULTANT SERVICES	\$ -	\$ -	\$ -	\$ 4,589	\$ -	\$ 4,589	\$ 817	\$ -	\$ 3,772	\$ 4,589	\$ -	\$ -
023004	RESOURCE MATERIALS	\$ -	\$ 1,612	\$ -	\$ 2,540	\$ -	\$ 2,540	\$ -	\$ -	\$ 2,540	\$ 2,540	\$ -	\$ -
	TOTAL OPERATING	\$ -	\$ 1,612	\$ -	\$ 7,129	\$ -	\$ 7,129	\$ 817	\$ -	\$ 6,312	\$ 7,129	\$ -	\$ -

ACCOUNT	TITLE III Carryover	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
012001	CONSULTANT SERVICES	\$ -	\$ -	\$ -	\$ 2,933	\$ -	\$ 2,933	\$ 2,933	\$ -	\$ -	\$ 2,933	\$ -	\$ 0
023004	RESOURCE MATERIALS	\$ -	\$ -	\$ 3,988	\$ 4,774	\$ -	\$ 4,774	\$ 4,548	\$ 226	\$ (0)	\$ 4,774	\$ -	\$ (0)
	TOTAL OPERATING	\$ -	\$ -	\$ 3,988	\$ 7,707	\$ -	\$ 7,707	\$ 7,481	\$ 226	\$ (0)	\$ 7,707	\$ -	\$ (0)
	TOTAL TITLE III	\$ -	\$ 1,612	\$ 3,988	\$ 14,835	\$ -	\$ 14,835	\$ 8,298	\$ 226	\$ 6,312	\$ 14,836	\$ -	\$ (0)

ACCOUNT	TITLE IV	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021312	CURRICULUM DEVELOPMENT	\$ 9,000	\$ 1,935	\$ -	\$ 4,140	\$ -	\$ 4,140	\$ -	\$ -	\$ 4,140	\$ -	\$ -	\$ 4,140
	TOTAL PERSONNEL	\$ 9,000	\$ 1,935	\$ -	\$ 4,140	\$ -	\$ 4,140	\$ -	\$ -	\$ 4,140	\$ -	\$ -	\$ 4,140
023005	CURRICULUM RESEARCH & DEV	\$ 3,934	\$ -	\$ -	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ 3,000
023004	RESOURCE MATERIALS	\$ -	\$ -	\$ -	\$ 2,860	\$ -	\$ 2,860	\$ -	\$ -	\$ 2,860	\$ -	\$ -	\$ 2,860
	TOTAL OPERATING	\$ 3,934	\$ -	\$ -	\$ 5,860	\$ -	\$ 5,860	\$ -	\$ -	\$ 5,860	\$ -	\$ -	\$ 5,860

ACCOUNT	TITLE IV Carryover	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021312	CURRICULUM DEVELOPMENT	\$ -	\$ -	\$ 8,065	\$ 6,500	\$ -	\$ 6,500	\$ 6,367	\$ -	\$ 133	\$ 6,500	\$ -	\$ -
	TOTAL PERSONNEL	\$ -	\$ -	\$ 8,065	\$ 6,500	\$ -	\$ 6,500	\$ 6,367	\$ -	\$ 133	\$ 6,500	\$ -	\$ -
023005	CURRICULUM RESEARCH & DEV	\$ -	\$ 11,206	\$ 3,259	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,131	\$ 5,202	\$ -	\$ -
023004	RESOURCE MATERIALS	\$ -	\$ 11,206	\$ 3,259	\$ 5,202	\$ -	\$ 5,202	\$ 4,071	\$ -	\$ 1,131	\$ 5,202	\$ -	\$ -
	TOTAL OPERATING	\$ -	\$ 11,206	\$ 3,259	\$ 5,202	\$ -	\$ 5,202	\$ 4,071	\$ -	\$ 1,131	\$ 5,202	\$ -	\$ -
	TOTAL TITLE IV	\$ 12,934	\$ 13,141	\$ 11,324	\$ 21,702	\$ -	\$ 21,702	\$ 10,438	\$ -	\$ 11,264	\$ 11,702	\$ -	\$ 10,000

ACCOUNT	TEAM MENTOR GRANT	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
101003	CLUBS AND COUNCILS	\$ -	\$ -	\$ 6,883	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	TOTAL PERSONNEL	\$ -	\$ -	\$ 6,883	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -

TOTAL TEAM MENTOR GRANT													
		\$ -	\$ -	\$ 6,883	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
ACCOUNT	CORONAVIRUS RELIEF FUND*	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
074030	RESERVE FOR EMERGENCY REPAIR	\$ -	\$ -	\$ 347,497	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	TOTAL OPERATING	\$ -	\$ -	\$ 347,497	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -

TOTAL CORONAVIRUS RELIEF													
		\$ -	\$ -	\$ 347,497	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
ACCOUNT	ESSER*	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
074030	RESERVE FOR EMERGENCY REPAIR	\$ -	\$ -	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
025030	COMPUTER SOFTWARE & SUPPLIES	\$ -	\$ -	\$ 27,977	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	TOTAL OPERATING	\$ -	\$ -	\$ 69,977	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
123021	NEW COMPUTER EQUIPMENT	\$ -	\$ -	\$ 64,634	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	TOTAL EQUIPMENT	\$ -	\$ -	\$ 64,634	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -

TOTAL ESSER													
		\$ -	\$ -	\$ 134,611	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
ACCOUNT	ESSER II*	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021301	CLASSROOM TEACHERS	\$ -	\$ -	\$ 218,695	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
011044	TECHNICIAN	\$ -	\$ -	\$ 45,402	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	TOTAL PERSONNEL	\$ -	\$ -	\$ 264,097	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
074030	RESERVE FOR EMERGENCY REPAIR	\$ -	\$ -	\$ 80,765	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
025030	COMPUTER SOFTWARE & SUPPLIES	\$ -	\$ -	\$ 25,754	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
042001	HEALTH SUPPLIES	\$ -	\$ -	\$ 83,357	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	TOTAL OPERATING	\$ -	\$ -	\$ 189,876	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
123021	NEW COMPUTER EQUIPMENT	\$ -	\$ -	\$ 142,832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
	TOTAL EQUIPMENT	\$ -	\$ -	\$ 142,832	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -

TOTAL ESSER II \$ - \$ - \$ 596,805 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -



ACCOUNT	ESSER II - SPEC EDUC RECOVERY	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
012001	CONSULTING SERVICES	\$ -	\$ -	\$ -	\$ 59,500	\$ -	\$ 59,500		\$ -	\$ 59,500		-	\$ 59,500
021305	CONTRACTED SPEECH			\$ 65,000	\$ 65,000		\$ 65,000			\$ 65,000		-	\$ 65,000
	TOTAL OPERATING	\$ -	\$ -	\$ -	\$ 124,500	\$ -	\$ 124,500	\$ -	\$ -	\$ 124,500	\$ -	-	\$ 124,500

TOTAL ESSER II - SPEC EDUC RECOVER \$ - \$ - \$ 124,500 \$ - \$ 124,500 \$ - \$ - \$ - \$ - \$ 124,500

ACCOUNT	SPECIAL EDUC STIPEND-COVID 19	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
021220	CURRICULUM SUPERVISION	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ -		20,000	-	\$ -
	TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 20,000	-	\$ -

TOTAL SPEC EDUC STIPEND \$ - \$ - \$ 20,000 \$ 20,000 \$ 20,000 \$ - \$ - \$ 20,000 \$ - \$ -

ACCOUNT	ARP ESSER FUNDS	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
011031	DIRECTOR NURSING	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 15,455	\$ 4,545	0	20,000	-	\$ 0
021301	CLASSROOM TEACHERS	\$ -	\$ -	\$ -	\$ 219,730	\$ (15,432)	\$ 204,298	\$ 130,269	\$ 38,577	\$ 35,452	\$ 168,846	2,30	\$ 35,452
021303	SPECIAL CLASS TEACHERS			\$ -	\$ 72,445	\$ 13,531	\$ 85,976	\$ 59,522	\$ 20,707	\$ 5,747	\$ 80,229	1,00	\$ 5,747
021403	PSYCHOLOGISTS				\$ 72,445	\$ 7,053	\$ 79,498	\$ 52,895	\$ 18,128	\$ 8,475	\$ 71,023	1,00	\$ 8,475
021602	CAMPUS MONITORS				\$ 37,995	\$ (820)	\$ 37,175	\$ 30,265	\$ 6,910	0	\$ 37,175	1,00	\$ 0
025003	SUBSTITUTE NURSES				\$ 20,250		\$ 20,250	\$ 20,218		32	\$ 20,250		\$ -
	TOTAL PERSONNEL			\$ -	\$ 442,865	\$ 4,332	\$ 447,197	\$ 308,623	\$ 88,868	\$ 49,706	\$ 397,523	5,30	\$ 49,674
021304	HOMEBOUND TUTORIAL					\$ 3,966	\$ 3,966	\$ 3,966	\$ -		\$ 3,966		\$ -
021305	CONTRACTED SPEECH			\$ -	\$ 50,000	\$ 12,475	\$ 62,475	\$ 45,025	\$ 17,450		\$ 62,475		\$ -
021308	ESY			\$ -	\$ 65,720	\$ (15,000)	\$ 50,720	\$ -	\$ -	\$ 50,720			\$ 50,720
021309	OCCUPATIONAL THERAPY			\$ -	\$ 50,000	\$ (33,628)	\$ 16,372	\$ 7,465	\$ 4,240	\$ 4,667	\$ 11,705		\$ 4,667
021311	CONTRACTED PHYSICAL THERAPY				\$ 50,000	\$ (37,090)	\$ 12,910	\$ 8,450	\$ 2,710	\$ 1,750	\$ 11,160		\$ 1,750
012001	CONSULTING SERVICES				\$ -	\$ 69,278	\$ 69,278	\$ 33,465	\$ 35,213	\$ 9,155	\$ 26,000		\$ 600
025003	PROFESSIONAL DEVELOPMENT				\$ 26,000		\$ 26,000	\$ 16,845	\$ -		\$ 5,545		\$ 5,545
074030	EMERGENCY REPAIRS				\$ 75,720		\$ 75,720	\$ 11,995	\$ -	\$ 5	\$ 12,000		\$ -
083006	RENTAL OF TOOLS & EQUIPMENT				\$ 12,000		\$ 12,000	\$ 11,995	\$ -		\$ 12,000		\$ -
	TOTAL OPERATING	\$ -	\$ -	\$ -	\$ 329,440	\$ -	\$ 329,440	\$ 197,385	\$ 59,613	\$ 72,442	\$ 266,158	0	\$ 63,282
073400	EQUIPMENT-TECHNOLOGY				\$ 253,600	\$ (4,332)	\$ 249,268	\$ 244,989	\$ -	\$ 4,280	\$ 244,989		\$ 4,280
	TOTAL EQUIPMENT	\$ -	\$ -	\$ -	\$ 253,600	\$ (4,332)	\$ 249,268	\$ 244,989	\$ -	\$ 4,280	\$ 244,989	-	\$ 4,280

TOTAL ARP ESSER FUNDS \$ - \$ - \$ 1,025,905 \$ 750,997 \$ 148,481 \$ 126,427 \$ 908,670 \$ 5,50 \$ 117,235

ACCOUNT	TECHNOLOGY EDUCATION GRANT	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
123021	NEW COMPUTER EQUIPMENT	\$ 6,986	\$ 8,211	\$ 14,266	\$ 7,082	\$ -	\$ 7,082	\$ 7,020	\$ -	\$ 62	\$ 7,082	-	\$ (0)
	TOTAL EQUIPMENT	\$ 6,986	\$ 8,211	\$ 14,266	\$ 7,082	\$ -	\$ 7,082	\$ 7,020	\$ -	\$ 62	\$ 7,082	-	\$ (0)

TOTAL TECH EDUCATION GRANT \$ 6,986 \$ 8,211 \$ 14,266 \$ 7,082 \$ - \$ 62 \$ 7,082 \$ - \$ -

(0)

ACCOUNT	UNIFIED CHAMPION SCHOOL GRANT	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
024011	TEACHING SUPPLIES	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 790	\$ -	\$ 210	\$ 1,000	\$ -	\$ -
	TOTAL OPERATING	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 790	\$ -	\$ 210	\$ 1,000	\$ -	\$ -

TOTAL UNIFIED CHAMPION \$ - \$ - \$ - \$ 1,000 \$ - \$ - \$ 1,000 \$ 790 \$ - \$ 210 \$ 1,000 \$ - \$ -

ACCOUNT	DARIEN FOUNDATION GRANT	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
101003	CLUBS AND COUNCILS	\$ -	\$ -	\$ -	\$ 48,000	\$ 13,884	\$ 61,884	\$ 21,319	\$ 14,107	\$ 26,458	\$ 35,426	\$ -	\$ 26,458
	TOTAL PERSONNEL	\$ -	\$ -	\$ -	\$ 48,000	\$ 13,884	\$ 61,884	\$ 21,319	\$ 14,107	\$ 26,458	\$ 35,426	\$ -	\$ 26,458
025003	PROFESSIONAL DEVELOPMENT				\$ -	\$ 10,000	\$ 10,000	\$ 6,200	\$ -	\$ 3,800	\$ 10,000		\$ -
024011	GENERAL TEACHING SUPPLIES				\$ 100,000	\$ (23,884)	\$ 76,116	\$ 39,934	\$ 969	\$ 35,212	\$ 40,903.52		\$ 35,212
025026	DUES AND FEES				\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -		\$ 40,000
	TOTAL OPERATING	\$ -	\$ -	\$ -	\$ 140,000	\$ (13,884)	\$ 126,116	\$ 46,134	\$ 969	\$ 79,012	\$ 50,904	\$ -	\$ 75,212
	NEW COMPUTER EQUIPMENT	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ 10,000	\$ -	\$ 15,000
123021	TOTAL EQUIPMENT	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ 10,000	\$ -	\$ 15,000

TOTAL DARIEN FOUNDATION GRANT \$ - \$ - \$ - \$ 213,000 \$ - \$ - \$ 213,000 \$ 67,454 \$ 15,076 \$ 130,470 \$ 96,330 \$ - \$ - \$ 116,670

CATEGORY	ACTUAL 2018 - 2019	ACTUAL 2019 - 2020	ACTUAL 2020 - 2021	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
Personnel	\$ 959,839	\$ 1,005,346	\$ 1,130,852	\$ 1,631,119	\$ 202,935	\$ 1,834,054	\$ 1,091,631	\$ 350,798	\$ 391,625	\$ 1,442,593	\$ 22,59	\$ 391,460
Operating	\$ 266,163	\$ 150,655	\$ 707,950	\$ 1,047,667	\$ (213,015)	\$ 834,652	\$ 404,848	\$ 77,351	\$ 352,453	\$ 512,444	\$ -	\$ 322,208
Fixed	\$ 1,125	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ 6,986	\$ 8,211	\$ 221,732	\$ 285,682	\$ 10,080	\$ 295,762	\$ 252,008	\$ -	\$ 43,754	\$ 262,071	\$ -	\$ 33,691
Total Grant Expenses	\$ 1,234,113	\$ 1,164,211	\$ 2,060,534	\$ 2,964,468	\$ 0	\$ 2,964,468	\$ 1,748,487	\$ 428,149	\$ 787,831	\$ 2,217,108	\$ 22,59	\$ 747,360

\*ESSER I, ESSER II, and CORONAVIRUS RELIEF FUNDS are reflected as reimbursements in the general operating budget.

RECOVERY SERVICES REPORT- APRIL 30, 2022

ACCOUNT	BOARD OF EDUCATION OPERATING	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021305	CONTRACTED SPEECH	\$ 54,500	\$ 61,738	\$ 116,238	\$ 77,365	\$ 15,610	23,263	92,975		23,263
025011	PUPIL EVALUATIONS	\$ 37,000	\$ (37,000)	\$ -	\$ -	\$ -	-	-		\$ -
021311	CONTRACTED PHYSICAL THERAPY	\$ 13,000	\$ (13,000)	\$ -	\$ -	\$ -	-	-		\$ -
021309	CONTRACTED OT	\$ -	\$ 7,188	\$ 7,188	\$ 2,866	\$ 4,302	20	7,168		\$ 20
012001	CONSULTING SERVICES	\$ 130,000	\$ (18,926)	\$ 111,074	\$ 29,475	\$ 630	80,969	30,105		\$ 80,969

TOTAL BOARD OF EDUCATION-OPERATING \$ 234,500 \$ - \$ 234,500 \$ 109,706 \$ 20,542 \$ 104,252 \$ 130,248 \$ - \$ 104,252

ACCOUNT	ARP ESSER FUNDS	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021303	SPECIAL CLASS TEACHERS	\$ 72,443	\$ 13,531	\$ 85,976	\$ 59,522	\$ 20,707	5,747	80,229	1.00	\$ 5,747
021403	PSYCHOLOGISTS	\$ 72,443	\$ 7,053	\$ 79,498	\$ 52,895	\$ 18,128	8,475	71,023	1.00	\$ 8,475
	TOTAL PERSONNEL	\$ 144,890	\$ 20,584	\$ 165,474	\$ 112,417	\$ 38,835	14,222	\$ 151,252	2.00	\$ 14,222
021304	HOMEBOUND TUTORIAL	\$ -	\$ 3,966	\$ 3,966	\$ 3,966	\$ -	-	3,966		\$ -
021305	CONTRACTED SPEECH	\$ 50,000	\$ 12,475	\$ 62,475	\$ 45,025	\$ 17,450	-	62,475		\$ 50,720
021308	ESY	\$ 65,720	\$ (15,000)	\$ 50,720	\$ -	\$ -	50,720	-		\$ 4,667
021309	OCCUPATIONAL THERAPY	\$ 50,000	\$ (33,628)	\$ 16,372	\$ 7,465	\$ 4,240	4,667	11,705		\$ 1,750
021311	CONTRACTED PHYSICAL THERAPY	\$ 50,000	\$ (37,090)	\$ 12,910	\$ 8,430	\$ 2,710	1,750	11,160		\$ 600
012001	CONSULTING SERVICES	\$ -	\$ 69,278	\$ 69,278	\$ 33,465	\$ 35,213	600	68,678		\$ 57,737
	TOTAL OPERATING	\$ 215,720	\$ 1	\$ 215,721	\$ 98,371	\$ 59,613	57,737	157,984		\$ 57,737

TOTAL ARP ESSER RECOVERY SVCS \$ 360,610 \$ 20,585 \$ 381,195 \$ 210,788 \$ 98,448 \$ 71,959 \$ 309,236 \$ 2.00 \$ 71,959

ACCOUNT	ESSER II - SPEC EDUC RECOVERY	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
012001	CONSULTING SERVICES	\$ 59,500	\$ -	\$ 59,500		\$ -	59,500	-		\$ 59,500
021305	CONTRACTED SPEECH	\$ 65,000	\$ -	\$ 65,000		\$ -	65,000	-		\$ 65,000
	TOTAL OPERATING	\$ 124,500	\$ -	\$ 124,500	\$ -	\$ -	\$ 124,500	\$ -	-	\$ 124,500

TOTAL ESSER II - SPEC EDUC RECOVERY \$ 124,500 \$ - \$ 124,500 \$ - \$ - \$ 124,500 \$ - \$ - \$ - \$ 124,500

ACCOUNT	IDEA 611 ARP and 619 ARP	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021307	SPEECH TEACHERS	\$ -	\$ 98,069	\$ 98,069	\$ -	\$ -	98,069.00	-		\$ 98,069
021403	PSYCHOLOGIST	\$ -	\$ 86,650	\$ 86,650		\$ -	86,650.00	-		\$ 86,650
	TOTAL PERSONNEL	\$ -	\$ 184,719	\$ 184,719	\$ -	\$ -	\$ 184,719	\$ -	-	\$ 184,719

ACCOUNT	OPERATING	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
021305	CONTRACTED SPEECH-611	\$ 199,131	\$ (199,131)	\$ -	\$ -	\$ -	-	-		\$ -
021305	CONTRACTED SPEECH-619	\$ 18,902	\$ -	\$ 18,902	\$ -	\$ -	18,902	-		\$ 18,902
	TOTAL OPERATING	\$ 218,033	\$ (199,131)	\$ 18,902	\$ -	\$ -	\$ 18,902	\$ -	-	\$ 18,902

ACCOUNT	EQUIPMENT	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL BUD.	FORE- CAST	CURR STF	YR. END EST.
073001	EQUIP&FURN-SPEED	\$ -	\$ 14,412	\$ 14,412	\$ -	\$ -	14,412	-		\$ 14,412
	TOTAL EQUIPMENT	\$ -	\$ 14,412	\$ 14,412	\$ -	\$ -	\$ 14,412	\$ -	-	\$ 14,412

TOTAL IDEA 611 and 619ARP \$ 218,033 \$ - \$ 218,033 \$ - \$ - \$ 218,033 \$ - \$ - \$ - \$ 218,033

Funds	ORIG APPRO	TRFRS ADJ.	REV. BUD.	YTD EXP	ENCUM. REQUES.	AVAIL. BUD.	FORE- CAST	CURR STF	YR. END EST.
Grant Funds - Personnel	\$ 144,890	\$ 205,303	\$ 350,193	\$ 112,417	\$ 38,835	\$ 198,941	\$ 151,252	2.00	\$ 198,941
Board of Education Operating	\$ 234,500	\$ -	\$ 234,500	\$ 109,706	\$ 20,542	\$ 104,252	\$ 130,248	-	\$ 104,252
Grant Funds-Operating	\$ 558,253	\$ (199,130)	\$ 359,123	\$ 98,371	\$ 59,613	\$ 201,139	\$ 157,984	-	\$ 201,139
Grant Funds-Equipment	\$ -	\$ 14,412	\$ 14,412	\$ -	\$ -	\$ 14,412	\$ -	-	\$ 14,412
Total Recovery Services	\$ 937,643	\$ 20,585	\$ 958,228	\$ 320,494	\$ 118,990	\$ 518,744	\$ 439,484	2.00	\$ 518,744

# Food Service Financial Statement

	FY19	FY20	FY21	Food Service YTD Fund 4	Forecast
<b>Revenue:</b>					
Student Sales	\$ 2,173,965	\$ 1,473,979	\$ 660,451	\$ 1,845,502	\$ 2,265,702
Pavillion	\$ -	\$ -	\$ -	\$ 19,471	\$ 19,471
Adult Sales	\$ 65,992	\$ 41,490	\$ 53,888	\$ 63,825	\$ 72,605
Interest	\$ 2,128	\$ 1,759	\$ 330	\$ 666	\$ 766
<b>Total Revenue</b>	<b>\$ 2,242,086</b>	<b>\$ 1,517,228</b>	<b>\$ 714,669</b>	<b>\$ 1,929,463</b>	<b>\$ 2,358,543</b>
<b>Expenses:</b>					
District Staff	\$ 1,031,701	\$ 767,879	\$ 548	\$ 375,333	\$ 443,741
District Retirement	\$ 35,765	\$ 30,436	\$ -	\$ 56,617	\$ 56,617
Food Expense	\$ 1,055,730	\$ 779,067	\$ -	\$ -	\$ -
Equipment Repairs	\$ 67,361	\$ 41,961	\$ -	\$ 20,221	\$ 23,151
Utilities	\$ 13,124	\$ -	\$ -	\$ 11,020	\$ 13,120
Supplies	\$ 7,090	\$ 1,657	\$ -	\$ -	\$ -
Professional Development	\$ 7,671	\$ 5,248	\$ -	\$ -	\$ -
Management Expense	\$ -	\$ -	\$ 686,200	\$ 1,376,544	\$ 1,696,183
Uniforms/Travel	\$ 11,308	\$ 5,902	\$ 3,163	\$ 1,650	\$ 2,250
Bank Fees	\$ -	\$ -	\$ 35	\$ -	\$ -
<b>Total</b>	<b>\$ 2,229,751</b>	<b>\$ 1,632,150</b>	<b>\$ 689,945</b>	<b>\$ 1,841,385</b>	<b>\$ 2,235,061</b>
<b>P&amp;L</b>	<b>\$ 12,335</b>	<b>\$ (114,922)</b>	<b>\$ 24,724</b>	<b>\$ 88,078</b>	<b>\$ 123,482</b>
<b>Starting Fund Balance</b>	<b>\$ 292,710</b>	<b>\$ 305,043</b>	<b>\$ 190,121</b>	<b>\$ 214,845</b>	<b>\$ 214,845</b>
<b>Ending Fund Balance</b>	<b>\$ 305,044</b>	<b>\$ 190,121</b>	<b>\$ 214,845</b>	<b>\$ 302,923</b>	<b>\$ 338,327</b>

**COVID RELATED GRANTS**

FY21: CRF  
Award

**\$ 347,497**

Description	Budget	FY 21 Spent	FY22 Spent	FY 23 Projected	Variance	Category
Plexiglass	\$ 203,798	\$ 203,798	\$ -	\$ -	\$ -	Building Safe and Healthy Schools
Handwashing Stations	\$ 143,699	\$ 143,699	\$ -	\$ -	\$ -	Building Safe and Healthy Schools
<b>Total</b>	<b>\$ 347,497</b>	<b>\$ 347,497</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

FY21: ESSER I  
Award

**\$ 347,497**

Description	Budget	FY 21 Spent	FY22 Spent	FY 23 Projected	Variance	Category
Touchless Hand Sanitizers	\$ 42,000	\$ 42,000	\$ -	\$ -	\$ -	Building Safe and Healthy Schools
Charging Stations	\$ 18,999	\$ 18,999	\$ -	\$ -	\$ -	Strategic Use of Technology
Document Cameras	\$ 45,635	\$ 45,635	\$ -	\$ -	\$ -	Strategic Use of Technology
Software	\$ 27,977	\$ 27,977	\$ -	\$ -	\$ -	Strategic Use of Technology
<b>Total</b>	<b>\$ 134,611</b>	<b>\$ 134,611</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

FY21: ESSER II  
Award

**\$ 596,805**

Description	Budget	FY 21 Spent	FY22 Spent	FY 23 Projected	Variance	Category
Classroom Teacher at Holmes	\$ 72,085	\$ 72,085	\$ -	\$ -	\$ -	Acceleration, Academic Renewal and Student Enrichment
Classroom Teacher at Royle	\$ 90,297	\$ 90,297	\$ -	\$ -	\$ -	Acceleration, Academic Renewal and Student Enrichment
Classroom Teacher at Ox Ridge	\$ 56,313	\$ 56,313	\$ -	\$ -	\$ -	Acceleration, Academic Renewal and Student Enrichment
Technician	\$ 45,403	\$ 45,403	\$ -	\$ -	\$ -	Strategic Use of Technology
PPE's	\$ 83,356	\$ 83,356	\$ -	\$ -	\$ -	Building Safe and Healthy Schools
HVAC Evaluation	\$ 11,200	\$ 11,200	\$ -	\$ -	\$ -	Building Safe and Healthy Schools
Exhaust fan repairs	\$ 47,158	\$ 47,158	\$ -	\$ -	\$ -	Building Safe and Healthy Schools
Air Conditioning in Libraries	\$ 22,407	\$ 22,407	\$ -	\$ -	\$ -	Building Safe and Healthy Schools
Technology Equipment	\$ 142,832	\$ 142,832	\$ -	\$ -	\$ -	Strategic Use of Technology
Zoom	\$ 25,754	\$ 25,754	\$ -	\$ -	\$ -	Strategic Use of Technology
<b>Total</b>	<b>\$ 596,805</b>	<b>\$ 596,805</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

## FY22: ARP ESSER III FUNDS

Award

\$ 1,025,905

Description	Budget	FY 21 Spent	FY22 Forecast	FY 23 Projected	Variance	Category
Literacy Interventionist**	\$ 204,298	\$ -	\$ 168,846	\$ -	\$ 35,452	Acceleration, Academic Renewal and Student Enrichment
Special Education Teacher	\$ 85,976	\$ -	\$ 80,229	\$ -	\$ 5,747	Acceleration, Academic Renewal and Student Enrichment
ESY*	\$ 50,720	\$ -	\$ -	\$ 50,720	\$ -	Acceleration, Academic Renewal and Student Enrichment
Special Education Recovery Services	\$ 165,000	\$ -	\$ 157,983	\$ -	\$ 7,017	Acceleration, Academic Renewal and Student Enrichment
Total	\$ 505,994	\$ -	\$ 407,058	\$ 50,720	\$ 48,216	Acceleration, Academic Renewal and Student Enrichment
Psychologists	\$ 79,498	\$ -	\$ 71,023	\$ -	\$ 8,475	Social and Emotional Health
Professional Development	\$ 26,000	\$ -	\$ 26,000	\$ -	\$ -	Social and Emotional Health
Total	\$ 105,498	\$ -	\$ 97,023	\$ -	\$ 8,475	Social and Emotional Health
Covid Compliance Officer	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	Building Safe and Healthy Schools
Campus Monitor	\$ 37,175	\$ -	\$ 37,175	\$ -	\$ -	Building Safe and Healthy Schools
Contact Tracing	\$ 20,250	\$ -	\$ 20,250	\$ -	\$ -	Building Safe and Healthy Schools
Ventilation Improvements/Report	\$ 75,720	\$ -	\$ 70,175	\$ -	\$ 5,545	Building Safe and Healthy Schools
Storage	\$ 12,000	\$ -	\$ 12,000	\$ -	\$ -	Building Safe and Healthy Schools
Total	\$ 165,145	\$ -	\$ 159,600	\$ -	\$ 5,545	Building Safe and Healthy Schools
View Sonics & Wireless Upgrades	\$ 249,268	\$ -	\$ 244,989	\$ -	\$ 4,279	Strategic Use of Technology
Total	\$ 249,268	\$ -	\$ 244,989	\$ -	\$ 4,279	Strategic Use of Technology
Total	\$ 1,025,905	\$ -	\$ 908,670	\$ 50,720	\$ 66,515	

## FY22: SPECIAL EDUCATION COVID 19 Spend

Award

\$ 20,000

Description	Budget	FY 21 Spent	FY22 Forecast	FY 23 Projected	Variance	Category
ESY	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	Acceleration, Academic Renewal and Student Enrichment
Total	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	Acceleration, Academic Renewal and Student Enrichment



## FY23: ARP-IDEA

Award

\$ 218,033

Description	Budget	FY 21 Spent	FY22		FY 23 Projected	Variance	Category
			Spent/Encumbered				
Speech & Language Teacher	\$ 98,069	\$ -	\$ -	\$ -	\$ 98,069	\$ -	Acceleration, Academic Renewal and Student Enrichment
Psychologist	\$ 86,650	\$ -	\$ -	\$ -	\$ 86,650	\$ -	Social and Emotional Health
Contracted Speech	\$ 18,902	\$ -	\$ -	\$ -	\$ 18,902	\$ -	Acceleration, Academic Renewal and Student Enrichment
Assistive Technology	\$ 14,412	\$ -	\$ -	\$ -	\$ 14,412	\$ -	Acceleration, Academic Renewal and Student Enrichment
Total	\$ 218,033	\$ -	\$ -	\$ -	\$ 218,033	\$ -	

## FY23: ESSER II SPECIAL EDUCATION RECOVERY

Award

\$ 124,500

Description	Budget	FY 21 Spent	FY22 Forecast	FY 23 Projected	Variance	Category
Consulting Services	\$ 59,500	\$ -	\$ -	\$ 59,500	\$ -	Acceleration, Academic Renewal and Student Enrichment
Contracted Speech	\$ 65,000	\$ -	\$ -	\$ 65,000	\$ -	Acceleration, Academic Renewal and Student Enrichment
Total	\$ 124,500	\$ -	\$ -	\$ 124,500	\$ -	

**Total Grants from COVID**      \$ 2,467,351      \$ 1,078,913      \$ 928,670      \$ 393,253      \$ 66,515

# Memorandum

To: Board of Education

From: Policy Committee

Date: May 24, 2022

Re: Series 5000 – Students: Policies 5100, 5110, 5125, 5130, 5140, 5150, 5160, 5210, 5215 and 5220

The Policy Committee is recommending changes to the following policies:

**Board Policy 5100, Physical Restraint and Seclusion of Students and use of Exclusionary Time**

**Out:** Revisions to this policy include stylistic and technical changes recommended by Shipman and Goodwin.

**Policy 5110, School Attendance Districts:** While this Policy is unnecessary, since several statutes require local boards of education to maintain schools that offer equal educational opportunities for all students, many local boards of education maintain policies similar to Policy 5110. Therefore, our recommendation is that the Board of Education review the educational criteria contained in the current Policy to determine what, if any, revisions should be made.

**Policy 5125, Students and Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990:** Revisions to this policy include stylistic and legal citations recommended by Shipman and Goodwin.

**Policy 5130, Student Attendance, Truancy and Chronic Absenteeism:** Revisions to this Policy reflect changes to State law that require boards of education to allow any student in grades K – 12 to take two non-consecutive days each year as mental health wellness days. Section 18 of the Act, as amended by Section 393 of June Special Session, Public Act No 21-2, directs the State Board of Education (“SBOE”) to revise its definitions of “excused absence” and “unexcused absence” with respect to remote learning. We have revised the definitions in the regulations to reflect statutory requirements for those definitions while we await the SBOE’s revisions. We further revised the regulations to conform with Section 10 of Public Act No. 21-199, which amends state law to raise, from seventeen to eighteen, the age when a student may withdraw from high school, beginning in the school year commencing July 1, 2023. After July 1, 2023, a parent or person having control of a child who is seventeen years of age may withdraw the child from school if the child is enrolled in an adult education program if the parent personally appears at the district office and signs an adult education withdrawal and enrollment form.

**Policy 5140, Continuity of Attendance:** Repeal this Policy. These provisions are covered in Policy 5130. That Policy now covers dual enrollment. School handbooks cover both the transfer of credits and the fact that teachers will not provide educational materials to students who are enrolled in other institutions.

**Policy 5150, Admission of Resident, Non-Resident and Exchange Students:** Shipman and Goodwin does not have a model policy to support the issues contained in this Policy. However, most DRG A districts have policies that address these issues so that the rules are clear to anyone attempting to enroll students in the Darien Public Schools. References to the Illegal Immigration and Immigrant Responsibility Act have been removed since the portions of that law relating to K-12 students has been repealed. Most of the other provisions of this Policy merely reflect current practice. The provisions relating to families registering students who do not currently live in the District now require that the terms of a contract to purchase or lease or a construction contract must contain a clause that makes it clear that the family will be able to take occupancy of the home within three months of the enrollment of the student. Another new provision and one that is included in similar policies in both New Canaan and Westport give the Superintendent the power, should the Superintendent determine that a student is not a bona fide resident of Darien, to either exclude the student from the Darien schools for the remainder of the school year or charge tuition for the student.

**Policy 5160 – Dismissal Precautions:** Repeal this Policy. The rules regarding dismissal of students are administrative in nature and belong more appropriately in the handbooks of each school.

**Policy 5210 – Student Government:** Repeal this Policy. The Board of Education exhibits its support of all extra-curricular activities through the inclusion of stipends for these activities in its yearly operating budgets. The guidelines and rules for individual organizations should be included in school handbooks.

**Policy 5215, Standards of Conduct:** Repeal this Policy. All but one of the topics covered in this Policy are covered in other Board Policies, including 5220, Student Discipline and 5280 Dress Code. The Policy Committee will consider the issue of a potential civility policy at its next meeting.

**Policy 5220, Student Discipline:** Revisions to this Policy reflect changes to Section 19 of June Special Session, Public Act No. 21-1, which revises Conn. Gen. Stat. § 10-221(d) to require that, on and after January 1, 2022, policies adopted in conformity with Conn. Gen. Stat. § 10-154a concerning the use, sale or possession of alcohol or controlled drugs by students on school property shall not result in a student facing greater discipline, punishment, or sanction for the use, sale or possession of cannabis than they would face for the use, sale or possession of alcohol. We have also revised references to “remote learning” to ensure they align with the new definition of “remote learning” in Public Act 21-46 and June Special Session, Public Act 21-2. Further, we have revised the definition of “bullying” to conform with the new statutory definition in Public Act No. 19-166, which went into effect on July 1, 2021. We also clarified throughout the policy that the provisions of the policy extend to students while on school transportation, because school transportation is a school-sponsored activity. Legal references have also been updated.

# DARIEN PUBLIC SCHOOLS

Darien, Connecticut

SERIES 5000: STUDENTS

POLICY 5100

## PHYSICAL RESTRAINT AND SECLUSION OF STUDENTS AND USE OF EXCLUSIONARY TIME OUT

The Darien Board of Education (the “Board”) seeks to foster a safe and positive learning environment for all students. Board ~~of Education~~ employees will restrict the use of physical restraint and seclusion of students to emergency situations, in accordance with this policy and accompanying administrative regulations and applicable law. Physical restraint or seclusion of a student may be necessary in an emergency situation to maintain the safety of the student or another individual. The Board also regulates the use of exclusionary time out in accordance with this Policy and accompanying regulations and applicable law.

The ~~Darien Public Schools~~ Board ~~of Education~~ authorizes the Superintendent or his/her designee to develop and implement ~~a~~Administrative ~~r~~Regulations in accordance with this Policy and applicable law. The Board of Education mandates compliance with this Policy and the associated ~~a~~Administrative ~~r~~Regulations at all times. Violations of this Policy and/or associated ~~a~~Administrative ~~r~~Regulations by a Board of Education staff member or other individual working at the direction of, or under the supervision of, the Board ~~of Education~~, may result in disciplinary action, up to and including possible termination of employment status and/or termination of contract for services.

Nothing within these regulations shall be construed to interfere with the Board’s responsibility to maintain a safe school setting, in accordance with Connecticut General Statutes § 10-220. Under no circumstances shall employees or individuals under the supervision of the Board use corporal punishment with students or physically manage students for purposes of discipline.

### Legal References:

~~Public Act 18-51, An Act Implementing the Recommendations of the Department of Education~~

Conn. Gen. Stat. § 10-76b

Conn. Gen. Stat. § 10-76d

Conn. Gen. Stat. § 10-236b

Conn. Gen. Stat. §§ 53a-18 to 53a-22

Reg. Conn. State Agencies. §§ 10-76b-5 to 10-76b-11

### Other References:

Restraint and Seclusion: Resource Document, United States Department of Education, available at <http://www2.ed.gov/policy/seclusion/restraints-and-seclusion-resources.pdf>.

Understanding the Laws and Regulations Governing the Use of Restraint and Seclusion,  
Connecticut State Department of Education (July 2018).

Guidance Related to Recent Legislation Regarding Restraint and Seclusion, Connecticut  
State Department of Education (Revised, July 2018).

REVIEWED BY THE BOARD OF EDUCATION: January 13.2015

REVISED: November 27, 2018

REVISED:

DRAFT

**SERIES 5000: STUDENTS  
POLICY R-5100**

**ADMINISTRATIVE REGULATIONS CONCERNING  
PHYSICAL RESTRAINT AND SECLUSION OF STUDENTS AND USE OF  
EXCLUSIONARY TIME OUT**

The Darien Public Schools (the “District”) seeks to foster a safe and positive learning environment for all students. District employees will restrict the use of physical restraint and seclusion of students to emergency situations, in accordance with these administrative regulations and the associated policy and applicable law. Physical restraint or seclusion of a student may be necessary in an emergency situation to maintain the safety of the student or another individual. District employees will restrict the use of exclusionary time out with students to those instances permitted by applicable law, as described in these administrative regulations and applicable law.

The following sets forth the procedures for compliance with the relevant state law and regulations concerning the physical restraint and seclusion of, and use of exclusionary time out with, students in the District. The Superintendent mandates compliance with these regulations at all times. Violations of these regulations by a Darien Board of Education (“Board”) staff member or other individual working at the direction of, or under the supervision of, the Board of Education, may result in disciplinary action, up to and including possible termination of employment status and/or termination of contract for services.

Nothing within these regulations shall be construed to interfere with the responsibility of the District to maintain a safe school setting, in accordance with Connecticut General Statutes § 10-220.

**I. Definitions:**

- A. Exclusionary Time Out: A temporary, continuously monitored separation of a student from an ongoing activity in a non-locked setting, for the purpose of calming such student or deescalating such student’s behavior.
- B. Life Threatening Physical Restraint: Any physical restraint or hold of a person that (1) restricts the flow of air into a person’s lungs, whether by chest compression or any other means, or (2) immobilizes or reduces the free movement of a person’s arms, legs or head while the person is in the prone position.
- C. Psychopharmacological Agent: Any medication that affects the central nervous system, influencing thinking, emotion or behavior;

- D. Physical Restraint: Any mechanical or personal restriction that immobilizes or reduces the free movement of a person's arms, legs or head, including, but not limited to, carrying or forcibly moving a person from one location to another. The term does not include: (1) ~~b~~Briefly holding a person in order to calm or comfort the person; (2) restraint involving the minimum contact necessary to safely escort a person from one area to another; (3) medical devices, including, but not limited to, supports prescribed by a health care provider to achieve proper body position or balance; (4) helmets or other protective gear used to protect a person from injuries due to a fall; (5) helmets, mitts and similar devices used to prevent self-injury when the device is (i) part of a documented treatment plan or an Individualized Education Program ("IEP"); or (ii) prescribed or recommended by a medical professional, as defined in section 38a-976 of the Connecticut General Statutes, and is the least restrictive means available to prevent such injury; or (6) an exclusionary time out.
- E. School Employee: (1) Any individual employed by the ~~Darien Public Schools~~District who is a teacher, substitute teacher, administrator, superintendent, guidance counselor, psychologist, social worker, nurse, physician, paraprofessional, coach; and (2) any other individual who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf of students enrolled in the ~~Darien Public Schools~~District pursuant to a contract with the ~~Darien Public Schools~~District.
- F. Seclusion: The confinement of a person in a room from which the student is physically prevented from leaving. Seclusion does not include the following: (i) an exclusionary time out; or (ii) any confinement of a student in which the person is physically able to leave the area of confinement including, but not limited to, in-school suspension.
- G. Student: a child who is
1. ~~e~~Enrolled in grades kindergarten to twelve, inclusive, in a public school under the jurisdiction of a local or regional board of education;
  2. ~~r~~Receiving special education and related services in an institution or facility operating under a contract with a local or regional board of education pursuant to subsection (d) of section 10-76d of the Connecticut General Statutes;
  3. ~~e~~Enrolled in a program or school administered by a regional education service center established pursuant to section 10-66a of the Connecticut General Statutes; OR
  4. ~~r~~Receiving special education and related services from an approved private special education program.

II. Life-Threatening Physical Restraint:

- A. No school employee shall under any circumstance use a life-threatening physical restraint on a student.
- B. Nothing in this section shall be construed as limiting any defense to criminal prosecution for the use of deadly physical force that may be available under sections 53a-18 to 53a-22, inclusive, of the Connecticut General Statutes.

### III. Procedures for Physical Restraint and Seclusion of Students

- A. No school employee shall use physical restraint or seclusion on a student EXCEPT as an emergency intervention to prevent immediate or imminent injury to the student or to others.
- B. Seclusion shall not be used as a planned intervention in a student's behavioral intervention plan, individualized education program or plan pursuant to Section 504 of the Rehabilitation Act.
- C. No school employee shall use physical restraint or seclusion on a student unless the school employee has received training in accordance with state law and/or the District's trainings plans as described in Section XI below, upon implementation thereof.
- D. Physical restraint and seclusion of a student shall never be used as a disciplinary measure or as a convenience.
- E. School employees must explore ALL less restrictive alternatives prior to using physical restraint or seclusion for a student.
- F. School employees must comply with all regulations promulgated by the Connecticut State Department of Education in their use of physical restraint and seclusion with a student.
- G. Monitoring
  - 1. Physical restraint: A school employee must continually monitor any student who is physically restrained. The monitoring must be conducted by either:
    - a. direct observation of the student; or
    - b. observation by way of video monitoring within physical proximity sufficient to provide aid as may be needed.
  - 2. Seclusion: A school employee must frequently monitor any student who is placed in seclusion. The monitoring must be conducted by either:



- a. direct observation of the student; or
- b. observation by way of video monitoring within physical proximity sufficient to provide aid as may be needed.

**HG.** Length

1. Any period of physical restraint or seclusion:
  - a. shall be limited to that time necessary to allow the student to compose him or herself and return to the educational environment; and
  - b. shall not exceed fifteen (15) minutes, except as provided below.
2. If any instance of physical restraint or seclusion of a student used as an emergency intervention exceeds fifteen (15) minutes, one of the following individuals, who have received training in the use of physical restraint or seclusion, will determine whether continued physical restraint or seclusion is necessary to prevent immediate or imminent injury to the student or to others:
  - a. an administrator, or such administrator's designee;
  - b. a school health or mental health personnel; or
  - c. a board certified behavior analyst.
3. The individual identified under subsection 2 (a-c) shall make a new determination every thirty (30) minutes thereafter regarding whether such physical restraint or seclusion is necessary to prevent immediate or imminent injury to the student or to others.

**IH.** A school employee must regularly evaluate the student being physically restrained or secluded for signs of physical distress. The school employee must record each evaluation in the educational record of the person being physically restrained or secluded.

**IV. Seclusion Room Requirements**

Seclusion can happen in any location, although a **D**istrict may designate an area or room for this purpose. Regardless of location, any room used for seclusion must:

- A. be of a size that is appropriate to the chronological and developmental age, size and behavior of the student;

- B. have a ceiling height that is comparable to the ceiling height of the other rooms in the building in which the seclusion room is located;
- C. be equipped with heating, cooling, ventilation and lighting systems that are comparable to the systems that are used in the other rooms of the building in which the seclusion room is located;
- D. be free of any object that poses a danger to the ~~person at risk~~ student who is being placed in the seclusion room;
- E. conform to applicable building code requirements.

If the door or doors to a room used for seclusion are to be locked, latched or otherwise secured, a modification from the State Fire Marshal's office shall be secured prior to the installation of a locking mechanism. If a door locking mechanism is used, the ~~person at risk~~ student shall be constantly monitored notwithstanding any other provisions of the Connecticut General Statutes or Regulations to the contrary. The locking mechanism to be used shall be a device that shall be readily released by staff as soon as possible but in no case longer than within two minutes of the onset of an emergency and is connected to the fire alarm system so that the locking mechanism is released automatically when a fire alarm is sounded. An "emergency," for purposes of this subsection, includes but is not limited to the following:

1. the need to provide direct and immediate medical attention to the student;
  2. fire;
  3. the need to remove the student to a safe location during a building lockdown; or
  4. other critical situations that may require immediate removal of the student from seclusion to a safe location.
- F. have an unbreakable observation window or fixture located in a wall or door, which allows the student a clear line of sight beyond the area of seclusion, to permit frequent visual monitoring of the student and any school employee in such room. The requirement for an unbreakable observation window does not apply if it is necessary to clear and use a classroom or other room in the school building as a seclusion room for a student.

## V. Use of Psychopharmacologic Agent

- A. No school employee may use a psychopharmacologic agent on a student without that student's consent and the consent of the student's parent/guardian, except:

1. as an emergency intervention to prevent immediate or imminent injury to the student or to others; or
  2. as an integral part of the student's established medical or behavioral support or educational plan, or, if no such plan has been developed, as part of a licensed practitioner's initial orders.
- B. The use of psychopharmacologic agents, alone or in combination, may be used only in doses that are therapeutically appropriate and not as a substitute for other appropriate treatment.
- C. Any administration of a psychopharmacologic agent must **ONLY** be done in accordance with applicable federal and state law and the Board of Education's Administration of Medication Policy.

#### VI. Procedures for Exclusionary Time Out

- A. No school employee may use exclusionary time out as a form of discipline for a student.
- B. At least one school employee must remain with the student, or be immediately available to the student such that the student and the employee are able to communicate verbally, throughout the exclusionary time out.
- C. The space used for an exclusionary time out must be clean, safe, sanitary and appropriate for the purpose of calming the student or deescalating the student's behavior.
- D. The exclusionary time period must end as soon as possible.
- E. Consistent with subsection D above, the exclusionary time out period may vary depending on the student's chronological and developmental age, individual needs and behavior.

#### VII. Required Meetings

- A. Students not eligible for special education (and not being evaluated for eligibility for special education)
1. In the event that physical restraint or seclusion is used on a student **four (4) or more times within twenty (20) school days**, a team composed of an administrator, one or more of the student's teachers, a parent or guardian of the student, and, if any, a school mental health professional, shall convene to:

- a. conduct or revise a behavioral assessment of the student;
    - b. create or revise any applicable behavior intervention plan; and
    - c. determine whether such student may require a referral for consideration for special education pursuant to federal and state law.
  - 2. The requirement to convene this meeting shall not supersede the District's obligation to refer a student to a planning and placement team ("PPT") as may be required in accordance with federal and state law.
- B. Students eligible for special education (and students being evaluated for eligibility for special education)
- 1. In the event that physical restraint or seclusion is used on a student **four (4) or more times within twenty (20) school days**, the student's PPT shall convene to:
    - a. conduct or revise a functional behavioral assessment ("FBA");
    - b. create or revise any applicable behavior intervention plan ("BIP"), including but not limited to, such student's individualized education program ("IEP"); and
    - c. review or revise the student's IEP, as appropriate.
  - 2. In the event that the exclusionary time out process is unsuccessful in addressing a student's problematic behavior, the student's PPT shall convene as soon as practicable to determine alternative interventions or strategies to address the student's behavior.
- C. A District and/or school administrator(s) shall determine the school employee(s) responsible for reviewing the number of occurrences of the use of physical restraint or seclusion on a monthly basis to ensure that the appropriate meeting(s) has been convened following the fourth occurrence of physical restraint or seclusion in a twenty (20) day period.

#### VIII. Crisis Intervention Team

- A. Each school year, each school in the District must identify a crisis intervention team consisting of any teacher, administrator, school paraprofessional or other school employee designated by the school principal (in coordination with other appropriate administrators), and who has direct contact with students.

- B. Members of crisis intervention teams shall respond to any incident in which the use of physical restraint or seclusion may be necessary as an emergency intervention to prevent immediate or imminent injury to a student or others.
- C. The District shall maintain a list of the members of the crisis intervention team for each school.

IX. Documentation and Communication

- A. After each incident of physical restraint or seclusion, and no later than the school day following the incident, a school employee must complete the form provided by the ~~District~~ ArdenPublic Schools for reporting incidents of physical restraint and seclusion. The incident form must be included in the educational file of the student who was physically restrained or secluded. The information documented on the form must include the following:
  - 1. in the case of an emergency use, the nature of the emergency and what other steps, including attempts at verbal de-escalation, were taken to prevent the emergency from arising if there were indications that such an emergency was likely to arise;
  - 2. a detailed description of the nature of the restraint or seclusion;
  - 3. the duration of the restraint or seclusion;
  - 4. the effect of the restraint or seclusion on the student's established behavioral support or educational plan; AND
  - 5. whether the seclusion of a student was conducted pursuant to an IEP.
- B. A school employee must notify the parent or guardian of a student of each incident that the student is physically restrained or secluded.
  - 1. A school employee must make a reasonable attempt to immediately notify a parent or guardian after a student is initially placed in physical restraint or seclusion; in all circumstances, a school employee shall notify the parent or guardian within twenty-four (24) hours after a student is initially placed in physical restraint or seclusion.
  - 2. Notification must be made by telephone, e-mail, or other method which may include, but is not limited to, sending a note home with the student.
  - 3. The parent or guardian of a student who has been physically restrained or placed in seclusion shall be sent a copy of the completed incident report of such action no later than two (2) business days after the use of physical

restraint or seclusion, regardless of whether the parent received the notification described in subsections 1 and 2 above.

The ~~Director of~~ Assistant Superintendent for Special Education and Student Services shall determine what school employees shall be permitted to ensure that required parent/guardian notifications are made.

- C. The ~~Assistant Superintendent for~~ Director of Special Education and Student Services, or his or her designee, must, at each initial PPT meeting for a student, inform the child's parent, guardian, or surrogate parent, or the student if such student is an emancipated minor or eighteen years of age or older, of the laws relating to physical restraint and seclusion as expressed through this regulation, and of the laws and regulations adopted by the Connecticut State Department of Education relating to physical restraint and seclusion.
1. The ~~Assistant Superintendent for~~ Director of Special Education and Student Services and Student Services, or his or her designee, shall provide to the child's parent, guardian, or surrogate parent, or the student if such student is an emancipated minor or eighteen years of age or older, at the first PPT meeting following the student's referral to special education the plain language notice of rights regarding physical restraint and seclusion developed by the Connecticut State Department of Education.
  2. The plain language notice developed by the Connecticut State Department of Education shall also be provided to the student's parent, guardian, or surrogate parent, or the student if such student is an emancipated minor or eighteen years of age or older at the first PPT meeting at which the use of seclusion as a behavior intervention is included in the student's IEP.
- D. The ~~Director of~~ Assistant Superintendent for Special Education and Student Services, or his or her designee, must be notified of the following:
1. each use of physical restraint or seclusion on a student;
  2. the nature of the emergency that necessitated its use;
  3. whether the seclusion of a student was conducted pursuant to an IEP;  
AND
  3. if the physical restraint or seclusion resulted in physical injury to the student.

X. Responsibilities of the ~~Director of~~ Assistant Superintendent for Special Education and Student Services

- A. The ~~Director of~~ Assistant Superintendent for Special Education and Student Services, or his or her designee, must compile annually the instances of physical restraint and seclusion within the District, the nature of each instance of physical restraint and seclusion, and whether instances of seclusion were conducted ed pursuant to IEPs.
- B. The ~~Director of~~ Assistant Superintendent for Special Education and Student Services, or his or her designee, must report to the Connecticut State Department of Education within two (2) business days any instance of physical restraint or seclusion that resulted in physical injury (serious and non-serious) to the student.

#### XI. Professional Development Plan and Training

- A. The District shall provide training regarding the physical restraint and seclusion of students to the members of the crisis intervention team for each school in the District identified in Section VIII, above. The District may provide such training to any teacher, administrator, school paraprofessional or other school employee, designated by the school principal and who has direct contact with students. The District shall provide such training annually and the training shall include, but not be limited to:
  - 1. Beginning with the school year commencing July 1, 2017, an annual overview of the relevant laws and regulations regarding the use of physical restraint and seclusion on students and the proper uses of physical restraint and seclusion. Such overview shall be provided by the Department of Education in a manner and form as prescribed by the Commissioner of Education.
  - 2. The creation of a plan to provide training regarding the prevention of incidents requiring physical restraint or seclusion of students. This plan shall be implemented not later than July 1, 2018.
  - 3. The creation of a plan to provide training regarding the proper means of physical restraint or seclusion of a student, including, but not limited to:
    - a. verbal defusing or de-escalation;
    - b. prevention strategies;
    - c. various types of physical restraint;
    - d. the differences between life-threatening physical restraint and other varying levels of physical restraint;
    - e. the differences between permissible physical restraint and pain compliance techniques;

- f. monitoring methods to prevent harm to a student who is physically restrained or in seclusion; and
- g. recording and reporting procedures on the use of physical restraint and seclusion.

This plan shall be implemented not later than July 1, 2018.

- B. Each member of a crisis intervention team must be recertified in the use of physical restraint and seclusion pursuant to Section XI.A.3, above, on an annual basis.

## XII. Review and Revision of Policies, Regulations and Procedures

- A. The District shall make available policies and procedures regarding the physical restraint and seclusion of students and the use of exclusionary time out on the District's Internet web site and procedures manual.
- B. The District shall update any policies, regulations and/or procedures regarding the physical restraint and seclusion of students and the use of exclusionary time out within sixty (60) days after the State Department of Education's adoption or revision of regulations regarding the same. Any and all such updates shall be made available in accordance with subsection A of this section.

### Legal References:

~~Public Act 18-51, An Act Implementing the Recommendations of the Department of Education~~

Conn. Gen. Stat. § 10-76b

Conn. Gen. Stat. § 10-76d

Conn. Gen. Stat. § 10-236b

Conn. Gen. Stat. §§ 53a-18 to 53a-22

Conn. State Agencies Reg. §§ 10-76b-5 to 10-76b-11

### Other References:

— Restraint and Seclusion: Resource Document, United States Department of Education, available at <http://www2.ed.gov/policy/seclusion/restraints-and-seclusion-resources.pdf>.

Understanding the Laws and Regulations Governing the Use of Restraint and Seclusion, Connecticut State Department of Education (July 2018).



Guidance Related to Recent Legislation Regarding Restraint and Seclusion, Connecticut  
State Department of Education (Revised, July 2018).

REVIEWED BY THE BOARD OF EDUCATION: January 13, 2015

REVISED: November 27, 2018

REVISED:

DRAFT

**Darien Public Schools  
Darien, Connecticut**

**POLICY**

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**Series 5100  
Attendance**

**Policy 5110**

**SCHOOL ATTENDANCE DISTRICTS**

The Board of Education shall determine the geographic areas served by each school within the Darien school district.

The following educational criteria will be used when determining school attendance districts:

Students should be assigned to ensure equal access to educational opportunity at all elementary schools.

Students should be assigned based on class size limits in individual schools, in accordance with Board policy and school procedures.

Core facilities should be adequate for the total enrollment of the school.

Consideration should also be given to these logistical factors:

Children at the same grade levels from the same neighborhoods should, to the degree possible, attend the same school.

Consideration should be given to school proximity and geographic boundaries to the degree that these provisions do not violate the educational provisions above.

**Legal Reference:**

Connecticut General Statutes 10-15  
Connecticut General Statutes 10-15c  
Connecticut General Statutes 10-220  
Connecticut General Statutes 10-184  
Connecticut General Statutes 10-186  
Connecticut General Statutes 10-233a – 10-233  
Connecticut General Statutes 10-233c  
Connecticut General Statutes 10-76a-1

**ADOPTED:** April 6, 1993  
**REVISED:** June 9, 2009

**Darien Public Schools  
Darien, Connecticut**

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**SERIES 5000: STUDENTS  
POLICY 5125**

**STUDENTS AND SECTION 504 OF THE REHABILITATION ACT OF 1973 AND  
TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990**

Section 504 of the Rehabilitation Act of 1973 ("Section 504") prohibits discrimination against individuals with a disability in any program receiving Federal financial assistance. Similarly, Title II of the Americans with Disabilities Act of 1990 ("Title II" or "ADA") prohibits discrimination against individuals with a disability by state and local governments. To be protected under Section 504 and the ADA (collectively "Section 504/ADA") an individual must (1) have a physical or mental impairment that substantially limits one or more major life activities; (2) have a record of such an impairment; or (3) be regarded as having such an impairment.

In order to fulfill its obligation under Section 504/ADA, the Darien Public Schools (the "District") recognize a responsibility to avoid discrimination in policies and practices regarding its personnel, students, parents and members of the public who participate in school sponsored programs. In this regard, the ~~Darien Public Schools District~~ prohibits discrimination against any person with a disability in any of the programs operated by the school system.

The ~~Dschool~~ District ~~also~~ has specific responsibilities under Section 504 to identify, evaluate and provide an educational placement for students who have a physical or mental impairment that substantially limits a major life activity. The ~~school~~ District's obligation includes providing access to free appropriate public education ("FAPE") for students determined to be eligible under Section 504/ADA. Under Section 504, FAPE is defined as the provision of regular or special education and related services that are designed to meet the individual educational needs of a student with a disability as adequately as the needs of students without disabilities are met, and that are provided without cost (except for fees imposed on nondisabled students/parents).

If the parent or guardian of a student disagrees with the decisions made by the professional staff of the ~~Dschool~~ District with respect to the identification, evaluation, and/or educational placement of ~~his/her child~~ the student, a parent/guardian has a right to request an impartial due process hearing.

In ~~addition~~ addition, a student or the parent/~~or~~ guardian of a student may also file an internal grievance/complaint on these issues or any other type of discrimination on the basis of disability by or within the District by utilizing the grievance/complaint procedures outlined in the ~~Board's~~ Administrative Regulations regarding Students and Section 504 of the Rehabilitation Act of 1973 and Title II of Americans with Disabilities Act associated with this policy, and/or may file a complaint with the Office for Civil Rights, U.S. Department of Education ("OCR"):

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Office for Civil Rights, Boston Office  
U.S. Department of Education  
8<sup>th</sup> Floor  
5 Post Office Square  
Boston, MA 02109-3921  
(617) 289-0111

Anyone who wishes to file a complaint, or who has questions or concerns about this policy, should contact the Assistant Superintendent for Special Education and Student Services, the Section 504 Coordinator for the Darien Public Schools, at ~~phone number~~ 203-656-7444.

Legal References:    29 U.S.C. § -§ 705, 794  
                              34 C.F.R. § 104 ~~et seq.~~  
                              42 U.S.C. 12101 et seq.  
                              28 C.F.R. Part 35

*Protecting Students with Disabilities, Frequently Asked Questions About Section 504 and the Education of Children with Disabilities*, Office for Civil Rights (March 17, 2011), available at <http://www.ed.gov/about/offices/list/ocr/504faq.html>

*Dear Colleague Letter*, United States Department of Education, Office for Civil Rights (January 19, 2012)

APPROVED BY THE BOARD OF EDUCATION: January 13, 2015

REVISED: December 8, 2020

REVISED:

**Darien Public Schools**  
**Darien, Connecticut**

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**SERIES 5000: STUDENTS**  
**POLICY R-5125**

**ADMINISTRATIVE REGULATIONS REGARDING STUDENTS  
AND SECTION 504 OF THE REHABILITATION ACT OF 1973  
AND TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990**

The Darien Board of Education Section 504/ADA Grievance/Complaint Procedures Regarding  
Discrimination Against Students on the Basis of Disability

Section 504 of the Rehabilitation Act of 1973 ("Section 504") and Title II of the Americans with Disabilities Act of 1990 ("Title II" or "ADA") (collectively, "Section 504/ADA") prohibits discrimination on the basis of disability. For the purposes of Section 504/ADA, the term "disability" with respect to an individual means: (a) a physical or mental impairment that substantially limits one or more major life activities of such individual; (b) a record of such an impairment; or (c) being regarded as having such an impairment.

*I. Definitions*

**Free appropriate public education (FAPE):** for purposes of Section 504, refers to the provision of regular or special education and related aids and services that are designed to meet individual educational needs of students with disabilities as adequately as the needs of students without disabilities are met, that are provided without cost (except for fees imposed on nondisabled students/parents), and is based upon adherence to procedures that satisfy the Section 504 requirements pertaining to educational setting, evaluation and placement, and procedural safeguards.

**Major life activities:** include, but are not limited to, caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating and working. A major life activity also includes the operation of a major bodily function such as the functions of the immune system, special sense organs and skin, normal cell growth, and digestive, genitourinary, bowel, bladder, neurological, brain, respiratory, circulatory, cardiovascular, endocrine, hemic, lymphatic, musculoskeletal, and reproductive systems. The operation of a major bodily function includes the operation of an individual organ within a body system.

**Mitigating Measures:** include, but are not limited to  
(a) medication, medical supplies, equipment, appliances, low-vision devices (defined as devices that magnify, enhance, or otherwise augment a visual image, but not including ordinary eyeglasses or contact lenses), prosthetics including limbs and devices, hearing aid(s) and

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cochlear implant(s) or other implantable hearing devices, mobility devices, oxygen therapy equipment and supplies; (b) use of assistive technology; (c) reasonable modifications or auxiliary aids or services; (d) learned behavioral or adaptive neurological modifications; or (e) psychotherapy, behavioral therapy, or physical therapy.

**Physical or Mental Impairment:** is a) any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one or more of the following body systems, such as: neurological, musculoskeletal, special sense organs, respiratory, (including speech organs), cardiovascular, reproductive, digestive, genitourinary, hemolympathic, skin, and endocrine b) any mental or psychological disorder, intellectual disability, organic brain syndrome, emotional or mental illness, and specific learning disabilities; or (c) an impairment that is episodic or in remission if it would substantially limit a major life activity when active. Physical or mental impairment includes, but is not limited to, contagious and noncontagious diseases and conditions such as the following: orthopedic, visual, speech, and hearing impairments, and cerebral palsy, epilepsy, muscular dystrophy, multiple sclerosis, cancer, heart disease, diabetes, intellectual disability, emotional illness, dyslexia and other specific learning disabilities, Attention Deficit Hyperactivity Disorder, Human Immunodeficiency Virus infection (whether symptomatic or asymptomatic), tuberculosis, drug addiction, and alcoholism. .

*II. Procedures for Grievances/Complaints Alleging Discrimination on the Basis of Disability*

- A. Any eligible person, including any student, parent/guardian, staff member or other employee who feels that he/she has been discriminated against on the basis of disability (including differential treatment, harassment and retaliation) may submit a written complaint to the district's designated Section 504/ADA Coordinator ( see contact information below) within thirty (30) school days of the alleged occurrence. Complaints by students and/or parents/guardians alleging discrimination involving students will be investigated under these procedures; complaints by employees or other non-students will be investigated under Administrative Regulations
- B. Timely reporting of complaints facilitates the prompt investigation and resolution of such complaints. If a complaint is filed relating to alleged discrimination occurring more than thirty (30) school days after the alleged occurrence, the Board's ability to investigate the allegations may be limited by the passage of time. Therefore, complaints received after thirty (30) school days of the alleged occurrence shall be investigated to the extent possible, given the passage of time and the impact on available information, witnesses and memory. If a complaint is made verbally, the individual taking the complaint will reduce the complaint to writing.

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C. At any time, when complaints involved discrimination that is directly related to a claim regarding the identification, evaluation, and/or educational placement of a student under Section 504, the complainant may request that the Section 504/ADA Coordinator submit the complaint directly to an impartial hearing officer and request a due process hearing in accordance with Section III.D. Complaints regarding a student's rights with respect to ~~his/her~~ the student's identification, evaluation and/or educational placement shall be addressed in accordance with the procedures set forth below in Section III.

D. Retaliation against any individual who complains pursuant to the Board's policy and regulations listed herein is strictly prohibited. The district will not tolerate any retaliation that occurs as a result of the good faith reporting or complaint of disability-based discrimination, or as a result of an individual's participation or cooperating in the investigation of a complaint. The district will take necessary actions to prevent retaliation as a result of filing a complaint or the participation in an investigation of a complaint.

E. If the Section 504/ADA Coordinator is the subject of the complaint, the complaint should be submitted directly to the Superintendent who may conduct the investigation or appoint a designee to conduct the investigation in accordance with these procedures. . If the Superintendent is the subject of the complaint, the Board shall designate an appropriate party to conduct the investigation in accordance with these procedures.

F. Complaints will be investigated promptly. Timeframes may be extended as needed given the complexity of the investigation, availability of individuals with relevant information and other extenuating circumstances. Confidentiality will be maintained by all persons involved in the investigation to the extent possible.

G. If a disability discrimination complaint raises a concern about bullying behavior, the Section 504/ADA Coordinator shall notify the Safe School Climate Specialist or designee who shall coordinate any bullying investigation with the Section 504/ADA Coordinator, so as to ensure that any such bullying investigation complies with the requirements of applicable Board policies.

H. The complaint should contain the following information:

1. The name of the complainant;
2. The date of the complaint;
3. The date(s) of the alleged discrimination;
4. The names of any witness(es) or individuals relevant to the complaint;
5. A detailed statement describing the circumstances in which the alleged discrimination occurred; and
6. Remedy requested.

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However, all complaints will be investigated to the extent possible, even if such information is not included in the complaint. In such circumstances, additional information may be requested by the investigator as part of the investigation process.

- I. Upon receipt of the complaint, the individual investigating the complaint shall:
  1. Provide a copy of the written complaint to the Superintendent of Schools;
  2. Meet separately with the complainant and the respondent within ten (10) school days to discuss the nature of the complaint, identify individuals the complainant and respondent believe have relevant information, and obtain any relevant documents the complainant may have;
  3. Provide the complainant and respondent with a copy of the Board's Section 504 Policy, and these administrative regulations;
  4. Consider whether and which interim measures might be appropriate for an alleged victim and the respondent pending the outcome of the District's investigation;
5. Conduct an investigation of the factual basis of the complaint that is adequate, reliable, and impartial, including conducting interviews with individuals with information and review of documents relevant to the complaint;
6. Maintain confidentiality to the extent practicable throughout the investigative process, in accordance with state and federal law;
7. Communicate the outcome of the investigation in writing to the complainant, and to the respondent (to the extent permitted by state and federal confidentiality requirements), within fifteen (15) school days from the date the complaint was received by the Section 504/ADA Coordinator or Superintendent. The investigator may extend this deadline for no more than fifteen (15) additional school days if needed to complete the investigation. The complainant and the respondent shall be notified of any such extension. ;
8. If a complaint is made during summer recess, the complaint will be reviewed and addressed as quickly as possible given the availability of staff and/or other individuals who may have information relevant to the complaint and no later than fifteen (15) school days after the start of the following school year. The complainant and the respondent if the investigation has been impeded by the summer recess will receive notice and interim measures may be implemented as necessary (see sub-paragraph 4);



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9. Ensure that appropriate corrective action is taken whenever allegations are verified. When allegations are verified, ensure that measures to remedy the effects of the discrimination and prevent its recurrence are appropriately considered, and offered, when appropriate.

10. In the event the investigator concludes that there is no violation of Section 504/ADA, the District may attempt to resolve the complainant's ongoing concerns, if possible.

- H. If the complainant or the respondent is not satisfied with the findings and conclusions of the investigation the appealing party may request review and reconsideration of the conclusion of the complaint days of receipt of the written outcome. In requesting review, the appealing party must submit the complaint, the written outcome of the complaint, and explain why he/she believes the factual information relied upon by the investigator was incomplete, the analysis of the facts was incorrect, and/or the appropriate legal standard was not applied, *and* how this would change the investigator's determination in the case. Failure to do so may result in the denial of the review.

Upon review of a written request from the appealing party, the Superintendent shall review the investigative results of the Section 504/ADA Coordinator and determine if further action and/or investigation is warranted. Such action may include consultation with the investigator and other relevant witnesses, a meeting with appropriate individuals to attempt to resolve the complaint or a decision affirming or overruling the investigator's conclusions or findings. The Superintendent shall provide written notice to the appealing party and other party of his/her decision within ten (10) school days following the receipt of the written request for review. When a written request for review is received during summer recess, the Superintendent conduct the review as quickly as possible given the availability of staff and/or other individuals who may have information relevant to the review, and no later than ten (10) school days after the start of the following school year. The Superintendent's decision shall be final.

*III. Grievance/Complaint Resolution Procedures for Complaints Involving a Student's Identification, Evaluation, and/or Educational Placement*

Complaints regarding a student's identification, evaluation, and/or educational placement shall generally be handled using the procedures described below. **However, at any time, the complainant may request that the Section 504 Coordinator submit the complaint directly to an impartial hearing officer, and request a hearing in accordance with the provisions of subsection D (below).**

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A. Submission of Complaint to Section 504/ADA Coordinator

1. In order to facilitate the prompt investigation of complaints, any complaint regarding a student's identification, evaluation and/or educational placement under Section 504 should be forwarded to the district's Section 504/ADA (see contact information below) Coordinator within thirty (30) school days of the alleged date that the dispute regarding the student's identification, evaluation and/or educational placement arose. Timely reporting of complaints facilitates the resolution of potential educational disputes.
2. The complaint concerning a student's identification, evaluation and/or educational placement should contain the following information:
  - a. Full name of the student, age, and grade level;
  - b. Name of parent(s);
  - c. Address and relevant contact information for parent/complainant;
  - d. Date of complaint;
  - e. Specific areas of disagreement relating to the student's identification, evaluation and/or placement; and
  - f. Remedy requested.

However, all complaints will be investigated to the extent possible even if such information is not included in the written complaint. In such circumstances, additional information may be requested by the investigator as part of the investigation process.

3. Complaints will be investigated promptly within timeframes identified below. Timeframes may be extended as needed given the complexity of the investigation, availability of individuals with relevant information and other extenuating circumstances.
4. Upon receipt of the complaint, the Section 504/ADA Coordinator shall:
  - a. Forward a copy of the complaint to the Superintendent of Schools;
  - b. Meet with the complainant within ten (10) school days to discuss the nature of ~~his/her~~ the student's concerns and determine if an appropriate resolution can be reached or whether interim measures may be appropriate. If a complaint is made during summer recess, the complaint will be reviewed and addressed as quickly as possible given the availability of staff and other individuals who may have information

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relevant to the complaint, and no later than ten (10) schooldays after the start of the following school year;

c. If, following such a meeting, further investigation is deemed necessary, the Section 504/ADA Coordinator shall promptly investigate the factual basis for the complaint, consulting with any individuals reasonably believed to have relevant information, including the student and/or complainant; and

d. Communicate the results of his/her investigation in writing to the complainant and any persons named as parties to the complaint (to the extent permitted by state and federal confidentiality requirements) within fifteen (15) schooldays from the date the complaint was received by the Section 504 Coordinator.

e. In the event that the person making the complaint contends that the Section 504 Coordinator has a conflict of interest that prevents him/her from serving in this role, the complaint shall be forwarded to the Superintendent who shall appoint an investigator who does not have a conflict of interest.

**B. Review by Superintendent of Schools**

1. If the complainant is not satisfied with the findings and conclusions of the investigation, the appealing party may present the complaint and written outcome to the Superintendent for review and reconsideration within thirty (30) calendar days of receiving the findings. This process provides an opportunity for the appealing party to bring information to the Superintendent's attention that would change the outcome of the investigation. In submitting the complaint and written outcome for review, the appealing party must explain why he/she believes the factual information relied upon by the investigator was incomplete, the analysis of the facts was incorrect, and/or the appropriate legal standard was not applied, *and* how this would change the investigator's determination in the case. Failure to do so may result in the denial of the review.
2. Upon review of a written request from the appealing party, the Superintendent shall review the investigative results of the investigator and determine if further action and/or investigation is warranted. Such action may include consultation with the investigator and other relevant witnesses, a meeting with appropriate individuals to attempt to resolve the complaint or a decision affirming or overruling the investigator's conclusions or findings.

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3. Following the Superintendent's review, he or she shall provide written notice to the appealing party of his/her findings to the complainant within ten (10) schooldays following his/her receipt of the written request for review, or if the request is received during summer recess, as quickly as possible but no later than ten (10) schooldays after the start of the following school year.

4. If the complainant is not satisfied with the Superintendent's decision or proposed resolution, he/she may request that the Superintendent submit the matter to a neutral mediator or to an impartial hearing officer. This request for a hearing/mediation should be made within fifteen (15) schooldays of the Superintendent's decision.

C. Mediation Procedures:

1. A parent or guardian may request mediation with a neutral mediator to attempt to resolve a disagreement with the decisions made by the professional staff of the school district with respect to the identification, evaluation, and/or educational placement of his/her child.

2. A request for mediation regarding a student's identification, evaluation and/or educational placement under Section 504 should be forwarded to the district's Section 504/ADA Coordinator within thirty (30) schooldays of the alleged date that the dispute regarding the student's identification, evaluation, and/or education placement arose or within fifteen (15) schooldays of the Superintendent's decision in reviewing a complaint handled through the grievance/complaint procedure described in Section III.B, above. Mediation shall only occur by mutual agreement of the parties..

3. The request for mediation concerning a disagreement relating to a student's identification, evaluation and/or educational placement should contain the following information:

- a. Full name of the student, age, and grade level;
- b. Name of parent(s);
- c. Address and relevant contact information for parent/complainant;
- d. Date of complaint;
- e. Specific areas of disagreement relating to the student's identification, evaluation and/or placement; and
- f. Remedy requested.

4. Upon receipt of a request for mediation, the Section 504/ADA Coordinator shall:

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- i. Forward a copy of the request for mediation to the Superintendent of Schools;
  - ii. Inform the parent/guardian or student 18 years old or older as to whether the district agrees to mediation in writing;
  - iii. If the District agrees to mediation, the Board shall retain a neutral mediator who is knowledgeable about the requirements of Section 504/ADA, and has an understanding of a free appropriate public education ("FAPE") under Section 504, and the distinctions between and among Section 504, the ADA and the Individuals with Disabilities Education Act ("IDEA").
  - iv. If the district does not agree to mediation, the Section 504/ADA Coordinator shall inform the parent/guardian or student aged 18 or older of their right to request an impartial hearing.
5. The mediator shall inform all parties involved of the date, time and place of the mediation and of the right to have legal counsel or other representation at the complainant's own expense, if desired.
6. The mediator shall meet with the parties jointly, or separately, as determined by the mediator, and shall facilitate a voluntary settlement of the dispute between the parties, if possible.
7. All statements, offers, or discussions and/or information shared during the mediation process, but not available from other means, shall be confidential, and may not be used in a subsequent hearing or proceeding related to the disagreement that is the subject of the mediation.
8. If the parties are not able to reach a voluntary settlement of the dispute, the complainant may request an impartial hearing, as described below.

**D. Impartial Hearing Procedures:**

An impartial due process hearing is available to the parent or guardian of a student or a student aged 18 years of age or older who disagrees with the decisions made by the professional staff of the school district with respect to the identification, evaluation, and/or educational placement of the student, or otherwise makes a claim of discrimination relating to the identification, evaluation, or educational placement of the student.

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1. The request for a due process hearing concerning a disagreement relating to a student's identification, evaluation or educational placement should contain the following information:

- a. Full name of the student, age, and grade level;
- b. Name of parent(s);
- c. Address and relevant contact information for parent/complainant;
- d. Date of complaint;
- e. Specific areas of disagreement relating to the student's identification, evaluation and/or placement; and
- f. Remedy requested.

2. Upon receipt of a request for an impartial due process hearing, the Board shall retain an impartial hearing officer. The impartial hearing officer must be someone who is knowledgeable about Section 504/ADA and has an understanding of a free appropriate public education ("FAPE") under Section 504, and the distinctions between Section 504, the ADA and the regulations and requirements of the Individuals with Disabilities Education Act (IDEA).

The impartial hearing officer shall schedule a pre-hearing conference with the District and the parents or student 18 years of age or older (and/or legal counsel for the student) to identify the issue(s) for hearing, set the hearing schedule, and address other administrative matters related to the hearing, including the option for mediation

3. The impartial hearing officer shall inform all parties involved of the date, time and place of the hearing and of the right to present witness(es), other evidence, and to be represented by legal counsel at each party's own expense, if desired.

4. The impartial hearing officer shall hear all aspects of the complainant's complaint and/or appeal concerning the identification, evaluation and/or educational placement of the student and shall reach a decision within forty-five (45) school days of receipt of the request for hearing. The decision shall be presented in writing to the complainant and to the Section 504/ADA Coordinator. The impartial hearing officer's decision shall be final.

5. An impartial hearing officer under Section 504 does not have jurisdiction to hear claims alleging discrimination, harassment or retaliation based on an individual's disability unless such a claim is *directly related* to a claim regarding the identification, evaluation, or educational placement of a student under Section 504.

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6The time limits noted herein may be extended for good cause shown, including but not limited to if more time is needed to permit thorough review, presentation of evidence, and opportunity for resolution.

E. Drug/Alcohol Violations

If a student with a disability violates the Board's policies relative to the use or possession of illegal drugs or alcohol, the Board may take disciplinary action against such student for his/her illegal use or possession of drugs or alcohol to the same extent that the Board would take disciplinary action against nondisabled students. Such disciplinary action is not subject to the complaint or due process procedures outlined above

IV. *The Section 504/ADA Coordinator for this district is:*

Assistant Superintendent for Special Education and Student Services  
Darien Public Schools  
35 Leroy Avenue  
Darien, CT 06820

Telephone: 203-656-7474

V. *Complaints to Federal Agencies*

At any time, the complainant has the right to file a formal complaint with the U.S. Department of Education, Office for Civil Rights, 8<sup>th</sup> Floor, 5 Post Office Square, Suite 900, Boston, MA 02109-0111 (TELEPHONE NUMBER (617) 289-0111);  
<http://www2.ed.gov/about/offices/list/ocr/docs/howto.html>.

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**NOTICE OF PARENT/STUDENT RIGHTS  
UNDER SECTION 504 OF THE REHABILITATION ACT OF 1973**

Section 504 of the Rehabilitation Act of 1973 (commonly referred to as "Section 504") is a non-discrimination statute enacted by the United States Congress. Section 504 prohibits discrimination on the basis of disability. Under Section 504, the school district also has specific responsibilities to identify, evaluate and provide an educational placement for students who are determined to have a physical or mental impairment that substantially limits a major life activity. The school district's obligation includes providing such eligible students a free appropriate public education ("FAPE"). Section 504 defines FAPE as the provision of regular or special education and related services that are designed to meet the individual educational needs of a student with a disability as adequately as the needs of students without disabilities are met, and that are provided without cost (except for fees imposed on nondisabled students/parents).

A student is covered under Section 504 if it is determined that he/she suffers from a mental or physical disability that substantially limits one or more major life activity such as (but not limited to) caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating and working. A major life activity may also include the operation of a major bodily function, such as an individual's immune, digestive, respiratory or circulatory systems.

A student can be disabled and be covered by Section 504 even if he/she does not qualify for, or receive, special education services under the IDEA.

The purpose of this notice is to provide parents/guardians and students 18 years of age and older with information regarding their rights under Section 504. Under Section 504, you have the right:



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1. To be informed of your rights under Section 504;
2. To have your child take part in and receive benefits from the Darien Public School District's education programs without discrimination based on his/her disability.
3. For your child to have equal opportunities to participate in academic, nonacademic and extracurricular activities in your school without discrimination based on his/her disability;
4. To be notified of decisions and the basis for decisions regarding the identification, evaluation, and educational placement of your child under Section 504;
5. If you suspect your child may have a disability, to request an evaluation, at no expense to you, to have an eligibility determination under Section 504, and if eligible, placement decisions made by a team of persons who are knowledgeable of your child, the assessment data, and any placement options;
6. If your child is eligible for services under Section 504, for your child to receive a free appropriate public education (FAPE). This includes the right to receive regular or special education and related services that are designed to meet the individual needs of your child as adequately as the needs of students without disabilities are met.
7. If your child is eligible for services under Section 504, for your child to receive reasonable accommodations and services to allow your child an equal opportunity to participate in school, extra-curricular and school-related activities;
8. For your child to be educated with peers who do not have disabilities to the maximum extent appropriate;
9. To have your child educated in facilities and receive services comparable to those provided to non-disabled students;
10. To review all relevant records relating to decisions regarding your child's Section 504 identification, evaluation, and educational placement;
11. To examine or obtain copies of your child's educational records at a reasonable cost unless the fee would effectively deny you access to the records;
12. To request changes in the educational program of your child, to have your request and related information considered by the team, a decision made by the team, and if denied, an explanation for the team's decision/determination;

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13. To an impartial due process hearing if you disagree with the school district's decisions regarding your child's Section 504 identification, evaluation or educational placement. The costs for this hearing are borne by the local school district. You and the student have the right to take part in the hearing and to have an attorney represent you at your expense.
14. To file a local grievance/complaint with the district's designated Section 504 Coordinator to resolve complaints of discrimination including, but not limited to, claims of discrimination directly related to the identification, evaluation or placement of your child.
15. To file a formal complaint with the U.S. Department of Education, Office for Civil Rights.

The Section 504/ADA Coordinator for this district is:

Assistant Superintendent for Special Education and Student Services  
Darien Public Schools  
35 Leroy Avenue  
Darien, CT 06820  
Telephone: 203-656-7474

For additional assistance regarding your rights under Section 504, you may contact:

Boston Regional Office  
Office for Civil Rights  
U.S. Department of Education  
8<sup>th</sup> Floor  
5 Post Office Square, Suite 900  
Boston, MA 02109-3921  
Telephone: (617) 289-0111

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REVIEWED BY THE BOARD OF EDUCATION: January 13, 2015  
Revised: December 8, 2020

**DARIEN PUBLIC SCHOOLS**  
**Darien, Connecticut**

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**Series 5000: STUDENTS**  
**Policy 5130**

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**STUDENT ATTENDANCE, TRUANCY AND CHRONIC ABSENTEEISM**

Regular and punctual student attendance in school is essential to the educational process. Connecticut state law places responsibility for assuring that students attend school with the parent or other person having control of the child. To assist parents and other persons in meeting this responsibility, the Board of Education, through its Superintendent, will adopt and maintain procedures to implement this policy.

In addition, the Board of Education takes seriously the issue of chronic absenteeism. To address this issue, the Board of Education, through its Superintendent, will adopt and maintain procedures regarding chronic absenteeism in accordance with state law.

**Legal References:**

Connecticut General Statutes § 10-220

Connecticut General Statutes § 10-184

Connecticut General Statutes § 10-186

Connecticut General Statutes § 10-198a

Connecticut General Statutes § 10-198b

Connecticut General Statutes § 10-198c

Connecticut General Statutes § 10-198d

~~Public Act 16-147, "An Act Concerning the Recommendations of the Juvenile Justice Policy and Oversight Committee"~~

Public Act No. 21-46  
June Special Session, Public Act No. 21-2  
Public Act No. 21-199

Guidelines for Reporting Student Attendance in the Public School Information System (Connecticut State Department of Education, January 2008)

~~Connecticut State Department of Education Circular Letter C-2, Utilizing Local Support Resources Prior to Referral of Students for Family with Service Needs (August 4, 2009)~~

Connecticut State Board of Education Memorandum, *Definitions of Excused and Unexcused Absences* (June 27, 2012)

Connecticut State Department of Education, *Guidelines for Implementation of the Definitions of Excused and Unexcused Absences and Best Practices for Absence Prevention and Intervention* (April 2013)

~~Darien board of Education Policy 6940: Home Instruction~~

~~Connecticut State Department of Education, Adapt, Advance, Achieve: Connecticut's Plan to Learn and Grow Together (June 29, 2020), available at <https://portal.ct.gov/-/media/SDE/COVID-19/CTReopeningSchools.pdf>~~

Connecticut State Department of Education Memorandum, *Youth Service Bureau Referral for Truancy and Defiance of School Rules* (February 22, 2018)

Connecticut State Department of Education, *Youth Service Bureau Referral Guide* (February 2018)

ADOPTED BY THE BOARD OF EDUCATION: March 28, 2017

REVISED: June 12, 2018

~~November 10, 2020~~

REVISED:

**ADMINISTRATIVE REGULATIONS REGARDING  
ATTENDANCE, TRUANCY AND CHRONIC ABSENTEEISM**

**I. Attendance and Truancy**

A. Definitions for Section I

1. “Absence” - any day during which a student is not considered “in attendance” at ~~his/her~~ the student’s assigned school, or on a school sponsored activity (e.g. field trip), for at least one half of the schoolday.
2. “Disciplinary absence” - Any absence as a result of school or district disciplinary action. Any student serving an out-of-school suspension or expulsion should be considered absent. Such absence is not considered excused or unexcused for attendance and truancy purposes.
3. “Educational evaluation” - for purposes of this policy, an educational evaluation is an assessment of a student’s educational development, which, based upon the student’s presenting characteristics, would assess (as appropriate) the following areas: health, vision, hearing, social and emotional status, general intelligence, academic performance, communicative status and motor abilities.
4. “Excused absence” - a student is considered excused from school if the school has received written documentation describing the reason for the absence within ten (10) schooldays of the student’s return to school, or if the ~~child~~ student has been excluded from school in accordance with section 10-210 of the Connecticut General Statutes (regarding communicable diseases), and the following criteria are met:
  - a. Any absence before the student’s tenth (10<sup>th</sup>) absence is considered excused when the student’s parent/guardian approves such absence and submits appropriate written documentation in accordance with this regulation.
  - b. For the student’s tenth (10<sup>th</sup>) absence and all absences thereafter, a student’s absences from school are, with

appropriate documentation in accordance with this regulation, considered excused only for the following reasons:

- i. student illness (verified by an appropriately licensed medical professional);
- ii. religious holidays;
- iii. mandated court appearances (documentation required);
- iv. funeral or death in the family, or other emergency beyond the control of the student's family;
- v. extraordinary educational opportunities pre-approved by the district administrators and in accordance with Connecticut State Department of Education guidance and this regulation;
- vi. lack of transportation that is normally provided by a district other than the one the student attends.

- c. A student, age five (5) to eighteen (18), inclusive, whose parent or legal guardian is an active duty member of the armed forces who has been called for duty, is on leave from or has immediately returned from deployment to a combat zone or combat support posting, shall be granted ten (10) days of excused absences in any school year, and, in the discretion of the administration, additional excused absences to visit such student's parent or legal guardian with respect to the parent's leave or deployment. In the case of such excused absences, the student and parent or legal guardian are responsible for obtaining assignments from the student's teacher prior to any period of excused absence, and for ensuring that such assignments are completed by the student prior to ~~his or her~~ the child student's return to school.

"Excused Absence" excludes a student's engagement in (1) virtual classes, (2) virtual meetings, (3) activities on time-logged electronic systems, and (4) the completion and submission of assignments, if such engagement accounts for not less than one-half of the schoolday during remote learning."

5. "In Attendance" - Any day during which a student is present at the student's assigned school, or an activity sponsored by the school, for at least half of the regular schoolday.
6. "Mental health wellness day" - a schoolday during which a student attends to such student's emotional and psychological well-being in lieu of attending school.
7. "Remote learning" means instruction by means of one or more Internet-based software platforms as part of a remote learning modal as may be authorized by the Darien Board of Education (the "Board") in accordance with applicable law.
86. "Student" - a student enrolled in the Darien Public Schools.
97. "Truant" - any student **five (5) to eighteen (18)** years of age, inclusive, who has **four (4)** unexcused absences from school in any one month or **ten (10)** unexcused absences from school in any school year.
108. "Unexcused absence" - any absence from a regularly scheduled schoolday for at least one half of the schoolday, which is not excused or considered a disciplinary absence.
- "Unexcused absence" excludes a student's engagement in (1) virtual classes, (2) virtual meetings, (3) activities on time-logged electronic systems, and (4) the completion and submission of assignments, if such engagement accounts for not less than one-half of the schoolday during remote learning."

The determination of whether an absence is excused will be made by the building principal or ~~his/her~~ designee. Parents or other persons having control of the child may appeal that decision to the Superintendent or ~~his/her~~ designee, whose decision shall be final.

#### B. Mental Health Wellness Days

Any student enrolled in grades kindergarten to twelve, inclusive, shall be permitted to take two mental health wellness days during the school year, during which day such student shall not be required to attend school. No student shall take mental health wellness days during consecutive schooldays.



CB. Written Documentation Requirements for Absences

1. Written documentation must be submitted for each incidence of absence within ten (10) schooldays of the student's return to school. Consecutive days of absence are considered one incidence of absence. (For example, if a student is absent for eight (8) consecutive days of school due to illness, only one signed doctor's note will be required to document those eight days. However, the student would be charged with eight days of absences.)
2. The first nine (9) days of absence will be excused upon receipt of a signed note from the student's parent/guardian, a signed note from a school official that spoke with the parent/guardian regarding the absence, or a note confirming the absence by the school nurse or by a licensed medical professional, as appropriate.
3. For the student's tenth (10<sup>th</sup>) absence, and all absences thereafter, documentation of the absence must be submitted in accordance with paragraphs 1 and 2 above, and must also include the reason for the absence and the following additional information:
  - a. student illness:
    - i. a signed note from a medical professional, who may be the school nurse, who has evaluated the student confirming the absence and giving an expected return date; or
    - ii. a signed note from school nurse who has spoken with the student's medical professional and confirmed the absence, including the date and location of the consultation.
  - b. religious holidays: none.
  - c. mandated court appearances:
    - i. a police summons;
    - ii. a subpoena;
    - iii. a notice to appear;
    - iv. a signed note from a court official; or

- v. any other official, written documentation of the legal requirement to appear in court.
  - d. funeral or death in the family, or other emergency beyond the control of the student's family: a written document explaining the nature of the emergency.
  - e. extraordinary educational opportunity pre-approved by the district administrators and in accordance with Connecticut State Department of Education guidance and this policy: written pre-approval from the administration, in accordance with this regulation.
  - f. lack of transportation that is normally provided by a district other than the one the student attends: none.
4. Text messages shall not serve to satisfy the requirement of written documentation.
5. The ~~Darien Public Schools~~District reserves the right to randomly audit written documentation received, through telephone and other methods of communication, to determine its authenticity.
6. Any absence that is not documented in accordance with this regulation within ten (10) school days after the incidence of absence will be recorded as unexcused. If documentation is provided within ten (10) school days, but is incomplete, the building principal may, at ~~his~~her the principal's own discretion, grant up to a five (5) school day extension for provision of the completed documentation.

DE. Extraordinary Educational Opportunities

1. To qualify as an extraordinary educational opportunity, the opportunity must:
- a. be educational in nature and must have a learning objective related to the student's coursework or plan of study;
  - b. be an opportunity not ordinarily available to the student;
  - c. be grade and developmentally appropriate; and
  - d. include content that is highly relevant to the student; while some opportunities will be relevant to all students, others

will contain very specific content that would limit their relevance to a smaller group of students.

2. Family vacations do not qualify as extraordinary educational opportunities.
3. No student enrolled in the Darien Public Schools can be enrolled in another public or private school or program during Darien school hours. Such dual enrollment will not be considered an extraordinary educational opportunity.
4. All requests for approval of extraordinary educational opportunities must:
  - a. be submitted to the building principal in writing prior to the opportunity, but no later than ten (10) school days prior to the opportunity except in exceptional circumstances at the discretion of the building administrator;
  - b. contain the signatures of both the parent/guardian and the student;
  - c. include an outline of the learning objective of the opportunity and include detail as to how the objective is linked to the student's coursework or plan of study; and
  - d. include additional documentation, where available, about the opportunity.
5. The building principal shall provide a response in writing and include the following:
  - a. either approval or denial of the request;
  - b. brief reason for any denial;
  - c. any requirements placed upon the student as a condition of approval;
  - d. the specific days approved as excused absences for the opportunity;
  - e. the understanding that the building administrator may withdraw its approval if the opportunity is canceled or the student fails to meet the agreed-upon requirements of the approval.

6. All decisions of the building principal relating to extraordinary educational opportunities shall be final.
7. Students who are granted excusal from school to participate in extraordinary educational opportunities are expected to share their experiences with other students and/or school staff when they return.
8. Approval for an extraordinary educational opportunity is determined on a case-by-case basis and the analysis of individualized factors. An opportunity approved for one student may not be approved for another.

ED. Truancy Exceptions:

1. A student **five (5) or six (6) years of age** shall not be considered truant if the parent or person having control over such student has appeared personally at the school district office and exercised the option of not sending the child to school at five (5) or six (6) years of age.
2. ~~Until June 30, 2023, a~~ student **seventeen (17) years of age** shall not be considered truant if the parent or person having control over such student consents to such student's withdrawal from school. Such parent or person shall personally appear at the school district office and sign a withdrawal form indicating such consent. Such withdrawal form must include an attestation from a guidance counselor or school administrator from the school that the district provided the parent (or person having control of the child) with information on the educational options available in the school system and community.
3. Beginning July 1, 2023, a student who is eighteen (18) years of age or older may withdraw from school. Such student shall personally appear in person at the school District office and sign a withdrawal form. Such withdrawal form must include an attestation from a guidance counselor or school administrator from the school that the District provided such student with information on the educational options available in the school system and community
4. Beginning July 1, 2023, a student seventeen (17) years of age shall not be considered truant if the parent or person having control over such child withdraws such child from school and enrolls such child in an adult education program pursuant to Conn. Gen. Stat. § 10-

69. Such parent or person shall personally appear at the school District office and sign an adult education withdrawal and enrollment form. Such adult education withdrawal and enrollment form shall include an attestation (1) from a school counselor or school administrator of the school that the District has provided such parent or person with information on the educational options available in the school system and in the community, and (2) from such parent or person that such child will be enrolled in an adult education program upon such child's withdrawal from school.

53. If a parent or guardian of an expelled student chooses not to enroll the student in an alternative program, the student shall not be considered to be "truant."

~~FE.~~ Readmission to School Following Voluntary Withdrawal

1. Except as noted in paragraph 2 below, if a student voluntarily withdraws from school (in accordance with Section ~~ED.2~~ or 4, above) and subsequently seeks readmission, the Board may deny school accommodations to the student for up to ninety (90) school days from the date of the student's withdrawal from school.
2. If a student who has voluntarily withdrawn from school (in accordance with Section ~~ED.2~~ or 4, above) seeks readmission within ten (10) school days ~~of his/her~~ the student's withdrawal, the Board shall provide school accommodations to the student not later than three (3) school days after the student requests readmission.

~~GF.~~ Determinations of Whether a Student is "In Attendance":

1. A student serving an out of school suspension or expulsion shall be reported as absent unless ~~he or she~~ the student receives an alternative educational program for at least one half of the regular schoolday. In any event, the absence is considered a disciplinary absence, and will not be designated as excused or unexcused.
2. On early dismissal days and days shortened due to inclement weather, the regular schoolday for attendance purposes is considered to be the amount of instructional time offered to students on that day. For example, if school is open for four hours on a shortened day scheduled, a student must be present for a minimum of two hours in order to be considered "in attendance."
3. Students placed on homebound instruction due to illness or injury in accordance with applicable regulations and requirements are

counted as being “in attendance” for every day that they receive instruction from an appropriately certified teacher for an amount of time deemed adequate in accordance with applicable law.

**HG.** Procedures for students in grades K-8\*

1. Notification

- a. Annually at the beginning of the school year and upon the enrollment of any child during the school year, the administration shall notify the parent or other person having control of the student enrolled in grades K - 8 in writing of the obligations pursuant to Conn. Gen. Stat. § 10-184 to ensure that such a student attends school regularly or to show that the child is elsewhere receiving equivalent instruction in the studies taught in the Darien Public Schools.
- b. Annually at the beginning of the school year and upon the enrollment of any child during the school year, the administration shall obtain from the parent or other person having control of the student in grades K-8 a telephone number or other means of contacting such parent or other person during the school day.

2. Monitoring

Each school shall implement a system of monitoring individual unexcused absences of students in grades K-8. Whenever such a student fails to report to school on a regularly scheduled school day, school personnel under the direction of the building principal ~~for his/her designee~~ shall make a reasonable effort to notify the parent or other person having control of such student by telephone and by mail of the student's absence, unless school personnel have received an indication that the parent or other person is aware of the student's absence. **~~Reasonable efforts shall include two (2) attempts to reach the parent or other person at the telephone number provided by the parent or other person. Such attempts shall be recorded on a form provided by the Superintendent.~~** Mailed notice of the student's absence shall include a warning that two unexcused absences from school in a month or five unexcused absences in a school year may result in a complaint filed with the Superior Court pursuant to section 46b-149 of the Connecticut General Statutes alleging the belief that the acts or omissions of the child are such that the child's family is a family with service needs. Any person who, in good faith, gives or fails to give such notice shall be immune from liability, civil or

criminal, which might otherwise be incurred or imposed and shall have the same immunity with respect to any judicial proceeding which results from such notice or failure to give notice.

~~*[\*Note: State law mandates notification and monitoring only with regard to students in grades K-8. Boards of Education are free, however, to extend the application of monitoring and intervention procedures to students at all grade levels.]*~~

#### II. Procedures applicable to students ages five (5) to eighteen (18)

##### 1. Intervention

- a. When a student is truant, the building principal or ~~his/her~~ designee shall schedule a meeting with the parent (or other person having control of such student) and appropriate school personnel to review and evaluate the reasons for the student's truancy. This meeting shall be held no later than **ten (10) days** after the student becomes truant. The district shall document the meeting, and if parent or other person declines to attend the meeting, or is otherwise is non responsive, that fact shall also be documented and the meeting shall proceed with school personnel in attendance.
- b. When a student is truant, the Superintendent or ~~his/her~~ designee shall coordinate services with and referrals of students to community agencies providing child and family services, as appropriate. The district shall document efforts to contact and include families and to provide early intervention in truancy matters.

c. If the Commissioner of Education determines that any school under the jurisdiction of the Board has a disproportionately high rate of truancy, the District shall implement in that school a truancy intervention model identified by the Department of Education pursuant to Conn. Gen Stat. Section 10-198e.

- c. ~~If the parent or other person having control of a student who is truant fails to attend the meeting held pursuant to subsection H.1.a., above, or otherwise fails to cooperate with the school in attempting to solve the truancy problem, the Superintendent shall file, within fifteen (15) calendar days of such failure to attend the meeting or other failure to cooperate with the school in attempting to solve the truancy problem, for such truant a written complaint with the Superior Court pursuant to Conn. Gen. Stat. § 46b-149 alleging the belief that the acts or~~

~~omissions of the truant are such that his/her family is a family with service needs.~~

d. In addition to the procedures specified in subsections a through c above, a regular education student who is experiencing attendance problems should be referred to the building Child Study Team **[or other appropriate school based team]** to consider the need for additional interventions and/or assistance. The Team will also consider whether the student should be referred to a planning and placement team ("PPT") meeting to review the student's need and eligibility for special education. A special education student who is experiencing attendance problems should be referred to a PPT meeting for program review.

e. ~~If a family with service needs petition is filed and the court orders an educational evaluation of the student, the district shall conduct an appropriate educational evaluation if no such evaluation has been performed within the preceding year.~~

i. ~~For a regular education student, the educational evaluation will be conducted or arranged for by appropriate school personnel and coordinated through the Child Study Team **[or other appropriate school based team]**. Upon completion of the evaluation of a regular education student, the Child Study Team **[or other appropriate school based team]** shall review the evaluations and make appropriate recommendations for alternative procedures, programs or interventions. Such recommendations may include a referral of the student for further evaluation and/or consideration for special education eligibility.~~

ii. ~~In the case of a student who requires or may require special education and related services, the district shall convene a PPT to determine what evaluations may be appropriate to assess any specific areas of concern. The PPT shall reconvene to review the evaluations and make appropriate recommendations regarding the student's need for special education services and the need, if any, to write and/or revise the student's individualized education program ("IEP").~~

e. When the documented implementation of the procedures specified in subsections (a) through (d) above does not result in improved outcomes despite collaboration with the parent/guardian, the Superintendent or designee may, with



written parental consent, refer a student who is truant to a Youth Service Bureau.

## J. Attendance Records

All attendance records developed by the Board shall include the individual student's state-assigned student identifier (SASID).

## **II. Chronic Absenteeism**

### **A. Definitions for Section II**

1. "Chronically absent child" - a child who is enrolled in a school under the jurisdiction of the Darien Board of Education and whose total number of absences at any time during a school year is equal to or greater than ten percent (10%) of the total number of days that such student has been enrolled at such school during such school year;
2. "Absence" - (a) an excused absence, unexcused absence or disciplinary absence, as those terms are defined by the State Board of Education pursuant to section 10-198b of the general statutes and these administrative regulations, or (b) an in-school suspension, as defined in section 10-233a of the general statutes, that is greater than or equal to one-half of a school day;
3. "District chronic absenteeism rate" - the total number of chronically absent children under the jurisdiction of the Darien Board of Education in the previous school year divided by the total number of ~~children-students~~ under the jurisdiction of the Board of Education for such school year; and
4. "School chronic absenteeism rate" - the total number of chronically absent ~~children-students~~ for a school in the previous school year divided by the total number of ~~children-students~~ enrolled in such school for such school year.

### **B. Establishment of Attendance Review Teams**

If the ~~Darien~~ Board ~~of Education~~ has a district chronic absenteeism rate of ten percent (10%) or higher, it shall establish an attendance review team for the school district.

If a school under the jurisdiction of the ~~Darien~~ Board ~~of Education~~ has a school chronic absenteeism rate of fifteen percent (15%) or higher, it shall establish an attendance review team for that school.

If the ~~Darien~~ Board of Education has more than one school with a school chronic absenteeism rate of fifteen percent (15%) or higher, it shall establish an attendance review team for the school district or at each such school.

If the ~~Darien~~ Board of Education has a district chronic absenteeism rate of ten percent (10%) or higher and one or more schools with a school chronic absenteeism rate of fifteen percent (15%) or higher, it shall establish an attendance review team for the school district or at each such school.

C. Composition and Role of Attendance Review Teams

Any attendance review team established under these regulations may include school administrators, guidance counselors, school social workers, teachers, representatives from community-based programs who address issues related to student attendance by providing programs and services to truants, as defined under I.A.79, and chronically absent ~~children~~ students and their parents or guardians.

Each attendance review team shall be responsible for reviewing the cases of truants and chronically absent ~~children~~ students, discussing school interventions and community referrals for such truants and chronically absent ~~students~~ children and making any additional recommendations for such truants and chronically absent children and their parents or guardians. Each attendance review team shall meet at least monthly.

D. State Chronic Absenteeism Prevention and Intervention Plan

The Darien Board of Education and its attendance review teams, if any, will consider any chronic absenteeism prevention and intervention plan developed by the State Department of Education.

**III. Reports to the State Regarding Truancy Data**

Annually, each local and regional board of education shall include information regarding the number of truants and chronically absent children in the strategic school profile report for each school under its jurisdiction and for the school district as a whole submitted to the Commissioner of Education. Measures of truancy include the type of data that is required to be collected by the Department of Education regarding attendance and unexcused absences in order for the department to comply with federal reporting requirements and the actions taken by the board of education to reduce truancy in the school district.

#### IV. Evolving State Department of Education and State Board of Education

The Board will comply with any and all guidance issued by the State Department of Education and/or the State Board of Education regarding attendance requirements, including during periods of remote learning.

#### Legal References:

Public Act No. 21-46

June Special Session, public act No. 21-2

Public act No. 21-199

Connecticut General Statutes § 10-220

Connecticut General Statutes § 10-184

Connecticut General Statutes § 10-186

Connecticut General Statutes § 10-198a

Connecticut General Statutes § 10-198b

Connecticut General Statutes § 10-198c

Connecticut General Statutes § 10-198d

Connecticut General Statutes § 10-198e

~~Public Act 16-147, "An Act Concerning the Recommendations of the Juvenile Justice Policy and Oversight Committee"~~

Guidelines for Reporting Student Attendance in the Public School Information System (Connecticut State Department of Education, January 2008)

~~Connecticut State Department of Education Circular Letter C-2, Utilizing Local Support Resources Prior to Referral of Students for Family with Service Needs (August 4, 2009)~~

Connecticut State Board of Education Memorandum, *Definitions of Excused and Unexcused Absences* (June 27, 2012)

Connecticut State Department of Education, *Guidelines for Implementation of the Definitions of Excused and Unexcused Absences and Best Practices for Absence Prevention and Intervention* (April 2013)

~~Darien board of Education Policy 6940: Home Instruction~~

Connecticut State Department of Education, *Reducing Chronic Absence in Connecticut's Schools: A Prevention and Intervention Guide for Schools and Districts* (April 2017)

Connecticut State Department of Education Memorandum, *Youth Service Bureau Referral for Truancy and Defiance of School Rules* (February 22, 2018)

Connecticut State Department of Education, *Youth Service Bureau Referral Guide* (February 2018)

APPROVED BY THE BOARD OF EDUCATION: March 28, 2017

REVISED: June 12, 2018

REVISED: November 10, 2020

REVISED:

**Darien Public Schools  
Darien, Connecticut**

**POLICY**

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**Series 5100  
Attendance**

**Policy 5140**

**CONTINUITY OF ATTENDANCE**

Status as an enrolled student in the Darien Public Schools carries with it an obligation to attend school continuously on all scheduled school days. If a parent voluntarily chooses to send his/her child to specialized training (skiing, skating, equestrian, ballet, acting, etc.) which then prevents the student from attending the normal instructional sessions of any of the Darien Public Schools for significant periods of time (9 or more of the scheduled school days in a marking period), these absences will be considered unexcused absences, and the academic consequences of unexcused absences will be imposed, as outlined in the school handbook. The school principals will oversee the application of this policy. The only other option is for the parent to withdraw the student from Darien Public School enrollment and to make alternate arrangements for the child's education during these periods of time. In these cases, the parent is solely responsible to make other arrangements for the education of the child. When the parent chooses the option to withdraw his/her child from the Darien Public Schools, in no cases will the Darien Public Schools and its staff be responsible further, either directly or indirectly, for the delivery of educational programs and services at sites away from our school buildings. Any parent who chooses to provide education by other means needs to be aware of school policy regarding the acceptance of transferred academic credits.

**APPROVED:** August 30, 2005

**REVISED:** June 9, 2009

**Darien Public Schools  
Darien, Connecticut**

**POLICY**

**Series 5100  
Attendance**

**Policy 5150**

**ADMISSION OF RESIDENT NON-RESIDENT AND EXCHANGE STUDENTS**

The Darien Public Schools provide a free public school education to all resident students in accordance with state law. The ~~Assistant Superintendent(s) of School(s)~~ or designee have has the final authority (on behalf of the Superintendent) to resolve all matters of residency pursuant to Board of Education Policy.

Residency shall be defined as full-time occupancy of a Darien residence by at least one parent and the student. The following exceptions may apply to the attendance of non-resident students within the Darien Public Schools:

A. Former Residents:

1. In cases where a parent or legal guardian of a student ~~in-enrolled as a~~ Grade 12 ~~student at Darien High School~~ has changed residences from Darien to another town, the Superintendent may, at her/his discretion, authorize the student to complete her/his secondary education in the Darien Schools. The Superintendent's decision will be based on a consideration of the following factors: (a) the student is making satisfactory progress toward graduation; or (b) The student maintains satisfactory attendance and behavior records.
2. In cases where a parent or legal guardian of a student in Grades K – 11 has changed residences from Darien to another town, the Superintendent may, at his/her discretion, authorize the student to complete the current school year in Darien. The Superintendent's decision will be based on a consideration of the following factors: (a) the student is making satisfactory progress toward graduation; or (b) The student maintains satisfactory attendance and behavior records.

B. Foreign and/or exchange students:

1. Foreign and/or non-resident students studying under the auspices of approved international or philanthropic agencies in Darien may, at the discretion of the Superintendent, be admitted if they

are temporarily domiciled within the Town of Darien during the full period of their admission and comply fully with all state and federal statutory requirements.

~~2. Under the provisions of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (section 625), visiting (non-immigrant) elementary students are prohibited from attending the public schools. A visiting (non-immigrant) secondary level student is prohibited from attending the public schools unless:~~

- ~~a. his/her student visa status does not exceed one year; and~~
- ~~b. the student shows proof of having reimbursed the school district for its full, per pupil cost.~~

Non-resident students who are residing with Darien residents who are not the custodial parent or guardian may attend school in Darien after submitting a sworn affidavit attesting that the residence is permanent, provided without pay to the Darien resident and not for the sole purpose of having the student attend school in Darien.

Families in the process of moving to Darien but not yet bona fide residents may enroll students in the Darien schools provided intent of residency is established by means of the following :

- A contract for the rental of a residence in Darien has been signed and occupancy will take place within three months from the time the student is enrolled.
- A contract to purchase a home in Darien has been signed and the closing is scheduled within three months from the time that the student is enrolled.
- A contract for construction of a home in Darien has been signed with a completion date within three months of the time the student is enrolled.

In the event it is discovered at any time after a child is enrolled in the Darien Public School system that s/he is not a bona fide resident of the Town of Darien, the Superintendent may, in his/her sole discretion: a) Exclude the child from school for the balance of the school year; or, b) Impose a tuition charge on any parent (or legal guardian) of the child and the resident with whom the child resides. The tuition charge may be imposed for the current school year or for any past year in which the child was enrolled in the Darien Public School system.

APPROVED: May 13, 1997

REVISED: June 9, 2009

REVISED:

**Darien Public Schools  
Darien, Connecticut**

**POLICY**

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**Series 5100  
Attendance**

**Policy 5160**

**DISMISSAL PRECAUTIONS**

No staff member shall excuse any student from school prior to the end of the school day, or into any person's custody, without the direct prior approval and knowledge of the principal or his or her designee.

The principal shall not excuse a student before the end of the school day without a request for the early dismissal by the student's parents or guardian.

Additional precautions shall be taken by the school administration appropriate to the age of students and as the need arises.

APPROVED: November 22, 1977

REVISED: June 9, 2009



**Darien Public Schools  
Darien, Connecticut**

**POLICY**

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**Series 5210  
Rights and Responsibilities**

**Policy 5210**

**STUDENT GOVERNMENT**

The Board of Education sanctions and recommends the organization of student government bodies in the schools. Such councils shall assist in improving the general welfare of all students and shall give students the opportunity to participate in the orderly workings of the democratic process.

Such councils shall not have authority to make policies or regulations for the school, nor shall they have any disciplinary authority. However, a council may make recommendations to the administration on any topic of student concern.

**APPROVED:** November 22, 1977  
**REVISED:** June 9, 2009

**Darien Public Schools  
Darien, Connecticut**

**POLICY**

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**Series 5210  
Rights and Responsibilities**

**Policy 5215**

**STANDARDS OF CONDUCT**

It is the responsibility of the Darien Public Schools to provide an environment that is safe, healthy, and conducive to learning. It is clear that, in order to implement effectively the Standards of Conduct for Students contained in this policy, cooperation and mutual support on matters of discipline and attendance are necessary between home and school.

Students, teachers, and administrators have the right to expect mutual courtesy and fair and equitable treatment and to be informed of their rights and responsibilities. The goals of the schools are to assist students in developing the ability for self-direction and self-discipline and to provide opportunities for decision-making. However, in the pursuit of these goals, those students who infringe on the rights of others or who violate school policies and regulations will be subject to corrective action. In all cases the constitutional rights of students will be preserved and protected.

Listed below are the minimum standards of conduct for students at all levels of the Darien schools. The administration of each individual school is expected to inform the school community in writing of these standards and its specific rules for interpreting these standards. The Superintendent of Schools or his designee has the responsibility to work with principals in developing guidelines and procedures for uniform implementation where consistency is necessary and desirable. It is recognized that in order to implement the following standards effectively, cooperation between parents and professional staff is required. Failure to follow these standards may result in discipline, up to and including expulsion, as provided in the Board's Student Discipline Policy.

Students are expected to show courtesy and consideration for all members of the school community.

Students are expected to behave in a manner that is not disruptive to the educational process.

Students are expected to comply with classroom procedures and requirements as designed for their individual needs.

Students are expected to dress in a manner that does not interfere with the work of the school nor create a safety hazard to themselves or others.

Students are required to comply with state, local and school health, safety, and attendance regulations.

Students are required to comply with State statutes and local laws and regulations regarding possession, sale, or use of drugs, alcohol, and tobacco.

Students are not permitted to smoke, or use tobacco products, in the school buildings. Students are not permitted to smoke or use tobacco products on school property or at school-sponsored student activities.

The use, possession, sale or distribution of drugs or alcohol in or on school property, in any vehicle while such vehicle is being used to transport students for the school, or at school events is prohibited. Attendance at school events while under the influence of drugs or alcohol is prohibited.

The administration of each individual school is given authority to take appropriate action to ensure compliance with this policy.

**Legal Reference:**

Connecticut General Statutes, Section 10-221  
Connecticut General Statutes, Section 10-233b  
Connecticut General Statutes, Section 10-233c  
Connecticut General Statutes, Section 10-233d  
Connecticut General Statutes, Section 53-198  
Connecticut General Statutes, Section 19a-342  
Connecticut General Statutes, Section 53-344

APPROVED: January 28, 1992

REVISED: June 9, 2009

DARIEN PUBLIC SCHOOLS  
Darien, CT

POLICY

Series 5000 Students  
Policy 5220

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STUDENT DISCIPLINE

I. Definitions

A. Cannabis means marijuana as defined by Conn. Gen Stat. Sec 21a-240

A.B. **Dangerous Instrument** means any instrument, article or substance which, under the circumstances in which it is used or attempted or threatened to be used, is capable of causing death or serious physical injury, and includes a "vehicle" or a dog that has been commanded to attack.

B.C. **Deadly Weapon** means any weapon, whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, black jack, bludgeon or metal knuckles. A weapon such as a pellet gun and/or air soft pistol may constitute a deadly weapon if such weapon is designed for violence and is capable of inflicting death or serious bodily harm. In making such determination, the following factors should be considered: design of weapon; how weapon is typically used (e.g. hunting); type of projectile; force and velocity of discharge; method of discharge (i.e. spring v. CO2 cartridge) and potential for serious bodily harm or death.

C.D. **Electronic Defense Weapon** means a weapon which by electronic impulse or current is capable of immobilizing a person temporarily, but is not capable of inflicting death or serious physical injury, including a stun gun or other conductive energy device.

D.E. **Emergency** means a situation in which the continued presence of the student in school poses such a danger to persons or property or such a disruption of the educational process that a hearing may be delayed until a time as soon after the exclusion of such student as possible.

E.F. **Exclusion** means any denial of public school privileges to a student for disciplinary purposes.

**F.G. Expulsion** means the exclusion of a student from school privileges for more than ten (10) consecutive school days and shall be deemed to include, but not be limited to, exclusion from the school to which such pupil was assigned at the time such disciplinary action was taken. The expulsion period may not extend beyond one (1) calendar year.

**G.H. Firearm**, as defined in 18 U.S.C § 921, means (a) any weapon (including a starter gun) that will, is designed to, or may be readily converted to expel a projectile by the action of an explosive, (b) the frame or receiver of any such weapon, (c) a firearm muffler or silencer, or (d) any destructive device. The term firearm does not include an antique firearm. As used in this definition, a "**destructive device**" includes any explosive, incendiary, or poisonous gas device, including a bomb, a grenade, a rocket having a propellant charge of more than four ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine, or any other similar device; or any weapon (other than a shotgun or shotgun shell which the Attorney General finds is generally recognized as particularly suited for sporting purposes) that will, or may be readily converted to, expel a projectile by explosive or other propellant, and which has a barrel with a bore of more than ½" in diameter. The term "destructive device" also includes any combination of parts either designed or intended for use in converting any device into any destructive device and from which a destructive device may be readily assembled. A "destructive device" does not include: an antique firearm; a rifle intended to be used by the owner solely for sporting, recreational, or cultural purposes; or any device which is neither designed nor redesigned for use as a weapon.

**H.I. In-School Suspension** means an exclusion from regular classroom activity for no more than ten (10) consecutive school days, but not exclusion from school, provided such exclusion shall not extend beyond the end of the school year in which such in-school suspension was imposed. No student shall be placed on in-school suspension more than fifteen (15) times or a total of fifty (50) days in one (1) school year, whichever results in fewer days of exclusion.

**I.J. Martial Arts Weapon** means a nunchaku, kama, kasari-fundo, octagon sai, tonfa or chinese star.

**J.K. Removal** is the exclusion of a student from a classroom for all or part of a single class period, provided such exclusion shall not extend beyond ninety (90) minutes.

**K.L. School Days** shall mean days when school is in session for students.

**L.M. School-Sponsored Activity** means any activity sponsored, recognized or authorized by the Board and includes activities conducted on or off school property.

**M.N. Seriously Disruptive of the Educational Process**, as applied to off-campus conduct, means any conduct that markedly interrupts or severely impedes the day-to-day operation of a school.

**N.O. Suspension** means the exclusion of a student from school and/or transportation services for not more than ten (10) consecutive school days, provided such suspension shall not extend beyond the end of the school year in which such suspension is imposed; and further provided no student shall be suspended more than ten (10) times or a total of fifty (50) days in one school year, whichever results in fewer days of exclusion, unless such student is granted a formal hearing as provided below.

**O.P. Weapon** means any BB gun, any blackjack, any metal or brass knuckles, any police baton or nightstick, any dirk knife or switch knife, any knife having an automatic spring release device by which a blade is released from the handle, having a blade of over one and one-half inches in length, any stiletto, any knife the edged portion of the blade of which is four inches and over in length, any martial arts weapon or electronic defense weapon, or any other dangerous or deadly weapon or instrument, unless permitted by law under Section 29-38 of the Connecticut General Statutes.

**P.Q.** Notwithstanding the foregoing definitions, the reassignment of a student from one regular education classroom program in the district to another regular education classroom program in the district shall not constitute a suspension or expulsion.

**Q.R.** For purposes of this policy, references to “school,” “school grounds” and “classroom” shall include physical educational environments, as well as ~~virtual educational~~ environments, ~~whether synchronous or asynchronous, which occur on in which students are engaged in remote learning, which means instruction by means of one or more~~ Internet-based software platforms that allow students to engage in as part of a remote learning.

## II. Scope of the Student Discipline Policy

### A. **Conduct on School Grounds, on School Transportation or at a School-Sponsored Activity:**

1. **Suspension.** Students may be suspended for conduct on school grounds, on school transportation or at any school-sponsored activity

that violates a publicized policy of the Board or is seriously disruptive of the educational process or endangers persons or property.

2. Expulsion. Students may be expelled for conduct on school grounds, on school transportation or at any school-sponsored activity that either (1) violates a publicized policy of the Board and is seriously disruptive of the educational process, or (2) endangers persons or property.

**B. Conduct off School Grounds:**

**Discipline.** Students may be disciplined, including suspension and/or expulsion, for conduct off school grounds if such conduct violates a publicized policy of the Board and is seriously disruptive of the educational process.

**C. Seriously Disruptive of the Educational Process:**

In making a determination as to whether such conduct is seriously disruptive of the educational process, the Administration and the Board of Education may consider, but such consideration shall not be limited to, the following factors: (1) whether the incident occurred within close proximity of a school; (2) whether other students from the school were involved or whether there was any gang involvement; (3) whether the conduct involved violence, threats of violence, or the unlawful use of a weapon, as defined in Section 29-38 of the Connecticut General Statutes, and whether any injuries occurred; and (4) whether the conduct involved the use of alcohol. The Administration and/or the Board of Education may also consider (5) whether the off-campus conduct involved the illegal use of drugs.

D. On and after January 1, 2022, a student shall not have greater discipline, punishment, or sanction for the use, sale or possession of cannabis on school property than a student would face for the use, sale or possession of alcohol on School property except as otherwise required by applicable law.

**III. Actions Leading to Disciplinary Action, including Removal from Class, Suspension and/or Expulsion**

Conduct that is considered to violate a publicized policy of the Board of Education includes the offenses described below. Any such conduct may lead to disciplinary action (including, but not limited to, removal from class, suspension and/or expulsion in accordance with this policy.

1. Striking or assaulting a student, member of the school staff or other person(s).
2. Theft.
3. The use of obscene or profane language or gestures, the possession and/or display of obscenity or pornographic images or the unauthorized or inappropriate possession and/or display of images, pictures or photographs depicting nudity.
4. Violation of smoking, dress, transportation regulations, or other regulations and/or policies governing student conduct.
5. Refusal to obey a member of the school staff, law enforcement authorities, or school volunteers, or disruptive classroom behavior.
6. Any act of harassment based on an individual's sex, sexual orientation, race, color, religion, disability, national origin, ~~alienage~~, ancestry, gender identity or expression, marital status, age, pregnancy, veteran status or any other characteristic protected by law.
7. Refusal by a student to ~~identify himself/herself~~respond to a staff member's request for the student to provide the student's name to a staff member when asked, misidentification of oneself to such person(s), lying to school officials or otherwise engaging in dishonest behavior.
8. Inappropriate displays of public affection of a sexual nature and/or sexual activity on school grounds, on school transportation, or at a school-sponsored activity.
9. A walk-out from or sit-in within a classroom or school building or school grounds.
10. Black mailing, threatening or intimidating school staff or students (or acting in a manner that could be construed to constitute blackmail, a threat, or intimidation, regardless of whether intended as a joke).
11. Possession of any weapon, weapon facsimile, deadly weapon, martial arts weapon, electronic defense weapon, pistol, knife, blackjack, bludgeon, box cutter, metal knuckles, pellet gun, air pistol, explosive device, firearm, whether loaded or unloaded, whether functional or not, or any other dangerous object or



instrument. The possession and/or use of any object or device that has been converted or modified for use as a weapon.

12. Possession of any ammunition for any weapon described above in Paragraph 11.
13. Unauthorized entrance into any school facility or portion of a school facility or aiding or abetting an unauthorized entrance.
14. Possession or ignition of any fireworks, combustible or other explosive materials, or ignition of any material causing a fire. Possession of any materials designed to be used in the ignition of combustible materials, including matches and lighters.
15. Possession, sale, distribution, use, or consumption, of tobacco, electronic nicotine delivery systems (e.g. e-cigarettes), electronic cannabis delivery system or vapor products, or the unlawful possession, sale, distribution, use or consumption of drugs, narcotics or alcoholic beverages (or any facsimile of tobacco, drugs, narcotics or alcoholic beverages, or any item represented to be tobacco, drugs or alcoholic beverages), including being under the influence of any such substances or aiding in the procurement of any such substances. For the purposes of this Paragraph 15, the term “electronic nicotine delivery system” shall mean an electronic device used in the delivery of nicotine or other substances to a person inhaling from the device, and includes, but is not limited to, an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe or electronic hookah and any related device and any cartridge or other component of such device, including, but not limited to, electronic cigarette liquid. For purposes of Paragraph 15, the term “electronic cannabis delivery system” shall mean an electronic device that may be used to simulate smoking in the delivery of cannabis to a person inhaling the device and includes but is not limited to, a vaporizer, electronic pipe, electronic hookah and any related device and any cartridge or other component of such device. For the purposes of Paragraph 15, the term “vapor product” shall mean any product that employs a heating element, power source, electronic circuit or other electronic, chemical or mechanical means, regardless of shape or size, to produce a vapor that may or may not include nicotine and is inhaled by the user of such product. For the purposes of this Paragraph 15, the term “drugs” shall include, but shall not be limited to, any medicinal preparation (prescription and non-prescription) and any controlled substance whose possession, sale, distribution, use or consumption is illegal under state and/or federal law, including cannabis.

16. Sale, distribution, or consumption of substances contained in household items; including, but not limited to glue, paint, accelerants/propellants for aerosol canisters, and/or items such as the aerators for whipped cream; if sold, distributed or consumed for the purpose of inducing a stimulant, depressant, hallucinogenic or mind-altering effect.
17. Possession of paraphernalia used or designed to be used in the consumption, sale or distribution of drugs, alcohol or tobacco, as described in Paragraph (15) above. For purposes of this policy, drug paraphernalia includes any equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing or concealing, or injecting, ingesting, inhaling or otherwise introducing controlled drugs or controlled substances into the human body, including but not limited to items such as "bongs," pipes, "roach clips," vials, tobacco rolling papers, and any object or container used, intended or designed for use in storing, concealing, possessing, distributing or selling controlled drugs or controlled substances, including cannabis.
18. The destruction of real, personal or school property, such as, cutting, defacing or otherwise damaging property in any way.
19. Accumulation of offenses such as school and class tardiness, class or study hall cutting, or failure to attend detention.
20. Trespassing on school grounds while on out-of-school suspension or expulsion.
21. Making false bomb threats or other threats to the safety of students, staff members, and/or other persons.
22. Defiance of school rules and the valid authority of teachers, supervisors, administrators, other staff members and/or law enforcement authorities.
23. Throwing snowballs, rocks, sticks and/or similar objects, except as specifically authorized by school staff.
24. Unauthorized and/or reckless and/or improper operation of a motor vehicle on school grounds or at any school-sponsored activity.

25. Leaving school grounds, school transportation or a school-sponsored activity without authorization.
26. Use of or copying of the academic work of another individual and presenting it as the student's own work, without proper attribution; or any other form of academic dishonesty, cheating or plagiarism.
27. Possession and/or use of a cellular telephone, radio, portable audio player, CD player, blackberry, personal data assistant, walkie talkie, Smartphone, mobile or handheld device, or similar electronic device, on school grounds, on school transportation, or at a school-sponsored activity in violation of Board policy and/or administrative regulations regulating the use of such devices.
28. Possession and/or use of a beeper or paging device on school grounds, on school transportation, or at a school-sponsored activity without the written permission of the principal or ~~his/her~~ designee.
29. Unauthorized use of or tampering with any school computer, computer system, computer software, Internet connection or similar school property or system, or the use of such property or system for inappropriate purposes.
30. Possession and/or use of a laser pointer, unless the student possesses the laser pointer temporarily for an educational purpose while under the direct supervision of a responsible adult.
31. Hazing.
32. Bullying, defined as ~~the repeated use by one or more students of a written, oral or electronic communication, such as cyberbullying, directed at another student attending school in the same district, or a physical act or gesture by one or more students repeatedly directed at another student attending school in the same school district, which~~ an act that is direct or indirect and severe, persistent or pervasive, which
  - a. causes physical or emotional harm to ~~such student or damage to such student's property~~ an individual;
  - b. places an individual ~~such student~~ in reasonable fear ~~of harm to himself or herself, or of damage to his or her property~~ physical or emotional harm; or
  - c. ~~creates a hostile environment at school for such student;~~

~~cd.~~ infringes on the rights or opportunities of ~~such student an~~  
individual at school;~~or~~

- e. substantially disrupts the education process or the orderly operation of a school.

Bullying ~~includes~~shall include, but ~~is need~~ not ~~be~~ limited to, ~~repeated~~ written, oral or electronic communications or physical acts or gestures based on any actual or perceived differentiating characteristics, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression, socioeconomic status, academic status, physical appearance, or mental, physical, developmental or sensory disability, or by association with an individual or group who has or is perceived to have one or more of such characteristics.

33. Cyberbullying, defined as any act of bullying through the use of the Internet, interactive and digital technologies, cellular mobile telephone or other mobile electronic devices or any electronic communications.
34. Acting in any manner that creates a health and/or safety hazard for staff members, students, or the public, regardless of whether the conduct is intended as a joke, including but not limited to violating school or district health and safety protocols.
35. Engaging in a plan to stage or create a violent situation for the purposes of recording it by electronic means; or recording by electronic means acts of violence for purposes of later publication.
36. Engaging in a plan to stage sexual activity for the purposes of recording it by electronic means; or recording by electronic means sexual acts for purposes of later publication.
37. Using computer systems, including email, ~~distance~~remote learning platforms, instant messaging, text messaging, blogging or the use of social networking websites, or other forms of electronic communications, to engage in any conduct prohibited by this policy.
38. Use of a privately owned electronic or technological device in violation of school rules, including the unauthorized recording (photographic or audio) of another individual without permission of the individual or a school staff member.

39. Engaging in teen dating violence, defined as any act of physical, emotional or sexual abuse, including stalking, harassing and threatening, ~~that~~which occurs between two students who are currently in or who have recently been in a dating relationship.
40. Any action prohibited by any Federal or State law.
41. Any other violation of school rules or regulations or a series of violations which makes the presence of the student in school seriously disruptive of the educational process and/or a danger to persons or property.

#### IV. Discretionary and Mandatory Expulsions

- A. A principal may consider recommendation of expulsion of a student in grades three to twelve, inclusive, in a case where ~~he/she~~the principal has reason to believe the student has engaged in conduct described at Sections II.A or II.B., above.
- B. A principal must recommend expulsion proceedings in all cases against any student in grades kindergarten to twelve, inclusive, whom the Administration has reason to believe:
  1. was in possession on school grounds, on school transportation, or at a school-sponsored activity of a deadly weapon, dangerous instrument, martial arts weapon, or firearm as defined in 18 U.S.C. § 921 as amended from time to time; or
  2. off school grounds, possessed a firearm as defined in 18 U.S.C. § 921, in violation of Conn. Gen. Stat. § 29-35, or possessed and used a firearm as defined in 18 U.S.C. § 921, a deadly weapon, a dangerous instrument or a martial arts weapon in the commission of a crime under chapter 952 of the Connecticut General Statutes; or
  3. was engaged on or off school grounds or school transportation in offering for sale or distribution a controlled substance (as defined in Conn. Gen. Stat. § 21a-240(9)), whose manufacturing, distribution, sale, prescription, dispensing, transporting, or possessing with intent to sell or dispense, offering or administering is subject to criminal penalties under Conn. Gen. Stat. §§ 21a-277 and 21a-278.

The terms “dangerous instrument,” “deadly weapon,” “electronic defense weapon,” “firearm,” and “martial arts weapon,” are defined above in Section I.

- C. In any preschool program provided by the Board of Education or provided by a regional educational service center or a state or local charter school pursuant to an agreement with the Board of Education, no student enrolled in such a preschool program shall be expelled from such preschool program, except an expulsion hearing shall be conducted by the Board of Education in accordance with Section VIII of this policy whenever the Administration has reason to believe that a student enrolled in such preschool program was in possession of a firearm as defined in 18 U.S.C. § 921, as amended from time to time, on or off school grounds, on school transportation, or at a preschool program-sponsored event. The term "firearm" is defined above in Section I.
- D. Upon receipt of an expulsion recommendation, the Superintendent may conduct an inquiry concerning the expulsion recommendation.

If the Superintendent or ~~his/her~~ designee determines that a student should or must be expelled, ~~he or she~~ the Superintendent shall forward ~~his/her~~ such recommendation to the Board of Education so that the Board can consider and act upon this recommendation.

- E. In keeping with Conn. Gen. Stat. § 10-233d and the Gun-Free Schools Act, it shall be the policy of the Board to expel a student in grades kindergarten to twelve, inclusive, for one (1) full calendar year for— the conduct described in Section IV B(1), (2) and (3) of this policy and to expel a student enrolled in a preschool program for one (1) calendar year for the conduct described in Section IV.C. For any mandatory expulsion offense, the Board may modify the term of expulsion on a case-by-case basis.

V. Procedures Governing Removal from Class

- A. A student may be removed from class by a teacher or administrator if ~~he/she~~ the student deliberately causes a serious disruption of the educational process. When a student is removed, the teacher must send him/her to a designated area and notify the principal or his/her designee at once.
- B. A student may not be removed from class more than six (6) times in one school year nor more than twice in one week unless the student is referred to the building principal or designee and granted an informal hearing at which the student should be informed of the reasons for the disciplinary action and given an opportunity to explain the situation.

- C. The parents or guardian of any minor student removed from class shall be given notice of such disciplinary action within twenty-four (24) hours of the time of the institution of such removal from class.

VI. Procedures Governing Suspension

- A. The principal of a school, or designee on the administrative staff of the school, shall have the right to suspend a student for breach of conduct as noted in Section II of this policy for not more than ten (10) consecutive school days. In cases where suspension is contemplated, the following procedures shall be followed.
1. Unless an emergency situation exists, no student shall be suspended prior to having an informal hearing before the principal or designee at which the student is informed of the charges and given an opportunity to respond. In the event of an emergency, the informal hearing shall be held as soon after the suspension as possible.
  2. If suspended, such suspension shall be an in-school suspension, except the principal or designee may impose an out-of-school suspension on any pupil:
    - a. in grades three to twelve, inclusive, if, during the informal hearing, (i) the principal or designee determines that the student poses such a danger to persons or property or such a disruption of the educational process that he or she should be excluded from school during the period of suspension; or (ii) the principal or designee determines that an out-of-school suspension is appropriate based on evidence of (A) the student's previous disciplinary problems that have led to suspensions or expulsion of such student, and (B) previous efforts by the Administration to address the student's disciplinary problems through means other than out-of-school suspension or expulsion, including positive behavioral support strategies, or
    - b. in grades preschool to two, inclusive, if the principal or designee determines that an out-of-school suspension is appropriate for such pupil based on evidence that such pupil's conduct on school grounds or on school transportation is of a violent or sexual nature that endangers persons.
  3. Evidence of past disciplinary problems that have led to removal from a classroom, suspension, or expulsion of a student who is the



subject of an informal hearing may be received by the principal or designee, but only considered in the determination of the length of suspensions.

4. By telephone, the principal or designee shall make reasonable attempts to immediately notify the parent or guardian of a minor student following the suspension and to state the cause(s) leading to the suspension.
5. Whether or not telephone contact is made with the parent or guardian of such minor student, the principal or designee shall forward a letter promptly to such parent or guardian to the last address reported on school records (or to a newer address if known by the principal or designee), offering the parent or guardian an opportunity for a conference to discuss same.
6. In all cases, the parent or guardian of any minor student who has been suspended shall be given notice of such suspension within twenty-four (24) hours of the time of the institution of the suspension.
7. Not later than twenty-four (24) hours after the commencement of the suspension, the principal or designee shall also notify the Superintendent or ~~his/her~~ designee of the name of the student being suspended and the reason for the suspension.
8. The student shall be allowed to complete any classwork, including examinations, without penalty, which ~~he or she~~ the student missed while under suspension.
9. The school Administration may, in its discretion, shorten or waive the suspension period for a student who has not previously been suspended or expelled, if the student completes an Administration-specified program and meets any other conditions required by the Administration. Such Administration-specified program shall not require the student and/or the student's parents to pay for participation in the program.
10. Notice of the suspension shall be recorded in the student's cumulative educational record. Such notice shall be expunged from the cumulative educational record if the student graduates from high school. In cases where the student's period of suspension is shortened or waived in accordance with Section VIA(9), above, the Administration may choose to expunge the suspension notice from the cumulative record at the time the



student completes the Administration-specified program and meets any other conditions required by the Administration.

11. If the student has not previously been suspended or expelled, and the Administration chooses to expunge the suspension notice from the student's cumulative record prior to graduation, the Administration may refer to the existence of the expunged disciplinary notice, notwithstanding the fact that such notice may have been expunged from the student's cumulative file, for the limited purpose of determining whether any subsequent suspensions or expulsions by the student would constitute the student's first such offense.
  12. The decision of the principal or designee with regard to disciplinary actions up to and including suspensions shall be final.
  13. During any period of suspension served out of school, the student shall not be permitted to be on school property and shall not be permitted to attend or participate in any school-sponsored activities, unless the principal specifically authorizes the student to enter school property for a specified purpose or to participate in a particular school-sponsored activity.
- B. In cases where a student's suspension will result in the student being suspended more than ten (10) times or for a total of fifty (50) days in a school year, whichever results in fewer days of exclusion, the student shall, prior to the pending suspension, be granted a formal hearing before the Board of Education. The principal or designee shall report the student to the Superintendent or designee and request a formal Board hearing. If an emergency situation exists, such hearing shall be held as soon after the suspension as possible.

## VII. Procedures Governing In-School Suspension

- A. The principal or designee may impose in-school suspension in cases where a student's conduct endangers persons or property, violates school policy, or seriously disrupts the educational process ~~or in other appropriate circumstances~~ as determined by the principal or designee.
- B. In-school suspension may not be imposed on a student without an informal hearing by the building principal or designee.
- C. In-school suspension may be served in the school that the student regularly attends or in any other school building within the jurisdiction of the Board.

- D. No student shall be placed on in-school suspension more than fifteen (15) times or for a total of fifty (50) days in one school year, whichever results in fewer days of exclusion.
- E. The parents or guardian of any minor student placed on in-school suspension shall be given notice of such suspension within twenty-four (24) hours of the time of the institution of the period of the in-school suspension.

#### VIII. Procedures Governing Expulsion Hearing

##### A. **Emergency Exception:**

Except in an emergency situation, the Board of Education shall, prior to expelling any student, conduct a hearing to be governed by the procedures outlined herein and consistent with the requirements of Conn. Gen. Stat. § 10-233d or Conn. Gen. Stat. § 10-233l, if applicable, as well as the applicable provisions of the Uniform Administrative Procedures Act, Conn. Gen. Stat. §§ 4-176e to 4-180a, and § 4-181a. Whenever an emergency exists, the hearing provided for herein shall be held as soon as possible after the expulsion.

##### B. **Hearing Panel:**

1. Expulsion hearings conducted by the Board will be heard by any three or more Board members. A decision to expel a student must be supported by a majority of the Board members present, provided that no less than three (3) affirmative votes to expel are cast.
2. Alternatively, the Board may appoint an impartial hearing board composed of one (1) or more persons to hear and decide the expulsion matter, provided that no member of the Board may serve on such panel.

##### C. **Hearing Notice and Rights of the Student and Parent(s)/Guardian(s):**

1. Written notice of the expulsion hearing must be given to the student, and, if the student is a minor, to ~~his/her~~ the student's parent(s) or guardian(s) at least five (5) business days before such hearing. Such notice will inform the student or parent(s)/guardian of the right to request that the hearing be held virtually, via video conference.

2. A copy of this Board policy on student discipline shall also be given to the student, and if the student is a minor, to ~~his/her/the student's~~ parent(s) or guardian(s), at the time the notice is sent that an expulsion hearing will be convened.
3. The written notice of the expulsion hearing shall inform the student of the following:
  - a. The date, time, place and nature of the hearing, including if the hearing will be held virtually, via video conference.
  - b. The legal authority and jurisdiction under which the hearing is to be held, including a reference to the particular sections of the legal statutes involved.
  - c. A short, plain description of the conduct alleged by the Administration.
  - d. The student may present as evidence relevant testimony and documents concerning the conduct alleged and the appropriate length and conditions of expulsion; and that the expulsion hearing may be the student's sole opportunity to present such evidence.
  - e. The student may cross-examine witnesses called by the Administration.
  - f. The student may be represented by an attorney or other advocate of ~~his/her/the student's~~ choice; at ~~his/her/the student's~~ expense or at the expense of ~~his/her/the student's~~ parent(s) or guardian(s).
  - g. A student is entitled to the services of a translator or interpreter, to be provided by the Board of Education, whenever the student or ~~his/her/the student's~~ parent(s) or guardian(s) requires the services of an interpreter because ~~he/she/they do(es)~~ not speak the English language ~~or is-(are)~~ disabled.
  - h. The conditions under which the Board is not legally required to give the student an alternative educational opportunity (if applicable).
  - i. Information concerning the parent's(s') or guardian's(s') and the student's legal rights and about free or reduced-rate legal services and how to access such services.

- j. The parent(s) or guardian(s) of the student have the right to have the expulsion hearing postponed for up to one week to allow time to obtain representation, except that if an emergency exists, such hearing shall be held as soon after the expulsion as possible.

**D. Hearing Procedures:**

1. The hearing will be conducted by the Presiding Officer, who will call the meeting to order, introduce the parties, Board members and counsel, briefly explain the hearing procedures, and swear in any witnesses called by the Administration or the student.
2. The hearing will be conducted in executive session. A verbatim record of the hearing will be made, either by tape recording or by a stenographer. A record of the hearing will be maintained, including the verbatim record, all written notices and documents relating to the case and all evidence received or considered at hearing.
3. The Administration shall bear the burden of production to come forward with evidence to support its case and shall bear the burden of persuasion. The standard of proof shall be a preponderance of the evidence.
4. Formal rules of evidence will not be followed. The Board has the right to accept hearsay and other evidence if it deems that evidence relevant or material to its determination. The Presiding Officer will rule on testimony or evidence as to it being immaterial or irrelevant.
5. The hearing will be conducted in two (2) parts. In the first part of the hearing, the Board will receive and consider evidence regarding the conduct alleged by the Administration.
6. In the first part of the hearing, the charges will be introduced in to the record by the Superintendent or ~~his/her~~ designee.
7. Each witness for the Administration will be called and sworn. After a witness has finished testifying, ~~he/she~~ the witness will be subject to cross-examination by the opposite party or ~~his/her~~ the witness' legal counsel, by the Presiding Officer and by Board members.

8. The student shall not be compelled to testify at the hearing.
9. After the Administration has presented its case, the student will be asked if ~~he/she~~the student has any witnesses or evidence to present concerning the charges. If so, the witnesses will be sworn, will testify, and will be subject to cross examination and to questioning by the Presiding Officer and/or by the Board. The student may also choose to make a statement at this time. If the student chooses to make a statement, ~~he or she~~the student will be sworn and subject to cross examination and questioning by the Presiding Officer and/or by the Board. Concluding statements will be made by the Administration and then by the student and/or ~~his or her~~the student's representative.
10. In cases where the student has denied the allegation, the Board must determine whether the student committed the offense(s) as charged by the Superintendent.
11. If the Board determines that the student has committed the conduct as alleged, then the Board shall proceed with the second portion of the hearing, during which the Board will receive and consider relevant evidence regarding the length and conditions of expulsion.
12. When considering the length and conditions of expulsion, the Board may review the student's attendance, academic and past disciplinary records. The Board may not review notices of prior expulsions or suspensions which have been expunged from the student's cumulative record, except as so provided in Section VI.A (9), (10), (11), above, and Section X, below. The Board may ask the Superintendent for a recommendation as to the discipline to be imposed.
13. Evidence of past disciplinary problems ~~which that~~ have led to removal from a classroom, suspension or expulsion of a student being considered for expulsion may be considered only during the second portion of the hearing, during which the Board is considering length of expulsion and nature of alternative educational opportunity to be offered.
14. Where administrators presented the case in support of the charges against the student, such administrative staff shall not be present during the deliberations of the Board either on questions of evidence or on the final discipline to be imposed. The Superintendent may, after reviewing the incident with administrators, and reviewing the student's records, make a

recommendation to the Board as to the appropriate discipline to be applied.

15. The Board shall make findings as to the truth of the charges, if the student has denied them; and, in all cases, the disciplinary action, if any, to be imposed. While the hearing itself is conducted in executive session, the vote regarding expulsion must be made in open session and in a manner that preserves the confidentiality of the student's name and other personally identifiable information.
16. Except for a student who has been expelled based on possession of a firearm or deadly weapon as described in subsection IV.B(1) and (2) above, the Board may, in its discretion, shorten or waive the expulsion period for a student who has not previously been suspended or expelled, if the student completes a Board-specified program and meets any other conditions required by the Board. The Board-specified program shall not require the student and/or the student's parents to pay for participation in the program.
17. The Board shall report its final decision in writing to the student, or if such student is a minor, also to the parent(s) or guardian(s), stating the reasons on which the decision is based, and the disciplinary action to be imposed. Said decision shall be based solely on evidence presented at the hearing. The parents or guardian of any minor student who has been expelled shall be given notice of such disciplinary action within twenty-four (24) hours of the time of the institution of the period of the expulsion.
18. The hearing may be conducted virtually, via video conference (i) at the direction of the Board, in the event school buildings are closed to students or individuals are provided limited access to school buildings due to a serious health emergency, or (ii) at the request of the parent(s) or legal guardian(s) of a student facing expulsion, provided the Administration has approved such request after considering all relevant facts and circumstances. Any virtual hearing must provide the student the due process rights identified in this Subsection D.

E. **Presence on School Grounds, on School Transportation and Participation in School-sponsored—Sponsored Activities During Expulsion:**

During the period of expulsion, the student shall not be permitted to be on school property or on school transportation and shall not be permitted to

attend or participate in any school-sponsored activities, except for the student's participation in any alternative educational ~~program opportunity~~ alternative educational opportunity provided by the district in accordance with this policy, unless the Superintendent specifically authorizes the student to enter school property or school transportation for a specified purpose or to participate in a particular school-sponsored activity.

**F. Stipulated Agreements:**

In lieu of the procedures used in this Section, the Administration and the parent(s) or legal guardian(s) of a student facing expulsion may choose to enter into a Joint Stipulation of the Facts and a Joint Recommendation to the Board concerning the length and conditions of expulsion. Such Joint Stipulation and Recommendation shall include language indicating that the ~~parents~~ parent(s) or legal guardian(s) understand their right to have an expulsion hearing held pursuant to these procedures, and language indicating that the Board, in its discretion, has the right to accept or reject the Joint Stipulation of Facts and Recommendation. If the Board rejects either the Joint Stipulation of Facts or the Recommendation, an expulsion hearing shall be held pursuant to the procedures outlined herein. If the Student is eighteen years of age or older, the student shall have the authority to enter into a Joint Stipulation and Recommendation on ~~his~~ or the student's ~~her~~ own behalf.

If the parties agree on the facts, but not on the disciplinary recommendation, the Administration and the parents (or legal guardians) of a student facing expulsion may also choose to enter into a Joint Stipulation of the Facts and submit only the Stipulation of the Facts to the Board in lieu of holding the first part of the hearing, as described above. Such Joint Stipulation shall include language indicating that the parents understand their right to have a hearing to determine whether the student engaged in the alleged misconduct and that the Board, in its discretion, has the right to accept or reject the Joint Stipulation of Facts. If the Board rejects the Joint Stipulation of Facts, a full expulsion hearing shall be held pursuant to the procedures outlined herein.

**IX. Alternative Educational Opportunities for Expelled Students**

**A. Students under sixteen (16) years of age:**

Whenever the Board of Education expels a student under sixteen (16) years of age, it shall offer any such student an alternative educational ~~program~~ opportunity.

**B. Students sixteen (16) to eighteen (18) years of age:**

1. The Board of Education shall provide an alternative educational opportunity to a sixteen- (16) to- eighteen (18) year-old student expelled for the first time if ~~he/she~~the student requests it and if ~~he/she~~the student agrees to the conditions set by the Board of Education. Such alternative educational opportunity may include, but shall not be limited to, the placement of a pupil who is at least seventeen years of age in an adult education program. Any pupil participating in an adult education program during a period of expulsion shall not be required to withdraw from school as a condition to ~~his/her~~ participation in the adult education program.
2. The Board of Education is not required to offer an alternative educational opportunity to any student between the ages of sixteen (16) and eighteen (18) who is expelled for a second, or subsequent, time.
3. The Board of Education shall count the expulsion of a pupil when ~~he/she~~the student was under sixteen (16) years of age for purposes of determining whether an alternative educational opportunity is required for such pupil when ~~he/she~~the student is between the ages of sixteen and eighteen.

**C. Students eighteen (18) years of age or older:**

The Board of Education is not required to offer an alternative educational opportunity to expelled students eighteen (18) years of age or older.

**D. Content of Alternative Educational Opportunity**

1. For the purposes of Section IX, and subject to Subsection IX.E, below, any alternative educational opportunity to which an expelled student is statutorily entitled shall be (1) alternative education, as defined by Conn. Gen. Stat. § 10-74j and in accordance with the Standards for Educational Opportunities for Students Who Have Been Expelled, adopted by the State Board of Education, with an individualized learning plan, if the Board provides such alternative education, or (2) in accordance with the Standards for Educational Opportunities for Students Who Have Been Expelled, adopted by the State Board of Education.
2. The Superintendent, or ~~his/her~~ designee, shall develop administrative regulations concerning alternative educational opportunities, which administrative regulations shall be in compliance with the standards adopted by the State Board of Education. Such administrative regulations shall include, but not



limited to, provisions to address student placement in alternative education; individualized learning plans; monitoring of students placements and performance; and a process for transition planning.

**E. Students identified as eligible for services under the Individuals with Disabilities Education Act (“IDEA”):**

Notwithstanding Sections Subsections IX.A. through CD. above, if the Board of Education expels a student who has been identified as eligible for services under the Individuals with Disabilities Education Act (“IDEA”), it shall offer an alternative educational opportunity to such student in accordance with the requirements of IDEA, as it may be amended from time to time, and in accordance with the Standards for Educational Opportunities for Students Who Have Been Expelled, adopted by the State Board of Education.

**F. Students for whom an alternative educational opportunity is not required:**

The Board of Education may offer an alternative educational opportunity to a pupil for whom such alternative educational opportunity is not required by law or as described in this policy. In such cases, the Board, or if delegated by the Board, the Administration, shall determine the components, including nature, frequency and duration of such services, of any such alternative educational opportunity.

**X. Notice of Student Expulsion on Cumulative Record**

Notice of expulsion and the conduct for which the student was expelled shall be included on the student’s cumulative educational record. Such notice, except for notice of an expulsion of a student in grades nine through twelve, inclusive, based upon possession of a firearm or deadly weapon, shall be expunged from the cumulative educational record by the Board if the student graduates from high school.

In cases where the student’s period of expulsion is shortened or waived in accordance with Section VIII.D(16), above, the Board may choose to expunge the expulsion notice from the cumulative record at the time the student completes the Board-specified program and meets any other conditions required by the Board.

If a student’s period of expulsion was not shortened or waived, the Board may choose to expunge the expulsion notice from the student’s cumulative record prior to graduation if such student has demonstrated to the Board that the student’s conduct and behavior in the years following such expulsion warrants an expungement. In deciding whether to expunge the expulsion notice, the Board

may receive and consider evidence of any subsequent disciplinary problems that have led to removal from a classroom, suspension or expulsion of the student.

If the student has not previously been suspended or expelled, and the Administration chooses to expunge the expulsion notice from the student's cumulative record prior to graduation, the Administration may refer to the existence of the expunged notice, notwithstanding the fact that such notice may have been expunged from the student's cumulative file, for the limited purpose of determining whether any subsequent suspension or expulsion by the student would constitute the student's first such offense.

## **XI. Change of Residence During Expulsion Proceedings**

### **A. Student moving into the school district:**

1. If a student enrolls in the district while an expulsion hearing is pending in another district, such student shall not be excluded from school pending completion of the expulsion hearing unless an emergency exists, as defined above. The Board shall retain the authority to suspend the student or to conduct its own expulsion hearing.
2. Where a student enrolls in the district during the period of expulsion from another public school district, the Board may adopt the decision of the student expulsion hearing conducted by such other school district. The student shall be excluded from school pending such hearing. The excluded student shall be offered an alternative educational opportunity in accordance with statutory requirements. The Board shall make its determination based upon a hearing held by the Board, which hearing shall be limited to a determination of whether the conduct which was the basis of the previous public school district's expulsion would also warrant expulsion by the Board.

### **B. Student moving out of the school district:**

Where a student withdraws from school after having been notified that an expulsion hearing is pending, but before a decision has been rendered by the Board, the notice of the pending expulsion hearing shall be included on the student's cumulative record and the Board shall complete the expulsion hearing and render a decision. If the Board subsequently renders a decision to expel the student, a notice of the expulsion shall be included on the student's cumulative record.

XII. **Procedures Governing Suspension and Expulsion of Students Identified as Eligible for Services under the Individuals with Disabilities Education Act (“IDEA”)**

A. **Suspension of IDEA students:**

Notwithstanding the foregoing, if the Administration suspends a student identified as eligible for services under the IDEA (an “IDEA student”) who has violated any rule or code of conduct of the school district that applies to all students, the following procedures shall apply:

1. The Administration shall make reasonable attempts to immediately notify the parents of the student of the decision to suspend on the date on which the decision to suspend was made, and a copy of the special education procedural safeguards must either be hand-delivered or sent by mail to the parents on the date that the decision to suspend was made.
2. During the period of suspension, the school district is not required to provide any educational services to the IDEA student beyond that which is provided to all students suspended by the school district.

B. **Expulsion and Suspensions that Constitute Changes in Placement for IDEA students:**

Notwithstanding any provision to the contrary, if the Administration recommends for expulsion an IDEA student who has violated any rule or code of conduct of the school district that applies to all students, the procedures described in this section shall apply. The procedures described in this section shall also apply for students whom the Administration has suspended in a manner that is considered under the IDEA, as it may be amended from time to time, to be a change in educational placement:

1. Upon the decision by the Administration to recommend expulsion or impose a suspension that would constitute a change in educational placement, the Administration shall promptly notify the parent(s)/guardian(s) of the student of the recommendation of expulsion or the suspension that would constitute a change in educational placement, and provide the parents(s)/guardian(s) a copy of the special education procedural safeguards either by hand delivery or by mail (unless other means of transmission have been arranged).
2. The school district shall immediately convene the student’s planning and placement team (“PPT”), but in no case later than ten

(10) school days after the recommendation for expulsion or the suspension that constitutes a change in placement was made. The student's PPT shall consider the relationship between the student's disability and the behavior that led to the recommendation for expulsion or the suspension which constitutes a change in placement, in order to determine whether the student's behavior was a manifestation of ~~his or her~~ the student's disability.

3. If the student's PPT finds that the behavior was a manifestation of the student's disability, the Administration shall not proceed with the recommendation for expulsion or the suspension that constitutes a change in placement.
4. If the student's PPT finds that the behavior was not a manifestation of the student's disability, the Administration may proceed with the recommended expulsion or suspension that constitutes a change in placement.
5. During any period of expulsion, or suspension of greater than ten (10) days per school year, the Administration shall provide the student with an alternative education program in accordance with the provisions of the IDEA.
6. When determining whether to recommend an expulsion or a suspension that constitutes a change in placement, the building administrator (or ~~his or her~~ designee) should consider the nature of the misconduct and any relevant educational records of the student.

**C. Removal of Special Education Students for Certain Offenses:**

1. School personnel may remove a student eligible for special education under the IDEA to an appropriate interim alternative educational setting for not more than forty-five (45) school days if the student:
  - a. Was in possession of a dangerous weapon, as defined in 18 U.S.C. 930(g)(2), as amended from time to time, on school grounds, on school transportation or at a school-sponsored activity, or
  - b. Knowingly possessed or used illegal drugs or sold or solicited the sale of a controlled substance while at school, on school transportation or at a school-sponsored activity; or

- c. Has inflicted serious bodily injury upon another person while at school, on school premises, on school transportation or at a school function.

2. The following definitions shall be used for this subsection XII.C.:

- a. **Dangerous weapon** means a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than 2.5 inches in length.
- b. **Controlled substance** means a drug or other substance identified under schedules I, II, III, IV, or V in section 202(c) of the Controlled Substances Act, 21 U.S.C. 812(c).
- c. **Illegal drug** means a controlled substance but does not include a substance that is legally possessed or used under the supervision of a licensed health-care professional or that is legally possessed or used under any other authority under the Controlled Substances Act or under any other provision of federal law.
- d. **Serious bodily injury** means a bodily injury ~~that~~ which involves: (A) a substantial risk of death; (B) extreme physical pain; (C) protracted and obvious disfigurement; or (D) protracted loss or impairment of the function of a bodily member, organ, or mental faculty.

XIII. Procedures Governing Expulsions for Students Identified as Eligible under Section 504 of the Rehabilitation Act of 1973 (“Section 504”)

- A. Except as provided in subsection B below, notwithstanding any provision to the contrary, if the Administration recommends for expulsion a student identified as eligible for educational accommodations under Section 504 who has violated any rule or code of conduct of the school district that applies to all students, the following procedures shall apply:
  - 1. The parents of the student must be notified of the decision to recommend the student for expulsion.
  - 2. The district shall immediately convene the student’s Section 504 team (“504 team”) for the purpose of reviewing the relationship between the student’s disability and the behavior that led to the recommendation for expulsion. The 504 team will determine

whether the student's behavior was a manifestation of his/her disability.

3. If the 504 team finds that the behavior was a manifestation of the student's disability, the Administration shall not proceed with the recommended expulsion.
4. If the 504 team finds that the behavior was not a manifestation of the student's disability, the Administration may proceed with the recommended expulsion.

- B. The Board may take disciplinary action for violations pertaining to the use or possession of illegal drugs or alcohol against any student with a disability who currently is engaging in the illegal use of drugs or alcohol to the same extent that such disciplinary action is taken against nondisabled students. Thus, when a student with a disability is recommended for expulsion based solely on the illegal use or possession of drugs or alcohol, the 504 team shall not be required to meet to review the relationship between the student's disability and the behavior that led to the recommendation for expulsion.

#### XIV. Procedures Governing Expulsions for Students Placed in a Juvenile Detention Center

- A. Any student who commits an expellable offense and is subsequently placed in a juvenile detention center or any other residential placement for such offense may be expelled by the Board in accordance with the provisions of this section. The period of expulsion shall run concurrently with the period of placement in a juvenile detention center or other residential placement.
- B. If a student who committed an expellable offense seeks to return to a school district after participating in a diversionary program or having been placed in a juvenile detention center or any other residential placement and such student has not been expelled by the board of education for such offense under subdivision (A) of this subsection, the Board shall allow such student to return and may not expel the student for additional time for such offense.

#### XV. Early Readmission to School

An expelled student may apply for early readmission to school. The Board delegates the authority to make decisions on readmission requests to the Superintendent. Students desiring readmission to school shall direct such readmission requests to the Superintendent. The Superintendent has the

discretion to approve or deny such readmission requests, and may condition readmission on specified criteria

#### XVI. Dissemination of Policy

The Board of Education shall, at the beginning of each school year and at such other times as it may deem appropriate, provide for an effective means of informing all students, parent(s) and/or guardian(s) of this policy.

#### XVII. Compliance with Documentation and Reporting Requirements

- A. The Board of Education shall include on all disciplinary reports the individual student's state-assigned student identifier (SASID).
- B. The Board of Education shall report all suspensions and expulsions to the State Department of Education.
- C. If the Board of Education expels a student for sale or distribution of a controlled substance, as defined in Conn. Gen. Stat. § 21a-240(9), whose manufacture, distribution, sale, prescription, dispensing, transporting or possessing with the intent to sell or dispense, offering, or administration is the subject to criminal penalties under Conn. Gen. Stat. §§ 21a-277 and 21a-278, the Board shall refer such student to an appropriate state or local agency for rehabilitation, intervention or job training and inform the agency of its action.
- D. If the Board of Education expels a student for possession of a firearm, as defined in 18 U.S.C. § 921, or deadly weapon or firearm, dangerous instrument or martial arts weapon, as defined in Conn. Gen. Stat. § 53a-3, the Board shall report the violation ~~shall be reported~~ to the local police.

#### Legal References:

##### Connecticut General Statutes:

§ 10-16 Length of school year

§ 10-74j Alternative education

[§§ 4-17 4-176e through 4-180a and §4-181a of the Uniform Administrative Procedures Act](#)

[§10-222d Safe school climate plans. Definitions. Safe school climate assessments](#)

[§10-233a through 10-233f Suspension and expulsion of students](#)

10-2331 Expulsion and suspension of children in preschool

10-253 School privileges for children in certain placements, nonresident children, children in temporary shelters, homeless children and children in juvenile detention facilities. Liaison to facilitate transitions between school districts and juvenile and criminal justice systems.

§ 19a-342a Use of electronic nicotine delivery system or vapor product prohibited. Exceptions. Signage required.

Penalties

§ 21a-240 Definitions

§ 21a-277 Penalty for illegal manufacture, distribution, sale, prescription, dispensing

§ 21a-278 Penalty for illegal manufacture, distribution, sale, prescription, or administration by non-drug-dependent person

§§ 21a-408a through 408p Palliative Use of Marijuana

§ 29-35 Carrying of pistol or revolver without permit prohibited. Exceptions

§ 29-38 Weapons in vehicles

§ 53a-3 Definitions

§ 53-206 Carrying of dangerous weapons prohibited

§ 53-344 Sale or delivery of cigarettes or tobacco products to persons under twenty-one.

§ 53-344b Sale and delivery of electronic nicotine delivery system or vapor products to persons under twenty-one years of age

Public act No. 21-46 “An Act concerning Social equity and the Health, Safety and Education of Children.”

Packer v. Board of Educ. of the Town of Thomaston, 717 A.2d 117 (Conn. 1998).

State v. Hardy, 896 A.2d 755 (Conn. 2006).

State v. Guzman, 955 A.2d 72 (Conn. App. Ct. 2008).

Connecticut State Department of Education, Standards for Educational Opportunities for Students Who Have Been Expelled, adopted January 3, 2018.

Federal law:

Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., as amended by the Individuals with Disabilities Education Improvement Act of 2004, Pub. L. 108-446.



Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a).  
18 U.S.C. § 921 (definition of “firearm”)  
18 U.S.C. § 930(g)(2) (definition of “dangerous weapon”)  
18 U.S.C. § 1365(h)(3) (identifying “serious bodily injury”)  
21 U.S.C. § 812(c) (identifying “controlled substances”)  
34 C.F.R. § 300.530 (defining “illegal drugs”)  
Gun-Free Schools Act, 20 U.S.C. § 7961  
Honig v. Doe, 484 U.S. 305 (1988)

ADOPTED: November 10, 2020

REVISED: October 12, 2021

REVISED

**DARIEN PUBLIC SCHOOLS**  
**Darien, CT**

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**Series 5000**  
**Students**

**ADMINISTRATIVE REGULATIONS REGARDING ALTERNATIVE  
EDUCATIONAL OPPORTUNITIES FOR EXPELLED STUDENTS**

**I. Applicability of these Administrative Regulations**

These administrative regulations shall apply in cases when, pursuant to state law, a student in the Darien Public Schools (the “District”) is entitled to an alternative educational opportunity during a period of expulsion.

**II. Responsible Personnel**

The building principal of the school from which the student has been expelled, or his/her designee(s), shall maintain responsibility for compliance with these administrative regulations relative to the individual student who is being provided with the alternative educational opportunity.

**III. Student Placement Procedures**

A. After a student has been expelled, and unless extraordinary circumstances exist, the building principal, or his/her designee(s), will take the following steps:

1. Meet with the expelled student’s parent(s)/guardian(s) prior to the student’s placement in an alternative educational setting to provide information concerning the potentially appropriate alternative educational opportunities for the student and to inform the parent(s)/guardian(s) and student of the right to apply for early readmission to school in accordance with Conn. Gen. Stat. Section 10-233d(j).
2. Consult with relevant school personnel from the school from which the student was expelled, who are knowledgeable about the student, to obtain information regarding the student’s academic, social, and behavioral history that will help inform the decision concerning an appropriate alternative educational opportunity. Such information may be gathered by written reports.
3. After placement options have been shared with the parent(s)/guardian(s), convene a placement meeting at which all

alternative educational opportunities are explored and a placement decision is made.

- B. The educational programming and placement for expelled students who are eligible to receive special education and related services under the Individuals with Disabilities Education Act (“IDEA”) shall be determined by the student’s Planning and Placement Team (“PPT”). In such case, Subsection A above shall not apply.

#### IV. Individualized Learning Plan

##### A. Development of the Individualized Learning Plan

After the student has been accepted into an alternative educational placement, the principal, or his/her designee, will develop an Individualized Learning Plan (“ILP”) that will govern the programming for the student for the period of expulsion. To develop the ILP, the principal, or his/her designee, will collaborate with school personnel from the school from which the student was expelled, the student and the parent/guardian, and will review all relevant student records.

##### B. Contents of the Individualized Learning Plan

1. The ILP will reference student records with information relevant to the provision of an alternative educational opportunity. These records may include:
  - a. Student success plan (for students who have a student success plan as mandated by state law, the student success plan may inform the ILP but does not replace the ILP);
  - b. Individualized education program (“IEP”);
  - c. Section 504 Plan;
  - d. Individualized health care plan or emergency care plan; and/or
  - e. Other relevant academic and behavioral data.
2. The ILP will address the following:
  - a. The student’s academic and behavioral needs and appropriate academic and behavioral goals and interventions, including the student’s core classes at the time of expulsion and the student’s current placement or

progress in the curriculum for those classes so that the student has an opportunity to continue to progress in the Board's academic program and earn graduation credits, if applicable;

- b. Benchmarks to measure progress towards the goals and ultimately, progress towards graduation;
- c. Provision for the timing and method for reviewing the student's progress in the alternative educational opportunity and for communicating that progress to the parent/guardian or student. For most students, monitoring and reviewing the student's progress will include monitoring the student's attendance, work completion and progress toward meeting the relevant academic standards for particular coursework, and thus progressing toward graduation, if applicable. The student's progress and grades will be communicated to the parents/guardians or student with the same frequency as similar progress for students in the regular school environment is reported and communicated to parents/guardians or students. The student's progress and grades will also be reported to the school from which the student was expelled;
- d. Provision for the timely transfer of the student's records both from the student's school to the alternative educational opportunity provider, and also from the alternative educational opportunity provider to the student's school; and
- e. The possibility of early readmission to the school from which the student was expelled and the early readmission criteria, if any, established by the Board of Education or Superintendent, as applicable.

V. Review of Student's Placement in Alternative Educational Opportunity and Individualized Learning Plan

- A. A review of the appropriateness of the placement must occur at least once per marking period.
- B. The placement review must include:
  - 1. Review of the ILP to (1) assess progress and make adjustments as necessary and (2) determine its alignment with the goals of the student's IEP, where applicable; and

2. Consideration of opportunities for early readmission as set forth in the ILP, as established by the Board of Education or Superintendent, as applicable.

#### VI. Transition Plan for Readmission

- A. Before a student is readmitted to the school from which the student was expelled, relevant staff should provide an opportunity to meet with the parents/guardians and student to discuss the student's readmission. As part of the readmission process and the student's ILP, the principal, or his/her designee, should consider:
  1. Efforts to readmit the student at a semester starting point (at the high school level);
  2. A plan to transfer the student's credits and records back to the school from which the student was expelled:
    - a. The District will award an expelled high school student appropriate high school credit for work satisfactorily completed during the period the student participates in the alternative educational opportunity and will transfer relevant records back to the school from which the student was expelled;
    - b. The District will provide an expelled student transferring to a new school district a progress summary of all work completed during the course of the student's expulsion, and will indicate the course credit earned by the student for that work.
  3. The student's need for academic and other supports upon returning to his/her school; and
  4. Efforts to connect the returning student with opportunities to participate in extracurricular activities.
- B. In the event the principal, or his/her designee, determines that a student's alternative educational opportunity is no longer beneficial to the student, but it remains inappropriate to return the student to the school from which the student was expelled, a plan for a different alternative educational opportunity may be developed in accordance with the procedures outlined in these Administrative Regulations.

Legal References:

Connecticut General Statutes:

Conn. Gen. Stat. § 10-233d

Federal law:

Individuals with Disabilities Education Act, 20 U.S.C. 1400 et seq., as amended by the Individuals with Disabilities Education Improvement Act of 2004, Pub. L. 108-446.

Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a).

Connecticut State Department of Education, Standards for Educational Opportunities for Students Who Have Been Expelled (January 3, 2018).

ADOPTED: November 10, 2020

REVISED: October 12, 2021

# PERSONNEL ACTION REPORT

May 24, 2022

Item	Name	Action	Replacing/Location/Position	Effective Date		Tenure Area	Certification Class/Step
				From	To		
Appointments							
1	Sara Hesselsweet	Appointment	L Evans/DHS/Biology Teacher	8/24/2022	6/30/2026	Teacher	Biology 7 - 12 MA + 30 Step 10
Resignations and Retirements (Informational Only)							
2	Mary Pat Jones	Retirement	Holmes/School Psychologist		6/30/2022		
3	Tara Coppola	Position Ended (One Year Replacement)	MMS/Health Teacher		6/30/2022		
4	Sarah Munoz		Resignation	DHS/Spanish Teacher		6/30/2022	
5	Kristin Lisjak	Resignation	DHS/Chemistry Teacher		6/30/2022		
6	Nancy Christie	Retirement	Hindley/Art Teacher		6/30/2022		
7	Joan Flaherty	Retirement	DHS/Guidance Counselor		6/30/2022		
8	Thomas Honohan	Resignation	DHS/Technology Education Teacher		6/30/2022		
9	Adam Hamor	Resignation	Tokeneke/Spanish Teacher		6/30/2022		
10	Eileen Whalen	Retirement	DHS/School Psychologist		6/30/2022		
11	Susan Wood	Retirement	DHS/Math Teacher		6/30/2022		
12	Lucy Berry West	Retirement	MMS/Social Studies Teacher		6/30/2022		
13	M'Liss Conetta	Retirement	Holmes/Secretary		6/30/2022		