



# Rogers International School

202 Blachley Road, Stamford, CT 06902 [p]203.977.4560 [f]203.977.5732

Cathleen Cummings, Principal



Reina A. Costanzo Ed.D, Assistant Principal

## RIS Mission Statement

Our mission is to create a diverse school community of lifelong learners through an engaging and challenging program that fosters a culture of caring, collaboration, action learning, and responsibility to the environment.

## Upper School Code of Conduct

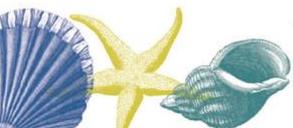


2021-2022

School Year

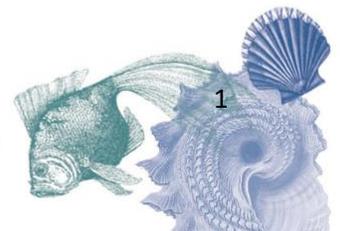
As COVID circumstances evolve, RIS will continue to implement current protocols from the SPS and Department of Health to ensure that all students and staff are as safe as possible. For questions and additional information please reference the [Safe Return to School Plan](#).

The purpose of the RIS Code of Conduct is to ensure the safety of the students and staff of Rogers International School and maintain a positive and nurturing environment of learning, development, and mutual respect.



the green school for global citizens

[www.rogersinternationalschool.org](http://www.rogersinternationalschool.org)





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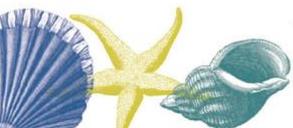
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## Student Rights

- 1) I have the right to be treated with compassion and respect at RIS. This means no one will deliberately hurt my feelings or make me feel uncomfortable.
- 2) I have the right to be myself in this school. This means no one will treat me unfairly because of weight, gender, appearance, height, ancestry, disability, etc.
- 3) I have the right to feel safe at RIS. This means no one will: hit me, kick me, push me, pinch me, threaten me, hurt me, etc.
- 4) I have the right to expect my property to be safe in this school.
- 5) I have the right to hear and be heard in this school. This means no one will yell, scream, use profanity, or shout over me when I am trying to speak or study.
- 6) I have the right to show pride and individualism in my dress and appearance. I have the right to a positive and non-disruptive learning environment.

## Student Responsibilities

- 1) I have the responsibility to treat others with compassion and respect. This means I will not laugh at, tease, disrespect or deliberately hurt others' feelings.
- 2) I have the responsibility to respect others as individuals and not treat others unfairly because of weight, gender, appearance, height, ancestry, disability, etc.
- 3) I have the responsibility to make the school safe by not: hitting, kicking, pushing, pinching, threatening, running, or hurting anyone.
- 4) I have the responsibility not to steal or destroy the property of others.
- 5) I have the responsibility to help maintain a calm and quiet school, as well as respect others right to work. This means I will not yell, scream, shout, or make loud noises in classroom, hallways, etc. when it is inappropriate to do so.
- 6) I have the responsibility to [follow the RIS dress code](#). This means no clothing that could be disruptive to learning, portrays obscene pictures, writing or gestures, or is inappropriately revealing. (See Specific Behavior issues)





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Principal

## Parent Rights

- 1) To be given a copy of the discipline policy.
- 2) To contact teachers or Administration with questions regarding the policy and how it is implemented.
- 3) To expect that their child will be taught in a safe and respectful classroom.

## Parent Responsibilities

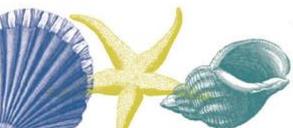
- 1) To help children make good choices in their social and academic growth. To encourage students to take responsibility for their actions.
- 2) To support the school in sustaining a welcoming, caring and safe academic and social environment.
- 3) To communicate safety concerns to teachers and administrators.

## Teacher Rights

- 1) To be treated with respect by students and parents.
- 2) To maintain a safe and educationally effective classroom environment.
- 3) Take appropriate action when students make poor choices or compromise the safety or learning environment of other students.

## Teacher Responsibilities

- 1) To communicate classroom expectations/ consequences to parents and students.
- 2) To demonstrate respect and care for each student.
- 3) To contact parents when students fail to meet expectations.





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## RIS Health and Safety:

**In order to maximize the safety of both students and staff and mitigate the risk of transmission of COVID -19, RIS and Stamford Public Schools will be taking the following measures:**

### **Layers of Safety**

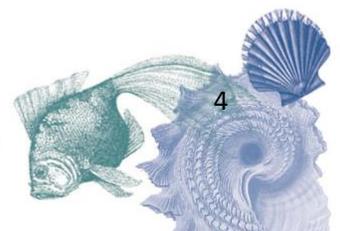
- Social Distancing – Required)
- Mask wearing -Required
- Increased hand washing and sanitizing (increased number of locations at each site)
- Face shield or protections (3 - Available)
- Reduced movement throughout the building
- Enhanced arrival and dismissal procedures

It is the responsibility of students and staff to maintain social distancing whenever possible in and around all areas of the building and campus.

For questions or concerns regarding the procedures and policies above please reference the Safe Return to School Plan for updated information related to visitors in schools, field trips, barriers, and end-of-year activities. We have worked closely with the Stamford Health Department to adjust these mitigating strategies.

[https://www.stamfordpublicschools.org/sites/g/files/vyh1if3841/f/uploads/safe\\_return\\_in-person\\_instruction\\_2021-2022\\_version\\_as\\_of\\_02-11-2022.pdf](https://www.stamfordpublicschools.org/sites/g/files/vyh1if3841/f/uploads/safe_return_in-person_instruction_2021-2022_version_as_of_02-11-2022.pdf)

Failure to adhere to the policies above may result in disciplinary actions and limited access to the building.





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## School Response

The response to each individual situation is based on the judgment of the teachers and administrators and may require immediate and serious consequences depending on the severity of the incident.

Examples of such behavior include, but are not limited to:

1. Violence and/or Weapons of any Kind
2. Tobacco, Alcohol, Controlled Substances
3. Truancy (any intentional unauthorized absence from class or school activities)

After a thorough investigation of the offense or action, the school reserves the right to move to a higher-level consequence for repeated offenses or when actions warrant.

## Specific Behavior Issues

### ▪ Bullying

Rogers International School supports a positive school climate by focusing on the International Baccalaureate attributes of the Learner Profile. RIS supports a no tolerance policy concerning bullying. We adhere to the Stamford Public Schools policies regarding the reporting and investigating of reported acts of bullying.

### ▪ Cell Phones (or Electronic Devices)

Student cell phones should not be out for any reason **during school hours (8:45 a.m.-3:45 p.m.) All cell phones must remain in the student's backpack ONLY. Any phone seen out of the backpack will immediately be confiscated and brought to the principal's office.**

- The **first time** a student has their phone or similar electronic device out of their backpack, it will be taken and handed over to the principal. A parent will need to come to campus to retrieve it.
- The **second time** this occurs, the phone or similar electronic device will need to be surrendered to the principal upon arrival and retrieved at the end of the school day for ONE WEEK. The device will be locked in a secure place.
- The **third time** this occurs, the phone or similar electronic device will need to be surrendered to the principal upon arrival and retrieved at the end of the school day for TWO WEEKS. The device will be locked in a secure place .If the offense is repeated subsequent to this, the student's phone and/or all similar devices will be banned from school.

Please see below for more information on cell phone use and the RIS Cell Phone Policy.





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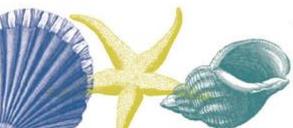
## RIS Cell Phone/Electronic Device Policy

\*This policy *also applies to* Smart Watches, iPods, iPads, MP3 players, etc.\*

Students **may possess or use** personal electronic devices on school property, on school buses, or at school-sponsored events according to the following guidelines:

- **Before school** until the beginning of the school day (**8:45 a.m.**).
- **After school** as signaled by the **3:45 p.m. tone** ending the school day.
- **Personal electronic devices or cell phones are not to be used to photograph, video, or record for any reason at any time.**
- Personal electronic devices **may not be used** to cause any disruption in the educational process or for unethical or illegal purposes. **Prohibited uses include, but are not limited to texting, cheating on assignments and/or tests, harassing or bullying others, and/or taking or distributing unauthorized photographs or recordings of other people.**
- Personal electronic devices **may not be used** to access or distribute any obscene, threatening or otherwise inappropriate material via any form of electronic communication, including but not limited to texting, social media, airdrop, or other means of communication.
- Personal electronic devices **may not be used** for any activity prohibited by the RIS Code of Conduct, to circumvent RIS network security or the RIS computer network, or for any unauthorized access to inappropriate material.
- Sharing or allowing others to use your phone or device is prohibited. If a phone or device is used in violating the code of conduct, the **owner** will be held responsible whether in their possession or not.
- RIS will not be responsible or liable for the theft, loss, data loss, damage, destruction, misuse, or vandalism of any student's personal electronic device brought onto campus.

If a student is found to be in violation of the RIS Cell Phone Policy, the personal electronic device (cell phone, etc.) will be confiscated by school personnel. Refusal by a student to surrender the device is not an option. Parents must arrange to pick up cell phones and/or electronic devices taken as a result of a violation of this policy by contacting the school principal. Personal electronic devices held as a result of further violations (second, third, etc.) will be held for a period of time as noted above or based on any necessary investigations and/or turned over to the Stamford Police Department.





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## RIS School Cell Phone Policy Acknowledgement

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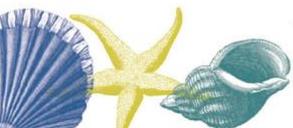
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Student Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**Failure to sign this policy does not except students from the policies and guidelines stated above.**





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## Students Riding the Bus:

Students riding the bus to and from school are subject to the following rules and procedures:

- Remain seated
- Refrain from using inappropriate language, gestures and the like
- Keep hand and feet to your self
- Follow directives from the bus driver
- Keep voices low and show respect for the driver and students riding the bus

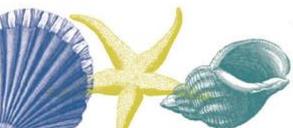
## Student Behavior in the Cafeteria:

- Remain seated
- Do not move from one table to another
- Keep voices low and show respect for the cafeteria staff and other students
- Clean up after yourself ( do not leave garbage on the table or the floor around your area)
- Refrain from using inappropriate language, gestures and the like
- Be on time for lunch and do not wonder the hallways without a pass

## Inappropriate Physical Displays on school grounds:

Inappropriate physical contact on campus includes but is not limited to:

- Kissing
- Holding hands
- Embracing





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Students, who are observed making inappropriate physical contact, gestures, or motions based on the judgment of teachers or administrators, shall first receive a verbal warning and a reiteration of what is appropriate contact on campus. If the situation is more serious or students have had other instances of inappropriate contact, disciplinary action and parent contact will result.

## ▪ Student Dress

The following attire is prohibited from being worn in the Stamford Public Schools:

- Obscene Writing, Gestures, or Pictures
- Logos or emblems that encourage the use of tobacco, drugs or alcohol
- See-through clothing, shorts or pants that reveal the upper thigh or undergarments
- Shirts or blouses that reveal the abdomen or chest
- Attire that is vulgar, racial, sexist or otherwise deemed inappropriate by the administration

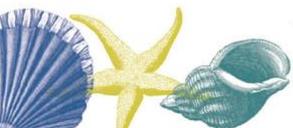
Please see Stamford Public Schools Policy 5147 (Student Dress and Grooming)

[http://www.stamfordpublicschools.org/sites/stamfordps/files/uploads/policies\\_2015-2016\\_pdf\\_policy\\_book.pdf](http://www.stamfordpublicschools.org/sites/stamfordps/files/uploads/policies_2015-2016_pdf_policy_book.pdf)

## ▪ Inappropriate Usage of the Internet.

Based on the Children's Internet Protection Act (CIPA) Infractions include but are not limited to:

- Accessing inappropriate or unauthorized material
- Intentionally visiting inappropriate or unauthorized websites
- Inappropriate usage of the school network





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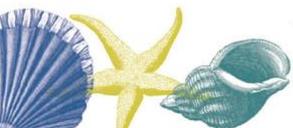
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- Unsafe use of the Internet at RIS can result in:
  - Loss of computer and or lap top privileges temporally or permanently
  - Parent contact
  - Parent conference
  - Removal from School Activities
  - In-School Suspension
  - Expulsion

The use of personal electronic devices is strictly prohibited without the express permission of RIS administration. The school is not responsible for the security of any such devices.

These devices include but are not limited to:

- Cell Phones/Smart Phones
- Smart Watched
- Game Devices
- Laptops
- Kindle and kindle-like devices
- Any device with internet access





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## Specific Behavior Issues

- Students who are late/absent from class without an acceptable excuse will receive a 0 for that class/test/assignment. No make ups will be given.
- Students who do not participate in school activities without an acceptable excuse shall not be allowed to participate in a RIS team event on the same day.
- Students who do not observe the Code of Conduct will be written up using the Behavior Incident Form and will be assigned a consequence based on the severity of the infraction, ie. community service, suspension from school sponsored activities or suspension. Students must come to the office with a completed behavior incident form.
- All behavior incident forms need to be sent to the main office. Consequences will be assigned by administration..
- Designated staff will notify homeroom teachers of the community service assignment (place, time, and length).





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## RIS Upper School Participation Contract

As a balanced IB student, I agree to the following in order to participate in any activities that represent RIS including: Sports, Drama, Performing Arts, Band, Chorus, IB Council, Orchestra, Ambassadors.

- I will maintain good attendance and arrive at school on time.
- I will maintain a minimum of a 70 average in all disciplines.
- I will maintain a minimum of 3 attitude grade in all disciplines.
- I will follow the RIS Code of Conduct.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent Name

\_\_\_\_\_  
Date





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## General School Response Procedures

**Teacher and administrators may go straight level 3 or higher depending on the circumstances.**

### Level 1

Students will reflect on their behavior and the choices they have made. Students will need to explain why their actions did not reflect the International Baccalaureate philosophy and how they will handle the same situation in the future. Students will be encouraged to take a positive action from what they have learned.

### Level 2

Students may need to be removed from a classroom or school sponsored activity temporarily due to inappropriate behavior. Students are responsible for any work or projects that were missed due to poor choices.

### Level 3

A combination of levels 1 and 2 will be administered with administrative involvement and the parent contact. (behavioral write-up)

### Level 4

Students may be subject to in-school-suspension, or detention for a period of time. Parents will be notified by administration for a conference. (behavioral write-up)

### Level 5

Students will lose all campus privileges (out-of-school suspension) and/or expulsion

The RIS Code of Conduct may be adjusted or amended as needed by school administration.

