

Plumber-Lead

Purpose Statement

The job of Plumber-Lead is done for the purpose/s of providing plumbing services with specific responsibility for guiding assigned workers; ensuring completion of projects; identifying repair and/or replacement needs; installing, repairing, and/or upgrading plumbing systems; ensuring compliance with accessibility, health and safety codes; ensuring completion of projects in accordance with trade standards; providing information on the proper uses of equipment; assisting other skilled trades; and ensuring that tools and materials are available at job site.

This job reports to Director, Maintenance, Operations, and Facilities or Designee

Essential Functions

- Attends department meetings, in-service training, workshops, etc. (e.g. staff meetings, etc.) for the purpose of gathering information required to perform job functions.
- Coordinates with other leads, other trades and administration (e.g. electrical, carpentry, city inspectors, etc.) for the purpose of completing projects and work orders efficiently.
- Diagnoses causes of problems and/or failures in plumbing/irrigation systems (e.g. clogs, slow drains, etc.) for the purpose of identifying repair and/or replacement needs.
- Fabricates equipment parts (e.g. sheet metal parts, gutter repairs, etc.) for the purpose of meeting specialty needs and/or replacing unavailable parts.
- Informs personnel regarding procedures and/or status of work orders (e.g. closing out work orders, etc.) for the purpose of providing information for making decisions, taking appropriate action and/or complying with building and safety regulations.
- Installs plumbing systems and fixtures (e.g. hot water heaters, drinking fountains, pumps, steam lines, urinals, etc.) for the purpose of providing enhanced and/or upgraded capabilities.
- Maintains vehicle, tools and equipment (e.g. roofer, camera systems, plumbing tools, etc.) for the purpose of ensuring availability in safe operating condition.
- Operates scissor lift and JLG (Boomlift) for the purpose of providing an independent work platform as needed.
- Oversees assigned personnel and the day to day activities and operations (e.g. assigning work orders, ensuring completion of tasks, etc.) for the purpose of providing leadership direction to ensure assignments are completed in a safe, proper and timely manner and maximizing the efficiency of the workforce.
- Procures equipment and supplies for the purpose of maintaining inventory and ensuring availability of items required to complete the necessary installation and/or repair.
- Repairs metal surfaces (e.g. playground equipment, bleachers, irrigation valves/systems, etc.) for the purpose of ensuring a safe working condition.
- Requests equipment and supplies (e.g. fixtures, tools, etc.) for the purpose of maintaining inventory and ensuring availability of items required to complete the necessary installation and/or repair.
- Responds to emergency situations (e.g. non-operational fixtures, leaking water heater, etc.) for the purpose of resolving immediate safety concerns.

- Transports a variety of tools, equipment and supplies (e.g. plumbing tools, ladders, etc.) for the purpose of ensuring the availability of materials required at job site.

Other Functions

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the Department.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform single, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skill based competencies required to satisfactorily perform the functions of the job include: operating equipment used in plumbing; planning and managing projects; preparing and maintaining accurate records; and adhering to safety practices.

KNOWLEDGE is required to perform algebra and/or geometry; read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge based competencies required to satisfactorily perform the functions of the job include: methods, techniques, materials, tools used in plumbing installation, maintenance, and repair; and safety practices and procedures.

ABILITY is required to schedule activities and/or meetings; gather, collate, and/or classify data; and use job-related equipment. Flexibility is required to work with others; work with data utilizing defined and similar processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize a wide variety of types of job-related equipment. Problem solving is required to identify issues and create action plans. Problem solving with data frequently requires independent interpretation of guidelines; and problem solving with equipment is moderate to significant. Specific ability based competencies required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; and working with frequent interruptions.

Responsibility

Responsibilities include: working under direct supervision using standardized routines; directing other persons within a small work unit; tracking budget expenditures. Utilization of some resources from other work units is often required to perform the job's functions. There is some opportunity to impact the organization's services.

Work Environment

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling, frequent climbing and balancing, significant stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally the job requires 10% sitting, 20% walking, and 70% standing. The job is performed under minimal temperature variations and under conditions with some exposure to risk of injury and/or illness.

- Experience:** Job related experience within a specialized field is required.
- Education:** Targeted, job related education with study in job-related area.
- Equivalency:** Minimum of four years of journeyman level (apprenticeship program) experience in the plumbing field or at least eight years of increasingly responsible plumbing work, including a wide variety of skilled trade work with some experience in the direction of maintenance.

Required Testing

Pre-Employment Proficiency Test

Certificates and Licenses

Driver's License & Evidence of Insurability

Welding Certificate
 Boom Lift/JLG Certification

Continuing Educ. / Training

Maintains Certificates and/or Licenses

Clearances

DOJ/FBI Fingerprint/Background Clearance

Tuberculosis Clearance

FLSA Status

Not Rated

Approval Date

12/13/2016

Salary Grade

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