



QUATTROCCHI KWOK  
ARCHITECTS

February 12, 2014 3:30pm

## Alameda USD Master Planning

Nea Community Learning Center-Master Planning Committee Meeting #1

### Attendees:

Raymond Keck, Job Captain, QKA  
Stan Clark, Project Manager, QKA  
Also see sign in sheet attached

### Distribution:

Via District Website

### Master Planning – Nea Community Learning Center:

- Nea's existing enrollment is 510 students
  - 274 at Lower Village
  - 236 at Upper Village
  - 50 total staff
  - 20% IEP enrollment
- See ACLC program for similar needs, though Nea accommodates more Special Education
- Discussion of future location of Nea program, possibly at Woodstock site
- Review of program needs
- Overview of Master Planning process
- Long term planning, may span multiple bond measures
- Facilities assessment for Longfellow campus is not applicable as Nea may be relocating

### 1. Needed improvements and/or new facilities:

#### Site Improvements:

- Safe pick-up/drop off is a major safety concern
- Many students walk, bike and bus to school. Provide lockable bicycle parking for +/- 100
- Currently, no staff parking – desire for adequate staff/volunteer/visitor parking
  - Nea needs a covered outdoor eating area

- Provide space for older students to gather
- Provide a garden for outdoor learning
- Outdoor teaching - rocket launches, etc.

Security:

- Nea’s student body includes young students (Nea is a K-12 program)
- The school needs a functioning PA system for safety and security
- Strong desire for security cameras
- Preference for closed campus with Administration area acting as the main, secure entry
- The school playground should be made available during non-school hours
- AUSD is working with local law enforcement to develop security recommendations
- Provide separate toilet facilities for younger/older students

Playgrounds:

- Physical Education
  - Program requires a hardtop play yard and play structures
  - Aerobic PE for Upper Village students
- High school athletic program desired
- Desire for a gymnasium
- MPR with accommodation for PE and stage performance
- The Great Room is distinct to Nea’s Program, and an essential component of curriculum
  - 2700 – 3000 Square feet in size
  - Used as large classroom, study hall, collaborative space
  - Used for assemblies
  - Project-based learning
  - Could incorporate a library
  - Facilitators supervise learners within the Great Room
  - The great room is Called “Tree”, “Center”
  - One large room, not divided
  - +/- 60 students at one time, interacting
  - Must accommodate computer use/laptops
  - Functions similar to a Commons/Student Union
  - No eating within the great Room – separate dining area

b. Buildings

Administration Building

- Office space for 2-3
  - Administrator office
  - Counselor office
- Staff work room – copying, sorting, teacher boxes
- Lounge with small kitchen
- Provide kitchen with small range
- Provide conference room + 10 people
- Testing / assessment space
- Staff work Room with some book storage
- Small meeting space + 5 students (3-4 rooms)
- Currently no health room- needed especially for Lower Village, supervisable, adjacent to toilet and sink

Multi-Purpose Building

- Great Room would be used for assembly
- Gym use within MPR and separate outdoor eating
- Provide space for heating/serving lunches

Classrooms

- Many existing classrooms are undersized by CED standard of 960 square feet (approximately 600 square feet)
- Some non-classroom spaces are currently being used for teaching due to shortage of available rooms
- Provide flexible classroom spaces
- Provide sinks at all classrooms
- Provide air conditioning
- Provide functioning wireless data, PA system, phone system
- Provide ample storage, lots of shelving
  - Project storage and display
  - Lockable storage to allow shared use of classroom spaces
- Consider collaborative spaces that function as links between classrooms
- Breakout spaces used for small group instruction

- Could be divided large space
- Staff asked QKA to forward examples of built technical instructional spaces

#### Specialized Educational Spaces

- Science Technology
  - Strong need for dedicated science classrooms
  - Provide a fume hood
  - Consider flexible “wet and dirty” room
  - Provide separate Maker Studio, not in wet space, for Robotics, 3-D printing, laser use
  - Fixed stations, flexible for biology, chemistry, chromatography

#### Library

- No library currently, could reside in Great room
- A defined Library space is desired for primary grades
- Provide flexible space for multiple uses

#### Before /After School Programs

- Programs currently run 7:30am – 6:00pm on weekdays
- In-house daycare a desire (none exists currently)

**Next Meeting Date:** Postponed due to potential move to another site – date TBD