



**BOZEMAN SCHOOL DISTRICT NO. 7**  
**VIRTUAL MEETING VIA ZOOM**  
**WEDNESDAY -- December 30, 2020 -- 7:00 AM**

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**Special Board Meeting**

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- 7:00 1. **Call to Order -- Roll Call -- Pledge of Allegiance** **No discussion on these items**
2. **BSD7 Experience**
- 2.1 Student Representatives Report
  - 2.2 Board Education  
The Board Education Opportunity is a **15-minute** segment that allows our Board to receive an educational snippet of what is happening in our District.
  - 2.3 Recognition and Awards
3. **Public Comment on Non-Agenda Items**  
Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.
4. **Action Items -- Consent**
- 4.1 Policy 2nd Reading
  - 4.2 Minutes
  - 4.3 High School District
  - 4.4 Both Districts
  - 4.5 Elementary District
5. **Board Discussion**
- [5.1](#) BSD7 Covid Advisory Task Force Metrics and Decision Making Matrix
6. **Action Items -- Singular**
- 6.1 Both Districts
  - 6.2 High School District
  - 6.3 Elementary District
7. **Reports**
- 7.1 Executive Cabinet Report
  - [7.2](#) Board of Trustees  
Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

\_\_\_\_\_ ADJOURN

The Board meeting will be held exclusively using Zoom. The Zoom format will provide for clearer two-way communication and maximize the number of people who can participate. There will not be an “on site in person” meeting.

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[Zoom Meeting Link](#)

If you wish to participate, please go to the linked page on our website [HERE](#) to link into the meeting through Zoom. There are times when the technology is such that the link may need to be changed and we will ensure that the provided link works at least 30 minutes before the meeting and will update the link as necessary to ensure it works.

Public comment may be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

**PLEASE TURN OFF CELL PHONES**

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<b>Meeting Date:</b>	December 30, 2020
<b>Category:</b>	Discussion and Reports
<b>Agenda Item #:</b>	5.1
<b>Originated By:</b>	Casey Bertram, Marilyn King, Deputy Superintendents
<b>Others Involved:</b>	BSD7 Covid Advisory Task Force

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
 Presentation of the BSD7 Covid Advisory Task Force Metrics and Decision Making Matrix [CLICK HERE](#)

**Discussion:**

1. A BSD7 Covid Advisory Task Force was assembled and met on December 7, 8, 9, 15 and 17. Members were:
  - Dr. Angie Ostrowski - Pediatrician, Bozeman Health
  - Matt Kelley - Gallatin County-City Health Department
  - Gary Lusin - Bozeman School Board Trustee
  - Becca Spear - District Nurse
  - Johanna Bertken - BSD7 Student Assistance Coordinator
  - Rachel Srenar - Meadowlark Elementary
  - Jack Stoddart - Bozeman High School
  - Justin Mollgaard - Sacajawea Middle School
  - Therese Michalson - BSD7 Technology Dept.
  - Chad Berg - Director of Special Education and Student Health
  - Casey Bertram - Deputy Superintendent Curriculum and Technology
  - Craig Kitto - Whittier Elementary Principal
  - Tami Phillippi - BEA President
  - Pat Strauss - BSD7 HR Director
2. The mission statement that guided the task force work was:
 

*Taking into consideration the safety and social/ emotional well being of students and staff, as well as the importance of in-person instruction on student learning, the consensus group agrees that we align existing CDC guidelines, County Health data, and District COVID data in decision making. Additionally, components in individual buildings such as support services, ability to clean and staff the building, and perform contact tracing will be reviewed by an advisory taskforce of experts in education and public health. This advisory task force will develop thresholds to trigger discussion with administration and the Board of Trustees regarding specific instructional model decisions, including Remote, Cohort, Blended, 4+1, and five days of in-person instruction.*
3. The task force work was completed on December 17.

4. The BSD7 Advisory Covid Task Force produced external community metrics, BSD7 internal metrics, a decision making matrix, and grade band visual dashboards based upon the metric and matrix data. [CLICK HERE](#)
5. The district leadership team shared the work of the Task Force with the Board of Trustees during the week of December 21.

**Key Takeaways:**

- The BSD7 Covid Task Force Metrics and Decision Making Matrix will guide central office administration in making recommendations to the BSD7 Board of Trustees for moving grade bands or the entire district between instructional models.
- Internal BSD7 metrics will guide building and central office administration in making school specific decisions when building staffing or COVID data warrants a temporary move to remote learning.
- The BSD7 Covid Task Force metrics and decision making matrix are advisory documents to trigger discussion/s and do not dictate instructional model changes. The BSD7 Board of Trustees remains the decision making authority for moving grade bands or the entire district between instructional models.
- The important to consider factors in the BSD7 metrics (student/adult mental health, childcare, student achievement/growth, food security, etc.) cannot be understated and must be included in central office administrative conversations leading to Board recommendations, and as part of Board conversations related to moving between instructional models.
- The PK-5, Middle School, and High School dashboards will be updated weekly and are live documents linked to the BSD7 website.



**Meeting Date:** December 30, 2020  

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**Category:** Reports  

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**Agenda Item #:** 7.2  

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**Originated By:** Trustees  

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**Others Involved:**  

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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



# Bozeman School District 7

404 West Main

Bozeman, Montana 59715

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## Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

## Core Values

- ❑ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ❑ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ❑ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ❑ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ❑ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ❑ **Decision Making:** We rely on best practices research to guide our decision-making.

## Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

## Goals of the Bozeman Public School District

### Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

### Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

### Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

### Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

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## Welcome to the Bozeman Public Schools Board of Trustees meeting!

### **If this is your first meeting**

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

### **What is the purpose of these meetings?**

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

### **How can I address the trustees?**

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

The Board meeting will be held exclusively using Zoom. The Zoom format will provide for clearer two-way communication and maximize the number of people who can participate. There will not be an “on site in person” meeting. [Zoom Meeting Link](#)

### **Remember our Disclaimer:**

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

[Double Click to Return to Agenda](#)



**BOARD OF TRUSTEES**

**TERM**

Sandra Wilson -- Board Chair .....	2021
Greg Neil -- Vice Chair .....	2023
Kevin Black .....	2023
Douglas Fischer .....	2021
Gary Lusin .....	2021
Tanya Reinhardt .....	2022
Wendy Tage .....	2021
Andrew Willett .....	2022

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**EXECUTIVE CABINET**

**POSITION**

Bob Connors .....	Superintendent
Marilyn King .....	Deputy Superintendent Instruction
Steve Johnson .....	Deputy Superintendent Operations
Casey Bertram .....	Deputy Superintendent Curriculum & Technology
Pat Strauss .....	Director of Human Resources

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Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)



## BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

### Board of Trustee Standing Committees

#### Long-Range Strategic Planning (LRSP)

#### Trustees

Kevin Black

Greg Neil

#### Long-Range Facilities Planning (LRFP)

#### Trustees

Douglas Fischer

Gary Lusin

Wendy Tague

#### District Safety

#### Trustees

Andrew Willett

Tanya Reinhardt

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## BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

#### Budget

#### Trustees

Douglas Fischer

Greg Neil

Andrew Willett

Sandy Wilson, Alternate

#### Teacher (BEA) Negotiations

#### Trustees

Gary Lusin

Greg Neil

Wendy Tague

Tanya Reinhardt, Alternate

#### BHS Construction Liaison

#### Trustees

Greg Neil

Wendy Tague

Sandy Wilson

#### Legislative Issues (Local Option Tax)

#### Trustees

Douglas Fischer

Tanya Reinhart, Alternate

*TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7*

**Bozeman Schools Foundation (BSF)**

**Trustees**

Sandy Wilson

**Wellness Advisory Liaison (WAC)**

**Trustees**

Gary Lusin

**Indian Ed for All (IEFA)**

**Trustees**

Douglas Fischer

**MTSBA Municipal Director and Delegates**

**Trustees**

Gary Lusin, Municipal Director

Greg Neil, Delegate

Tanya Reinhardt, Delegate

Wendy Tage, Delegate

Sandy Wilson, Delegate

Douglas Fischer, Alternate

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*SCHOOL LIAISONS*

**Bozeman High School**

Sandy Wilson

**Gallatin High School**

Sandy Wilson

**Bridger Charter Program**

Sandy Wilson

**Chief Joseph Middle School**

Tanya Reinhardt

**Sacajawea Middle School**

Kevin Black

**Emily Dickinson Elementary School**

Kevin Black

**Hawthorne Elementary School**

Wendy Tage

**Hyalite Elementary School**

Douglas Fischer

**Irving Elementary School**

Douglas Fischer

**Longfellow Elementary School**

Andy Willett

**Meadowlark Elementary School**

Wendy Tage

**Morning Star Elementary School**

Gary Lusin

**Whittier Elementary School**

Greg Neil

# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

### DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

### JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

### FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

### MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

### APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

### BOARD OF TRUSTEES

- Sandra Wilson, Chair
- Greg Neil, Vice Chair
- Kevin Black
- Douglas Fischer
- Gary Lusin
- Tanya Reinhardt
- Wendy Tage
- Andy Willett



## Bozeman Public Schools Upcoming Board Meetings

January 11	Monday	Regular Board Meeting	5:45 PM
*January 25	Monday	Special Board Meeting	5:45 PM
February 8	Monday	Regular Board Meeting	5:45 PM
*February 22	Monday	Special Board Meeting	5:45 PM
March 8	Monday	Regular Board Meeting	5:45 PM
*March 29	Monday	Special Board Meeting	5:45 PM
April 12	Monday	Regular Board Meeting	5:45 PM
*April 26	Monday	Special Board Meeting	5:45 PM
May 10	Monday	Regular Board Meeting	5:45 PM
*May 24	Monday	Special Board Meeting	5:45 PM
June 14	Monday	Regular Board Meeting	5:45 PM
*June 28	Monday	Special Board Meeting	5:45 PM

\*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



# Bozeman Public Schools Calendar 2020-2021

### PIR Dates & Conferences - No School

August 26-28, 31	K-12 PIR Day
September 1-4	K-12 PIR Day
September 28	K-12 PIR Day
October 15-16	Flex K-12 PIR Day
January 18	K-12 PIR Day
January 25-26	9-12 PIR Day
April 8-9	K-5 P/T Conferences
April 8	K-8 PIR Day
April 9	K-12 PIR Day
May 28	K-8 PIR Day
June 11	K-12 PIR Day

### Holidays & School Closures- No School

September 7	Labor Day
November 25-27	Thanksgiving
December 21-January 1	Winter Break
January 18	Martin Luther King Jr.
February 15	President's Day
March 15-19	Spring Break
May 31	Memorial Day

### Important Dates

September 8	School Begins K-12
June 6	HS Graduation!
June 10	Last Day of School Students released at 12:45pm

### Grading Periods

K-5:	January 22 June 10
6-8:	Midterm 1: October 9 Trimester 1: November 20 Midterm 2: January 15 Trimester 2: March 5 Midterm 3: April 23 Trimester 3: June 10
9-12:	Period 1 - October 9 Period 2 - November 20 1st Semester - January 22  Period 1 - March 5 Period 2 - April 23 2nd Semester - June 10

JULY • 2020

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JANUARY • 2021

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AUGUST • 2020

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FEBRUARY • 2021

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SEPTEMBER • 2020

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MARCH • 2021

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OCTOBER • 2020

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APRIL • 2021

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NOVEMBER • 2020

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MAY • 2021

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DECEMBER • 2020

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JUNE • 2021

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Revised: 10/28/2020

Please note that our individual schools might have additional important dates related to other school functions.  
Please check with your local school for these dates and events.

[Double Click to Return to Agenda](#)