



Board Packet

August 17, 2020

Bozeman School District 7

404 West Main
Bozeman, Montana 59715

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.



Welcome to the Bozeman Public Schools Board of Trustees meeting!

If this is your first meeting

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

What is the purpose of these meetings?

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

How can I address the trustees?

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

The Board meeting will be held exclusively using Zoom. The Zoom format will provide for clearer two-way communication and maximize the number of people who can participate. There will not be an “on site in person” meeting. [Zoom Meeting Link](#)

Remember our Disclaimer:

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



BOARD OF TRUSTEES

TERM

Sandra Wilson -- Board Chair	2021
Greg Neil -- Vice Chair	2023
Kevin Black	2023
Douglas Fischer	2021
Gary Lusin	2021
Tanya Reinhardt	2022
Wendy Tage	2021
Andrew Willett	2022

EXECUTIVE CABINET

POSITION

Bob Connors	Superintendent
Marilyn King	Deputy Superintendent Instruction
Steve Johnson	Deputy Superintendent Operations
Casey Bertram	Deputy Superintendent Curriculum & Technology
Pat Strauss	Director of Human Resources

Public comment can be submitted electronically to trustees@bsd7.org

BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

Board of Trustee Standing Committees

Long-Range Strategic Planning (LRSP)

Trustees

Kevin Black
Greg Neil

Long-Range Facilities Planning (LRFP)

Trustees

Douglas Fischer
Gary Lusin
Wendy Tague

District Safety

Trustees

Andrew Willett
Tanya Reinhardt

BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

Budget

Trustees

Douglas Fischer
Greg Neil
Andrew Willett
Sandy Wilson, Alternate

Teacher (BEA) Negotiations

Trustees

Gary Lusin
Greg Neil
Wendy Tague
Tanya Reinhardt, Alternate

BHS Construction Liaison

Trustees

Greg Neil
Wendy Tague
Sandy Wilson

Legislative Issues (Local Option Tax)

Trustees

Douglas Fischer
Tanya Reinhart, Alternate

TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7

Bozeman Schools Foundation (BSF)

Trustees

Sandy Wilson

Wellness Advisory Liaison (WAC)

Trustees

Gary Lusin

Indian Ed for All (IEFA)

Trustees

Douglas Fischer

MTSBA Municipal Director and Delegates

Trustees

Gary Lusin, Municipal Director

Greg Neil, Delegate

Tanya Reinhardt, Delegate

Wendy Tage, Delegate

Sandy Wilson, Delegate

Douglas Fischer, Alternate

SCHOOL LIAISONS

Bozeman High School

Sandy Wilson

Bridger Charter Program

Sandy Wilson

Chief Joseph Middle School

Tanya Reinhardt

Sacajawea Middle School

Kevin Black

Emily Dickinson Elementary School

Kevin Black

Hawthorne Elementary School

Wendy Tage

Hyalite Elementary School

Douglas Fischer

Irving Elementary School

Douglas Fischer

Longfellow Elementary School

Andy Willett

Meadowlark Elementary School

Wendy Tage

Morning Star Elementary School

Gary Lusin

Whittier Elementary School

Greg Neil



Bozeman Public Schools Upcoming Events

August 24	Monday	Special Board Meeting	5:45 PM
August 26-28		K-12 PIR Day	
Sept. 1-Sept. 4		K-12 PIR Day	
September 7	Monday	NO SCHOOL - Labor Day	
September 8	Tuesday	First Day of School - 1-12	
September 14	Monday	Regular Board Meeting	5:45 PM
September 28	Monday	NO SCHOOL - K-12 PIR Day	
September 28	Monday	Special Board Meeting	
October 12	Monday	Regular Board Meeting	5:45 PM
October 15-16	Thursday/Friday	NO SCHOOL - K-12 PIR Days	
October 26-27	Monday/Tuesday	K-5 Parent Teacher Conferences	
October 26	Monday	Special Board Meeting	5:45 PM
November 9	Monday	Regular Board Meeting	5:45 PM
November 23	Monday	Special Board Meeting	5:45 PM
November 25-27		NO SCHOOL - Thanksgiving Break	
December 14	Monday	Regular Board Meeting	5:45 PM
December 21-Jan1		NO SCHOOL - Winter Break	
January 11	Monday	Regular Board Meeting	5:45 PM
January 18	Monday	NO SCHOOL - K-12 PIR/Martin Luther King Jr. Day	
January 25-26	Monday/Tuesday	9-12 PIR Day	
January 25	Monday	Special Board Meeting	5:45 PM
February 8	Monday	Regular Board Meeting	5:45 PM
February 15	Monday	President's Day Holiday - NO SCHOOL	
February 22	Monday	Special Board Meeting	5:45 PM
March 8	Monday	Regular Board Meeting	5:45 PM
March 15-19	Monday/Friday	Spring Break	
March 29	Monday	Special Board Meeting	5:45 PM



BOZEMAN SCHOOL DISTRICT NO. 7
WILLSON BOARD ROOM #122
MONDAY -- August 17, 2020 -- 5:45 PM

Regular Board Meeting

5:45 1. Call to Order -- Roll Call -- Pledge of Allegiance

2. BSD7 Experience

~~2.1 Student Representatives Report~~

~~2.2 Board Education~~

The Board Education Opportunity is a **15-minute** segment that allows our Board to receive an educational snippet of what is happening in our District.

~~2.3 Recognition and Awards~~

3. Public Comment on Non-Agenda Items

Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

4. Action Items -- Consent

~~4.1 Policy 2nd Reading~~

4.2 Minutes

[4.2.1](#) Consider Approval of Board Meeting Minutes

4.3 High School District

4.4 Both Districts

[4.4.1](#) Consider Approval of Financial Reports, Warrant Approval, and Donations

4.5 Elementary District

5. Board Discussion

[5.1](#) Fall MHSA Activities/Athletics

5.2 Policy 1st Reading

[5.2.1](#) Policy 3340 (Currently 3330) Extra- and Co-Curricular Alcohol, Drug, and Tobacco Use

[5.2.2](#) New Policy 3510 School-Sponsored Student Activities

[5.2.3](#) New Policy 3550 Student Clubs and Organizations

[5.2.4](#) Revised Policy 3233 Student Use of Buildings: Equal Access; Deleted Policy 3223

[5.2.5](#) Revised Policy 4331 Use of School Property for Posting Notices

6. Action Items -- Singular

6.1 Both Districts

6.2 High School District

[6.2.1](#) Consider Approval of 2020-21 High School District Budget

6.3 Elementary District

[6.3.1](#) Consider Approval of 2020-21 Elementary District Budget

7. Reports

[7.1](#) Executive Cabinet Report

[7.2](#) Board of Trustees

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

_____ ADJOURN

The Board meeting will be held exclusively using Zoom. The Zoom format will provide for clearer two-way communication and maximize the number of people who can participate. There will not be an “on site in person” meeting. [Zoom Meeting Link](#)

Public comment may be submitted electronically to trustees@bsd7.org

PLEASE TURN OFF CELL PHONES



Meeting Date: August 17, 2020

Category: Action Item - Consent - Both Districts

Agenda Item #: 4.2.1

Originated By: Mike Waterman

Others Involved: Lori Ross

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Consider Approval of Board Meeting Minutes.

Facts & Discussion:

- Minutes of the [July 13, 2020 Regular Board Meeting](#).
- Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7.

Fiscal Impact:
N/A

Recommendation:
The Superintendent is requesting the Board to approve as presented the minutes of the [Regular Board Meeting of 07-13-20](#).

Other Alternatives:

- Do not approve the recommendation and request administration propose changes.



Meeting Date:	August 17, 2020
Category:	Action Item - Consent - Both Districts
Agenda Item #:	4.4.1
Originated By:	Mike Waterman
Others Involved:	Steve Johnson, Deputy Superintendent Operations R.J. Tvedt, Accounting Supervisor Brenda Livingston, District Bookkeeper

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Consider approval of [Financial Reports](#), Warrant Registers (Included separately) and [Donations](#).

Facts & Discussion:

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Bozeman Public Schools. Included with this report is a breakdown of district invested funds. Any time there is a transfer in these funds, the activity is included as a part of this report.

The Warrant Registers and Bank Reconciliations are available in the Business Office, and have been sent to the Trustees. July 2020 warrants are as follows: Operational warrants were \$5,229,380.95; net Payroll, taxes and deductions were \$1,141,096.11; Total warrants disbursed for July 2020 were \$6,370,477.06.

Investment of District Funds in accordance with State law as of:	<u>June 30, 2020</u>
Gallatin County Investment Pool	\$74,712,650.25
High School Building Bond Funds (Cetera)	6,220,631.97
Nonexpendable Endowment (D.A. Davidson)	816,829.34
High School Extracurricular Clubs (First Interstate)	439,658.43
Middle School Extracurricular Clubs (First Interstate)	<u>89,563.72</u>
 Total District cash and investments	 <u>\$ 82,279,333.71</u>

Fiscal Impact:

Refer to attached reports

Recommendation:

The Superintendent is requesting the Board to approve Financial Reports, Warrant Registers (Included separately), Stale Dated Warrants (Included separately) and Donations.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date: August 17, 2020
Category: Discussion Item
Agenda Item #: 5.1
Originated By: Bob Connors, Superintendent
Others Involved:

MOTION	SECOND	AYES	NAYS	ABSTAIN

Discussion:

Discuss Fall MHSA Activities and Athletics.

1. BSD7 Safety Protocols and Practices
2. MHSA guidelines
3. AA Schools Protocols (Consistent)
4. Scheduling examples from each sport
5. Spectators
6. Working with County Health



Meeting Date:	August 17, 2020
Category:	Discussion - Policy 1st Reading
Agenda Item #:	5.2.1
Originated By:	Casey Bertram - Deputy Superintendent Curriculum and Technology
Others Involved:	Mark Ator - MHSA Activities Director, Dan Mills, BHS Principal; Erica Schnee, GHS Principal

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Discuss suggested revisions to District Policy #3340, Extra- and Co-Curricular Alcohol, Drug, and Tobacco Use

Discussion:

1. Current district policy, #3330, was adopted on 9/13/93 and the most recent revision was 7/16/18.
2. Mark Ator, Activities Director, held a discussion with BHS coaches during the 2019-2020 school year.
3. MTSBA provided guidance on this policy as part of their BSD7 policy audit.
4. Mark Ator and Casey Bertram completed an AA school audit of similar policies focusing on the “gathering clause” and first time offense for drug/alcohol use.
5. Mark Ator and Casey Bertram consulted high school principals on the draft policy language.
6. Current policy language for 1st time offenses was deemed too harsh and not in line with evolving practices/beliefs around restorative practices, trauma-informed discipline practices, learning opportunities, and student support systems.
7. The “gathering clause” has been hard to enforce and legal guidance has directed the District to consider moving away from that piece of the current policy.
8. This policy will appear on the August 24, 2020 consent agenda for final consideration and approval.

AA Audit of Policy/Procedures

District	Gathering Clause	Drug/Alcohol 1st Offense
Billings	Yes - Gathering Clause in Handbook	Removed from competition for 25% of regular season competitions
Helena	Not in policy	20 Calendar Days for self report 34 Calendar Days for non self-report
Great Falls	Not in policy	Removal for one calendar year. Reduced to 30 days with completion of chemical awareness class. 20 Days for self report
Butte	Yes - Gathering Clause In Policy	11 Calendar Days or 1/4 of season, whichever is longer, for self report 22 Calendar Days or 1/3 of season, whichever is longer, for non self-report
Missoula	Yes - Gathering Clause in Code of Conduct	One year suspension
Bozeman - Current Policy	Yes - Gathering Clause in Policy	Removal from competition for remainder of season
Belgrade	No Gathering Clause in Policy or Handbook	Removal from competition for 20 calendar days
Kalispell	Yes - Gathering Clause in Handbook	Immediate dismissal from the activity for that season

Extra- and Co-Curricular Alcohol, Drug, and Tobacco Use

~~It is the position of the Bozeman Public Schools that participation in extra-curricular activities is a privilege~~ The District views participation in extracurricular activities as an opportunity extended to students willing to make a commitment to adhere to the rules which govern them. The District believes that participation in organized activities can contribute to all-around development of young men and women and that implementation of these rules will serve these purposes:

Emphasize concern for the health and well-being of students while participating in activities;

Provide a chemical-free environment which will encourage healthy development;

Diminish chemical use by providing an education assistance program;

Promote a sense of self-discipline among students;

Confirm and support existing state laws which prohibit use of mood-altering chemicals;

Emphasize standards of conduct for those students who, through their participation, are leaders and role models for their peers and younger students; and

Assist students who desire to resist peer pressure that often directs them toward the use of chemicals.

Violations of established rules and regulations governing chemical use by participants in extra- and co-curricular activities will result in discipline as stated in student and athletic handbooks.

PROHIBITED ACTIVITIES

1. A student shall not use, have in possession, sell or distribute alcohol, drug paraphernalia, or illegal drugs at any time.
2. A student shall not abuse prescription, non-prescription drugs, pharmaceuticals or use dangerous substances. This policy is not intended to apply to the use of prescribed drugs, under a doctor's supervision, when those drugs are used in the prescribed manner.
3. A student shall not use, have in possession, sell or distribute tobacco, nicotine and any other tobacco innovation in any form at any time.
4. ~~Students shall not knowingly attend gatherings or functions where prohibited substances or chemicals are being used illegally. A student who unknowingly attends a gathering or function where prohibited substances or chemicals are being illegally used must leave that gathering or function as soon as he or she knows, or reasonably should know, that prohibited substances or chemicals are being used illegally.~~

APPLICATION

This policy applies to all middle school students who are involved in extra curricular activities that are supported by the district and high school students who are involved in the MHSA-sanctioned extracurricular activities program. This policy is in effect each school year from the date of the first practice for Fall activities (August) until the last day of school (June). For purposes of determining the appropriate discipline, violations are cumulative and will carry forward from year to year throughout the student's period of attendance while in middle and high school. Similarly, violations are cumulative and will carry forward from year to year throughout the student's period of attendance while in high school. A student will be ~~punished~~ disciplined according to this policy and any other applicable District and School policies for violations that occur during the school year regardless of whether the violation occurred during the student's activity season or not.

DISCIPLINE

A school staff member can be made aware of the violation of this alcohol/drug/tobacco policy by any source (but not limited to) police, school personnel, counselors, coaches, advisors, community members, parents and other students.

PENALTIES FOR DRUG AND ALCOHOL VIOLATIONS

First Violation - Drug or Alcohol

1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Exclusion from participation in competitions for the activity for a minimum of 14 calendar days. The period of exclusion may be extended to reflect the severity of the offense or additional factors related to the offense;
- ~~3. Exclusion from competition for the current activities season;~~
3. Student will be encouraged to enroll and participate in chemical awareness class approved by the District; ~~before they will be eligible to participate in further activities;~~
4. The student may or may not be allowed to participate in practices in the current season; ~~and may be suspended from future activities depending on the severity of the infraction and the determination of the administration and/or Board of Trustees;~~
5. The student may be subject to further disciplinary proceedings including expulsion and referral to law enforcement.

Second Violation - Drug or Alcohol

1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Exclusion from competition for the current activities season. The period of exclusion may be extended to reflect the severity of the offense or additional factors related to the offense.
3. Students must enroll and participate in a chemical awareness class approved by the District before they will be eligible to participate in further activities;
4. The student may or may not be allowed to participate in practices in the current season; ~~and may be suspended from future activities depending on the severity of the infraction and the determination of the administration and/or Board of Trustees;~~
5. The student may be subject to further disciplinary proceedings including expulsion and referral to law enforcement.

PENALTIES FOR TOBACCO OR NICOTINE VIOLATIONS

First Violation - Tobacco, Nicotine or Any Other Tobacco Innovation

1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Exclusion from participation in competitions for the activity for ~~14-20~~ calendar days. ~~The student will be allowed to participate in practices.~~ The period of exclusion may be extended to reflect the severity of the offense or additional factors related to the offense;
3. Students will be encouraged to enroll and participate in a tobacco awareness class approved by the District, provided that such a class is available, before they will be eligible to participate in further activities;
4. ~~The student will be allowed to participate in practices;~~ ~~The student may be subject to other team discipline as provided by the coach/sponsor;~~
5. The student may be referred to law enforcement for citation if appropriate. The student may also be subject to further disciplinary proceedings including expulsion.

Second Violation - Tobacco, Nicotine or Any Other Tobacco Innovation

1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Exclusion from participation in competitions for the activity for the remaining activity season. The period of exclusion may be extended to reflect the severity of the offense or additional factors related to the offense;
3. Students must enroll and participate in a tobacco awareness class approved by the District, provided that such a class is available, before they will be eligible to participate in the current or next extracurricular activities season;

- ~~4. The student may or may not be allowed to participate in practices in the current season;~~The student may be subject to other team discipline as provided by the coach/sponsor;
5. The student may be referred to law enforcement for citation if appropriate. The student may also be subject to further disciplinary proceedings including expulsion.

PENALTIES FOR VIOLATING GATHERING CLAUSE

~~Administration may consider a student's honesty and the student's choice to be forthcoming with regard to a violation of this section when there is discretion for leniency in the application for a particular consequence.~~

First Violation - Attending Gathering Where Prohibited Substances are Present

- ~~1. Warning and exclusion from competition for up to seven calendar days, but student will be allowed to continue practices and will resume competition after the consequence is completed. There shall be only one warning for middle school students and only one warning for high school students. The warning is for those students who unknowingly attend a function where illegal substances are present or being provided and fail to leave as soon as they know, or a reasonably prudent person would know, that a prohibited substance or chemical is being used or is present.~~

Next Violation - After Warning

- ~~1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;~~
- ~~2. Exclusion from competition for 14 calendar days, but the student will be allowed to continue practice and will resume competition after the 14 calendar days suspension from competition is completed;~~
- ~~3. Student will be encouraged to enroll and participate in an awareness class approved by the District before they will be eligible to participate in the current or next sports season;~~
- ~~4. The student may or may not be allowed to participate in practices in the current season and may be suspended from future activities depending on the severity of the infraction and the determination of the administration and/or Board of Trustees;~~
- ~~5. The student may be subject to further disciplinary proceedings including expulsion.~~

Second Violation - After Warning

- ~~1. A meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;~~
- ~~2. Exclusion from competition for the current activities season;~~
- ~~3. Student must obtain a professional substance abuse evaluation and follow the evaluation recommendations;~~
- ~~4. The student may or may not be allowed to participate in practices in the current season and may be suspended from future activities depending on the severity of the infraction and the determination of the administration and/or Board of Trustees;~~
- ~~5. The student may be subject to further disciplinary proceedings including expulsion.~~

THIRD VIOLATION FOR ALL PROHIBITED ACTIVITIES

Any student who has a third violation of this policy for any activity or any combination of prohibited activities, shall receive the following consequences:

1. Meeting with the student, parents, coach/sponsor, school administrator and appropriate school staff. The purpose of the meeting will be to offer help to the student;
2. Student will be prohibited from participation in practice and competition in school extra-curricular activities (as defined in this policy) for 12 consecutive months from the time the third violation is verified;
3. Referral for professional help;
4. The student may be subject to further disciplinary proceedings including expulsion and referral to law enforcement.

END OF/OUT OF SEASON VIOLATIONS

In the event a student violates this policy at the end of a current activities season or out of the student's activity season, the coach or administration has the discretion to continue the discipline into the student's following activities season by restricting participation in competitions for up to five games/events. This provision cannot be imposed beyond 12 months



Meeting Date: August 17, 2020

Category: Discussion - Policy 1st Reading

Agenda Item #: 5.2.2

Originated By: Marilyn King, Deputy Superintendent

Others Involved: Erica Schnee, GHS Principal; Dan Mills, BHS Principal;
Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Discuss adoption of new District Policy #3510, School-Sponsored Student Activities?

Discussion:

1. This is a proposed new policy, developed by the Montana Montana School Boards Association
2. The policy differentiates among student organizations, social events, and extracurricular activities.
3. This policy will appear on the August 24, 2020 consent agenda for final consideration and approval.

School-Sponsored Student Activities

1. Student Organizations:
 - A. All curricular student organizations must be approved by the administration. Secret or clandestine organizations or groups will not be permitted.
 - B. Bylaws and rules of curricular student organizations must not be contrary to Board policy or to administrative rules and regulations.
 - C. Procedures in curricular student organizations must follow generally accepted democratic practices in the acceptance of members and nomination and election of officers.
 - D. Student led and initiated non-curricular student groups may meet at school in accordance with District Policy without the sponsorship of the School District.

2. Social Events
 - A. Social events must have prior approval of the administration.
 - B. Social events must be held in school facilities unless approved by the Board.
 - C. Social events must be chaperoned at all times.
 - D. Attendance at high school social events and dances shall be limited to high school students, and middle school social events shall be limited to middle school students, unless prior permission is received from the principal.

3. Extracurricular Activities

In establishing an interscholastic program, the Board directs the administration to:

- A. Open all sports to all students enrolled in the District, with an equal opportunity for participation.
- B. Recommend sports activities based on interest inventories completed by the students.

Cross Reference: 3233 Student use of Buildings-Equal Access
 3550 Student Clubs
 2332 Religion and Religious Activities
3222 – Distribution and Posting Materials
3233- Student Use of Buildings - Equal Access
4331 – Use of School Property for Posting Notices

Legal Reference: § 20-5-203, MCA Secret Organization Prohibited

Policy History:

Adopted on:
Reviewed on:
Revised on:



Meeting Date:	August 17, 2020
Category:	Discussion - Policy 1st Reading
Agenda Item #:	5.2.3
Originated By:	Marilyn King, Deputy Superintendent
Others Involved:	Erica Schnee, GHS Principal; Dan Mills, BHS Principal; Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Discuss adoption of new District Policy #3550, Student Clubs and Organizations?

Discussion:

1. The District does not currently have a policy that addresses student clubs and organizations.
2. The policy was developed by the Montana School Boards Association in collaboration with District Administrators.
3. The policy distinguishes between approved curricular student clubs and non-curricular groups:
 - a. Curricular Student clubs are those approved student clubs that directly relate to the body of courses offered by the school. Curricular student clubs that are recognized by the District are permitted to use District facilities, use the District’s name, a District school’s name, or a District school’s team name or any logo attributable to the District, and raise and deposit funds with the District.
 - b. Student-led and initiated groups of similar interests that do not meet the requirements to be an approved or recognized curricular student club as outlined in this policy shall be designated as noncurricular student groups. Noncurricular student groups include any student group that does not directly relate to the body of courses offered by the school district.
 - c. Both types of student groups require approval from administration.
4. This policy will appear on the August 24, 2020 consent agenda for final consideration and approval.

Student Clubs and Organizations

The Board recognizes that student clubs are a helpful resource for schools and supports their formation. Student clubs must complete an application process. The administration retains the right to approve or deny club applications.

In order for the administration to recognize a student club, the students must submit an application to the principal containing the following:

1. The organization's name and purpose.
2. The portion of the curriculum that forms the basis of the club or the course offered at the school enhanced by the club's functions. This step is required for consideration as a curricular club. Applications that do not satisfy this step may be permitted to operate as a non-curricular student group.
3. The staff employee designated to serve as the Club's advisor.
4. The rules and procedures under which it operates.
5. A statement that the membership will adhere to applicable Board policies and administrative procedures.

Recognized curricular student clubs and non-curricular student groups may have limited access as designated by the principal to the following:

1. Messages distributed through official communications of the district (e.g. intercom announcements, district newsletters, group emails, etc.); and
2. Mention on the school's website and other appropriate district publications.

Recognized Curricular Student Clubs

The Board of Trustees authorizes the administration to recognize curricular student clubs in a manner consistent with this policy and administrative procedure. Curricular Student clubs are those approved student clubs that directly relate to the body of courses offered by the school. Curricular student clubs that are recognized by the District are permitted to use District facilities, use the District's name, a District school's name, or a District school's team name or mascot, or any logo attributable to the District, and raise and deposit funds with the District.

Upon recognition of a new curricular student club, the administration will notify the District clerk so the group may have any funds raised for its operations so designated in accordance with the District's financial practices.

Recognized curricular student clubs will appear on the school's website and other appropriate district publications. Advisors of new curricular student groups may be eligible for a stipend in accordance with applicable collective bargaining agreement provisions and available district resources.

Noncurricular Student Groups

Student-led and initiated groups of similar interests that do not meet the requirements to be an approved or recognized curricular student club as outlined in this policy shall be designated as noncurricular student groups. Noncurricular student groups include any student group that does not directly relate to the body of courses offered by the school district but may operate at the school. Noncurricular student groups have a regular meeting schedule and established operational structure.

District employees that are present at meetings in a supervisory capacity are not eligible for a stipend. Student meetings must be supervised by an adult. Employees or agents of the school district that are present at student group meetings must only serve in a supervisory capacity.

The school district approves a limited open forum, within the meaning of that term as defined in 20 U.S. Code section 407, for noncurricular student groups to meet on school premises during non-instructional time. Noncurricular student groups

wishing to conduct a meeting within this limited forum are subject to the following fair opportunity criteria, which shall be uniformly administered consistent with 20 U.S. Code section 407:

1. All such meetings must be voluntary and student-initiated;
2. There shall be no sponsorship of the meeting by the school district or its agents or employees;
3. Employees or agents of the school district that are present at religious meetings must be only in a non-participatory capacity;
4. All meetings, operations, and conduct must not materially and substantially interfere with the orderly conduct of educational activities within the school district; and
5. Nonschool persons may not direct, conduct, control, or regularly attend activities of the noncurricular student groups.

For the purposes of a noncurricular student group, a meeting is defined as a gathering of a group of students for the purposes of discussing group beliefs or engaging in group operations. A noncurricular student group event that does not meet this definition will be required to comply with the Community Use of District Facilities Policy and Procedure.

Noncurricular student groups may post notice of gatherings in accordance with Policy 3222. Noncurricular student groups may be authorized by the principal to have the name of the school to appear as part of the group name. A noncurricular student group may not use a logo attributable to the school or School District, the School District's name, or the school's team name or mascot. The permission to post notice of gatherings or use the school name does not constitute sponsorship of the group by the School District.

Informal Gatherings

Students are permitted to informally gather at the school in accordance with Policy 3233. Informal gatherings of students are not permitted to use the District's name, a District school's name, or a District school's team name or mascot, or any logo attributable to the District, and raise and deposit funds with the District. Informal student gatherings may not post notices or other materials in accordance with Policy 3222 but may request to post items in accordance with Policy 4331.

Financial Operations

All funds raised by recognized curricular student clubs are subject to applicable School District policies regarding financial management. All funds raised by recognized curricular student clubs that are donated to the School District become public funds when placed in a School District account. All public funds must be monitored in accordance with state law. Deposits must be reviewed to ensure compliance with equity rules, amateur rules and appropriateness under district policy.

Funds spent by the School District will be done in accordance with District purchase order policy and spending limits regardless of the source of the donation. All expenditures should be preapproved to ensure equity and auditing standards are met.

The administration is authorized to develop procedures to implement this policy.

Cross Reference: 2332 – Religion and Religious Activities
 3210 - Equal Education and Nondiscrimination
 3222 – Distribution and Posting Materials
 3233- Student Use of Buildings - Equal Access
 4331 – Use of School Property for Posting Notices

Legal Reference: 20 U.S. Code §4071 - Denial of equal access prohibited
 Section 20-5-203, MCA – Secret Organization Prohibited

BOZEMAN PUBLIC SCHOOLS STUDENT CLUB APPLICATION – POLICY 3550F

___ This application is for a new club ___ This application is to renew an existing club

This application is to request approval of a student club at Bozeman Public Schools. The application must be fully completed for the application to be considered. Incomplete or incorrectly prepared applications will not be considered. All applications will be considered in accordance with District Policy 3550 and District guidelines. Copies of the policy and guidelines can be obtained at: _____. Recognized clubs that violate District Policy, Montana law or federal law are subject to suspension or termination.

Step 1. General Club Information and Bylaws, Charter, or Statement of Purpose

Proposed Club Name: _____

Proposed Club Supervisor Name: _____

Faculty supervisors do not sponsor or participate in non-curricular clubs; however, an adult supervisor must be present.

Step 2. Club's bylaws, charter, or statement of purpose.

Please attach any documents outlining the rules and procedures under which the club will operate. These documents may include but are not limited to bylaws, membership expectations, or a national charter. If the documents are not yet available, drafts may be attached, or a detailed statement of purpose can be provided until documents are available.

Step 3. Basis for Curriculum Related Status (For consideration as a curricular club. Groups that do not satisfy this step may be permitted to operate as a non-curricular student group.)

To be recognized as a curricular club, the club must be based upon an aspect of the school's curriculum or the functions of the club must enhance a course offered at the school. Please attach a description of why the proposed club should be designated as a curricular club providing specific facts supporting such status.

Step 4. Time, frequency, location, and notice of anticipated club meetings and functions

Please attach a statement of the proposed use of school facilities, including at the specific areas or facilities of the school for which use is requested and the proposed nature of the use of those facilities. Attach or describe any examples of materials which the club plans to use to tell students about the club's existence or to invite students to join.

Step 5. Submission and Acknowledgement

By signing this application form the students and advisor acknowledge that the club's members and operations will adhere to applicable Board policies and administrative procedures governing curricular clubs.

Requesting Student

Date

Proposed Supervisor

Date

FOR SCHOOL DISTRICT USE ONLY

Application Received By: _____

Date: _____

Recognized as Curricular Club By: _____

Date: _____

Operating as Noncurricular Student Group By: _____

Date: _____

Not Recognized By: _____

Date: _____

NOTES:

The administration will retain all records related to this application. The administration will report to the requesting students, advisor, and Board of Trustees when new curricular student clubs have been recognized.



Meeting Date:	August 17, 2020
Category:	Discussion - Policy 1st Reading
Agenda Item #:	5.2.4
Originated By:	Marilyn King, Deputy Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Discuss suggested revisions to District Policy #3233, Student Use of Buildings: Equal Access and delete current District Policy #3223, Freedom of Assembly?

Discussion:

1. The most recent revisions of District Policy #3233 occurred in 2008.
2. The policy revisions were developed by the Montana School Boards Association in collaboration with District Administrators.
3. Information in District Policy #3223, Freedom of Assembly is addressed in District Policy #3233, and the Montana School Boards Association recommends deleting District Policy #3223, Freedom of Assembly.
4. The policy provides guidelines under which non-curricular groups of students not previously recognized as curricular student organization under Policy 3510 or 3550 may gather on school premises, and directs students wishing to form curricular groups or organizations recognized by the school administration to do so in accordance with policy 3510 or 3550.
5. This policy will appear on the August 24, 2020 consent agenda for final consideration and approval.

Student Use of Buildings: Equal Access

Non-curricular groups of students not previously recognized as curricular student organization under Policy 3510 or 3550 may gather on school premises under the following guidelines. ~~Non-curriculum-related High School and Middle School student organizations may conduct meetings on school premises~~ without restriction on the basis of the religious, political, philosophical, or other content of the meeting. Students wishing to form curricular groups or organizations recognized by the school administration may do so in accordance with policy 3510 or 3550.

The following guidelines must be met:

1. The meeting is voluntary and student-initiated.
2. There is no sponsorship of the meeting by the school district, or its agents or employees.
3. The meeting must occur during non-instructional time on regular school days.
4. Employees or agents of the school district are present only in a capacity outside of their official duties.
5. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school.
6. Non-school persons may not direct, conduct, control, or regularly attend activities.

Although the school assumes no sponsorship of these kinds of meetings, all meetings held on school premises must be scheduled and approved by the principal.

This policy pertains to student meetings. The school has the authority, through its agent or employees, to maintain order and discipline on school premises and to protect the well-being of students and faculty.

Cross Reference: 3510 School Sponsored Activities
 3222 – Distribution and Posting Materials
 4331 – Use of School Property for Posting Notices
 3550 – Student Clubs

Legal Reference: 20 U.S.C. 4071 Equal Access Act
 Board of Education v. Mergens, 110 S.Ct. 2356 (1990)

Policy History:

Adopted on: 11/24/1986

Reviewed on:

Revised on: 10/13/2008

Freedom of Assembly

~~Individual students and student organizations may meet in school rooms or auditoriums, or at outdoor locations on school grounds, to discuss, pass resolutions and take other lawful action regarding any matter which directly or indirectly concerns or affects them, whether or not it relates to school. Such activities shall not be permitted to interfere with the normal operation of the school and must be conducted when the building is open to the public.~~

~~Legal Reference: Article II, Section 6 and 15, 1972 Montana Constitution~~

Policy History:

Adopted on: 11/24/1986

Reviewed on:

Revised on:



Meeting Date:	August 17, 2020
Category:	Discussion - Policy 1st Reading
Agenda Item #:	5.2.5
Originated By:	Marilyn King, Deputy Superintendent
Others Involved:	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Discuss the adoption of new District Policy #4331, Use of School Property for Posting Notices?

Discussion:

1. This policy was developed by the Montana School Boards Association in collaboration with District Administrators.
2. This policy specifically addresses how non-school-related organizations that are not student curricular clubs or student non-curricular groups may request permission of the building principal to display posters in the area reserved for community posters or to have flyers distributed to students.
3. The policy also presents a list of issues that would cause non-approval.
4. This policy will appear on the August 24, 2020 consent agenda for final consideration and approval.

Use of School Property for Posting Notices

Non-school-related organizations or individuals that are not student curricular clubs or student non-curricular groups may request permission of the building principal to display posters in the area reserved for community posters or to have flyers distributed to students. The building principal shall only authorize distribution or posting of information that is determined to have direct benefit or relationship to students enrolled in the school and meets the standards of this policy.

Posters and/or flyers must be student oriented and have the sponsoring organization's name prominently displayed. The District will not permit the posting or distribution of any material that would:

- A. Disrupt the educational process;
- B. Violate the rights of others;
- C. Invade the privacy of others;
- D. Infringe on a copyright;
- E. Violate District policy, procedure, or administrative directive;
- F. Be obscene, vulgar, or indecent; or
- G. Promote violence, discriminatory conduct, the use of drugs, alcohol, tobacco, or certain products that create community concerns.

No commercial publication shall be posted or distributed unless the purpose is to further a school activity, such as graduation, class pictures, or class rings.

If permission is granted to distribute materials, the organization must arrange to have copies delivered to the school. Distribution of the materials will be arranged by administration. Under no circumstances shall individuals not employed by the District be given access to the building for the purposes of posting notices or distributing information.

All student materials must be reviewed and approved by the Superintendent or designee in accordance with Policy 3222.

Cross References: Policy 3222 – Distribution and Posting of Student Materials

Policy History:

Adopted on:

Reviewed on:

Revised on:



Meeting Date:	August 17, 2020
Category:	Action Item - Singular
Agenda Item #:	6.2.1
Originated By:	Mike Waterman, Director of Business Services
Others Involved:	Steve Johnson, Deputy Superintendent Operations

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Consider Approval of 2020-21 High School District Budget

Background:

1. [MCA 20-9-131 -- Final Budget Meeting](#) requires that the trustees of each district shall meet or before August 20 to adopt the final budget of the District. The meeting can be continued from day to day but the budget must be adopted no later than August 25.
2. The Board previously reviewed the preliminary 2020-21 budget at their February 2020 and July 2020 Board meetings.
3. The District received taxable value information from the Department of Revenue. According to the information received, the taxable value for the High School District increased by 2.87% from \$223,747,892 to \$230,172,095.
4. In 2020-21, total High School levied mills will increase by 4.84 mills from 92.77 to 97.61.

Discussion:

The proposed [Budget Document](#) and [Executive Summary](#) are available on the District website. Following is an explanation of the significant differences between the preliminary budget presented at the July 13, 2020 Board meeting and final budgets:

- Taxable value change. Administration assumed a 2% increase in our taxable value when building the preliminary budget. Actual values are now known, and the increase exceeded our projections. As noted above, the High School taxable value increased 2.87% from \$223,747,892 to \$230,172,095.
- General Fund Tax increase. Guaranteed Tax Base Aid (“GTB”) is a state funding source for the General Fund. It is distributed based on levied mills. When our tax base increased more than expected, the District’s General Fund mills—and subsequently GTB—was reduced. By law, local permissive taxes must make up the difference. As a result of this change, the local levy increased by \$25,311.
- Revisions to carry over funds. The District is currently closing its 2019-20 books and fund balance remaining has been adjusted in several instances. These fund balance changes account for the remaining differences in the final spending limits.

The proposed budget will result in an increase of overall levied mills. The following chart compares FY20 and FY21 levied mills:

High School Fund	FY2019-20 Mills	FY2020-21 Mills	Change
General	33.93	34.47	+0.54
Debt Service	45.65	46.92	+1.27
Building Reserve	7.37	11.31	+3.94
Transportation	2.59	2.67	+0.08
Technology	0.89	0.87	-0.02
Adult Education	1.40	1.37	-0.03
Tuition	0.94	0.00	-0.94
High School Total	92.77	97.61	+4.84

The 4.84 total mill increase from 2019-20 results in a \$6.53 per year increase in tax payments for each \$100,000 of taxable market value for Bozeman High School District taxpayers.

Fiscal Impact:

This is the proposed budget for the 2020-21 school year.

Recommendation:

The Superintendent is requesting the Board to approve the following budgets and the associated tax levies noted above:

	FY2019-20 Budget	FY2020-21 Budget	Change \$	Change %
General	18,027,833	19,035,418	1,007,585	5.6%
Debt Service	11,426,386	12,175,563	749,177	6.6%
Building Reserve	6,933,547	9,202,000	2,268,453	32.7%
Transportation	1,017,216	1,328,971	311,755	30.6%
Technology	687,413	904,570	217,157	31.6%
Adult Education	401,280	383,166	-18,114	-4.5%
Bus Depreciation	299,838	304,680	4,842	1.6%
Tuition	611,160	465,000	-146,160	-23.9%
Flexibility	4,000	4,000	0	0.0%
Retirement	3,050,000	3,100,000	50,000	1.6%
Total High School	\$ 42,458,673	\$ 46,903,368	\$ 4,444,695	10.5%

If the Board wishes to adopt the proposal as presented, the following motion would be in order:
Move to Adopt the Proposed 2020-21 High School District Budget as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	August 17, 2020
Category:	Action Item - Singular
Agenda Item #:	6.3.1
Originated By:	Mike Waterman, Director of Business Services
Others Involved:	Steve Johnson, Deputy Superintendent Operations

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:
Consider Approval of 2020-21 Elementary District Budget

Background:

1. [MCA 20-9-131 -- Final Budget Meeting](#) requires that the trustees of each district shall meet or before August 20 to adopt the final budget of the District. The meeting can be continued from day to day but the budget must be adopted no later than August 25.
2. The Board previously reviewed the preliminary 2020-21 budget at their February 2019 and July 2019 Board meetings.
3. The District received taxable value information from the Department of Revenue. According to the information received, the taxable value for the Elementary District increased by 2.95% from \$186,201,043 to \$191,687,364. In 2020-21, total Elementary levied mills will decrease by 4.16 mills from 125.90 to 121.74.

Discussion:

The proposed [Budget Document](#) and [Executive Summary](#) are available on the District website. Following is an explanation of the significant differences between the preliminary budget presented at the July 13, 2020 Board meeting and final budgets:

- Taxable value change. Administration assumed a 2% increase in our taxable value when building the preliminary budget. Actual values are now known, and the increase exceeded our projections. As noted above, the Elementary taxable value increased 2.95% from \$186,201,043 to \$191,687,364.
- General Fund Tax increase. Guaranteed Tax Base Aid (“GTB”) is a state funding source for the General Fund. It is distributed based on levied mills. When our tax base increased more than expected, the District’s General Fund mills—and subsequently GTB—was reduced. By law, local permissive taxes must make up the difference. As a result of this change, the local levy increased by \$30,975.
- Technology Fund Increase. The Elementary Technology Fund is unique in that it is the only levy in the District that is limited by mills rather than dollars. The change in taxable value caused this voter-approved 3.00 mill levy to generate an additional \$5,287 in tax revenue over what was originally projected.
- Revisions to carry over funds. The District is currently closing its 2019-20 books and fund balance remaining has been adjusted in several instances. These fund balance changes account for the remaining differences in the final spending limits.

The proposed budget will result in a decrease of overall levied mills. The following chart compares FY20 and FY21 levied mills:

Elementary Fund	FY2019-20 Mills	FY2020-21 Mills	Change
General	72.24	70.66	-1.58
Debt Service	30.91	30.12	-0.79
Building Reserve	10.74	10.44	-0.30
Transportation	7.51	6.06	-1.45
Technology	3.00	3.00	-
Tuition	1.50	1.46	-0.04
Elementary Total	125.90	121.74	-4.16

The 4.16 total mill decrease mills from 2019-20 amounts to a \$5.62 per year decrease in tax payments for each \$100,000 of taxable market value for Bozeman Elementary District taxpayers. Coupled with the estimated increase of \$6.53 per year for each \$100,000 of taxable market value for high school only taxpayers, the estimated net increase for Bozeman Elementary District #7 taxpayers is \$0.91 per \$100,000 (0.31%).

Fiscal Impact:

This is the proposed budget for the 2020-21 school year.

Recommendation:

The Superintendent is requesting the Board to approve the following budgets and the associated tax levies noted above:

	FY2019-20 Budget	FY2020-21 Budget	Change \$	Change %
General	34,246,657	34,746,887	500,230	1.5%
Debt Service	6,244,182	6,250,507	6,325	0.1%
Building Reserve	3,485,652	4,148,457	662,805	19.0%
Transportation	2,266,644	2,782,449	515,805	22.8%
Technology	1,041,160	1,108,215	67,055	6.4%
Bus Depreciation	299,583	304,422	4,839	1.6%
Tuition	280,000	290,000	10,000	3.6%
Flexibility	4,000	4,000	0	0.0%
Retirement	5,150,000	5,350,000	200,000	3.9%
Total Elementary	\$ 53,017,878	54,984,937	\$ 1,967,059	3.7%

If the Board wishes to adopt the proposal as presented, the following motion would be in order:
Move to adopt the Proposed 2020-21 Elementary District Budget as presented.

Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date: August 17, 2020
Category: Reports
Agenda Item #: 7.1
Originated By: Bob Connors, Superintendent
Others Involved: Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

The Superintendent and Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



Meeting Date: August 17, 2020
Category: Reports
Agenda Item #: 7.2
Originated By: Trustees
Others Involved:

MOTION	SECOND	AYES	NAYS	ABSTAIN

Topic:

Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.