



**BOZEMAN SCHOOL DISTRICT NO. 7**  
**VIRTUAL MEETING VIA ZOOM**  
**MONDAY -- March 8, 2021 -- 5:45 PM**

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**Regular Board Meeting**

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- 5:45 1. **Call to Order -- Roll Call -- Pledge of Allegiance** **No discussion on these items**  
**Whittier Wildcat Choir**
2. **BSD7 Experience**
- 2.1 Student Representatives Report
  - 2.2 Board Education - **Wellness Advisory Committee Update**  
The Board Education Opportunity is a **15-minute** segment that allows our Board to receive an educational snippet of what is happening in our District.
  - 2.3 Recognition and Awards
    - [2.3.1](#) Prudential Spirit of Community Awardee
    - [2.3.2](#) 2020-21 AA Speech & Debate State Championship Team, Individual State Champions, All-State Individuals, National Qualifiers and Academic All Americans
    - [2.3.3](#) Hawthorne Elementary School Model PLC Recognition
3. **Public Comment on Non-Agenda Items**  
Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.
4. **Action Items -- Consent**
- 4.1 Minutes
    - [4.1.1](#) Consider Approval of Board Meeting Minutes
  - 4.2 High School District
    - [4.2.1](#) Consider Approval of High School Bond Projects Update
    - [4.2.2](#) Consider Certification of May 4, 2021 High School Ballot Language
  - 4.3 Both Districts
    - [4.3.1](#) Consider Approval of Personnel Actions
    - [4.3.2](#) Consider Approval of Financial Reports, Warrant Approval, and Donations
    - [4.3.3](#) Consider Resolution of Notice of Intent to Increase Non Voted Levies
    - [4.3.4](#) Consider Approval of Transportation Bus Route Changes
  - 4.4 Elementary District
    - [4.4.1](#) Consider Certification of May 4, 2021 Elementary Ballot Language
5. **Board Discussion**
- [5.1](#) Legislative Update
  - [5.2](#) School Election Information
  - [5.3](#) Presentation of the new Bozeman High School Hawk Logo
  - [5.4](#) Presentation of High School Semester Grades and Credit Recovery Options
  - [5.5](#) In-Person Board Meetings
  - [5.6](#) Discuss current trends reflected on the BSD7 Covid Metrics and Decision Making Matrix

**6. Action Items -- Singular**

- 6.1 Both Districts
- 6.2 High School District
- 6.3 Elementary District

**7. Reports**

- [7.1](#) Executive Cabinet Report
- [7.2](#) Board of Trustees  
Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

\_\_\_\_\_ ADJOURN

The Board meeting will be held exclusively using Zoom. The Zoom format will provide for clearer two-way communication and maximize the number of people who can participate. There will not be an “on site in person” meeting.

[Zoom Meeting Link](#)

If you wish to participate, please go to the linked page on our website [HERE](#) to link into the meeting through Zoom. There are times when the technology is such that the link may need to be changed and we will ensure that the provided link works at least 30 minutes before the meeting and will update the link as necessary to ensure it works.

Public comment may be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

**PLEASE TURN OFF CELL PHONES**



<b>Meeting Date:</b>	March 8, 2021
<b>Category:</b>	Recognition and Awards
<b>Agenda Item #:</b>	2.3.1
<b>Originated By:</b>	Marilyn King and Casey Bertram, Interim Co-Superintendents
<b>Others Involved:</b>	Gordon Grissom, SMS Principal

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Prudential Spirit of Community Awardee

**Fiscal Impact:**

N/A

**Recommendation:**

It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: The Prudential Spirit of Community Awards program is the United States' largest youth recognition program based exclusively on volunteer community service; and
- WHEREAS: The program honors middle level and high school students for outstanding service to others at the local, state and national level;
- WHEREAS: Michael Andersen, an eighth-grader at Sacajawea Middle School, started the "Share Our Stories Holiday Campaign" to spread holiday cheer and connect students with older generations through letter writing and stories of holidays past;
- WHEREAS: Initially, Michael's goal was to create 500 connections between young and old in his community. Instead, more than 1,000 letters were exchanged;
- THEREFORE: Be it resolved that the Board of Trustees recognize Michael Andersen for making a difference and for this honorable award.



<b>Meeting Date:</b>	March 8, 2021
<b>Category:</b>	Recognition and Awards
<b>Agenda Item #:</b>	2.3.2
<b>Originated By:</b>	Mark Ator, Activities Director
<b>Others Involved:</b>	Adam Thane, BHS Head Coach and Lynn Holsinger, GHS Head Coach

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

2020-21 AA Speech and Debate State Championship Team, Individual State Champions, All-State Individuals, National Qualifiers, and Academic All-Americans

**Fiscal Impact:**

N/A

**Recommendation:**

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Bozeman High and Gallatin High Speech and Debate teams participated in the 2020-21 State AA Speech and Debate Championship Tournament held virtually and hosted by Butte High on January 29 and 30, 2021; and

WHEREAS: The Bozeman High Speech and Debate team took 1st place and earning the team State Championship were:  
Esmie Hurd, Amelia Hartshorn, Katherine Callow, Nia Zilis, Miles Fastnow, Ethan Gilpin, Samantha Savage, Jay Popiel, Lorelei Michael-Owens, Soren Wade, Isabelle Lewis, Chloe McDonald, Mason Scurry, Annika Gao, Ani Hadley, Sellers Shockley, Liza Huggins, Marika Schultz, Ian Becker, Bryce Kim, Hugh Burroughs, Tristan Pritham, Willow Craighead, Logan Sigler, Kyah Hegreberg, Lily Smith, Olivia Smith, Parker Summerhill, Brooke Bothner, Olivia Bulis, Jude Wolfe, Macy Thompson, Abby Sheets, and Amelia Frisque; and

WHEREAS: Earning Individual State Champion were:  
**Bozeman High Students**  
Olivia Bulis Extemporaneous Speaking  
Soren Wade Lincoln-Douglas Debate  
Sellers Shockley and Ani Hadley Public Forum Debate; and

WHEREAS: Earning All-State honors were:  
**Gallatin High Students**  
Ritu Bajwa and Max Defanti Public Forum Debate



**Bozeman High Students**

Esmie Hurd and Amelia Hartshorn  
 Miles Fastnow and Ethan Gilpin  
 Katherine Callow and Nia Zilis  
 Sellers Shockley and Ani Hadley  
 Liza Huggins and Marika Schultz  
 Mason Scurry and Annika Gao  
 Soren Wade  
 Lorelei Michael-Owens  
 Olivia Bulis  
 Brooke Bothner  
 Parker Summerhill  
 Brooke Bothner  
 Parker Summerhill  
 Hugh Burroughs and Tristan Pritham  
 Tristan Pritham  
 Abby Sheets

Policy Debate  
 Policy Debate  
 Policy Debate  
 Public Forum Debate  
 Public Forum Debate  
 Public Forum Debate  
 Lincoln-Douglas Debate  
 Lincoln-Douglas Debate  
 Extemporaneous Speaking  
 Extemporaneous Speaking  
 Extemporaneous Speaking  
 Impromptu Speaking  
 Impromptu Speaking  
 Duo Interpretation  
 Programmed Oral Interpretation  
 Informative Speaking; and

WHEREAS:

The following students are National Qualifiers and will compete virtually in the National Speech and Debate Association High School National Tournament, on June 13-18, 2021:

**Bozeman High Students**

Mason Scurry and Annika Gao  
 Sellers Shockley and Nina Bennett  
 Esmie Hurd and Amelia Hartshorn  
 Miles Fastnow and Ethan Gilpin  
 Katherine Callow and Caitlin Williams  
 Samantha Savage  
 Jay Popiel  
 Lorelei Michael-Owens  
 Soren Wade  
 Willow Craighead and Logan Sigler  
 Hugh Burroughs and Tristan Pritham  
 Rue West  
 Olivia Smith  
 Brooke Bothner  
 Parker Summerhill  
 Olivia Bulis  
 Jude Wolfe  
 Abby Sheets  
 Macy Thompson  
 Lily Smith  
 Cameron Taylor  
 Liza Huggins, Izzy Lewis, Emmett Allen,  
 Chloe McDonald, and Ian Becker

Public Forum Debate  
 Public Forum Debate  
 Policy Debate  
 Policy Debate  
 Policy Debate  
 Lincoln-Douglas Debate  
 Lincoln-Douglas Debate  
 Lincoln-Douglas Debate  
 Lincoln-Douglas Debate  
 Duo Interpretation  
 Duo Interpretation  
 Original Oratory  
 Original Oratory  
 International Extemporaneous Speaking  
 International Extemporaneous Speaking  
 International Extemporaneous Speaking  
 United States Extemporaneous Speaking  
 Informative Speaking  
 Informative Speaking  
 Programmed Oral Interpretation  
 Congressional Debate  
 World Schools Debate

**Gallatin High Students**

McCants Meinders  
 Emma Baumgardner

Humorous Interpretation  
 Informative Speaking; and

WHEREAS: Earning Academic All-American Honors from the National Speech and Debate Association are:  
**Bozeman High Students**  
Brooke Bothner  
Willow Craighead  
Annika Gao  
Amelia Hartshorn  
Esmie Hurd  
Lorelei Michael-Owens  
Jay Popiel  
Tristan Pritham  
Samantha Savage  
Mason Scurry  
Logan Sigler  
Parker Summerhill  
Macy Thompson

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2020-21 Speech and Debate State Championship Team, Individual State Champions, All-State Individuals, National Qualifiers, and Academic All-Americans.



<b>Meeting Date:</b>	March 8, 2021
<b>Category:</b>	Recognition and Awards
<b>Agenda Item #:</b>	2.3.3
<b>Originated By:</b>	Marilyn King and Casey Bertram, Interim Co-Superintendents
<b>Others Involved:</b>	Cate Suit, Hawthorne Elementary School Principal

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Hawthorne Elementary School Model PLC Recognition

**Fiscal Impact:**

N/A

**Recommendation:**

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: A Professional Learning Community (PLC) is an ongoing process in which educators work collaboratively in recurring cycles of collective inquiry and action research to achieve better results for the students they serve; and

WHEREAS: In 2019, Hawthorne Elementary School received recognition from Solution Tree, a professional development company and publisher of educational materials for K–12 educators, as a Montana’s first Model PLC School;

WHEREAS: Hawthorne Elementary School implements PLC practices and processes with intent, collaboration, consistency and fidelity; and was approved for another year of recognition as the only Model PLC School based upon the fall to winter data from 2019-2020;

THEREFORE: Be it resolved that the Board of Trustees recognize Hawthorne Elementary School for the continued distinction as a Solution Tree Model PLC School.



Meeting Date:	March 8, 2021
Category:	Action Item - Consent - Both Districts
Agenda Item #:	4.1.1
Originated By:	Mike Waterman, Director of Business Services
Others Involved:	Lori Ross, Executive Assistant

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Board Meeting Minutes.

**Facts & Discussion:**

1. Minutes of the [February 22, 2021](#) Special Board Meetings.
2. Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7.

**Fiscal Impact:**

N/A

**Recommendation:**

It is recommended the Board of Trustees approve as presented, the minutes of the Special Board Meeting on [2-22-2021](#).

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	March 8, 2021
Category:	Action Item - Consent - High School District
Agenda Item #:	4.2.1
Originated By:	Todd Swinehart, Director of Facilities
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of High School Bond Projects Update.

**Facts & Discussion:**

1. The attached report has been developed by the Owner's Construction Representative, along with project architects and contractors to reflect the most recent status of the projects.

**Fiscal Impact:**

\$125,000,000 Bond Proceeds

**Recommendation:**

It is recommended the Board of Trustees approve the High School Bond Projects Update.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.

**Discussion:****Project: BHS Renovation**

Schedule:

1. January 27, 2020 - Board Approval of the GMP for a sum of \$29,555,890

The Board of Trustees has accepted CTA Architects Engineers for design services along with Langlas and Associates to perform GC/CM services for the renovation efforts at BHS. Construction bids were approved at the January 27, 2020 board meeting with a not to exceed Guaranteed Maximum Price of \$29,555,890. The construction schedule has been accelerated and construction was able to begin in May 2020. As construction continues, students and staff are able to safely occupy the building with very minimal disruptions to their daily schedules.

Overall the project is approximately 54% Complete.

Current construction progress has been highlighted with the attached reports along with a short duration schedule.



## FEBRUARY PROGRESS REPORT

PROJECT: Bozeman High School Renovation

TO: Todd Swinehart (TS), Director of Facilities, Bozeman Public Schools

FROM: Nathan Helfrich, Cushing Terrell  
Roger Davis, Langlas and Associates

SUBJECT: Progress Report for February 2021

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### Progress Update

1. Site access
  - a. No issues from BSD7 regarding site access with students being in school 4 days per week
  - b. Langlas sent a revised site plan to BSD7 reflecting the changes discussed in the prior site access meeting
2. Dan Mills was walking with a trustee that asked for clarification on work at long hall
  - a. The scope of the work is installing new handrails
3. The keying meeting occurred February 16 – did not include any outbuildings
  - a. Ultimately Dan will have a grandmaster key to get into all doors
  - b. The keying is to be a similar approach to the GHS keying
  - c. Langlas stated that the keying will need to be dialed in by the end of March
4. Main office area
  - a. Work in this area is complete
  - b. BSD7 wants to paint a mural on a wall
5. BSD7 has a fire drill on March 4<sup>th</sup> – Dan Mills will get the fire drill schedule to the team
6. The school is seeing increased use from outside groups on evenings and weekends moving forward
7. Todd Swinehart is coordinating the shed that BSD7 wants built
8. Fiber optic cable was repaired February 9
9. Construction staffing was low February 11 and 12 due to cold temperatures
10. Spring Break is March 15-19. Todd Swinehart does not anticipate much of a slow down for students due to limited ability to travel
  - a. Abatement will occur after spring break
11. The 4A classroom punchlist began week of 2/19.
  - a. Langlas will notify BSD7 when desks can be moved in
  - b. Langlas anticipates a temporary occupancy letter or email from fire marshal that Langlas will forward to BSD7
12. Langlas labeled the new circuits in the panel that Todd Swinehart brought to their attention.
  - a. The existing circuits aren't labeled
  - b. BSD7 wants the circuits to be traced and labeled

- c. Langlas will follow up on this
- 13. New classroom/auditorium wing doors are specified as hollow metal currently
- 14. The existing elevator hoist beam might require seismic restraints
  - a. Could hold up Certificate of Occupancy if the inspector brings it up later
  - b. Langlas will contact the inspector to determine if it is required
- 15. Cushing Terrell provided Change Order #1 information to Todd Swinehart
- 16. The \$192,000 utility allowance that has not been used is to stay in the project and Cushing Terrell is to show it on the contingency log
- 17. Comm rooms
  - a. Langlas will not proceed with the added scope at this time
  - b. Todd will work on getting the comm rooms updated
- 18. Airflow is low at the SRO office
  - a. BSD7 stated that there is airflow if controls haven't been modified
  - b. Low airflow at the SRO office has been fixed
- 19. Langlas sent the plenum vs. non-plenum rated cable to Todd
  - a. Langlas stated that the non-plenum rated has a more durable jacket and that the non-plenum rated cable matches what is at GHS – CCD 27 is approved
- 20. The first floor lab in the new classroom wing
  - a. Wall has call switches, valves, etc. where a tack board was called out
  - b. The tack board will be relocated
- 21. PRs issued
  - a. Utility sink Guardrail in F-5
  - b. Added roof ladder at auditorium
  - c. M-12 mechanical revisions (replacing unit)
- 22. Todd delivered door hardware original documents to Langlas (Matt Drake)
  - a. Matt will return them once completed
- 23. Langlas will walk subs through the gym February 24
  - a. Dan Mills confirmed it will be vacant
- 24. Spring phasing plan reviewed – Langlas will send dates for these items
  - a. South gym – can occupy early to mid-August
    - i. Langlas will send the dates to BSD7
    - ii. Floor gets refinished with new striping, logo, and lettering
  - b. Hawk's Nest
    - i. Work starts after Spring Break
    - ii. Completion end of August
  - c. A wing
    - i. There will not be any access through A wing through the summer
    - ii. Vestibule will be completed prior to school starting Fall 2021
  - d. G wing second floor
    - i. Work starts after Spring Break
    - ii. Completed in August
  - e. South drive loop
    - i. Gets taken down after school is out in June
    - ii. Anticipated completion date is August
  - f. Locker rooms will be closed from June into August
- 25. RFIs Discussed
  - a. RFI 120 Long Hall Flooring: Todd Swinehart, Langlas, and Cushing Terrell reviewed the flooring condition and discussed potential treatment, including considering grinding the concrete (different pours will not match exactly)



- i. The floors will be polished.
  - b. Roller shade information is forthcoming
    - i. Roller shades will be removed from the A-wing entry windows and F-wing maintenance shop
    - ii. Credit will be issued for these shades
  - c. Cushing Terrell is working on a solution for the roof ladder.
    - i. Will need to add a ladder.
    - ii. There is approximately a 3'-0" height difference between roofs
  - d. Cushing Terrell provided a response to RFI 131 (elevator framing) on 2/3 –
    - i. The framers will be working in that area week of February 9
  - e. RFI 136: Todd will look into the vector file logo for the south gym floor
    - i. Dan Mills stated that the logo is almost done and will be shared internally, then presented at a board meeting
    - ii. Dan Mills anticipates it can be shared at a board meeting prior to Spring Break
26. Submittals Discussed
- a. Roller shades – one F wing room has a cross brace in the window – Todd Swinehart does not see a need to install roller shades at some locations and will confirm with Dan Mills
  - b. Telescoping stands – Todd Swinehart spoke with Marty (City of Bozeman) on 1/26 and Marty is going to follow up with Cal (City of Bozeman). Cal approved additional seating in an email dated 1/26/2021.
  - c. Cushing Terrell to work with the internal team to get the fire protection shop drawings turned around
27. CCD's Discussed
- a. CCD 22: Fire department list of items that needed to be addressed – Todd approved
  - b. CCD 26: Fire Alarm Revisions
    - i. Cushing Terrell will be covering approximately \$900 due to some rework required
    - ii. Langlas will send revised pricing through
  - c. CCD 27: South Parking Lot Cameras
    - i. Langlas sent the plenum rated cable to BSD7 – Does the plenum rated cable have the same covering as it did at GHS – GHS was made a heavier coating so the cable didn't get damaged
    - ii. Cushing Terrell sent BSD7 a spec on the proposed non-plenum rated cable
    - iii. Plenum versus non-plenum rated cable discussed – Approved 2/16
  - d. CCD 29: Classroom data/ projector connections - Cushing Terrell will send the comparison of the face plate configurations at GHS versus BHS to Todd
  - e. CCD 40: Removed the fin-tube heater that wasn't functional and patched the wall – Todd Swinehart approved
  - f. CCD 47: Troubleshoot existing shop heaters
    - i. Langlas removed the markups from the pricing
    - ii. Todd Swinehart stated that he wants to see credits from work elsewhere
  - g. CCD 50: Roof substrate board
    - i. The roofing manufacturer will not cover the vapor barrier warranty
    - ii. Langlas will provide photos of the auditorium north roof installation
    - iii. Todd Swinehart approved the credit
  - h. CCD 43: Hall fin tube heater removal
    - i. The sub-contractor is willing to do a time and materials budget with a not-to-exceed price.
    - ii. Langlas believes the pricing is low.
    - iii. Todd Swinehart did not see any issues with original contract modification price.



**Construction Progress**

- Construction progress images (attached)
- Building Key Plan (attached)
- Site Phasing Plan (attached)

**Budget Update**

- The construction project remains on budget

**Invoice Status**

- Paid in full to date

**Schedule Update**

- Project Substantially Complete June 2022



Fig 01: Overall view of the site



Fig 02: Overall view from the southeast





Fig 03: Overall view from the south



Fig 04: Overall view from the southwest





Fig 05: Auditorium and Learning Community from the northwest



Fig 06: Overall view from the north





Fig 07: Overall view of the Auditorium and Learning Community



Fig 08: Overall view from the east





Fig 09: Overall view of Learning Community



Fig 10: Overall view from the southeast



**BHS Renovation Building Schedule Plan**  
**Winter 2021 - Summer 2021**  
 Updated 2.26.21

**New Construction**

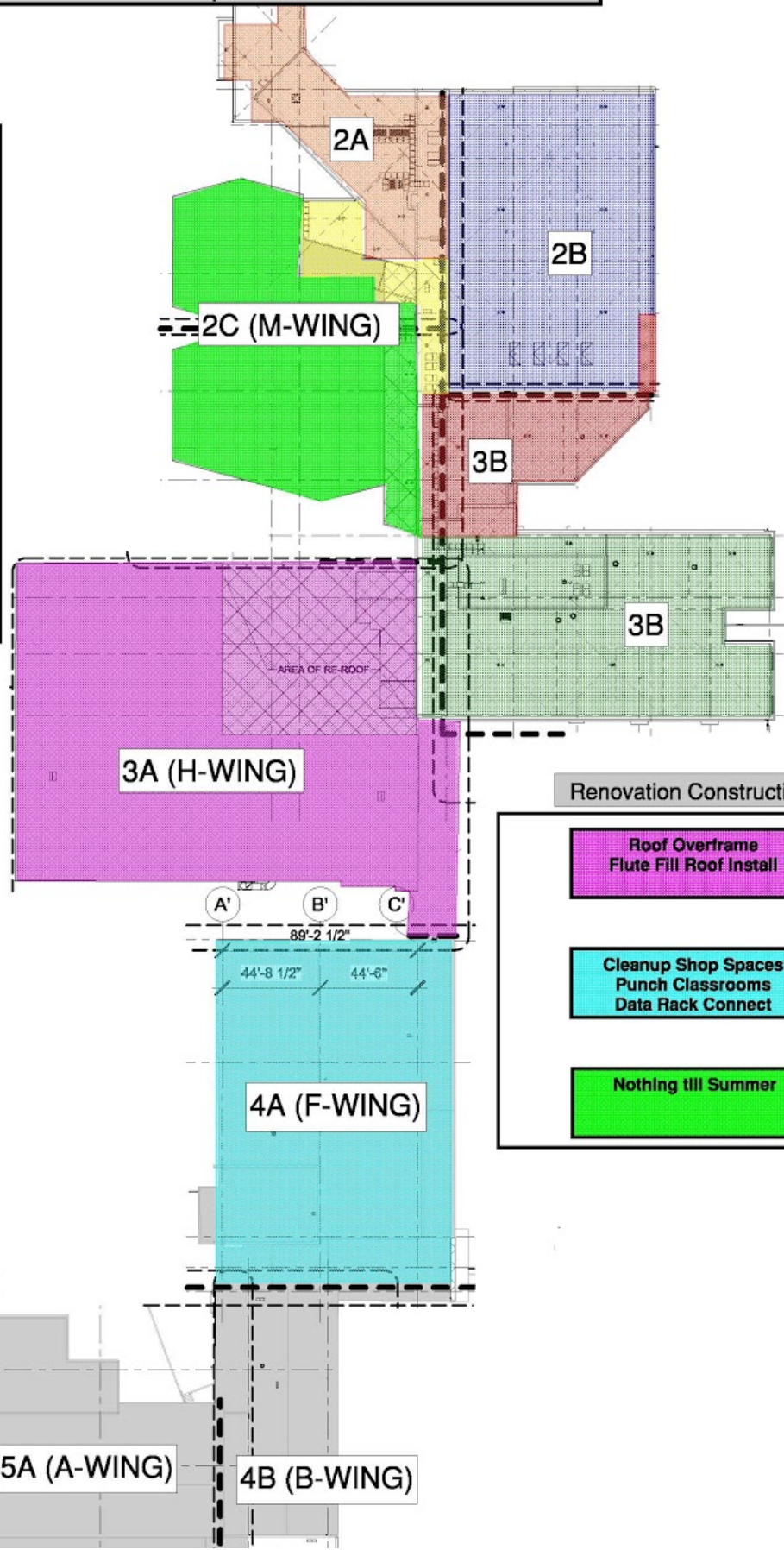
1st/2nd Floor In-wall Rough-In  
 2nd Floor MEP Rough-in  
 Exterior 3M/HJS  
 Roof Install  
 Interior Backing

MEP Rough-In  
 Exterior Framing

Steel Erection  
 Slab on Deck Prep/Place

Steel Erection  
 Slab on Deck Prep/Place

Interior Framing  
 HVAC Duct Installation  
 Stair Form  
 Fixed Seat Bolt Install



**Renovation Construction**

Roof Overframe  
 Flute Fill Roof Install

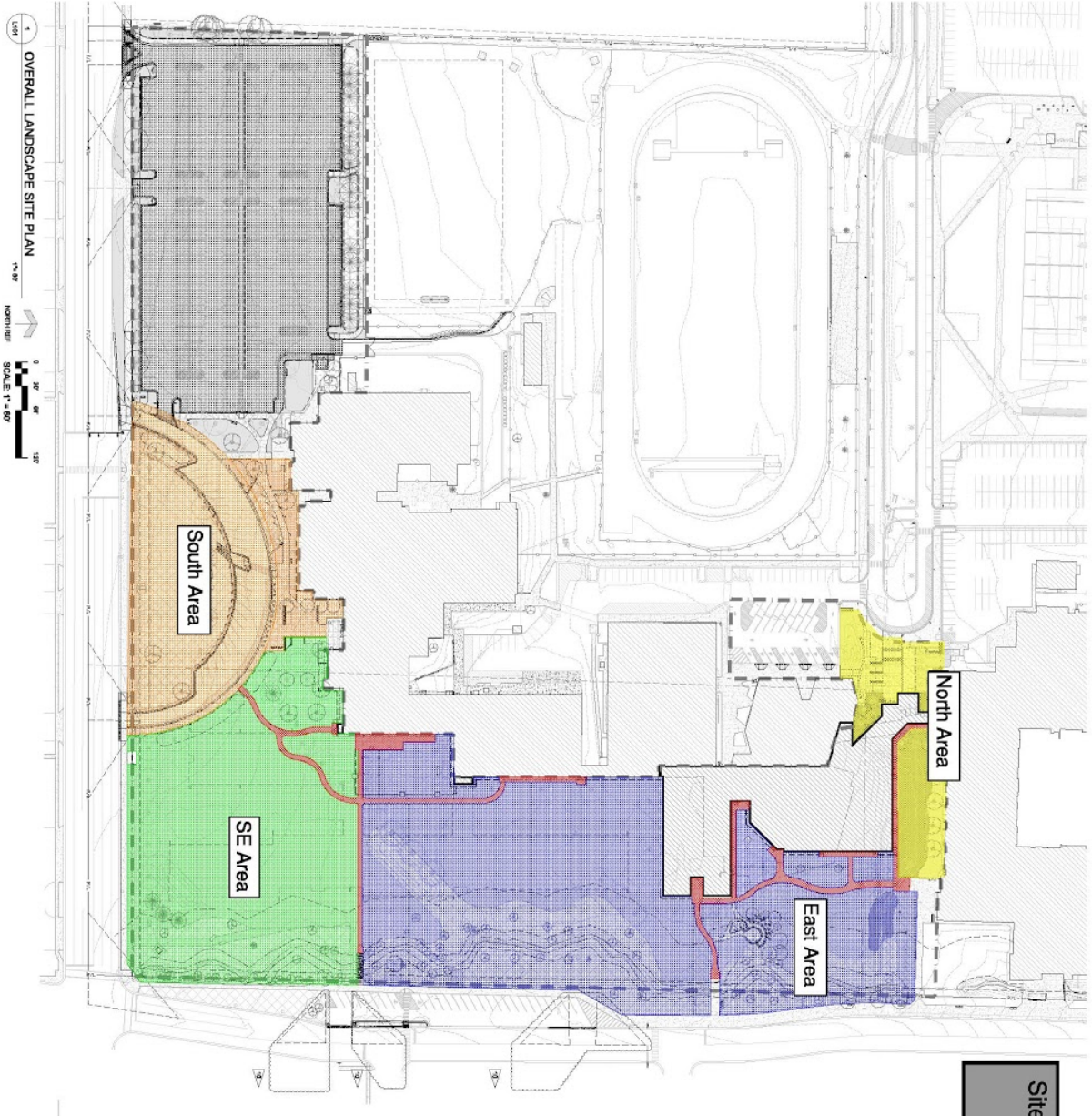
Cleanup Shop Spaces  
 Punch Classrooms  
 Data Rack Connect

Nothing till Summer



Site Exterior Improvements Phasing Plan  
 Winter 2021 - Summer 2021  
 Updated 2.25.21

<b>North Area</b> Material Storage Final Hardscapes/Landscaping to Start April 2021
<b>East Area</b> Material Storage Final Hardscapes/Landscaping to Start April 2021
<b>SE Area</b> Bridge SWPPP Work Material Storage Final Hardscapes/Landscaping to Start May 2021
<b>South Area</b> Work to Start Summer May 2021







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## Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

<b>PROJECT:</b> <i>(name and address)</i> Bozeman High School 205 North 11 <sup>th</sup> Ave Bozeman, Montana		<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 12/1/2016		Architect's Project Number: BZN_HIGHRENO Field Report Number: CT-033	
<b>OWNER:</b> <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715		<b>ARCHITECT:</b> <i>(name and address)</i> Cushing Terrell 411 E Main Street Bozeman, MT 59715		<b>CONTRACTOR:</b> <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715	
<b>DATE OF SITE VISIT:</b> 2/1/2021	<b>TIME:</b> 4:00 PM- 4:30 PM	<b>WEATHER:</b> Clear	<b>TEMP. RANGE:</b> 38 deg. F		
<b>WORK IN PROGRESS:</b> Rooms E-110 and E-111 underslab prep.		<b>PRESENT AT SITE:</b> General contractor field staff			
<b>OBSERVATIONS:</b> <i>(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)</i> Work in Progress (Observed): 1. Installation of underslab vapor barrier, welded wire mesh, and underslab utilities at rooms E-110 and E-111  Observations: 1. The vapor barrier had been laid down in its entirety at rooms E-110 and E-113. Seams were taped throughout with appropriate laps. (Fig. 1-1) 2. A number of penetrations were observed on the west edge of the vapor barrier. (Fig. 1-2) 3. The vapor barrier had been sealed to walls with expansion joint per detail. One location on the northwest corner has not been fully sealed to the existing slab/vapor barrier. (Fig. 2-1 & 3-2) 5. The utility penetrations observed were fully sealed. (Fig. 2-2) 6. The welded wire mesh was installed, but not yet raised on pedestals. (Fig. 3-1)  Discussions: 1. Kasey Welles discussed the need to seal all punctures in the vapor barrier with Jean Freeman. 2. Kasey Welles discussed the need to seal the northwest corner of vapor barrier to concrete tie-ins with Jean Freeman. 3. Kasey Welles discussed the need to provide pedestals to lift the welded wire mesh into place with Jean Freeman.  Upcoming Work 1. Slab pour at rooms E-110 and E-111.					
<b>ACTION REQUIRED:</b> <i>(Include follow-up items, responsible parties, and due dates.)</i> Seal vapor barrier at all penetrations and slab edges. Install pedestals under all welded wire mesh.					
<b>ATTACHMENTS:</b> PHOTOS					

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User Notes:

(3B9ADA49)

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REPORT BY:

-See attached digital signatures page-

2/1/2021

SIGNATURE

DATE

Kasey Welles, Project Architect

PRINTED NAME AND TITLE



## Digital Signatures Page

Kasey Welles

Digitally signed by Kasey Welles  
DN:  
E=KaseyWelles@cushingerrell.com,  
CN=Kasey Welles, OU=Users,  
OU=Bzmn, DC=otagroup, DC=net  
Date: 2021.02.02 16:36:21 -0700'

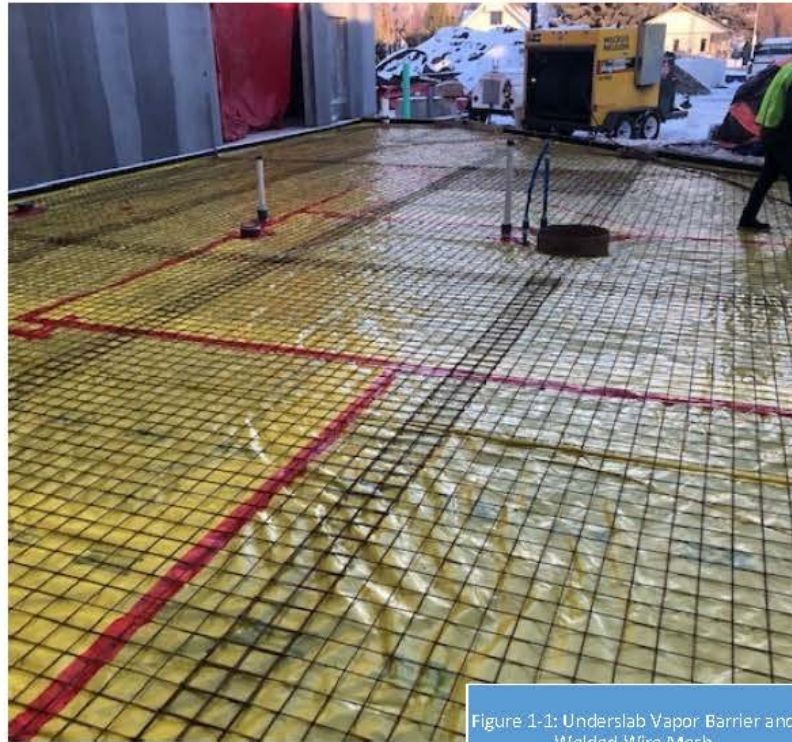
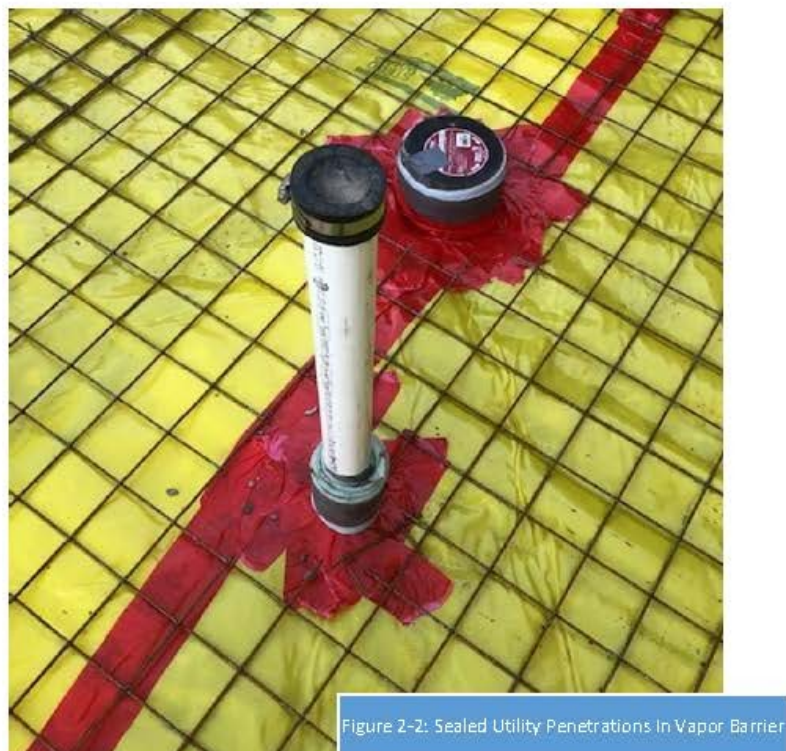


Figure 1-1: Underslab Vapor Barrier and Welded Wire Mesh



Figure 1-2: Example of Penetrations in Vapor Barrier





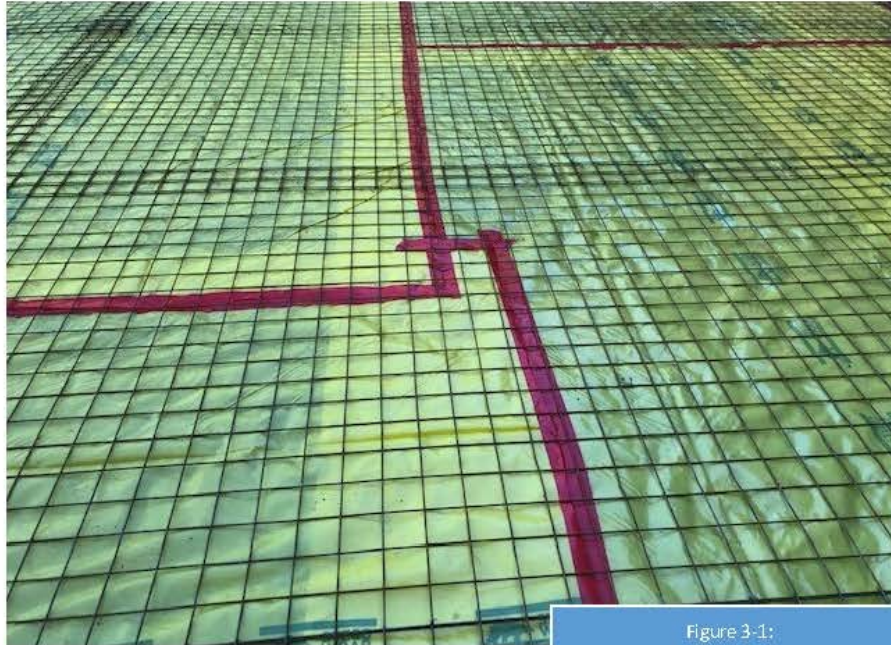


Figure 3-1:  
Wire Mesh

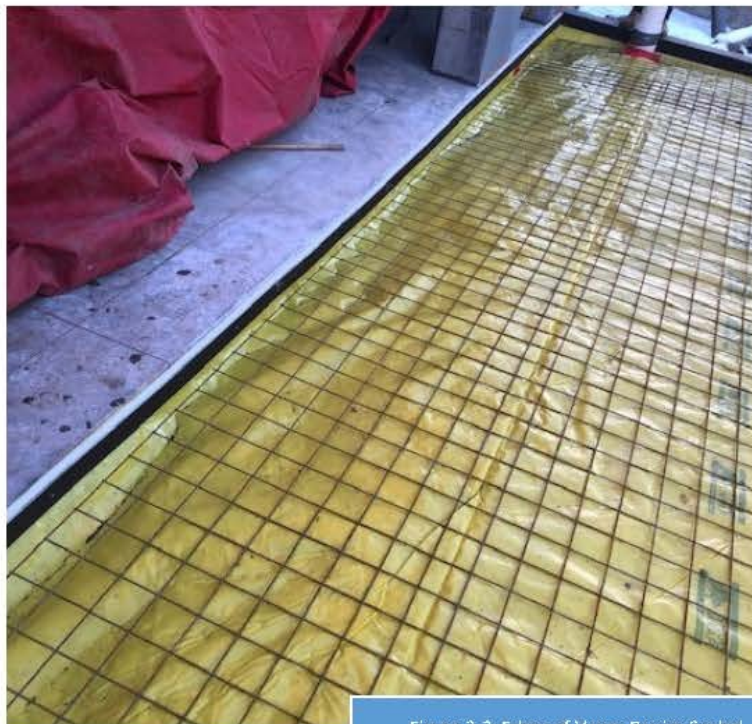


Figure 3-2: Edges of Vapor Barrier Sealed





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## Architect's Field Report

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<b>PROJECT:</b> <i>(name and address)</i>	<b>CONTRACT INFORMATION:</b>	Architect's Project Number: BZN_HIGHRENO Field Report Number: CT-034
Bozeman High School 205 North 11 <sup>th</sup> Ave Bozeman, Montana	Contract For: General Construction Date: 12/1/2016	
<b>OWNER:</b> <i>(name and address)</i>	<b>ARCHITECT:</b> <i>(name and address)</i>	<b>CONTRACTOR:</b> <i>(name and address)</i>
Bozeman School District 404 W Main Street Bozeman, MT 59715	Cushing Terrell 411 E Main Street Bozeman, MT 59715	Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715

<b>DATE OF SITE VISIT:</b>	<b>TIME:</b>	<b>WEATHER:</b>	<b>TEMP. RANGE:</b>
2/09/2021	12:15 PM- 1:30 PM	Clear	1 deg. F

<b>WORK IN PROGRESS:</b>	<b>PRESENT AT SITE:</b>
Lift gate installation at building 4A, Painting office in F5, Floor ramp transition at 4A mechanical room, Electrical work in 3B, Door frame installation on first floor of 3B, mechanical installation on second floor of 3B	General contractor field staff

**OBSERVATIONS:** *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Work in Progress (Observed):

1. Lift gate installation at building 4A
2. Painting office in F5
3. Floor ramp transition at 4A mechanical room
4. Electrical work in 3B
5. Door frame installation on first floor of 3B
6. Mechanical installation on second floor of 3B
7. Steel and glulam construction at 2A

Observations:

1. The stair, lift, and liftgate at room F5 is nearly complete.(Fig. 1-1)
2. The office in F5 has been painted and the base and ceiling are installed. (Fig. 1-2)
3. The floor transition in the mechanical room of Building 4A is being installed. (Fig. 2-1)
5. The mechanical subcontractor and electrical subcontractor are working on installation at the first and second floor of building 3B.(Fig. 2-2 & 3-1)
6. Building 2A steel and glulams are under construction.(Fig. 3-2)

Discussions:

1. none.

Upcoming Work

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**User Notes:** (3B9ADA44)

- 
1. 3B framing and air and moisture barrier installation.
  2. 3B interior gypsum board installation.
  3. 2B MEP rough in and interior second floor framing.
  4. 2A structural steel installation and framing.
  5. 3B and 3A roof installation.
- 

**ACTION REQUIRED:** *(Include follow-up items, responsible parties, and due dates.)*  
None.

---

**ATTACHMENTS:**  
PHOTOS

---

**REPORT BY:**

-See attached digital signatures page-

**SIGNATURE**

2/12/2021

**DATE**

Kasey Welles, Project Architect

**PRINTED NAME AND TITLE**



## Digital Signatures Page

Kasey Welles

Digitally signed by Kasey Welles  
DN:  
E=KaseyWelles@cushingerrell.com,  
CN=Kasey Welles, OU=Users,  
OU=Bzmn, DC=otagroup, DC=net  
Date: 2021.02.12 06:17:14-0700'



Figure 1-1: Lift Gate and Lift in F5

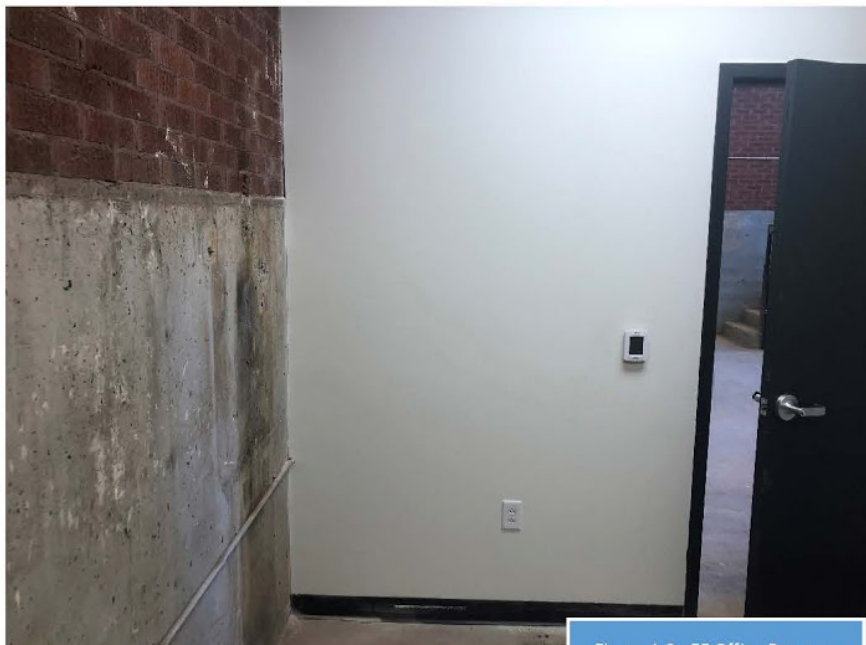


Figure 1-2: F5 Office Progress



Figure 2-1:  
4A Mechanical Room Floor Transition

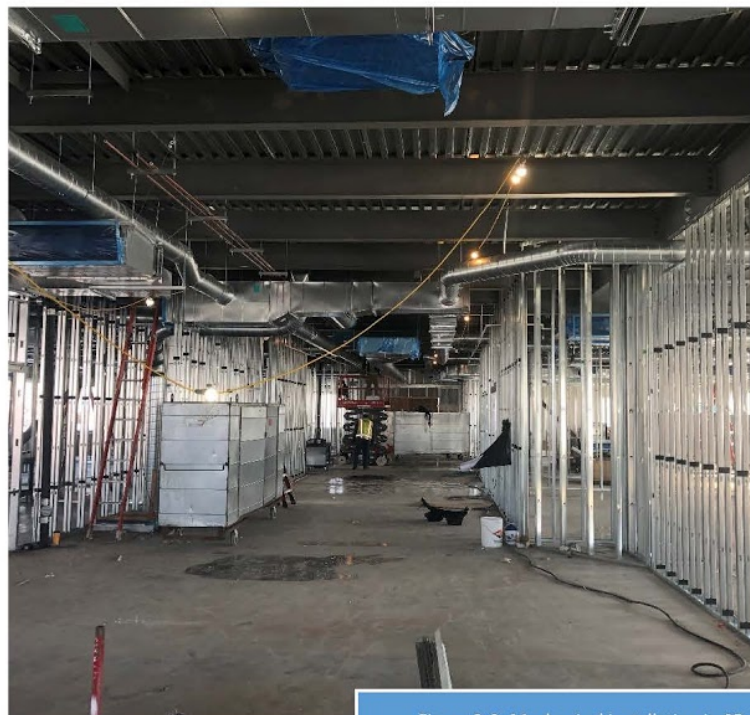


Figure 2-2: Mechanical Installation in 3B





Figure 3-1:  
Electrical Installation in 3B



Figure 3-2: Building 2A Steel and Glulam Construction



### Structural Observation Report Form

Observation performed by: Cody Reynolds  
 Project: Bozeman High Renovation Project #: 18151-0102  
 Weather: Cold, Sunny Temperature: 40  
 Time on Site: 4:15-5:00 PM Date: 2/1/2021 Page: 1 of 1

Individuals Present During Observation: Cody Reynolds Company: DCI Engineers  
 \_\_\_\_\_ Company: \_\_\_\_\_  
 \_\_\_\_\_ Company: \_\_\_\_\_  
 \_\_\_\_\_ Company: \_\_\_\_\_  
 \_\_\_\_\_ Company: \_\_\_\_\_  
 \_\_\_\_\_ Company: \_\_\_\_\_  
 \_\_\_\_\_ Company: \_\_\_\_\_  
 \_\_\_\_\_ Company: \_\_\_\_\_

#### OBSERVED STRUCTURAL ELEMENTS AND THEIR CONNECTIONS

FOUNDATION	WALL	FRAMES	FLOOR	ELEMENT/CONNECTION OBSERVATION LOCATION
<input type="checkbox"/> Footing, Stem Walls	<input type="checkbox"/> Concrete	<input type="checkbox"/> Steel Moment Frame	<input checked="" type="checkbox"/> Concrete	Region 2B concrete slab on grade at south end.
<input type="checkbox"/> Mat Foundation	<input type="checkbox"/> Masonry	<input type="checkbox"/> Steel Braced Frame	<input type="checkbox"/> Steel Deck	
<input type="checkbox"/> Caisson, Piles, Grade Beams	<input type="checkbox"/> Wood	<input type="checkbox"/> Concrete Moment Frame	<input type="checkbox"/> Wood	
<input type="checkbox"/> Retaining Foundation	<input type="checkbox"/> Others:	<input type="checkbox"/> Proprietary Wood Shear Wall	<input type="checkbox"/> Others:	
<input type="checkbox"/> Others:		<input type="checkbox"/> Others:		

Observations:  
 Welded wire fabric was generally placed, and lapped in general conformance with the Construction Documents.

Deficiencies:  
 Chairs were not yet in place to support welded wire.  
 Diagonal bars were not present at the column locations and re-entrant corners.

Action Taken:  
 Contractor to place welded wire reinforcing on chairs prior to pour.  
 Contractor to place trim bars prior to pour.

Signature:  Date: 2.1.2021





Image 1:  
Typical reinforcement  
(unchaired)



Image 2:  
Pourover reinforcement and  
missing trim bars at column



Image 3:  
Smooth dowels at slab joint



### Structural Observation Report Form

Observation performed by: Cody Reynolds  
 Project: Bozeman High Renovation Project #: 18151-0102  
 Weather: Cold, Sunny Temperature: 30  
 Time on Site: 4:30-5:15 PM Date: 2.25.21 Page: 1 of 1

Individuals Present During Observation:

<u>Cody Reynolds</u>	Company: <u>DCI Engineers</u>
<u>Jean Freeman</u>	Company: <u>Langlas</u>
_____	Company: _____
_____	Company: _____
_____	Company: _____
_____	Company: _____
_____	Company: _____
_____	Company: _____

#### OBSERVED STRUCTURAL ELEMENTS AND THEIR CONNECTIONS

FOUNDATION	WALL	FRAMES	FLOOR	ELEMENT/CONNECTION OBSERVATION LOCATION
<input type="checkbox"/> Footing, Stem Walls	<input type="checkbox"/> Concrete	<input type="checkbox"/> Steel Moment Frame	<input checked="" type="checkbox"/> Concrete	Region 2B concrete slab on metal deck at level 2 and penthouse.
<input type="checkbox"/> Mat Foundation	<input type="checkbox"/> Masonry	<input type="checkbox"/> Steel Braced Frame	<input type="checkbox"/> Steel Deck	
<input type="checkbox"/> Caisson, Piles, Grade Beams	<input type="checkbox"/> Wood	<input type="checkbox"/> Concrete Moment Frame	<input type="checkbox"/> Wood	
<input type="checkbox"/> Retaining Foundation	<input type="checkbox"/> Others:	<input type="checkbox"/> Proprietary Wood Shear Wall	<input type="checkbox"/> Others:	
<input type="checkbox"/> Others:		<input type="checkbox"/> Others:		

#### Observations:

Welded wire fabric was placed, and lapped in general conformance with the Construction Documents.  
 HAS and welded rebar were in place and were in general conformance with Construction Documents.

#### Deficiencies:

Chairs were not yet in place to support welded wire.

#### Action Taken:

Contractor to place welded wire reinforcing on chairs prior to pour.

Signature: \_\_\_\_\_

Date: 2.26.2021





Image 1:  
Typical HAS at slab edge.



Image 2:  
Typical Welded Wire Reinforcement  
(unchaired) second floor.

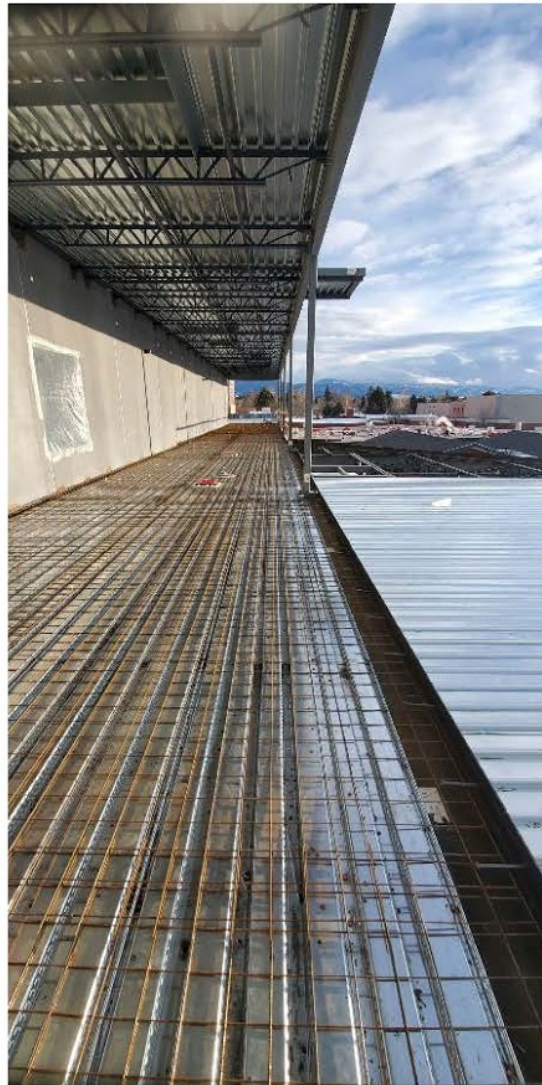


Image 3:  
Typical Welded Wire Reinforcement  
(unchaired) penthouse floor.





Image 4:  
Typical welded rebar at slab  
edge.



Image 5:  
Typical lapped welded wire at  
slab joint

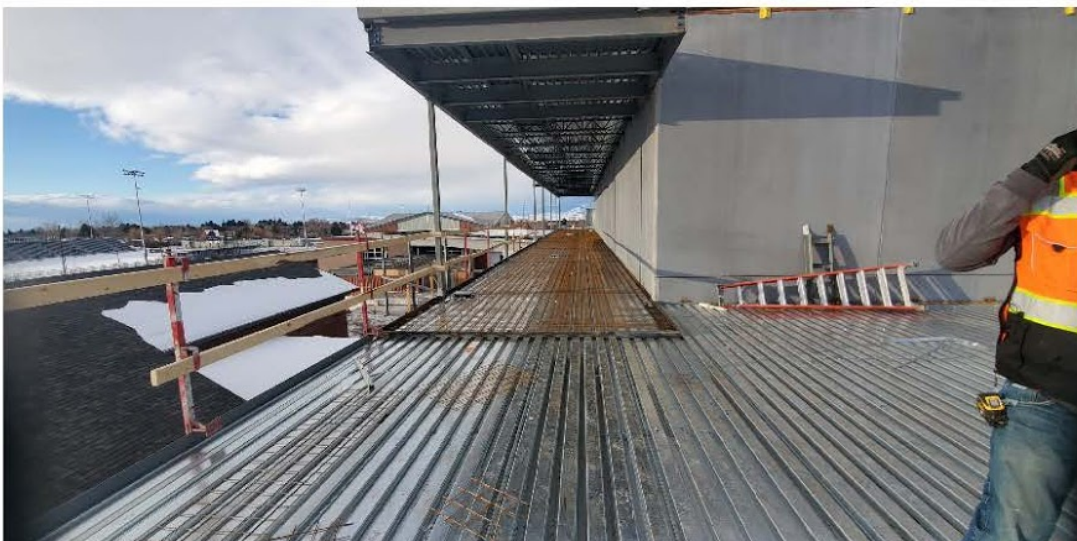


Image 6:  
Typical penthouse elevation



Meeting Date:	March 8, 2021
Category:	Action Item - Consent - High School District
Agenda Item #:	4.2.2
Originated By:	Mike Waterman, Director of Business Services
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider certification of May 4, 2021 High School Ballot Language.

**Facts & Discussion:**

1. At the February 22, 2021 meeting, the Trustees called for High School Trustee and General Fund levy elections to be held on May 4, 2021.
2. Voters are required to approve any increase in General Fund above-BASE taxes from one year to the next. This approval is required even if the result is a lower overall mill levy.
3. The legal deadline for ballot certification is thirty days before the election: April 2, 2021 for the May 4, 2021 election. However, Gallatin County needs the information by March 25, 2021 in order to prepare ballots. No additional information is expected and no other Board meetings are scheduled before this deadline.
4. The May 4, 2021 election will be held by mail ballot, and the county will administer the election. Ballots will be mailed to voters on April 16, 2021.

**Discussion:**

Current projections indicate Bozeman High School's 2021-22 General Fund expenditures will be \$23,306,109. Based on these projected expenditures, the District's 2021-22 budget outlook is as follows:

2021-22 Highest Budget Without a Vote	\$19,537,421
<u>Projected 2021-22 General Fund Expenditures</u>	<u>23,306,109</u>
Projected Balance Without an Election	( \$ 3,768,688)
 <u>Proposed Voted Amount</u>	 <u>\$ 515,000</u>
Projected Balance With an Election	( \$ 3,253,688)

The final levied amount will be the lower of the voter-approved amount or the amount that is allowed by state law. As a result, administration recommends rounding the amount on the ballot to ensure the District can maximize budget authority.

Finally, the information in the recommended ballot language presents the isolated impact of the proposed General Fund election, as required by law. However, the District maintains several other levy-supported funds in addition to the General Fund.

**Recommendation:**

It is recommended the Board submit to the qualified electors of the District, at an election on Tuesday May 4, 2021, the following question in addition to the Trustee election:

BOZEMAN HIGH SCHOOL DISTRICT NO. 7  
GENERAL FUND LEVY  
High School District Proposition

Shall the Bozeman High School District Trustees be authorized to impose an increase in over-base local taxes to support the General Fund in the amount of Five Hundred Fifteen Thousand Dollars (\$515,000), which is an increase of approximately 2.09 mills for the purpose of properly maintaining and operating the programs of the district?

Passage of this proposal will increase the annual taxes on a home with an assessed market value of \$100,000 by approximately \$2.82 and on a home with an assessed market value of \$200,000 by approximately \$5.64. The durational limit of the levy is intended to be permanent.

- ☐ FOR the High School additional Levy
- ☐ AGAINST the High School additional Levy

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	March 8, 2021
Category:	Action Item - Consent - Both Districts
Agenda Item #:	4.3.1
Originated By:	Pat Strauss, Director of Human Resources
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Personnel Actions.

**Facts:**

As per [MCA 20-3-324 -- Powers and Duties of Trustees --](#) the trustees of each district shall employ or dismiss personnel considered necessary to carry out the various services of the district.

**Fiscal Impact:**

Noted on report

**Recommendation:**

The Board of Trustees is requested to employ, dismiss, or accept the resignations of those noted on the Personnel Action Report.

**Other Alternatives:**

Do not approve the recommendation and request administration propose changes.



**Bozeman Public Schools  
Human Resources**

**March 8, 2021**

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Certified)**

<b>Name</b>	<b>Position</b>	<b>Level/Step</b>	<b>Effective</b>	<b>Salary</b>
Damjanovich, Heidi	Music Teacher, .50 FTE, EMDI, .50 FTE, MDLK	BA(MA)+60, Step 5	2/11/2021	\$24,461.16
Hayes, Hannah	Remote Combo Teacher, .20 FTE, BOS	BA, Step 1	1/25/2021	\$4,219.12
Parrott, Madison	SPED Teacher, .75 FTE, MDLK	BA, Step 1	2/19/2021	\$12,759.43
McCoy-Chouinard, Shauna	FCS Teacher, 1.0 FTE, SMS	BA, Step 1	8/26/2020	\$22,456.59
Smit, Samantha	Elementary Teacher, 1.0 FTE, MOST	BA, Step 1	8/26/2020	\$21,322.42
Tolzien, Emma	Elementary Teacher, 1.0 FTE, MDLK	BA, Step 1	9/2/2020	\$41,283.83
Yost, Aaron	English Teacher, .80 FTE, BHS	BA(MA)+60, Step 5	2/16/2021	\$19,080.05

**Confirmation of Employment (Classified)**

<b>Name</b>	<b>Position</b>	<b>Level/Step</b>	<b>Effective</b>	<b>Hourly Rate</b>
Berghausen, Anna	Instructional PARA, .80 FTE, GHS, 9.25 mos.	B01	2/4/2021	\$12.48
Bishop, Stephanie	SPED Discretionary Self Contained PARA, .4690 FTE, WHIT, 9.25 mos.	D01	1/20/2021	\$13.71
Bradshaw, Mae	Overflow PARA, .4375 FTE, EMDI, 9.25 mos.	Non Unit	2/12/2021	\$12.48
Braggins, Emma	Overflow PARA, .9375 FTE, WHIT 9.25 mos.	Non Unit	2/2/2021	\$12.48
Collins, Jennifer	Instructional PARA, .875 FTE, HYL, 9.25 mos.	B03	2/22/2021	\$12.97
Deas, Cynthia	Self Contained PARA, .75 FTE, BHS, 9.25 mos.	D05	1/28/2021	\$14.80
Delay, Dylan	Overflow PARA, .7188 FTE, EMDI, 9.25 mos.	Non Unit	2/17/2021	\$12.48
Fauerbach, Savannah	Elementary PARA, .6876 FTE, Overflow PARA, .1875 FTE, EMDI, 9.25 mos.	B01, Non Unit	2/2/2021	\$12.48
Gray, Paul	Self Contained PARA, .8125 FTE, EMDI, 9.25 mos.	D01	2/26/2021	\$13.71
Kehoe, Thomas	Roving Custodian, 1.0 FTE, FAC, 12 mos.	G05	2/8/2021	\$17.91
Keller, Sarah	Non Instructional PARA, .3125 FTE, SMS, 9.25 mos.	B01	2/22/2021	\$12.48
Lamb, Lisa	ISS PARA, 1.0 FTE, BHS, 9.25 mos.	D05	2/16/2021	\$14.80
Lauenstein, Mitchell	Instructional PARA, .875 FTE, BHS, 9.25 mos.	B01	2/8/2021	\$12.48
McCoy-Chouinard, Shauna	Self Contained PARA, .875 FTE, SMS, 9.25 mos.	D05	2/8/2021	\$14.80
Oosterhuis, John	Self Contained PARA, .875 FTE, CJMS, 9.25 mos.	D01	2/24/2021	\$13.71
Topinka, Kaylene	Self Contained PARA, .9375 FTE, LONG, 9.25 mos.	D01	2/22/2021	\$13.71

**Confirmation of Request for Leave of Absence (Certified)**

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective Dates</b>
Carter, Allie	Health Enhancement Teacher, 1.0 FTE, GHS	Intermittent FMLA	2/8/21 - 6/10/21
Hall, Pam	School Psychologist, .50 FTE, IRVG, .50 FTE, WHIT	Intermittent FMLA	2/9/21 - 6/11/21
Fabian, Lisa	MS Teacher, 1.0 FTE, SMS	LOA	2021-2022

**Bozeman Public Schools  
Human Resources**

March 8, 2021

**REQUIRES BOARD ACTION (con't)**

**Confirmation of Request for Leave of Absence (Certified) (con't)**

Name	Position	Reason	Effective Dates
Parent, Samantha	Elementary Teacher, 1.0 FTE, IRVG	LOA	2021-2022
Pike, Clinton	Elementary Teacher, 1.0 FTE, HAWT	LOA	2021-2022
Smith, Lauren E.	Kindergarten Teacher, 1.0 FTE, WHIT	LOA	5/17/21 - 6/11/21

**Confirmation of Request for Leave of Absence (Classified)**

Name	Position	Reason	Effective Dates
Spencer, Danica	FS Cashier, .4063 FTE, MDLK, 9.25 mos.	LOA (revision)	8/31/20 - 3/8/21

**Confirmation of Resignations/Terminations (Administrative)**

Name	Position	Reason	Effective	Years of Service
Kitto, Craig	Principal, 1.0 FTE, Non Unit, \$65,650.32, WHIT	Deceased	2/14/2021	2.6

**Confirmation of Resignations/Terminations (Certified)**

Name	Position	Reason	Effective	Years of Service
McCoy-Chouinard, Shauna	FCS Teacher, 1.0 FTE, BA, Step 1, \$22,456.59, SMS	Temporary Position	1/29/2021	5 mos.
Smit, Samantha	Elementary Teacher, 1.0 FTE, BA, Step 1, \$21,322.42, MOST	Temporary Position	1/22/2021	5 mos.

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Neumeier, Christine	Clerical PARA, .25 FTE, B16, \$16.04/hr., Before/After School Program Director, .625 FTE, Non Unit, \$16.79/hr., IRVG, 9/9.25 mos.	Resignation	2/12/2021	15.2
Newell, Marilyn	FS Head Cashier, 1.0 FTE, FC7, \$14.68/hr., BHS, 9.25 mos.	Retirement	2/26/2021	6.6
Safranek, Alexa	Self Contained PARA, .875 FTE, D02, \$13.98/hr., SMS, 9.25 mos.	Resignation	2/12/2021	4.5 mos.

**REPORT OF ADMINISTRATIVE ACTIONS**

**Changes and Revisions in Contracts (Classified)**

Name	From	To	Effective	Reason
Bowman, Kelly	Self Contained PARA, .75 FTE, Discretionary Self Contained PARA, .125 FTE, D05, \$14.80/hr., WHIT, 9.25 mos.	Self Contained PARA, .75 FTE, D05, \$14.80/hr., Discretionary PARA, .125 FTE, B05, \$13.48/hr., WHIT, 9.25 mos.	1/4/2021	Change in Assignment(s)
Caffrey, Denise	Clerical PARA, .25 FTE, Discretionary PARA, .625 FTE, B02, \$12.71/hr., WHIT, 9.25 mos.	Clerical PARA, .25 FTE, Discretionary PARA, .68125 FTE, B02, \$12.71/hr., WHIT, 9.25 mos.	1/4/2021	Increase in FTE/Hrs.
Cornell, Deborah	Transportation PARA, .075 FTE, Running Start PARA, .675 FTE, B08, \$14.51/hr., Discretionary Self Contained PARA, .175 FTE, D08, \$15.68/hr., WHIT, 9.25 mos.	Transportation PARA, .10 FTE, Running Start PARA, .70 FTE, B08, \$14.51/hr., WHIT, 9.25 mos.	1/4/2021	Change in Assignment(s), Decrease in FTE/Hrs.
Cornell, Deborah	Transportation PARA, .10 FTE, Running Start PARA, .70 FTE, B08, \$14.51/hr., Discretionary Self Contained PARA, .175 FTE, D08, \$15.68/hr., WHIT, 9.25 mos.	Transportation PARA, .10 FTE, Running Start PARA, .675 FTE, Building Funded PARA, B08, \$14.51/hr., WHIT, 9.25 mos.	2/11/2021	Change in Assignment(s), FTE/Hrs.

**Bozeman Public Schools  
Human Resources**

March 8, 2021

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Changes and Revisions in Contracts (Classified) (con't)**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>	<b>Reason</b>
Dixon, Debbie	Self Contained PARA, .40625 FTE, D12, \$16.96/hr., Non Instructional PARA, .25 FTE, B12, \$15.58/hr., SMS, 9.25 mos.	Self Contained PARA, .3438 FTE, D12, \$16.96/hr., Non Instructional PARA, .3125 FTE, B12, \$15.58/hr., SMS, 9.25 mos.	2/1/2021	Change in Assignment FTE/Hrs.
Fronek, Rebecca	Central Kitchen Specialist, .75 FTE, FC6, \$14.41/hr., SUPT SVCS, 9.5 mos.	Central Kitchen Specialist, .75 FTE, FC6, \$14.41/hr., Print Shop Assistant, .25 FTE, E06, \$16.26/hr., SUPT SVCS, 9.5 mos.	2/8/2021	Additional Assignment, Increase in FTE/Hrs.
Gensemer, Nancy Jo	Elementary PARA, .125 FTE, B28, \$17.84/hr., FS Cashier, .50 FTE, FB28, \$17.81/hr., EMDI, 9.25 mos.	Elementary PARA, .25 FTE, B28, \$17.84/hr., FS Cashier, .3125 FTE, FB28, \$17.81/hr., EMDI, 9.25 mos.	2/1/2021	New Assignment, Change in Assignment FTE/Hrs.
Ghode, Scott	Transportation PARA, .0625 FTE, SPED Resource PARA, .875 FTE, B01, \$12.48/hr., EMDI, 9.25 mos.	SPED Resource PARA, .9375 FTE, B01, \$12.48/hr., EMDI, 9.25 mos.	1/4/2021	Termination of Assignment, Change in Assignment FTE/Hrs.
Golden, Brandi	Transportation PARA, .1875 FTE, Discretionary .825 FTE, B05, \$13.48/hr., MDLK, 9.25 mos.	Discretionary PARA, .8125 FTE, B05, \$13.48/hr., MDLK, 9.25 mos.	2/9/2021	Termination of Assignment, Decrease in FTE/Hrs.
Grigalunas, Hannah	Central Kitchen Specialist, .75 FTE, FC5, \$14.13/hr., SUPT SVCS, 9.5 mos.	Assistant Manager, .8125 FTE, FD5, \$14.80/hr., SMS, 9.25 mos.	2/9/2021	Internal Transfer
Gunselman, Stephani	Self Contained PARA, .875 FTE, D03, \$14.24/hr., IRVG, 9.25 mos.	Self Contained PARA, .7188 FTE, D03, \$14.24/hr., IRVG, 9.25 mos.	1/11/2021	Decrease in FTE/Hrs.
Kleypas, Jordan	Self Contained PARA, .875 FTE, Discretionary Self Contained PARA, .125 FTE, D01, \$13.71/hr., WHIT, 9.25 mos.	Self Contained PARA, .875 FTE, D01, \$13.71/hr., Transportation PARA, .1188 FTE, B01, \$12.48/hr., WHIT, 9.25 mos.	2/1/2021	Change in Assignments, Decrease in FTE/Hrs.
Lowery, Angie	Self Contained PARA, .875 FTE, D07, \$15.38/hr., EMDI, 9.25 mos.	SPED Resource PARA, .500 FTE, B07, \$14.23/hr., EMDI, 9.25 mos.	2/8/2021	Change of Assignments, Decrease in FTE/Hrs.
Taylor-Bigelow, Gayla	Self Contained PARA, .75 FTE, D02, \$13.98/hr., WHIT, 9.25 mos.	Self Contained PARA, .75 FTE, D02, \$13.98/hr., Discretionary PARA, .225 FTE, B02, \$12.71/hr., WHIT, 9.25 mos.	1/4/2021	Additional Assignment, Increase in FTE/Hrs.
Welsh, McKenzie	Non Instructional PARA, .375 FTE, PIF PARA, .25 FTE, B05, \$13.48/hr., CJMS, 9.25 mos.	Non Instructional PARA, .375 FTE, PIF PARA, .3125 FTE, B05, \$13.48/hr., CJMS, 9.25 mos.	2/3/2021	Increase in FTE/Hrs.

**Stipends - Extracurricular**

<b>Name</b>	<b>Authorized Position</b>	<b>Stipend</b>	<b>Level</b>	<b>Effective</b>
Ash, Kyler	Basketball - Boys 8th Gr. - SMS	\$2,100.00	5	1/4/21 - 3/4/21
Black, Gaylen	Winter Intramurals - Boys 6th Gr. Basketball - SMS (.50) (Longevity)	\$1,186.50	5	1/26/21 - 3/4/21
Connors, Logan	Football - Asst. Coach - BHS (.66 of 3)	\$2,583.90	3	8/13/20 - 11/21/20
Fasting, Jace	Basketball - Boys 7th Gr. - SMS	\$1,336.00	6	1/4/21 - 3/4/21
Freidman, Adam	Basketball - Boys 7th Gr. - SMS	\$1,336.00	6	1/4/21 - 3/4/21
Tarabochia, Amber	Basketball - Boys 8th Gr. - CJMS	\$2,100.00	5	1/4/21 - 3/4/21
Sauvageau, Allie	Basketball - Boys 7th Gr. - SMS	\$1,336.00	6	1/4/21 - 3/4/21
Vinger, Duane	Basketball - Boys 8th Gr. - CJMS (Longevity)	\$2,268.00	5	1/4/21 - 3/4/21

**Bozeman Public Schools  
Human Resources**

March 8, 2021

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Stipends - Extracurricular (con't)**

<b>Name</b>	<b>Authorized Position</b>	<b>Stipend</b>	<b>Level</b>	<b>Effective</b>
Vinger, Evan	Basketball - Boys 7th Gr. - CJMS	\$1,336.00	6	1/4/21 - 3/4/21
Vinger, Nathan	Basketball - Boys 7th Gr. - CJMS	\$1,336.00	6	1/4/21 - 3/4/21
Tarabochia, Chris	Basketball - Boys 8th Gr. - SMS	\$2,100.00	5	1/4/21 - 3/4/21
Weaver, Stacie	Basketball - Boys 8th Gr. - CJMS	\$2,100.00	5	1/4/21 - 3/4/21

**Stipends - Not Extracurricular**

<b>Name</b>	<b>Authorized Position</b>	<b>Stipend</b>	<b>Level</b>	<b>Effective</b>
Cade, Jennifer	Tech Mentor (.50) - LONG (Revised)	\$694.72	6	2020-2021
Gibson, Kirstin	National Board Certification - Counseling - EMDI	\$2,000.00		2020-2021
Heid, Annika	Travel Stipend - 2 sites (.50)	\$162.50		2020-2021
Ringer, Bethany	Department Head - FCS - GHS	\$1,500.00		2020-2021
Seitz, Laura	Incentive for Substitutes who work 13 or more days for certified from 11/13/20 - 12/18/20.	\$560.00		11/30/20 - 12/18/20
Strauss, Pat	COVID related extra duties (based on 4 index points as per policy #6143 & base salary set in procedure #6143P)	\$2,994.00		2020-2021





<b>Meeting Date:</b>	March 08, 2021
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	4.3.2
<b>Originated By:</b>	Mike Waterman
<b>Others Involved:</b>	R.J. Tvedt, Accounting Supervisor Brenda Livingston, District Bookkeeper

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider approval of [Financial Reports](#), Warrant Approval, and [Donations](#).

**Facts & Discussion:**

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Bozeman Public Schools. Included with this report is a breakdown of district invested funds. Any time there is a transfer in these funds, the activity is included as a part of this report.

The Warrant Registers are available in the Business Office and have been sent to the Trustees. February 2021 warrants are as follows: Operational warrants were \$2,961,338.59; net Payroll, taxes and deductions were \$5,343,911.64; Total warrants disbursed for February 2021 were \$8,305,250.23.

Investment of District Funds in accordance with State law as of:	<u>Jan 31, 2021</u>
Gallatin County Investment Pool	\$71,200,134.29
Nonexpendable Endowment (D.A. Davidson)	<u>945,685.06</u>
Total District cash and investments	<u>\$ 72,145,819.35</u>

**Fiscal Impact:**

Refer to attached reports

**Recommendation:**

The Superintendent is requesting the Board to approve [Financial Reports](#), Warrants for Approval and [Donations](#).

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	March 8, 2021
Category:	Action Item - Consent - Both Districts
Agenda Item #:	4.3.3
Originated By:	Mike Waterman, Director of Business Services
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Resolution of [Notice of Intent to Increase Non Voted Levies](#).

**Facts & Discussion:**

1. The Board of Trustees received a preliminary 2021-22 budget update on February 22, 2021.
2. 20-9-116, MCA, requires Trustees to consider and adopt a resolution estimating changes in tax revenue and mills from the tuition, adult education, building reserve, transportation, and bus depreciation funds for the ensuing fiscal year if increases are expected.
3. The law requires Trustees to adopt this resolution no later than March 31 each year. The notice must also be posted in the local newspaper and on the District website.
4. Administration expects levy increases will be necessary in the above-listed funds as discussed during the preliminary budget update presented on February 22, 2021. As a result, the resolution and notice are required.
5. The estimates made in the resolution and notice are the District's best estimates at the current time, given the legal requirements of the notice. All figures are preliminary and administration fully expects changes to them before the final budgets are set in August.

**Discussion:**

State law requires Trustees to consider and adopt a resolution estimating changes in tax revenue and mills from the tuition, adult education, building reserve, transportation, and bus depreciation fund for the ensuing fiscal year. The requirements are a minimum: districts may choose to include additional information in their notices.

The District maintains several other nonvoted and voted funds in addition to those specified in 20-9-116, MCA. Understanding the District's tax outlook requires considering all of our levy-supported funds. To reduce confusion and increase transparency, the proposed notice contains projections for all of the District's levy-supported funds.

It is important to note that the enabling law requires the District to use the current year taxable value as the basis for its tax impact projections. However, the Bozeman School District continues to grow and indications are that the value of our tax base will continue to increase as well. If the District's taxable value increases above the current year levels as expected, both levied mills and taxpayer impact will both decrease from these projections.

**Recommendation:**

It is recommended the Board approve the notice of intent to increase nonvoted levies during the 2021-22 year as presented and direct administration to publish it as required by law.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.





<b>Meeting Date:</b>	March 8, 2021
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	4.3.4
<b>Originated By:</b>	Mike Waterman, Director of Business Services
<b>Others Involved:</b>	Douglas Kellie, Transportation Coordinator

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of [Transportation Bus Route Changes](#)

**Facts:**

1. Board and Transportation Committee approval is required for all bus routes, Individual Transportation Contracts, and out-of-district transportation agreements.
2. On July 13, 2020, the Board approved the initial 2020-21 home-to-school transportation routes.
3. According to our contract with First Student, bus routing is the responsibility of the contractor, subject to the approval by the District. First Student reconfigures routes as needed to accommodate students entering and exiting the District..
4. The District pays First Student on a per-route basis.
5. Under Montana law, districts receive a per-mile reimbursement for distances traveled by home-to-school. Those reimbursements are funded 50% by a permissive countywide levy and 50% by the State of Montana. Transportation costs in excess of the reimbursement amounts are funded 100% by local taxpayers.
6. First Student and the District continue to adjust routes for better efficiency and to accommodate student changes.
7. Several routes are proposed to be modified under this item. A summary spreadsheet (below) and route maps detail these changes.
8. The proposed changes will result in a net reduction of 22 miles per trip:

Bus Route	Mileage Change	Estimated Change in State/County Reimbursement	Bus Route	Mileage Change	Estimated Change in State/County Reimbursement
01	3	\$ 847.80	30	-2	\$ (565.20)
02	1	282.60	33	-4	(1,130.40)
03	2	565.20	34	2	565.20
04	-4	(1,130.40)	35	1	282.60
06	-2	(565.20)	36	1	282.60
09	-25	(7,065.00)	37	-1	(282.60)
10	-3	(847.80)	38	-2	(565.20)
11	1	282.60	40	-1	(282.60)
12	-9	(2,543.40)	41	-1	(282.60)
13	1	282.60	80	2	565.20
14	-4	(1,130.40)	81	10	2,826.00
15	-1	(282.60)	82	7	1,978.20
16	-1	(282.60)	83	5	1,413.00
17	-1	(282.60)	84	2	565.20
18	-1	(282.60)	85	4	1,130.40
20	1	282.60	86	1	282.60
22	-2	(565.20)	87	2	565.20
25	3	847.80	88	7	1,978.20
26	-1	(282.60)	81-MID	-22	(6,217.20)
28	1	282.60	83-MID	11	3,108.60
29	-3	(847.80)	<b>Total</b>	<b><u>-22</u></b>	<b><u>\$ (3,108.60)</u></b>

#### Discussion:

Gallatin County Transportation Committee approval is also required for all of these changes. Pending Board passage on March 8, we will seek this approval at the Committee's next meeting.

#### Recommendation:

It is recommended the Board approve the [2020-21 route changes](#) as presented.

#### Other Alternatives:

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	March 8, 2021
Category:	Action Item - Consent - Elementary
Agenda Item #:	4.4.1
Originated By:	Mike Waterman, Director of Business Services
Others Involved:	

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider certification of May 4, 2021 Elementary Ballot Language.

**Facts & Discussion:**

1. At the February 22, 2021 meeting, the Trustees called for Elementary Trustee and General Fund levy elections to be held on May 4, 2021.
2. Voters are required to approve any increase in General Fund above-BASE taxes from one year to the next. This approval is required even if the result is a lower overall mill levy.
3. The legal deadline for ballot certification is thirty days before the election: April 2, 2021 for the May 4, 2021 election. However, Gallatin County needs the information by March 25, 2021 in order to prepare ballots. No additional information is expected and no other Board meetings are scheduled before this deadline.
4. The May 4, 2021 election will be held by mail ballot, and the county will administer the election. Ballots will be mailed to voters on April 16, 2021.

**Discussion:**

Current projections indicate Bozeman Elementary's 2021-22 General Fund expenditures will be \$39,197,669. Based on these projected expenditures, the District's 2021-22 budget outlook is as follows:

2021-22 Highest Budget Without a Vote	\$35,926,822
<u>Projected 2021-22 General Fund Expenditures</u>	<u>39,197,669</u>
Projected Balance Without an Election	( \$ 3,270,847)
 <u>Proposed Voted Amount</u>	 <u>\$ 644,000</u>
Projected Balance With an Election	( \$ 2,626,847)

The final levied amount will be the lower of the voter-approved amount or the amount that is allowed by state law. As a result, administration recommends rounding the amount on the ballot to ensure the District can maximize budget authority.

Finally, the information in the recommended ballot language presents the isolated impact of the proposed General Fund election, as required by law. However, the District maintains several other levy-supported funds in addition to the General Fund.

**Recommendation:**

It is recommended the Board submit to the qualified electors of the District, at an election on Tuesday May 4, 2021, the following question in addition to the Trustee election:

[Double Click to Return to Agenda](#)



BOZEMAN ELEMENTARY SCHOOL DISTRICT NO. 7  
GENERAL FUND LEVY  
Elementary District Proposition

Shall the Bozeman Elementary District Trustees be authorized to impose an increase in over-base local taxes to support the General Fund in the amount of Six Hundred Forty Four Thousand Dollars (\$644,000), which is an increase of approximately 3.14 mills for the purpose of properly maintaining and operating the programs of the district?

Passage of this proposal will increase the annual taxes on a home with an assessed market value of \$100,000 by approximately \$4.24 and on a home with an assessed market value of \$200,000 by approximately \$8.48. The durational limit of the levy is intended to be permanent.

- ☐ FOR the Elementary additional Levy
- ☐ AGAINST the Elementary additional Levy

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



Meeting Date:	March 8, 2021
Category:	Discussion and Reports
Agenda Item #:	5.1
Originated By:	Casey Bertram, Marilyn King, Interim Co-Superintendents
Others Involved:	Mike Waterman, Director of Business Services

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Legislative Update

**Discussion:**  
Casey Bertram, Marilyn King and Mike Waterman will provide Trustees with updates and lead discussion on Montana and Congressional legislation that may affect the operation of the District.

This item supports the following LRSP Strategic Objective:  
Goal Area #3: Community Engagement and External Relations  
3.06 During the 2021 Legislative Session, Bozeman Public Schools will continue to advocate for policies, procedures and resources needed to meet the high quality educational goals important to the community.



Meeting Date:	March 8, 2021
Category:	Discussion and Reports
Agenda Item #:	5.2
Originated By:	Mike Waterman, Director of Business Services
Others Involved:	Casey Bertram, Marilyn King, Interim Co-Superintendents

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

School Election Information

**Discussion:**

This time has been set aside for the Board to gain an understanding of activities and processes we will use to provide voter education in preparation for the school election on May 4, 2021. We believe it will be important for Board members to have detailed knowledge of the levy requests, as we will be providing voter education over the course of the next several weeks.

District administration has created a voter education brochure that will be mailed to all registered voters in our Elementary District. A [draft of the brochure](#) has been developed and will be reviewed at the meeting. The brochure cannot be finalized until after the period for trustee candidates to file has closed, which is March 25 this year.

In addition, the administration will establish a spot on our website where voters can find more details regarding the levy requests.

This discussion supports the following Long Range Strategic Plan strategic objectives:

3.04 Engage in a collaborative dialogue surrounding topics of educational importance (Mega Issues) to our community and their impact on the LRSP.

3.05 Elevate public awareness regarding the funding for Bozeman Public Schools and the associated linkages to achieve high quality education programs.

3.06 Advocate for laws, rules, policies, procedures and resources needed to meet the high quality educational goals of our community.





Meeting Date:	March 8, 2021
Category:	Discussion and Reports
Agenda Item #:	5.3
Originated By:	Casey Bertram and Marilyn King, Interim Co-Superintendents
Others Involved:	Dan Mills, BHS Principal

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Presentation of the new Bozeman High School Hawk logo.

**Discussion:**

In March 2020, Dan Mills was contacted by an agency representing Miami (OH) University about the current Bozeman High Hawk logo. The agency informed Bozeman High that it was using Miami University's trademarked logo and would need to use a different logo. Due to the COVID-19 pandemic, the discussion about the logo stalled until fall 2020, when the agency contacted Dan Mills again.

BSD7 administration worked with the agency to agree that Bozeman High would have three years to replace its current logo.

Dan Mills and Bozeman High administrators worked with the agency's creative team throughout the fall to develop ideas and options for a new Hawk logo and an accompanying wordmark. Ultimately, the BHS admin team decided to move forward with one option to present to various stakeholders for feedback.

Dan Mills met with Bozeman High coaches and athletic personnel on March 2 to present the logo. The coaches liked the new logo and wordmark.

Dan Mills will meet with Bozeman High Student Council students on March 8 to present the logo.



<b>Meeting Date:</b>	March 8, 2021
<b>Category:</b>	Discussion and Reports
<b>Agenda Item #:</b>	5.4
<b>Originated By:</b>	Casey Bertram and Marilyn King, Interim Co- Superintendents
<b>Others Involved:</b>	Erica Schnee, GHS Principal; Dan Mills, BHS Principal

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Presentation of High School Semester Grades and Credit Recovery Options.

**Discussion:**

Principals Dan Mills and Erica Schnee will present an overview of student grades at the end of the first semester in January 2021 as compared to the end of the first semester in January 2020.

There may be a misconception that more students failed courses at the high school level this school year due to the challenges of COVID-19 and the blended learning model. However, fewer BSD7 high school students failed courses this first semester then compared to last school year's first semester.

The principals will share the ongoing grading considerations conversation they had with faculty during the first semester. This conversation is ongoing and could have future implications for grading practices.

They will also share preliminary plans for summer credit recovery options for students who failed courses first semester.



<b>Meeting Date:</b>	March 8, 2021
<b>Category:</b>	Discussion and Reports
<b>Agenda Item #:</b>	5.5
<b>Originated By:</b>	Casey Bertram and Marilyn King, Interim Co- Superintendents
<b>Others Involved:</b>	

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
In-Person Board Meetings

**Discussion:**

- During the COVID Pandemic the BSD7 Board of Trustees has been meeting predominantly virtually via a Zoom webinar format
- During the fall of 2020 the Board did hold one meeting in the Willson Auditorium in-person and used Zoom to allow for public comment and participation. The hybrid meeting format was a good experience for the public via Zoom, but the Trustees on the stage struggled to hear each other due to the placement of speakers in the space.
- In recent weeks central office administration and the IT department tested an audio/video meeting tool technology called “The Owl.” The Owl was tested in the boardroom and it was determined that the space is too large to effectively use the technology for a hybrid Board meeting. The Owl is ideal for a conference room setting with all participants no more than six feet from the device.
- MTSBA provided Board Leadership with feedback/guidance that discouraged the use of a hybrid meeting structure. They recommended that public participation should mirror where the Board of Trustees is located. In-person Board would equal in-person public comment. Online Board would equal online public participation.
- Non-exhaustive list of Pros and Cons of In-Person and Zoom Webinar Board Meetings are outlined below:

In-Person Board Meeting		Zoom Webinar Board Meeting	
Pros	Cons	Pros	Cons
<p>Traditional way Board meetings have been held</p> <p>In-person connections are valued and important</p> <p>Consistency with in-person instructional models</p>	<p>Current mask mandate can impact audio quality and visual experience</p> <p>Social distancing guidelines would limit participants in the room</p> <p>Participants need to leave home to attend</p>	<p>Zoom has increased typical public participation in Board meetings</p> <p>Zoom allows Trustees, staff, and public to participate from anywhere</p> <p>Zoom allows participants to be unmasked which enhances audio and visual experience</p>	<p>Lacks the in-person connectedness</p> <p>Not consistent with in-person instructional models</p>



		No congestion in the room for Hot Topics	
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<b>Meeting Date:</b>	March 8, 2021
<b>Category:</b>	Discussion and Reports
<b>Agenda Item #:</b>	5.6
<b>Originated By:</b>	Casey Bertram, Marilyn King, Deputy Superintendents
<b>Others Involved:</b>	Chad Berg, Director of Special Education and Student Health

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Discuss current trends reflected on the BSD7 Covid Metrics and Decision Making Matrix [CLICK HERE](#)

- Discussion:**
- The BSD7 Covid Task Force Metrics and Decision Making Matrix is a tool to guide central office administration in making recommendations to the BSD7 Board of Trustees for moving grade bands or the entire district between instructional models.
  - Internal BSD7 metrics will guide building and central office administration in making school specific decisions when building staffing or COVID data warrants a temporary move to remote learning.
  - The BSD7 Covid Task Force metrics and decision making matrix are advisory documents to trigger discussion/s and do not dictate instructional model changes. The BSD7 Board of Trustees remains the decision making authority for moving grade bands or the entire district between instructional models.
  - Current information and options will be presented and discussed.



<b>Meeting Date:</b>	March 8, 2021
<b>Category:</b>	Reports
<b>Agenda Item #:</b>	7.1
<b>Originated By:</b>	Casey Bertram and Marilyn King, Interim Co-Superintendents
<b>Others Involved:</b>	Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.





**Meeting Date:** March 8, 2021

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**Category:** Reports

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**Agenda Item #:** 7.2

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**Originated By:** Trustees

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**Others Involved:**

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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



# Bozeman School District 7

404 West Main

Bozeman, Montana 59715

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## Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

## Core Values

- ☐ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ☐ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ☐ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ☐ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ☐ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ☐ **Decision Making:** We rely on best practices research to guide our decision-making.

## Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

## Goals of the Bozeman Public School District

### Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

### Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

### Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

### Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.



## **Welcome to the Bozeman Public Schools Board of Trustees meeting!**

### **If this is your first meeting**

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

### **What is the purpose of these meetings?**

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

### **How can I address the trustees?**

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

The Board meeting will be held exclusively using Zoom. The Zoom format will provide for clearer two-way communication and maximize the number of people who can participate. There will not be an “on site in person” meeting. [Zoom Meeting Link](#)

### **Remember our Disclaimer:**

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



## BOARD OF TRUSTEES

## TERM

Sandra Wilson -- Board Chair .....	2021
Greg Neil -- Vice Chair .....	2023
Kevin Black .....	2023
Douglas Fischer .....	2021
Gary Lusin .....	2021
Tanya Reinhardt .....	2022
Wendy Tage .....	2021
Andrew Willett .....	2022

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## EXECUTIVE CABINET

## POSITION

Marilyn King .....	Interim Co-Superintendent
Casey Bertram .....	Interim Co-Superintendent
Chad Berg .....	Director of Special Education and Student Health
Pat Strauss .....	Director of Human Resources
Todd Swinehart .....	Director of Facilities
Mike Waterman .....	Director of Business Services

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Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)



## BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

### Board of Trustee Standing Committees

#### Long-Range Strategic Planning (LRSP)

##### Trustees

Kevin Black  
Greg Neil

#### Long-Range Facilities Planning (LRFP)

##### Trustees

Douglas Fischer  
Gary Lusin  
Wendy Tage

#### District Safety

##### Trustees

Andrew Willett  
Tanya Reinhardt

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## BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

#### Budget

##### Trustees

Douglas Fischer  
Greg Neil  
Andrew Willett  
Sandy Wilson, Alternate

#### Teacher (BEA) Negotiations

##### Trustees

Gary Lusin  
Greg Neil  
Wendy Tage  
Tanya Reinhardt, Alternate

#### BHS Construction Liaison

##### Trustees

Greg Neil  
Wendy Tage  
Sandy Wilson

#### Legislative Issues (Local Option Tax)

##### Trustees

Douglas Fischer  
Tanya Reinhart, Alternate

## TRUSTEE REPRESENTATION ON COMMITTEES/COUNCILS ASSOCIATED WITH BSD7

### **Bozeman Schools Foundation (BSF)**

#### **Trustees**

Sandy Wilson

### **Wellness Advisory Liaison (WAC)**

#### **Trustees**

Gary Lusin

### **Indian Ed for All (IEFA)**

#### **Trustees**

Douglas Fischer

### **MTSBA Municipal Director and Delegates**

#### **Trustees**

Gary Lusin, Municipal Director

Greg Neil, Delegate

Tanya Reinhardt, Delegate

Wendy Tage, Delegate

Sandy Wilson, Delegate

Douglas Fischer, Alternate

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## SCHOOL LIAISONS

Bozeman High School

Sandy Wilson

Gallatin High School

Sandy Wilson

Bridger Charter Program

Sandy Wilson

Chief Joseph Middle School

Tanya Reinhardt

Sacajawea Middle School

Kevin Black

Emily Dickinson Elementary School

Kevin Black

Hawthorne Elementary School

Wendy Tage

Hyalite Elementary School

Douglas Fischer

Irving Elementary School

Douglas Fischer

Longfellow Elementary School

Andy Willett

Meadowlark Elementary School

Wendy Tage

Morning Star Elementary School

Gary Lusin

Whittier Elementary School

Greg Neil

# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

### DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

### JANUARY

- CAFR and Audit Report for prior year
- Consider MSHA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

### FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

### MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

### APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

### BOARD OF TRUSTEES

- Sandra Wilson, Chair
- Greg Neil, Vice Chair
- Kevin Black
- Douglas Fischer
- Gary Lusin
- Tanya Reinhardt
- Wendy Tage
- Andy Willett







## **Bozeman Public Schools Upcoming Board Meetings**

March 8	Monday	Regular Board Meeting	5:45 PM
*March 29	Monday	Special Board Meeting	5:45 PM
April 12	Monday	Regular Board Meeting	5:45 PM
*April 26	Monday	Special Board Meeting	5:45 PM
May 17	Monday	Regular Board Meeting	5:45 PM
*May 24	Monday	Special Board Meeting	5:45 PM
June 14	Monday	Regular Board Meeting	5:45 PM
*June 28	Monday	Special Board Meeting	5:45 PM

\*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



# Bozeman Public Schools

## Calendar

### 2020-2021

#### PIR Dates & Conferences - No School

August 26-28, 31	K-12 PIR Day
September 1-4	K-12 PIR Day
September 28	K-12 PIR Day
October 15-16	Flex K-12 PIR Day
January 18	K-12 PIR Day
January 25-26	9-12 PIR Day
April 8-9	K-5 P/T Conferences
April 8	K-8 PIR Day
April 9	K-12 PIR Day
May 28	K-8 PIR Day
June 11	K-12 PIR Day

#### Holidays & School Closures- No School

September 7	Labor Day
November 25-27	Thanksgiving
December 21-January 1	Winter Break
January 18	Martin Luther King Jr.
February 15	President's Day
March 15-19	Spring Break
May 31	Memorial Day

#### Important Dates

September 8	School Begins K-12
June 6	HS Graduation!
June 10	Last Day of School Students released at 12:45pm

#### Grading Periods

K-5:	January 22 June 10
6-8:	Midterm 1: October 9 Trimester 1: November 20 Midterm 2: January 15 Trimester 2: March 5 Midterm 3: April 23 Trimester 3: June 10
9-12:	Period 1 - October 9 Period 2 - November 20 1st Semester - January 22  Period 1 - March 5 Period 2 - April 23 2nd Semester - June 10

JULY • 2020						
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Revised: 10/28/2020

Please note that our individual schools might have additional important dates related to other school functions.  
Please check with your local school for these dates and events.

[Double Click to Return to Agenda](#)



# Bozeman Public Schools Calendar 2021-2022

## PIR Dates & Conferences - No School

August 25-27	K-12 PIR Day
September 27	K-12 PIR Day
October 21-22	Flex K-12 PIR Day
October 28-29	K-5 P/T Conferences
January 17	K-12 PIR Day
January 24-25	9-12 PIR Day
April 7-8	K-5 P/T Conferences
April 7	K-8 PIR Day
April 8	K-12 PIR Day
June 10	K-12 PIR Day

## Holidays & School Closures- No School

September 6	Labor Day
November 24-26	Thanksgiving
December 20-January 3	Winter Break
January 17	Martin Luther King Jr.
February 21	President's Day
March 14-18	Spring Break
May 30	Memorial Day

## Important Dates

August 30	School Begins 1-12
September 2	Kindergarten Begins
June 5	HS Graduation!
June 9	Last Day of School, Students released at 12:45 PM

## Grading Periods

K-5:	January 21 June 9
6-8:	Trimester 1: November 19 Trimester 2: March 4 Trimester 3: June 10
9-12:	Period 1 - October 8 Period 2 - November 19 1st Semester - January 21  Period 1 - March 4 Period 2 - April 22 2nd Semester - June 9

JULY • 2021						
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Revised: 02/26/2021

Please note that our individual schools might have additional important dates related to other school functions.  
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