



QUATTROCCHI KWOK
ARCHITECTS

Date: March 12, 2014 Time: 4:00PM

Alameda USD Master Planning

Alameda Community Learning Center (ALCLC) & Nea - Master Planning Meeting #2

Attendees:

Stan Clark, QKA

Ray Keck, QKA

Also see sign-in sheet attached

Distribution:

Via District Website

Facility Master Planning for Alameda Community Learning Center:

- The first meetings with ALCLC and Nea focused on program requirements and needs. This meeting's purpose is to focus on actual facility needs at Woodstock Education Center
- Facility assessment needs at Woodstock EC comprise approximately \$6 million in repairs and remediation
- The Woodstock site is shared with the Boys & Girls club of Alameda, located on the east portion of the campus
- Woodstock EC has 34 classroom spaces available for use

School Demographics:

- ALCLC and Nea share the same parent administration, but pursue different curricula
- ALCLC has an enrollment of 341 students in grades 6 through 12
- Nea has enrollment of 274 at Lower Village, 236 at Upper Village, for a total of 510 students in grades Kindergarten through 12
- Total student population at Woodstock to be 851

Master Planning –Alameda Community Learning Center and Nea Community Learning Center:

- Pick up/ Drop off /Parking:
 - Discourage use of Brush Street (cul-de-sac to south of site)
 - Pick up/drop off to occur mostly on 3rd Street
 - White zone (passenger loading) not being complied with; coordinate citing of parked cars
 - Can loop area be incorporated along Atlantic Avenue? Consider a loop with separate entrance to Boys & Girls Club
 - Coordinate with City of Alameda to utilize planned beltway along Atlantic for parking and drop-off
 - Consider renting parking spaces on the Naval Base
 - Provision of ample bike parking could mitigate parking needs
 - Parking for staff
 - ACLC: 13 staff - 18-20 spaces needed
 - Nea: 50 staff members
 - Parking lot is dark at night, needs adequate lighting

- Security:
 - Security issues from outsiders passing through campus and adjacent park
 - Currently no separation from park and playgrounds
 - Locate lower grades at center wings (for security)

- Playgrounds/Play Fields/Gymnasium:
 - Upper and Lower grade play areas
 - Provide green areas
 - Provide age-appropriate play structures
 - Minimum of two separate basketball courts needed - separate NEA from ACLC
 - Basketball is more important than parking; Reduce or eliminate parking on blacktop if necessary
 - May be possible to move Boys and Girls Club parking to West of their building
 - Provide volleyball, kickball, tetherball, 4-square, etc.
 - Kickball is important

- Provide a ball wall
- Nea has use of ball field and playground structures at Woodstock Park
- The schools may develop joint use agreements for use of Boy & Girls club facility, including the Gym and Art Room

Buildings

Administration

- 2 distinct Administration areas – Visually distinct for each school
 - Place entrances and Administration areas apart
 - Distinct entries/identification

Common Spaces

- “Center”, “Great Room” concept is central to curricula
 - 2 required, one for each school
 - ACLC Commons, 6,000 sq. ft.
 - Nea Commons, 2,700 sq. ft.
- No cafeteria required
- Lunch room for service only, not dining
- Food service (window to outside)
 - Utilize existing kitchen as serving room
- Open campus for ACLC upper grades
- NEA is a closed campus – eats lunch in classrooms

Classrooms

- Nea - 510 current enrollment in 19 classrooms; 17 classrooms identified at WES
- ACLC – 360 current enrollment in 12 classrooms, need 13 + Center
- Utilize courtyards between classroom wings, as large “commons” space between classes, collaborative/small group learning
- For ACLC, consider repurposing 3 classrooms as Learning Center
- Special Ed students are mainstreamed in classes
- Provide 600 general purpose lockers in master plan, for grades 6-12

Library/Media Center:

- No designated library is needed at either campus; common "Great Room" will contain reference and technology

Before and after school programs:

- K-5 aftercare program to 6pm
 - Approximately 65 students
 - Locate adjacent to play area
 - Adjacent access to pickup/drop-off and parking

Storage/Restrooms:

- Grade specific restrooms and staff restrooms
 - Separate toilet rooms for primary/secondary students
- Special Education resource storage space required

Next steps:

A third and final Facilities Master Plan meeting with ACLC & Nea is scheduled for April 10th, tentative time is 4 pm, to be confirmed.