



QUATTROCCHI KWOK
ARCHITECTS

February 10, 2014 3:30pm

Alameda USD Master Planning

Alameda Community Learning Center Planning Meeting #1

Attendees:

Nick Stephenson, QKA
Stan Clark, QKA
Chad Crain, OKA
Also see sign in sheet attached

Distribution:

Via District Website

Facility Master Planning for Ruby Bridges Elementary School:

Ground rules and expectations:

Nick explained that this Master Planning process is a long range comprehensive process to identify facility needs for Ruby Bridges ES for the coming 10-15 years. Likely this group will identify facility needs that exceed any current funding, and will require future bond measures in order to cover all that is identified. There is a prioritization process that we will discuss at our next meeting in order to respond to the funding issues. The Master Plan will be a tool for use in creating bond language in the future. Nick starts with any questions.

Demographics:

- The district is currently in the process of updating the demographics
- ACLC has an enrollment of 341.
- ACLC is currently grades 6-12.

Facilities Assessment:

- How many standard and lab classrooms do they use?
 - They have 13 classrooms that they use now, but it is not enough.
 - There is a classroom in the "Center" where the digital media teacher teaches

Master Planning – Alameda Community Learning Center:

1. Needed improvements and/or new facilities:

a. Offsite Improvements:

- None discussed. Location of ACLC beyond 2013-2014 school year is not yet determined.

b. Site Improvements: Specific improvements were not discussed because the location of ACLC beyond 2013-2014 school year is not yet determined. General requirements were expressed:

- Want Bike storage that is lockable and fenced that can accommodate 80 students.
- Would like a full basketball court.
- Want parking for 20 staff.
- The high school students might drive, so they need student parking for roughly 20 students

c. Buildings:

Administration

- The group expressed the following needs for the Administration space for their school:
 - 1 Reception/front office
 - 6 office spaces: Counselor, Lead facilitator, Assistant lead facilitator, Special Ed counselor, School manager and Nurse/quiet room.
 - 4 conference rooms: 1 large conference room and 3 small
 - 1 flex space where they can do group testing.
 - Staff/teacher work room
 - Staff lunch room “can combine the break room and workroom into one space.”
 - Technology team to workroom; They would like the tech team and server room right by the “Center”.
 - Student and Adult restrooms
 - Need a server room
 - File storage space; would like to have a room to securely lock up important documents
 - Need book storage

Multi-Purpose Building – “The Center”

- Need at least 6,000 S.F. When the students have unstructured time, they are in the center.

- One big space with break-out rooms; Keep it all open, but create some visual separation or Delineation of individual spaces.
- The quiet area; A quiet space is a big priority.
- At least 14 work spaces/desks for the teachers to have someone on one time. "In the old campus, the facilitator's desks were in the "Center" and not in the classrooms."
- They like to have couches to relax on.
- An outdoor space that they can flow in and out of.
- Need to make things as easy as possible to keep an eye on the students with minimal staff.
- 1-2 facilitators in the center, with "learners" supplementing supervision.
- The dedicated work spaces need to accommodate a desk-top computer. Checking out laptops is time consuming and labor intensive. Need 70-80 fixed sit-down workstations.
- Want high ceilings in the center.
- The "Center" and Admin could be one building. They want them together.
- They need a large, spacious hangout place like a student union.

Classrooms

- They need 14 classrooms.
 - 6th grade is 24-1, 12th grade is 30-1 The facilitators teach multiple grades. Two classes per grade level. Would like to collaborate.
- They are trying to utilize the 21st century learning model but the current facilities do not allow it to happen easily.
 - They would like classrooms to connect with a sliding door/partition between them.
- Each facilitator (Teacher) teach a variety of classes, so the regular classrooms need to be flexible.
- Must have wifi access. They want to go full wireless, but need to accommodate some hard-wired workstations and devices.
- They want the infrastructure with ports and power for the tech and flexibility as tech evolves.

Special Education

- They currently don't have a dedicated Special Ed classroom. They are a full inclusionary program.
- They have 2 staff that take students out of class and work with them one on one.
- Need 2-3 offices with break-out spaces for speech, physiologist "who comes 2 times a week" (see admin space needs above)

Specialized Educational Spaces:

1. Digital Arts

- Currently there is one art lab.
- There is a video class that does recordings. They want a recording studio/ green room.
- They would like it to be a state of the art multimedia classroom, "MAC LAB" with robust graphics computer workstations.

2. Culinary Arts

- They would like a culinary arts program; they had it at their previous location.

3. Science classrooms and labs:

- They would like 4 dedicated spaces for Science, one each for Physics, Chemistry, Biology and Life science. Each should be equipped and designed to allow for furniture flexibility in the layout.
- The physics classroom could also accommodate their "maker space" if its layout is large and flexible enough.

Gymnasium/Cafeteria

- The group indicated that a dedicated gymnasium space, with a stage is a program need.
- Should have small kitchen and restrooms for both students and adults.
- Most of the students participate in sports outside of school.
- They currently do not offer PE for the high school students.
- Locker rooms are required.
- Needs PE storage; they would love it to be indoors. They currently use a rented container to store their PE equipment.
- Needs Custodial storage with mop-sink.

Library/Media Center

- They don't need a library with physical books. It can be connected to the "Center".
- Sized to accommodate at least 30 students at a time.
- Need a computer lab for the digital media programs.
- Would like it to be a separate space from the Center, but can be attached to it.

Before and After School Programs and Facilities

- They do not currently have these programs. No facility needs expressed.

Next meeting date: To be determined.