

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

November 16, 2021

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Shane Murray, called the meeting to order at 4:00 p.m.

Board Members Present:

Shane Murray, President
Karyll Smith Quinn, Clerk
Brad Bergstrom, Member
Constance Lunde, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources
Joy Bratton, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to approve the November 16, 2021, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. The Educator of the Year Awards will be televised on November 21 at 6:30 pm on ABC Congratulations again to Patty Villanueva, Susan Knott, and Melanie Sembritzki!
 - 5.1.2. Kelsi Iturralde, 2nd grade teacher at Lincoln School, was recently featured in the Fresno Bee representing the district's Guided Reading program. The article comes after the

- California Reading Coalition named KECSD 3rd in California for reading scores. Dr. Sever shared the Fresno Bee video and article with the Board.
- 5.1.3. Rafer Johnson Jr. High MESA Students attended a trip to Catalina recently. They had a great time at the science center and were able to snorkel and do many hands-on activities. We plan to have MESA report on their experience in an upcoming Board meeting.
 - 5.1.4. Dr. Sever shared a parent email appreciating the morning welcome from Ms. Kiser each day at Rafer Johnson Jr. High.
 - 5.1.5. Three calendar options were presented to staff at Sounding Board meetings this week. No concerns or changes were received. Staff will be voting for their preferred calendar by December 1. This will be for two years. Each staff member has a vote. Thank you to Sarah Schmal, Stephanie Beer, and Marni Goodbar for serving on the Calendar Committee and helping put these options together. Once the final option is decided, it will be brought to the Board for approval.
 - 5.1.6. Volunteer COVID Testing is going well. Volunteers can be tested every Tuesday from 1-3 pm in the Professional Development Building.
 - 5.1.7. Kingsburg Elementary was flagged for a random STRS Audit. Mrs. Bray will be working with STRS to provide all necessary documentation they request.
 - 5.1.8. Dr. Sever thanked Mrs. Bratton for her service to the district and wished her well as she transitions to her new position as Director of Special Education for the Fresno County Superintendent of Schools.
- 5.2. The Rafer Johnson Jr. High Women's Chamber Choir, led by Mr. Pasalakis, performed two songs for the Board and audience members. The Board thanked the choir for sharing their talents.
6. Assistant Superintendent's Report
- 6.1. The annual Title I Meeting was well attended. Mrs. Bratton was the keynote speaker and discussed social-emotional learning and health and wellness.
 - 6.2. Over 100 people attended Bilingual Children's Day. English learner students were celebrated, and some received special recognition as they will be reclassified. Special guests included Alesha Ramirez, Director of Multilingual Support with CDE, and Milton Blanco, Fuego Alumni and Central Valley Native. There was music, food trucks, and it was a nice celebration for families. Thank you to all those who made this special event possible!
 - 6.3. Mrs. Sembritzki presented information on the Educator Effectiveness Block Grant as well as survey results and input from staff. The grant will be on the December Board agenda for approval. Funds must be expended by June 30, 2026.
7. Chief Business Official's Report
- 7.1. Around the District
 - 7.1.1. Playground bark has been delivered to Lincoln, Roosevelt, and Reagan schools.
 - 7.1.2. A walkway was placed at Reagan between the 5th and 6th grade hallways to the sidewalk. This will allow employees to park and enter from Diane Street.
 - 7.1.3. The trees between the office and classrooms on the Northside of Washington School were trimmed.
 - 7.1.4. Food Services has run into supply issues recently, with student lunch trays being challenging to find. We received information that trays have been ordered and will arrive in January. KECSD serves about 1,000 lunches a day. Food options have also been a challenge, but the staff is doing what they can with what they have and making it work. The turkey gravy arrived just in time for Thanksgiving and Christmas.
 - 7.1.5. On a recent Friday afternoon, Reagan Elementary recently had a scheduled fire inspection. It was found that the fire sprinklers had not been serviced since 2013. Fire sprinklers must be serviced every five years. Kingsburg Fire Chief Perkins placed Reagan Elementary on a 24/7 "fire watch," meaning someone had to stand watch at the school

until the issue was resolved. Mr. McIntyre took the first shift, and Mr. Rodriguez took the second shift. Later Saturday morning, it was determined that a fire watch was not necessary since no students or staff were present at the school. Services was able to be completed on Monday.

- 7.1.6. Additional cameras and new vape detectors will be installed at Rafer Johnson Jr. High. This will help with supervision down the primary wing and student safety.
 - 7.2. AB 22 will extend universal access to full-day transitional kindergarten (TK) programs to all four-year-olds statewide. Currently, TK serves students who turn five between September 2 and December 2. Beginning in the 2022-2023 school year, the eligible birthdate range will expand annually until it is available to all the state's 4-year-olds by 2025-2026. The plan is to phase in younger students each year gradually. The ratios for TK are expected to start at 12 students to 1 teacher or teaching assistant and transition to 10 students to 1 teacher by the 2025-2026 school year. Currently, our class size is 24:1.
 - 7.3. Fog season is here. Mr. Rodriguez went over the procedures for how a foggy day is called. Mr. McIntyre, Mr. Carender, MOT Director for KHS, and the MOT Director for Selma Unified take different areas on our boundary lines and make a decision together on whether to call a foggy day schedule. Once the decision is made, the information is forwarded immediately to the appropriate news media, added to our local fog phone number, 897-3571, the website is updated, an email is sent to all staff. The call must be made by 6:20 am as that is when busses roll out from Southwest. This makes it difficult because Kingsburg fog usually rolls in later. Once busses are rolling, we cannot change the decision as students will be left waiting at bus stops with no way for us to make contact. Student/Staff safety is the priority. Students will not be marked tardy on days there is fog.
8. Board Member Reports
 - 8.1. Mrs. Smith Quinn and Mrs. Lunde have attended several District events in the past month, including Washington School Safety Day and Trick-or-treating down Draper Street. They were also able to bring treats to the Washington staff and hope to continue to each school in the coming months.

PUBLIC COMMENT

9. Public Comment on Agendized and Non-Agendized Items
No comments were received from the public.

ACTION

10. Consent Agenda
 - 10.1. Consider Approval of Minutes – October 12, 2021 Board Meeting
 - 10.2. Consider Approval of Cash Balances
 - 10.3. Consider Approval of Budget Report
 - 10.4. Consider Approval of Accounts Payable Report
 - 10.5. Consider Approval of Request to Surplus Equipment
 - 10.6. Consider Approval of Revised 2021-22 Employee Stipend Schedule
 - 10.7. Consider Approval of Agreement from California Teaching Fellows for Central Valley Home School
 - 10.8. Consider Approval of Professional Learning Agreement with the Fresno County Superintendent of Schools
 - 10.9. Consider Approval of Fundraiser for MESA and AVID Groups at Rafer Johnson Jr. High

Items 10.1. – 10.9.:

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

BUSINESS SERVICES

11. Consider Approval of CAL-PASS Plus Program Membership

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

12. Consider Approval of Purchase of Exmark Diesel Mower/Leaf Vacuum

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

HUMAN RESOURCES

13. Consider Approval of Memorandum of Understanding with University of South Carolina for SLP Practicum

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

14. Consider Approval of Revised Classified Hourly Rate for Special Education Transportation Driver

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

15. Consider Approval of Revised Job Description

15.1. Revised: Director of Special Education and Student Services

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

ADMINISTRATIVE SERVICES

16. Consider Adoption of Resolution No. 22-05: In the Matter of Setting the Day and Time of the Annual Organizational Meeting of the Board

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

17. Consider Approval of Board Policies/Administrative Regulations/Exhibits
17.1. AR 1312.3: Uniform Complaint Procedures
17.2. BP 1313: Civility
17.3. BP 3452: Student Activity Funds
17.4. BP/AR 4158: Employee Security
17.5. AR 5141.4: Child Abuse Prevention and Reporting

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

18. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Tuesday, December 14, 2021, 4:00 p.m., Professional Development Building

CLOSED SESSION

19. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
20. Public Employee Employment
- 20.1. Classified Personnel
- 20.1.1. Consider Acceptance of Resignation: 5th Grade Teacher, Reagan Elementary School
- 20.1.2. Consider Acceptance of Resignation: Director of Special Education and Student Services
- 20.1.3. Consider Approval of Request to Hire: Teacher, Island Community Day School
- 20.1.4. Consider Approval of Request to Hire: Teacher- Grade 5, Reagan Elementary School
- 20.2. Classified Personnel
- 20.2.1. Consider Approval of Request to Hire: Office Clerk, Washington Elementary School
- 20.2.2. Consider Approval of Request to Hire: Paraprofessional- Categorical, Lincoln Elementary School
- 20.2.3. Consider Approval of Request to Hire: Office Clerk, Reagan Elementary School
21. Pupil Personnel
- 21.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
- 21.1.1. Consider Approval of 2021-22 New Attendance Requests – Site-Based Program
- 21.1.2. Consider Approval of 2021-22 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

22. Report of Actions Taken in Closed Session

Action taken on agenda items 20.1.1. – 20.1.4.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- Accepted Resignation: Casidy Buller, 5th Grade Teacher, Reagan Elementary School
- Accepted Resignation: Joy Bratton, Director of Special Education and Student Services
- Approved Request to Hire: Teresa Busch, Teacher, Island Community Day School
- Approved Request to Hire: Theresa Gong, Teacher- Grade 5, Reagan Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 20.2.1. – 20.2.3.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Approved Request to Hire: Dalaina Masterson, Office Clerk, Washington Elementary School
- Approved Request to Hire: Amy Holman, Paraprofessional- Categorical, Lincoln Elementary School
- Approved Request to Hire: Yolanda Quezada, Office Clerk, Reagan Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 21.1.1. – 21.1.2.:

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn, to take the following action:

Approved all requests.

- 2021-22 New Attendance Requests – Site-Based Program
- 2021-22 New Attendance Requests – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

23. Adjourn

Meeting was adjourned at 6:13 p.m.