

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING  
AND  
ORGANIZATIONAL MEETING**

**December 14, 2021**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Shane Murray, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Shane Murray, President  
Karyll Smith Quinn, Clerk  
Brad Bergstrom, Member  
Constance Lunde, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Melanie Sembritzki, Assistant Superintendent  
Bobby Rodriguez, Chief Business Official  
Carol Bray, Director, Human Resources

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to approve the December 14, 2021, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. Each year, district employees are given a pin that represents that year's theme. Dr. Sever will personally deliver "Dream Big" pins to each employee as he visits sites in January.

- 5.1.2. The Board was invited to the MOT/Food Service Appreciation BBQ hosted by MOT at the Lincoln Cafeteria on Friday, December 17th at 1:30 pm.
  - 5.1.3. Dr. Sever thanked the Board for delivering cookies and visiting the school sites. A thank you note from CVHS to the Governing Board was read. Mr. Bergstrom stated how nice it was to talk with the Technology Department.
  - 5.1.4. District Leadership will be doing a study on the books Talk to Me and The Culture Question. These books focus on what we are already doing well and what we can do better.
  - 5.1.5. Roosevelt staff was able to bless four families during Thanksgiving. The staff worked together and made donations to provide what the family needed.
  - 5.1.6. At the recent Safety Committee meeting during the round table, all of the schools wanted to thank Mr. Danny McIntyre for the outstanding job he has done as Director of MOT in addressing and fixing safety issues on each school campus. They all stated that his response has been great and that he has taken care of problems when they occur. Thank you, Danny, for keeping our employees and students at Kingsburg Elementary safe!
  - 5.1.7. All staff is now required to wear masks indoors beginning tomorrow, December 15th, through January 15th. We will be sending a notice to staff. We will contact our local legislature to keep the personal belief waiver for student/staff COVID vaccinations.
  - 5.2. Professional Development
    - 5.2.1. Mrs. Underwood and Mrs. LeBoeuf attended a conference recently for Food Services.
    - 5.2.2. The Superintendent's Conference is at the end of January 2022.
6. Assistant Superintendent's Report
- 6.1. The CA Teaching Fellows contracts for approval on this agenda will provide us with two after school intervention programs at Lincoln and Reagan. It will run from after school until 6pm. They will provide many activities such as intervention, arts and crafts, and more. Some of these Teaching Fellows are people who want to be future teachers. The cost of the contract for Lincoln is a little more due to the earlier release time. There will be one site lead at each school and seven additional people. There's a 1:14 ratio if we have 100 students. The information will be going out to parents soon. It will be free for families and help our students recover some lost instruction time from COVID. Part of the student selection will be input from teachers, and we will also be prioritizing foster, EL, and homeless students.
  - 6.2. We are continuing our PD focus on math. Our staff is enjoying working alongside teachers instead of being pulled out with subs.
  - 6.3. We are ready to roll out our leader board for the Badge Project. In addition, we will be having some specialty days like "Badges for Burritos" and "Got Caught Wearing Badges." The Kingsburg Community Education Foundation will assist with the cost of these events. We have 1,777 badges completed to date. Stanislaus County has asked us to present with them at the CISC Conference in Monterey in February, and we are very excited about the opportunity.
  - 6.4. Ellevation has asked us to do a podcast with them after hearing about our reading success.
7. Chief Business Official's Report
- 7.1. The Grounds Department is very thankful and happy with the new mower purchase.
  - 7.2. 1,100 meals were served yesterday. This is the most so far this year. Mrs. LeBoeuf was able to get 20 more cases of trays. This will take us to the 3<sup>rd</sup> week in January. They are looking at more vendors and ordering what they can.
  - 7.3. Thank you to the City of Kingsburg, Flix Productions, MOT, Food Service, Mrs. Vaquera, and Mr. Esparza for their help with the Lincoln School Holiday Program. Every student received a cookie and a drink when they got back on the bus. It was a wonderful morning that was enjoyed by all.

- 7.4. Reagan Basketball Courts- We have filled in the large cracks with hot asphalt by Don Berry Construction. The tripping hazards have all been filled in. This company went above and beyond with the leftover asphalt.
  - 7.5. Preschool Gate- We had some students trying to get past the gate which created a safety issue. Our MOT department put a new gate together to keep these students safe.
  - 7.6. The new Rafer cameras have been installed. The vape detectors will be installed this Thursday and Friday after school. There are two per restroom and they will be installed on the ceiling. The detectors will send a notification to the designated person when vaping occurs.
  - 7.7. Island ceiling tiles were installed yesterday. It looks nice and clean. We will put a cabinet over the existing phone and wires in the corner of the classroom. The Board asked if the students could enter through the front door. Mr. Rodriguez will discuss this with Mrs. Regier to see if it is a possibility.
8. Board Member Reports
- 8.1. Mrs. Lunde shared with the Board the 1935 KHS yearbook, her father's class, that had information about Board member duties. It was interesting that not much has changed.
  - 8.2. Mr. Yanes thanked Dr. Sever again for including the Board members in the District Leadership Christmas gathering.
  - 8.3. The Board members delivered cookies and were able to visit with staff at the school sites.

**CONVENE ORGANIZATIONAL MEETING**

- 9. Election of Officers
  - 9.1. President
  - 9.2. Clerk
  - 9.3. Secretary

Items 9.1.-9.3.

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to nominate Mrs. Karyll Smith Quinn as President for 2022, Mr. Brad Bergstrom as Clerk for 2022, and Dr. Wesley Sever as Secretary for 2022.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes  
 Motion Carried: 5-0

- 10. Consider Approval of Statement of Facts

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes  
 Motion Carried: 5-0

- 11. Consider Approval of Voting Certificate: Representative and Alternate Representative – County Committee on School District Organization

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to nominate Mrs. Smith Quinn as Representative and Mr. Bergstrom as Alternate Representative

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes  
 Motion Carried: 5-0

12. Consider Approval of Authorized Signature and Mailing Permits

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Approval of Proposed 2022 Board Meeting Dates

Moved: Mr. Bergstrom; Seconded: Mrs. Lunde, to approve the 2022 Board meeting dates as proposed

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

**RECONVENE REGULAR MEETING**

**ACTION**

14. Consent Agenda

14.1. Consider Approval of Minutes – November 16, 2021, Board Meeting

14.2. Consider Approval of Cash Balances

14.3. Consider Approval of Budget Report

14.4. Consider Approval of Accounts Payable Report

14.5. Consider Approval of Request to Surplus Equipment

14.6. Consider Approval of Adaptive Physical Education Services Agreement with Fresno County Superintendent of Schools for the 2022-2023 School Year

14.7. Consider Approval of Revised 2021-2022 Stipend Schedule- CELDT Testing/History Day Stipends

14.8. Consider Approval of 2022-2023 Annual Agreement with Super Co-Op, a CA USDA Foods Cooperative

Items 14.1. – 14.8.:

Moved: Mr. Murray; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

**CLOSED SESSION – 5 PM**

15. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)

The Governing Board Will Meet in Closed Session to Consider Student Expulsion Recommendations per California Education Codes 48916, 49073-49079

15.1.1. Case No. 21-01

15.1.2. Case No. 21-02

15.1.3. Case No. 21-03

**RECONVENE PUBLIC SESSION – 6:40 PM**

## **ACTION**

### 16. Report of Actions Taken in Closed Session

#### Action taken on agenda item 15.1.1.:

Moved: Mr. Yanes; Seconded: Mr. Murray, to take the following action:

- Case No. 21-01: The Board made the decision to expel the student from the Kingsburg Elementary Charter School District with placement to be made at Island Community Day School for the remainder of the 2021 fall semester. Furthermore, it was recommended that a suspended expulsion be ordered for the spring semester of 2022, with placement to be made at Island Community Day School and the opportunity to return to a regular comprehensive school setting following spring break upon successful engagement in the identified expectations/rehabilitation plan proposed.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

#### Action taken on agenda item 15.1.2.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Case No. 21-02: The Board made the decision to expel the student from the Kingsburg Elementary Charter School District with placement to be made at Island Community Day School for remainder of the 2021-2022 school year. Additionally, the panel recommends that a meeting occurs on or before February 1st to review the student's progress.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

#### Action taken on agenda item 15.1.3.:

Moved: Mr. Yanes; Seconded: Mr. Murray, to take the following action:

- Case No. 21-03: The Board made the decision that the student be placed on a suspended expulsion with the Kingsburg Elementary Charter School District for the remainder of the school year and that the student be allowed to enroll at Central Valley Home School without the opportunity to return to Rafer Johnson Junior High School. Failure to comply with the contract during suspended expulsion will result in immediate full expulsion with placement at a county program for the remainder of the 2021-2022 school year.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **BUSINESS SERVICES**

### 17. Consider Adoption and Certification of 2021-22 First Interim Budget Report

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes  
Motion Carried: 5-0

## **CURRICULUM AND INSTRUCTION**

18. Consider Approval of Agreement from California Teaching Fellows for the Reagan Elementary Afterschool Program

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

19. Consider Approval of Agreement from California Teaching Fellows for the Lincoln Elementary Afterschool Program

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **HUMAN RESOURCES**

20. Consider Approval of Request to Offer a \$1,000 Retirement Incentive if Employee Submits Letter of Resignation for the Purposes of Retirement by Tuesday, February 1, 2022, at 4:00 p.m.

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

21. Consider Approval of Extending Supplemental Paid Sick Leave Beyond December 31, 2021

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

The Board chose to re-extend the deadline for employees to use the remaining balance of the 10 days of SPSL through January 31st, 2022.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **ADMINISTRATIVE SERVICES**

22. Consider Approval of 2022-23 and 2023-24 School Calendars

Moved: Mr. Yanes; Seconded: Mr. Murray, to approve the calendars as presented

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **PUBLIC COMMENT**

23. Public Comment on Agendized and Non-Agendized Items  
No comments were received from the public.
24. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, January 24, 2022, 4:00 p.m., Professional Development Building

## **CLOSED SESSION**

25. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
26. Public Employee Employment
  - 26.1. Certificated Personnel
    - 26.1.1. Consider Approval of Paid Time Off to Complete Practicum Hours for SLP Credential: Speech Pathologist, Special Education
    - 26.1.2. Consider Approval of Student Teachers for the 2021-22 Spring Semester
    - 26.1.3. Consider Acceptance of Resignation: School Psychologist Intern, Student Services
  - 26.2. Classified Personnel
    - 26.2.1. Consider Acceptance of Resignation: Library Media Tech I, Washington Elementary School
    - 26.2.2. Consider Acceptance of Resignation: Paraprofessional- Categorical, Reagan Elementary School
    - 26.2.3. Consider Acceptance of Resignation: Paraprofessional- Categorical, Reagan Elementary School
    - 26.2.4. Consider Acceptance of Resignation: Office Clerk, Rafer Johnson Jr. High School
    - 26.2.5. Consider Approval of Request to Hire: Part-time Custodian, Lincoln Elementary School
    - 26.2.6. Consider Approval of Request to Hire: Paraprofessional, Island Community Day School
27. Pupil Personnel
  - 27.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)
    - 27.1.1. Consider Approval of 2021-22 New Attendance Requests – Site-Based Program
    - 27.1.2. Consider Approval of 2021-22 New Attendance Requests – Central Valley Home School
28. Public Employee Performance Evaluation (Government Code Section 54957)
  - 28.1. Superintendent

## **RECONVENE PUBLIC SESSION**

### **ACTION**

29. Report of Actions Taken in Closed Session

Action taken on agenda item 26.1.1.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- Approved Request for Paid Partial Leave of Absence for Speech Pathologist, Special Education, to Complete Practicum Hours for SLP Credential with the Stipulation the Employee Continues Employment for Two Years.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

Action taken on agenda items 26.1.2. – 26.1.3.:

Moved: Mr. Yanes; Seconded: Mr. Murray, to take the following action:

- Approved Student Teachers for the 2021-22 Spring Semester
- Accepted Resignation: Megan Kate Medeiros, School Psychologist Intern, Student Services

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

Action taken on agenda items 26.2.1. – 26.2.6.:

Moved: Mr. Murray; Seconded: Mrs. Lunde, to take the following action:

- Accepted Resignation: Irene Lozano, Library Media Tech I, Washington Elementary School
- Accepted Resignation: Emily Nystrem, Paraprofessional- Categorical, Reagan Elementary School
- Accepted Resignation: Chris Luyando, Paraprofessional- Categorical, Reagan Elementary School
- Accepted Resignation: Veronica Madrid Perez, Office Clerk, Rafer Johnson Jr. High School
- Approved Request to Hire: Jack Lopez III, Part-time Custodian, Lincoln Elementary School
- Approved Request to Hire: Josefina Martinez Elias, Paraprofessional, Island Community Day School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

Action taken on agenda item 27.1.1. – 27.1.2.:

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to take the following action:

Approved all requests.

- 2021-22 New Attendance Requests – Site-Based Program
- 2021-22 New Attendance Requests – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

Action taken on agenda item 28.1.1.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- The Superintendent received a positive evaluation from the Governing Board.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

30. Adjourn



Meeting was adjourned at 7:40 p.m.