

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

January 24, 2022

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Karyll Smith Quinn, called the meeting to order at 4:00 p.m.

Board Members Present:

Karyll Smith Quinn, President
Brad Bergstrom, Clerk
Constance Lunde, Member
Shane Murray, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to approve the January 24, 2022, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. Dr. Sever shared an email he received about the tremendous support Tricia Penner and Mary Silva have been providing at the Washington School Office during registration and staff vacancies.
 - 5.1.2. A Rafer student has been able to use the skills he learned in Woodshop from his teacher Mr. Fridlund to help his mother at home. Being a single mother, her son's ability to help

her fix and repair things around the house means so much. She emailed Mr. Fridlund expressing her sincere thanks for these life skills and confidence her son now has. The Kingsburg Community Education Foundation made a donation of a \$100 gift card to Home Depot to this student so he can purchase more supplies to continue projects at home for his mother.

- 5.1.3. The Dallas Morning News did a publication on our reading programs-
<https://www.dallasnews.com/news/education/2021/11/12/how-do-we-help-americas-children-get-back-on-track-in-reading-after-pandemic-setbacks/>
- 5.1.4. Dr. Sever was recently interviewed by KSEE 24 regarding COVID student attendance.

6. Assistant Superintendent's Report

- 6.1. The School Accountability Report Cards (SARC Reports) for each school site is on the consent agenda and up for approval by the Governing Board. This year's SARC reports have additional data that is now being populated by the state. In addition to the end of the year state tests (CAASPP), the state has added a section for Local Assessments. Districts that did not take the CAASPP are expected to add their data to the Local Assessment section. All KECS students took the CAASPP. The section for Local Assessment data is marked "NA" as our students participated in the CAASPP. The state has not yet released data in regards to staff and teacher assignments. This data will be populated by the state at a later date.

7. Chief Business Official's Report

- 7.1. We wanted to thank the Food Service Staff for preparing the delicious food for our State of the District Luncheon. Everything was organized and looked great.
- 7.2. On January 11, SoCalGas was dispatched to Washington Elementary at approximately 3:30 p.m. as the meter showed a 13,000 therm increase from December. They shut off the gas at Washington as a precautionary measure. The next morning, SoCalGas came out and determined that there were no leaks detected and the gas was turned back on. On January 24, SoCalGas contacted MOT Director, Danny McIntyre and informed him that the meter that was switched out in November was malfunctioning and was the reason for the increase in therms. The District will receive an apology letter from SoCalGas and will receive a credit for the charged January amount.
- 7.3. The vape detectors have been installed in all student restrooms at Rafer Johnson Jr. High School.

8. Board Member Reports

Nothing to report.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints

No complaints were received during the last quarter.

RECONVENE PUBLIC SESSION

ACTION

9. Consent Agenda

- 9.1. Consider Approval of Minutes – December 14, 2021 Board Meeting
- 9.2. Consider Approval of Minutes – December 17, 2021 Special Board Meeting
- 9.3. Consider Approval of Cash Balances
- 9.4. Consider Approval of Budget Report
- 9.5. Consider Approval of Accounts Payable Report

- 9.6. Consider Approval of Request to Surplus Equipment
- 9.7. Consider Approval of School Accountability Report Cards

Items 9.1. – 9.7.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

BUSINESS SERVICES

- 10. Consider Adoption of Resolution No. 22-07: Calling for the State Officials to Recommend and Not Require the COVID-19 Vaccine for Students and Staff

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

- 11. Consider Approval of K-12 Strong Workforce Program (SWP) Grant Writing Cost

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

- 12. Consider Adoption of Resolution No. 22-08: Approving a Sole Source Contract for Staff and Training for the Afterschool Program with the California Teaching Fellows Foundation

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

- 13. Consider Approval of Expanded Learning Opportunities Program Plan

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

- 14. Consider Approval of Revised KECSO Internal Purchasing Policy

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

SPECIAL EDUCATION/STUDENT SERVICES

15. Consider Approval of Special Education Community Advisory Committee Representative

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to approve Katricia Jaime as the Special Education Community Advisory Committee Representative

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

16. Consider Approval of Revised Job Description

16.1. Revised: Assistant Superintendent- Curriculum & Instruction, Special Projects

Moved: Mrs. Lunde; Seconded: Mr. Murray, to approve with removal of “pupil services” in first paragraph

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

17. Consider Approval of Assistant Superintendent- Curriculum & Instruction, Special Projects Salary Schedule for 2022-2023 School Year

Moved: Mr. Murray; Seconded: Mr. Yanes, to approve with removal of “pupil services” in title

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

18. Consider Approval of Memorandum of Understanding with CalState TEACH Program

This item was tabled.

ADMINISTRATIVE SERVICES

19. Consider Approval of Quarterly Report on Williams Uniform Complaints

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

20. Public Comment on Agendized and Non-Agendized Items

20.1. Ashley Phillips, Rob Sandquist, Stephanie McLaughlin, and April Kalendar separately gave support for the Board Resolution regarding vaccines being created and approved at this meeting. In addition, they requested the District push to waive the mask requirement for students.

21. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Tuesday, February 15, 2022, 4:00 p.m., Professional Development Building

CLOSED SESSION

22. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
23. Public Employee Employment
 - 23.1. Certificated Personnel
 - 23.1.1. Consider Approval of Student Teachers for the 2021-2022 Spring Semester
 - 23.1.2. Consider Acceptance of Resignation for the Purposes of Retirement: 3rd Grade Teacher, Lincoln Elementary School
 - 23.1.3. Consider Acceptance of Resignation for the Purposes of Retirement: Assistant Superintendent- Curriculum & Instruction, Special Projects
 - 23.1.4. Consider Approval of Request to Hire: Academic Learning Director, Lincoln Elementary School
 - 23.1.5. Consider Approval of Request to Hire: Teacher- RSP (50%), Reagan Elementary School
 - 23.2. Classified Personnel
 - 23.2.1. Consider Acceptance of Resignation: Assistant Secretary, Washington Elementary School
 - 23.2.2. Consider Approval of Request to Hire: Paraprofessional- Categorical, Roosevelt Elementary School
 - 23.2.3. Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary School
 - 23.2.4. Consider Approval of Request to Hire: Paraprofessional- Categorical, Reagan Elementary School
24. Pupil Personnel
 - 24.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
 - 24.1.1. Consider Approval of 2021-22 New Attendance Requests – Site-Based Program
 - 24.1.2. Consider Approval of 2021-22 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

25. Report of Actions Taken in Closed Session

Action taken on agenda items 23.1.1. – 23.1.5.:

Moved: Mr. Yanes; Seconded: Mr. Murray, to take the following action:

- Approved Student Teachers for the 2021-2022 Spring Semester
- Accepted Resignation for the Purposes of Retirement: Melinda Casida, 3rd Grade Teacher, Lincoln Elementary School
- Accepted Resignation for the Purposes of Retirement: Melanie Sembritzki, Assistant Superintendent- Curriculum & Instruction, Special Projects
- Approved Request to Hire: Lauren Sembritzki Galli, Academic Learning Director, Lincoln Elementary School
- Approved Request to Hire: Crystal Ramos, Teacher- RSP (50%), Reagan Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 23.2.1. – 23.2.4.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to take the following action:

- Accepted Resignation: Jennifer Alvarez, Assistant Secretary, Washington Elementary School
- Approved Request to Hire: Kimberly Mattern, Paraprofessional- Categorical, Roosevelt Elementary School
- Approved Request to Hire: Sylvia Carrillo, Paraprofessional- Categorical, Reagan Elementary School
- Approved Request to Hire: Brooklynn Young, Paraprofessional- Categorical, Reagan Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 24.1.1. – 24.1.2.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to take the following action:

Approved all requests.

- 2021-22 New Attendance Requests – Site-Based Program
- 2021-22 New Attendance Requests – Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

26. Adjourn

Meeting was adjourned at 6:20 p.m.