

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**March 14, 2022**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Karyll Smith Quinn, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Karyll Smith Quinn, President  
Brad Bergstrom, Clerk  
Constance Lunde, Member  
Shane Murray, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Melanie Sembritzki, Assistant Superintendent  
Bobby Rodriguez, Chief Business Official  
Carol Bray, Director, Human Resources  
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Bergstrom; Seconded: Mr. Yanes, to approve the March 14, 2022, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. The Board recognized the 2021-2022 Kingsburg Elementary Employees of the Year and thanked them for their service to the students, staff, and community. Each of them received a plaque. Family members attended and were introduced as well.

Jill Owens, Educator of the Year  
Melinda Ballard, Employee of the Year  
Kerry Pickrell, Administrator of the Year

- 5.1.2. Washington School and Central Valley Home School have submitted Bonner Center for Character Education and Citizenship Virtues and Character Recognition Award applications. They were the only two schools that haven't received that award in the last two years. The Bonner Center recognizes exemplary schools of character. In even years the award program recognizes valley elementary schools; in odd years, they recognize middle and high schools.
  - 5.1.3. Dr. Sever discussed staffing changes for next year. This week, many positions will be posted for the 2022-2023 school year.
6. Assistant Superintendent's Report
- 6.1. Mrs. Sembritzki shared the Kingsburg Reads One Book announcement video. Thank you to the staff members who shared their pets. There are several fun activities for families as Kingsburg reads "The Mouse and the Motorcycle" this month. Our "Ralph" is on a live webcam at the Kingsburg Library and can be viewed online! Mice have been hidden downtown in restaurants and businesses. Students can bring any mice they find to the Kingsburg Library for a free book. Staff members will be drawing pet portraits for a \$5 donation benefiting Pawsitive Connections.
  - 6.2. March Madness has begun! A Badge Project Tournament is being held, and the winner will receive a taco truck lunch for their site. It is a single elimination based on the number of badges earned per staff members in the school or department during the specific time period.
  - 6.3. Mrs. Dedini, Mrs. Sembritzki, and Mrs. Stone recently attended the CISC Symposium in Monterey. They were chosen to be presenters for the Badge Project. It went very well, and they hope other districts will take what they learned and start the Badge Project. Staff members gain knowledge, and that knowledge benefits students.
7. Chief Business Official's Report
- 7.1. Around the District
    - 7.1.1. Mr. Rodriguez shared a PowerPoint showing recent projects around the District.
      - 7.1.1.1. Food Services recently introduced fish tacos as a new menu item at Rafer Johnson Jr. High, which was very well received. District Office and Student Services staff did a taste test and liked them as well. Mrs. LeBouef would like to do a protein box for Rafer students in the near future.
      - 7.1.1.2. The repairs for the chiller leak at Lincoln School have been completed.
      - 7.1.1.3. The office partition project at CVHS will begin next week. Staff will work from Roosevelt and Lincoln schools temporarily during this project.
      - 7.1.1.4. Reagan Elementary and Rafer Johnson Jr. High have purchased new skateboard and scooter racks from Board Loch, specializing in lockable storage racks. Mr. Rodriguez and Mr. McIntyre will work with staff on these placements.
      - 7.1.1.5. Mrs. Lee has been working with Veyna Design Studios on a new mural for over the gym and will be sharing samples with the Board soon.
      - 7.1.1.6. The Grounds Department has been working to improve the softball fields at Rafer, and they are looking great.
      - 7.1.1.7. The Board appreciated Mr. Rodriguez showing visuals of the projects and all the hard work of the Food Service, Grounds, and MOT Departments.
8. Board Member Reports
- 8.1. Nothing to report.

## **PUBLIC COMMENT**

9. Public Comment on Agendized and Non-Agendized Items
  - 9.1. Maureen Gillespie addressed the Board on student and staff mental health, the PAIN organization (Parents and Addicts in Need), and the Read with Me program.

## **ACTION**

10. Consent Agenda
  - 10.1. Consider Approval of Minutes – February 15, 2022 Board Meeting
  - 10.2. Consider Approval of Cash Balances
  - 10.3. Consider Approval of Budget Report
  - 10.4. Consider Approval of Accounts Payable Report
  - 10.5. Consider Approval of Request to Surplus Equipment
  - 10.6. Consider Approval of Legal Services Agreement with Fresno County Superintendent of Schools
  - 10.7. Consider Approval of Purchase of Student Desks for Reagan Elementary School
  - 10.8. Consider Approval of School Safety Plans
  - 10.9. Consider Approval of Revised 2021-2022 Stipend Schedule

### Items 10.1. – 10.9.:

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **BUSINESS SERVICES**

11. Consider Approval of 2021-22 Second Interim Report

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

12. Consider Approval of Memorandum of Understanding with Prodigy Healthcare, Inc.

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **HUMAN RESOURCES**

13. Consider Approval of Revised Job Description
  - 13.1. Revised: Food Service Clerk

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

14. Consider Approval of 2021-2022 One-Time, Off Schedule, 4% Pay Incentive for Classified, Certificated, and Management Employees on Contract – A one-time, 4% of the 2021-22 base salary only, off the salary schedule, for all Certificated, Classified, and Management employees on an Employment Contract, effective with the June 30, 2022, paycheck. The purpose is a retention bonus to provide relief from stresses caused by COVID-19. Any employee not employed during the June 2022 payroll period will not be entitled to this retention bonus.

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

15. Consider Approval of 2022-2023 Salary Schedules, Addendums, and Stipend Schedule – These schedules reflect a 5% increase over the 2021-22 Salary Schedules with the exception of the Stipend Schedule. In addition, the 2022-23 Certificated Salary Schedule reflects removing one step and will now be a 19-step schedule.

Moved: Mr. Murray; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **ADMINISTRATIVE SERVICES**

16. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, April 25, 2022, 4:00 p.m., Professional Development Building

## **CLOSED SESSION**

17. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)

17.1. The Governing Board Will Meet in Closed Session to Consider Student Expulsion  
Recommendations per California Education Codes 48916, 49073-49079

17.1.1. Case No. 22-004

17.1.2. Case No. 22-005

18. Public Employee Discipline/Dismissal/Release/Non-Reelection (Government Code Section 54957)

18.1. Consider Release/Non-Reelection, One Certificated Employee

19. Public Employee Employment

19.1. Certificated Management Personnel

19.1.1. Consider Acceptance of Resignation: Learning Director, Rafer Johnson Jr. High

19.1.2. Consider Approval of Request to Hire: Assistant Superintendent- Curriculum & Instruction, Special Projects

19.2. Certificated Personnel

19.2.1. Consider Approval of Student Teachers for the 2021-22 Spring Semester

19.2.2. Consider Acceptance of Resignation: 2<sup>nd</sup> Grade Teacher, Lincoln Elementary School

19.2.3. Consider Acceptance of Resignation: 5<sup>th</sup> Grade Teacher, Reagan Elementary School

- 19.2.4. Consider Acceptance of Resignation: 5<sup>th</sup> Grade Teacher, Reagan Elementary School
- 19.2.5. Consider Acceptance of Resignation: Part-time Teacher K-8, Central Valley Home School
- 19.2.6. Consider Acceptance of Resignation: Part-time Teacher K-8, Central Valley Home School
- 19.2.7. Consider Approval of Request to Hire: 1<sup>st</sup> Grade Teacher, Roosevelt Elementary School
- 19.2.8. Consider Approval of Request to Hire: 3<sup>rd</sup> Grade Teacher, Lincoln Elementary School
- 19.2.9. Consider Approval of Request to Hire: Part-time Teacher K-8, Central Valley Home School

19.3. Classified Personnel

- 19.3.1. Consider Approval of Request to Hire: Office Clerk, Rafer Johnson Jr. High
- 19.3.2. Consider Approval of Request to Hire: Paraprofessional- RSP, Special Education

20. Pupil Personnel

- 20.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
  - 20.1.1. Consider Approval of 2021-22 New Attendance Requests – Central Valley Home School
  - 20.1.2. Consider Approval of 2022-23 New Attendance Requests – Site-Based Program
  - 20.1.3. Consider Approval of 2022-23 Renewal Attendance Requests – Site-Based Program

**RECONVENE PUBLIC SESSION**

**ACTION**

21. Report of Actions Taken in Closed Session

Action taken on agenda item 17.1.1.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- The Board made the decision to place the student at Island Community Day School for the next five weeks with an opportunity to return after April 25, 2022, if the criteria in the rehabilitation plan are met. Mrs. Pasillas will present her recommendation on April 25 during the next regularly scheduled Board meeting.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 17.1.2.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- The Board made the decision to revoke the interdistrict transfer effective March 15, 2022, and expel the student from the Kingsburg Elementary Charter School District with placement in a Community Day School outside of the district for the remainder of the 2022 Spring semester and the Fall Semester of 2022. After successful completion of a comprehensive program during the expulsion period, the student be re-instated for admittance to a comprehensive education program to be determined by the district of enrollment at the end of the expulsion period.

Action taken on agenda item 18.1.:

Moved: Mr. Bergstrom; Seconded: Mr. Yanes, to take the following action:

- Approved Release/Non-Reelection: Probationary Teacher, Island Community Day School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 19.1.1.:

Moved: Mr. Yanes; Seconded: Mr. Murray, to take the following action:

- Accepted Resignation: Andres Gonzalez, Learning Director, Rafer Johnson Jr. High

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 19.1.2.:

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to take the following action:

- Approved Request to Hire: Matt Stovall, Assistant Superintendent- Curriculum & Instruction, Special Projects.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 19.2.1. – 19.2.9.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to take the following action:

- Approved Student Teachers for the 2021-22 Spring Semester
- Accepted Resignation: Kristi Warren, 2<sup>nd</sup> Grade Teacher, Lincoln Elementary School
- Accepted Resignation: Emily Bradley, 5<sup>th</sup> Grade Teacher, Reagan Elementary School
- Accepted Resignation: Kelsey Ross, 5<sup>th</sup> Grade Teacher, Reagan Elementary School
- Accepted Resignation: Rebecca Peters, Part-time Teacher K-8, Central Valley Home School
- Accepted Resignation: Kaylee Merritt, Part-time Teacher K-8, Central Valley Home School
- Approved Request to Hire: Amanda Campbell, 1<sup>st</sup> Grade Teacher, Roosevelt Elementary School
- Approved Request to Hire: Gianna Alves, 3<sup>rd</sup> Grade Teacher, Lincoln Elementary School
- Approved Request to Hire: Leigh Champlin, Part-time Teacher K-8, Central Valley Home School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 19.3.1. – 19.3.2.:

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom, to take the following action:

- Approved Request to Hire: Lizbeth Hernandez, Office Clerk, Rafer Johnson Jr. High
- Approved Request to Hire: Angelica Santos, Paraprofessional- RSP, Special Education

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 20.1.1. – 20.1.3.:

Moved: Mr. Murray; Seconded: Mrs. Lunde, to take the following action:

- 2021-22 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2022-23 New Attendance Requests – Site-Based Program – Approved all requests.
- 2022-23 Renewal Attendance Requests – Site-Based Program – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## 22. Adjourn

Meeting was adjourned at 7:14 p.m.