

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**April 25, 2022**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Karyll Smith Quinn, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Karyll Smith Quinn, President  
Brad Bergstrom, Clerk  
Constance Lunde, Member  
Shane Murray, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Melanie Sembritzki, Assistant Superintendent  
Bobby Rodriguez, Chief Business Official  
Carol Bray, Director, Human Resources  
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to approve the April 25, 2022, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. Dr. Sever announced that Mrs. Lauren Galli will be the new principal at Lincoln Elementary next year as Mr. Matt Stovall moves to the District Office as Assistant Superintendent. Mrs. Melanie Sembritzki will be retiring in June after 28 years in the District.

- 5.1.2. Mrs. Bray discussed the STRS Audit that took place over the last 6 months regarding special compensation from 18-19/19-20. STRS will be sending a formal letter in the next 30 days. There was one minimal audit finding. The Board and Dr. Sever thanked Carol for her organization and diligence in record-keeping, making this audit go smoothly.
  - 5.1.3. Congratulations to Washington and Lincoln School for being finalists for the Bonner Center's Character and Civic Education Recognition Award. Their site visits will be done virtually. Several Bonner Center team members will meet with the principal, the leadership team, some teachers and staff, a group of students, and some parents from each site.
6. Assistant Superintendent's Report
- 6.1. We have collected all of our input from our educational partners for the LCAP and will have a draft ready in June.
  - 6.2. State testing begins next week.
  - 6.3. Kingsburg Reads One Book was a huge success. Students participated with the choice board, and there were some excellent drawings and stories of Ralph! The Kingsburg Library donated over 1,000 books to students. Kingsburg Elementary will have a float about Ralph and the Motorcycle in the upcoming Swedish Festival Parade. If you would like to help, please get in touch with Melanie. Ralph the mouse, now known as Guss, is living the good life in a mouse condo at the Ballard's.
  - 6.4. Kingsburg Elementary staff have earned over 2,370 badges with the Badge Project! We have had fun this month with April Showers and daily giveaways. There are exciting things on the horizon so stay tuned!
  - 6.5. Mrs. Sembritzki recently met with the District English Learner Advisory Committee and members of each of the school sites to discuss how we can teach students about other students' cultures. One way is through diverse classroom libraries. Melanie sent home books with each board member as examples of the books that represent diverse backgrounds and cultures.
7. Chief Business Official's Report
- 7.1. Mr. Rodriguez shared a PowerPoint showing recent projects around the District.
    - o Central Valley Home School had its new partitions installed, and it has made a considerable difference in the space and privacy for teachers and staff.
    - o Rafer Johnson Jr. High will be receiving a shade structure for an outdoor learning area. Unfortunately, many project dates have been pushed out as it seems that everything is taking months to be scheduled with different supply/manufacturing issues.
    - o We had a very successful Open House at Washington School as the community toured the new preschool facility, classrooms, and campus upgrades from the Bond. The Board noted that Mrs. North did a fantastic job, and it was a wonderful event for families and community members.
    - o The Grounds Department has cleaned up overgrown bushes at Reagan Elementary near the playground. The area looks very clean.
    - o Currently, 30 students are attending the ELOP After School Program, and we are adding students each day. Students are transported home by bus if needed. We are anticipating what the Governor will report on his May Revise. If we are audited for this program, we will need to have it at all campuses. If not, we can slowly roll it out. The Board requested a report at the end of the year with these students and their measure of academic growth.
    - o Central Valley Overhead Door will be providing quotes for several doors in the District.
    - o Blinds have been ordered for the PD Building.
    - o Next week is Staff Appreciation Week. We are grateful for all of our employees and the work they do every day for students.

8. Professional Development – Mrs. Kristy LeBoeuf, Child Nutrition Director, attended the CASBO Annual Conference in Sacramento.
9. Board Member Reports
  - 9.1. Mrs. Smith Quinn and Mrs. Lunde attended the Washington Open House. It was a great experience. The signs were very welcoming to the community. Mrs. North did a fantastic job. They have also been scheduling "cookie days" at all the sites to show the staff their appreciation. The Board attended band and choir concerts for Rafer Johnson Jr. High. It was nice to see everyone able to perform for a crowd in person.

## **PUBLIC COMMENT**

10. Public Comment on Agendized and Non-Agendized Items
  - 10.1. Dr. Darren Miller introduced himself and spoke about his career in education. He is running for the Fresno County Superintendent of Schools.
11. First Reading: Board Policies/Administrative Regulations/Exhibits
  - 11.1. BP 5141.52: Suicide Prevention
  - 11.2. AR 5141.52: Suicide Prevention
  - 11.3. BP 5142.2: Safe Routes to School Program
  - 11.4. AR 5142.2: Safe Routes to School Program
  - 11.5. BP 5145.12: Search and Seizure
  - 11.6. BP 5145.9: Hate-Motivated Behavior
  - 11.7. BP 7211: Developer Fees
  - 11.8. AR 7211: Developer Fees
  - 11.9. AR 4161.8, 4261.8, 4361.8: Family Care and Medical Leave

No changes were made to the policies and regulations as submitted. They will be presented for approval at the next Board meeting.

## **ADJOURN FOR PUBLIC HEARING**

### **PUBLIC HEARING**

#### **Quarterly Report on Williams Uniform Complaints**

No complaints were received during the last quarter.

## **RECONVENE PUBLIC SESSION**

### **ACTION**

12. Consent Agenda
  - 12.1. Consider Approval of Minutes – March 14, 2022 Board Meeting
  - 12.2. Consider Approval of Cash Balances
  - 12.3. Consider Approval of Budget Report
  - 12.4. Consider Approval of Accounts Payable Report
  - 12.5. Consider Approval of Request to Surplus Equipment
  - 12.6. Consider Approval of 2022-2023 Revised Stipend Schedule
  - 12.7. Consider Approval of Cooperation and Shared Responsibility Agreement with Fresno County Superintendent of Schools
  - 12.8. Consider Approval of Renewal Contract through June 2025 with Illuminate Education
  - 12.9. Consider Approval of Renewal Contract with Doc Tracking Services Through April 2023

Items 12.1. – 12.9.:

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **BUSINESS SERVICES**

### 13. Consider Approval of 2022-2023 Keynote Speaker and Invoices for Professional Development

Moved: Mrs. Lunde; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### 14. Consider Approval of Booster Groups – Reagan Elementary, Rafer Johnson Jr. High for 2021-2022

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### 15. Consider Approval of District Wellness Policy

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### 16. Consider Approval of Purchase from Executive Business Products for Workstations at Central Valley Home School

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### 17. Consider Approval of Purchase from Flix Productions for Multi-Media Library Enhancements at Reagan Elementary

Moved: Mrs. Lunde; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

### 18. Consider Approval of Purchase from Dell for New Server to Support the Aeries Student Information System

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

19. Consider Approval of Proposal from EMCOR Services for Wall Mounted Air Conditioning Unit for Central Valley Home School

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

20. Consider Approval of Piggyback Contract with Fresno County Superintendent of Schools for Ray Morgan Company, Inc.

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **HUMAN RESOURCES**

21. Consider Approval of Declaration of Need for Fully Qualified Educators 2022-2023

Moved: Mr. Murray; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

22. Consider Approval of Memorandum of Understanding with United States University for Placement of Student Teachers

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

23. Consider Approval of Revised Job Descriptions  
23.1. Revised: Academic Coach  
23.2. Revised: State Preschool Site Supervisor  
23.3. Revised: Teacher – Preschool

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

24. Consider Approval of New and Revised 2022-2023 Salary Schedules
  - 24.1. Certificated- Revised
  - 24.2. Classified Management/Supervisory/Confidential- Revised
  - 24.3. Classified- Revised
  - 24.4. Certificated (Preschool)- New

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

25. Consider Approval of 2022-2023 Staff
  - 25.1. Certificated Management
  - 25.2. Certificated
  - 25.3. Classified Management/Administrative/Supervisory/Confidential
  - 25.4. Classified
  - 25.5. Certificated (Preschool)

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **ADMINISTRATIVE SERVICES**

26. Consider Approval of CSBA Recommended Changes to Board Policies/Administrative Regulations/Exhibits
  - 26.1. Update Policy Titles
  - 26.2. Policy Deletions
  - 26.3. Update Policy Numbers

Moved: Mr. Yanes; Seconded: Mrs. Lunde; to waive the second reading and approve the changes as presented.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

27. Consider Approval of Quarterly Report on Williams Uniform Complaints – No complaints were received last quarter.

Moved: Mrs. Lunde; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

28. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, May 16, 2022, 4:00 p.m., Professional Development Building

### **CLOSED SESSION**

29. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)

29.1. The Governing Board Will Meet in Closed Session to Consider Student Expulsion  
Recommendations per California Education Codes 48916, 49073-49079

29.1.1. Case No. 22-006

29.1.2. Case No. 22-007

30. Public Employee Discipline/Dismissal/Release/Non-Reelection (Government Code Section 54957)

31. Public Employee Employment

31.1. Certificated Personnel

31.1.1. Consider Acceptance of Resignation: 7<sup>th</sup>/8<sup>th</sup> Grade ELA Teacher, Rafer Johnson Jr. High

31.1.2. Consider Acceptance of Resignation: K-8 Teacher, Central Valley Home School

31.1.3. Consider Approval of Request to Hire: 5<sup>th</sup> Grade Teacher, Reagan Elementary School

31.1.4. Consider Approval of Request to Hire: 5<sup>th</sup> Grade Teacher, Reagan Elementary School

31.1.5. Consider Approval of Request to Hire: 5<sup>th</sup> Grade Teacher, Reagan Elementary School

31.1.6. Consider Approval of Request to Hire: 3<sup>rd</sup> Grade Teacher, Lincoln Elementary School

31.2. Classified Personnel

31.2.1. Consider Acceptance of Resignation: Paraprofessional, Reagan Elementary School

31.2.2. Consider Acceptance of Resignation: Paraprofessional, Washington Elementary School

31.2.3. Consider Approval of Request to Hire: Paraprofessional- General, Washington Elementary School

32. Pupil Personnel

32.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

32.1.1. Consider Approval of 2021-22 New Attendance Requests – Site-Based Program

32.1.2. Consider Approval of 2021-22 New Attendance Requests – Central Valley Home School

32.1.3. Consider Approval of 2022-23 New Attendance Requests – Site-Based Program

32.1.4. Consider Approval of 2022-23 Renewal Attendance Requests – Site-Based Program

### **RECONVENE PUBLIC SESSION**

#### **ACTION**

33. Report of Actions Taken in Closed Session

Action taken on agenda item 29.1.1.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- Case No. 22-006 The Board ratified the Stipulated Expulsion.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 29.1.2.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- Case No. 22-007 The Board ratified the Stipulated Expulsion.

Action taken on agenda item 31.1.1 – 31.1.6.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to take the following action:

- Accepted Resignation: Gretchen Monke, 7th/8th Grade ELA Teacher, Rafer Johnson Jr. High
- Accepted Resignation: Holly Collins, K-8 Teacher, Central Valley Home School
- Approved Request to Hire: Theresa Gong, 5th Grade Teacher, Reagan Elementary School
- Approved Request to Hire: Mattielyn Avila, 5th Grade Teacher, Reagan Elementary School
- Approved Request to Hire: Brianna Murphy, 5th Grade Teacher, Reagan Elementary School
- Approved Request to Hire: Morgan Coddington, 3rd Grade Teacher, Lincoln Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 31.2.1. – 31.2.3.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Accepted Resignation: Abigail Alvarado, Paraprofessional, Reagan Elementary School
- Accepted Resignation: Andrea Orosco, Paraprofessional, Washington Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 32.1.1. – 32.1.4.:

Moved: Mr. Murray; Seconded: Mr. Yanes, to take the following action:

- 2021-22 New Attendance Requests – Site-Based Program – Approved all requests.
- 2021-22 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2022-23 New Attendance Requests – Site-Based Program – Approved all requests.
- 2022-23 Renewal Attendance Requests – Site-Based Program – Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

#### 34. Adjourn

Meeting was adjourned at 6:31 p.m.