



QUATTROCCHI KWOK  
ARCHITECTS

February 5, 2014 3:30pm

## Alameda USD Master Planning

### Academy of Alameda (AOA) Master Planning Committee Meeting #1

#### Attendees:

Stan Clark, Project Manager, QKA  
Raymond Keck, Job Captain, QKA  
Also see sign in sheet attached

#### Distribution:

Via District Website

#### Master Planning – Academy of Alameda:

##### ☆ General Discussion

- Bond Discussion – Facilities and Master Plan
- Facilities Assessment - +/- 4 million in needs
- Educational Specification
  - Deviations/differing needs at Charter Schools

#### 1. Needed improvements and/or new facilities:

##### a. Program Needs: Priorities, multi-year master planning

- Who will make determination of priorities? Board will make final say
- Program/Facility needs are different from “typical” district schools
- Currently, Academy of Alameda (AOA) may remain at current site, unknown at this time.

##### b. Site Improvements

- Pick up/drop off major issue
  - Pacific Avenue is used for Academy of Alameda , alley along east side of site is used for NEA
  - Consider configurations to ease traffic congestion

#### Security:

- Door locks – lockable from exterior only
- Strong desire for security lock sets

- Windows at doors – need coverings to prevent sight into classrooms
- District is coordinating with local law enforcement to access security / make recommendations
- Fencing at perimeter is too low at 6 ft.
- Desire for secure entrance with Administration as entry point to control access
- Community use during non-school hours, but needs to be secure during school
- Music room – heat requires door remain open to alley – non-students walk by and look in
- After school programs use facilities until 6:00pm
- The Gym is made available for outside use at off hours. Access into campus from Gym is problematic.
- AOA goal is to expand from middle-school to K-8
- The Academy utilizes Project –based learning
- Need for break out spaces
- Need for Media Center – currently housed in a shared classroom
- Desire for Inter – classroom collaboration but not connecting directly
  - Breakout space as collaborative space
- Music Room shares wall with gym, causing acoustic issues – needs better acoustic separation

c. Buildings

Administration Building

- Psychologist and counselor are too remote from Administration
- Need for conference/meeting room(s) for teacher and parent/teacher private meetings

Multi-Purpose Building

- Too small for assemblies
  - Has one small bleacher bank – not useable
  - Need for new cafeteria tables
- Food preparation is done on site
- Additional food service at entry roll-up window near entrance
- Single lunch period for 475 students, 300 eat school lunch
- The balance of students eat at outdoor area or in classrooms on rainy days

Classrooms

- Existing classrooms are appropriately sized
- Some science classrooms do not have sinks

- Vintage “home ec” stoves pose a hazard and should be removed
- Existing science classrooms have demonstration tables, not the favored configuration for curriculum
- Add designated science classrooms
- Existing carpet in science classrooms is not an appropriate, need resilient flooring
- Flexibility desired for science spaces
- Art room – existing at Room 215; no ceramics currently, but would be desired
- Special Education – students mainstreamed within general classes
- Learning Center at Room 216 – small group instruction needs testing /assessment space
- Learning Center should accommodate +/- 28 students
- Music instruction takes place at stage in MPR
- Library utilizes standard classroom, shared with classroom use ( original Media center used by Nea)
- Strong need for a dedicated Media Center
- Play yard is divided /fenced with Nea on one side
- Storage needed at PE yard for students, 90 – 100 lockers for secure storage during classes (no changing)
- Desire for artificial play surface (synthetic grass)
- Lockers are in poor condition
- Some lockers in remote areas pose security problems
- Discussion of locker needs, size
- The existing telephone system functions intermittently
- After school Program; 150 students in classrooms
- Discussion of Bond and Construction timing

Next Meeting Date: February 26, 2014 at 6:00pm

