

# Jasper County Charter System

## Sick Leave Bank Spousal Request For Sick Days

*Excerpt from Policy Code GBRIBA:*

As provided in O.C.G.A. 20-2-850 relating to sick leave for teachers and other public school personnel, a spouse that is employed by the Jasper County Board of Education may donate up to ten (10) sick leave days to his or her spouse if such spouse is also an employee of the Jasper County Board of Education for purposes of *maternity leave, illness, illness of a family member, or death of a family member*. The term family member shall be defined the same for purposes of this policy as immediate family is defined in policy GBRI: Personnel Leaves and Absences.

**Section I** - To be completed by spouse requesting sick leave.

Employee Name \_\_\_\_\_

Social Security # \_\_\_\_\_

No.of Days Requested \_\_\_\_\_

Reason for Request \_\_\_\_\_

*(Must be one of the reasons mentioned above in the policy excerpt.)*

Date of Request \_\_\_\_\_

Employee Signature \* \_\_\_\_\_

Notary Signature \_\_\_\_\_

*(Include Notary Seal)*

**Section II** - To be completed by spouse donating sick leave.

Employee Name \_\_\_\_\_

Social Security # \_\_\_\_\_

No.of Days Donated \_\_\_\_\_

Date of Donation \_\_\_\_\_

Employee Signature \* \_\_\_\_\_

Notary Signature \_\_\_\_\_

*(Include Notary Seal)*

\* By signing this form, I agree to the above referenced policy and relieve the Sick Leave Bank Committee, the Jasper County Schools, and the Jasper County BOE of any liability resulting from the transfer of these sick leave days.