



QUATTROCCHI KWOK
ARCHITECTS

February 13, 2014 3:30PM

Alameda USD Master Planning

Island High School-Master Planning Committee Meeting # 1

Attendees:

Stan Clark, Project Manager, QKA
Nick Stephenson, Project Architect, QKA
Also see sign-in sheet attached

Distribution:

Via District Website

Facility Master Planning for Island High School:

Ground rules and expectations:

- Nick summarized the ground rules and expectations for this master planning process.
 - The master planning process is an attempt to address the facility needs of your campus over the next 15 or more years. The needs that we identify together will likely be more than what the district can afford at this time and in fact may extend over several bond cycles.
 - The first step is to take this comprehensive look at your facilities and your educational goals, and provide recommendations for improvements, expansion and growth to serve your school community in the coming years.
 - These recommendations are reflected on the drawing that we are going to review tonight based on what you told us during our last meeting.

Demographics:

- Nick confirmed that currently they fill 13 classrooms. Class size goal is 25:1 ratio. We should plan for enrollment of 200 students in 16 classrooms.

Master Planning – Island High School:

1. Needed improvements and/or new facilities:

a. Offsite improvements (safe routes to school) by others

- Not Discussed.

b. Site Improvements:

- Parking:

- 20 students stalls required
- 26 staff stalls required (separate from student parking lot)
- 15 bike racks spaces required
- 10 skateboard lockers required

- Security

- Adequate site lighting is critical
- Controlled points of Egress are required.
- Vision lites required in doors.
- Lockable storage space is required in classrooms.
- Campus wide communication system is required between classrooms and administration offices.
- There was discussion around the use of metal detectors. It was determined that the capacity (infrastructure) for them should be provided.
- Video camera surveillance system was requested.
- Operable windows for emergency egress from classrooms were requested.

- Asphalt Playground:

- They would like adequate size blacktop (75 square foot per student was mentioned as required size)
- There is a need for a couple basketball courts.

- Play Fields:

- There is an afterschool program that requires access to ball fields.

- Balance of site Improvements items are pending Campus Location – defer to second meeting.

c. Buildings

Administration Building

- Needs to be centrally located with good visual access to classrooms and exterior spaces (outdoor eating areas, etc.)
- Needs space for 6 administration staff plus IEP conference space.
- Space requirements are as follows: Reception space, Attendance space, staff toilet rooms, Public Toilet room, Teacher workroom, Staff lounge (separate from work room), Principal office, Small Conference room, counselors office, Psychologist office (part time, can share), Nurses office and Supply room.

MPR/Gym

- They only offer sports as an afterschool program. Does this mean they need a gym?
- MPR should provide space for general assembly's of 230 occupants.
- Need a flexible space for meeting with Pre-Apprenticeship programs, CTE, etc.
- Need a Flexible "makers space"

Cafeteria

- Outdoor eating spaces are required, some with cover. Avoid places that are hidden from view.
- They need a warming kitchen for breakfast and lunch.
- They would like to offer culinary arts, which could be tied to this space if necessary.
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Classrooms

- 1 science Classroom with typical amenities for chemistry lab.
- 1 Art Classroom
- 3 Computer Lab Rooms
- 1 day care (Cal Safe) room required. Child Development Class takes place in the Daycare room.
- They do not need or want small break out rooms.

Special Education

- 1 Classroom, mild to moderate, is required.

Specialized Educational Spaces

- 1 science Classroom
- 1 Art Classroom. They teach multi-media art. They require space for a computer lab and printers, General 2D art, and a studio art room ("wet and dirty") with utility sinks.
- 2 additional Computer Lab Rooms are required
- Child Development Class; takes place in the Daycare room.

Library Media Center

- They don't need a traditional library space. No room for book stacks is required. Rather, they require an "independent learning space".

Before and After School Programs

- 1 daycare (Cal Safe) room required. (Child Development Class takes place in the Daycare room).

Storage and Restrooms

- See requirements indicated at Administration Space (above). Student toilet rooms need to be located where they can be supervised.

2. Prioritization:

- Prioritization will be discussed at our next meeting. It will consist of discussing three primary categories: Critical Facility Needs, Educational Program Needs, and Future Facility Needs.

Next steps:

- Once a site is determined, we will schedule the second meeting.

Next Meeting Dates: To Be Determined once a Campus location is selected.