



QUATTROCCHI KWOK
ARCHITECTS

January 22, 2014

3:30PM

Alameda USD Master Planning

Encinal High School-Master Planning Committee Meeting #1

Attendees:

Stan Clark, Project Manager, QKA
Nick Stephenson, Project Architect,
QKA Also see sign-in sheet attached

Distribution:

Via District Website

Master Planning – Encinal High School:

I. Needed improvements and/or new facilities:

a. Offsite improvements (safe routes to school) by others

- At 5- way intersection: Very dangerous. Kids have been hit by cars.
 - Staff acts as crossing guards and place portable “no left turn” each day.
 - One street does not have a crosswalk at 5-way
- Making Central Ave a one way street with bike path was suggested. This
- They have spoken with city; were going to block off Taylor, city feels traffic light won't help.
- The location of some of the property lines is unclear around perimeter of campus. Clarifying will help determine if some suggested improvements are on or off site.
- There was discussion about the property line that fronts on the Bay as there is land there that could be improved and even integrated into curriculum.

b. Site

Improvements:

Pick up/Drop
off:

- Maybe reverse entrance/exit at staff parking lot to improve flow.
- QKA suggested that area currently occupied by portables may be used for parking expansion.
 - There is a need for additional staff parking. Currently there are 64 teachers and not enough stalls currently.
- Upper (east) parking lot serves as staff parking but also as drop off for “Jr. Jet” students. This should be corrected.
- Lower (west) parking lot currently serves both student and staff parking, and as drop off as well. This is not ideal and should be reconfigured. Adding a second curb cut for one way traffic through parking lot was suggested.
- There is no drop off along Central Ave.

- Between the two parking lots is a tree lined concrete walkway from Central Ave to the main classroom building. This is the perceived entrance to the campus by visitors, leading to confusion and difficulty in “way finding” for visitors.
- They would like more bike racks located so they are not visible from street. Security:
- Visitor Supervision: The current Administration location at the east end of campus is not obvious and somewhat hard to find for visitors, who often wander around trying to find it. It was suggested that the administration be relocated to the “perceived main entrance” to campus (the tree lined walkway mentioned above) For better supervision and access to visitors.
- Perimeter fencing: Currently the fields and the black top and pool areas of campus have adequate perimeter fencing, but gates often left open people using track/facilities during school day. The staff can improve security by better controlling when the gates are left open.
- Second level fencing does not exist at all building perimeters. This can be addressed in the master plan.
- Presently the entire campus becomes open when the gym is in use after hours. This should be corrected with second level fencing and gates.
- Site lighting needs to be improved at tennis and basketball courts.

Blacktop and Ball Fields:

- Blacktop areas: no needs were expressed by the group.
- Goal for Track, Baseball field and football fields:
 - Improve Track with modern surface and drainage.
 - Provide and expand bleachers on both sides of football field. Football Bleachers to have 2500 capacity (currently 1500 capacity)
 - Field and track should both be available to serve the community after hours.
 - Synthetic track and field is desired.
 - Baseball field needs to be properly proportioned if possible.
 - Provide lights and additional bleachers at baseball.
 - Provide permanent restroom and concessions building.
 - Provide permanent storage buildings to replace existing containers and quonset hut building.
 - Need to improve (ADA) access to fields at boat ramp gate.
 - Parking for Football is offsite near boat ramp as well as along Central Ave.

Pool

- Old and aged (Pool and locker rooms). Modernize and refurbish.
- Pools are joint use with city and clubs so are heavily used.

c. Buildings

Administration Building

- General consensus is that the current admin building is poorly located because it is too remote and Difficult to find for visitors. The existing size is fine, keep size, just relocate.

Gym

- The Gym is aged and needs modernization. Size is good, ceilings are high enough.
- Would like to be able to divide gym when needed with operable

partition. Cafeteria

- Cafeteria currently holds 300 occupants. There was no mention of whether or not this was an adequate number of occupants.
- Currently the Cafeteria is oddly located in the very northwest corner of campus adjacent to the west parking lot. General consensus is that this is a poor location, as it should be more central.
- They have single lunch period. Food comes from Wood MS central kitchen.
- They would like to be able to serve lunch via remote locations around campus if possible.
- They have an “open campus” for lunch but nothing close enough so most kids stay on campus.
- Currently 6-8 graders are served in the cafeteria, and the 9-12 graders are served via window at side of cafeteria.
- A suggestion was made to move the cafeteria to where media center is (Move media center to where admin is. Build new centrally located administration). This was received well by the group.
 - The space between the existing media center and the gym could be used for an outdoor eating area with shade/rain cover.

Classrooms

- Existing classroom are roughly 800 SF each.
- Would like room big enough for break out areas if it is possible to reconfigure the classroom buildings to accommodate this.
- Current classroom count and loading:
 - Existing: 64 classroom, only 7 are not used as instruction spaces.
 - 960 s.f. size would be ideal if possible.
- Existing Science Classrooms are about 1000

s.f. each. Specialized Educational Spaces

- Performing Arts facility is needed. Possible locations for this new structure were discussed. General consensus is that it could be located in front of the school where portable buildings currently are placed.
- The ideal capacity of the theater is around 600

seats. Art Rooms

- Existing art curriculum includes 2D, 3D art and Ceramics. Housed in Room #'s 310, 312 & 600.
- Existing Art rooms are ok in size according to the group.
- Would like outdoor learning areas for Arts if possible.
- Ceramics classroom Equipment is outdated, old kiln, ventilations need to

be replaced. Computer Lab

- There is a single computer lab on site but group felt that in the future this may go away as technology evolves.
- Digital animation classes will still require robust computers.
- Auto Shop should be converted to Engineering (STEM) space.

Music

- They require adequate and appropriate storage for Marching Band.
- A dedicated music classroom is required as is a dedicated

Drama/Choir room. Library Media Center

- Too small to fit entire staff for meetings.
- Currently it is the only work space for kids that is non classroom
- Used as a “Study Center” more than as a book check-out facility
- PTA meets here frequently. So needs to be accessible after hours.
- College career center is located within the current Media center building. It’s size and location are good.
- It was requested that existing computer stations be removed to allow for more flexible use of space.
- Flexibility is important. The concept of folding partitions in the main reading/computer area was received well.
- Psychologist currently uses a room here but would prefer small “satellite” conference rooms around campus near classrooms (3 – 4 of these) if possible.

Community Use of Campus Facilities

- Currently community use of facilities and fields is by permit only. Expected to stay this way. ?
- After school child care facilities:
 - It was expressed that they would like to serve elementary school age siblings of

EHS students. Special Ed

- Currently Special Education is integrated as much as possible and they are moving toward expanding this approach.
- They use the “response to intervention” (RTI) approach.
- No clear facility need was expressed. Health Clinics
- Campus has a health center. No needs expressed.

Next Meeting Dates: Wednesday February 12, 6:00pm