



QUATTROCCHI KWOK  
ARCHITECTS

# Agenda

## Alameda High School - Facilities Master Planning Committee - Meeting #1

January 8, 2014

3:30 pm

RE: **Alameda Unified School District - Facilities Master Planning**

1. Introductions (pass out the Sign In sheet)
2. Ground Rules and expectations for Master Planning (see Memo dated 11/19/13)
3. Overview of Master Planning Process and work to date
  - a. Educational Specifications – In progress
  - b. Facilities Assessments – Posted on school Master Planning page of AUSD website
  - c. Demographics - Posted on school Master Planning page of AUSD website
  - d. Communications protocols
4. Educational Specifications (In progress)
  - a. Ed Spec guidelines as they apply to this school.
  - b. Preliminary list of areas needing improvement to meet Ed Spec requirements
5. Facilities Assessment
  - a. Presentation of overview of the results of the Facilities Assessment
  - b. Specific needed improvements

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## Master Planning – Alameda High School

1. Needed improvements and/or new facilities:
  - a. Offsite Improvements (safe routes to School) by others
  - b. Site Improvements
    - i. Pick up/ Drop off
    - ii. Security
    - iii. Parking lots
    - iv. Playgrounds
    - v. Play Fields
    - vi. Other
  - c. Buildings
    - i. Administration
    - ii. Gymnasiums/ Pools/ Locker Rooms
    - iii. Multi-Purpose Building/ Cafeteria
    - iv. Classrooms
    - v. Specialized Educational Spaces
      1. Performing Arts (Theaters)
      2. Graphic Arts/ Ceramics
      3. Science & Technology
      4. Music
    - vi. Library/ Media Center
    - vii. Support Spaces (Offices, Conference Rooms, Workrooms, Staff Lounge, etc.)
    - viii. Special Education
    - ix. Health Clinics
    - x. Restrooms

### 2. Prioritization

- a. Priority One – Warm, Safe and Dry
  - i. ADA accessibility
  - ii. Building Envelope including roofing, mechanical and electrical systems
  - iii. Fire alarm, security and communications
  - iv. Structural systems
  - v. Utilities infrastructure (Power, Data and other utilities)
- b. Priority Two – Current Facility Needs
  - i. Additional teaching spaces
  - ii. Parking, Circulation and Traffic
  - iii. Information Technology
  - iv. Architectural Improvements
  - v. Site Improvements
  - vi. Other spaces for collaboration
- c. Priority Three – Future Facility Needs

**Next Meeting:** Wednesday, January 29, 2014 at 6 pm