



QUATTROCCHI KWOK
ARCHITECTS

February 19, 2014 6:00PM

Alameda USD Master Planning

Wood Middle School - Master Planning Meeting #2

Attendees:

Nick Stephenson, Project Manager, QKA
Chad Crain, Job Captain, QKA
Also see sign-in sheet attached

Distribution:

Via District Website

Facility Master Planning for Wood Middle School:

Ground rules and expectations:

- No further discussion.

Demographics:

- No further discussion.

Master Planning –Wood Middle School:

General Notes:

- Generally the group is the same group from meeting #1. Therefore we will briefly summarize the discussion from meeting #1 and then pick up where we left off on the agenda.

1. Needed improvements and/or new facilities:

a. Offsite Improvements:

- No further discussion.

b. Site Improvements

- Nick briefly reviewed the site improvements discussed during meeting 1. It was generally agreed that meeting 1 notes are accurate in this regard. The following additional items were discussed:

- Based on the age of the modular buildings (currently housing ACLC) the master plan will likely show them to be removed and replaced with new construction.
- There was discussion around where to locate the additional parking needed. Possible locations are expanding the existing lot, or reallocating the exiting lot to visitors parking and building a new staff parking lot further back on the site.
- There was discussion about reconfiguring the outdoor stage area if necessary to accommodate enlarging the band room.
- Talked about expanding into the out-door amphitheater. Making it a working space.

c. Buildings

Administration

- Nick briefly reviewed the revisions discussed during meeting 1. It was generally agreed that the meeting 1 notes are accurate in this regard.

Multi-Purpose Building

- Kitchen: The District wide kitchen was discussed. It serves Wood MS as well as the entire District. QKA has not been made aware of any master plan for the district wide kitchen. The Wood MS master plan will include this kitchen remaining in its current location and configuration.
 - Would like a system that enables the serving lines to move quicker. This can be addressed in a design phase of a modernization to this building.
- Multi Purpose Room (MPR): The MPR needs bleachers, but there is no room between the court striping and the walls. We discussed the challenges of expanding the current MPR based on the structural system. It may be possible to expand the room to the east, using what is now a hallway between the MPR and the Art classroom. This concept was well received with the caveat that some reconfiguration to the art room would be required for new exits and for locating lockers that are presently in the hall. Nick will study this and report back at next meeting.
- Faculty Lounge: What was originally the Faculty Lounge is currently being used as a classroom (Academic strategies or "Fusion"). After further discussion it was agreed that the classroom should be moved back into a classroom building, either in the current classroom building or in a new building. They would like to recover the faculty lounge if possible either in this building or within the administration "wing". The group also discussed using this space as a "Parent workroom". Nick will study and report back next meeting.

- Art Classroom: This room is well liked and well suited for its use. No deficiencies were identified. There is a mezzanine accessed via stairs from the art classroom. It is used for overflow storage. This space may go away if the MPR is expanded for bleachers. This idea was acceptable to the group.
- Music Classroom: Currently there is a music classroom at the north end of the building, between the MPR and an exterior stage. They would like the acoustics in the music classroom improved. Also the room is too small to function properly as a music classroom. We discussed extending it out onto the exterior stage if necessary. This idea was well received.
- Storage: The building needs larger PE storage.

Classrooms:

Conversation expanded on from meeting 1:

- Existing classrooms should be modernized and equipped with the power and data and A/V infrastructure required by 21st century learning environments.
- Nick pointed out that the buildings that currently house ACLS are modular buildings that are at the end of their service life (per the facility assessments) and will need to be replaced with a new building. This new building will house the additional classroom needs for Wood MS Master Plan.
- There is an expressed desire for 4 Science Labs to replace their existing science classrooms on the 3rd floor.
 - Rooms 314, 315, and 316 are used to teach science but are outfitted and sized as regular classrooms. These need to be replaced with properly sized and outfitted classrooms for middle school science curriculum.
 - Room 313 is currently outfitted as a traditional science classroom/lab, but is smaller than what the normal lab size should be. This space should be enlarged.
 - Would like to have one of the new science labs close to the garden. They are having a container delivered that will be used in conjunction with the classroom
- There is an expressed need for 7 additional classrooms. The criteria and quantity is clarified below:
 - As mentioned in meeting 1 they are adopting a "S.T.E.A.M" curriculum and reducing class sizes to 25:1. This results in the need for 3 additional classroom spaces:
 - An engineering Classroom. Should be sized and outfitted for robotics, a "builder" space ("wet and dirty")
 - Multi Media Technology Lab: a computer lab for 3D modeling and printing, and ample storage lockable space.
 - One standard classroom as a result of the class size reduction.

- Fusion/Intervention Room: currently taught in the converted teachers lounge. They need a classroom space to house this function. This results in the need for 1 additional classroom space.
- The removal 3 portable buildings currently used for classrooms. This results in the need for 3 additional classroom spaces.
- Multi-media center
 - For students to come and have access to media, internet, computers.

Specialized Education Space:

- The restructuring of the curriculum requires one space to be used as a Professional Development Room – about the size of a classroom space.
- Student Commons/Hub: There is an expressed desire for a space indicated as the “HUB” Should be associated with the library and on the main floor. This is similar in concept to the “Center” space that ACLC currently has.
- During meeting 1 there was talk about having one shared breakout room per floor. Tonight we revisited this concept. In order to create these spaces they would lose one classroom per floor. The group did not like losing the classroom space and would rather just have the classrooms connected to each other via an operable wall or door. Maybe not make the whole wall operable, but a good portion of it.
- Special Ed: There are three dedicated classrooms for special education in the main building: 212, 315, 103. They are mild to moderate. There is no current need for special restrooms.
 - They need a meeting space. “IEP meetings.”
 - The special ed teachers need offices if they are sharing a classroom.
- Art Classroom:
 - See discussion above under Multi Purpose Building
 - may make sense to house the STEAM lab adjacent to the Art Classroom.
- PE Classroom: Currently in a portable sized as a single classroom. However the PE class size is 50 kids.
 - Currently this space is shared with Speech and Psych therapy. These resources should be located in the admin wing if possible. There are currently 2 PE teachers.

Library /Media Center

- It is used for all meetings.
- It is used for everything but a library.
- The current stacks are underutilized But not ready to see them removed.
- Would like to see it adjacent to the computer lab.
- There is a strong desire to preserve the physical books.
- Needs better acoustics.

- Needs new AV equipment and connectivity. Should be same as in the classrooms.
- More natural light and ventilation.

Storage:

- Art Storage: program needs storage for stage and drama. Especially if mezzanine is removed. There is a container outside that is dedicated to drama storage. Perhaps this could be relocated into a new building addition.
- P.E. Storage: There is another container that is used by PE. Perhaps this could be relocated into a new building addition.
- Classroom storage needs to be improved/expanded and provided with locks.

Restrooms:

- Restrooms that serve the general site (blacktop and fields) do not exist. The master plan should include new restrooms to serve this need.
- There is 1 unisex staff restroom on each floor. These could be modernized.
- There is a small one restroom in the lobby of the MPR that needs to be modernized.
- The MPR public restrooms are undersized. Always a line. The student toilet rooms in this building need to be reconfigured for better supervision, enlarged and provide interior and exterior access if possible.

End of Agenda:

- They like the idea of replacing the modular's with a new building.
- Would like a covered walkway/covered breeze way to connect the buildings.
- Want to disconnect the kitchen driveway from the drop-off area. Have a problem with cars blocking deliveries.
- Covered outdoor eating is wanted, can be located between art and quad.
- Solar Panels. The district gets a great deal on power, so making the numbers work might be hard. They do want to allocate a space for it.
- Next time we will talk about prioritization. We will have a board with everything we have talked about on it. Will talk about critical facility needs, program needs, future facility needs.

2. Prioritization: To be discussed at next meeting.

Next Steps: Review notes from meeting 2, Present draft master site plan drawing, review priority categories.

Next Meeting: Wednesday March 12 3:30pm, at Wood MS.