



QUATTROCCHI KWOK
ARCHITECTS

January 29, 2014

3:30PM

Alameda USD Master Planning

Wood Middle School-Master Planning Committee Meeting #1

Attendees:

Nick Stephenson, Project Manager, QKA

Chad Crain, Job Captain, QKA

Also see sign-in sheet attached

Distribution:

Via District Website

Facility Master Planning for Wood Middle School:

Ground rules and expectations:

Nick explained that this Master Planning process is a long range comprehensive process to identify facility needs for WMS for the coming 10-15 years. Likely this group will identify facility needs that exceed any current funding, and will require future bond measures in order to cover all that is identified. There is a prioritization process that we will discuss at our next meeting in order to respond to the funding issues. The Master Plan will be a tool for use in creating bond language in the future.

Demographics:

Currently house 445 students in 21 instructional classrooms. Next year they will need 24 classrooms plus one additional lab/media space, plus a professional development room for staff.

Currently ACLC shares the WMS campus in 13 portable classrooms.

Master Planning –Wood Middle School:

1. Needed improvements and/or new facilities:
 - a. Offsite improvements (safe routes to school) by others
 - b. Site Improvements:
 - Pick up/Drop off:

- Need an improved drop-off to accommodate a small bus. Currently the bus double parks and places cones around the bus in order to pick up and drop off kids.
- 50% of students get dropped off by parents for school
- There is a drop off loop on-site but needs to be longer if possible.
- Drop-off happens along the street curb as well, for the entire street frontage along Grand St., beginning at the apartment's south of campus and extending up to intersection at Otis Dr to the north. "There is lots of double parking going on."
- Would like to eliminate curb drop-off down directly in front of school so that students don't have to walk across the drive aisle for the on-site drop off loop (refer to site plan).
- City is planning to install a median to prevent left turns out of the drop-off
- Would like a nice space that is protected for bike racks and skateboard, covered if possible.
- It is a goal of the school to have solar power on-site. They like the covered site parking arrays. "Would like to tie it into the STEAM program."
- Would like to look into moving the earthquake safety supply container

Parking

- Would like to expand the staff parking lot if possible. Currently it is undersized and very congested.
- Would like PV solar car ports if possible. Would be nice to include electric car charging station that tie into the array if possible.
- Would like motor cycle parking
- Would like to move entrance to staff parking to the south corner of the site to remove entry from where kids are dropped off at curb.

Security:

- Would like to implement the double layer security fence plan. They like the perimeter fence with lock-down points. Would like gates to have emergency exit (panic) hardware.
- Site lighting needs to be improved. There is no lighting at the front of the campus. Would like energy efficient, motion sensing if possible.
- They would like the "little exterior alcoves and nooks" eliminated because they create problems after hours (mischief, used as toilet, etc.)
- The breezeway between the MPR and the Admin building needs to be more secure.
- They really are interested in being able to "Buzz" in visitors via a single main entrance.
- Currently office is difficult to find for visitors and has no "eyes on the entrance".
- They would like site-wide security cameras if possible.
- Would like to improve lighting in hallways.

- Would like to improve access and security at the elevators, such as a key card system or similar.

Playgrounds and Play Fields:

- There are no play structures right now. They would like equipment for PE like age appropriate play structure, etc.
- Blacktop is adequate in size, but has drainage problems.
- The fields and grass "amphitheater" have drainage problems as well.
- Track is a red-dirt and may not be a full size track. Would like it modernized if possible.
- Would like to improve the ground at the gate between Wood and Lum. Kids come to school through this gate and during winter it gets really muddy.
- The fields are frequently rented after hours. Need dedicated toilet rooms for the fields. The closest restroom is in the MPR building, and it is only available during school hours. Some "visitors" opt to use the school building door alcoves as toilet rooms.

c. Buildings

Administration Building

- Reception needs to have better visibility to visitors and better supervision of entry points.
- Would like a conference room as part of the admin space.
- The counselors would like to be a part of the admin wing, maybe a guidance area. Currently they are housed in closets and extra storage rooms that are also shared by the Nurse.
- Would like to separate the Faculty work room from the lounge space.
- Staff Lounge space is big enough size wise
- Would like an outdoor lounge area if possible.

Multi-Purpose Building

- Would like to expand the MPR. "It serves as the lunch room, rainy day programs, and indoor sports. They have multiple lunch periods."
- Would like regulation size basketball and volleyball courts
- Would like to have a full middle school sized gym with locker rooms, bleachers and a stage.
 - Current Stage has poor lighting, and it is too small
- Wheel chair lift is old and in poor shape.
- They need better sound systems.
- Student outdoor eating is nonexistent. There is a bird problem. Would like covered outdoor eating.

Classrooms

- Existing classrooms are just under the state standard for sizes.
- Current enrollment 445 students.

- They are doing 25-1 classroom sizes.
- They are embracing 21st century learning and "S.T.E.A.M."
- Like the idea of a central shared work-space with classrooms around it
- Open to cutting a classroom in half to make it a lab with the other half of the space going to the two flanking classrooms
- They need 5 more regular classrooms.
 - 3 Engineering classroom, "Each grade needs their own engineering/tinkering/project room."
 - Need 1 dedicated science lab.
- They will have a comprehensive after-school program.
- They would like improved day lighting.
- Would like natural ventilation

2. Next Steps:

1. Review Agenda from meeting 1 with staff and community members.
2. Review STEAM specific requirements.
3. Review Prioritization

Next Meeting Date: February 19, 2014 at 6:00pm