



QUATTROCCHI KWOK
ARCHITECTS

January 15, 2014

3:30PM

Alameda USD Master Planning

Lincoln Middle School-Master Planning Committee Meeting #1

Attendees:

Ray Keck, Project Manager, QKA

Cam Hawing, Job Captain, QKA

Also see sign-in sheet attached

Distribution:

Via District Website

Master Planning – Lincoln Middle School:

1. Needed improvements and/or new facilities:

a. Offsite improvements (safe routes to school)by others

b. Site Improvements:

Pick up/Drop off:

- Drop-off is currently in front of school on Fernside Ave. (2 buses)
- Special Ed drop off gets into the parking at front of school.
- Drop off traffic goes all the way to the Bay Farm bridge (1.5 miles, will take 30 minutes)
- Bike lane in front of school is a safety concern, mixing bike path and car entrance into parking lot.
- Bike path at back of school will be paved to connect to the existing bike path, will increase safety.
- Safe bike path for kids to access the school is a priority.
- Pedestrian crossing is dangerous, no traffic light, crossing guard almost gets hit every week.
- 2 kids have been hit by cars while crossing, need traffic solution.
- Consider the open/ green area on Eastshore Dr, can be utilized to widen the road and/or parking.
- Relocate container in front of school, people don't like it in this location.
- Neighbors complain that teachers are parking on their street.
- There are 46 teachers; parking lot is at its max.
- Heavy traffic is combination of school traffic with cross-town traffic.

- Corner cross light time is too short, creates traffic problems.
- Traffic is #1 concern, since 2 kids have been hit.

Security:

- In general, the security fencing is efficient.
- There are turnstiles for public use of fields.
- Community would like to have access to fields from the west side.
- Office is hard to find, it's not in front of school and no big enough signage.
- Campus is extremely dark at night, need more lighting.
- Security lighting, would like to have motion sensor lighting at the new bike path area.
- School can evacuate all students in 3 minutes. They have enough exits. 960 students.
- Need directional signage on campus.
- Some classroom are accessed from the drop off area outside the fencing area, need to be in.
- No wide spread vandalism on campus.

Playgrounds and Play Fields:

- Need another coat of black top and striping.
- Field needs stripping for soccer and baseball.
- The community uses and maintain the soccer field. There are turnstiles to access the fields.
- Amphitheater is well used for concerts, fashion shows, etc. there is a new guardrail on stage.
- The Green/ garden area is not used at its potential, cost maintenance is an issue.
- Outdoor covered locker room works ok. However, lockers are too small for backpacks.
- Classroom courtyards are important for the school, are used for projects (landscape), lunch, etc.
- Students eat lunch outside; there are not covered areas to eat lunch.
- Covered areas are needed for many things like lunch (w/tables), outdoor learning, etc.
- Want designated, controlled area for kids to eat lunch. There are 3 adults to supervise.

c. Buildings

Administration Building

- Not easy to find the main office, need larger sign.
- School entrance needs Identity.
- Interest in relocating the office in front of the school, to be the first thing to see upon arrival.
- Need of directional signage throughout campus.

- Need more space for front office staff.
- Faculty room too small for all staff.
- Need to expand out including the courtyard for staff.
- Health office is appropriate.

Multi-Purpose Building

- Over used, sports, lunch, performing arts, music, clubs (12), assembly, etc.
- PE dominates the use of the MPR for sports.
- MPR serves as a gym for other schools (Bay Farm ES 7-8 grades).
- Need more room at MPR for all school it's small.
- Lunch is served once at MPR and everyone eats outside.
- At rainy days, teacher's open classrooms for kids to eat.
- Locker rooms: Showers are not used; lockers are too small, inefficient space.
- School cannot take any more kids, need more space.
- Would like a new sport gym, separated from the MPR/ performance.
- Proposal to have two stories MPR/ Gym.
- Weight Room for students and staff possibly at new gym.
- This school has resistance to change; the community will support a new gym.
- MPR will get a new 16' screen for films

Classrooms

- There are 960 students, school was built for 700. School is at capacity.
- Need equal Technology in all classrooms.
- Request of ceiling mount projector – need power and data.
- Science classrooms need to be adequate to teach science.
- If two story classrooms are considered, should be at back of site.
- New window coverings throughout.

Specialized Educational Spaces

- Special Ed
 - Large classrooms, all have toilets, no complaints from teachers (25 Students)
- Art
 - Currently have large room with access to outside for art use, small kiln.

- Wood shop is fully utilized and big space for a class.
- Access to inside the fencing instead of outside, more windows needed.
- Need area to showcase student projects (art, woodshop, etc.).

Library/Media Center

- Currently working well, can be improved, needs a more efficient design.
- Some areas are used as storage that can have better use.
- Too many exit doors that are not needed...
- Define circulation desk, flexible separation between library and computer room.
- Used as meeting area for staff, PTA, etc.

Storage and Restrooms

- Custodial needs more storage space.
- PE needs more storage, using storage container.

Next Meeting Date: Wednesday February 5, 2014 at 6:00pm.

Wednesday February 26, 2014 3:30pm