

MINUTES
AMHS Board of Trustees Meeting
April 13, 2022

Present: Sue Adams, Rich Bacigalupi, Bill Brooking, Mike Burns, Brett Carlton, Terri Fewel, Mytyl Hernandez, Millie Judge, Talia Manhke, Alicia Mitchell, Brian Murphy, Shannon O’Kelley, Mary Kelly, Joan Ritter, Steve Schmutz

Absent: Jeff Cymbaluk, Armando Medina, Larry Moore, Pat Sievers

Opening Prayer – Steve Schmutz

Roll call – Sue Adams called the roll, and a quorum was declared.

Approval of Minutes – **The Board approved the minutes from the February meeting** of the Board of Trustees.

School Report –Alicia Mitchell

Spring Break starts next week and Holy Week activities on campus include a Holy Thursday prayer service and living stations on Good Friday. Archbishop Etienne will be visiting campus on May 4th. COVID numbers are low with few reported cases, but this situation continues to be monitored. The DEI (Diversity, Equity, and Inclusion) team recently provided staff training about equity-based grading and addressing situations where students use inappropriate racial language. Jeff Latta has been hired as the new Athletic Director and his previous Dean of Students position will be filled soon. Facilities Director Rex Lewandowski is moving to California and his position has been posted. Jami Zellner and Kathy Alkire are retiring this year and will be honored in the annual report and at an end of the year luncheon.

Governance Committee – Rich Bacigalupi, Steve Schmutz

The committee discussed staff changes and the need to focus on retention strategies related to staff turnover and ways to reward long term service. Several new Board and committee positions will be open next year, and Board members are asked to provide recommendations from our school community. The committee recommended that rather than creating a new DEI committee, this would become part of the SHW committee efforts where there is already overlap in goals and activities.

Finance Committee –Millie Judge, Joan Ritter

Joan reviewed the balance sheet and P&L statement through March 2022. Tuition revenue and fundraising numbers are above budget and expenses with personnel and IT are below budget.

One item was voted on for approval:

- The Board approved receipt of additional EANS (Emergency Assistance to Non-Public Schools) funding in the amount of \$196,723. OSPI must approve how these funds are used.

Spirituality, Health and Wellness Committee – Sue Adams

The Career Fair was held on March 23rd. A wellness CP event is planned for April 26th in conjunction with the senior breakfast. The Campus Ministry sign has been approved and ordered. Jordan met with a few Board members last month to discuss plans for the new kitchen layout. Several recommendations were made including moving all appliances to the outside perimeter, expanding the central workspace and a DECA build out adjacent to the kitchen. Jordan is working with Judd and Black and AMHS will receive a discount on new appliances need for the kitchen remodel.

Planning and Innovation Committee – Rich Bacigalupi for Pat Sievers

The committee received approval to purchase a new mower to replace the old Kubota. The vendor chosen to upgrade the heat transfer HVAC system has started work. The roll-up door for the kitchen remodel project has been ordered with plans to install it this summer. A phased approach to future replacement of student and teacher classroom furniture is also planned.

Advancement Committee –Shannon O’Kelley

The 2022 STAR event supporting tuition assistance will be held on May 12th in conjunction with Godparents/Grandparents Day. This event will include breakfast, auction items and recognition of those alumni in military service. The school has been working with Rocketship on marketing efforts to increase enrollment through social media engagement with a specific focus on public schools.

Alumni Relations Committee –Talia Manhke

The Easter Egg hunt on April 10th was well attended by alumni. The committee is looking at having a mini golf event soon. Many alumni were involved in the March 23rd Career Fair and helped to make it a success for current students. Homecoming weekend is scheduled for October 14th and celebrations are planned for the classes of 1997, 2002 and 2012

The next Board meeting will be on May 18, 2022.