



QUATTROCCHI KWOK
ARCHITECTS

January 29, 2014

3:30PM

Alameda USD Master Planning

Ruby Bridges Elementary School-Master Planning Meeting #1

Attendees:

Nick Stephenson, Project Manager, QKA

Chad Crain, Job Captain, QKA

Also see sign-in sheet attached

Distribution:

Via District Website

Facility Master Planning for Ruby Bridges Elementary School:

Ground rules and expectations:

Nick explained that this Master Planning process is a long range comprehensive process to identify facility needs for Ruby Bridges ES for the coming 10-15 years. Likely this group will identify facility needs that exceed any current funding, and will require future bond measures in order to cover all that is identified.

There is a prioritization process that we will discuss at our next meeting in order to respond to the funding issues. The Master Plan will be a tool for use in creating bond language in the future.

Demographics:

Currently there are 577 Students currently on the campus, housed in 30 classrooms. They have 4 kindergartens at the moment but have had 5 in the past. There is a K-2 Special Education classroom. There is a music classroom adjacent to the stage. All classrooms are occupied and they are at capacity. The 2009 demographics study says that there is no projected growth. Current demographics study is underway by the District and not yet published.

Master Planning –Ruby Bridges Elementary School:

1. Needed improvements and/or new facilities:
 - a. Offsite improvements (safe routes to school) by others

b. Site Improvements:

Pick up/Drop off:

- Children have problems in terms of being able to get to the campus safely
- Both drop-offs are being used as intended
- 40% of students are being driven to school
- Problem of parents double parking in the mornings and afternoons. Mornings are a bigger problem
- Looking to have more staffing to direct traffic, or to divide the drop-off into lanes to allow traffic flow

Parking

- Staff-parking, there is not enough designated staff parking. Want more staff parking
 - "A lot of teachers tend to park on the street. Neighbors tend to complain when staff parks in-front to the houses." It was stated that there is ample parking adjacent to the park at the far end of the campus parking lot.

Security:

- The perimeter fence seems to be in good shape. Except for the gates. There was a problem with the gates not working properly.
 - They have a slow gate closer function that is not working properly.
- There is a gate by the four square courts where parents can come onto campus during appropriate hours
- By 8:30, there is supposed to be only one access point through Admin.
- The only current community use of the facilities after hours is a karate group in the MPR.
- There is an existing second layer of fencing to allow community access.
- Site lighting is below par, and should be improved.
- There was a request for a buzzer with intercom that can let someone onto the campus so they don't have to come all the way around front
- The safety disaster container needs to be relocated closer to the fields
- Can there be a closed circuit TV monitoring system on campus to monitor the site? There is a concern about more and unidentified people coming into the area and hanging around the campus.

Playgrounds and Play Fields:

- The school has a joint use with the city fields. They use it for recess activities. Not so much for PE
- Blacktop is adequate in size, but has drainage problems.
- The existing play structure is in good condition, but they would like a second one. Or if they can't get a second structure, they would like a bigger one.

- The children are not all out there at the same time
- When three grades are out at the same time, it gets too crowded on the play structure
- When it is really rainy and windy, the covered walkways don't provide cover. Can something be done to improve their function?

Kindergarten Yard

- There is no shade and/or rain protection. They would like a small covered area at a minimum
- The entrance to the kindergarten yard interferes with the entrance to one of the classrooms. They would like to move the gate to the other side of the bike racks.

c. Buildings

Administration Building

- They need meeting rooms and a larger conference room. The current conference room is next to the secretary's desk and the principal's office. They want a 15-20 person conference room
- Would like a flex office space for a PTA member etc. Or a parent space
- There is no covered outside way to get to the media center. Maybe add a covered walkway.
- There are no adult restrooms other than those in the Administration building and they don't want to open up the Admin. Building for events in the MPR.
- In the Media center, if they allow access to it after hours, there is nothing to prevent people gaining access to the rest of the building.

Multi-Purpose Building

- It's the cafeteria, the stage, and auditorium. The walls were never finished. They would like completed interior finishes.
- Two years ago, they put in some acoustical treatments. They need some maintenance
- Students eat inside most often. They do not like to let the students eat outside due to the mess they make.
- There are 4 lunch periods
- They would like interior access to the student restrooms and the addition of parent/adult restrooms.
- Tables are difficult to operate. They would like to get new ones or retrofit the old ones with systems that make them easier to fold up.

Classrooms

- Collaborative teaching is not practiced at Ruby Bridges. There is a door between the classrooms, but it is locked with a master key and the teachers do not move back and forth.
- There is a problem with getting WIFI to work on a predictable basis
- They would like improved technology infrastructure in the classrooms.
- There are small work-rooms in each of the classroom wings. Not currently used as “break out” space.
 - They use them for small learning, counseling, and intervention
 - They would like to have more of these small break-out spaces. They have special tutors that come in and they set up in the hallways.
- They would like a resource room.

Special Education

- They have moderate to severe special education students.
- They have a dedicated classroom.
- There is a special day classroom as well
- Max of 10 students per Special Ed. classroom. Currently serving 8 students per classroom.

Specialized education spaces

- There is a music classroom
- They would like to have a science lab
 - They would like to see a combination of science and technology spaces.
- They want to do what they can to make the school more inviting for students.
- They would like a large flexible space that can handle “down and dirty” science. “a Di Vinci space”

Library/Media Center:

- Want a LCD projector mounted to the ceiling
 - There are mounts, but there is no power or data to the mounts.
 - After discussion about what the future may hold for hard copy books vs e-books, etc, it was agreed to keep the current amount of space dedicated to book stacks.
- They would like a smart board or similar device in the computer lab.

- After some discussion about chrome books, tablets, and where technology may be going in the future, it was agreed that they wish to keep the desktop computer layout in this space. The stations could be configured from movable tables for flexibility.
- They would like a teachers station situated where they can monitor all the computers workstations.

Before and After School Programs and facilities:

- There is a Woodstock Child Care program in the one set of portables on the far side of the Admin, LEAPS is in the portables behind the media room and MPR. LEAPS children are using the classrooms after school hours.
- The Woodstock program currently serves about 22 students and is not projected to grow based on current data.

Storage:

- They have purchased mobile computer labs and will need secure closets or storage rooms in which to store these mobile labs.

Next time we will revisit what we talked about.

We will pick up on the media center and the library next meeting.

Next meeting on Feb 27th.