



QUATTROCCHI KWOK
ARCHITECTS

February 3, 2014 3:30PM

Alameda USD Master Planning

Paden Elementary School-Master Planning Committee Meeting #1

Attendees:

Raymond Keck, Project Manager, QKA
Cam Hawing, Job Captain, QKA
Also see sign-in sheet attached

Distribution:

Via District Website

Master Planning – Paden Elementary School:

1. Needed improvements and/or new facilities:
 - a. Offsite improvements (safe routes to school) by others
 - b. Site Improvements:
 - Pick up/Drop off:
 - Works well, parents are careful looking for kids at pick-up
 - Lower yard blacktop is used as parking lot for parents, no staff for controlling traffic.
 - Safety could be improved with people controlling traffic
 - Pick up appears to be more dangerous than drop off
 - Crossing guard makes a difference getting kids safe to school
 - Crossing guard is a volunteer position and is not consistently manned
 - About 30 students travel to school by bike and scooter
 - Security:
 - Security fencing is adequate
 - Paden is a closed campus
 - In spite of fencing, teens get in to play and skate
 - Some graffiti has been sprayed on buildings
 - There is no site lighting at night, would be good to have some for added security

- More lighting is needed through campus
- Campus remains closed and locked on weekends
- Evidence that people get on campus on weekends and drink

Playgrounds and Play Fields:

- Playground was slurry sealed last year
- Need more shade at play structure, which gets very hot
- Shade sail structure for outdoor lunch area is needed
- Would like to see some grass or green areas in the yard, (preferred at higher yard)
- Preserve all PE striping at lower yard
- Walking trail around campus is public, needs some maintenance (weeds are growing)

c. Buildings

Administration Building

- Office should be located closer to the entry for safety and control.
- Office and classroom functions at the entry area could be switched
- Office space is efficient
- The Health office has a dedicated door to the hallway; staff prefer that it be preserved

Multi-Purpose Building

- Staff voiced a need a permanent stage, as the existing portable stage is too noisy and small
- Storage needed under stage for chairs
- Sound system is quite bad and needs to be replaced
- Students eat lunch in the MPR, two shift
- Storage for tables is desired to accommodate other uses
- The MPR is used for PE on rainy days
- MPR roof leaks
- Preference was voiced for a large fixed Multi-media screen rather than a portable screen
- Food service uses a warming kitchen, there is no cooking on-site
- Lunch serving is through a small roll-up window, causing a bottleneck in lunch service; consider expanding serving length to accommodate traffic more efficiently
- The lunch flow is generally very problematic; look at efficient layout to improve it
- The Multi-purpose room should have flexibility, with everything on wheels
- A separate Music classroom could be attached to the MPR
- Two existing portable classrooms, utilized for Music and After-school programs, should be replaced with a permanent building

- After School programs are currently utilizing the MPR; staff would prefer them to be in a classroom

Classrooms

- Kinder classrooms have poor acoustics
- Some classrooms are small for the number of students, due to installation of bathrooms
- Staff requested wall treatment, tackable surfaces
- Need for a small learning area within the classroom or between two classrooms was expressed
- Classrooms are large, but need better and efficient layout
- A need for additional classroom space for student intervention was voiced
- Projector location need to be flexible; a preference for ceiling mounted projectors
- Alternately, these could be replaced with large flat screen monitors
- Existing tall windows are difficult to black out for projection, need functional window shades
- Windows are dated, utilize single-pane glazing and do not close fully
- General need for more and better storage, hot water, and improved data infrastructure
- Some classrooms have doorways opening to adjacent classrooms and need solutions to block noise
- Art- Sinks are not appropriate for art, splash a lot of water. A need for an outdoor sink was voiced
- Need for moveable furniture to improve flexibility within classrooms
- Fire Alarm/phone/clock/bell/speaker systems are less than dependable and need updating
- What is important is that the school be safe and dry
- Priority : Furniture and storage

Special ED

- Three existing SDC classrooms

Library – Media Center

- Needs new carpet
- Need a floor outlet to connect the projector or TV screen
- Furniture and bookcases on wheels to have maximum use of space, smart boards
- Computer Lab is adequate
- Library should be flexible for study and discussion groups, work groups, gathering, etc.
- Need infrastructure to support mobile technology now that Chromebooks are being utilized
- The media Center needs to be secure, with heavy student traffic
- The configuration is good instead of pods or aisles. No need of white boards
- There is an Occupational Therapy room /furniture storage space within the LMC
- Student bathroom needs updating

After School Program

- After School classroom needs expansion or second room
- Currently utilizes a single classroom and is full, with a consistent waiting list

Other

Make schools more available and accessible to the community

Open the Media Center for community use

Next Meeting Date: March 3, 2014 at 6:00 PM