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ARCHITECTS

February 12, 2014 3:30 -5:50PM

## Alameda USD Master Planning

Lum Elementary School-Master Planning Committee Meeting #2

### Attendees:

Nick Stephenson, Project Manager, QKA

Chad Crain, Job Captain, QKA

Also see sign-in sheet attached

### Distribution:

Via District Website

### Facility Master Planning for Lum Elementary School:

#### Ground rules and expectations:

- Nick summarized the ground rules and expectations for this master planning process.
- The master planning process is an attempt to address the facility needs of your campus over the next 15 or more years. The needs that we identify together will likely be more than what the district can afford at this time and in fact may extend over several bond cycles.
- The first step is to take this comprehensive look at your facilities and your educational goals, and provide recommendations for improvements, expansion and growth to serve your school community in the coming years.
- These recommendations are reflected on the drawing that we are going to review tonight based on what you told us during our last meeting.

#### Demographics:

- It was confirmed that they need 23 classroom spaces.

**Master Planning –Lum Elementary School:**

Presentation of Draft Master Site Plan:

Nick presented the drawing, indicating that it is intended to reflect the suggestions and recommendations from the prior meeting. Key items are as follows:

1. Needed improvements and/or new facilities:

- a. Offsite improvements (safe routes to school) by others. None discussed.
- b. Site Improvements:

The following revisions to the site were presented and well received, with revisions as noted:

- Pick up/ Drop off /Parking:
  - Restriped drop off for better circulation.
  - Expanded staff parking lot. New visitors parking lot. Relocated bike racks. Since this takes up two basketball courts it was suggested that the playground expand beyond the tree line to the south to make up for it.
  
- Security:
  - Full perimeter fencing and gates at select locations. It was requested that the fence be 6' tall.
  - Would like to see a more noise reducing fence around the kindergarten area to block out the street noise. Something that can be decorated by the kids.
  - Fence off the area behind the day care building because it is not able to be supervised.
  
- Playgrounds/ Kinder Playground:
  - Regrade playground for accessibility and improved drainage.
  - Expand playground beyond tree line to the south
  - Provide second bike rack at access point between Lum ES and Wood MS.
  - Replace upper grade play structures in current location with modern equipment.
  - Install new shade structure adjacent to (west of) MPR building.
  - Install a new building at southeast corner of campus (next to daycare building) to house the Music Classroom.
  - Install new building at west property line to house new toilet rooms, P.E. Classroom and Science Classroom.
  - Install new building at northwest corner of campus to house 4 kindergarten classrooms.

- Nick mentioned that the current assessor's parcel map shows the property line further west than the current fence line. This additional space allows for the kindergarten play ground and play structure to occupy this northwest corner of the property. This will require the existing garden to move slightly to the east.
- Provide parent "pick up" area at northwest corner of campus between the new garden location and the drop off lane.
- A new trash enclosure. It was noted that there is an existing gas main where we are showing the new trash enclosure, so the enclosure will be relocated to the south of the gas main.
- Location of the bike racks up against the school where we are showing them is nice.
- Improved site lighting.

c. Buildings:

The following revisions to the buildings were presented and well received, with revisions as noted:

Administration Building:

- Administration relocated to the central building, with reception positioned with visual access to both the parking lot and the drop off loop.
- Administration space is enlarged to provide additional offices and conferences spaces.

Multi-Purpose Building:

- Demolish existing stage and provide new stage in what is now the reception lobby space.
- Reduce kitchen size to warm-up kitchen and repurpose a portion to new toilet rooms to serve the playground and a portion to new storage space.
  - PTA needs some storage.
  - Janitor Storage.

Classrooms:

- New buildings are proposed for kindergarten and a general classroom. See site improvements above.
- Core area of each building is modernized and repurposed back into break out spaces. New folding walls will be indicated to divide the core break out spaces into two.
- Really like the kindergarten being separate in its own area.

Specialized Educational Spaces:

- Reconfigure the existing administration space into a new Art Classroom.
- New buildings are proposed for, science, PE, and music. See site improvements above

Library/Media Center:

- Relocated within central building. They like the fact that the library is combined with the Media center. They requested that it swap places with the learning center as shown on the draft plan.
- They think the size of the building will work for all the functions we are proposing for it.
- Need a book storage room.

2. Prioritization:

Editors note: At this point in the meeting there was only one parent and no school or district personnel present. Prioritization was discussed very generally, and it was determined that QKA will propose prioritization categories. QKA proposes prioritization as follows:

- Category One – Critical Facility Needs
  - Refer to Facility Assessment on the District website for Critical facility needs.
  - New parking lots
  - New perimeter fencing
  - Improved site lighting
  - Improved site drainage
  - Restriped drop off
  - New trash enclosures
  
- Category Two – Current Program Needs
  - New Kindergarten building
  - Relocated Administration
  - Relocate MPR Stage
  - Relocated Library/Media Center
  - New class room buildings (including new toilet rooms).
  - Modernized break out spaces at building cores.
  - New playground space (due to expanded parking lot and new buildings)
  
- Category Three – Future Facility Needs
  - Additional toilet rooms adjacent to kitchen
  - New play structures
  - New bike racks

- New parent pick up area

Next steps:

- The master site plan will be revised per the direction received tonight. The final site plan, along with the prioritization will be included in the final master plan for Franklin Elementary School, and presented to the Board in June.