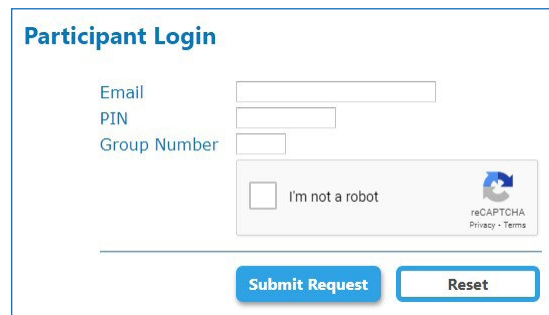


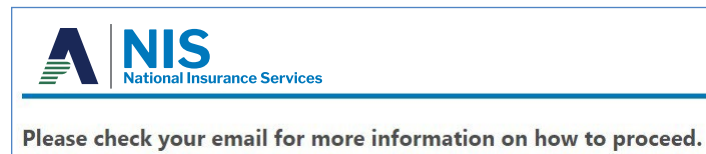


How To: Online Evidence of Insurability (EOI)

1. Go to <https://eoi.nis-sif.com> to get started
2. Log in using your employer-sponsored email address, unique employer PIN Number, and Group Number.
 - **PIN Number:**
 - **Group Number:**



3. Shortly after you click 'Submit Request', you will receive an email¹ from 'NIS Automail' titled 'Online EOI Submission'. This email contains a link for you to use to continue with the **Online Evidence of Insurability** submission process.



¹If you do not receive the Online EOI Submission email within a few minutes, please check your Spam or Bulk Email folder.

IMPORTANT: Your submission is **NOT complete until you electronically sign** the DocuSign form you will receive via email *after* filling out the online EOI information.