

AGENDA #9
BOZEMAN SCHOOL DISTRICT NO. 7
WILLSON BOARD ROOM
MONDAY December 10, 2018 – 5:45 p.m.

5:45 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.
Please turn off cell phones.

BOARD EDUCATION

1. Standards Based Grading Update

MINUTES

2. Minutes of Previous Meetings

RECOGNITION AND AWARDS

14. University of Montana All-Star Band
15. 2018 AA Volleyball All-State Individuals

ACTION ITEMS - CONSENT

High School District

16. High School Bond Projects Update
30. 2019-20 Curriculum Guide changes for Bozeman High School

Both Districts

43. Revised Policy #3310, Student Discipline, 2nd Reading
46. Revised Policy #2410, High School Graduation Requirements, 2nd Reading
52. Revised Policy #5012, Sexual Harassment, Intimidation, and Misconduct, 2nd Reading
56. New Policy #5220 - Prohibition of Aiding Sexual Abuse, 2nd Reading
58. Personnel Actions
62. Financial Reports, Warrant Approval, Donations
77. Adult & Community Education Long Range Strategic Plan (LRSP) Report
78. Food & Nutrition Services Long Range Strategic Plan (LRSP) Report

Elementary District

79. Approve Elementary Schools Photovoltaic Solar Array Installation Bid
83. Morning Star Elementary School Long Range Strategic Plan (LRSP) Report

SUPERINTENDENT'S REPORT

84. Superintendent's Report
 - High School Transition Update

BOARD OF TRUSTEES

85. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

86. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

ACTION ITEMS - SINGULAR


High School District

DISCUSSION AND REPORTS

87. Policy Review - District Policy #6121 - School District Organization & Procedure 6121P
90. New Policy #7225 - Crowdfunding Proposals, 1st Reading

ADJOURN

Public comment can be submitted electronically to trustees@bsd7.org

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: BOARD EDUCATION:
MIDDLE SCHOOL STANDARDS-BASED
GRADING

CATEGORY: DISCUSSION AND REPORTS

ORIGINATED
BY: Rob Watson, Superintendent

OTHERS
INVOLVED: Karin Neff, Data Analysis & Accountability
Specialist; Middle School Administration;
Marilyn King, Deputy Superintendent
Instruction

DATA
EXPANSION: None

COST/FUND
SOURCE: None

IMPLEMENTATION

ACTION: High School and Elementary District DISCUSSION
December 10, 2018

DISCUSSION:

Middle Schools fully implemented standards-based grading and reporting at the beginning of this school year.

- Grades have been replaced by scores that indicate levels of learning and achievement
- Scores are given for learning and achievement related to standards – or learning objectives – not for assignments
- Separate scores are given to communicate Learner Attributes (perseverance, organization, engagement, universal expectations)

The purpose of this Board Education is to provide the trustees with an implementation update.

This discussion supports the following Long Range Strategic Plan strategic objectives:

1.01 Personalize learning for each student to help all realize sustained academic growth in all content areas. Short title: Personalize Learning.

3.04 Engage in a collaborative dialogue surrounding topics of educational importance (Mega Issues) to our community and their impact on the LRSP. Short title: Mega Issues.

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

Open Session

DATE: November 9, 2018

TIME: 7:30 a.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair
Sandra Wilson, Vice Chair
Heide Arneson
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: None

STAFF

PRESENT: Rob Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Marilyn King, Deputy Superintendent Instruction
Mike Waterman, Director of Business Services/District Clerk
Pat Strauss, Director of Human Resources
Todd Swinehart, Director of Facilities
Chad Berg, Director of Special Education
Robin Miller, Curriculum Director

MEDIA: None

VISITORS: None

Call to Order

The meeting was called to order at 7:45 a.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed the group, explained the purpose of the meeting, and procedures to be followed.

Public Participation on Non-Agenda Items

None

Future of SAFE-TI Services – Discussion and Reports

Superintendent Watson introduced the item. SAFE-TI services are currently funded by a grant that expires at the end of the school year. The District proposed a legislative change that would create a levy mechanism for funding the operational costs of school safety. That proposal was forwarded to MTSBA, and the MSTBA membership recently approved a version of that proposal. At MTSBA's direction, a bill to include those costs

in the Building Reserve Fund is being drafted. The bill draft will be consistent with the terms of the MTSBA resolution as well as the findings of an interim legislative committee that also studied the issue.

A discussion of the proposed funding structure ensued. Trustees generally felt the initiative was important, but several Trustees voiced concerns about the lack of transparency that the Building Reserve structure would cause.

Deputy Superintendent Instruction Marilyn King and Director of Special Education Chad Berg then reviewed the SAFE-TI and Multi-Tiered Systems of Support (MTSS) programs, and the staffing structures that currently support these programs.

Grade Level Reading Initiative – Discussion and Reports

Superintendent Watson introduced the Grade Level Reading Initiative discussion. The United Way will launch Dolly Parton's Imagination Library on November 16, 2018, a concept that was initially introduced by the District earlier this summer. The initiative is a joint venture between the United Way, Bozeman School District, Bozeman Noon Rotary, and others.

Dr. Watson then showed data regarding summer learning loss. To address the issue, Watson intends to challenge all Bozeman School District students in grades K-2 to read at least 100 books next summer. The plan involves opening three of the District's elementary libraries three days a week so students can access the resources available there.

District Structure – Discussion and Reports

Superintendent Watson distributed the District's central office organizational chart. A concern exists regarding the number of direct reports for each Deputy Superintendent. Other models exist and Watson distributed an example of a flatter structure. It was noted that there is no perfect solution and that the model may need to evolve over time.

The Board encouraged Administration to continue the discussion and ensure adequate supports are in place to accomplish the District's goals.

Board of Trustees

The Trustees acknowledged the Grease musical production culminating this weekend. Trustee Fischer noted that he will be meeting with Sunrise Rotary to discuss homeless initiatives. Trustee Reinhardt noted the upcoming Veteran's Day. Trustee Lusin requested a meeting be scheduled with area legislators.

No action was taken on any matter.

Meeting adjourned at 10:45a.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: November 12, 2018

TIME: 5:45 p.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair
Sandy Wilson, Vice Chair
Heide Arneson
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: None

STAFF

PRESENT: Rob Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Mike Waterman, Director of Business Services/District Clerk
Pat Strauss, Director of Human Resources
Todd Swinehart, Director of Facilities
Jerry Reisig, BHS Athletic Director
Lori Ross, Secretary

OTHERS

PRESENT: Tami Phillippii, BEA Representative
Student Representatives Gianna Connelly & Aiden Reinhardt

MEDIA: Gail Schontzler, Bozeman Daily Chronicle
Mederious Babb, KBZK

VISITORS: Approximately 50

Call to Order

The meeting was called to order at 5:55 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

BOARD EDUCATION: High School Transition – Rural School Impact

Superintendent Watson introduced this item explaining the Rural School superintendents had asked for information on how Rural school students' academic achievement compares with that of Bozeman Elementary students. Superintendent Watson introduced Karin Neff, District Accountability and Data Specialist.

Neff's presentation covered:

- Six elementary feeder schools that join our High School District

- Rural Students take fewer music classes than non-rural students
- Projected and historical rural school enrollment
- Rural Students are meeting or exceeding growth expectations, as well as Proficiency Benchmarks by subject
- Attendance rates for Rural and Non-Rural Students are similar

Watson, Neff and Waterman answered Trustees' questions.

Minutes

Trustees made no changes to the proposed minutes. Minutes of the Regular Board Meeting of 10-09-18 and Special Board Meetings of 10-16-18, 10-29-18 and 11-06-18 were approved as presented.

2019 MASSP Assistant Principal of the Year Award

Trustee Willett moved the Board of Trustees adopt the following resolution. Trustee Neil seconded the motion. Motion carried 8-0.

- WHEREAS: The Montana Association of Secondary School Principals promotes a common bond and working relationship among middle and secondary school educators; and
- WHEREAS: The National Association of Secondary School Principals (NASSP) Assistant Principal of the Year award program annually recognizes assistant principals who are acknowledged by their peers for the exemplary contributions they have made to the profession by demonstrating excellence in the areas of personal excellence; collaborative leadership; curriculum, instruction and assessment; and personalization;
- WHEREAS: Katie Laslovich, Bozeman High School Assistant Principal, has been selected as the 2019 Montana Association of Secondary School Principals (MASSP) Assistant Principal of the year; and
- WHEREAS: Ms. Laslovich will be the official Montana representative for the NASSP Assistant Principal of the Year;
- THEREFORE: Be it resolved that the Board of Trustees recognize Ms. Katie Laslovich for this recognition.

2018 "AA" Girls' Soccer All-State Individual

Trustee Wilson moved the Board of Trustees adopt the following resolution. Trustee Arneson seconded the motion. Motion carried 8-0.

- WHEREAS: The Bozeman High Girls' Soccer team took 5th place in the 2018 State "AA" Soccer Championship tournament in Helena on October 25-27, 2018, which also resulted in the following honors for Bozeman High School students; and
- WHEREAS: Earning All-State honors was Sophia Robinson;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 Girls' "AA" State Soccer All State individual; Sophia Robinson.

2018 "AA" Boys' Soccer State Champion and All-State Individuals

Trustee Neil moved the Board of Trustees adopt the following resolution. Trustee Tage seconded the motion. Motion carried 8-0.

- WHEREAS: The Bozeman High Boys' Soccer team took 1st place in the 2018 State "AA" Soccer Championship tournament in Helena on October 25-27, 2018 which also resulted in the following honors for Bozeman High School students; and
- WHEREAS: Earning All-State honors were, Bergen Hill, Aspen Klein, Ted Scott, Zach Springer, Ben Taylor and Brendan Ulvin; and
- WHEREAS: Earning 2018 Class AA Eastern Conference Most Valuable player of the year was Ted Scott as voted on by the "AA" high school soccer coaches;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 Boys' Soccer State "AA" Championship Team and All-State individuals; Malachi Allen, Nicolas Andrew Jack Bentson, Sam Byerly, Jackson Coles, Carter Evans, Josef Fields, Bergen Hill, Taka Irizarry, Andrew Johnson, Will Kaiser, Aspen Klein, Alexander Kutches, Jovial Milich, Nolan Robbins, Ted Scott, Zach Springer, Ben Taylor, Robert Trebesch and Brendan Ulvin.

Consent Agenda – High School and Both Districts

Trustee Tague moved that the Board of Trustees approve items #22, 31, 39, 43 and 50. Trustee Fisher seconded the motion. Motion carried 7-0 (Trustee Neil absent).

22. High School Bond Projects

31. NorthWestern Energy Revised Underground Gas Line Easement – Stucky and Cottonwood Site

39. Revised Policy #3115, Out-of-District Attendance with Discretionary Approval, 2nd Reading

43. Personnel Actions

50. Financial Reports, Warrant Approval, Donations and Obsolete Equipment

The warrants are kept as part of the official minutes in a separate book in the Business Office.

Consent Agenda – Elementary District

Trustee Tague moved that the Board of Trustees approve item #64. Trustee Fisher seconded the motion. Motion carried 6-0 (Trustee Neil absent).

64. Sacajawea Middle School Long Range Strategic Plan (LRSP) Report

Superintendent's Report

Student Representatives Gianna Connely and Aiden Reinhardt introduced themselves and reported on the following:

- Winter Talent Show coming up in December.
- Montana Association of Student Council State Conference will be held in Bozeman in November 2019

Superintendent Watson's report included:

- An update on the Food Service program. Brittany Selvig, Support Services Manager, gave a report on the program at the Superintendent's Advisory Council-Parent meeting. She will give the Board an update on the program at a luncheon meeting in December.
- A reminder of the Board Lunch at Morning Star on November 13, 2018.

- Public information Session on High School Transition process, November 19, 2018 – 6:00pm-8:00pm – Berg Library.

Board of Trustees

- Trustee Lusin reported on the High School 2 construction meeting. He was very impressed with the organization of the group.
- Trustee Fischer reported on the HRDC and Rotary's work to produce a video shedding light on homelessness in the Bozeman area. Trustee Fischer showed the video and asked for input from the Trustees.
- Superintendent Watson reminded the Trustees of the Imagination Library kickoff on Friday, November 16 – 12:00-1:00 at the Bozeman Public Library.
- Trustee Reinhardt reported on the High School musical. She was excited about the number of students performing and the new high school auditoriums.

Public Participation on Non-Agenda Items

None

Revised Policy #3310, Student Discipline, 1st Reading

Marilyn King, Deputy Superintendent Instruction introduced this item. Deputy Superintendent King discussed the intent of the changes to the Policy and answered Trustee's questions.

Revised Policy #2410, High School Graduation Requirements, 1st Reading

Superintendent Watson introduced this item. The High School Programming Committee met several times to discuss programming in the District. Erica Schnee, BHS Assistant Principal presented information on the recommended changes to the Graduation requirements. Watson and Schnee answered Trustee's questions.

Revised Policy #5012, Sexual Harassment, Intimidation, and Misconduct, 1st Reading

Director of Business Services Mike Waterman introduced this item. The District's Insurance carrier required the changes to the Policy. Waterman presented information on the recommended changes to the Policy and answered Trustee's questions.

New Policy #5220, Prohibition of Aiding Sexual Abuse, 1st Reading

Director of Business Services Mike Waterman introduced this item. MTSBA recommended the addition of this policy. Waterman presented the New Policy and answered Trustee's questions.

Meeting adjourned at 8:04p.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

Open Session

DATE: November 13, 2018

TIME: 12:00 p.m.

PLACE: Morning Star School

MEMBERS

PRESENT: Andy Willett, Chair
Heide Arneson
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: Sandra Wilson, Vice Chair

STAFF

PRESENT: Rob Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Marilyn King, Deputy Superintendent Instruction
Mike Waterman, Director of Business Services/District Clerk
Todd Swinehart, Director of Facilities
Brad Somers, Technology Services Supervisor
Byrdeen Warwood, Adult & Community Education Coordinator
Darren Schlepp, Morning Star Principal

MEDIA: None

VISITORS: None

Morning Star School Board Report

Morning Star Principal Darren Schlepp welcomed the Trustees and introduced the session. One of the building's primary focuses this year is implementing Project Lead the Way. Morning Star teachers explained the PLTW curriculum, shared how it fits within K-5 instruction, and outlined their observations of student growth when using the program.

Mr. Schlepp then reviewed challenges and celebrations at Morning Star. Challenges include:

- A large building with lots of staff and students
- Parents with high expectations
- Implementing new content and curriculum
- Meeting the needs of high achieving students while simultaneously closing the gap for those students who are struggling

Celebrations include:

- High academic achievement and student growth
- Collaborative and professional work environment
- Good mix of new and veteran teachers
- High parental support and involvement
- Supportive PAC
- New shelter on the playground
- Pride in the school to keep it neat and clean
- Lucky Stars (after school) enrichment program

Following the presentation, the Trustees and staff visited various classrooms. The complete report will be on the December 10, 2018 consent agenda for approval.

Public Participation on Non-Agenda Items

None

The meeting adjourned at 1:30 p.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

Open Session

DATE: November 27, 2018

TIME: 12:00 p.m.

PLACE: Willson School Commons

MEMBERS

PRESENT: Heide Arneson
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: Andy Willett, Chair
Sandra Wilson, Vice Chair
Douglas Fischer

STAFF

PRESENT: Rob Watson, Superintendent
Marilyn King, Deputy Superintendent Instructions
Steve Johnson, Deputy Superintendent Operations
Mike Waterman, Director of Business Services/District Clerk
Chad Berg, Director of Special Education
Todd Swinehart, Director of Facilities
Robin Miller, Curriculum Director
Brittany Selvig, Support Services Supervisor
Byrdeen Warwood, Adult & Community Education Coordinator

MEDIA: None

VISITORS: None

Community Education School Board Report

Adult & Community Education Coordinator Byrdeen Warwood welcomed the Trustees and introduced the session. Warwood first discussed the community education function, noting that space for classes and instructor pay are primary challenges for that program. The department also serves school-aged students needing credit recovery or assistance with their English language skills.

Traffic education is the final program under Warwood's umbrella. High demand for traffic education programs and a shortage of instructors mean classes are typically very full and a wait list exists.

The complete report will be on the December 10, 2018 consent agenda for approval.

Public Participation on Non-Agenda Items

None

The meeting adjourned at 1:20 p.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

Open Session

DATE: December 4, 2018

TIME: 12:00 p.m.

PLACE: Support Services Conference Room

MEMBERS

PRESENT: Andy Willett, Chair
Heide Arneson
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: Sandra Wilson, Vice Chair

STAFF

PRESENT: Rob Watson, Superintendent
Marilyn King, Deputy Superintendent Instructions
Steve Johnson, Deputy Superintendent Operations
Mike Waterman, Director of Business Services/District Clerk
Todd Swinehart, Director of Facilities
Robin Miller, Curriculum Director
Brad Somers, Technology Services Supervisor
Byrdeen Warwood, Adult & Community Education Coordinator
Brittany Selvig, Support Services Supervisor

MEDIA: None

VISITORS: None

School Foods Education School Board Report

Support Services Supervisor Brittany Selvig welcomed the Trustees and introduced the session. Selvig reviewed the Support Services functions and organizational chart and shared information regarding participation, finances, and a recent administrative review from the Office of Public Instruction. Overall, participation in school meals is declining, but the department has benefitted from increased ala carte sales at Bozeman High School. The Trustees discussed the merits of the National School Lunch Program and the differences in compliant vs noncompliant foods.

The complete report will be on the December 10, 2018 consent agenda for approval.


Public Participation on Non-Agenda Items

None

The meeting adjourned at 1:30 p.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: UNIVERSITY OF MONTANA ALL-STAR BAND

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS INVOLVED: Andrew Loftus, Director of Fine Arts
Kevin Conwell, Principal Bozeman High
Kelly Berdahl, BHS Band Director

PRESENTED BY: Andrew Loftus, Director of Fine Arts

DATA EXPANSION: None

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
December 10, 2018


SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: Members of the Bozeman High School Band have excelled as musicians through their hard work, dedication, and talent; and

WHEREAS: Through Director Nomination and University of Montana Music Faculty screening, they were selected as members of and performed at the University of Montana All-Star Bands Festival held November 9-11, 2018 in Missoula;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the University All Star Band Members; Austin Burrington (Alto Saxophone), Justin Kirkland (Percussion), Isabelle Pearson (Flute), Hayden Pritchard (Clarinet) and Tom Rath (Trumpet).

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willet	Wilson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: 2018 AA VOLLEYBALL
 ALL-STATE INDIVIDUALS

 CATEGORY: RECOGNITION AND AWARDS

 ORIGINATED
 BY: Jerry Reisig, Activities Director

 OTHERS
 INVOLVED: Ashley Obstar, Head Coach
 Jeni Anderson, Randi Holman,
 Maggie Green, Allie Carter

 PRESENTED
 BY: Ashley Obstar, Head Coach

 DATA
 EXPANSION: N/A

 COST/FUND
 SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
 December 10, 2018

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: The Bozeman High Volleyball team took 2nd place in the 2018 State AA Volleyball Championships held in Bozeman on November 8-10, 2018 which also resulted in the following honors for Bozeman High Schools students; and

 WHEREAS: Earning All-State honors 1st Team were Ayla Embry, Emma Fox and Mara Lynch; and

 WHEREAS: Earning 2018 Class AA Eastern Conference Player of the Year was Mara Lynch as voted on by the AA high school volleyball coaches;

 THEREFORE: Be it resolved that the Board of Trustees recognize and honor AA All-State 1st Team players Ayla Embry, Emma Fox and Mara Lynch.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: HIGH SCHOOL BOND PROJECTS UPDATE

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Todd Swinehart,
Director of Facilities

OTHERS INVOLVED: Matt Stark, Facilities Project Manager; Steve Johnson, Deputy Superintendent Operations

DATA EXPANSION: High School #2 monthly project reports;
Budget Expenditure Summary, [High School #2 Project Photos](#)

COST/FUND SOURCE: \$125,000,000

IMPLEMENTATION

ACTION: High School District ACTION
Effective December 10, 2018

ISSUE:

Shall the Board accept the attached OCR Report?

FACTS:

The attached report has been developed by the Owner's Construction Representative, along with project architects and contractors to reflect the most recent status of the projects.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board accept the report as presented.

OTHER ALTERNATIVES:

Discuss the report and/or change the recommendations.

DISCUSSION:

Project: High School #2

Schedule

1. Bid Package #1 was approved by the Board of Trustees on March 5, 2018 for a sum of \$14,251,316.
2. Bid Package #2 was approved by the Board of Trustees on April 23, 2018 for a sum of \$27,281,392.
3. Bid Package #3 was approved by the Board of Trustees on June 20, 2018 for a sum of \$37,178,972, which provided for a total Guaranteed Maximum Price (GMP) contract amount of \$78,711,680.

Tours were held on the following Dates:

BSD7 staff - August 24, 2018.

Community tours - September 26, 2018.

Hawk TV Tour - November 8, 2018

Back to School Information Presentations were available at the following locations:

Chief Joseph Middle School - September 11, 2018

Bozeman High School - September 13, 2018

Sacajawea Middle School - September 20, 2018

Gallatin Gateway School - October 11, 2018

Monforton School - October 26, 2018

Anderson School - October 30, 2018

Overall the project is approximately 28% complete, with the current construction schedule still tracking for a June 2020 completion date.

Current construction progress has been highlighted with the attached reports along with a short duration schedule

Remaining Major Milestones:

Structural Steel - January 2019

Slab on Deck - January 2019

Interior Structural CMU Walls - February 2019

Exterior Framing - March 2019

Window/Door Installation - March 2019

Classroom Mock-Up - March 2019

Roofing - April 2019

Interior Framing - July 2019

Exterior Structural CMU Walls - December 2019

Flooring - March 2020

Main Gym - March 2020

Auxiliary Gym - March 2020

Auditorium - April 2020

On-going construction progress can be monitored via the webcam [here](#).

Project: BHS Site Work (Internal circulation, parking, roundabout and activity fields)

Schedule:

1. June 28, 2018 - The Board of Trustees approved Early Work Amendment #1 and rejected Bid Package #1.
2. August 20, 2018 - City of Bozeman Exemption Hearing was held.
3. The Board approved the pre-selection of a site work contractor on September 10, 2018.
4. Bids for Phase 1 of the project were publicly opened on September 18, 2018.
5. The Phase 1 Base Bid was approved by the board of trustees on September 28, 2018.
6. City of Bozeman Planning approval was received on September 25, 2018, with the required building permit still pending.
7. The Board approved the Guaranteed maximum price of \$9,088,367 on September 28, 2018.
8. A pre-construction kick-off meeting was held on site October 2, 2018.
9. The North Multi-Use Building Alternate was approved by the Board of Trustees on October 29, 2018 for \$1,805,239, which increased the final GMP to \$10,893,606.

Scope of work to include new artificial turf field, new stadium complex including bleachers, press box, concessions and restrooms, new relocated softball fields, expansion of Ruth Thibault Way, construction of a roundabout at the intersection of Thibault/15th/Beall, added parking, landscaping, and installation of new infrastructure and utilities including water, sewer, gas, storm and power. The contractor has mobilization with temporary fencing in place. The interior parking lot is complete minus the lighting standards. Mass grading and preliminary earthwork has begun for the field turf section. Demolition has begun for the house along Durston Ave.

Project: BHS Renovation

Schedule:

1. June 21, 2018 - Design Leadership Committee meeting
2. July 16, 2018 - Board approval for Architecture/Engineering fee
3. July 31, 2018 - Design Leadership Committee meeting
4. August 13, 2018 - Board Approval for GC/CM Recommendation
5. September 17, 2018 - Design Leadership Committee meeting
6. October 16, 2018 - Design Leadership Committee meeting
7. October 29, 2018 - Board Approval for Educational Specifications and Schematic Design
8. November 15, 2018 - Design Leadership Committee meeting

The Board of Trustees has accepted CTA Architects Engineers for design services along with Langlas & Associates to perform GC/CM services for the renovation efforts at BHS. Initial programming and building design committee meetings have started

with various building users and the architectural/contracting team. Initial meetings will allow us to refine and confirm the scope of work that was anticipated during the pre-bond meetings. Additional meetings and consultation with relevant City of Bozeman staff are ongoing, with the City Commission informal review scheduled for January 7, 2019. The presentation of the design development is scheduled for the January 28, 2019 board meeting.



NOVEMBER PROGRESS REPORT

PROJECT: New Bozeman High School

TO: Todd Swinehart (TS), Director of Facilities, Bozeman Public Schools

FROM: Bob Franzen (BF), CTA Architects Engineers
Roger Davis (RD), Langlas & Associates

SUBJECT: Progress Report for November 2018

- Progress Update
 - The following items need to be addressed with the City:
 - Right-of-way acquisition Complete
 - The (Special Improvements Lighting District) SILD paperwork has been submitted to the City. Verbal permission was received from NWE to remove lights along Cottonwood Road in the existing SILD. The City will generate an intent to create the SILD in January and the SILD should be created in February.
 - Permits
 - Concession Building – TS and BF met with Chris Saunders to discuss impact fees on October 3, 2018. The impact fees will be reduced once the planning Modification has been forwarded to Chris to reflect the single 2" water meter. A Planning Modification to the original submittal is required.
 - Planning Modification was issued to include four exempt wells and reduce domestic water meter size. A letter approving the well locations from DNRC is required. DNRC requested a minor modification to the plan. The revised plan was issued and approval granted. Responses to the Cob comments will be issued this week.
 - Flooring Finishes
 - CTA and Langlas are investigated flooring options to potentially replace LVT in classrooms and other spaces. TS provided the following direction that CTA will include in a Proposal Request: all classrooms and labs will have polished concrete, the corridors will continue to have Luxury Vinyl Tile as originally specified. Proposal Request has been issued to Langlas for pricing.
- CTA / Design Team Tasks (On-Going)
 - BSD, CTA and Langlas discussed opportunities for assembling FF&E specifications and competitive pricing. Multiple bidding opportunities will be developed. Final equipment lists are being assembled by the Department Heads.
- Owners Tasks
 - None

WEEKLY PROGRESS REPORT (Continued)

- Construction Progress
 - Masonry wall construction continues in Regions E&F.
 - Roofing is being installed over the Competition Gym.
 - Steel framing and deck is being erected in Regions D, E and F and A roof.
 - Steel framed exterior walls are being assembled and installed in Regions A, B, & C
 - Elevated decks have been poured in Regions A, B, and C
 - Fire proofing in Area A started this month
 - Framing in Area A started this month
 - Grading at Track
 - Exterior Gypsum Board started this month
- Budget Update
 - The construction project remains slightly under budget.
- Invoice Status
 - Paid in full to date.
- Schedule Update
 - Project Substantially Complete May 2020
 - Doors open for classes August 2020

Future High School

**SHORT DURATION
SCHEDULE
11/29/18**

Task	Subcontractor	December																											
		26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Sitework																													
Track Grading, Shaping, & Build-Up	Williams	X	X	X	X	X			X	X	X	X	X																
Softball / Field Event Shaping & Grading	Williams															X	X	X	X	X			X	X	X	X	X		
Access Road Tune up	Williams								X	X	X	X	X																
Dig NE Retention Pond	Williams								X	X	X	X	X			X	X	X	X	X									
Strip Topsoil/Cut Oak St.	Williams															X	X	X	X	X			X	X	X	X	X		
Move Material to Oak/Roundabout	Williams															X	X	X	X	X			X	X	X	X	X		
Demo Cottonwood/Roundabout	Williams																					X	X	X	X	X			
Grade Middle Sports Field	Williams															X	X	X	X	X			X	X	X	X	X		

Future High School

**SHORT DURATION
SCHEDULE
11/29/18**

Task	Subcontractor	December																											
		26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Building																													
Slab - MB	Paradigm	X	X	X	X	X																							
Slab - B4	Paradigm		X	X	X	X			X																				
Slab - F2	Paradigm								X	X	X	X	X			X	X	X	X	X			X	X	X	X	X		
Slab - G1 Rat Slab	Paradigm								X	X	X	X																	
A/B Stairs - Column Bases	Paradigm											X	X																
CMU - E Exterior Walls	Hill	X	X						X	X	X	X	X			X	X	X	X	X			X						
CMU - E Interior Walls - Stairs	Hill																						X	X	X	X			
CMU - F1 Stair Wall/Kiln during move	Hill		X	X	X	X			X																				
CMU - Maintenance Building	Hill																	X	X	X						X			
CMU - H Interior Walls	Hill																												
Region D/F1 - Joist/Deck Install	Apex																	X	X				X	X	X	X			
Region A/B/C/D - Roof Deck	Apex	X	X	X	X				X	X	X	X																	
Region G1 - structural steel	Apex	X	X	X	X				X	X	X	X																	
Region G1 - Joist/Deck Install	Apex										X	X				X	X	X	X										
Region G2 / H1 - Hallway	Apex			X	X				X	X	X	X																	
Region G2 - Joist/Deck Install	Apex																	X	X				X	X	X	X			
Region E - Move crane - structural steel	Apex										X					X													
Region E/F1 - Structural Steel Erection	Apex															X	X	X	X										
Region E - Joist/Deck Install	Apex																					X	X	X	X				
Roof Drain Install - A / B / C	Apollo	X	X	X	X				X	X	X	X																	
Roof Drain Install - F2 - Drain Piping - Mains - overflow later	Apollo																					X	X	X	X				
Roof Membrane - F2 - After H2	Progressive	X	X						X	X	X																		
Roof Membrane - A	Progressive											X	X			X	X	X	X	X			X	X	X	X	X		
Crane for Region B	RDJ		X	X	X																								
Exterior Wall Panel Framing - B Panels	RDJ	X	X	X	X				X	X	X	X																	
H Line Framing - upper Penthouse	RDJ	X		X	X				X	X	X																		
Densglass - ABC	RDJ	X		X	X				X	X	X	X				X	X	X	X				X	X	X	X			
Frame under Deck - B/C	RDJ															X	X	X	X				X	X	X	X			
Parapet Framing - ABC	Langlas	X	X	X	X	X			X	X	X	X	X			X	X	X	X	X									
Parapet Urethane - A	Gallatin Insulation										X	X	X																
Interior Wall Track - ABC	Paradigm	X	X	X	X	X			X	X	X	X	X										X	X	X	X	X		
Interior Wall Frame - A - Mech/Elec	Paradigm								X	X	X	X	X			X	X	X	X	X									
Fireproofing - A	Advanced Fireproofing	X	X													X	X	X	X	X									
Fireproofing - B/C - Start in B Mech/Elec Area	Advanced Fireproofing			X	X	X			X	X	X	X	X										X	X	X	X	X		



WWW.JLCONSTRUCTION.COM
800.757.7822



4455 ANNIE STREET
NEW BOZEMAN HIGH SCHOOL
SITE PHASING PLAN
SPRING 2019 - FALL 2019 - Updated 11/19/18



CONSTRUCTION DOCUMENTS

PAVING WORK

Phase 1 - Track Prep: 3/18/19 - 3/28/19 Concrete Pave: 4/1/19 - 5/31/19 Curb & Gutter: 5/31/19 - 6/17/19 Pave: 6/17/19 - 6/24/19 Start: 3/18/19 Finish: 6/24/19	Phase 2 - Tennis Courts Prep: 4/8/19 - 4/19/19 Curb & Gutter: 5/20/19 - 5/31/19 Pave: 6/3/19 - 6/7/19 Start: 4/8/19 Finish: 6/7/19	Phase 3 - Cottonwood Prep: 5/20/19 - 6/3/19 Curb & Gutter: 6/3/19 - 6/7/19 Pave: 7/15/19 - 7/18/19 Start: 5/20/19 Finish: 7/18/19	Phase 4 - Roundabout Prep: 6/3/19 - 6/14/19 Curb & Gutter: 6/17/19 - 6/28/19 Pave: 7/22/19 - 7/26/19 Start: 6/2/19 Finish: 7/26/19
Phase 5 - Out St Prep: 6/24/19 - 7/12/19 Curb & Gutter: 7/15/19 - 7/26/19 Pave: 7/28/19 - 8/7/19 Start: 6/24/19 Finish: 8/7/19	Phase 6 - Service Drives Prep: 7/22/19 - 8/2/19 Curb & Gutter: 8/5/19 - 8/16/19 Pave: 8/12/19 - 8/16/19 Start: 7/22/19 Finish: 8/16/19	Phase 7 - NE Parking Lot Prep: 8/19/19 - 8/30/19 Curb & Gutter: 9/3/19 - 9/13/19 Pave: 9/16/19 - 9/20/19 Start: 8/19/19 Finish: 9/20/19	Phase 8 - NW Parking Lot Prep: 9/16/19 - 9/20/19 Curb & Gutter: 9/23/19 - 9/27/19 Pave: 9/30/19 - 10/4/19 Start: 9/16/19 Finish: 10/4/19

FIELDLANDSCAPING WORK

Phase 1 - Mid Field Prep: 1/26/18 - 12/7/18 Grade: 4/1/19 - 4/15/19 Irrigation: 4/22/19 - 5/3/19 Seeding: 5/6/19 - 5/17/19 Start: 1/26/18 Finish: 5/17/19	Phase 2 - Field Events Prep: 4/15/19 - 4/26/19 Grade: 4/28/19 - 5/10/19 Irrigation: 5/6/19 - 5/24/19 Seeding: 5/27/19 - 6/14/19 Start: 4/15/19 Finish: 6/14/19	Phase 3 - Softball Fields Prep: 6/3/19 - 6/21/19 Grade: 5/31/19 - 5/24/19 Irrigation: 6/3/19 - 6/21/19 Seeding: 6/24/19 - 7/12/19 Start: 6/3/19 Finish: 7/12/19	Phase 4 - Track Aco System: 5/27/19 - 6/7/19 Grade: 6/10/19 - 6/14/19 Irrigation: 6/24/19 - 7/12/19 Seeding: 7/15/19 - 7/26/19 Start: 5/27/19 Finish: 7/26/19	Phase 5 - NW Area & Fire Access Prep: 7/15/19 - 7/19/19 Grade: 7/22/19 - 7/26/19 Irrigation: 8/19/19 - 8/30/19 Seeding: 9/3/19 - 9/13/19 Start: 7/15/19 Finish: 9/13/19
Phase 6 - NE Area Prep: 8/19/19 - 8/30/19 Grade: 8/26/19 - 9/3/19 Irrigation: 9/3/19 - 9/13/19 Seeding: 9/16/19 - 9/27/19 Start: 8/19/19 Finish: 9/27/19				

SIDEWALK WORK

Phase 1 - SE, SW Parking Lots East & West Bus Loop Annie St Prep: 4/1/19 - 4/27/19 Pave: 4/27/19 - 5/13/19 Backfill: 4/27/19 - 4/28/19 Start: 4/1/19 Finish: 4/28/19	Phase 4 - West Building (A,B,C) Prep: 7/22/19 - 7/26/19 Pour: 7/28/19 - 8/2/19 Backfill: 8/5/19 - 8/9/19 Start: 7/22/19 Finish: 8/9/19	Phase 6 - Oak St. & N Building Prep: 8/19/19 - 8/16/19 Pour: 8/19/19 - 8/30/19 Backfill: 9/3/19 - 9/13/19 Start: 8/19/19 Finish: 9/13/19	Phase 8 - E & S Building Prep: 9/16/19 - 9/27/19 Pour: 9/30/19 - 10/11/19 Backfill: 10/14/19 - 10/25/19 Start: 9/16/19 Finish: 10/25/19
Phase 2 - South Sports Fields Prep: 4/28/19 - 5/10/19 Pour: 5/13/19 - 5/17/19 Backfill: 5/20/19 - 5/24/19 Start: 4/28/19 Finish: 5/24/19	Phase 3 - Cottonwood & Roundabout Prep: 6/24/19 - 7/5/19 Pour: 7/8/19 - 7/12/19 Backfill: 7/15/19 - 7/19/19 Start: 6/24/19 Finish: 7/19/19		

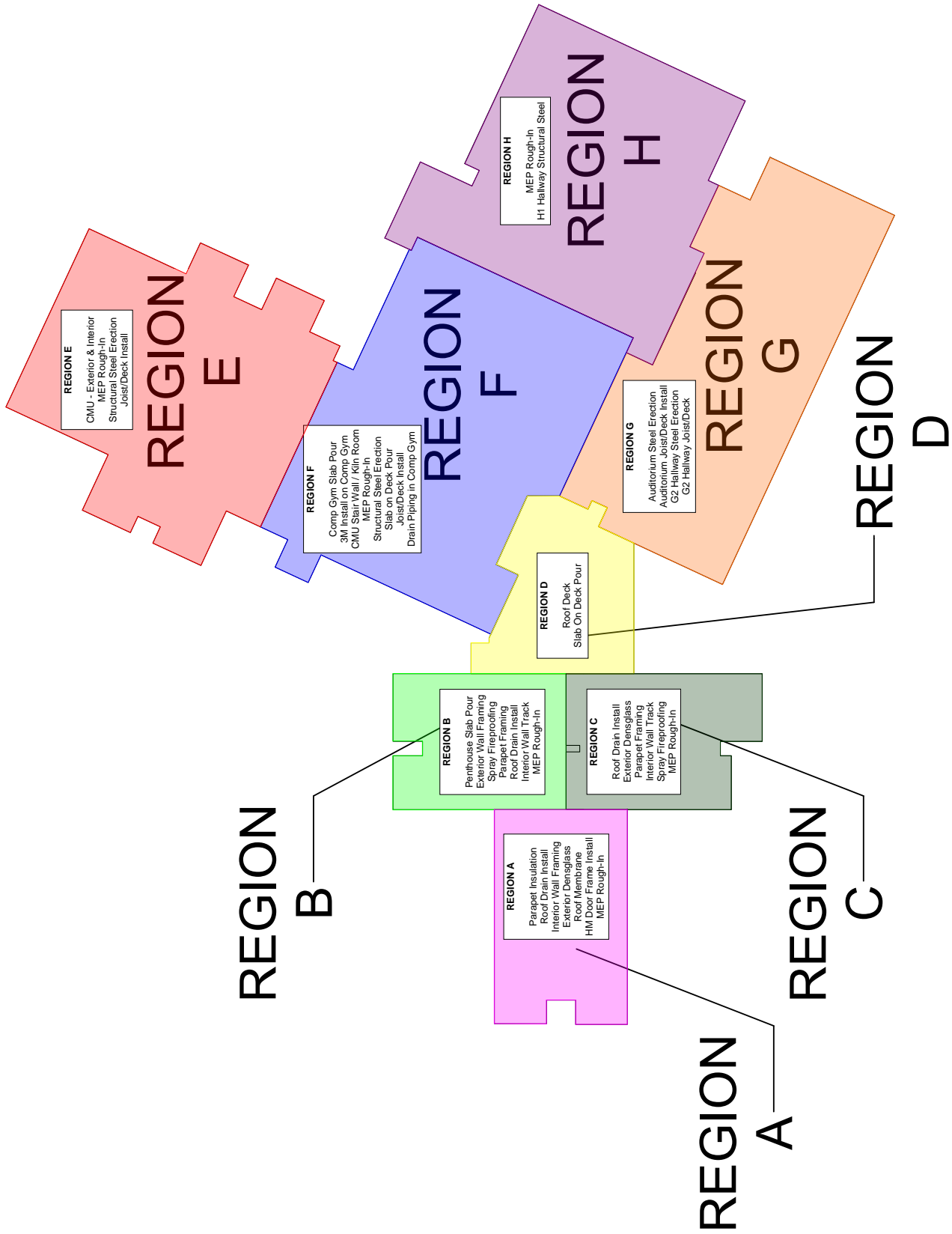
OUTBUILDINGS

Phase 1 - Maintenance Building Start: 9/20/18 Finish: 3/6/19	Phase 2 - Comfort Station Start: 10/25/18 Finish: 8/27/19	Phase 3 - Track Storage Start: 10/25/18 Finish: 9/27/19
---	--	--

NEW BOZEMAN HIGH SCHOOL
BOZEMAN, MONTANA 59718
4455 ANNIE STREET

10/24/2018
PERMIT SET
06/04/2018
DRAWN BY: JORDAN
CHECKED BY: JORDAN
REVISIONS





**AIA**[®]**Document G711™ – 1972****Architect's Field Report**

PROJECT: <i>(Name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana	FIELD REPORT NUMBER: CTA-036	OWNER: <input type="checkbox"/>
CONTRACT: Langlas & Associates - General Construction	ARCHITECT'S PROJECT NUMBER: BZNHS	ARCHITECT: <input type="checkbox"/>
		CONSULTANT: <input type="checkbox"/>
		FIELD: <input type="checkbox"/>

DATE November 1, 2018	TIME 9:00 AM	WEATHER Cloudy	TEMP. RANGE 45
EST. % OF COMPLETION : 27%		CONFORMANCE WITH SCHEDULE (+,-) on time	
WORK IN PROGRESS Erecting and welding steel, plumbing rough-in, CMU installation, sheathing, guardrail installation, wall framing		PRESENT AT SITE Steel erectors, plumbers, masons, framers	

OBSERVATIONS

Nathan Helfrich (CTA) made a bi-weekly site visit to observe general construction progress. The following items were observed:

Work in progress:

1. Installing densglass sheathing at the south wall of region A.
2. Plumbing rough-in at the restrooms and locker rooms between the auditorium and competition gym.
3. Installing roof joists at region F.
4. Exterior wall framing at the north wall of region C
5. CMU at the north and east walls of the auto shop
6. Roofing at the competition gym
7. Installing stair guardrails
8. Installing rain leaders at the competition gym
9. Preparing elevated decks for slab pours at regions A, B, and C
10. Fireproofing at regions A and C

General Observations:

1. Steel installation is complete at regions A, B, C, and D. Approximately 70% of the steel installation in region F is complete.
2. The east and north CMU walls of the auto shop are near completion
3. The competition gym roof installation is approximately 60% complete.
4. The region B and D steel stair structure has been installed. The guardrail is not yet installed.
5. The guardrails have been installed at the library stair. The guardrail at the east side of the library stair is not aligned properly and will need to be removed and re-installed. Nathan Helfrich discussed resolution with Kevin McCoy and Josh Henigman.
6. Exterior framed walls are installed at the perimeter of regions A and C, with the exception of the east wall of region C. The exterior framing is aligned with the face of the stemwall, rather than the face of the densglass sheathing being aligned. This creates a gap between the slab and the inside face of framing at the upper floors that might exceed the maximum that would be concealed by the gypsum board and rubber base. Nathan Helfrich and Bob Franzen discussed the condition with Josh Henigman. Langlas and Associates will review the condition on site to see if the framing can be adjusted to limit the gap, since there won't be flooring in lot of locations where this condition occurs.
7. The region C second floor slab has been poured.
8. Metal decking has been installed at the region B second and third floors.
9. The southwest parking lot has been paved and striped. The drive from Cottonwood Road to the parking lot has also been paved.
10. A portion of Cottonwood Road has been paved, north of Annie Street.

Upcoming work (next two weeks:)

1. Sidewalk prep and pour next week and the week after
2. Structural fill at the track and field building next week
3. Comfort station utilities next week
4. Geothermal extraction wells and well tie-in next week
5. Install gas to the building next week
6. Strip topsoil and re-shape track the week after next
7. 2nd and 3rd floor slabs at region B nex week and the week after
8. 2nd floor slab at region F th eweek after next
9. Self-adhering membrane at the competitiong gym walls next week and the week after
10. CMU at the region E exterior walls next week and the week after
11. Region E steel installation next week
12. Regions A, B, C, and D roof deck next week and the week after
13. Region E joist and deck installation the week after next
14. Region F roof drain installation next week
15. Roof membrane at region F next week and the week after
16. Exterior wall framing at regions A, B, and C next week
17. Fireproofing at regions A, B, and C next week and the week after

Discussions:

1. Nathan Helfrich discussed resolution for the library stair guardrail with Kevin McCoy and Josh Henigman. Nathan Helfrich and Bob Franzen discussed resolution for the location of the face of framing with respect to the face of the stem wall.

ITEMS TO VERIFY None

INFORMATION OR ACTION REQUIRED Address the library stair railing alignment and the gap between the wall framing and the elevated floor slabs.

ATTACHMENTS Site Photos

REPORT BY: Nathan Helfrich



AIA[®] Document G711[™] – 1972

Architect's Field Report

PROJECT: <i>(Name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana	FIELD REPORT NUMBER: CTA-037	OWNER: <input type="checkbox"/>
CONTRACT: Langlas & Associates - General Construction	ARCHITECT'S PROJECT NUMBER: BZNHS	ARCHITECT: <input type="checkbox"/>
		CONSULTANT: <input type="checkbox"/>
		FIELD: <input type="checkbox"/>

DATE Nov. 15, 2018	TIME 9:30 AM	WEATHER Sunny	TEMP. RANGE 40
EST. % OF COMPLETION : 28%		CONFORMANCE WITH SCHEDULE (+,-) on time	
WORK IN PROGRESS See below		PRESENT AT SITE Steel erectors, plumbers, electricians, masons, roofers, bead blasters	

OBSERVATIONS

Nathan Helfrich (CTA) and Bob Franzen (CTA) made a bi-weekly site visit to observe general construction progress. The following items were observed:

Work in progress:

1. Installing CMU at the north and south walls of the weight room.
2. Bead blasting the precast panels at the west wall of the south auxiliary gym. The south wall is complete and the east wall is complete except for one panel at the temporary stair location.
3. CMU installation at the grid 4 shear wall in region E.
4. Installing roofing at the competition gym. The roofing installation is approximately 70% complete at the gym.
5. Installing trench drains at the kitchen.
6. Spray applied fire proofing installation is underway at the west end of the region A first floor.
7. Wall sheathing is underway at region A.
8. Metal floor deck installation is underway at region D.
9. Installing slab protection at the region A third floor.
10. Metal deck installation is underway at the region A roof.
11. Gas line installation is underway north of the competition gym.
12. Electrical rough-in is underway at the auxiliary gyms.
13. Plumbing at the region C first floor.

General Observations:

1. Gravel has been installed at the competition gym, except for the area at the north bleachers.
2. The exterior CMU at the metal shop where the welding booths will be located is stacked 6 courses high, but doesn't have the electrical rough in for the welding booths.
3. The slabs have been poured at the region A and B third floor.
4. Top track framing for interior walls has begun at region A
5. The library stair guardrail alignment has yet to be addressed.
6. The south railing at the region D second floor opening needs to be straightened at the east end as it appears to be bowed.
7. The spray applied fireproofing is not adhering to the bottom and sides of structure at all locations.

Upcoming work (next two weeks:)

1. Excavate the northeast pond next week
2. Strip topsoil and cut in Oak Street next week and the week after
3. Move fill material to Oak Street and the roundabout the week after next
4. Strip top soil and shape the track next week and the week after
5. Geothermal extration well work next week and the week after

-
6. Install pens and sleeves at region G2 slab next week
 7. Install CMU at exterior walls in region E next week and the week after
 8. Joist and deck installation at regions D and F next week and the week after
 9. Install roof deck at regions A, B, C, and D next week and the week after
 10. Install structural steel at region G the week after next
 11. Install roof drains at regions A, B, and C the week after next
 12. Frame parapets at regions A, B, and C next week and the week after
 13. Install spray applied fireproofing next week and the week after

Discussions:

1. Nathan Helfrich and Bob Franzen discussed the status of the library stair guardrail with Josh Henigman. Josh stated that the subcontractor had not gotten back to it yet to fix it.
2. Nathan Helfrich and Bob Franzen discussed the bowed region D railing at the south side of the floor opening with Josh Henigman.
3. Nathan Helfrich and Bob Franzen discussed resolution for the location of the face of exterior framing with respect to the face of the stem wall with Josh Henigman. Josh stated the possibility that the 5/8" gypsum board would extend down the wall past the slab so backer rod and sealant could be installed to prevent the baseboard from getting pushed into the void. It was not clear whether or not this solution would work, since the gap would still likely exceed the depth of the gypsum board and baseboard combined. More investigation is required to determine final resolution.
4. Nathan Helfrich and Bob Franzen discussed the fire proofing not adhering to structure during the owner/ architect, contractor meeting. Langlas and Associates stated that the fireproofing requires a second pass to address areas that didn't accomplish full coverage.


ITEMS TO VERIFY None

INFORMATION OR ACTION REQUIRED Address the library stair railing alignment, the region D bowed guardrail, and the gap between the wall framing and the elevated floor slabs.

ATTACHMENTS Site Photos

REPORT BY: Nathan Helfrich

Bond Funding Sources and Uses Summary - To Date			12-6-2018
Funding Sources			
Bond Levy			\$125,000,000
Bond Interest Earnings			\$2,500,000
Original Bond Premium		\$12,195,590	
Bond Premium used for Bond Payments		\$3,484,986	
Bond Premium used for Bond Issuance, Pre-Bond Planning, programming and Project Administration		\$1,452,948	
Remaining Unallocated Bond Premium			\$7,257,656
Total Funds Available			\$134,757,656
PROJECT: HS#2 - New Building Construction			
BSD7# 17-42-01			
1.	Soft Costs To Date	\$6,759,292	
2.	Hard Costs To Date	\$19,494,700	
3.	Total Costs to Date	\$26,253,992	
4.	Project Estimate	\$90,307,044	
PROJECT: BHS Site Work (Internal circulation, parking, roundabout and activity fields)			
BSD7# 17-41-36			
1.	Soft Costs To Date	\$503,795	
2.	Hard Costs To Date	\$111,723	
3.	Total Costs To Date	\$615,517	
4.	Project Estimate	\$13,730,000	
PROJECT: Renovations to Existing BHS			
BSD7# 17-41-37			
1.	Soft Costs To Date	\$461,572	
2.	Hard Costs To Date	\$0	
3.	Total Costs To Date	\$461,572	
4.	Project Estimate	\$21,175,662	
Total Project Estimates		\$125,212,706	
Remaining Balance		\$9,544,950	

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willet	Wilson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: 2019-20 CURRICULUM GUIDE
CHANGES FOR BOZEMAN HIGH
SCHOOL

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED
BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS
INVOLVED: Katie Laslovich, BHS Interim Principal;
Erica Schnee, BHS Assistant Principal;
BHS Department Chairs

DATA
EXPANSION: Policy #2100; Revised Policy #2410;
Social Studies Curriculum Guide Proposed
Changes

COST/FUND: None

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
December 10, 2018

ISSUE:

Approval of new course names and course description revisions for Bozeman High School.

FACTS:

1. The most significant changes are found in the Social Studies Department, which is proposing adding a new course entitled AP World History. In addition, all course descriptions are proposed to be updated to reflect C3 standards. The C3 Framework, like the Common Core State Standards, emphasizes the acquisition and application of knowledge to prepare students for college, career, and civic life.
2. There are some minor changes proposed by departments and approved by the Bozeman High School and Central Office administration:

Department	Course	Change
Art	Art I	Name change and description change to Art Foundations and this will now be the only prerequisite class. Drawing I will no longer count as a prerequisite for other art classes.
	Art History Seminar	Minor wording change in description
	Metal Art/Jewelry I and II	Name change to Jewelry I and II
	AP Art	AP Studio Art-name and description change

	Drawing I and II Drawing II	Description changes Name change: Advanced Drawing
Business	Coding I, III, and IV	Minor wording changes to descriptions
FCS	Prostart	Name change to Advanced Culinary Arts
ICTE	General Woodworking	Name change to Beginning Woodworking
Math	Pre-Algebra	Name and description changed to Math Foundations Moved from Sped section to math section (now taught in collab model)
	Transitions math	Name change to Pre-Algebra
Music	Symphony Band	Name change to Symphony Band/Wind Ensemble
	Advanced Concert and Concert Bands	Slight changes to description wording
Science	Physical Science	Name change to GeoPhysical Science and description change
	AP Physics	Minor wording change to description
Social Studies		New Course-AP World History (was AP European History) (See Data Expansion)
	All other courses	All course descriptions updated to reflect C3 standards (see Data Expansion)
World Languages	All languages	Minor wording changes to descriptions

3. All courses are dependent on sufficient number of students requesting the course and availability of funds for course materials.
4. These revisions and additions support Goal Area 1, Academic Performance, of the Long Range Strategic Plan: Each student meets or exceeds the high academic standards necessary for college and career readiness.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees approve these changes as presented.

INSTRUCTION

Curriculum Development

The District recognizes its responsibility for the improvement and growth of the educational program of the schools. To this end, the curriculum shall be developed on a continuing basis and in accordance with a plan for curriculum development adoption, implementation and evaluation.

District-wide curriculum activities shall have the following goals:

- To review existing district standards and benchmarks
- To establish standards and benchmarks based on research and best practice
- To determine a logical scope and sequence for K-12 instruction
- To articulate K-12 programs
- To identify program omissions and duplications
- To assess the extent to which a program does what it purports to do
- To determine the extent that a program meets the needs of students
- To identify changes and trends in the school community
- To provide a database for decision-making and long-range planning
- To inform the community of program quality and effectiveness
- To guide professional development
- To provide guidance for the selection of instructional materials based on research and best practice
- To identify areas where curriculum content can be integrated

The development and implementation of the curriculum is the joint responsibility of the District's professional staff. The Curriculum Director, under the direction of the Deputy Superintendent Instruction, has the primary responsibility for the orchestration and coordination of all curriculum development activities. The building principals are responsible to supervise the implementation of the adopted curriculum and materials. The teaching staff has the primary responsibility for the implementation of curriculum as well as an important responsibility in its development.

Proposals for new courses may come from professional staff, parents, patrons of the district, or other interested persons. Any proposal for a new course of study must include estimated start-up costs and projected annual costs. All new courses or major modifications to existing courses must be approved by the Superintendent and trustees.

Curriculum guides will be prepared for each course of study offered within the School District. A guide will consist of:

- a. detailed content standards, learner results, assessment requirements, pacing guide, and available resources;
 - chart of the learner results;
 - approved assessment documents;
 - course outlines;
 - essential instructional practices.

All classes shall be accessible to students regardless of race, color, national origin, gender, handicapping status or religion.

Each teacher shall conduct the assigned course of study in accordance with the guide. Any deviation from the course of study must be temporary, presented to the principal in writing and have the principal's approval. Principals will forward proposed deviations from the course of study to the Assistant Superintendent.

Legal Reference: 10.55.403 ARM Basic Instructional Programs

Adopted: 11/24/86 Rev. 3/9/92, 1/13/03, 5/21/07

High School Graduation Requirements

~~Each student~~ **Students** who ~~has~~ **have** successfully completed an instructional program appropriate to ~~his/her~~ **their** interests and needs shall be awarded a diploma by Bozeman School District ~~No. 7~~. The Board shall award one of the diplomas, as described below, to every high school student enrolled in the District who meets the requirements as established herein. The official transcript will indicate the specific courses taken and level of achievement.

The Board shall establish graduation requirements as recommended by the superintendent which, as a minimum, satisfy those established by the Board of Public Education. Generally, any change in graduation requirements promulgated by the Board will become effective for the next class to enter 9th grade. Exceptions to this general rule may be made where it is determined by the Board that the proposed change in graduation requirements will not have negative effect on students already in grades 9-12.

The superintendent shall develop procedures and practices for implementing this policy.

Graduation Requirements - ~~Bozeman High School~~ **Bozeman School District** Diploma

To graduate from ~~Bozeman High School~~ **Bozeman School District**, a student must have satisfactorily completed the last semester prior to ~~his/her~~ graduation as a ~~Bozeman High School~~ **Bozeman School District** student. To graduate from the Bridger **Charter Academy Alternative Program**, a student must have satisfactorily completed the last quarter prior to ~~his/her~~ graduation. Highly unusual exceptions may be considered by the principal/administrator.

Diploma Requirements for Current Students Through the Graduating Class of 2022:

Both a Bozeman High School Diploma and a Bozeman High School Honors Diploma will be offered. ***A Special Circumstance Diploma will also be offered to support students with life events.***

~~Bozeman High School~~ **Bozeman School District** Diploma

- 4 units of English
- 3 units of math
- 2 units of science
- 3 units of social studies to include one unit in Montana Studies/Global Studies, one unit in U.S. History and one unit in U.S. Government
- 1 unit of fine arts
- 2 units of health enhancement
- 1 unit of career and technical education
- 1 unit of flex credit (To be defined as fine arts, career and technical education or world language)
- 6 units elective

23 units will be required for graduation

~~Bozeman High School~~ **Bozeman School District** Honors Diploma

- 4 units of English
- 4 units of math to include Algebra II
- 3 units of science to include chemistry or physics
- 2 units in one world language
- 3 units in social studies to include one unit in Montana Studies/Global Studies, one unit in U.S. History and one unit in U.S. Government
- 1 unit of fine arts

2 units of health enhancement
1 unit of career and
technical education
1 unit of flex credit (To be defined as fine arts, career and technical education or world language)
4 units elective

25 units will be required for graduation

Bozeman School District Special Circumstance Diploma

4 units of English
2 units of Math
2 units of Social Studies
2 units of Science
1 unit of Health Enhancement
1 unit of Fine Arts
1 unit of Career and Technical Education
10 units of Electives

23 Credits will be required for graduation

The Bozeman School District Special Circumstance diploma meets the requirements of the Montana Accreditation Standards (See Rule 10.55.905) for minimum coursework required for all high school graduates, plus three extra credits. Students will be referred for a special circumstance diploma if they have experienced an extenuating life circumstance that may impact their ability to graduate. A referral form will be completed by the student's counselor in collaboration with the student's parent/guardian, with final approval from the building administration.

Diploma Requirements Beginning with the Graduating Class of 2023:

A Bozeman High School Diploma and a Bozeman High School Diploma with Distinction will be offered. In addition, a Special Circumstance Diploma will also be offered to support students with life events.

Bozeman School District Diploma

4 units of English
3 units of Math
3 units of Social Studies
2 units of Science
2 units of Health Enhancement
1 unit of Fine Arts
1 unit of Career and Technical Education
1 unit of Flex (To be defined as Fine Arts, Career and Technical Education, World Language) 1
6 units of Electives

23 Credits will be required for graduation

Bozeman School District Diploma with Distinction

(Distinction requirements will be defined in procedures established by the Superintendent or designee.)

4 units of English
3 units of Math
3 units of Social Studies
2 units of Science
2 units of Health Enhancement
1 unit of Fine Arts
1 unit of Career and Technical Education
1 unit of Flex (To be defined as Fine Arts, Career and Technical Education, World Language)
6 units of Electives

*2 units of Additional Electives (will vary by Distinction.)
25 Credits will be required for graduation with distinction.*

Bozeman School District Special Circumstance Diploma

*4 units of English
2 units of Math
2 units of Social Studies
2 units of Science
1 unit of Health Enhancement
1 unit of Fine Arts
1 unit of Career and Technical Education
10 units of Electives*

23 Credits will be required for graduation

The Bozeman School District Special Circumstance diploma meets the requirements of the Montana Accreditation Standards (See Rule 10.55.905) for minimum coursework required for all high school graduates, plus three extra credits. Students will be referred for a special circumstance diploma if they have experienced an extenuating life circumstance that may impact their ability to graduate. A referral form will be completed by the student's counselor in collaboration with the student's parent/guardian, with final approval from the building administration.

Graduation Ceremony

A student may be denied participation in graduation ceremonies by the Board of Trustees due to a behavioral incident or infraction in accordance with 20-5-201(3), MCA. In such instance, the diploma will be awarded after the official ceremony has been held.

Graduation Requirements - Handicapped Students

A student who possesses a handicapping condition and satisfies those competency requirements which are incorporated into the individualized education program (IEP) shall be awarded a **general Bozeman School District** diploma. Satisfactory completion of the objectives incorporated into the IEP shall serve as the basis for determining completion of a course.

Cross Reference: 2130, Program Evaluation
 2166, Gifted Program
 2168, Enrichment Course Offerings – University Level/Dual Enrollment
 2169, Distance, Online, and Technology Delivered Learning
 2411, Bozeman Public School Adult Diploma
 3300, Corrective Actions

Legal Reference: 20-5-201, M.C.A. Duties and Sanctions
 20-7-115, M.C.A. Private Music Instruction
 10.55.412(2-6), A.R.M. Basic Instruction Program
 10.55.410(4), A.R.M. Special Education: Minimum
 10.55.905, A.R.M. Graduation Requirements

SOCIAL STUDIES CURRENT COURSE NAME/DESCRIPTION 2018-2019	SOCIAL STUDIES PROPOSED NEW COURSE NAME/DESCRIPTION 2019-2020
<p>WORLD GEOGRAPHY SS130 1.0 (YEAR) <i>Prerequisite:</i> None Grade Level(s): 9 How does where you live influence how you live? How are humans affected by changes they make to their physical environment? Is globalization a positive trend? Freshman World Geography is an introductory high school level social studies course that will emphasize building necessary social studies skills while exploring the cultural, political and economic characteristics of regions around the world. Students will explore Africa, Asia, Middle East, North and South America, Europe and Australia while gaining valuable information about current events and our increasingly globalized world. Credit Type: SS1</p>	<p>WORLD GEOGRAPHY SS130 1.0 (YEAR) <i>Prerequisite:</i> None Grade Level(s): 9 Freshman World Geography is an introductory social studies course. This course emphasizes geographic reasoning based on knowledge of Earth's physical and human features, including the locations of places and regions, the distribution of landforms and water bodies, and historic changes in political boundaries, economic activities, and cultures. Thinking geographically requires knowing that the world is a set of complex ecosystems interacting at multiple scales that structure the spatial patterns and processes that influence our daily lives. Geographic reasoning brings societies and nature under the lens of spatial analysis, and aids in personal and societal decision making and problem solving. Regions explored will include Canada and the United States, Latin America, Africa, Europe and Russia, Southwest and Central Asia, Monsoon Asia, and Oceania and Antarctica. Students will investigate local and global problems, identify personal connections, and seek solutions to current local, regional, and world challenges. This course is required for graduation. Credit Type: SS1</p>
<p>WORLD HISTORY SS200 1.0 (YEAR) <i>Prerequisite:</i> None Grade Level(s): 10, 11, 12 "One faces the future with one's past," writer Pearl S. Buck once wrote. In this World History class, we will connect the past with the present, and look to the future. Join classmates in the exploration of ancient and modern civilizations, and discover their contributions to today's global community. Using primary and secondary sources, cooperative learning, student presentations, analytical writing and a wide range of hands on activities, the course will produce a more knowledgeable and productive global citizen. Although it is not required for graduation from BHS, many colleges and universities require World History for admission. Credit Type: GEN</p>	<p>WORLD HISTORY SS200 1.0 (YEAR) <i>Prerequisite:</i> None Grade Level(s): 10, 11, 12 World History is a yearlong Sophomore level social studies elective. In World History students will connect the past with the present, and look to the future, of their own lives and the entire human race. Students will explore cultures across time to discover their contributions, context, and significance in politics, philosophy, technology, economics, literature and the arts. Students will use primary and secondary sources, cooperative learning, presentations, and analytical writing, historical thinking and research skills to gain a greater appreciation of various global cultures. ~ Although not required for graduation from BHS, many colleges/universities require World History for admission. Credit Type: GEN</p>
<p><u>EURO- Replaced with WORLD</u> AP® EUROPEAN HISTORY (COMBO) SS225 1.0 (YEAR) <i>Prerequisite:</i> English I and Teacher Signature Grade Level(s): 10 The student who takes this AP® course should have strong reading comprehension and writing skills and will be expected to demonstrate leadership in the classroom setting. This course combines the chronological study of European history and literature in an integrated program, beginning with the Middle Ages in Europe and working to the present day. Students will write college level essays, creative works and a research paper. They also refine critical thinking, speaking, listening, reading and group interactive skills throughout the year. This course is designed to meet the objectives of English II and AP® European History in a course taught by one member of the English dept. and one member of the Social Studies dept. In addition to providing students with the opportunity to explore the connections between two academic disciplines, emphasis will be placed on preparing for the</p>	<p>AP® <u>WORLD</u> HISTORY (COMBO) SS225 1.0 (YEAR) <i>Prerequisite:</i> English I and Teacher Signature Grade Level(s): 10 Advanced Placement World History/Honors English II (combo) qualifies as a sophomore level elective class that is team-taught in a two-period block by an English teacher and a Social Studies teacher. This cross-curricular class is a chronological study of World history that integrates literature, art, music, and architecture in order to convey a more complex and sophisticated portrait of the world's fascinating past and rich cultural heritage. During the year, students produce college-level essays, document-based responses, and research projects. They also refine critical historical thinking, speaking, listening, reading, and group interactive skills. Emphasis will be placed on preparing for the Advanced Placement World History exam, which allows for university/college credit in most post-secondary programs. Credit Type: GEN</p>

(optional) Advanced Placement European History exam, which allows for university/college credit in most post-secondary programs. This class will be taught in a two-hour block (1 credit English II Honors and 1 credit AP® European History).

Credit Type: GEN

U.S. HISTORY (COMBO) SS375

1.0 (YEAR)

Prerequisite: English II

Grade Level(s): 11

What is worth remembering? How do we make distinctions between “us” and “them”? How do texts contribute to the cultural and societal values of the time period in which they are written? Students examine questions such as these in American Studies, a class that approaches the study of American literature and American history both chronologically and thematically. This integration enriches the learning experience: just as it is impossible to undertake a meaningful study of American history without understanding the poetry and prose that both drive and chronicle it, one cannot truly comprehend the power behind the words of America’s writers without understanding the context of the times in which they wrote. Students gain a greater appreciation of the men and women who, in unique times and through the force of their voices and determination, helped make America the country it is today. Communication skills will be enhanced in this team-taught, two-period class, which fulfills the History and English requirements for junior year (1 credit English III, and 1 credit U.S. History). Required course for all juniors/exception-see AP US History Combo.

Credit Type: USHIST

AP® U.S. HISTORY (COMBO) SS385

1.0 (YEAR)

Prerequisite: English II and Teacher Signature

Grade Level(s): 11

Our American culture is based on our tradition, our values, our way of thinking, and our way of life. Experiencing past events through history, literature, art, and music should lead to a greater understanding and appreciation for that heritage. This course offers students the opportunity for building these connections through a chronological study of U.S. history, literature, and culture in an integrated class taught by one member of the Social Studies dept. and one member of the English dept. During the year, students produce college-level essays, document-based responses, and research projects. They also refine critical thinking, speaking, listening, reading and group interactive skills. Emphasis will be placed on preparing for the Advanced Placement® U.S. History exam, which allows for university/college credit in most post-secondary programs. The course fulfills the history and English requirements for junior year and will be taught in a two-hour block (1 credit Honors English III, and 1 credit AP® U.S. History).

Credit Type: USHIST

U.S. GOVERNMENT SS400

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 12

This course meets the U.S. Government requirement for graduation. Topics of interest that are covered in the course are: What does freedom mean to you? What are your civil rights and civil liberties? What are the responsibilities of citizenship? Can the police search your car in the school parking lot? Why should you vote? How does the Constitution affect your daily life? Who are your Congressmen? What do they do for you and Montana? These and many more questions are answered in U.S. Government.

Credit Type: USGOV

U.S. HISTORY (COMBO) SS375

1.0 (YEAR)

Prerequisite: English II

Grade Level(s): 11

US History/English III Combo is a required junior level class that is team-taught in a two-period block by an English teacher and a Social Studies teacher. This cross-curricular class integrates the study of American literature and American history so that students can develop more sophisticated understandings of the past while improving their historical thinking, research, and communication skills. Just as it is impossible to undertake a meaningful study of American history without understanding the poetry and prose that both drive and chronicle it, one cannot truly comprehend the power behind the words of America’s writers without understanding the context of the times in which they wrote. Students will investigate significant individuals, groups, places, documents, literature, and ideas to gain a greater appreciation for the American experience. This class fulfills the History and English requirements for junior year (1 credit English III, and 1 credit U.S. History). Required course for all juniors/exception-see AP US History Combo.

Credit Type: USHIST

AP® U.S. HISTORY (COMBO) SS385

1.0 (YEAR)

Prerequisite: English II and Teacher Signature

Grade Level(s): 11

Advanced Placement US History/Honors English III (combo) qualifies as a required junior level class that is team-taught in a two-period block by an English teacher and a Social Studies teacher. This cross-curricular class is a chronological study of United States history that integrates literature, art, music, and architecture in order to convey a more complex and sophisticated portrait of America’s fascinating past and rich cultural heritage. During the year, students produce college-level essays, document-based responses, and research projects. They also refine critical historical thinking, speaking, listening, reading and group interactive skills. Emphasis will be placed on preparing for the Advanced Placement U.S. History exam, which allows for university/college credit in most post-secondary programs. The course fulfills the history and English requirements for junior year. (1 credit Honors English III, and 1 credit AP U.S. History).

Credit Type: USHIST

U.S. GOVERNMENT SS400

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 12

US Government is a senior level capstone course. This course emphasizes that government is a means for addressing common public problems by utilizing the political system established by the U.S. Constitution. Students will understand the importance of the founding principles of democracy, comparative political and economic systems, the media’s role in the political process, the branches of federal government, and civil rights and civil liberties. Students will also explore the techniques available to citizens for preserving and changing society through productive civic engagement. Students will address public issues individually and collaboratively in order to maintain and strengthen communities through informed practices such as voting, volunteering, and civic action. This is a required course for graduation.

Credit Type: USGOV

AP® U.S. GOVERNMENT & POLITICS SS522

0.5 (SEM - FALL)

Prerequisite: Grade Level

Grade Level(s): 12

~~Should the government bail out failing industries? What is pork barrel legislation and why don't people like it? Should we redistribute taxes to pay for people on welfare? What is happening with social security? Will you have any money by the time you retire? Should flag burning be legal? What is a polling package? How much influence do the media and special interest groups have in our political system? Are executive orders within the parameters of the Constitution? These and many other questions will be discussed in Advanced Placement U.S. Government and Politics. AP® U.S. Government is a college-level course that meets the requirements for graduation. The course is intended for the student who is interested in government and politics and who wishes to engage in a critical evaluation of the U.S. federal system and current issues our nation faces. The course will analyze the various entities of government as well as the many players within and outside the system. Upon successful completion of this course, students will be prepared for the College Board AP® U.S. Government and Politics exam in May.~~

Credit Type: USGOV

ECONOMICS SS420

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 12

~~Economics is a semester course that meets the senior elective requirement. Topics of interest that are covered in this course are: What makes a dollar worth a dollar? Why does working on a garbage truck guarantee you a wage differential? Does private ownership of wild elephants in Africa mean they will survive? Does international trade jeopardize American jobs? Should organs be sold on the open market? What does crime cost? Are monopolies illegal? If so, why? Are sweatshops a bad thing? If I can sell my pollution, does it help solve global warming? Guns vs. Butter? Say what? Are taxes good, bad, indifferent or just confusing? Should fatty foods be taxed by the government to reduce consumption? These and many more questions are answered in Economics.~~

Credit Type: SSEL

AP® MICROECONOMICS SS530

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 12

~~Microeconomics is a semester course that meets the senior elective requirement. The purpose of an AP® course in microeconomics is to give students a thorough understanding of the principles of economics that apply to the decisions of individuals both consumers and producers within the larger economic system. It places primary emphasis on the nature and functions of product markets, and includes the study of factor markets and the role of government in promoting greater efficiency and equity in the economy. The course will be divided into five units: Basic Economic Concepts, Supply and Demand, The Theory of the Firm, Factor Markets, and The Role of the Government.~~

Credit Type: SSEL

HUMAN GEOGRAPHY SS430

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 12

~~Human Geography is a semester course that meets the senior elective requirement. Human Geography is the study of the interaction between humans and their environment and will encourage you to investigate the~~

AP® U.S. GOVERNMENT & POLITICS SS522

0.5 (SEM - FALL)

Prerequisite: Grade Level

Grade Level(s): 12

AP U.S. Government and Politics provides a college-level, nonpartisan introduction to key political concepts, ideas, institutions, policies, interactions, roles, and behaviors that characterize the constitutional system and political culture of the United States. Students will study U.S. foundational documents, Supreme Court decisions, and other texts and visuals to gain an understanding of the relationships and interactions among political institutions, processes, and behaviors. They will also engage in disciplinary practices that require them to read and interpret data, make comparisons and applications, and develop evidence-based arguments. In addition, they will complete a political science research or applied civics project.

Credit Type: USGOV

ECONOMICS SS420

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 12

Economics is a semester course that meets the senior elective requirement. This course will emphasize an understanding of the ways in which individuals, businesses, governments, and societies make decisions to allocate human capital, physical capital, and natural resources among alternative uses. This course provides students with the concepts and tools necessary for an economic way of thinking and helps students understand the interaction of buyers and sellers in markets, workings of the national economy, and interactions within the global marketplace.

Credit Type: SSEL

AP® MICROECONOMICS SS530

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 12

Microeconomics is a semester course that meets the senior elective requirement. The purpose of an AP course in microeconomics is to give students a thorough understanding of the principles of economics that apply to the decisions of consumers, producers, and businesses on their allocation of human capital, physical capital, and natural resources among alternative uses within the larger economy. Emphasis will be placed on preparing for the Advanced Placement Microeconomics Exam which allows for university/college credit in most post-secondary programs.

Credit Type: SSEL

HUMAN GEOGRAPHY SS430

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 12

Human Geography is a semester course that meets the senior elective requirement. Human Geography is the study of the interaction between humans and their environment and will encourage you to investigate the world. The main questions we will ask in the course are: What is where, why there, and why care? We will study the topics of demographics, migration, globalization, language, agriculture, economic and social development, and urban structure.

Credit Type: SSEL

world. The main questions we will ask in the course are: What is where, why there, and why care? We will study the topics of demographics, migration, globalization, culture, agriculture, economic and social development, and urban structure.

Credit Type: SSEL

AP® HUMAN GEOGRAPHY SS540

1.0 (YEAR)

Prerequisite: Grade Level

Grade Level(s): 11, 12

AP® Human Geography is a year long course that meets the senior elective requirement. AP® Human Geography is the study of the interaction between humans and their environment and will encourage you to investigate the world. The main questions we will ask in the course are: What is where, why there, and why care? Units of study include population, migration, culture, language, religion, ethnicity, political geography, economic development, industry, agriculture, and urban geography. Emphasis is placed on geographic models and their applications. Upon successful completion of this course, students will be prepared for the College Board AP® Human Geography exam in May.

Credit Type: SSEL

NATIVE AMERICAN STUDIES SS330

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 11, 12

Native American Studies is a course with an emphasis on Native American history, geography, literature and culture. The course would examine the lives of native peoples in North and South America from pre-Columbian times to the present day. A special emphasis will be placed on Montana's Indians. To the greatest extent possible, course content would prioritize native voices through primary sources, works of literature and film, guest speakers, and field trips. Higher level thinking skills and primary source analysis will be emphasized.

Credit Type: SSEL

PHILOSOPHY SS440

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 12

Philosophy is a semester course that meets the senior elective requirement. Who am I? What do I believe? What is Justice? What is Ethical? What is Truth? How do I know what is Real? What is the Meaning of Life? This course explores the various branches of philosophy and influential thinkers who have impacted history, culture, literature and life itself. This class presents students the opportunity to bridge the ideas taught in class and connect them to their own lives. Students will work to hone their critical thinking, public speaking, reading and conversation skills. Special attention will be placed on interacting with multiple texts and a selected novel. Discussion and writing assignments will evaluate the nature of reality and knowledge, as well as uncover the link between ideas, politics, art and ethics in the search for meaning.

Students will gain a valuable insight into their own lives that will require contemplative thinking, reading and writing.

Credit Type: SSEL

LAW & JUSTICE SS335

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 11, 12

What does justice look like in the United States? What are your rights as a citizen and student? How do laws and the execution of these laws impact you and your family? Law and Justice is a semester long elective that will explore these questions and serve as an introductory course to law and legal systems in the United States. The scope of content for this course includes

AP® HUMAN GEOGRAPHY SS540

1.0 (YEAR)

Prerequisite: Grade Level

Grade Level(s): 11, 12

AP Human Geography is a yearlong course that meets the senior elective requirement. Human Geography is the study of the interaction between humans and their environment and will encourage you to investigate the world. The main questions we will ask in the course are: What is where, why there, and why care? Units of study include population, migration, culture, language, religion, ethnicity, political geography, economic development, industry, agriculture, and urban geography. Emphasis is placed on geographic models and their applications. Upon successful completion of this course, students will be prepared for the College Board AP Human Geography exam in May.

Credit Type: SSEL

NATIVE AMERICAN STUDIES SS330

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 11, 12

Native American Studies is a course with an emphasis on Native American histories, literature/arts, and contemporary issues. This course examines the many regional cultures of Native peoples in the Americas from pre-Columbian times to the present day. A special emphasis will be placed on Montana's Indian nations. To the greatest extent possible, course content would prioritize Native voices through primary sources, works of literature and film, guest speakers, and field trips. Higher level thinking skills, communications skills and primary source analysis will be emphasized.

Credit Type: SSEL

PHILOSOPHY SS440

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 12

Philosophy is a semester course that meets the senior elective requirement. This course explores the various branches of philosophy and influential thinkers who have impacted history, culture, literature and life itself. This class presents students the opportunity to bridge the ideas taught in class and connect them to their own lives. Students will work to hone their critical thinking, public speaking, reading and conversation skills. Special attention will be placed on interacting with multiple texts. Discussion and writing assignments will evaluate the nature of reality and knowledge, as well as uncover the link between ideas, politics, art and ethics in the search for meaning. Students will gain valuable insight into their own lives that will require contemplative thinking, reading and writing.

Credit Type: SSEL

LAW & JUSTICE SS335

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 11, 12

In a fully functioning constitutional democracy, citizens must be informed and stay informed of the world around themselves. An important part of being fully informed requires an understanding of how our government is set up and how it functions. Law & Justice focuses on the legal element of our established government and serves as an introductory course for the law and legal systems within the United States. This semester-long elective course provides students with the ability to navigate and understand the law, legal systems, and how it affects all of us in everyday life. The scope of content for this course includes Constitutional Law, civil law, criminal law, the criminal justice process, as well as other topics based upon student interest. We will use case studies, individual research, group discussions, debates, field trips, guest speakers, and a mock trial throughout the course in order to reach this goal. Dueling opinions and lively

~~Constitutional Law, Criminal Law and the Criminal Justice process, Consumer Law, International Law, as well as a host of other special topics. This course provides students with the ability to navigate and understand the law, legal systems, and how it affects us in everyday life. We will use case studies, individual research, group discussions, debates, field trips, guest speakers, and mock trials throughout the course in order to reach this goal. Dueling opinions and lively debate will be the norm in this course making the class exciting, relevant, and applicable.~~
Credit Type: GEN

PSYCHOLOGY I SS320

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 11, 12

~~Psychology does not meet the Social Studies senior elective requirement for graduation. Psychology is defined as the study of human behavior and mental processes. The course begins with the earliest ideas concerning causes of human behavior, describes Sigmund Freud's theories, moves into the behavior theories from the 1950s, and then presents current understandings of the brain and biological causes of behavior. Other areas of study include abnormal psychology, social psychology and states of consciousness, which includes the study of sleep and dreams. This course is not intended for students planning to enroll in AP Psychology.~~
Credit Type: GEN

AP® PSYCHOLOGY SS535

1.0 (YEAR)

Prerequisite: Grade Level

Grade Level(s): 11, 12

~~What do learning, stress, mob behavior, psychological disorders, neurotransmitters, research methods, drug addiction, Sigmund Freud and Skinner's rats have in common? How do humans develop and change throughout life? Why do we remember some things and forget others? These questions represent several units in the AP® Psychology course. While this course is designed to be equivalent to an introductory college course, an emphasis is developed on understanding and applying key psychological facts and principles through reading, discussion, writing and exercises. College credit may be earned with the successful completion of the AP® Exam. AP® Psychology does not meet the Social Studies senior elective requirement for graduation.~~
Credit Type: GEN

PSYCHOLOGY II SS325

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 11, 12

Psychology II offers students a continuation of Psychology I and can be taken only after completion of Psychology I during the junior or senior year. Units

debate will be the norm in this course making the class exciting, relevant, and applicable.

Credit Type: GEN

PSYCHOLOGY I SS320

0.5 (SEM)

Prerequisite: Grade Level

Grade Level(s): 11, 12

Psychology is a junior and senior elective. Psychology does not meet the Social Studies senior elective requirement for graduation. Psychology is the study of human behavior and mental processes. The course begins with an overview of historical psychologists and their contributions to psychology. It later moves into the brain and biological causes of behavior. As the scientific study of behavior and mental processes, psychology examines all aspects of the human experience. Many of society's challenging issues involve human behavior, such as environmental change and the problems of violence, bullying, prejudice, and discrimination. Psychology contributes to the understanding of these issues, and promotes improvement in health and wellbeing. Psychological literacy is a foundation for civic engagement and is necessary for citizens to make informed decisions about their daily lives. Other areas of study include motivation, emotion, learning, and memory. This course is not intended for students planning to enroll in AP Psychology.

Credit Type: GEN

AP® PSYCHOLOGY SS535

1.0 (YEAR)

Prerequisite: Grade Level


Grade Level(s): 11, 12

AP Psychology is a year-long junior/senior elective class that fulfills a general elective credit. As the scientific study of behavior and mental processes, psychology examines all aspects of the human experience. Many of society's challenging issues involve human behavior, such as environmental change and the problems of violence, bullying, prejudice, and discrimination. Psychology contributes to the understanding of these issues, and promotes improvement in health and well-being. Psychological literacy is a foundation for civic engagement and is necessary for citizens to make informed decisions about their daily lives. Psychology incorporates a variety of tools and knowledge to further the understanding of behavior and mental processes. Scientific inquiry and research methods are at the center of the discipline. Psychology promotes the measurement and explication of behavior in a variety of levels of study, ranging from genetic and brain-based influences on behavior to cultural and social influences. Psychological knowledge enhances our understanding of human development, emotion and motivation, cognition, learning processes, perceptual systems and sociocultural interactions. College credit may be earned with the successful completion of the AP Exam. AP Psychology does not meet the Social Studies senior elective requirement for graduation.

Credit Type: GEN

Remove Psychology II from current course offerings for social studies.

cover insight into who we are, why we do what we do, and how we can change or capitalize on our potential. Specific topics include Sensation and Perception, Human Development, Human Diversity, Positive Psychology and Motivation and Emotion. The emphasis in this course, as in Psychology I, is active learning and engagement through classroom activities, reading and research. This course is not intended for students planning to enroll in AP Psychology.
Credit Type: GEN

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REVISED POLICY #3310, STUDENT DISCIPLINE, 2ND READING

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS INVOLVED: Lynda White, School District Attorney; Rob Watson, Superintendent.; Middle and High School Principals

DATA EXPANSION: Revised Policy #3310

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
December 10, 2018

ISSUE:

Approval of revision to District Policy #3310, Student Discipline to include language pertaining to no contact agreements and restraining orders.

FACTS:

1. The revision was presented to the Board on November 12, 2018. There were no suggested changes.
2. The proposed revision to District Policy #3310 stems from the need to clarify school responsibilities for enforcing either school no contact agreements or restraining orders initiated by the court. Restraining orders are also enforced by local police.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board approve the revision to District Policy #3310, Student Discipline, as presented.

OTHER ALTERNATIVES:

1. Do not approve.
2. Request additional revisions.

DISCUSSION:

Principals and counselors sometimes utilize "no contact contracts" when students need physical separation. Courts sometime impose restraining orders. Both of these situations occur at all grade level bands (K-12) and policy language provides transparency to students and families about expectations in the schools. This proposed policy revision supports Goal Area 4 of the Long Range Strategic Plan, Student and Staff Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students and staff to learn and work in a safe and healthy environment.

STUDENTS

Student Discipline

The Board grants authority to a teacher or principal to hold a student to strict accountability for disorderly conduct in school, on the way to or from school, or during intermission or recess.

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including but not limited to instances set forth below:

- Using, possessing, distributing, purchasing, or selling tobacco products, including alternative nicotine and vapor products as defined in 16-11-302, MCA.
- Using, possessing, distributing, purchasing, or selling alcoholic beverages including powdered alcohol. Students who may be under the influence of alcohol will not be permitted to attend school functions and will be treated as though they had alcohol in their possession.
- Using, possessing, distributing, purchasing, or selling drug paraphernalia, illegal drugs, controlled substances, or any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind, including such substances that contain chemicals which produce the same effect of illegal substances including but not limited to Spice and K2. Students who may be under the influence of such substances will not be permitted to attend school functions and will be treated as though they had drugs in their possession.
- Using, possessing, controlling, or transferring a weapon in violation of the "Possession of Weapons other than Firearms" section in policy 3311.
- Using, possessing, controlling, or transferring any object that reasonably could be considered or used as a weapon as referred to in policy 3311.
- Disobeying directives from staff members or school officials or disobeying rules and regulations governing student conduct.
- Using violence, force, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct.
- Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's property.
- Engaging in any activity that constitutes an interference with school purposes or an educational function or any other disruptive activity.
- Unexcused absenteeism. Truancy statutes and Board policy will be utilized for chronic and habitual truants.
- Hazing or bullying.
- Forging any signature or making any false entry or attempting to authorize any document used or intended to be used in connection with the operation of a school.
- **Violating a "no contact agreement" or violating court orders including restraining orders obtained by other students or staff.**

These grounds stated above for disciplinary action apply whenever a student's conduct is reasonably related to school or school activities, including but not limited to the circumstances set forth below:

- On, or within sight of, school grounds before, during, or after school hours or at any other time when school is being used by a school group.
- Off school grounds at a school-sponsored activity or event or any activity or event that bears a reasonable relationship to school.
- Travel to and from school or a school activity, function, or event.
- Anywhere conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member or an interference with school purposes or an educational function.

Disciplinary Measures

Disciplinary measures include but are not limited to:

- Expulsion
- Alternative to Expulsion
- Suspension
- Detention, including Saturday school
- Clean-up duty
- Loss of student privileges
- Loss of bus privileges
- Notification to juvenile authorities and/or police
- Restitution for damages to school property

No District employee or person engaged by the District may inflict or cause to be inflicted corporal punishment on a student. Corporal punishment does not include reasonable force District personnel are permitted to use as needed to maintain safety for other students, school personnel, or other persons or for the purpose of self-defense.


Delegation of Authority

The Board grants authority to any teacher and to any other school personnel to impose on students under their charge any disciplinary measure, other than suspension or expulsion, in-school suspension or alternative to expulsion, that is appropriate and in accordance with policies and rules on student discipline. The Board authorizes teachers to remove students from classrooms for disruptive behavior.

Cross Reference:	3300	Suspension and Expulsion
	3330	Extra-Curricular Chemical Use Policy
	3226	Bully, Harassment
	5015	Bully, Harassment

Legal Reference:	§ 16-11-302(1)(7), MCA	Definitions
	§ 20-4-302, MCA	Discipline and punishment of pupils – definition of corporal punishment – penalty – defense
	§ 20-5-202, MCA	Suspension and expulsion
	§ 45-8-361, MCA	Possession or allowing possession of weapon in school building – exceptions – penalties – seizure and forfeiture or return authorized – definitions
	§ 45-5-637, MCA	Possession or consumption of tobacco products, alternative nicotine products, or vapor products by persons under 18 years of age is prohibited – unlawful attempt to purchase – penalties.
	29 U.S.C. § 701	Rehabilitation Act of 1973

Adopted: 11/24/86 Rev: 7/11/05, 3/28/11, 8/10/15

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REVISED POLICY #2410 – HIGH SCHOOL GRADUATION REQUIREMENTS, 2ND READING

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS INVOLVED: Erica Schnee, BHS Assistant Principal;
Rob Watson, Superintendent

DATA EXPANSION: [Summary of Graduation Requirement Changes for School Board Consideration](#),
Dated November, 2018; Revised Policy #2410; Montana Accreditation Standards; Rule 10.55.905

COST/FUND: N/A

IMPLEMENTATION

ACTION: High School District ACTION
Effective December 10, 2018

ISSUE:

Approval of revisions to Policy #2410, High School Graduation Requirements, to reflect development of a Bozeman School District Diploma (23 credits), a Special Circumstance Diploma (23 credits) and a Bozeman School District Diploma with Distinction (25 credits).

FACTS:

1. The revision was presented to the Board of November 12, 2018. There were no suggested changes.
2. The High School Programming Committee met over a series of meetings (November 15, 2017, December 19, 2017, January 31, 2018, February 13, 2018, March 21, 2018, April 17, 2018, and May 16, 2018). The Programming Committee discussed three main topics: Academic Programming, Scheduling and Graduation Requirements.
3. The Graduation Requirements Subcommittee was tasked with reviewing and validating current graduation requirements with the lens of preparing students to succeed in postsecondary education and careers of the future, and discussing the Honors Diploma to determine if it was meeting the intended purpose and benefiting students for postsecondary education and careers.
4. As a result of the subcommittee work, the Programming Committee achieved consensus on the development of a Bozeman School District Diploma (23 credits), a Special Circumstance Diploma (23 credits) and a Bozeman School District Diploma with Distinction (25 credits).
5. This consensus recommendation was presented to the Board of Trustees for directional support at the August 13, 2018 meeting.
6. Additional work on diploma requirements was completed this fall.
7. The term Bozeman High School should be changed to Bozeman School District to be inclusive of two high schools.
8. The Bozeman School District Diploma and the Bozeman School District Honors Diploma will be available to current students through the graduating class of 2022.
9. A Special Circumstance Diploma is proposed to be available for students beginning in the 2018-19 school year.

10. The Bozeman School District Diploma and the Bozeman School District Diploma with Distinction will be implemented with the incoming Freshman class in the Fall of 2019.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board approve the revision to Policy #2410, High School Graduation Requirements, as presented.

OTHER ALTERNATIVES:

1. Do not approve.
2. Request additional revisions.

DISCUSSION:

The diploma distinctions will recognize students' talents and interests beyond the traditional college-prep track and focus on course selections to support different paths to graduation.

High School Graduation Requirements

~~Each student~~ **Students** who ~~has~~ **have** successfully completed an instructional program appropriate to ~~his/her~~ **their** interests and needs shall be awarded a diploma by Bozeman School District ~~No. 7~~. The Board shall award one of the diplomas, as described below, to every high school student enrolled in the District who meets the requirements as established herein. The official transcript will indicate the specific courses taken and level of achievement.

The Board shall establish graduation requirements as recommended by the superintendent which, as a minimum, satisfy those established by the Board of Public Education. Generally, any change in graduation requirements promulgated by the Board will become effective for the next class to enter 9th grade. Exceptions to this general rule may be made where it is determined by the Board that the proposed change in graduation requirements will not have negative effect on students already in grades 9-12.

The superintendent shall develop procedures and practices for implementing this policy.

Graduation Requirements - ~~Bozeman High School~~ **Bozeman School District Diploma**

To graduate from ~~Bozeman High School~~ **Bozeman School District**, a student must have satisfactorily completed the last semester prior to ~~his/her~~ graduation as a ~~Bozeman High School~~ **Bozeman School District** student. To graduate from the Bridger **Charter Academy Alternative Program**, a student must have satisfactorily completed the last quarter prior to ~~his/her~~ graduation. Highly unusual exceptions may be considered by the principal/administrator.

Diploma Requirements for Current Students Through the Graduating Class of 2022:

Both a Bozeman High School Diploma and a Bozeman High School Honors Diploma will be offered. ***A Special Circumstance Diploma will also be offered to support students with life events.***

~~Bozeman High School~~ **Bozeman School District Diploma**

4 units of English

3 units of math

2 units of science

3 units of social studies to include one unit in Montana Studies/Global Studies, one unit in U.S. History and one unit in U.S. Government

1 unit of fine arts

2 units of health enhancement

1 unit of career and technical education

1 unit of flex credit (To be defined as fine arts, career and technical education or world language)

6 units elective

23 units will be required for graduation

~~Bozeman High School~~ **Bozeman School District Honors Diploma**

4 units of English

4 units of math to include Algebra II

3 units of science to include chemistry or physics

2 units in one world language

3 units in social studies to include one unit in Montana Studies/Global Studies, one unit in U.S. History and one unit in U.S. Government

1 unit of fine arts

2 units of health enhancement
1 unit of career and
technical education
1 unit of flex credit (To be defined as fine arts, career and technical education or world language)
4 units elective

25 units will be required for graduation

Bozeman School District Special Circumstance Diploma

4 units of English
2 units of Math
2 units of Social Studies
2 units of Science
1 unit of Health Enhancement
1 unit of Fine Arts
1 unit of Career and Technical Education
10 units of Electives

23 Credits will be required for graduation

The Bozeman School District Special Circumstance diploma meets the requirements of the Montana Accreditation Standards (See Rule 10.55.905) for minimum coursework required for all high school graduates, plus three extra credits. Students will be referred for a special circumstance diploma if they have experienced an extenuating life circumstance that may impact their ability to graduate. A referral form will be completed by the student's counselor in collaboration with the student's parent/guardian, with final approval from the building administration.

Diploma Requirements Beginning with the Graduating Class of 2023:

A Bozeman High School Diploma and a Bozeman High School Diploma with Distinction will be offered. In addition, a Special Circumstance Diploma will also be offered to support students with life events.

Bozeman School District Diploma

4 units of English
3 units of Math
3 units of Social Studies
2 units of Science
2 units of Health Enhancement
1 unit of Fine Arts
1 unit of Career and Technical Education
1 unit of Flex (To be defined as Fine Arts, Career and Technical Education, World Language) 1
6 units of Electives

23 Credits will be required for graduation

Bozeman School District Diploma with Distinction

(Distinction requirements will be defined in procedures established by the Superintendent or designee.)

4 units of English
3 units of Math
3 units of Social Studies
2 units of Science
2 units of Health Enhancement
1 unit of Fine Arts
1 unit of Career and Technical Education
1 unit of Flex (To be defined as Fine Arts, Career and Technical Education, World Language)
6 units of Electives

*2 units of Additional Electives (will vary by Distinction.)
25 Credits will be required for graduation with distinction.*

Bozeman School District Special Circumstance Diploma

*4 units of English
2 units of Math
2 units of Social Studies
2 units of Science
1 unit of Health Enhancement
1 unit of Fine Arts
1 unit of Career and Technical Education
10 units of Electives*

23 Credits will be required for graduation

The Bozeman School District Special Circumstance diploma meets the requirements of the Montana Accreditation Standards (See Rule 10.55.905) for minimum coursework required for all high school graduates, plus three extra credits. Students will be referred for a special circumstance diploma if they have experienced an extenuating life circumstance that may impact their ability to graduate. A referral form will be completed by the student's counselor in collaboration with the student's parent/guardian, with final approval from the building administration.

Graduation Ceremony

A student may be denied participation in graduation ceremonies by the Board of Trustees due to a behavioral incident or infraction in accordance with 20-5-201(3), MCA. In such instance, the diploma will be awarded after the official ceremony has been held.

Graduation Requirements - Handicapped Students

A student who possesses a handicapping condition and satisfies those competency requirements which are incorporated into the individualized education program (IEP) shall be awarded a **general Bozeman School District** diploma. Satisfactory completion of the objectives incorporated into the IEP shall serve as the basis for determining completion of a course.

Cross Reference: 2130, Program Evaluation
 2166, Gifted Program
 2168, Enrichment Course Offerings – University Level/Dual Enrollment
 2169, Distance, Online, and Technology Delivered Learning
 2411, Bozeman Public School Adult Diploma
 3300, Corrective Actions

Legal Reference: 20-5-201, M.C.A. Duties and Sanctions
 20-7-115, M.C.A. Private Music Instruction
 10.55.412(2-6), A.R.M. Basic Instruction Program
 10.55.410(4), A.R.M. Special Education: Minimum
 10.55.905, A.R.M. Graduation Requirements

10.55.905 GRADUATION REQUIREMENTS

(1) As a minimum, a school district's requirements for graduation shall include a total of 20 units of study that enable all students to meet the content standards and content-specific grade-level learning progressions.


(2) In order to meet the content and performance standards, the following 13 units shall be part of the 20 units required for all students to graduate:

- (a) 4 units of English language arts;
- (b) 2 units of mathematics;
- (c) 2 units of social studies;
- (d) 2 units of science;
- (e) 1 unit of health enhancement, with 1/2 unit each year for two years;
- (f) 1 unit of arts; and
- (g) 1 unit of career and technical education.

(3) Units of credit earned in any Montana high school accredited by the Board of Public Education shall be accepted by all Montana high schools.

(4) In accordance with the policies of the local board of trustees, students may be graduated from high school with less than four years enrollment.

History: [20-2-114](#), MCA; [IMP](#), [20-2-121](#), [20-3-106](#), [20-7-101](#), MCA; [NEW](#), 1989 MAR p. 342, Eff. 7/1/89; [AMD](#), 1998 MAR p. 2707, Eff. 10/9/98; [AMD](#), 2000 MAR p. 3340, Eff. 12/8/00; [AMD](#), 2012 MAR p. 2042, Eff. 7/1/13.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REVISED POLICY #5012 – SEXUAL HARASSMENT, INTIMIDATION, AND MISCONDUCT, 2nd READING

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman,
Director of Business Services

OTHERS INVOLVED: Rob Watson, Superintendent; Steve Johnson, Deputy Superintendent Operations; Marilyn King, Deputy Superintendent Instruction; Pat Strauss, Director of Human Resources

DATA EXPANSION: Revised Policy #5012

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
December 10, 2018

ISSUE:

Approval of revision to District Policy #5012, Sexual Harassment, Intimidation, and Misconduct.

FACTS:

1. The revision was presented to the Board on November 12, 2018. There were no suggested changes.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board approve the revision to District Policy #5012, Sexual Harassment, Intimidation, and Misconduct, as presented.

OTHER ALTERNATIVES:

1. Do not approve.
2. Request additional revisions.

HUMAN RESOURCES

Sexual Harassment, ~~/Sexual~~ Intimidation, and Misconduct in the Workplace
(For Students and Employees)

Bozeman Public School District No. 7 is committed to a positive and productive working and learning environment free of discrimination. Sexual harassment, intimidation, and misconduct are expressly prohibited. These types of dDiscrimination adversely affects morale and interferes with employee and student ability to work and learn. The District prohibits sexual harassment or sexual intimidation of its employees or students, whether committed by a worker, co-worker, supervisor, subordinate, contractor, volunteer or student, and finds such behavior cause for disciplinary action. This policy applies to employees, students and volunteers on or off District property as they carry out their responsibilities.

Furthermore, the District prohibits retaliation against any employee or student because he or she has made a report of alleged sexual harassment or against any employee or student who has testified, assisted, or participated in the investigation of a report. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or adverse pressure. Retaliation is itself a violation of federal and state regulations prohibiting discrimination and will lead to disciplinary action against the offender.

The Bozeman School District understands that District employees and students have the right to associate freely. However, the District further understands the necessity to protect children. Students are a captive audience and employees have a degree of control and power over students. Based upon these and other relevant factors, the District prohibits employees from dating students. If a teacher or other staff member violates this policy, disciplinary action will be taken, up to and including termination.

DEFINITIONSDefinitions

"Sexual harassment" means unwelcome sexual advances, unwelcome requests for sexual favors, and other unwelcome verbal or physical conduct of a sexual nature when:

- . submission is made either explicitly or implicitly a term or condition of an individual's employment or education;
- . submission to or rejection of that conduct by an individual is used as a factor in decisions affecting that individual's employment or education; or
- . that conduct has the purpose or effect of unreasonably interfering with an individual's employment or education, or of creating an intimidating, hostile or offensive employment or educational environment.

"Sexual intimidation" means any unreasonable behavior, verbal or nonverbal, which has the effect of subjecting members of either sex to humiliation, embarrassment or discomfort because of their gender when unwelcome sexually-oriented jokes, innuendoes, obscenities, pictures/posters or any action with sexual connotation make a student or employee feel uncomfortable; or any aggressive, harassing behavior in the workplace or school that affects working or learning, whether or not sexual in connotation, is directed toward an individual based on their sex.

The following are examples of sexual harassment or sexual intimidation:

- . sexual advances which are unwanted (this may include situations which began as reciprocal attractions, but later ceased to be reciprocal);
- . sexual gestures, verbal abuse, sexually-oriented jokes, innuendo or obscenities;
- . displaying of sexually suggestive objects, pictures, cartoons, or posters;

- . unwelcome sexually suggestive letters, notes or invitations;
- . employment or educational benefits affected in exchange for sexual favors;
- .
- sexually related hazing or daring to perform unsafe acts in work or learning environments, with these particularly directed toward students or employees in nontraditional settings;
- . physical conduct such as assault, attempted rape, impeding or blocking movement, or unwelcome touching.

"Sexual misconduct" includes any actual or attempted sexual contact with a minor or student, and any actual or attempted violation of criminal laws contained in Montana Code Annotated, Title 45, Chapter 5, including but not limited to laws addressing sexual intercourse without consent, sexual assault, sexual abuse, sexual exploitation, and indecent exposure.

PREVENTIONPrevention

It is the policy of this District to provide periodic in-service education and training about sexual harassment and sexual intimidation for employees and students. The in-service education and training may include the following:

- . definitions of sexual harassment and sexual intimidation, and overview of relevant state and federal laws;
- . identification of harassing behaviors by students and/or staff;
- . age-specific prevention techniques;
- . coping techniques for self and others;
- . training in positive, age-appropriate communication alternatives to harassment;
- . grievance procedures available to employees and students.

REPORTINGReporting

A student or employee who believes they may have been sexually harassed or sexually intimidated or subjected to sexual misconduct should contact a teacher, counselor, the Human Resources Director, or the first level supervisor who is not involved in the alleged harassment. Persons who feel they are being harassed or intimidated should take the following steps:

- . Inform the individual that his/her behavior is unwelcome, offensive or inappropriate. DO NOT assume or hope that the problem will go away.
- . Notify a teacher, counselor, the Human Resources Director or an administrator right away. Early reporting assists any investigation.
- . Request a copy of the District's sexual harassment policy so that reporting processes are clear.
- . Keep notes. Keep a record of dates, times, places, witnesses and descriptions of each incident. Save all notes or records in a safe place.

Complainants are permitted to have a friend or advisor present with them for moral support during any stage of the investigation of the report.

Any employee or volunteer who becomes aware of possible sexual misconduct shall immediately report the misconduct to an administrator verbally and in writing. Employees who knowingly condone or fail to report or assist a student to take action to remediate such behavior of sexual harassment or intimidation may themselves be subject to discipline.

An investigation will be promptly initiated. After the investigation:

- Any District employee who is determined to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. The District will also report sexual misconduct to the Montana Board of Public Education, which may result in loss of licensure.
- Any student of the District who is determined to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to suspension and expulsion consistent with the District's discipline policy.
- Any person who knowingly makes a false accusation regarding sexual harassment likewise will be subject to disciplinary action up to and including discharge with regard to employees or suspension and expulsion with regard to students.

Record Retention

A written record will be kept of each reported incident, including the written report, investigation, findings, referrals to other entities, and disciplinary and/or remedial action taken. Reference to this retained file may be placed in the personnel file of the perpetrator and/or the permanent file of the student, at the discretion of administration.

All employees and students have a responsibility to maintain a positive work and learning environment by reporting all incidents or rumors of sexual harassment or sexual intimidation involving themselves or others. Students and staff are encouraged to use the reporting procedure set forth in this policy. An individual with a complaint alleging a violation of this policy should follow the Uniform Complaint Procedure.


* * * * *

LEGAL REFERENCES: _____ Title VII of the Civil Rights Act of 1964;
_____ Title IX of the Education Amendments of 1972;
_____ Montana Constitution Article X, Section 1;
_____ Montana Human Rights Act 49-2 MCA; implementing
_____ state and federal regulations
§§ 49-3-101 et seq. Montana Governmental Code of Fair Practices
§§ 49-5-501 et seq. Montana Criminal Laws
§§ 41-3-101 et seq. Montana Youth in Need of Care Act
Title IX of the Educational Amendments, 20 U.S.C. § 1681, et seq.
34 CFR Part 106 Nondiscrimination on the basis of sex in education programs or activities receiving
Federal financial assistance

Cross Reference: _____ 1700 Uniform Complaint Procedure
_____ 3225 Sexual Harassment/Intimidation of Students
_____ 4312 Review of Services of Staff or Programs
_____ 5220 Prohibition of Aiding Sexual Abuse

Source: OPI Model Equal Education Policy, 1991

Adopted: 12/08/86 Rev. 01/11/93, 10/22/07, 9/24/18

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: NEW POLICY #5220 – PROHIBITION OF AIDING SEXUAL ABUSE, 2nd READING

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman, Director of Business Services

OTHERS INVOLVED: Rob Watson, Superintendent; Steve Johnson, Deputy Superintendent Operations; Montana School Boards' Association

DATA EXPANSION: New Policy #5220

COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: Elementary and High School District ACTION December 10, 2018

ISSUE:
Approval of New Policy #5220, Prohibition of Aiding Sexual Abuse.

FACTS:
1. The New Policy was presented to the Board on November 12, 2018. There were no suggested changes.

SUPERINTENDENT'S RECOMMENDATION:
It is recommended that the Board approve New Policy #5220, Prohibition of Aiding Sexual Abuse, as presented.

OTHER ALTERNATIVES:
1. Do not approve.
2. Request additional revisions.

PERSONNEL

Prohibition on Aiding Sexual Abuse


The district prohibits any employee, contractor or agent from assisting a school employee, contractor or agent in obtaining a new job if the individual or district knows or has probable cause to believe that such school employee, contractor or agent engaged in sexual misconduct regarding a minor or a student in violation of the law. This prohibition does not include the routine transmission of administrative and personnel files.

This prohibition does not apply under certain conditions specified by the Every Student Succeeds Act (ESSA) such as:

1. The matter has been reported to law enforcement authorities and it has been officially closed or the school officials have been notified by the prosecutor or police after an investigation that there is insufficient information to establish probable cause, or;
2. The individual has been acquitted or otherwise cleared of the alleged misconduct, or;
3. The case remains open without charges for more than 4 years after the information was reported to a law enforcement agency.

Cross Reference: 5012, Sexual Harassment, Intimidation, and Misconduct (For Students and Employees)

Legal Reference: ESSA section 8038, § 8546
45-2-302, MCA, When accountability exists

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PERSONNEL ACTIONS
 CATEGORY: ACTION ITEM - CONSENT
 ORIGINATED BY: Pat Strauss,
 Director of Human Resources
 OTHERS INVOLVED: Robert Watson,
 Superintendent
 DATA EXPANSION: Accompanying Personnel
 Actions Report
 COST/FUND SOURCE: Salaries are listed for each employee

IMPLEMENTATION
 ACTION: Elementary and High School District ACTION
 Effective December 10, 2018

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees confirm the attached personnel actions involving certified and classified personnel. Also attached is a report of administrative actions regarding personnel which have transpired since the last meeting.

DISCUSSION:

These appointments are made as the result of careful attention to Board policy, Title IX regulations, and Federal and State laws. All applicants are evaluated with respect to the criteria for each advertised position to ensure that only the most suitable candidates are recommended.

December 10, 2018

REQUIRES BOARD ACTION

Confirmation of Employment (Classified)

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Dunn, Lauren	SPED Resource PARA, .500 FTE, LONG, 9.25 mos.	D01	11/27/2018	\$12.67
Erickson, Kelli	Overflow PARA, .1875 FTE, MOST, 9.25 mos.	Non Unit	11/27/2018	\$11.50
Jackson, Donna	Cook II, 1.0 FTE, BHS, 9.25 mos.	FD5	12/10/2018	\$13.38
Lang, Cameron	Custodian, .50 FTE, SMS, 12 mos.	G01	12/3/2018	\$15.33
Linari, Elisse	ISS PARA, .0729 FTE, Student Services Assistant PARA, .875 FTE, BHS, 9.25 mos.	B/D05	11/12/2018	\$12.12/\$13.68
McGovern, Taryn	Self Contained PARA, .875 FTE, IRVG, 9.25 mos.	D03	11/15/2018	\$13.16
Money, Marie	Discretionary PARA, .3375 FTE, Overflow PARA, .1875 FTE, MDLK, 9.25 mos.	B01/Non Unit	11/12/2018	\$11.23/\$11.50
Williams, Stacey	Crosswalk PARA, .0625 FTE, Self Contained PARA, .875 FTE, EMDI, 9.25 mos.	B/D02	11/15/2018	\$11.44/\$12.92

Confirmation of Request for Leave of Absence (Certified)

Name	Position	Reason	Effective Dates
Erickson, Shea	Kindergarten Teacher, 1.0 FTE, MOST	FMLA	10/27/18 - 2/6/19
Obstar, Ashley	Math Teacher, 1.0 FTE, BHS	FMLA	2/25/19 - 5/28/19
Zimney, Adrienne	Elementary Teacher, 1.0 FTE, MDLK	FMLA	5/8/19 - 6/7/19

Confirmation of Resignations/Terminations (Professional)

Name	Position	Reason	Effective	Years of Service
Gregory, Stephanie	Chef, 1.0 FTE, Non Unit, \$6,618.33, SUPT SVCS, 11 mos.	Resignation	11/16/2018	1.5 mos.

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Fernandez, Yemile	SPED Resource PARA, .875 FTE, B05, \$12.12/hr., MDLK, 9.25 mos.	Dismissed	11/30/2018	2.5 mos.
Holman, Lisa	Overflow PARA, .7812 FTE, Non Unit, \$11.50/hr., Crosswalk PARA, .0625 FTE, B01, \$11.23/hr., EMDI, 9.25 mos.	Resignation	11/15/2018	2 mos.
Howard, Elyssa	Before/Afterschool PARA, .3437 FTE, B03, \$11.67/hr., EMDI, 9.25 mos.	Resignation	12/13/2018	2.3
Pac, Hayley	Before/Afterschool PARA, .3688 FTE, B02, \$11.44/hr., MOST, 9.25 mos.	Resignation	1/11/2019	1.3
Smith, Brianna	Before/Afterschool PARA, .375 FTE, B03, \$11.67/hr., EMDI, 9.25 mos.	Resignation	12/10/2018	2.2
Weinheimer, Megan	Before/Afterschool PARA, .3687 FTE, B02, \$11.44/hr., EMDI, 9.25 mos.	Resignation	12/10/2018	1.4

December 10, 2018

REPORT OF ADMINISTRATIVE ACTIONS

Changes and Revisions in Contracts (Classified)

Name	From	To	Effective	Reason
Bell, Brennah	Crosswalk PARA, .0938 FTE, Discretionary PARA, .8438 FTE, B03, \$11.67/hr., HYL T, 9.25 mos.	Crosswalk PARA, .125 FTE, Discretionary PARA, .875 FTE, B03, \$11.67/hr., HYL T, 9.25 mos.	9/17/2018	Correction to FTE/Hrs.
Boyk, Katherine	Library PARA, .500 FTE, Before/Afterschool PARA, .375 FTE, B03, \$11.67/hr., HYL T, 9.25 mos.	Library PARA, .500 FTE, Before/Afterschool PARA, .3125 FTE, Discretionary PARA, .125 FTE, B03, \$11.67/hr., HYL T, 9.25 mos.	8/27/2018	Additional Assignment, Correction to FTE/Hrs.
Eggert, Suzanne	Self Contained PARA, .8063 FTE, D01, \$12.67/hr., IRVG, 9.25 mos.	Self Contained PARA, .8063 FTE, D01, \$12.67/hr., Before/Afterschool PARA, .125 FTE, B01, \$11.23/hr., IRVG, 9.25 mos.	11/27/2018	Additional Assignment, Increase in FTE/Hrs.
Erickson, Kelli	Overflow PARA, .1875 FTE, Non Unit, \$11.50/hr., MOST, 9.25 mos.	Overflow PARA, .375 FTE, Non Unit, \$11.50/hr., MOST, 9.25 mos.	12/3/2018	Increase in FTE/Hrs.
Finegan, Tamara	Overflow PARA, .6125 FTE, Non Unit, \$11.50/hr., Crosswalk PARA, .0125 FTE, B04, \$11.90/hr., Self Contained PARA, .2125 FTE, D04, \$13.42/hr., HAWT, 9.25 mos.	Overflow PARA, .6063 FTE, Non Unit, \$11.50/hr., Crosswalk PARA, .0125 FTE, B04, \$11.90/hr., Self Contained PARA, .2188 FTE, D04, \$13.42/hr., HAWT, 9.25 mos.	11/16/2018	Change in Assignment(s) FTE/Hrs.
Gnuse, Patricia	Self Contained PARA, .875 FTE, D02, \$12.92/hr., EMDI, 9.25 mos.	Self Contained PARA, .500 FTE, D02, \$12.92/hr., EMDI, 9.25 mos.	9/4/2018	Correction to FTE
Huston, Kate	Crosswalk PARA, .050 FTE, SPED Resource PARA, .700 FTE, B06, \$12.54/hr., MOST, 9.25 mos.	Crosswalk PARA, .050 FTE, SPED Resource PARA, .7688 FTE, B06, \$12.54/hr., MOST, 9.25 mos.	11/30/2018	Increase in FTE/Hrs.
McCabe, Kristen	Roving Custodian, 1.0 FTE, G02, \$15.61/hr., FAC, 12 mos.	Evening Custodian, 1.0 FTE, G02, \$15.61/hr., MDL K, 12 mos.	12/3/2018	Internal Transfer
Rath, Kathleen	SPED Resource PARA, .625 FTE, B03, \$11.67/hr., MDL K, 9.25 mos.	SPED Resource PARA, .700 FTE, B03, \$11.67/hr., MDL K, 9.25 mos.	11/5/2018	Increase in FTE/Hrs.
Rath, Kathleen	SPED Resource PARA, .700 FTE, B03, \$11.67/hr., MDL K, 9.25 mos.	SPED Resource PARA, .750 FTE, B03, \$11.67/hr., MDL K, 9.25 mos.	12/3/2018	Increase in FTE/Hrs.
Spahn, Andrea	Health Aide PARA, .500 FTE, D05, \$13.68/hr., LONG, 9.25 mos.	Health Aide PARA, .5625 FTE, D05, \$13.68/hr., LONG, 9.25 mos.	11/15/2018	Increase in FTE/Hrs.
Velez, Hernando	Before/Afterschool PARA, .125 FTE, SPED Resource PARA, .6875 FTE, B05, \$12.12/hr., EMDI, 9.25 mos.	Before/Afterschool PARA, .225 FTE, SPED Resource PARA, .6875 FTE, B05, \$12.12/hr., EMDI, 9.25 mos.	8/27/2018	Increase in FTE/Hrs.

December 10, 2018


REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Ash, Kyler	Basketball - 7th Gr. Boys - SMS	\$1,272.00	6	10/22/18 - 12/19/18
Benz, Mary Ann	Club - Yearbook - SMS (1/3 of level 6)	\$424.00	6	2018-2019
Bitz, Katrina	Student Council - 7th Gr - CJMS (.5)	\$636.00	6	2018-2019
Bitz, Katrina	Club - Yearbook - CJMS (.5)	\$636.00	6	2018-2019
Bitz, Katrina	Club - Science Outdoors & Robotics (SOAR) - CJMS (.5) (Longevity)	\$661.44	6	2018-2019
Bothamley, Devon	Basketball - Boys 7th Gr - CJMS	\$1,272.00	6	10/22/18 - 12/19/18
Boyle, Robert	Football - Asst. Coach - BHS (Longevity)	\$3,876.08	3	8/9/18 - 11/1/18
Boyle, Robert	Intramurals - Winter Basketball - BHS	\$1,272.00	6	11/15/18 - 3/9/19
Briggs, Rachel	Club - Science Olympiad - CJMS (.5) (Longevity)	\$686.88	6	2018-2019
Codding, Logan	Football - Asst. Coach - BHS	\$3,727.00	3	8/9/18 - 11/1/18
Doe-Stephens, Aimee	Club - Science Outdoors & Robotics (SOAR) - CJMS (.5) (Longevity)	\$661.44	6	2018-2019
Duncan, Adam	Boy's Winter Intramurals - 6th Gr Basketball - CJMS (.5) (Longevity)	\$1,079.46	5	10/29/18 - 12/12/18
Ely, Megan	Cheer - Winter Asst. Coach - BHS (.5)	\$1,498.00	4	11/15/18 - 3/9/19
Hickert, Ashley	Basketball - 8th Gr. Boys - CJMS	\$1,999.00	5	10/22/18 - 12/19/18
Hietala, Benjamin	Soccer - Boys Asst. Coach - BHS (2/3 of Level 4)	\$1,997.33	4	8/9/18 - 11/17/18
Johnson, Nate	Basketball - 7th Gr. Boys - SMS	\$1,272.00	6	10/22/18 - 12/19/18
Johnson, Thomas	Basketball - 7th Gr. Boys - SMS	\$1,272.00	6	10/22/18 - 12/19/18
Katz, Avi	Club - Drama - CJMS	\$1,999.00	5	2018-2019
Keim, Andrew	Basketball - 8th Gr. Boys - SMS	\$1,999.00	5	10/22/18 - 12/19/18
Kubitz, Brandon	Basketball - 8th Gr. Boys - CJMS	\$1,999.00	5	10/22/18 - 12/19/18
Lee, Paula	Club - Science Olympiad - CJMS (.5)	\$636.00	6	2018-2019
Lehr-Erbele, Greg	Basketball - 8th Gr. Boys - SMS	\$1,999.00	5	10/22/18 - 12/19/18
Martin, Jake	Basketball - 7th Gr. Boys - CJMS	\$1,272.00	6	10/22/18 - 12/19/18
Mayer, Robert	Basketball - 7th Gr. Boys - SMS (Longevity)	\$1,322.88	6	10/22/18 - 12/19/18
McCarthy, McKye	Basketball - 7th Gr. Boys - CJMS	\$1,272.00	6	10/22/18 - 12/19/18
Mollgaard, Justin	Boy's Winter Intramurals - 6th Gr Basketball - SMS (.5)	\$999.50	5	10/29/18 - 12/12/18
Taranto, Kyle	Wrestling - Asst. Coach - BHS	\$3,727.00	3	11/15/18 - 3/9/19
Vinger, Duane	Basketball - 8th Gr. Boys - CJMS (Longevity)	\$2,078.96	5	10/22/18 - 12/19/18
Waldo, Danny	Basketball - 8th Gr. Boys - SMS (Longevity)	\$2,158.92	5	10/22/18 - 12/19/18
Weaver Martin, Kelsey	Boy's Winter Intramurals - 6th Gr Basketball - CJMS (.5)	\$999.50	5	10/29/18 - 12/12/18

Stipends - Not Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Heller, Brooke	Trainer at AA Football Playoffs - BHS	\$200.00		November 2 & 9, 2018
Hoover, Melody	Travel Stipend - 6+ Sites	\$675.00		2018-2019
Meredith, Mark	Trainer at AA Football Playoffs - BHS	\$200.00		November 2 & 9, 2018
Nave, Elizabeth	Travel Stipend - 2 Sites	\$270.00		2018-2019

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: FINANCIAL REPORTS, WARRANT APPROVAL, DONATIONS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations
R.J. Tvedt, Accounting Supervisor
Brenda Livingston, District Bookkeeper

DATA EXPANSION: Financial Statements, Donations Received, Warrant Registers (included separately)

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective December 10, 2018

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees approve:

- September, October and November 2018 financial statements
- November 2018 Donations received
- Warrant Registers as presented separately

DISCUSSION:

The Warrant Registers and Bank Reconciliations are available in the Business Office, and have been sent to the Trustees.

November 2018 warrants are as follows: Operational warrants were \$5,332,871.76; net Payroll, taxes and deductions were \$5,045,283.14; Total warrants disbursed for October 2018 were \$10,378,154.90.

Investment of District Funds in accordance with State law as of:	<u>Oct 31, 2018</u>
Gallatin County Investment Pool	\$40,352,170.38
High School Building Bond Funds (Cetera)	71,197,765.97
Nonexpendable Endowment (D.A. Davidson)	800,168.78
High School Extracurricular Clubs (First Interstate)	350,369.32
Middle School Extracurricular Clubs (First Interstate)	136,670.44
Total District cash and investments	<u>\$112,837,144.89</u>

BOZEMAN PUBLIC SCHOOLS

October 2018 Cash and Investment Reconciliation

Fund	Fund Name	Beginning Balance	Increases	Decreases	Ending Balance
101	General	3,157,635.40	1,772,593.24	2,972,375.49	1,957,853.15
110	Transporation	727,826.26	9,159.07	159,883.21	577,102.12
111	Bus Depreciation	294,260.66	12.95	1.31	294,272.30
112	School Foods	0.00	23,597.10	0.00	23,597.10
113	Tuition	2,208.80	1,196.09	2,892.74	512.15
114	Retirement	1,173,152.30	9,738.27	382,804.05	800,086.52
115	Misc. Funds	1,282,882.87	274,210.36	588,815.26	968,277.97
121	Compensated Absences	119,911.44	121.86	8,284.43	111,748.87
128	Technology	62,381.22	1,746.85	5,323.06	58,805.01
129	Flexibility	1,567.00	0.00	0.00	1,567.00
150	Debt Service	1,182,339.60	21,875.33	759.54	1,203,455.39
160	Building	2,925,775.30	8,251.57	23,415.85	2,910,611.02
161	Building Reserve	587,512.16	5,460.59	202,131.34	390,841.41
174	Internal Service	396,650.76	36,927.49	16,889.54	416,688.71
178	Health Insurance	2,128,886.83	1,157,622.87	645,031.28	2,641,478.42
186	Payroll Clearing	44,687.79	4,813,554.97	4,807,463.95	50,778.81
<u>187</u>	<u>Claims Clearing</u>	<u>389,104.99</u>	<u>9,063,721.79</u>	<u>9,320,944.82</u>	<u>131,881.96</u>
	Total Elementary	14,476,783.38	17,199,790.40	19,137,015.87	12,539,557.91
201	General	1,779,208.45	924,514.86	1,488,972.67	1,214,750.64
210	Transportation	354,164.00	2,320.00	70,191.27	286,292.73
211	Bus Depreciation	294,505.44	12.98	1.48	294,516.94
212	School Foods	411,887.19	135,572.94	222,267.46	325,192.67
213	Tuition	397,684.99	1,757.50	8,387.25	391,055.24
214	Retirement	1,011,280.06	6,405.06	218,817.61	798,867.51
215	Misc. Programs	468,285.88	139,749.20	212,106.00	395,929.08
217	Adult Education	159,305.06	2,965.85	30,651.56	131,619.35
218	Traffic Education	252,627.08	647.73	12,840.17	240,434.64
221	Compensated Absences	111,011.13	36.55	79,354.82	31,692.86
228	Technology	315,896.34	706.54	5,997.11	310,605.77
229	Flexibility	1,519.50	0.00	0.00	1,519.50
250	Debt Service	91,042.66	33,187.24	1,084.77	123,145.13
260	Building	93,347,248.52	3,591,958.50	11,229,829.26	85,709,377.76
261	Building Reserve	3,986,790.24	6,199.49	61,380.50	3,931,609.23
281	Private Purpose Trust	800,168.78	0.00	0.00	800,168.78
282	Interlocal Agreement	4,793,500.73	1,525.22	1,620.33	4,793,405.62
<u>285</u>	<u>Private Purpose Trust</u>	<u>30,333.06</u>	<u>30.71</u>	<u>0.00</u>	<u>30,363.77</u>
	Total High School	108,606,459.11	4,847,590.37	13,643,502.26	99,810,547.22
	Grand Total	123,083,242.49	22,047,380.77	32,780,518.13	112,350,105.13

BOZEMAN PUBLIC SCHOOLS

EXPENDITURE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 11/1/2018

To Date: 11/30/2018

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	\$33,359,251.00	\$2,796,968.73	\$9,245,550.20	\$24,113,700.80	\$20,678,901.54	\$3,434,799.26	10.30%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	\$2,152,682.00	\$190,191.27	\$362,835.12	\$1,789,846.88	\$1,305,658.24	\$484,188.64	22.49%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	\$293,066.00	\$0.00	\$0.00	\$293,066.00	\$0.00	\$293,066.00	100.00%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	\$286,664.00	\$2,887.81	\$7,959.76	\$278,704.24	\$25,654.12	\$253,050.12	88.27%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	\$5,150,000.00	\$395,660.64	\$1,227,715.41	\$3,922,284.59	\$3,006,603.08	\$915,681.51	17.78%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	\$895,029.00	\$7,143.91	\$383,845.19	\$511,183.81	\$14,696.82	\$496,486.99	55.47%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	\$5,567.00	\$0.00	\$0.00	\$5,567.00	\$0.00	\$5,567.00	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	\$6,819,557.00	\$51,334.07	\$52,034.07	\$6,767,522.93	\$0.00	\$6,767,522.93	99.24%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	\$3,137,735.00	\$206,378.11	\$1,502,905.67	\$1,634,829.33	\$74,235.10	\$1,560,594.23	49.74%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	\$17,684,592.00	\$1,511,580.95	\$4,957,483.60	\$12,727,108.40	\$9,897,091.58	\$2,830,016.82	16.00%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	\$1,043,461.00	\$89,457.61	\$186,552.48	\$856,908.52	\$553,411.46	\$303,497.06	29.09%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	\$293,311.00	\$0.00	\$0.00	\$293,311.00	\$0.00	\$293,311.00	100.00%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	\$624,143.00	\$6,445.19	\$29,128.50	\$595,014.50	\$56,998.33	\$538,016.17	86.20%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	\$3,050,000.00	\$203,707.54	\$694,626.10	\$2,355,373.90	\$1,498,382.24	\$856,991.66	28.10%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	\$390,480.00	\$28,323.36	\$103,234.91	\$287,245.09	\$196,851.23	\$90,393.86	23.15%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	\$885,983.00	\$1,228.00	\$381,936.52	\$504,046.48	\$0.00	\$504,046.48	56.89%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	\$5,520.00	\$0.00	\$0.00	\$5,520.00	\$0.00	\$5,520.00	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	\$10,587,866.00	\$31,698.83	\$32,398.83	\$10,555,467.17	\$0.00	\$10,555,467.17	99.69%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	\$6,131,051.00	\$235,674.25	\$837,327.42	\$5,293,723.58	\$22,492.68	\$5,271,230.90	85.98%
Grand Total:		\$92,795,958.00	\$5,758,680.27	\$20,005,533.78	\$72,790,424.22	\$37,330,976.42	\$35,459,447.80	38.21%

End of Report

BOZEMAN PUBLIC SCHOOLS

REVENUE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 10/1/2018

To Date: 10/31/2018

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	(\$33,260,466.10)	(\$1,628,297.94)	(\$5,029,019.48)	(\$28,231,446.62)	\$0.00	(\$28,231,446.62)	84.88%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	(\$1,952,363.76)	(\$5,397.64)	(\$149,965.39)	(\$1,802,398.37)	\$0.00	(\$1,802,398.37)	92.32%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	(\$500.61)	(\$11.64)	(\$1,706.91)	\$1,206.30	\$0.00	\$1,206.30	-240.97%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	(\$285,279.20)	(\$987.12)	(\$5,073.22)	(\$280,205.98)	\$0.00	(\$280,205.98)	98.22%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	(\$4,797,190.62)	(\$1,189.01)	(\$5,760.20)	(\$4,791,430.42)	\$0.00	(\$4,791,430.42)	99.88%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	(\$469,323.96)	(\$1,687.43)	(\$9,733.68)	(\$459,590.28)	\$0.00	(\$459,590.28)	97.93%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	(\$4,000.00)	\$0.00	\$0.00	(\$4,000.00)	\$0.00	(\$4,000.00)	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	(\$5,728,623.14)	(\$21,115.79)	(\$113,221.53)	(\$5,615,401.61)	\$0.00	(\$5,615,401.61)	98.02%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	(\$1,507,500.00)	(\$5,074.04)	(\$35,662.12)	(\$1,471,837.88)	\$0.00	(\$1,471,837.88)	97.63%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	(\$17,544,361.68)	(\$864,297.70)	(\$2,687,638.37)	(\$14,856,723.31)	\$0.00	(\$14,856,723.31)	84.68%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	(\$923,660.44)	(\$2,237.27)	(\$73,591.21)	(\$850,069.23)	\$0.00	(\$850,069.23)	92.03%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	(\$499.51)	(\$11.50)	(\$1,705.45)	\$1,205.94	\$0.00	\$1,205.94	-241.42%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	(\$223,638.31)	(\$1,174.15)	(\$12,888.94)	(\$210,749.37)	\$0.00	(\$210,749.37)	94.24%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	(\$2,508,943.57)	(\$1,024.94)	(\$4,820.99)	(\$2,504,122.58)	\$0.00	(\$2,504,122.58)	99.81%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	(\$336,161.17)	(\$1,042.46)	(\$14,161.42)	(\$321,999.75)	\$0.00	(\$321,999.75)	95.79%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	(\$201,499.79)	(\$675.83)	(\$6,606.53)	(\$194,893.26)	\$0.00	(\$194,893.26)	96.72%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	(\$4,000.50)	\$0.00	\$0.00	(\$4,000.50)	\$0.00	(\$4,000.50)	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	(\$10,548,991.80)	(\$32,452.47)	(\$84,970.93)	(\$10,464,020.87)	\$0.00	(\$10,464,020.87)	99.19%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	(\$1,662,499.53)	(\$5,956.21)	(\$57,366.18)	(\$1,605,133.35)	\$0.00	(\$1,605,133.35)	96.55%
Grand Total:		(\$81,959,503.69)	(\$2,572,633.14)	(\$8,293,892.55)	(\$73,665,611.14)	\$0.00	(\$73,665,611.14)	89.88%

End of Report

BOZEMAN PUBLIC SCHOOLS

General Ledger - Element Summary Reporting

Fiscal Year: 2018-2019 From Date:11/1/2018 To Date:11/30/2018

Account Mask: ?01??????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / BUDGET UNIT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
101 - ELEM GENERAL FUND					
00 - CENTRAL BUDGET	\$31,902,387.00	\$2,690,276.72	\$8,698,816.44	\$20,589,234.28	\$2,614,336.28
01 - LONGFELLOW ELEMENTARY SCHOOL	\$40,832.00	\$3,279.80	\$15,521.06	\$940.33	\$24,370.61
02 - IRVING ELEMENTARY SCHOOL	\$34,816.00	\$4,292.03	\$18,718.48	\$1,414.33	\$14,683.19
03 - HAWTHORNE ELEMENTARY SCHOOL	\$45,440.00	\$4,905.72	\$25,813.22	\$1,530.64	\$18,096.14
04 - WHITTIER ELEMENTARY SCHOOL	\$33,024.00	\$3,579.82	\$15,221.97	\$819.01	\$16,983.02
05 - MORNING STAR ELEMENTARY SCHOOL	\$63,872.00	\$2,604.47	\$35,140.53	\$5,941.06	\$22,790.41
06 - EMILY DICKINSON ELEMENTARY SCHOOL	\$61,184.00	\$4,408.76	\$33,017.00	\$600.26	\$27,566.74
07 - HYALITE ELEMENTARY SCHOOL	\$56,192.00	\$4,959.03	\$28,300.67	\$2,224.22	\$25,667.11
08 - MEADOWLARK ELEMENTARY SCHOOL	\$67,712.00	\$4,750.50	\$24,448.43	\$1,669.99	\$41,593.58
31 - CHIEF JOSEPH MIDDLE SCHOOL	\$130,114.00	\$9,308.52	\$34,151.52	\$692.66	\$95,269.82
32 - SACAJAWEA MIDDLE SCHOOL	\$124,601.00	\$10,916.54	\$47,416.87	\$23,010.97	\$54,173.16
51 - SPECIAL EDUCATION	\$60,000.00	\$2,352.01	\$5,184.31	\$7,251.94	\$47,563.75
52 - HUMAN RESOURCES	\$29,000.00	\$1,304.40	\$15,767.76	\$53.06	\$13,179.18
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$111,000.00	\$5,451.09	\$37,756.48	\$11,921.13	\$61,322.39
54 - MUSIC	\$17,450.00	\$1,138.61	\$4,393.23	\$224.86	\$12,831.91
55 - TECHNOLOGY	\$87,325.00	\$3,918.91	\$37,548.56	\$4,111.92	\$45,664.52
56 - ELEMENTARY LIBRARY PROCESSING	\$47,750.00	\$11,065.48	\$28,189.66	\$0.00	\$19,560.34
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$3,975.43	\$28,153.52	\$404.16	\$25,442.32
58 - GIFTED & TALENTED	\$5,000.00	\$59.39	\$681.41	\$45.37	\$4,273.22
59 - FACILITIES	\$301,552.00	\$16,662.17	\$76,935.95	\$26,811.35	\$197,804.70
61 - SUPPORT SERVICES	\$86,000.00	\$7,759.33	\$34,373.13	\$0.00	\$51,626.87
101 - ELEM GENERAL FUND Total:	\$33,359,251.00	\$2,796,968.73	\$9,245,550.20	\$20,678,901.54	\$3,434,799.26

BOZEMAN PUBLIC SCHOOLS

General Ledger - Element Summary Reporting

Fiscal Year: 2018-2019 From Date:11/1/2018 To Date:11/30/2018

Account Mask: ?01????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance☒ Include Inactive Accounts☐ Include PreEncumbrance

FUND / BUDGET UNIT

Budget

Range To Date

Year To Date

Encumbrance

Budget Balance

201 - HS GENERAL FUND


00 - CENTRAL BUDGET	\$16,443,157.00	\$1,405,909.77	\$4,581,966.15	\$9,851,705.84	\$2,009,485.01
41 - BOZEMAN HIGH SCHOOL	\$514,480.00	\$61,772.55	\$205,662.15	\$20,448.16	\$288,369.69
51 - SPECIAL EDUCATION	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
52 - HUMAN RESOURCES	\$29,000.00	\$1,179.91	\$8,727.85	\$53.06	\$20,219.09
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$51,750.00	\$980.14	\$9,755.80	\$40.56	\$41,953.64
54 - MUSIC	\$54,450.00	\$23,032.68	\$29,433.50	\$10,571.81	\$14,444.69
55 - TECHNOLOGY	\$78,677.00	\$1,610.50	\$32,639.08	\$377.68	\$45,660.24
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$1,309.26	\$25,047.81	\$167.77	\$28,784.42
58 - GIFTED & TALENTED	\$5,000.00	\$0.00	\$17.30	\$344.25	\$4,638.45
59 - FACILITIES	\$230,145.00	\$13,052.32	\$51,706.36	\$13,382.45	\$165,056.19
61 - SUPPORT SERVICES	\$43,000.00	\$2,733.82	\$12,527.60	\$0.00	\$30,472.40
64 - HS ATHLETICS	\$155,933.00	\$0.00	\$0.00	\$0.00	\$155,933.00
201 - HS GENERAL FUND Total:	\$17,684,592.00	\$1,511,580.95	\$4,957,483.60	\$9,897,091.58	\$2,830,016.82

MEMORANDUM

DATE: November 2018

TO: Board of Trustees

FROM: Mike Waterman
Director of Business Services



RE: Donations

The following items (over \$300.00) have been accepted as donations by the Bozeman School District per policy #7260:

<u>Location</u>	<u>Donor</u>	<u>Item Donated</u>	<u>Value</u>
BSD7 Music Department	Pizitz, Nan	Yamaha Baby Grand Piano	\$13,350
BHS Theatre Department	Randash Auto Center	Check	\$500
BHS Theatre Department	Aippersbach Family	Check	\$500
BHS Marching Band	Rognlie, Matt & Juli	Check	\$500
Homeless Assistance Fund	Reaching Peaks, Inc.	Check	\$500
Homeless Assistance Fund	Pilgrim Congregational		
	Women of Pilgrim	Check	\$1,000
Homeless Assistance Fund	Michalcik, Irena	Clothing	\$450
Homeless Assistance Fund	Girl Scouts, Troop 3507	Check	\$545.69
Whittier Library	Bowman, Darrell E.	Check	\$5,000

Bozeman School District # 7
Self-Insurance Fund
Statement of Net Position
October 31, 2018

Assets

Cash and investments	\$ 2,641,578.42
Accounts receivable	-
Prepaid expenses	26,873.28
Connect Your Care Deposit	36,056.40
Fixed Assets (net)	-
	<hr/>
Total Assets	\$ 2,704,508.10

Liabilities

Estimated incurred unpaid claims	\$ 669,709.98
Accounts payable	22,048.62
Payroll liabilities payable	83.69
Health and dependent care flex payable	45,472.54
Unearned revenue	56,635.59
	<hr/>
Total Liabilities	\$ 793,950.42

Net Position

Unrestricted net position	<u>\$ 1,910,557.68</u>
---------------------------	------------------------

Statement of Revenues and Expenditures
For the Fiscal Year Ended August 31, 2019

	<u>October 2018</u>	<u>9/1/18 through 10/31/2018 Year-to-Date</u>
<u>Revenues</u>		
Medical insurance premiums	\$ 615,991.54	\$ 1,224,646.49
BCBS supplement premiums	26,022.30	52,733.44
Dental insurance premiums	36,729.48	72,576.50
Investment income	130.58	4,101.38
Medical and dependent care flex reversion	-	-
Retiree and Cobra administration fees	850.00	1,619.00
Wellness	5,190.00	5,190.00
	<hr/>	<hr/>
Total Revenues	\$ 684,913.90	\$ 1,360,866.81
<u>Expenditures</u>		
Medical and vision insurance claims	268,085.53	688,566.97
Dental insurance claims	43,876.34	53,024.17
Excess risk insurance	27,655.87	55,257.37
Third Party administration	22,288.38	43,876.03
District administration	4,693.23	9,322.60
BCBS supplemental health insurance	27,299.84	52,040.32
Depreciation	-	-
Wellness	1,516.25	3,032.50
	<hr/>	<hr/>
Total Expenditures	\$ 395,415.44	\$ 905,119.96
Excess (deficiency) of revenues over expenditures	<u>\$ 289,498.46</u>	<u>\$ 455,746.85</u>

Bozeman School District # 7
Self-Insurance Fund
Statement of Net Position
September 30, 2018

Assets

Cash and investments	\$ 2,128,986.83
Accounts receivable	217,270.73
Prepaid expenses	27,299.84
Connect Your Care Deposit	36,056.40
Fixed Assets (net)	<u>-</u>
Total Assets	<u>\$ 2,409,613.80</u>

Liabilities

Estimated incurred unpaid claims	\$ 669,709.98
Accounts payable	21,350.11
Payroll liabilities payable	111.95
Health and dependent care flex payable	47,037.80
Unearned revenue	<u>50,344.74</u>
Total Liabilities	<u>\$ 788,554.58</u>

Net Position

Unrestricted net position	<u><u>\$ 1,621,059.22</u></u>
---------------------------	-------------------------------

Statement of Revenues and Expenditures
For the Fiscal Year Ended August 31, 2019

	<u>September 2018</u>	<u>9/1/18 through 9/30/2018 Year-to-Date</u>
<u>Revenues</u>		
Medical insurance premiums	\$ 608,654.95	\$ 608,654.95
BCBS supplement premiums	26,711.14	26,711.14
Dental insurance premiums	35,847.02	35,847.02
Investment income	3,970.80	3,970.80
Medical and dependent care flex reversion	-	-
Retiree and Cobra administration fees	769.00	769.00
Wellness	<u>-</u>	<u>-</u>
Total Revenues	<u>\$ 675,952.91</u>	<u>\$ 675,952.91</u>
<u>Expenditures</u>		
Medical and vision insurance claims	420,481.44	420,481.44
Dental insurance claims	9,147.83	9,147.83
Excess risk insurance	27,601.50	27,601.50
Third Party administration	21,587.65	21,587.65
District administration	4,629.37	4,629.37
BCBS supplemental health insurance	24,740.48	24,740.48
Depreciation	-	-
Wellness	<u>1,516.25</u>	<u>1,516.25</u>
Total Expenditures	<u>\$ 509,704.52</u>	<u>\$ 509,704.52</u>
Excess (deficiency) of revenues over expenditures	<u><u>\$ 166,248.39</u></u>	<u><u>\$ 166,248.39</u></u>

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2019

Date Range: 10/01/2018 - 10/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
11010.101.0000	BACKBOARD BOYS B-BALL CASH	2,068.54	3,490.00	77.50	5,481.04
11015.101.0000	CHEERLEADING CLUB CASH	2,433.76	271.00	0.00	2,704.76
11022.101.0000	DANCE CLUB CASH	5,244.10	2,113.22	1,288.15	6,069.17
11025.101.0000	FASTPITCH CLUB CASH	3,390.29	0.00	0.00	3,390.29
11030.101.0000	FOOTBALL CLUB CASH	17,268.00	2,400.00	802.95	18,865.05
11035.101.0000	GOLF CLUB CASH	5,500.16	450.00	1,166.34	4,783.82
11040.101.0000	HAWK STAT CREW CASH	176.38	0.00	0.00	176.38
11050.101.0000	LADY HAWK BBALL CLUB CASH	13,108.92	500.00	0.00	13,608.92
11065.101.0000	BOYS SOCCER CLUB CASH	11,922.22	1,001.03	5,864.22	7,059.03
11070.101.0000	GIRLS SOCCER CLUB CASH	15,094.36	1,391.03	0.00	16,485.39
11080.101.0000	SPEECH CLUB CASH	14,555.49	6,334.26	214.68	20,675.07
11085.101.0000	SPIKERS VOLLEYBALL CLUB CASH	12,443.38	5,582.00	1,255.69	16,769.69
11095.101.0000	SWIMMING CLUB CASH	1,871.03	1,300.00	0.00	3,171.03
11100.101.0000	TENNIS CLUB CASH	4,413.82	0.00	0.00	4,413.82
11110.101.0000	TRACK CLUB CASH	13,195.69	500.00	0.00	13,695.69
11120.101.0000	WRESTLING CLUB CASH	19.22	0.00	0.00	19.22
11125.101.0000	CROSS COUNTY CLUB CASH	14,634.44	6,904.97	9,138.83	12,400.58
12000.101.0000	BUSINESS PROFESSIONALS CLUB CASH	217.32	0.00	0.00	217.32
12002.101.0000	CAD CLUB CASH	9.10	95.05	0.00	104.15
12005.101.0000	CONSTRUCTION CLUB CASH	744.19	0.00	0.00	744.19
12010.101.0000	DECA CASH	11,689.60	10,834.90	5,884.34	16,640.16
12035.101.0000	PHOTO CLUB CASH	868.22	180.00	108.00	940.22
12037.101.0000	ROBOTICS CLUB CASH	5,111.35	0.00	462.97	4,648.38
12040.101.0000	SHOP FUND CASH	3,000.00	0.00	0.00	3,000.00
12045.101.0000	SKILLS USA CASH	1,303.30	0.00	0.00	1,303.30
13010.101.0000	ART CLUB CASH	4,876.78	0.00	16.00	4,860.78
13015.101.0000	DRAMA CLUB CASH	(2,415.25)	2,530.00	3,965.45	(3,850.70)
13020.101.0000	COSTA RICA SCIENCE TRIP CASH	13,564.09	8,400.00	10,647.00	11,317.09
13022.101.0000	FCCLA CASH	19.46	425.00	0.00	444.46
13025.101.0000	FRENCH CLUB CASH	663.22	0.00	0.00	663.22
13030.101.0000	GERMAN CLUB CASH	888.69	0.00	0.00	888.69
13031.101.0000	HOSA CASH	3,457.78	2,704.00	1,413.75	4,748.03

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2019

Date Range: 10/01/2018 - 10/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
13033.101.0000	JEWELRY GUILD CLUB CASH	653.09	0.00	0.00	653.09
13034.101.0000	LATIN CLUB CASH	36.46	0.00	0.00	36.46
13038.101.0000	MUN CLUB CASH	193.43	0.00	0.00	193.43
13040.101.0000	NATIVE AMERICAN CLUB CASH	481.05	0.00	62.75	418.30
13042.101.0000	PRO START CLUB CASH	4,580.50	92.40	184.80	4,488.10
13045.101.0000	PROJECT EXCEL CASH	3,852.32	664.00	154.00	4,362.32
13050.101.0000	SCIENCE OLYMPIAD CASH	219.34	0.00	325.00	(105.66)
13060.101.0000	SPANISH CLUB CASH	322.47	0.00	21.01	301.46
13065.101.0000	YOUTH LEGISLATURE CLUB CASH	1,699.53	0.00	0.00	1,699.53
13070.101.0000	WILDLIFE BIOLOGY CLUB CASH	494.70	0.00	0.00	494.70
14000.101.0000	CAP & GOWNS CASH	120.27	0.00	0.00	120.27
14026.101.0000	CLASS OF 2018 CASH	5,056.19	0.00	0.00	5,056.19
14027.101.0000	CLASS OF 2019 CASH	10,121.76	0.00	0.00	10,121.76
14035.101.0000	PROM CASH	999.00	0.00	150.00	849.00
14050.101.0000	STUDENT COUNCIL CASH	30,475.41	125.00	3,336.98	27,263.43
14060.101.0000	BRIDGER ALTERNATIVE CASH	1,263.84	0.00	0.00	1,263.84
15001.101.0000	AMNESTY INTERNATIONAL CASH	674.28	0.00	0.00	674.28
15005.101.0000	KEY CLUB CASH	1,599.55	0.00	0.00	1,599.55
15010.101.0000	LEO CLUB CASH	1,964.94	0.00	59.50	1,905.44
15015.101.0000	NATIONAL HONOR SOCIETY CASH	1,309.03	500.00	966.79	842.24
15016.101.0000	PROJECT X2 CASH	5,949.23	154.00	0.00	6,103.23
15025.101.0000	SPECIAL ED CONCESSIONS CASH	5,404.78	0.00	71.00	5,333.78
15030.101.0000	SAGA CASH	1,084.59	0.00	0.00	1,084.59
15040.101.0000	INTERACT CLUB CASH	607.86	62.00	0.00	669.86
16000.101.0000	BAND CASH	18,971.34	12,559.20	9,821.31	21,709.23
16005.101.0000	CHOIR CASH	11,939.92	18,955.00	7,813.41	23,081.51
16015.101.0000	ORCHESTRA CASH	12,946.77	1,993.00	398.46	14,541.31
17000.101.0000	AERIE CASH	13,361.34	450.00	121.47	13,689.87
17005.101.0000	HAWK TALK CASH	402.09	2,550.00	0.00	2,952.09
17007.101.0000	HAWK TV CLUB CASH	505.85	0.00	0.00	505.85
17010.101.0000	SCRIBBLINGS CASH	812.03	35.00	0.00	847.03
18010.101.0000	GENERAL CASH	1,735.00	0.00	560.00	1,175.00

BOZEMAN PUBLIC SCHOOLS

Cash Balances**Fiscal Year: 2018-2019**

Date Range: 10/01/2018 - 10/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		321,175.61	95,546.06	66,352.35	350,369.32
End of Report					

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2109

Date Range: 10/01/2018 - 10/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10200.101.0000	MISC FUNDRAISING CASH	264.96	0.00	0.00	264.96
10250.101.0000	ART CLUB CASH	1,458.78	0.00	1,198.00	260.78
10400.101.0000	SCIENCE CLUB - JOHANESON CASH	115.97	0.00	0.00	115.97
10500.101.0000	TECH ED CLUB CASH	442.58	0.00	0.00	442.58
10600.101.0000	BIRD/SCIENCE CASH	2,816.83	0.00	0.00	2,816.83
11100.101.0000	STUDENT AID CASH	5,821.67	0.00	0.00	5,821.67
11150.101.0000	STUDENT COUNCIL 8TH GRADE CASH	3,169.18	155.00	359.33	2,964.85
11200.101.0000	STUDENT COUNCIL 7TH GRADE CASH	3,831.41	0.00	359.33	3,472.08
11250.101.0000	FOREIGN LANGUAGE CLUB CASH	13,861.74	15,680.00	1,901.00	27,640.74
11275.101.0000	STUDENT COUNCIL 6TH GRADE CASH	3,714.20	0.00	359.34	3,354.86
11300.101.0000	STUDENT PROJECTS CASH	504.58	1,324.00	1,345.42	483.16
11500.101.0000	TEAM 6A EAST CASH	933.40	1,362.00	1,684.66	610.74
11550.101.0000	TEAM 6B WEST CASH	875.14	3,698.00	4,651.29	(78.15)
11600.101.0000	TEAM 7A EAST CASH	3,075.73	1,079.00	565.00	3,589.73
11625.101.0000	TEAM 7B WEST CASH	1,417.14	0.00	0.00	1,417.14
11650.101.0000	TEAM 8A EAST CASH	3,293.73	2,915.50	1,962.85	4,246.38
11670.101.0000	TEAM 8B WEST CASH	1,910.93	0.00	29.94	1,880.99
11700.101.0000	YEARBOOK CASH	2,529.17	0.00	27.87	2,501.30
13000.101.0000	DRAMA CLUB CASH	1,759.24	110.00	76.70	1,792.54
13050.101.0000	MUSIC CLUB CASH	16,463.50	1,250.00	484.66	17,228.84
13150.101.0000	CJ ROCKS/POP ROCKS CASH	38.04	0.00	0.00	38.04
13200.101.0000	BREAKFAST CLUB CASH	580.40	0.00	0.00	580.40
13300.101.0000	HORIZONS CASH	3,248.95	210.00	0.00	3,458.95
13400.101.0000	MBI CASH	1,580.16	0.00	653.50	926.66
13425.101.0000	LEO CLUB CASH	2,082.41	613.42	500.00	2,195.83
13450.101.0000	FORENSICS CLUB CASH	902.79	0.00	110.20	792.59
13500.101.0000	KNITTING CORNER CASH	182.73	598.10	661.44	119.39
13525.101.0000	AFTER SCHOOL CLUB CASH	128.04	0.00	0.00	128.04
14000.101.0000	PEER MEDIATION CASH	1,338.22	228.00	0.00	1,566.22
16000.101.0000	FRIENDS OF READING CLUB CASH	4,807.25	958.25	0.00	5,765.50
20300.101.0000	SCIENCE CLUB CASH	27.36	0.00	0.00	27.36
20301.101.0000	SCIENCE OLYMPIAD CLUB CASH	794.10	834.00	525.00	1,103.10

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2109

Date Range: 10/01/2018 - 10/31/2018


Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
21100.101.0000	STUDENT AID CASH	805.19	0.00	35.75	769.44
21150.101.0000	YEARBOOK CASH	2,271.95	0.00	0.00	2,271.95
21200.101.0000	STUDENT COUNCIL CASH	6,035.10	0.00	239.48	5,795.62
21425.101.0000	SELECT CHOIR CASH	2,905.77	75.00	0.00	2,980.77
21476.101.0000	ECLECTIC STRING ORCHESTRA CASH	292.71	580.00	0.00	872.71
22310.101.0000	TEAM BISON CASH	1,852.38	0.00	1,465.00	387.38
22311.101.0000	TEAM ELK CASH	2,398.16	800.00	0.00	3,198.16
22312.101.0000	TEAM GALLATIN CASH	4,205.65	0.00	335.83	3,869.82
22313.101.0000	TEAM BRIDGER CASH	2,206.11	0.00	0.00	2,206.11
22314.101.0000	TEAM MADISON CASH	2,919.16	3,089.00	3,608.06	2,400.10
22315.101.0000	TEAM BOULDER CASH	478.75	3,965.00	4,093.46	350.29
22316.101.0000	TEAM ANTELOPE CASH	1,047.46	3,540.00	3,903.86	683.60
22317.101.0000	TEAM YELLOWSTONE CASH	2,374.15	300.00	1,230.86	1,443.29
23000.101.0000	DRAMA CLUB CASH	263.46	0.00	0.00	263.46
23050.101.0000	OUTDOOR CLUB CASH	1,070.56	350.00	0.00	1,420.56
23100.101.0000	NEWSPAPER CLUB CASH	42.00	0.00	0.00	42.00
23200.101.0000	COMPUTER CLUB CASH	171.75	0.00	0.00	171.75
23250.101.0000	KNITTING CLUB CASH	157.96	200.00	43.52	314.44
23255.101.0000	LEGO ROBOTICS CLUB CASH	3,822.50	0.00	1,015.52	2,806.98
23300.101.0000	PHOTO LAB CLUB CASH	7.14	0.00	0.00	7.14
23400.101.0000	FOREIGN LANGUAGE CLUB CASH	1,205.97	0.00	0.00	1,205.97
23500.101.0000	HUMANITARIAN CLUB CASH	1,439.33	0.00	0.00	1,439.33
23501.101.0000	MBI STUDENT FUND CASH	768.05	0.00	0.00	768.05
25000.101.0000	SPEECH & DEBATE CLUB CASH	963.53	0.00	0.00	963.53
25100.101.0000	PEER MEDIATION CASH	1,553.33	0.00	0.00	1,553.33
26001.101.0000	ART CLUB CASH	636.99	0.00	0.00	636.99
27000.101.0000	BOOK BUDDY CASH	44.22	0.00	0.00	44.22
27050.101.0000	ARCHERY CLUB CASH	180.50	0.00	0.00	180.50
28000.101.0000	BIKE CLUB CASH	82.25	0.00	0.00	82.25
29100.101.0000	MAINTENANCE CASH	10.63	0.00	0.00	10.63

BOZEMAN PUBLIC SCHOOLS

Cash Balances**Fiscal Year: 2018-2109**

Date Range: 10/01/2018 - 10/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		126,183.04	43,914.27	33,426.87	136,670.44
End of Report					

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: ADULT & COMMUNITY EDUCATION
LONG RANGE STRATEGIC PLAN
(LRSP) REPORT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED
BY: Byrdeen Warwood, Adult & Community
Education Coordinator

OTHERS
INVOLVED: Steve Johnson,
Deputy Superintendent Operations

DATA
EXPANSION: Adult & Community Education
Presentation ([here](#))

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective December 10, 2018

ISSUE:

Acceptance of Adult & Community Education Long Range Strategic Plan (LRSP) Report.

FACTS:

The Adult & Community Education LRSP Report was presented to Trustees on November 27, 2018.

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees accept the Adult & Community Education LRSP Report as presented on November 27, 2018.

OTHER ALTERNATIVES:

1. Do not accept the LRSP Report.

DISCUSSION:

School and program LRSP Reports are provided to the Trustees on a regular basis. These reports provide information to the Trustees and the public regarding progress on action plans related to goal areas of the District's Long Range Strategic Plan.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: FOOD & NUTRITION SERVICES LONG RANGE STRATEGIC PLAN (LRSP) REPORT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Brittany Selvig,
Support Services Supervisor

OTHERS INVOLVED: Mike Waterman, Director of Business Services

DATA EXPANSION: Food & Nutrition Services Update ([here](#))

COST/FUND: N/A

IMPLEMENTATION ACTION: Elementary and High School District ACTION
Effective December 10, 2018


ISSUE:
Acceptance of Food & Nutrition Services Long Range Strategic Plan (LRSP) Report.

FACTS:
The Food & Nutrition Services LRSP Report was presented to Trustees on December 4, 2018.

SUPERINTENDENT'S RECOMMENDATION:
It is recommended that the Board of Trustees accept the Food & Nutrition Services LRSP Report as presented on December 4, 2018.

OTHER ALTERNATIVES:
1. Do not accept the LRSP Report.

DISCUSSION:
School and program LRSP Reports are provided to the Trustees on a regular basis. These reports provide information to the Trustees and the public regarding progress on action plans related to goal areas of the District's Long Range Strategic Plan.

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: APPROVE ELEMENTARY SCHOOLS PHOTOVOLTAIC SOLAR ARRAY INSTALLATION BID

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Todd Swinehart, Director of Facilities

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations; Richard Parker, Building Systems Energy Manager; Scott Elders, CDS Engineering

DATA EXPANSION: Bid Tabulation; Letter of Recommendation

COST/FUND SOURCE: \$48,005 NWE USB Grant Funds, \$32,885 Kendeda Funds & balance Elementary Building Reserve

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective December 10, 2018

ISSUE:

Shall the Board of Trustees approve the bid to install two 50 kW photovoltaic solar arrays?

FACTS:

1. The board approved a NorthWestern Energy - Universal System Benefits grant application on November 13, 2017.
2. The District received a grant award amount totaling \$48,005 on May 7, 2018.
3. Bids were publicly advertised per state statues in August and September 2018 per MCA 20-9-204. Four bids were received on September 14, 2018. Following the bid opening there became significant confusion over the product the apparent low bidder intended to use. The Board rejected all of the original bids and asked administration to make adjustments to the Request for Proposals and rebid the project.
4. Bids were publicly re-advertised in November per state statutes and publicly opened on November 20, 2018.
5. Three bids were received per the attached Bid Tabulation.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended to approve the bid for the installation of 50kW solar systems at Hyalite and Meadowlark Elementary Schools and authorize administration to enter into a contract with Bozeman Green Build for \$108,644.

OTHER ALTERNATIVES:


Suggest other contractors or contract modifications.

DISCUSSION:

Prior to seeking funding from the Universal System Benefits Renewable Energy Program (USB-RE), BSD7 successfully bid a 49.80 kW system for inclusion with the renovation and expansion efforts at Sacajawea Middle School (SMS). This system was primarily funded by a student driven initiative for the development of a renewable energy system at the middle school in conjunction with the recent project. The original proposal sought funding for four new PV-Solar installations, each of which will not exceed 50 kW's, at the following schools: Emily Dickinson Elementary, Hyalite Elementary, Meadowlark Elementary and Morning Star Elementary.

Bozeman Public Schools initially proposed an individual cost share at each location of 30%. The funding offset for each install would come from surplus funds available from the SMS initiative in addition to current building reserve funds. Per the grant award, the NWE-USB award only provided grant funding for one location. With this provided funding, along with the available District funds, it was decided to proceed with installations at two identified locations.

Design specifications provide for an informational kiosk at each location to further the understanding on how much energy is being produced in relationship to the daily offset. Furthermore, the data collected will be made available to teachers and/or pupils within the District for educational purposes beyond the selected locations. Tours can be arranged to show any and all components of each system for other interested school Districts upon request. It will be the District's intent to highlight the benefit of the solar system and present our findings at an appropriate educational conference or seminar within the state.

	BSD7 - 2018 NWE USB Solar Installation Meadowlark & Hyalite Elementary Schools		
	Bid Opening - Tuesday, November 20, 2018, 2:00 p.m.		
	BIDDER NO. 1	BIDDER NO. 2	BIDDER NO. 3
Contractor Company Name	OnSite Energy	Kenworthy Electric	Bozeman Green Build
Included Bid Security (y/n)	Y	Y	Y
Acknowledged Add. No. 1 (y/n)	Y	Y	Y
Hyalite Bid	\$62,786	\$98,500	\$54,322
Meadowlark Bid	\$62,786	\$98,500	\$54,322
Total Bid	\$125,572	\$197,000	\$108,644
Bid Modification (if applicable)	n/a	n/a	n/a
Final Bid	\$125,572	\$197,000	\$108,644



CONSULTING DESIGN SOLUTIONS, INC.
7540 Churchill Road Manhattan, MT 59741
Phone: (406) 282-7082

November 28, 2018

Todd Swinehart
Bozeman School District
404 West Main Street
Bozeman, MT

RE: Elementary Schools Photovoltaic Systems Project – Letter of Recommendation

Todd,

The Elementary Schools Photovoltaic Systems Project bid opening was held on November 20, 2018 at 2:00p.m. The project attracted three (3) bidders to submit; On-Site Energy, Kenworthy Electric, and Bozeman Green Build.

After the bid opening Bozeman Green Build was the apparent low bidder with a total bid of \$108,644, On-Site Energy was the second lowest with a total bid of \$125,572.


Following the bid opening, a phone conversation was held with John Palm of Bozeman Green Building and Scott Elders of CDS Engineering to verify the bid was all-inclusive. Per the discussion Bozeman Green Build and review of the bid breakdown I believe they fully understand the project and will be using equipment specified within the bid documents.

I recommend that the school district proceed with accepting the bid from Bozeman Green Build.

Please contact me if you have any questions or clarification.

Sincerely,

Scott T. Elders, PE

	Wilson	Willlett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: MORNING STAR ELEMENTARY SCHOOL LONG RANGE STRATEGIC PLAN (LRSP) REPORT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Darren Schlepp, Principal

OTHERS INVOLVED: Marilyn King,
Deputy Superintendent Instruction

DATA EXPANSION: Morning Star Elementary School Presentation ([here](#))

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective December 10, 2018

ISSUE:

Acceptance of Morning Star Elementary School Long Range Strategic Plan (LRSP) Report.

FACTS:

The Morning Star Elementary School LRSP Report was presented to Trustees on November 13, 2018.

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees accept the Morning Star Elementary School LRSP Report as presented on November 13, 2018.

OTHER ALTERNATIVES:

1. Do not accept the LRSP Report.

DISCUSSION:

School and program LRSP Reports are provided to the Trustees on a regular basis. These reports provide information to the Trustees and the public regarding progress on action plans related to goal areas of the District's Long Range Strategic Plan.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: SUPERINTENDENT'S REPORT

CATEGORY: SUPERINTENDENT'S REPORT

ORIGINATED
BY: Rob Watson,
Superintendent

OTHERS
INVOLVED: N/A

DATA
EXPANSION: None

COST/FUND
SOURCE: N/A


IMPLEMENTATION

ACTION: None
December 10, 2018

DISCUSSION:

The Superintendent will normally give a brief oral report on miscellaneous items of interest to the District.

- High School Transition Update

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: December 10, 2018

DISCUSSION:

This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PUBLIC PARTICIPATION ON
NON-AGENDA ITEMS

CATEGORY: PUBLIC PARTICIPATION

ORIGINATED
BY: Board of Trustees


OTHERS
INVOLVED: N/A

DATA
EXPANSION: None

COST/FUND
SOURCE: N/A

IMPLEMENTATION
ACTION: No official action required.

DISCUSSION:
This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: POLICY REVIEW –
DISTRICT POLICY #6121, SCHOOL
DISTRICT ORGANIZATION &
PROCEDURE #6121P

CATEGORY: DISCUSSION AND REPORTS

ORIGINATED
BY: Rob Watson, Superintendent

OTHERS
INVOLVED: Instructional Cabinet

DATA
EXPANSION: District Policy #6121; Procedure #6121P

COST/FUND
SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION
December 10, 2018

DISCUSSION:

Policy #6121 provides guidance for the development of the organizational structure of our District. Procedure #6121P provides detail regarding the current organizational structure. As needed, administration has made changes to the organizational structure (6121P), when those changes did not result in additional personnel.

As our district grows, we anticipate the need to reexamine our organizational structure and determine if changes need to be made. Our leadership team has discussed the organizational structure. We have identified areas of strength with our structure and areas of needed improvement.

This time has been set aside to engage the Board in a discussion regarding our administrative structure and our District organizational chart. Potential changes to the structure could be brought to the Board for approval as a singular action item at a future Board meeting.

ADMINISTRATION

School District Organization

The organization of the school District positions of employment for purposes of supervision, services, leadership, administration of school board policy, and all other operational tasks shall be on a "line and staff" basis. School District personnel occupying these positions of employment shall carry out their duties and responsibilities on the basis of the line and staff organizations.

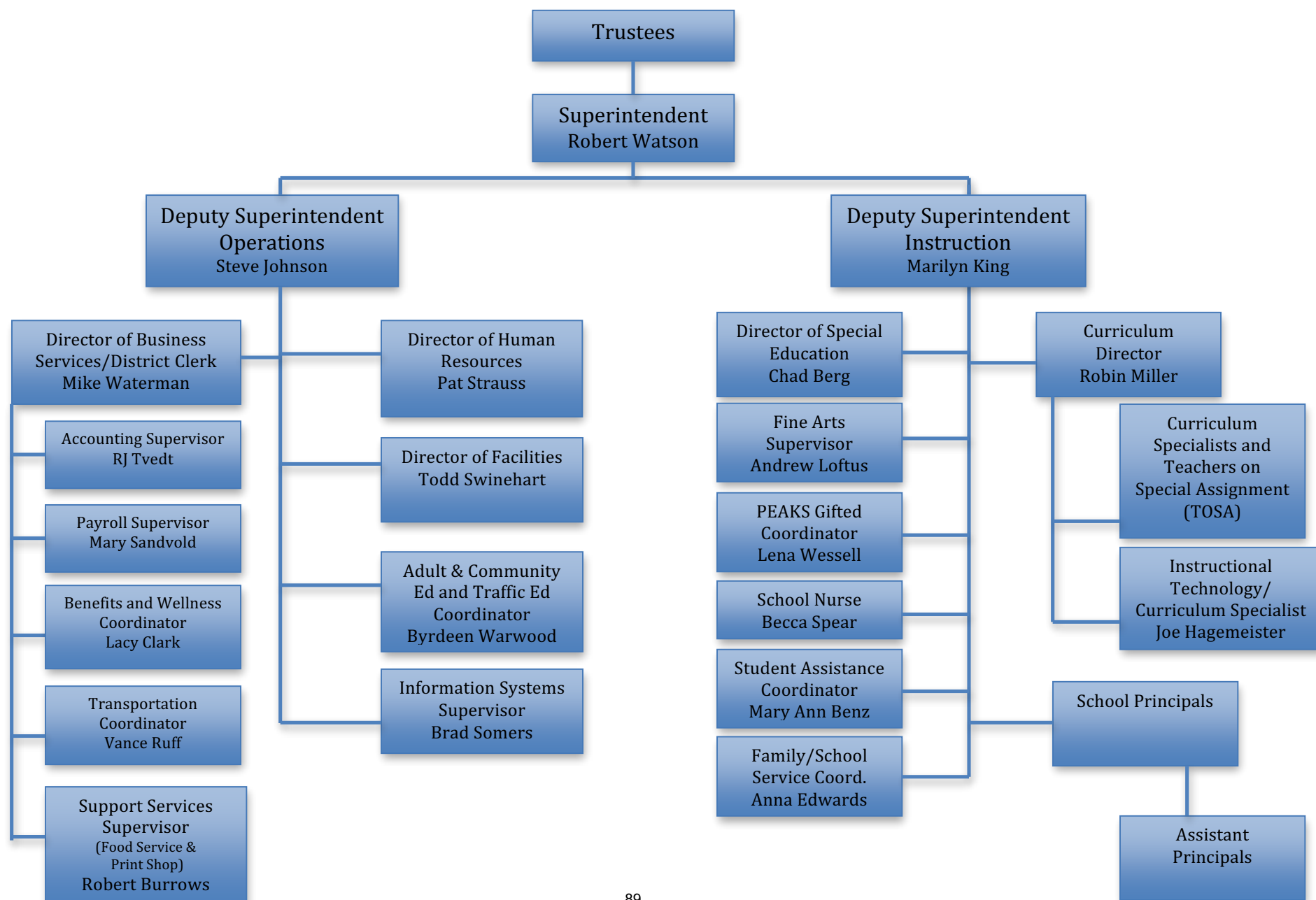
The "line" portion of the organization is the vertical line of positions, starting from the top with the Board of Trustees and flowing down through to the teachers. This is the line of authority within the School District organization and it is the focal point of all operational functions.


The "staff" portion of the organization are those positions horizontally placed from the line organization. The primary function of the staff positions is to service and support the line organizations.

The purpose of the organization of the school district positions of employment on a line and staff organization basis are for the orderly and logical conduct of business. Under this administrative structure, the conduct of school district affairs may logically be carried out from the Board of Trustees to the teachers and students. This line of authority should be utilized to communicate actions of the School District and for the management of the School District. In addition to this, it should be used for the coordination of the organizational efforts, acts of leadership, and any other conduct of business.

Adopted: 9/22/86

Bozeman School District 7 Administrative Organization



	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: NEW POLICY #7225 – CROWDFUNDING PROPOSALS, 1ST READING

CATEGORY: DISCUSSION AND REPORTS

ORIGINATED BY: Mike Waterman,
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations; Montana School Boards' Association

DATA EXPANSION: New Policy #7225

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION
December 10, 2018

DISCUSSION:

1. Crowdfunding proposals have become increasingly popular. Many employees are trying to raise money to supplement the District resources provided to their program/class.
2. Controls on these efforts are necessary to protect the District, our employees, and potential donors.
3. The proposed policy is patterned after the MTSBA Model Policy for this topic.

FINANCIAL MANAGEMENT

Crowdfunding Proposals

Bozeman School employees and District-sponsored groups may raise funds or acquire materials to benefit the District via crowdfunding platforms that have been approved by the Superintendent or Designee.

All crowdfunding proposals must be approved in advance of soliciting funds. Further, any crowdfunding requiring Board authorization or matching funds—including in-kind contributions—must be presented to the Board for authorization.

Only employees and District-sponsored groups are permitted to operate under this policy. Individuals and non-District groups may not use the District's name, network, or infrastructure to conduct online fundraising.

The Superintendent will develop procedures to ensure the effective administration of this policy.

Adopted: 01/14/2019

FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

January 14, 2019	Regular Board Meeting
January 28, 2019	Special Board Meeting
February 11, 2019	Regular Board Meeting
February 25, 2019	Special Board Meeting
March 11, 2019	Regular Board Meeting
March 25, 2019	Special Board Meeting
April 8, 2019	Regular Board Meeting
April 22, 2019	Special Board Meeting
May 13, 2019	Regular Board Meeting
June 10, 2019	Regular Board Meeting



Bozeman School District #7 2018-19 TRUSTEE COMMITTEE APPOINTMENTS

Board of Trustee Standing Committees

Long Range Strategic Planning (LRSP) Committee

Trustees

Heide Arneson
Douglas Fischer
Greg Neil

Long Range Facilities Planning (LRFP) Committee

Trustees

Heide Arneson
Gary Lusin
Wendy Tage

District Safety Committee

Trustees

Heide Arneson
Tanya Reinhardt

Board of Trustee AD-HOC or as Needed Committees

Budget Committee

Trustees

Heide Arneson
Douglas Fischer
Greg Neil
Sandy Wilson, Alternate

Teacher (BEA) Negotiations Committee

Trustees

Greg Neil
Gary Lusin
Wendy Tage
Tanya Reinhardt, Alternate

Future High Schools: Transition

Greg Neil
Sandy Wilson
Tanya Reinhardt, Alternate

HS2 Construction Liaison

Gary Lusin
Wendy Tage, Alternate
Sandy Wilson, Alternate

BHS Renovation/Design Team

Greg Neil
Wendy Tage
Sandy Wilson

Stadium Project/Infrastructure

Greg Neil
Andy Willett

Grade Level Reading Campaign

Douglas Fischer
Andy Willett
Wendy Tage, Alternate

Legislative Issues (Local Option Tax)

Douglas Fischer
Tanya Reinhardt, Alternate

Trustee Representation on Committees/Councils Associated with BSD #7

Bozeman Schools Foundation (BSF)

Wellness Advisory (WAC)

Indian Education for All (IEFA)

MTSBA Municipal Director and Delegates

School Liaisons

Bozeman High School
Bridger Charter Program
Chief Joseph Middle School
Sacajawea Middle School
Emily Dickinson Elementary School
Hawthorne Elementary School
Hyalite Elementary School
Irving Elementary School
Longfellow Elementary School
Meadowlark
Morning Star Elementary School
Whittier Elementary School

Trustees

Sandy Wilson
Heide Arneson, Alternate

Gary Lusin

Douglas Fischer

Gary Lusin, Municipal Director
Greg Neil, Delegate
Tanya Reinhardt, Delegate
Wendy Tage, Delegate
Sandy Wilson, Delegate
Heide Arneson, Alternate
Douglas Fischer, Alternate

Sandy Wilson
Sandy Wilson
Heide Arneson
Tanya Reinhardt
Heide Arneson
Wendy Tage
Douglas Fischer
Douglas Fischer
Andy Willett
Wendy Tage
Gary Lusin
Greg Neil



BOZEMAN SCHOOL DISTRICT #7 LONG RANGE STRATEGIC PLAN

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- ✓ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ✓ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ✓ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ✓ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ✓ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ✓ **Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance: Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building: District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations: Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- LRSP Annual Report
- Learning Materials Review Committee
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)
- Begin budget process for following year

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Board Luncheon LRSP Reports

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Board Luncheon LRSP Reports

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports
- Board Luncheon LRSP Reports

DECEMBER

- Bozeman High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation
- Evaluate the Superintendent

FEBRUARY

- School District Calendar Approval

MARCH

- Call for Annual School Elections
- National Merit Awards
- Hold Budget Review Meetings
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Budget Discussion Referencing Staffing

APRIL

- National School Boards Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification
- Set Special Levy Amounts if Levy Election is in May

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Retiring Members
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services

BOARD OF TRUSTEES

- Andy Willett, Chair
- Sandra Wilson, Vice Chair
- Heide Arneson
- Douglas Fischer
- Gary Lusin
- Greg Neil
- Tanya Reinhardt
- Wendy Tague

ACRONYMS AND INITIALS

AASA	American Association of School Administrators
AFT	American Federation of Teachers
ANB	Average Number Belonging
ARRA	American Reinvestment and Recovery Act
BEA	Bozeman Education Association
BCEA	Bozeman Classified Employees Association
CA	Communication Arts
CIA	Curriculum, Instruction & Assessment Committee
CLT	Curriculum Leadership Team
CRT	Crisis Response Team
CRT	Criterion-Referenced Test
CSCT	Comprehensive School Community Treatment
DARE	Drug Abuse Resistance Education
Dibels	Dynamic Indicators of Basic Early Literacy
DRP	Degrees of Reading Power
ELE	Essential Learning Expectations
ELL	English Language Learners
FAPE	Free Appropriate Public Education
IC	Instructional Cabinet
IDEA	Individuals with Disabilities Educational Act
IDEA-Part B	Individuals with Disabilities Educational Act K-12
IEP	Individualized Education Program. A written statement of a handicapped child's education program, required by federal law and state regulations
LEA	Local Education Agency
MAEMSP	Montana Association of Elementary and Middle School Principals
MASS	Montana Association of School Superintendents
MASBO	Montana Association of School Business Officials
MASSP	Montana Association of Secondary School Principals
MBI	Montana Behavior Initiative
MEA-MFT	Montana Education Association – Montana Federation of Teachers
Moodle	Modular Objective-Oriented Dynamic Learning Environment. A free web application educators can use to create effective online learning sites.
MTSBA	Montana School Boards Association
NAESP	National Association of Elementary School Principals
NASSP	National Association of Secondary School Principals
NCLB	No Child Left Behind
NEA	National Education Association
NSBA	National School Boards Association
OCR	Owner's Construction Representative
OPI	Office of Public Instruction
OT	Occupational Therapy
PD	Professional Development
PIR	Pupil Instruction Related
PLC	Professional Learning Community
PT	Physical Therapy
RII	Response to Intervention
QUAD A	Association of AA Administrators (Superintendents)
SAC-B	Superintendent's Advisory Council - Business
SAC-C	Superintendent's Advisory Council - Classified
SAC-P	Superintendent's Advisory Council - Parents
SAC-T	Superintendent's Advisory Council - Teachers
SAM	School Administrators of Montana. "Umbrella" organization for all Montana administrative leadership groups: MASS, MASSP, MAEMSP
SAT	Student Assistance Team
SEA	State Education Agency
SEPTA	Special Education Parent Teacher Association
UBD	Understanding by Design
VCDP	Voluntary Career Development Plan
VCOP	Voluntary Career Option Plan
WAC	Wellness Advisory Committee

SPECIAL EDUCATION IMPAIRMENTS

AU	Autism	LD	Learning Disability
CD	Cognitive Delay	OH	Other Health Impairment
DE	Deafness	OI	Orthopedic Impairment
DB	Deaf/Blindness	TB	Traumatic Brain Injury
DD	Developmental Delay	SL	Speech/Language Impaired
ED	Emotional Disturbance	VI	Visually Impaired
HI	Hearing Impairment		

Bozeman Public Schools

Calendar 2018-2019

<p>July</p> <p>S M T W Th F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>	<p>August</p> <p>S M T W Th F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 <u>22</u> <u>23</u> <u>24</u> 25</p> <p>26 <u>27</u> 28 29 K 31</p>	<p>September</p> <p>S M T W Th F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30</p>	<p>October</p> <p>S M T W Th F S</p> <p>1 2 3 4 5 6</p> <p>7 <u>8</u> <u>9</u> 10 11 12 13</p> <p>14 15 16 17 <u>18</u> <u>19</u> 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31</p>
<p>November</p> <p>S M T W Th F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 <u>26</u> 27 28 29 30</p>	<p>December</p> <p>S M T W Th F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p>	<p>January</p> <p>S M T W Th F S</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 <u>21</u> <u>22</u> 23 24 25 26</p> <p>27 28 29 30 31</p>	<p>February</p> <p>S M T W Th F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28</p>
<p>March</p> <p>S M T W Th F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p>	<p>April</p> <p>S M T W Th F S</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 <u>11</u> <u>12</u> 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30</p>	<p>May</p> <p>S M T W Th F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 <u>24</u> 25</p> <p>26 27 28 29 30 31</p>	<p>June</p> <p>S M T W Th F S</p> <p>1</p> <p>2 3 4 5 <u>6</u> <u>7</u> 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30</p>










DATES TO REMEMBER

Aug 22 - 24	K-12 PIR Days (School Not In Session)
Aug 27	School Begins 1-12
Aug 30	K Full Day Begins
Sep 3	Labor Day Holiday
Oct 8 - 9	K-5 P/T Conferences (No School K-5)
Oct 18 - 19	Flexible PIR Days (No School K-12)
Nov 21 - 23	Thanksgiving Holiday
Nov 26	K-12 PIR Day (No School K-12)
Dec 24 - Jan 4	Winter Break
Jan 21	MLK Day K-12 PIR Day (No School K-12)
Jan 22	9-12 PIR Day (No School 9-12)
Feb 18	Presidents' Day Holiday
Mar 18 - 22	Spring Break
Apr 11	K-5 Parent/Teacher Conf 6-8 PIR Day (No School K-8)
Apr 12	K-5 Parent/Teacher Conf K-12 PIR Day (No School K-12)
May 24	K-12 PIR Day (No School K-12)
May 27	Memorial Day Holiday
Jun 2	Graduation!
Jun 6	Last Day Of School

GRADING PERIODS

K-5:	Jan 18 Jun 6
6-8:	Nov 20 Mar 1 Jun 6
9-12:	Period 1 - Oct 5 Period 2 - Nov 20 1st Sem - Jan 18 Period 1 - Mar 1 Period 2 - Apr 19 2nd Sem - Jun 6

SYMBOL CODES

	Dist. Flexible PIR Days (No School)
	K-12 PIR (No School K-12)
	K-5 P/T Conf (No School K-5)
	K-8 PIR (No School K-8)
	9-12 PIR (No School 9-12)
	Holiday and/or Break
	School Begins
	School Ends
	Kindergarten Starts