

AGENDA #8  
BOZEMAN SCHOOL DISTRICT NO. 7  
WILLSON BOARD ROOM  
MONDAY November 12, 2018 – 5:45 p.m.

5:45 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.  
Please turn off cell phones.

BOARD EDUCATION

1. High School Transition - Rural School Impact

MINUTES

3. Minutes of Previous Meetings

RECOGNITION AND AWARDS

19. 2019 MASSP Assistant Principal of the Year
20. 2018 'AA' Girls Soccer All State Individual
21. 2018 'AA' Boys' Soccer State Champion and All State Individuals

ACTION ITEMS - CONSENT

High School District

22. High School Bond Projects Update and Contingency Request #2
31. NorthWestern Energy Revised Underground Gas Line Easement - Stucky and Cottonwood Site

Both Districts

39. Revised Policy #3115, Out-of-District Attendance with Discretionary Approval, 2<sup>nd</sup> Reading
43. Personnel Actions
50. Financial Reports, Warrant Approval, Donations

Elementary District

64. Sacajawea Middle School Long Range Strategic Plan (LRSP) Report

SUPERINTENDENT'S REPORT

65. Superintendent's Report

BOARD OF TRUSTEES

66. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

67. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

ACTION ITEMS - SINGULAR


High School District

DISCUSSION AND REPORTS

68. Revised Policy #3310, Student Discipline, 1<sup>st</sup> Reading
71. Revised Policy #2410, High School Graduation Requirements, 1<sup>st</sup> Reading
76. Revised Policy #5012, Sexual Harassment, Intimidation, and Misconduct, 1<sup>st</sup> Reading
80. New Policy #5220 - Prohibition of Aiding Sexual Abuse, 1<sup>st</sup> Reading

ADJOURN

Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson

TITLE: BOARD EDUCATION:  
HIGH SCHOOL TRANSITION - RURAL  
SCHOOL IMPACT

CATEGORY: DISCUSSION AND REPORTS

ORIGINATED BY: Rob Watson, Superintendent

OTHERS INVOLVED: Karin Neff,  
Data Analysis & Accountability Specialist

DATA EXPANSION: Rural School Enrollment Projections

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: High School and Elementary District DISCUSSION  
November 12, 2018

DISCUSSION:

The Bozeman High School District encompasses students beyond the BSD7 K-8 District boundary. The District has engaged a committee of parents, staff, community members and students in a discussion regarding future high school boundaries. As part of this discussion, a decision will need to be made regarding the placement of the rural school students in the future high schools. Committee member and rural school staff have asked for information regarding the progress of rural school students at Bozeman High. Karin Neff, our district data specialist, has prepared some information regarding how our rural school students perform as compared to those students who attend the BSD7 K-8 schools. This information has been shown to the rural school administrators as well as the members of the high school transition committee.

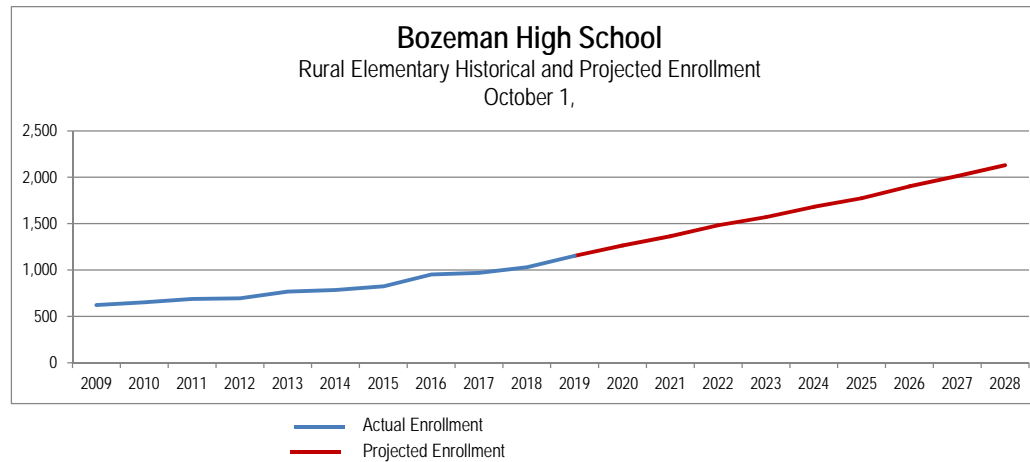
This discussion supports the following Long Range Strategic Plan strategic objectives:

- 1.01 Personalize learning for each student to help all realize sustained academic growth in all content areas. Short title: Personalize Learning.
- 2.02 Use refined Functional Capacity and Enrollment Projections to make decisions regarding student enrollment, placement and long-range facility needs. Short title: Enrollment, Placement & Facility Decisions.
- 3.04 Engage in a collaborative dialogue surrounding topics of educational importance (Mega Issues) to our community and their impact on the LRSP. Short title: Mega Issues.

**BOZEMAN PUBLIC SCHOOLS**  
 RURAL FEEDER SCHOOL ENROLLMENT HISTORY AND PROJECTION  
 October 31, 2018

5-Year CSR

CSR	Grade	Actual											Projected									
		2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
1.0579857	K	79	69	66	84	83	99	88	97	113	107	127	134	142	150	159	168	178	188	199	211	223
1.0236843	1	59	77	79	74	87	99	98	98	118	119	109	130	137	145	154	163	172	182	192	204	216
1.0784475	2	77	59	83	74	71	88	103	114	110	122	127	118	140	148	156	166	176	185	196	207	220
1.0901012	3	72	78	68	82	84	76	88	103	105	113	116	138	129	153	161	170	181	192	202	214	226
1.1033789	4	70	74	87	62	79	91	72	88	125	109	132	128	152	142	169	178	188	200	212	223	236
1.0916738	5	64	76	73	93	61	78	95	81	119	122	109	144	140	166	155	184	194	205	218	231	243
1.1257894	6	68	61	70	71	88	72	76	96	84	109	124	123	162	158	187	174	207	218	231	245	260
1.0353382	7	62	63	64	76	70	92	71	78	84	88	104	128	127	168	164	194	180	214	226	239	254
1.0555355	8	<u>73</u>	<u>65</u>	<u>61</u>	<u>71</u>	<u>71</u>	<u>71</u>	<u>93</u>	<u>69</u>	<u>94</u>	<u>80</u>	<u>81</u>	<u>110</u>	<u>135</u>	<u>134</u>	<u>177</u>	<u>173</u>	<u>205</u>	<u>190</u>	<u>226</u>	<u>239</u>	<u>252</u>
Total Enrollment		624	622	651	687	694	766	784	824	952	969	1,029	1,153	1,264	1,364	1,482	1,570	1,681	1,774	1,902	2,013	2,130
Increase			-2	29	36	7	72	18	40	128	17	60	124	111	100	118	88	111	93	128	111	117
% Increase			-0.32%	4.66%	5.53%	1.02%	10.37%	2.35%	5.10%	15.53%	1.79%	6.19%	12.05%	9.63%	7.91%	8.65%	5.94%	7.07%	5.53%	7.22%	5.84%	5.81%



BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: October 8, 2018

TIME: 5:45 p.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair  
Sandy Wilson, Vice Chair  
Heide Arneson  
Douglas Fischer  
Gary Lusin  
Greg Neil  
Tanya Reinhardt  
Wendy Tage

MEMBERS

ABSENT: None

STAFF

PRESENT: Robert Watson, Superintendent  
Marilyn King, Deputy Superintendent Instruction  
Mike Waterman, Director of Business Services/District Clerk  
Pat Strauss, Director of Human Resources  
Todd Swinehart, Director of Facilities  
Katie Laslovich, BHS Assistant Principal  
Nancy Brady, Secretary

OTHERS

PRESENT: Tami Phillippi, BEA Representative  
Student representatives: Aiden Reinhardt, Gianna Connely, Reeba Walters, and Lauren Buckner

MEDIA: Gail Schontzler, Bozeman Daily Chronicle

VISITORS: Approximately 58

**Call to Order**

The meeting was called to order at 5:45 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

**Board Education: City of Bozeman – Public Safety Building**

Superintendent Watson welcomed guests Chuck Winn, Mike Maltervern, and Cory Klum representing the City of Bozeman. The City is requesting voter approval for a \$36.9 bond to construct a new Public Safety Center at the November 6 election. Watson had asked the City to explain the request since the District and the City share much of the same tax base. Winn, Maltervern, and Klum reviewed the project and answered the Trustees' questions.

**Minutes**

Trustees made no changes to the proposed minutes. Minutes of the Regular Board Meeting 09-10-18 and Special Board Meeting of 09-29-18 were approved as presented.

Trustee Tage moved the Board rearrange the agenda such that item 75 would be considered before item 72. Trustee Fischer seconded the motion. Motion carried 8-0.

**2019 National Merit Semifinalists**

Trustee Arneson moved the Board of Trustees adopt the following resolution. Trustee Neil seconded the motion. Motion carried 8-0.

- WHEREAS: Across the nation, 1.5 million high school juniors in about 22,000 high schools took the Preliminary SAT; and
- WHEREAS: Based on the selection index number resulting from the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT ®), students may qualify for the National Merit Semifinalist competition; and
- WHEREAS: In early September about 16,000 students were notified that they have qualified as Semifinalists; and
- WHEREAS: The nationwide pool of Semifinalists, representing less than one percent of U.S. high school seniors, includes the highest scoring entrants in each state; and
- WHEREAS: Bozeman High School has nine National Merit Semifinalists: Owen Burroughs, Abby Doss, Ryan Geissler, Lucas Hamling, Carson Hansen, Easton Kelley, Ruby Lenard, Audrey Miller, and Logan Yates;
- THEREFORE: We recognize these students for their academic talents and excellent performance in a national field.

**2018 "AA" Girls' Golf State Championship Team and All State Individuals**

Trustee Neil moved the Board of Trustees adopt the following resolution. Trustee Fischer seconded the motion. Motion carried 8-0.

- WHEREAS: The Girls Golf Team took 1<sup>st</sup> place at the State "AA" Golf tournament held in Butte on September 27-28, 2018;
- WHEREAS: Earning All-State honors by finishing in the "Top 15" at State were:  
Annika Danenhauer – 1<sup>st</sup> Place  
Laurel Ward – 4<sup>th</sup> Place  
Cora Rosanova – 5<sup>th</sup> Place  
Maya Priebe – 11<sup>th</sup> Place  
Samantha Yates – 12<sup>th</sup> Place
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 Girls' State "AA" Golf State Team and All State Individuals: Annika Danenhauer, Cooper Knarr, Maya Priebe, Cora Rosanova, Laurel Ward and Samantha Yates

**2018 "AA" Boys' Golf State Championship Team and All State Individuals**

Trustee Lusin moved the Board of Trustees adopt the following resolution. Trustee Reinhardt seconded the motion. Motion carried 8-0.

WHEREAS: The Boys Golf Team took 1<sup>st</sup> place at the State "AA" Golf Tournament held in Butte on September 27-28, 2018;

WHEREAS: Earning All-State honors by finishing in the "Top 15" at State were:  
Justus Verge – 1<sup>st</sup> Place  
Jordan Verge – 2<sup>nd</sup> Place  
JR Small – 4<sup>th</sup> Place  
Jack Thorsen – 8<sup>th</sup> Place  
Ramey Lloyd – 11<sup>th</sup> Place

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 "AA" Boys' Golf State Championship Team and All State Individuals: Jacob Brandon, Ramey Lloyd, JR Small, Jack Thorsen, Jordan Verge and Justus Verge.

**Consent Agenda – High School and Both Districts**

Trustee Fischer moved that the Board of Trustees approve items #19, 32, 38, 43, 45 and 53. Trustee Tage seconded the motion. Motion carried 6-0. (Trustees Neil and Lusin absent).

13. **High School Bond Projects Update**

32. **BHS Costa Rica Trip - 2019**

38. **2018-19 Transportation Route Updates, Out-of-District Transportation and Individual Transportation Contract Approvals**

43. **2019-20 Budget Development Calendar**

45. **Personnel Actions (attached)**

53. **Financial Reports, Warrant Approval, Donations and Obsolete Equipment**

The warrants are kept as part of the official minutes in a separate book in the Business Office

48. **Approve Montana Department of Environmental Quality – Montana Solar Community Project Grant Application and Award**

**Superintendent's Report**

Student Representatives Aiden Reinhardt, Gianna Connely, Reeba Walters, and Lauren Buckner introduced themselves and reported on the Montana Association of Student Council's State Conference.

Superintendent Watson's report included:

- The annual School Board luncheons begin tomorrow at CJMS;
- October is National Principals' Month – Watson encouraged all in attendance to thank principals for their work and contribution to education;
- An introduction of TEA Teachers;

- A preliminary enrollment Update. Final numbers from the October 2018 count will be available in the near future.

### **Board of Trustees**

Trustee Wilson reported on her recent visits to the rural elementary schools. She has been joined by administrators and the District's professional representatives to discuss the construction of High School #2.

### **Public Participation on Non-Agenda Items**

John Bynum addressed issues he found in online articles. The article indicated schools were exposing students to graphic pornography in school.

### **Board Education: Services for Students/Families in Transition**

Karin Neff and Anna Edwards presented information on District services available for Students and Families in Transition. Covered topics included:

- The District's responsibilities under the Federal McKinney-Vento Act
- Educational Rights for Students Experiencing Homelessness
- Homeless Misconceptions
- Challenges Impacting Homeless Student Success
- Funding
- Stats
- Program Description

Neff and Edwards answered the Trustees' questions. Public comments were made by:

- Jackie Haynes, HRDC, 404 W Olive who explained services offered through that non-profit
- Justin Province, who explained services offered through the BluePrint House
- Bill Henning, representing the Bozeman Sunrise Rotary Club, 519 Cambridge Drive, who explained the club's efforts to serve homeless students and families.

Trustee Fischer offered to serve as the Board's liaison with these community groups.

### **LRSP Implementation Framework 2018-19**

Superintendent Watson introduced this item and explained the LRSP Framework and the steps the District is taking to accomplish its goals. Parts of the LRSP will be focuses of the upcoming School Board Luncheons.

### **Contract Amendment and Damage Waiver Request from First Student**

Director of Business Services Mike Waterman introduced the item. The District is in the first year of a five year contract with First Student for home-to-school bus services. Due to an extreme driver shortage, First Student has not been able to meet the terms of the contract. Issues include suspended routes, late arrival times, poor communication, and drivers operating buses without proper credentials. As a result of these issues, First Student has accumulated \$373,000 in damage charges through September and forgone revenue for the nonoperational routes.

In response, First Student submitted an update and a request that the District revise the contract. They questioned the enforceability of the damage charges and suggested language changes and revised schedule for damages. Administration recommended the Board not take action on the request at this time.

First Student Area General Manager Laura Hansen and Location Manager Nolan Morache were in attendance. They explained their recruiting efforts and results to date and answered the Trustees' questions.

No motions were made on the item and no action was taken.

**Implementation of Type E School Buses**

Director of Business Services Mike Waterman introduced this item. Type E buses are essentially passenger vehicles that seat no more than 10 passengers and have a 5-star crash test rating. The 2017 Legislature approved Type E buses for home-to-school transportation. Waterman explained that the District saw a need for Type E buses to accommodate some special need and sparsely-populated regular education routes. He then presented a cost analysis which showed savings available by using Type E buses instead of traditional yellow buses.

Waterman answered the Trustees' questions. Trustee Tague asked that the Board be updated as implementation of the program progressed.

Trustee Lusin moved the Board of Trustees approve the purchase and use of Type E Buses for home-to-school transportation. Trustee Arneson seconded the motion. Motion carried 8-0.

Meeting adjourned at 9:19 p.m.

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Andy Willett, Board Chair

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Mike Waterman, District Clerk



## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

### Open Session

DATE: October 9, 2018  
TIME: 12:00 p.m.  
PLACE: Chief Joseph Middle School

### MEMBERS

PRESENT: Andy Willett, Chair  
Sandra Wilson, Vice Chair  
Heide Arneson  
Douglas Fischer  
Gary Lusin  
Greg Neil  
Tanya Reinhardt  
Wendy Tage

### MEMBERS

ABSENT: None

### STAFF

PRESENT: Rob Watson, Superintendent  
Marilyn King, Deputy Superintendent Instruction  
Mike Waterman, Director of Business Services/District Clerk  
Todd Swinehart, Director of Facilities  
Robin Miller, Curriculum Director  
Chad Berg, Director of Special Education  
Brad Somers, Technology Services Supervisor  
Andrew Loftus, Music and Fine Arts Supervisor  
Byrdeen Warwood, Adult & Community Education Coordinator  
Brian Ayers, Chief Joseph Middle Principal  
Robin Arnold, Chief Joseph Middle Assistant Principal

MEDIA: Gail Schontzler, Bozeman Chronicle

VISITORS: None

### **Chief Joseph Middle School Board Report**

Chief Joseph Middle Principal Brian Ayers and Assistant Principal Robin Arnold introduced the session and reviewed the building's progress on attaining the goals established in the Long Range Strategic Plan. In 2017-18, CJMS students attained the student learning goals established for reading and math as measured by the District's STAR assessment.

Integrating standards-based grading and reporting is a primary focus area at CJMS during the 2018-19 academic year. The building is using parent brochures, open house and student-led conference presentations, and professional and community learning to engage stakeholders. Key components of the integration plan include:

- Cultivating a culture of celebration
- Increasing student voice and leadership
- Students own their own behavior and learning
- Creating and fostering relationships

Following administration's presentation, the Trustees and staff visited various classrooms. The complete report will be on the October 29, 2018 consent agenda for approval.

**Public Participation on Non-Agenda Items**

None

The meeting adjourned at 1:30 p.m.

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Andy Willett, Board Chair

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Mike Waterman, District Clerk

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

### Open Session

DATE: October 16, 2018  
TIME: 12:00 p.m.  
PLACE: Emily Dickinson School

### MEMBERS

PRESENT: Andy Willett, Chair  
Sandra Wilson, Vice Chair  
Heide Arneson  
Douglas Fischer  
Gary Lusin  
Greg Neil  
Tanya Reinhardt  
Wendy Tage

### MEMBERS

ABSENT: None

### STAFF

PRESENT: Rob Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Mike Waterman, Director of Business Services/District Clerk  
Chad Berg, Director of Special Education  
Brad Somers, Technology Services Supervisor  
Andrew Loftus, Director of Fine Arts  
Byrdeen Warwood, Adult & Community Education Coordinator  
Sarah Hays, Emily Dickinson Principal

MEDIA: Gail Schontzler, Bozeman Chronicle

VISITORS: None

### **Emily Dickinson School Board Report**

Emily Dickinson Principal Sarah Hays welcomed the Trustees and introduced the session. This year, the building has a new student safety patrol to support students and promote safety and efficiency as students come and go to school. Ms. Hays shared that the building also has a new block schedule that streamlines the day and allows collaboration amongst many grade level teachers.

Student achievement remains a primary goal, but social/emotional learning is a key focus at Emily Dickinson School this year. The building's enrollment grew significantly over 2017-18 levels and that growth reinforces the need to support individual student needs. Building staff is working to establish a culture of social emotional learning, which includes using a positive approach to school rules, expectations, and discipline. A new counseling program is also being used to help guide students with conflict resolution strategies and social and emotional learning. GRIT programs and assemblies reinforce the behaviors taught through these programs.

Following administration's presentation, the Trustees and staff visited various classrooms. The complete report will be on the October 29, 2018 consent agenda for approval.

**Public Participation on Non-Agenda Items**

None

The meeting adjourned at 1:30 p.m.

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Andy Willett, Board Chair

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Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: October 29, 2018

TIME: 5:45 p.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair  
Sandy Wilson, Vice Chair  
Heide Arneson  
Gary Lusin  
Greg Neil  
Tanya Reinhardt  
Wendy Tague

MEMBERS

ABSENT: Douglas Fischer

STAFF

PRESENT: Robert Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Mike Waterman, Director of Business Services/District Clerk  
Pat Strauss, Director of Human Resources  
Todd Swinehart, Director of Facilities  
Jerry Reisig, BHS Athletic Directors  
Nancy Brady, Secretary

OTHERS

PRESENT: Eric Matthews, BEA Representative  
Reeba Walters. Student Representative

MEDIA: Gail Schontzler, Bozeman Daily Chronicle  
Emma Hamilton, KBZK  
Larisa Casilles, NBC Montana

VISITORS: Approximately 123

**Call to Order**

The meeting was called to order at 5:45 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

**All-State Band, Orchestra and Choir**

Trustee Arneson moved the Board of Trustees adopt the following resolution. Trustee Wilson seconded the motion. Motion carried 7-0.

WHEREAS: Members of the Bozeman High School Band, Choir and Orchestra have excelled as musicians through their hard work, dedication, and talent; and

WHEREAS: Through competitive taped auditions they were selected as members of the Montana All-State Band, Choir, and Orchestra, rehearsed, and performed at the annual MHS All-State Festival October 17-19, 2018 in Missoula;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor:

Band – Kelly Berdahl, Director

Claire Lambert  
Annika Lawrence  
Irene Liang  
Sierra Niedens  
Tiffany Niedens  
Hayden Pritchard \*  
Tessa Sobek \*  
Ivan Sobek  
Amelie Toler  
Wayne Xuan  
Yufu Yoshimura \*

\*BHS Band students selected to All State Orchestra

Choir - Jacob Malczyk, Director

Connor Burns  
Ian Colliver  
Hannah Eaton  
Sienna Geddes  
Noah Gorski  
Layton Henry  
Nick Horton  
Meadow Jones  
Mitchell Larsson  
Karrina Mortenson  
Oliver Pope

Anna Riek  
Connery Ritter  
Mallory Repscher

Orchestra – Michael Certalic, Director

Noah Certalic  
Jack Dungan  
Tristyn Fleming  
Daniel Gao  
Katie Gregoire  
Claire Hanson  
Tristan Hernandez  
Julia Johnson  
Kathryn Kelly  
Winston Klem  
Elizabeth Lee  
Chelsea Lind  
Olivia Luehder  
Ian Novak  
Olivia Olson  
Grace Rembert  
Elena Rubsam  
Emily Schmidt  
Ashleigh Snider  
Zoe Waddell  
Yebin Wallace

MTSBA Golden Gavel Award

Trustee Reinhardt moved the Board of Trustees adopt the following resolution. Trustee Lusin seconded the motion. Motion carried 7-0.

WHEREAS: The Montana School Boards Association recognizes Boards who have collectively completed extensive training and who have attained certification within the same 12-month period with the "Golden Gavel Award"; and

WHEREAS: The Bozeman Trustees have consistently shown a commitment to training opportunities. In doing so, they recognize the connection between board education and effective governance; and

WHEREAS: The Bozeman Board of Trustees were recognized at the annual MTSBA meeting in October 2018, as one of just a handful of Boards having achieved this accomplishment; and

Board of Trustees Meeting  
October 29, 2018

WHEREAS: This was not the first time the Bozeman Board of Trustees has received the Golden Gavel Award – which demonstrates their continued commitment. The Bozeman Board of Trustees has earned this award in 2007/08, 2009/10, 2010/11, 2013/14, 2016/17, and 2017/18.

THEREFORE: Be it resolved that the Bozeman Board of Trustees should be honored for their collective effort in attaining the MTSBA Golden Gavel Award for the 2017/18 school year.

**2018 “AA” Girls’ Cross Country All-State Individuals**

Trustee Tage moved the Board of Trustees adopt the following resolution. Trustee Reinhardt seconded the motion. Motion carried 7-0.

WHEREAS: The Bozeman High Girls’ Cross Country Team took 2<sup>nd</sup> place in the 2018 State “AA” Cross Country Championship Tournament in Missoula on October 20<sup>th</sup>; and

WHEREAS: Earning All-State honors by finishing in the “Top 15” were:  
Terra Trom – 2<sup>nd</sup>  
Alex Moore – 4<sup>th</sup>  
Riley Moore – 10<sup>th</sup>

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 Girls’ “AA” All-State Individuals: Alex Moore, Riley Moore and Terra Trom.

**2018 “AA” Boys’ Cross Country State Champions and All-State Individuals**

Trustee Neil moved the Board of Trustees adopt the following resolution. Trustee Lusin seconded the motion. Motion carried 7-0.

WHEREAS: The Bozeman High Boys’ Cross Country Team took 1<sup>st</sup> place in the 2018 State “AA” Cross Country Championship Tournament in Missoula on October 20<sup>th</sup>, which is the programs’ 11<sup>th</sup> consecutive title; and

WHEREAS: Earning All-State honors by finishing in the “Top 15” were:  
Xander Danenhauer – 6<sup>th</sup>  
Brooks Peters – 7<sup>th</sup>  
Jonathan Wheeler – 12<sup>th</sup>  
Andrew Holleman – 15<sup>th</sup>

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 Boys’ “AA” State Championship Team and All State Individuals: Casey Bloomer, Xander Danenhauer, Andrew Holleman, Stirling Marshall-Pryde, Griffin May, Renn Meuwissen, Brooks Peters, Jonathan Wheeler and Seth Wyatt.

**Consent Agenda – High School District**

Trustee Arneson moved that the Board of Trustees approve item #7. Trustee Lusin seconded the motion. Motion carried 5-0 (Trustees Tage and Neil absent).

**7. Approve High School #2 Architect Fee Addendum**

**Consent Agenda – Elementary District**

Trustee Reinhardt moved that the Board of Trustees approve items #12, 13 and 14. Trustee Arneson seconded the motion. Motion carried 4-0 (Trustees Tage and Neil absent).

12. Chief Joseph Middle School Long Range Strategic Plan (LRSP) Report

13. Emily Dickinson Elementary School Long Range Strategic Plan (LRSP) Report

14. Elementary School Photovoltaic Solar Array Installation Bid

Superintendent's Report

Superintendent Watson introduced Tom Franta, new Executive Director for SWMSS. Tom gave a brief overview of his background and the history of SWMSS. He reviewed the organization's current activities and future goals. Franta answered Trustees' questions and thanked the Board for their continued support.

Student Representative Reeba Walters reported on:

- Food Bank Fundraiser - Movie For Students – Friday October 26.
- STUCO Representatives attended MASC (Montana Association of Student Councils). Students from BHS, CJMS and SMS attended.

Superintendent Watson thanked retiring Secretary Nancy Brady for her service to the District.

Board of Trustees

Trustee Wilson along with administrators and District professionals continue their visits to rural elementaries to explain the progress on the HS2 transition.

Trustees Reinhardt, Tage, and Lusin reported on their attendance at MCEL. It was noted that the school safety resolution put forth by the Bozeman School Board won approval by the MTSBA membership at the meeting.

Trustee Arneson updated the group on the activities of the Bozeman Schools Foundation, including a recent book giveaway and the upcoming Santa Run.

The Trustees presented a gift to Secretary Brady.

Public Participation on Non-Agenda Items

None

BHS – Approve Educational Specifications & Schematic Design

Director of Facilities, Todd Swinehart and Bob Franzen from CTA Architects presented the proposed Educational Specifications and Schematics Design for the upcoming Bozeman High School renovation. Representatives from CTA and Langlas & Associates reviewed the proposed education specs, costs, and building and landscape designs.

Swinehart and Franzen answered the Trustees' questions.

Trustee Reinhardt moved the Board of Trustees approve the Educational Specifications and Schematic Design for the renovation and improvement efforts at Bozeman High School. Trustee Tage seconded the motion. Motion carried 7-0.

BHS Site Improvements and North Multi-Use Building Approve an Amendment to the Guaranteed Maximum Price with Jackson Contractor Group, Inc.

Todd Swinehart, Director of Facilities, reviewed the item which had been introduced at a previous meeting. The Board reviewed a snapshot of the bond funding sources and uses and expressed their comfort with it.



Public comment was provided by Abigail Brewer. Ms. Brewer expressed concerns with BHS design, and noted she felt it was an incomplete solution.

Trustee Reinhardt moved the Board of Trustees increase the GMP by \$1,805,239 for the construction of the north multi-use building and allow Administration to enter into a contract with Jackson Contractor Group, Inc. Trustee Neil seconded the motion. Motion carried 7-0.

**School District Enrollment Projections**

Director of Business Services Mike Waterman reviewed the results of the October 1, 2018 enrollment count with the Board. Highlights included:

- K-12 enrollment increased by 107 students (1.55%) over the prior year.
- K-5 Elementary enrollment increased by 50 students (1.57%) over the prior year. Most of the increase was concentrated in Emily Dickinson and Hyalite Elementaries.
- 6-8 Middle School enrollment increased by 1 student.
- 9-12 High School enrollment increased by 56 students (2.6%).

Waterman reviewed building capacities and budget impacts of the growing enrollment. No action was taken.

**Revised Policy #3115, Out-of-District Attendance, First Reading**

Watson reviewed the proposed policy changes, which were intended to clarify the policy and align the policy with current practice. Watson and Deputy Superintendent Johnson answered the Trustees' questions.

No official action was taken.

**Update: High School Transition Committee**

Superintendent Watson and Deputy Superintendent Johnson discussed the list of tasks that must be completed before the second high school opens in the fall of 2020. They reviewed the work of the Transition Committee including several attendance boundary proposals that are currently being considered.

The Transition Committee will continue its work into the fall and winter. Recommendations from that Committee will be brought to the Board for final approval. Watson and Johnson answered the Trustees' questions.

No action was taken.

Meeting adjourned at 8:35 p.m.

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Andy Willett, Board Chair

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Mike Waterman, District Clerk

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

### Open Session

DATE: November 6, 2018  
TIME: 12:00 p.m.  
PLACE: Sacajawea Middle School

### MEMBERS

PRESENT: Andy Willett, Chair  
Heide Arneson  
Douglas Fischer  
Greg Neil  
Wendy Tage

### MEMBERS

ABSENT: Sandra Wilson, Vice Chair  
Gary Lusin  
Tanya Reinhardt

### STAFF

PRESENT: Rob Watson, Superintendent  
Mike Waterman, Director of Business Services/District Clerk  
Robin Miller, Curriculum Director  
Brad Somers, Technology Services Supervisor  
Andrew Loftus, Director of Fine Arts  
Byrdeen Warwood, Adult & Community Education Coordinator  
Gordon Grissom, Sacajawea Middle School Principal  
Cale VanVelkinburg, Sacajawea Middle School Assistant Principal

MEDIA: None

VISITORS: None

### **Sacajawea Middle School Board Report**

Sacajawea Middle School (SMS) Principal Gordon Grissom welcomed the Trustees and introduced the session. The building's 2018-19 focus areas include standards-based learning and instruction, personalized learning, and maintaining the SMS culture—the same goals the building had last year.

SMS enrollment has increased by about 100 students in the last two years. Staffing growth has accompanied that enrollment increase, and Mr. Grissom identified the recruiting process as a priority at SMS. Both of the building's counselors retired last year, and their replacements shared the successes and challenges of honoring the culture and identifying opportunities for improvement.

The Multi-Tiered Systems of Support and school-within-a-school models are two of the primary tools the building uses to promote personalized learning. The group discussed how those programs are being implemented at SMS.

Standards Based Instruction and Learning remains a priority at SMS this year. Assistant Principal Cale VanVelkinburg has taken the lead on this process and provided an update on it. Though not universal, parent feedback, student response, and teacher buy-in to date have generally been very positive.

The complete report will be on the November 12, 2018 consent agenda for approval.

**Public Participation on Non-Agenda Items**

None

The meeting adjourned at 1:30 p.m.

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Andy Willett, Board Chair

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Mike Waterman, District Clerk

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: 2019 MASSP ASSISTANT PRINCIPAL OF THE YEAR AWARD

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction

OTHERS INVOLVED: N/A

PRESENTED BY: Rob Watson, Superintendent

DATA EXPANSION: N/A

COST/FUND: N/A


**IMPLEMENTATION**

ACTION: Elementary and High School District RECOGNITION  
November 12, 2018

**SUPERINTENDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: The Montana Association of Secondary School Principals promotes a common bond and working relationship among middle and secondary school educators; and
- WHEREAS: The National Association of Secondary School Principals (NASSP) Assistant Principal of the Year award program annually recognizes assistant principals who are acknowledged by their peers for the exemplary contributions they have made to the profession by demonstrating excellence in the areas of personal excellence; collaborative leadership; curriculum, instruction and assessment; and personalization;
- WHEREAS: Katie Laslovich, Bozeman High School Assistant Principal, has been selected as the 2019 Montana Association of Secondary School Principals (MASSP) Assistant Principal of the year; and
- WHEREAS: Ms. Laslovich will be the official Montana representative for the NASSP Assistant Principal of the Year;
- THEREFORE: Be it resolved that the Board of Trustees recognize Ms. Katie Laslovich for this recognition.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson

TITLE: 2018 'AA' GIRLS' SOCCER ALL-STATE INDIVIDUAL

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Jerry Reisig, Activities Director

OTHERS INVOLVED: Erika Cannon, Head Coach  
Assistant Coaches:  
Jack Stoddart, Teri Dudzinski,  
Vanessa Davis, Sydney Rollison,  
Robert Lemley

PRESENTED BY: Erika Cannon, Head Coach

DATA EXPANSION: None

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: Elementary and High School District RECOGNITION  
November 12, 2018


SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Bozeman High Girls' Soccer team took 5<sup>th</sup> place in the 2018 State "AA" Soccer Championship tournament in Helena on October 25-27, 2018, which also resulted in the following honors for Bozeman High School students; and

WHEREAS: Earning All-State honors was Sophia Robinson;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 Girls' "AA" State Soccer All-State individual; Sophia Robinson.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson

TITLE: 2018 'AA' BOYS' SOCCER STATE CHAMPION AND ALL-STATE INDIVIDUALS

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Jerry Reisig, Activities Director

OTHERS INVOLVED: Hunter Terry, Head Coach  
Assistant Coaches:  
Eli Herman, Journey Herbeck,  
Mac Gwinner, Ben Hietala

PRESENTED BY: Hunter Terry, Head Coach

DATA EXPANSION: None

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: Elementary and High School District RECOGNITION  
November 12, 2018

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Bozeman High Boys' Soccer team took 1<sup>st</sup> place in the 2018 State "AA" Soccer Championship tournament in Helena on October 25-27, 2018 which also resulted in the following honors for Bozeman High School students; and

WHEREAS: Earning All-State honors were, Bergen Hill, Aspen Klein, Ted Scott, Zach Springer, Ben Taylor and Brendan Ulvin; and

WHEREAS: Earning 2018 Class AA Eastern Conference Most Valuable player of the year was Ted Scott as voted on by the "AA" high school soccer coaches;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 Boys' Soccer State "AA" Championship Team and All-State individuals; Malachi Allen, Nicolas Andrew Jack Bentson, Sam Byerly, Jackson Coles, Carter Evans, Josef Fields, Bergen Hill, Taka Irizarry, Andrew Johnson, Will Kaiser, Aspen Klein, Alexander Kutches, Jovial Milich, Nolan Robbins, Ted, Scott, Zach Springer, Ben Taylor, Robert Trebesch and Brendan Ulvin.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: HIGH SCHOOL BOND UPDATE AND CONTINGENCY REQUEST #2

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Todd Swinehart, Director of Facilities

OTHERS INVOLVED: Matt Stark, Facilities Project Manager; Steve Johnson, Deputy Superintendent Operations

DATA EXPANSION: High School #2 monthly project reports; Contingency Request #2 Summary; Budget Expenditure Summary

COST/FUND SOURCE: \$125,000,000

IMPLEMENTATION ACTION: High School District ACTION Effective November 12, 2018

ISSUE:  
Shall the Board accept the attached OCR Report and Contingency Request #2?

FACTS:  
The attached report has been developed by the Owner's Construction Representative, along with project architects and contractors to reflect the most recent status of the projects.

SUPERINTENDENT'S RECOMMENDATION:  
It is recommended that the Board accept the report as presented and approve Contingency Request #2.

OTHER ALTERNATIVES:  
Discuss the report and/or change the recommendations.

DISCUSSION:  
**Project: High School #2**  
Schedule

1. Bid Package #1 was approved by the Board of Trustees on March 5, 2018 for a sum of \$14,251,316.
2. Bid Package #2 was approved by the Board of Trustees on April 23, 2018 for a sum of \$27,281,392.
3. Bid Package #3 was approved by the Board of Trustees on June 20, 2018 for a sum of \$37,178,972, which provided for a total Guaranteed Maximum Price (GMP) contract amount of \$78,711,680.
4. Tours for BSD7 staff were held on August 24, 2018.
5. Community tours were held on September 26, 2018.

Back to School Information Presentations were available at the following locations:  
 Chief Joseph Middle School - September 11, 2018  
 Bozeman High School - September 13, 2018  
 Sacajawea Middle School - September 20, 2018  
 Gallatin Gateway School - October 11, 2018  
 Monforton School - October 26, 2018  
 Anderson School - October 30, 2018

Current progress as follows:

Overall the project is approximately 20% complete, with the current construction schedule still tracking for a June 1, 2020 completion date.

The entire perimeter footing has been poured with the majority of the first floor slabs being complete. Ongoing second and third floor deck pours continue. The exterior and interior precast concrete wall systems are nearing completion with the exterior treatment being the final process. The main competition gym CMU walls are complete along with the associated roof joists, with the roofing system installation progressing.

Erection of the structure steel and metal decking for the main classroom sections is complete with the focus now on the two-story steel structural framing which is scheduled for completion later in November. CMU block work is complete at the auditorium with work continuing on the CTE area.

Site work continues, however with the colder weather approaching it will be limited for the next few months. The west parking lot along with Annie St. has been paved.

On-going construction progress can be monitored via the webcam [here](#).

A phasing plan, which delineates each portion of the building, can be found [here](#).

### **Project: BHS Site Work (Internal circulation, parking, roundabout and activity fields)**

Schedule:

1. June 28, 2018 - The Board of Trustees approved Early Work Amendment #1 and rejected Bid Package #1.
2. August 20, 2018 – City of Bozeman Exemption Hearing was held.
3. The Board approved the pre-selection of a site work contractor on September 10, 2018.
4. Bids for Phase 1 of the project were publicly opened on September 18, 2018.
5. The Phase 1 Base Bid was approved by the board of trustees on September 28, 2018.
6. City of Bozeman Planning approval was received on September 25, 2018, with the required building permit still pending.
7. The Board approved the Guaranteed maximum price of \$9,088,367 on September 28, 2018.
8. A pre-construction kick-off meeting was held on site October 2, 2018.
9. The North Multi-Use Building Alternate was approved by the Board of Trustees on October 29, 2018 for \$1,805,239, which increased the final GMP to \$10,893,606.

Scope of work to include new artificial turf field, new stadium complex including bleachers, press box, concessions and restrooms, new relocated softball fields, expansion of Ruth Thibeault Way, construction of a roundabout at the intersection of Thibeault/15th/Beall, added parking, landscaping, and installation of new infrastructure and utilities including water, sewer, gas, storm and power. The contractor has partially mobilization with temporary fencing complete. The main focus has been on the interior parking lot, in order to create new spaces that will be offset by the proposed staging area that will occur in half of the parking lot off of 15<sup>th</sup> Avenue.

### **Project: BHS Renovation**

Schedule:

1. June 21, 2018 - Design Leadership Committee meeting.
2. July 16, 2018 - Board approval for Architecture/Engineering fee.
3. July 31, 2018 - Design Leadership Committee meeting.
4. August 13, 2018 - Board Approval for GC/CM Recommendation.
5. September 17, 2018 - Design Leadership Committee meeting.
6. October 16, 2018 - Design Leadership Committee meeting.
7. October 29, 2018 - Board Approval for Educational Specifications and Schematic Design.

The Board of Trustees has accepted CTA Architects Engineers for design services along with Langlas and Associates to perform GC/CM services for the renovation efforts at BHS. Initial programming and building design committee meetings have started with various building users and the architectural/contracting team. Initial meetings will allow us to refine and confirm the scope of work that was anticipated during the pre-bond meetings. Additional meetings and consultation with relevant City of Bozeman staff are ongoing. The presentation of the design development is schedule for the January 28, 2018 board meeting.





## OCTOBER PROGRESS REPORT

PROJECT: New Bozeman High School  
TO: Todd Swinehart (TS), Director of Facilities, Bozeman Public Schools  
FROM: Bob Franzen (BF), CTA Architects Engineers  
Roger Davis (RD), Langlas & Associates  
SUBJECT: Weekly Progress Report for October 2018

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- Progress Update
  - The following items need to be addressed with the City:
    - Right-of-way acquisition NW of the roundabout - TS has the latest right-of-way exhibits that were drawn up and determined acceptable to the city – TD&H is assisting TS with the acquisition effort as needed. BSD is proceeding with acquisition. Verbal authorization to place materials in this area has been granted by the owner. A sale price for the land has been agreed to. The owners have agreed with the purchase. Final releases are being prepared. A construction easement has been issued.
    - Adjustment of the street lighting district for existing lights along Cottonwood Rd – TD&H compiled the lighting plans and sent them to NWE (Cammy Dooley) in July to review. Per city comment, we need NWE approval to remove and salvage the existing lights that they currently own along Cottonwood Rd. TD&H requested a cost estimate from NWE to supply power to the new street lights to submit with the SILD application to the City. Pending NWE response.
  - Permits
    - Concession Building – TS and BF met with Chris Saunders to discuss impact fees. On October 3, 2018. The fees will be reduced once the planning Modification has been forwarded to Chris to reflect the single 2” water meter.
    - Planning modification was issued to include four exempt wells on September 25, 2018. Waiting for modification approval from CoB Planning. Modification is to be reviewed on October 24, 2018. CoB comments were received on October 24, 2018. CTA & TD&H are preparing a response.
  - BSD Open Houses
    - BSD, Langlas and CTA displayed imagery and answer questions regarding the New Bozeman High School at Gallatin Gateway School on October 11, 2018. We will be attending other open houses at Monforton School on October 26, 2018, and at Anderson School on October 30, 2018.
  - Flooring Finishes
    - CTA and Langlas are investigating flooring options to potentially replace LVT in classrooms and other spaces. Polished concrete is being considered and samples have been reviewed. CTA presented options to TS on September 17, 2018. Langlas assembled a pricing matrix. CTA recommended carpet tile in the general classrooms, sealed concrete in the laboratories, and LVT in the learning streets. TS anticipates providing the team a direction in the next few days.

## WEEKLY PROGRESS REPORT (Continued)

- CTA / Design Team Tasks (On-Going)
  - Irrigation well options and costs that would be supplemented by CoB water were approved at the OAC meeting. Drawings completed and Issued for final pricing and permit modification.
  - BSD, CTA and Langlas discussed opportunities for assembling FF&E specifications and competitive pricing. Multiple bidding opportunities will be developed.
- Owners Tasks
  - TS is to follow up with neighboring land owners (northwest of Oak and Cottonwood) regarding easements for the proposed storm water piping and the new roundabout. Langlas assisting, verbal agreement to place soil at easement area. See item above for additional information.
  - TS to provide further direction regarding flooring options for classrooms.
- Construction Progress
  - Masonry wall construction complete at the auditorium.
  - Ramps, stage, and portions of the floor of the auditorium concrete slabs have been poured.
  - The 2<sup>nd</sup> floor concrete slab at Region C was poured. The auto shop slab was also poured.
  - Roofing is installed over the Auxiliary Gyms.
  - Roofing is being installed over the Competition Gym.
  - Steel framing and deck has been erected in Regions A, B, C, D and a portion of F.
  - Steel framed exterior walls were installed at the south and west elevations of Regions A & C.
  - Annie Street and the west parking lot have been paved.
- Budget Update
  - The construction project remains slightly under budget.
- Invoice Status
  - Paid in full to date.
- Schedule Update
  - Neighborhood open house is scheduled for October 26, 2018 at Monforton School and Anderson School on October 30, 2018
  - Project Substantially Complete May 2020
  - Doors open for classes August 2020

WEEKLY PROGRESS REPORT (Continued)



WEEKLY PROGRESS REPORT (Continued)




WEEKLY PROGRESS REPORT (Continued)



Bozeman High School #2  
Contingency Authorization 02  
11/6/2018

Ref #	Description	Expanded Description	Amt. Requested
PR 012 R1/CCD18	Revisions to Penthouse Roof Framing @ Region H	Revised roof framing of the penthouse to avoid mechanical openings. Revised the callout for joists to CMU to be a joist pocket instead of an epoxy bolted connection. Clarified the parapet extents at the precast wall panels and added details addressing the penthouse parapet condition at precast panels. Added a detail for the steel beam connection at the top of a precast wall. Added a detail callout and provided additional dimensions for a mechanical penthouse.	\$ 1,265.80
ASI 017/CCD21	Added TV outlets	Added TV receptacle at coaching center and classroom A225, removed data connections at coaching center, and added scoreboard and digital signage power in competition and auxiliary gyms	\$ 8,071.68
ASI 012/CCD22	Electrical Response to RFI 043	Added power connection to site lighting hand holes, added power connection to the elevator cab lights, adjusted panel schedules accordingly.	\$ 23,212.17
PR 014/CCD 23	Revised countertop material/ foundation modification for knee space	Revised a countertop from plastic laminate to stainless steel at the comfort station, since it extends to the exterior at the overhead coiling door. Revised the comfort station foundation to accommodate knee space.	\$ 6,687.48
PR 016/CCD25	Added Ceiling & Light at Metals Storage	Added a layer of gypsum board at the metals storage ceiling to achieve the required fire rating. Added a light at the metal storage room. Removed low voltage controls in CTE woods material storage room B152.	\$ 824.61
PR 017/CCD26	CMU Wall Height Revisions	Clarified CMU walls that only need to extend 1 course above the ceiling. Lowered the CMU walls at the locker rooms and added seismic bracing information.	\$ (22,566.67)
PR 019/CCD28	Plumbing Penetrations & Wall Furring	Added furring behind casework for plumbing vents, added beam penetration for vent pipe serving coffee area, and revised vent piping riser in science rooms to avoid structure	\$ 2,485.04
PR 020/CCD30	Fireproofing Changes	Revised extents of fireproofing at auditorium to address the ceiling at storage room C169B. Removed spray applied fireproofing at CTE metals storage.	\$ -
ASJ 018/CCD33	Window Detail Clarification	Clarified acoustical glazing locations at interior windows	\$ -
PR 022/CCD34	Kiln Drain	Added an area drain to exterior kiln sidewalk	\$ 2,814.33
RFI 094/CCD35	CMU Wall at the Kiln Room	Provided header support at the east end for the entry into kiln building	\$ 362.67
PR 023/CCD37	Hand Dryer Elevations (RFI 096)	Power and breaker additions and revisions for hand dryers at rooms C107, C110, C114, C178, and A323.	\$ 2,031.54
RFI 115/CCD40	Auxiliary Gym Dividing Wall AV Enclosure Receptacles	Add 2 quad receptacles, 1 each in gyms C125 and C126, next to the bleachers	\$ 638.64
NA/CCD41	SW parking lot subgrade	Over excavate 266 yards of unsuitable soil at the southwest parking lot.	\$ 6,063.86
PR 027/CCD42	Mech Spec Section 23 - 0700 Insulation Revisions	Removed ventilation supply duct insulation from the project. Added supply air duct insulation.	\$ (44,921.01)
PR 029/CCD44	Revisions to Door Security Hardware	Added hardware note 18 to "REMOVE ELECTRIC TRANSFER FROM HARDWARE SET" from vestibule doors SF006 and SF031. Changed a panic bar type. Removed the card reader and electric latch at stairway doors. Revised security door hardware in stair C169C and storage C169B. Added card reader and electric latches to door at stairway A359. Removed security hardware from mechanical room door C200 and from telecommunications door A351.	\$ (1,495.24)
PR32/CCD46	Reduction to window K height	Reduced the head height of window type K to avoid conflict with CMU bond beams	\$ -
ASI26/CCD48	Change boiler circuits from 125 v/20 amp to 208 v/30amp	Change by the manufacturer to their equipment. Change boiler circuits from 125 v/20 amp to 208 v/30amp, revise the boiler shutdown detail, move the emergency shutdown switch	\$ -
RFI118/CCD50	Sand/ oil interceptor flow control access cover	Provide a 16" square slab recess with a diamond plate cover to access the sand/ oil interceptor flow controls.	\$ -
PR33/CCD53	Lighting and occupancy sensor revisions in gym due to fabric duct layout	Adjusted luminaires and occupancy sensors to coordinate with fabric duct airflow pattern, basketball hoop hardware, and structure. Removed 4 luminaires and 2 occupancy sensors. Added missing tick marks for emergency sensing circuits.	\$ (2,181.67)
PR28/CCD54	Water Line Revisions at Annie Street	Cap the currently installed 4" water service stub and tap it with a 2" domestic service extending to the comfort station per City of Bozeman standards	\$ 3,144.75
NA/CCD57	Concrete Walks Replacing Asphalt	Option to install concrete sidewalks in lieu of asphalt sidewalks at some locations. This includes approximately 8,400 square feet north of Annie Street.	\$ 17,098.99
<b>Total</b>			<b>\$ 3,536.97</b>

<b>Bond Funding Sources and Uses Summary - To Date</b>			11-8-2018
<b>Funding Sources</b>			
Bond Levy			\$125,000,000
Bond Interest Earnings			\$2,500,000
Original Bond Premium		\$12,195,590	
Bond Premium used for Bond Payments		\$3,484,986	
Bond Premium used for Bond Issuance, Pre-Bond Planning, programming and Project Administration		\$1,452,948	
Remaining Unallocated Bond Premium			\$7,257,656
<b>Total Funds Available</b>			\$134,757,656
<b>PROJECT: HS#2 - New Building Construction</b>			
<b>BSD7# 17-42-01</b>			
1. Soft Costs To Date		\$6,542,007	
2. Hard Costs To Date		\$16,219,497	
3. Total Costs to Date		<b>\$22,761,504</b>	
4. Project Estimate		\$90,307,044	
<b>PROJECT: BHS Site Work (Internal circulation, parking, roundabout and activity fields)</b>			
<b>BSD7# 17-41-36</b>			
1. Soft Costs To Date		\$433,518	
2. Hard Costs To Date		\$0	
3. Total Costs To Date		<b>\$433,518</b>	
4. Project Estimate		\$13,730,000	
<b>PROJECT: Renovations to Existing BHS</b>			
<b>BSD7# 17-41-37</b>			
1. Soft Costs To Date		\$337,524	
2. Hard Costs To Date		\$0	
3. Total Costs To Date		<b>\$337,524</b>	
4. Project Estimate		\$21,175,662	
<b>Total Project Estimates</b>		<b>\$125,212,706</b>	
<b>Remaining Balance</b>		<b>\$9,544,950</b>	

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: NORTHWESTERN ENERGY REVISED UNDERGROUND GAS LINE EASEMENT - STUCKY AND COTTONWOOD SITE

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Todd Swinehart, Director of Facilities

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations

DATA EXPANSION: Revised Easement Modification Agreement

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: High School District ACTION  
Effective November 12, 2018

ISSUE:

Shall the Board of Trustees approve the Revised Underground Gas Line Easement with NorthWestern Energy for the purpose of constructing an underground natural gas line?

FACTS:

1. MCA 20-6-602 indicates the trustees of any district shall have the power and the responsibility to hold in trust all real and personal property of the district for the benefit of the schools and children of the district.
2. The board approved an easement for the acquisition of right-of-way for the addition of the Montana Department of Transportation roundabout project on August 14, 2017.
3. The original gas line easement was approved by the board on October 9, 2017.
4. An additional Overhead Power Line Easement Modification was approved by the board on April 19, 2018.
5. A revised easement was approved by the board on July 16, 2018 for the purpose of providing additional land to accommodate the construction of an underground natural gas pipeline.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended to approve the Revised Underground Gas Line Easement with NorthWestern Energy for the purpose of constructing an underground natural gas line.

OTHER ALTERNATIVES:

1. Do not approve.

DISCUSSION:

The revised Easement is being requested as a result of additional evaluation for the required underground gas line easement associated with the proposed transmission line in conjunction with the new roundabout alignment for the Cottonwood and Stucky roundabout.



The gas line is being constructed to facilitate future population needs for this unincorporated area of Bozeman. The proposed pipeline will be a 12-inch diameter gas main that will be located within a 20-foot wide easement. Upon additional and further analysis, it was determined that the previously provided area was in excess of what was required for the proposed pipeline alignment. The revised easement will accommodate this re-design to support the construction efforts with a reduction to the previously approved easement. No additional compensation is being offered at this time.

After Recording, Return To:  
NorthWestern Energy  
Lands & Permitting Dept.  
11 East Park St.  
Butte, MT 59701

## EASEMENT MODIFICATION AGREEMENT

This Easement Modification Agreement (“Agreement”), dated the \_\_\_\_ day of \_\_\_\_\_, 2018, is made and entered into by and between **NorthWestern Corporation, d/b/a NorthWestern Energy, a Delaware corporation**, of 11 East Park St., Butte, Montana 59701 (“NorthWestern”), and **Bozeman High School District No. 7**, of P.O. Box 520, Bozeman, MT 59771-0520 (“Owner”), and provides as follows:

### Recitals

1. Owner is the owner of certain real property, located in Gallatin County, Montana, which is described as follows:

Lot 1A and Road Tract A1 of Minor Subdivision No. 181A, being the Amended Subdivision Plat of Minor Subdivision No. 181, located in the NW<sup>1</sup>/<sub>4</sub> of Section 22, Township 2 South, Range 5 East, P.M.M., Gallatin County, Montana, according to the official plat thereof on file and of record in the office of the County Clerk and Recorder of Gallatin County, Montana.

(the “Real Property”)
2. NorthWestern is the holder of a Pipeline Easement (the Easement) for a natural gas pipeline, affecting the Real Property, dated September 17, 2018, and recorded on September 25, 2018, as Document No. 2627413, in the records of the Gallatin County Clerk and Recorder (the “Easement”).
3. NorthWestern desires to relocate the Easement for the natural gas pipeline from its present location on the Real Property to a new location on the Real Property, subject to the terms and conditions of this Agreement.

### Agreement

Now therefore, for and in consideration of the sum of \$1.00, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, NorthWestern and Owner agree as follows:

1. Relocation of Pipeline. The Easement for the pipeline to be relocated, where the pipeline will be built (the “Relocated Easement”) is depicted on the attached Exhibit “A”. The existing location of the Easement to be abandoned (the “Abandoned Easement”) is depicted on the attached Exhibit “B”.
2. Release of Easement. Effective immediately at the time this Agreement is filed of record in the Gallatin County Clerk and Recorder’s records, NorthWestern shall be deemed to

release, remise and quitclaim, without warranty of any kind, the Easement located upon the Real Property and depicted on Exhibit "B" as the "Abandoned Easement". Nothing herein shall be deemed to release or in any way affect any other easement which may benefit NorthWestern, other than the Easement as expressly identified herein, and then solely as is described herein. Further, nothing herein shall affect the Easement in the event it should burden lands other than the Real Property.

3. Grant of Easement. Owner hereby grants unto NorthWestern, for its benefit, and that of its successors, assigns and permittees, a perpetual, non-exclusive easement twenty (20) feet in width, upon which to construct, operate, maintain, replace, upgrade and remove a natural gas pipeline, and necessary appurtenances, over, under, along and across the Real Property, which is depicted on the attached Exhibit "A" as "Relocated Easement", together with reasonable right of access to and from the easement area over lands of the Owner using existing roads and trails where practicable; the right to use and keep the easement area free and clear of any and all obstructions or structures, except fences; and the right to clear and remove all timber, brush, or vegetation from the easement area that may in Grantee's opinion endanger the pipeline, or necessary appurtenances. Owner reserves all right to utilize its Real Property provided such use does not unreasonably interfere with the easement granted herein. NorthWestern may temporarily use an additional workspace as needed adjacent to the easement during the pipeline construction.
4. Reclamation. NorthWestern shall at its own cost and expense and within a reasonable amount of time following initial construction of the pipeline and any subsequent maintenance or repairs to the pipeline, replace or repair all roads, drainage, fences, and other property damaged by the construction, maintenance or repairs to substantially the same condition as existed prior to such work.
5. Termination of Easement. Abandonment, extinguishment and release of the Easement, or portions thereof, shall occur if NorthWestern intentionally and voluntarily ceases to operate or maintain the pipeline, or a portion thereof, for a period of more than three (3) years. Upon any such abandonment NorthWestern shall provide Owner with prompt notice of the abandonment and shall release, remise and quitclaim, without warranty of any kind, the portion of the Easement so abandoned and shall execute, deliver and file such additional documents and instruments, including a quitclaim deed conveying to Owner NorthWestern's right, title and interest in and to the portion of the Easement so abandoned at NorthWestern's expense, as may be necessary to release and extinguish such portion of the Easement from the Real Property.
6. Indemnification. NorthWestern agrees to indemnify and save Owner harmless from any claims or demands for injury, loss or damage to any person, entity or property resulting from NorthWestern's, its contractor's, and subcontractor's, use of the easement granted herein for the construction, operation, maintenance or repair to the pipeline and any appurtenances.
7. Modifications. This Agreement supersedes all prior discussions and agreements between the parties with respect to the subject matter hereof and contains the sole and entire agreement between the parties with respect to such subject matter. This Agreement may not be modified or terminated unless in writing signed by the party against whom the same is sought to be enforced.
8. Controlling Law. This Agreement shall be interpreted under and governed by the laws of the State of Montana, without regard to conflict of law rules.

9. Interpretation. This Agreement has been reviewed by both parties, each of whom has had the opportunity to consult with independent counsel regarding it and has done so to the extent that such party desired. No stricter construction or interpretation of the terms hereof shall be applied against either party as the drafter hereof.
10. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.
11. Headings. The headings of sections and paragraphs of this Agreement are for convenience of reference only and are not intended to restrict, affect or be of any weight in the interpretation or construction of the provisions of such sections or paragraphs.
12. Certification. Owner represents that it is the sole owner of the Real Property, and has the right to enter into this Agreement. NorthWestern represents that it is the owner of the Easement, and has the right to enter into and perform this Agreement. Further, the individuals signing for the parties each hereby represent that they are duly authorized and empowered to execute this Agreement on behalf of the party for whom each signs, and that once signed that this will be binding on the parties hereto.
13. Attorneys' Fees. In the event either party finds it necessary to employ counsel in order to enforce or rescind any term or provision of this Agreement, including any proceeding in bankruptcy before any officer or judge of the U.S. Bankruptcy Court or any proceeding pertaining thereto, the prevailing party shall be entitled to recover from the other party in addition to costs and disbursements allowed by law, the prevailing party's reasonable attorneys' fees. Attorneys' fees shall include any attorneys services rendered prior to the institution of litigation or proceedings in bankruptcy and include all matters pertaining to litigation, or proceedings in bankruptcy as may be necessarily incurred in such proceedings and shall include an estimate of the attorneys' fees to be incurred by the prevailing party following any initial decision or judgment entered in connection with that matter.
14. Effect. The Easement, as modified hereby, and the additional grants and agreements made by the parties shall run with the land and shall be binding on and shall inure to the benefit of the parties to this Agreement and their respective successors, assigns and permittees. Except as expressly set forth herein, all other easements held by NorthWestern which are not referenced herein remain unchanged.

Bozeman High School District No. 7

By: \_\_\_\_\_

Its: \_\_\_\_\_

NorthWestern Corporation d/b/a Northwestern Energy, a Delaware Corporation

By: \_\_\_\_\_

Patrick Asay

Its: Manager - Land & Permitting

Acknowledgment Attached

STATE OF MONTANA )  
 )ss  
COUNTY OF GALLATIN )

This instrument was acknowledged before me on \_\_\_\_\_, 2018, by Patrick Asay, known to me to be the Manager - Land & Permitting for NorthWestern Corporation, d/b/a NorthWestern Energy.

~~NOTARY SEAL~~

\_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Notary Public for the State of Montana  
Residing at: \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

STATE OF MONTANA )  
 )ss.  
COUNTY OF GALLATIN )

This instrument was acknowledged before me on \_\_\_\_\_, 2018,  
by \_\_\_\_\_, known to me to be the \_\_\_\_\_  
for BOZEMAN HIGH SCHOOL DISTRICT NO. 7.

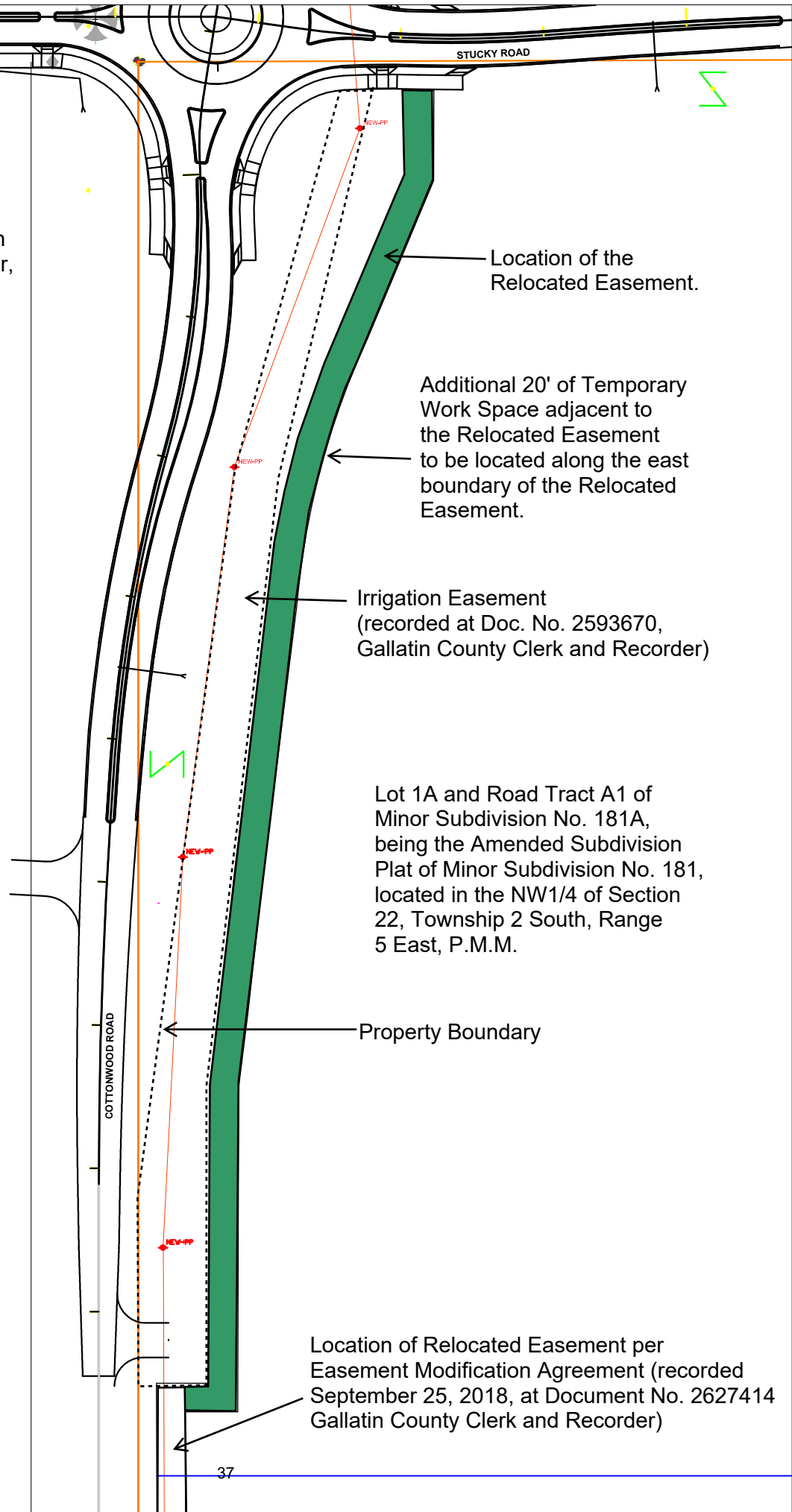
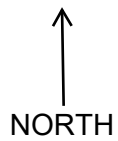
~~(NOTARY SEAL)~~

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Notary Public for the State of \_\_\_\_\_  
Residing at \_\_\_\_\_  
My Commission Expires \_\_\_\_\_, 20\_\_\_\_

Project: Hidden Valley City Gate Express Feed  
Agent: Jeffrey Harmon  
Engineer: Tom Stewart  
SAP No: 24073341-4010  
QRM# \_\_\_\_\_

**EXHIBIT "A"**

Attachment to Pipeline Easement Modification Agreement dated \_\_\_\_\_, by and between Bozeman High School District No. 7, as Grantor, to NorthWestern Corporation, d/b/a NorthWestern Energy, a Delaware corporation, as Grantee.



Location of the Relocated Easement.

Additional 20' of Temporary Work Space adjacent to the Relocated Easement to be located along the east boundary of the Relocated Easement.

Irrigation Easement (recorded at Doc. No. 2593670, Gallatin County Clerk and Recorder)

Lot 1A and Road Tract A1 of Minor Subdivision No. 181A, being the Amended Subdivision Plat of Minor Subdivision No. 181, located in the NW1/4 of Section 22, Township 2 South, Range 5 East, P.M.M.

Property Boundary

Location of Relocated Easement per Easement Modification Agreement (recorded September 25, 2018, at Document No. 2627414 Gallatin County Clerk and Recorder)

**EXHIBIT "B"**

Attachment to Easement Modification Agreement dated \_\_\_\_\_, by and between Bozeman High School District No. 7, as Grantor, NorthWestern Corporation, d/b/a NorthWestern Energy, a Delaware corporation, as Grantee.



E 1/2 E 1/2 NE 1/4 NE 1/4  
LESS TRACT  
DOC. NO. 24133440

**STUCKY ROAD**

**OWNER:**  
BOZEMAN HIGH SCHOOL  
DISTRICT NO. 7

Location of the  
Abandoned  
Easement.


Irrigation Easement  
(recorded as Doc. No.  
2593670, Gallatin County  
Clerk and Recorder)

Property  
Boundary

Lot 1A and Road Tract A1 of  
Minor Subdivision No. 181A,  
being the Amended Subdivision  
Plat of Minor Subdivision No.  
181, located in the NW¼ of  
Section 22, Township 2 South,  
Range 5 East, P.M.M.

Existing  
NorthWestern  
Energy  
pipeline  
easement  
(Doc. No.  
2598343)



	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REVISED POLICY #3115 – OUT-OF-DISTRICT ATTENDANCE WITH DISCRETIONARY APPROVAL – 2<sup>ND</sup> READING

CATEGORY: ACTON ITEM - CONSENT

ORIGINATED BY: Steve Johnson, Deputy Superintendent Operations

OTHERS INVOLVED: Rob Watson, Superintendent; Marilyn King, Deputy Superintendent Instruction

DATA EXPANSION: Policy 3115 with proposed changes

COST/FUND: N/A

IMPLEMENTATION ACTION: Elementary and High School District ACTION November 12, 2018

ISSUE: Approval of revisions to District Policy #3115, Out-of-District Attendance with Discretionary Approval Policy.

FACTS:

1. First reading of the proposed revisions were presented to the Board on October 29, 2018 and there were no suggested changes to the recommended changes.

SUPERINTENDENT’S RECOMMENDATION:  
It is recommended that the Board approve revisions to District Policy #3115, Out-of-District Attendance with Discretionary Approval, as presented.

OTHER ALTERNATIVES:

1. Do not approve.
2. Request additional revisions.

DISCUSSION:  
Years ago item C was added to accommodate the students from Canada that came to Bozeman to play for the Ice Dogs. That situation no longer exists and there has been a Federal interpretation that does not allow us to ask if students are US citizens, however, district residency does still apply as explained in the Definitions section of the Policy. The proposed changes to item F clarify the way Administration has interpreted and enforced the policy.



## STUDENTS

Out-of-District Attendance with Discretionary Approval

The Board of Trustees of the Bozeman Public Schools, recognizing that an educational requirement of its resident students includes the need for an orderly educational process and environment, free from disruption, overcrowding and any kind of violence or disruptive influences, hereby establishes criteria on the admission of out-of-district students. The Board recognizes that out-of-district student sections of the statutes contain both mandatory and discretionary provisions and directs the administration to follow the following definitions and procedures in discretionary situations.

Definitions

An out-of-district student is one who lives with a parent, legal guardian or spouse outside of the District boundaries or who lives in the District but whose parent, legal guardian or spouse resides elsewhere.

A minor child's district of residence is generally determined by the residence of the parents or legal guardians or a marital relationship with an adult, or as otherwise determined by Court Order. A person's residence is the place where a person remains when not called elsewhere for labor or other special or temporary purpose and to which the person returns in seasons of repose (Sec. 1-1-215, M.C.A.)

A Special Power of Attorney conveys certain enumerated powers and authority to a third party to act on behalf of a minor child for school purposes. For a child in the care of a third party with a Special Power of Attorney the residence of the legal parent or legal guardian determines the residency of the child for purposes of tuition. A Special Power of Attorney does not create the relationship of Guardian to the holder thereof.

Out-of-District Attendance with Discretionary Approval

Out-of-district students not falling under mandatory provisions of Montana State Law, Administrative Rule or Board Policy #3114 will be denied enrollment with the following exceptions:

- A. Students, in grade 12 who have been residents of the School District for at least one full semester immediately prior to moving from the District, will be allowed to attend Bozeman High School on a tuition basis, for their final year of high school. Students, in grade 8 who have been residents of the School District for at least one full semester immediately prior to moving from the District and who move to a K-8 District that feeds into Bozeman High School District, will be allowed to attend 8<sup>th</sup> grade in Bozeman on a tuition basis.
- B. Out-of-district, Belgrade students who have been attending the Belgrade School District for at least one semester may be allowed to attend Bozeman on a tuition basis at the request of the Superintendent of the Belgrade School District and upon approval of the Bozeman Superintendent of Schools as part of an at-risk exchange program.
- C. ~~U.S. students~~ **Students** who live full time within the Bozeman School District boundaries, but whose parents live outside the District ~~will~~ **may** be admitted and charged tuition.
- D. Students in grades 6-8 whose resident district is a non-operating district within Bozeman High School District #7 will be allowed to attend Bozeman Public Schools provided the resident district agrees to pay the tuition.
- E. Students whose parents are at least .75 FTE employees of the District and employees of the District's contracted transportation provider who are scheduled at least 20 hours per week may attend on a tuition basis.

- F. A student who lives within the District **with their parent(s)** during the school week may be admitted with the payment of tuition. Parents will be required to complete a declaration under penalty of perjury that ~~they~~ **the student and parent(s)** live in the District during the school week.
- G. On a space available basis, out-of-district students (from Belgrade, Livingston, and member districts of the Park County Special Education Cooperative and Gallatin-Madison Special Education Cooperative) may enroll within the Bozeman School District if placed by their resident district through an IEP process in a specialized day treatment program designed to address low-incidence mental health needs, provided the resident district agrees to pay tuition. Placement within the program will involve an intake process that includes representatives from the resident district, the Bozeman School District, and the mental health provider.

### General Provisions


1. An out-of-district student will not be admitted until an Out-of-District Attendance Agreement has been completed. When admitting an out-of-district student, the District shall utilize form FP-14 prepared by the Office of Public Instruction.
2. Except as provided by law, admission to Bozeman Public Schools as an out-of-district student is a privilege (MCA 20-5-320). As such, the Bozeman School District will screen all out-of-district students and only consider those who meet the criteria set forth in this policy.
3. The Superintendent is hereby given the authority to admit or deny any student's admission in accordance with this policy.
4. The District will charge tuition for out-of-district students per statute. The tuition for a child with a disability will be determined under the rules adopted by the Superintendent of Public Instruction for the calculation of tuition for special education pupils.
5. Acceptance of out-of-district students will be contingent on the student's good behavior, regular attendance and passing grades, and adherence to school and District policies. Violation of any of these contingencies or truancy violations may result in a student being dropped from school immediately and the unused portion of the tuition refunded.
6. Acceptance of an out-of-district Student is for one school year. All out-of-district students must apply for enrollment at the beginning of each school year and acceptance shall be based on compliance with the applicable criteria for admission of out-of-district students and space availability. Admission for one school year does not mean the student will be accepted the following school year.
7. Any out-of-district attendance may be disapproved whenever the accreditation of the school will be adversely affected by acceptance of the child due to insufficient room, overcrowding or when to do so would require the hiring of additional staff.
8. Acceptance of an out-of-district student does not imply or guarantee that transportation will be provided. Any transportation that is provided to an out-of-district student may be charged to and paid by the parent, guardian or entity paying tuition in accordance with the District's Transportation policies.
9. The Montana High School Association sets regulations pertaining to student eligibility for participation in speech and athletics. The District follows those regulations and does not assure that out-of-district students will be eligible for participation in MHSA-sanctioned activities.

10. The District has a right to refuse a student who is on the Sex or Violent Offender Registry or whose name has been expunged from the Registry.
11. All out-of-district students allowed to enroll pursuant to this policy shall be subject to the same rules and regulation as all other students and subject to the same disciplinary rules and procedures.
12. Where tuition is required to be paid by a parent or guardian, the full amount of tuition may be paid in full at the time of enrollment or in monthly installments to be paid in full according to the payment agreement. For all students attending with discretionary approval, if tuition is not paid in full according to the payment agreement the student shall be dropped from the rolls of the District and the student will not be considered for future enrollment. The Superintendent shall adopt procedures for consistent payment deadlines.

Cross Reference: 3114 Out-of-District Attendance with Mandatory Approval  
3124 Bridger Program Admissions  
4550 Registered Sex or Violent Offenders  
3120 Compulsory Attendance

Legal Reference: MCA 20-5-314 Reciprocal Attendance Agreement  
MCA 20-5-316 Out-of-State Tuition  
MCA 20-5-320 Attendance with Discretionary Approval  
MCA 20-5-321 Attendance with Mandatory Approval  
MCA 20-5-322 Residence Determination Notification-Appeal for Attendance Agreement  
MCA 20-5-323 Tuition and Transportation Rates  
MCA 20-7-401 Definitions  
ARM 10.10.301 Calculating Tuition Rates  
ARM 10.10.301B Out-of-District Attendance Agreements  
ARM 10.16.1314 Special Education Tuition Rates  
ARM 10.16.3122 LEA Responsibility for Students with Disabilities  
McKinney-Vento Homeless Assistance Act 42 USC 11431 et seq

Adopted: 11/24/86 Rev.: 7/22/91, 5/11/92, 9/25/95, 5/13/96, 3/30/98, 4/12/99, 8/13/01, 6/14/04, 8/8/05,  
8/13/07, 9/8/08, 3/22/10, 5/10/10, 1/8/14, 1/26/15, 2/22/16, 4/11/16, 9/12/16,  
10/10/16, 09/25/17

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: PERSONNEL ACTIONS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Pat Strauss,  
Director of Human Resources

OTHERS INVOLVED: Robert Watson, Superintendent

DATA EXPANSION: Accompanying Personnel Actions Report

COST/FUND SOURCE: Salaries are listed for each employee

IMPLEMENTATION ACTION: Elementary and High School District ACTION  
Effective November 12, 2018

SUPERINTENDENT’S RECOMMENDATION:

It is recommended that the Board of Trustees confirm the attached personnel actions involving certified and classified personnel. Also attached is a report of administrative actions regarding personnel which have transpired since the last meeting.

DISCUSSION:

These appointments are made as the result of careful attention to Board policy, Title IX regulations, and Federal and State laws. All applicants are evaluated with respect to the criteria for each advertised position to ensure that only the most suitable candidates are recommended.

November 12, 2018

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Certified)**

Name	Position	Level/Step	Effective	Salary
Albin, Maria	Counselor/Behavioral Support Specialist, .70 FTE, WHIT	BA(M)+105, Step 5	10/2/2018	\$35,324.95
Henke, Logan	Music Teacher, 1.0 FTE, SMS	BA, Step 1	11/26/2018	26,556.82

**Confirmation of Employment (Professional)**

Name	Position	Level/Step	Effective	Salary
Gregory, Stephanie	Chef, 1.0 FTE, SUPT SVCS, 11 mos.	Non Unit	9/26/2018	\$34,485.00

**Confirmation of Employment (Classified)**

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Edelman, Victoria	Guidance Secretary, .8025 FTE, SMS, 11 mos.	E05	10/17/2018	\$14.73
Eggert, Suzanne	Self Contained PARA, .8063 FTE, IRVG, 9.25 mos.	D01	11/12/2018	\$12.67
Finegan, Tamara	Crosswalk PARA, .0125 FTE, Self Contained PARA, .2125 FTE, Overflow PARA, .6125 FTE, IRVG, 9.25 mos.	B/D Step 4, Non Unit	10/4/2018	\$11.90/\$13.42/\$11.50
Follen, Cheryl	Crosswalk PARA, .0625 FTE, Self Contained PARA, .875 FTE, EMDI, 9.25 mos.	B/D Step 5	11/5/2018	\$12.12/\$13.68
Herzog, Amber	Satellite Hostess II, .750 FTE, SMS, 9.25 mos.	FB2	10/4/2018	\$11.44
Inabnit, Lisa	Non Instructional PARA, .3125 FTE, SMS, 9.25 mos.	B01	11/8/2018	\$11.23
McManis, Cormac	Running Start PARA, 1.0 FTE, WHIT, 9 mos.	B03	10/1/2018	\$11.67
Rubsam, Michael	Custodian, .50 FTE, WILL, 12 mos.	G02	11/5/2018	\$15.61
Tsosie, Megan	Self Contained PARA, 1.0 FTE, IRVG, 9.25 mos.	D01	11/8/2018	\$12.67
Wade, Katherine	Self Contained PARA, .875 FTE, GGDTCC, 9.25 mos.	D02	10/22/2018	\$12.92

**Confirmation of Request for Leave of Absence (Certified)**

Name	Position	Reason	Effective Dates
Allred, Charlotte	SPED Specialist, .50 FTE, WILL	Medical LOA	3/25/19 - 6/7/19
Duncan, Allison	Core Teacher, 1.0 FTE, CJMS	FMLA	11/5/18 - 2/11/19
Quinones, Chelsea	Music Teacher, 1.0 FTE, MOST	FMLA	4/1/19 - 6/7/19
Zimmer, Brian	Art Teacher, .4565 FTE, CJMS	Medical LOA	10/22/18 - 6/7/19

**Confirmation of Request for Leave of Absence (Classified)**

Name	Position	Reason	Effective Dates
Bennett, Joy	Music PARA, .15 FTE, SMS, .15 FTE, CJMS, .50 FTE, BHS, 9.25 mos.	LOA	1/21/19 - 4/12/19
Hubbard, Jim	Head Custodian, 1.0 FTE, BHS, 12 mos.	FMLA	1/9/19 - 4/3/19
Swart, Helena	SPED PreK PARA, .5063 FTE, WHIT, 9 mos.	Medical LOA	9/7/18 - 12/31/18

November 12, 2018

**REQUIRES BOARD ACTION (con't)**

**Confirmation of Resignations/Terminations (Certified)**

Name	Position	Reason	Effective	Years of Service
Walker, Julie	Counselor/Behavior Support Specialist, .70 FTE, BA(M)+75, Step 3, \$5,206.66, WHIT	Resignation	9/27/2018	26 days

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Daly, Nicole	Self Contained PARA, .875 FTE, D01, \$12.67/hr., CJMS, 9.25 mos.	Resignation	10/26/2018	2 mos.
Lang, Alysha	Cook III, 1.0 FTE, FC5, \$13.07/hr., BHS, 9.25 mos.	Resignation	11/2/2018	4 mos.
Lyons, Michael	Custodian, 1.0 FTE, G02, \$15.61/hr., MDLK, 12 mos.	Resignation	10/21/2018	1
Montgomery, Madelyn	Before/Afterschool PARA, .125 FTE, B21, \$15.09/hr., Self Contained PARA, .875 FTE, D21, \$17.03/hr., WHIT, 9.25 mos.	Retirement	11/5/2018	20.23
Ward, Gregory	Custodian, .50 FTE, G03, \$15.93/hr., WILL, 12 mos.	Resignation	10/26/2018	1.9
Wyant, Aaron	Custodian, .50 FTE, G03, \$15.93/hr., MOST, 12 mos.	Dismissed	10/16/2018	1.5 mos.

**REPORT OF ADMINISTRATIVE ACTIONS**

**Changes and Revisions in Contracts (Certified)**

Name	From	To	Effective	Reason
Croteau, Jeri	Art Teacher, .5436 FTE, BA, Step 2, \$5,273.06, Peer Mediation PARA, .125 FTE, B02, \$11.44/hr., 9.25 mos., CJMS	Art Teacher, 1.0 FTE, BA, Step 2, \$37,239.81, CJMS	10/22/2018	Increase in FTE/Hrs.
James, Elizabeth	Counselor/Behavioral Support Specialist, .60 FTE, BA(M)+75, Step 3, \$8,067.46, IRVG	Counselor/Behavioral Support Specialist, .70 FTE, BA(M)+75, Step 3, \$36,103.32, IRVG	10/29/2018	Increase in FTE/Hrs.

**Changes and Revisions in Contracts (Classified)**

Name	From	To	Effective	Reason
Bilverstone, William	Discretionary PARA, .2188 FTE, Before/Afterschool PARA, .2188 FTE, B02, \$11.44/hr., HYL, 9.25 mos.	Discretionary PARA, .1875 FTE, Before/Afterschool PARA, .3750 FTE, B02, \$11.44/hr., HYL, 9.25 mos.	10/1/2018	Increase in FTE/Hrs.
Collins, Jennifer	Non-Instructional PARA, .3125 FTE, B03, \$11.67/Hr., SMS, 9.25 mos.	Non-Instructional PARA, .3125 FTE, B03, \$11.67/Hr., CJMS, 9.25 mos.	10/8/2018	Internal Transfer
Crispin, Kyla	Before/Afterschool PARA, .1937 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	Before/Afterschool PARA, .3063 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	10/1/2018	Increase in FTE/Hrs.
DeBuff, Cherokee	Before/Afterschool PARA, .400 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	Before/Afterschool PARA, .300 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	10/1/2018	Decrease in FTE/Hrs.

November 12, 2018

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Changes and Revisions in Contracts (Classified) (con't)**

Name	From	To	Effective	Reason
Dixon, Debbie	Non-Instructional PARA, .3125 FTE, B10, \$13.48/Hr., Self Contained PARA, .5938 FTE, D10, \$15.09/hr., SMS, 9.25 mos.	Non-Instructional PARA, .350 FTE, B10, \$13.48/Hr., Self Contained PARA, .5938 FTE, D10, \$15.09/hr., SMS, 9.25 mos.	10/9/2018	Increase in FTE/Hrs.
Erickson, Katherine	Crosswalk PARA, .0838 FTE, SPED Resource PARA, .78125 FTE, B10, \$13.48/hr., HAWT, 9.25 mos.	Crosswalk PARA, .0838 FTE, SPED Resource PARA, .6563 FTE, B10, \$13.48/hr., Self Contained PARA, .125 FTE, D10, \$15.09/hr., HAWT, 9.25 mos.	11/7/2018	Additional Assignment, Change in Assignment FTE
Henry, Amanda	Discretionary PARA, .2375 FTE, B02, \$11.44/hr., Cashier, .3125 FTE, FB2, \$11.44/hr., MOST, 9.25 mos.	Discretionary PARA, .2375 FTE, B02, \$11.44/hr., Cashier, .3125 FTE, FB2, \$11.44/hr., Overflow PARA, .1875 FTE, Non Unit, \$11.50/hr., MOST, 9.25 mos.	11/6/2018	Additional Assignment, Increase in FTE/Hrs.
Huckleberry, Amanda	Non Instructional PARA, .0938 FTE, B04, \$11.90/hr., Self Contained PARA, .875 FTE, D04, \$13.42/hr., SMS, 9.25 mos.	Non Instructional PARA, .0938 FTE, B04, \$11.90/hr., Self Contained PARA, .8375 FTE, D04, \$13.42/hr., SMS, 9.25 mos.	10/3/2018	Decrease in FTE/Hrs.
Huckleberry, Amanda	Non Instructional PARA, .0938 FTE, B04, \$11.90/hr., Self Contained PARA, .8375 FTE, D04, \$13.42/hr., SMS, 9.25 mos.	Non Instructional PARA, .0563 FTE, B04, \$11.90/hr., Self Contained PARA, .8375 FTE, D04, \$13.42/hr., SMS, 9.25 mos.	10/9/2018	Decrease in FTE/Hrs.
Kurk, Bailee	Before/Afterschool PARA, .3438 FTE, HYL T, Non Instructional PARA, .3125 FTE, CJMS, B02, \$11.44/hr., 9.25 mos.	Before/Afterschool PARA, .3438 FTE, Discretionary PARA, .125 FTE, HYL T, Non Instructional PARA, .3125 FTE, CJMS, B02, \$11.44/hr., 9.25 mos.	11/6/2018	Additional Assignment, Increase in FTE/Hrs.
Lara, Rynee	Self Contained PARA, .875 FTE, D04, \$13.42/hr., IRVG, 9.25 mos.	Self Contained PARA, .875 FTE, D04, \$13.42/hr., CJMS, 9.25 mos.	10/15/2018	Internal Transfer
Loughrie, Rebecca	Self Contained PARA, .875 FTE, D04, \$13.42/hr., IRVG, 9.25 mos.	Crosswalk PARA, .125 FTE, Discretionary PARA, .500 FTE, Combo PARA, .375 FTE, B04, \$11.90/hr., MDLK, 9.25 mos.	10/16/2018	Internal Transfer, Increase in FTE/Hrs, Decrease in Pay Rate,
Meade, Christine	Satellite Hostess II, .6875 FTE, FB15, \$14.28/hr., IRVG, 9.25 mos.	Satellite Hostess II, .750 FTE, FB15, \$14.28/hr., IRVG, 9.25 mos.	10/10/2018	Increase in FTE/Hrs.
McBride, Erin	Discretionary PARA, .500 FTE, B04, \$11.90/hr., MDLK, 9.25 mos.	Discretionary PARA, .600 FTE, B04, \$11.90/hr., MDLK, 9.25 mos.	10/29/2018	Increase in FTE/Hrs.
Reardon, Jami	Cook III, .6875 FTE, FC7, \$13.58/hr., CJMS, 9.25 mos.	Cook III, .750 FTE, FC7, \$13.58/hr., CJMS, 9.25 mos.	10/9/2018	Increase in FTE/Hrs.

November 12, 2018

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Changes and Revisions in Contracts (Classified) (con't)**

Name	From	To	Effective	Reason
Schauers, Robin	Self Contained PARA, .875 FTE, D05, \$13.68/hr., CJMS, 9.25 mos.	Crosswalk PARA, .0625 FTE, B05, \$12.12/hr., SPED Resource PARA, D05, \$13.68/hr., EMDI, 9.25 mos.	11/5/2018	Internal Transfer, Increase in FTE/Hrs
Ward, Gregory	Custodian, .50 FTE, WILL, .50 FTE, IRVG, G03, \$15.93/hr., 12 mos.	Custodian, .50 FTE, IRVG, G03, \$15.93/hr., 12 mos.	10/10/2018	Decrease in FTE/Hrs.
Welsh, McKenzie	Non Instructional PARA, .3125 FTE, B03, \$11.67/hr., CJMS, 9.25 mos.	Non Instructional PARA, .3125 FTE, CJMS, Before/Afterschool PARA, .3125 FTE, WHIT, B03, \$11.67/hr., 9.25 mos.	10/16/18	Additional Assignment, Increase in FTE/Hrs.
Wood, David	Before/Afterschool PARA, .375 FTE, B03, \$11.67/hr., HYL, 9.25 mos.	Before/Afterschool PARA, .100 FTE, B03, \$11.67/hr., HYL, 9.25 mos.	9/17/2018	Decrease in FTE/Hrs.
Wright, Margaret	Before/Afterschool PARA, .125 FTE, Self Contained PARA, .875 FTE, D04, \$13.42/hr., IRVG, 9.25 mos.	Discretionary PARA, .100 FTE, Title 1 PARA, .2833 FTE, B04, \$11.90/hr., SPED PreK PARA, .4667 FTE, D04, \$13.42/hr., WHIT, 9/9.25 mos.	10/17/2018	Internal Transfer, Decrease in FTE/Hrs.

**Stipends - Extracurricular**

Name	Authorized Position	Stipend	Level	Effective
Alberson, Brittany	Speech & Debate - Asst. Coach - BHS	\$3,727.00	3	9/1/18 - 1/26/19
Amende, Jessica	6th Gr. Student Council - SMS	\$1,272.00	6	2018-2019
Babcock, Trista	7th Gr. Student Council - SMS	\$1,272.00	6	2018-2019
Bennett, April	Club - Hawk Theater Company - Asst. - BHS	\$1,272.00	6	2018-2019
Bernard, Ann	8th Gr. Student Council - SMS (.5)	\$636.00	6	2018-2019
Catalano, Jessica	Intramural Volleyball - MDLK	\$674.00	7	9/18/18 - 11/2/18
Chamberlain, Gordon	Club - Computer - SMS (Longevity)	\$700.96	7	2018-2019
Chamberlain, Gordon	LEGO Robotics - SMS (Longevity)	\$2,158.92	5	2018-2019
Chandler, Hunter	Football - Asst. Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Chandler, Hunter	Wrestling - Asst. Coach - BHS	\$3,727.00	3	11/15/18 - 3/9/19
Echert, Tracy	Intramural Volleyball - MOST	\$674.00	7	9/18/18 - 11/2/18
Fisher, Eric	Intramural Volleyball - WILL	\$674.00	7	9/18/18 - 11/2/18
Gilmartin, Siobhan	Swimming - Head Coach - BHS	\$3,727.00	3	11/15/18 - 3/9/19
Gustavsen, Erika	Basketball - Girls - Head Coach - BHS (Longevity)	\$6,428.24	1	11/15/18 - 3/9/19
Harding, Molly	Swimming - Asst. Coach - BHS	\$2,996.00	4	11/15/18 - 3/9/19
Herbst, Alyssa	Intramural Volleyball - HYL	\$674.00	7	9/18/18 - 11/2/18
Holmquist, Wes	Basketball - Boys - Head Coach - BHS (Longevity)	\$6,675.48	1	11/15/18 - 3/9/19
Hostetler, Troy	Basketball - Boys - Asst. Coach - BHS (Longevity)	\$3,876.08	3	11/15/18 - 3/9/19
Houston, Todd	Basketball - Girls - Frosh "B" Coach - BHS	\$3,727.00	3	11/15/18 - 3/9/19
Knapp, Kimberly	Volleyball - 7th Gr. - CJMS	\$1,272.00	6	8/27/18 - 10/15/18



November 12, 2018

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Kraft, Doug	Basketball - Girls - Frosh "A" Coach - BHS (Longevity)	\$3,876.08	3	11/15/18 - 3/9/19
Kubitz, Brandon	Football - 7th Gr. Asst. Coach - CJMS	\$1,272.00	6	8/27/18 - 10/15/18
Laslovich, Nate	Wrestling - Head Coach - BHS (Longevity)	\$5,887.08	2	11/15/18 - 3/9/19
Luedtke, Dacia	Liaison - Bridger Charter - BHS	\$1,000.00		2018-2019
Martin, Jake	Football - 7th Gr. Asst. Coach - CJMS	\$1,272.00	6	8/27/18 - 10/15/18
May, Brittney	Volleyball - 7th Gr. - SMS	\$1,272.00	6	8/27/18 - 10/15/18
May, Brittney	Intramurals - Fall - 6th Gr. Co-ed Volleyball - SMS (.5)	\$999.50	5	9/4/18 - 10/17/18
McKiernan, Stacie	Club - Hawk Theater Company - Head - BHS (Longevity)	\$3,235.68	4	2018-2019
Montano, Christine	Club - Project A2X - BHS	\$1,272.00	6	2018-2019
Motley, Megan	Tech Mentor - BHS	\$1,272.00	6	2018-2019
Motley, Megan	Club - Aerie - BHS	\$2,966.00	4	2018-2019
Mullins, Matthew	Basketball - Boys - Asst. Coach - BHS	\$3,727.00	3	11/15/18 - 3/9/19
Nelson, Ryan	Basketball - Girls - Soph Coach - BHS (Longevity)	\$4,025.16	3	11/15/18 - 3/9/19
Nutt, Marguerite	Liaison - SPED - BHS	\$1,000.00		2018-2019
Ottey, Chris	Club - Outdoors - SMS (Longevity)	\$2,078.96	5	2018-2019
Peterson, Darci	Volleyball - 8th Gr. - SMS	\$1,999.00	5	8/27/18 - 10/15/18
Pierre, Dana	Club - Spanish - BHS (.5)	\$636.00	6	2018-2019
Pummell, James	Wrestling - Asst. Coach - BHS (Longevity)	\$3,876.08	3	11/15/18 - 3/9/19
Ramos, Richard	Cross Country - Asst. Coach - BHS	\$2,996.00	4	8/9/18 - 11/17/18
Ringer, Bethany	Club - FCCLA - BHS	\$1,999.00	5	
Rodriguez, Joseph	Football - 8th Gr. Asst. Coach - SMS	\$1,999.00	5	8/27/18 - 10/15/18
Rooney, Tim	Club - Art - SMS	\$1,272.00	6	2018-2019
Schreier, Taylor	Cheer - Asst. Coach - Winter - BHS (.5) (Longevity)	\$1,557.96	4	11/15/18 - 3/9/19
Scott, George	8th Gr. Student Council - SMS (.5)	\$636.00	6	2018-2019
Scott, George	Club - Knitting - SMS (.5)	\$323.00	7	2018-2019
Scott, George	Tech Mentor - SMS (.5)	\$636.00	6	2018-2019
Searles, Frances	Swimming - Asst. Coach - BHS	\$2,996.00	4	11/15/18 - 3/9/19
Smith, Julie	Intramural Volleyball - EMDI (Longevity)	\$700.96	7	9/18/18 - 11/2/18
Soltero, Alex	Volleyball - 8th Gr. - SMS (Longevity)	\$2,078.96	5	8/27/18 - 10/15/18
Tew, Debra	Club - Falcon it Right - SMS	\$1,999.00	5	2018-2019
Thatcher, Dan	Basketball - Boys - Asst. Coach - BHS	\$3,727.00	3	11/15/18 - 3/9/19
Waldo, Danny	Intramurals - Winter Basketball - BHS	\$1,272.00	6	11/15/18 - 3/9/19
Watkins, Dennis	Basketball - Boys - Asst. Coach - BHS (Longevity)	\$4,025.16	3	11/15/18 - 3/9/19
Wesche, Levi	Weightroom Supervisor - Winter - BHS (Longevity)	\$2,158.92	5	11/15/18 - 3/9/19
Wiley, Penney	Club - Prostart - BHS	\$1,999.00	5	2018-2019
Wolfgang, Jeff	Football - 7th Gr Asst. Coach - SMS	\$1,272.00	6	8/27/18 - 10/15/18

November 12, 2018

REPORT OF ADMINISTRATIVE ACTIONS (con't)

<u>Stipends - Not Extracurricular</u>				
Name	Authorized Position	Stipend	Level	Effective
Bain, Jennifer	Adult Ed Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/18
Bertkin, Johanna	Subbing for E. Hilton-Taylor/Nina Rice while on FMLA up to 2 days/week. (Revised) (Hrly. Rate)	\$43.88		8/22/18 - 12/21/18
Bounamici, James	Adult Ed Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/18
Fisher, Heather	Terminal Degree - CJMS	\$2,000.00		2018-2019
Hom, Mark	World Language Coach - Fall - 2 Section(s) - (MDLK)	\$720.00		10/1/18 - 12/20/18
Jacobsma, Hannah	World Language Coach - Fall - 2 Section(s) - (IRVG, MDLK)	\$720.00		10/1/18 - 12/20/18
James, Elizabeth	Subbing for Nina Rice while on FMLA up to 10 hrs./week. (Revised) (Hrly. Rate)	\$40.87		9/17/18 - 12/21/18
Laslovich, Katie	Daily Rate for Interim Principal @ BHS starting 10/8/18 (18 days for Oct \$53.65/day)	\$965.70		10/8/18 - 10/31/18
Laslovich, Katie	Then Daily Rate paid for all days worked until further notice.	\$53.65		11/1/18 until further notice
McKelvy, Stephen	World Language Coach - Fall - 2 Section(s) - (LONG, MDLK)	\$720.00		10/1/18 - 12/20/18
Polich, Carol	Adult Ed Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/18
Price, Caroline	World Language Coach - Fall - 3 Section(s) - (EMDI, IRVG, HAWT)	\$1,440.00		10/1/18 - 12/20/18
Swenson, Giselle	World Language Coach - Fall - 1 Section(s) - (EMDI)	\$480.00		10/1/18 - 12/20/18
Zupan, Linda	Adult Ed Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/18

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willett	Wilson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: FINANCIAL REPORTS, WARRANT APPROVAL, DONATIONS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman  
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations  
R.J. Tvedt, Accounting Supervisor  
Brenda Livingston, District Bookkeeper

DATA EXPANSION: Financial Statements, Donations Received, Warrant Registers (included separately)

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: Elementary and High School District ACTION  
Effective November 12, 2018

**SUPERINTENDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees approve:

- August, September and October 2018 financial statements
- October 2018 Donations received
- Warrant Registers as presented separately

**DISCUSSION:**

The Warrant Registers and Bank Reconciliations are available in the Business Office, and have been sent to the Trustees.

October 2018 warrants are as follows: Operational warrants were \$9,060,599.00; net Payroll, taxes and deductions were \$4,235,069.21; Total warrants disbursed for October 2018 were \$13,295,668.21.

Investment of District Funds in accordance with State law as of:	<u>Sept 30, 2018</u>
Gallatin County Investment Pool	\$47,594,205.74
High School Building Bond Funds (Cetera)	74,688,867.97
Nonexpendable Endowment (D.A. Davidson)	800,168.78
High School Extracurricular Clubs (First Interstate)	321,175.61
Middle School Extracurricular Clubs (First Interstate)	126,183.04
Total District cash and investments	<u>\$123,530,601.14</u>

# BOZEMAN PUBLIC SCHOOLS

September 2018 Cash and Investment Reconciliation

Fund	Fund Name	Beginning Balance	Increases	Decreases	Ending Balance
101	General	3,822,773.43	2,115,562.90	2,780,700.93	3,157,635.40
110	Transportation	737,494.88	3,080.52	12,749.14	727,826.26
111	Bus Depreciation	293,691.53	569.13	0.00	294,260.66
113	Tuition	4,039.70	806.51	2,637.41	2,208.80
114	Retirement	1,299,099.48	78,122.50	204,069.68	1,173,152.30
115	Misc. Funds	1,443,329.12	230,561.49	391,007.74	1,282,882.87
121	Compensated Absences	121,940.31	223.08	2,251.95	119,911.44
128	Technology	102,655.57	815.63	41,089.98	62,381.22
129	Flexibility	1,567.00	0.00	0.00	1,567.00
150	Debt Service	1,172,873.22	9,816.38	350.00	1,182,339.60
160	Building	2,907,217.41	40,814.09	22,256.20	2,925,775.30
161	Building Reserve	1,128,459.99	4,403.71	545,351.54	587,512.16
174	Internal Service	400,793.64	18,358.76	22,501.64	396,650.76
178	Health Insurance	1,889,681.94	1,229,533.74	990,328.85	2,128,886.83
186	Payroll Clearing	53,646.30	4,074,947.37	4,083,905.88	44,687.79
<u>187</u>	<u>Claims Clearing</u>	<u>590,284.71</u>	<u>4,746,160.28</u>	<u>4,947,340.00</u>	<u>389,104.99</u>
	Total Elementary	15,969,548.23	12,553,776.09	14,046,540.94	14,476,783.38
201	General	2,125,648.37	1,017,791.74	1,364,231.66	1,779,208.45
210	Transportation	363,203.42	1,796.34	10,835.76	354,164.00
211	Bus Depreciation	293,936.05	569.39	0.00	294,505.44
212	School Foods	380,376.92	151,987.32	120,477.05	411,887.19
213	Tuition	400,646.50	2,439.09	5,400.60	397,684.99
214	Retirement	1,082,952.64	45,306.15	116,978.73	1,011,280.06
215	Misc. Programs	522,952.05	75,720.24	130,386.41	468,285.88
217	Adult Education	174,092.27	9,407.08	24,194.29	159,305.06
218	Traffic Education	241,929.39	24,270.80	13,573.11	252,627.08
221	Compensated Absences	111,686.09	192.41	867.37	111,011.13
228	Technology	358,551.56	1,042.82	43,698.04	315,896.34
229	Flexibility	1,519.50	0.00	0.00	1,519.50
250	Debt Service	85,901.22	5,491.44	350.00	91,042.66
260	Building	96,607,948.16	106,262.42	3,366,962.06	93,347,248.52
261	Building Reserve	4,121,270.70	14,828.35	149,308.81	3,986,790.24
281	Private Purpose Trust	802,674.72	0.00	2,505.94	800,168.78
282	Interlocal Agreement	4,969,668.82	8,678.82	184,846.91	4,793,500.73
<u>285</u>	<u>Private Purpose Trust</u>	<u>30,295.34</u>	<u>37.72</u>	<u>0.00</u>	<u>30,333.06</u>
	Total High School	112,675,253.72	1,465,822.13	5,534,616.74	108,606,459.11
	Grand Total	128,644,801.95	14,019,598.22	19,581,157.68	123,083,242.49

**BOZEMAN PUBLIC SCHOOLS**

**EXPENDITURE BUDGET TO ACTUAL - ALL BUDGETED FUNDS**

From Date: 10/1/2018

To Date: 10/31/2018

Fiscal Year: 2018-2019

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	\$33,359,251.00	\$2,843,960.31	\$6,448,581.47	\$26,910,669.53	\$22,817,382.48	\$4,093,287.05	12.27%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	\$2,152,682.00	\$156,207.33	\$172,643.85	\$1,980,038.15	\$1,455,972.20	\$524,065.95	24.34%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	\$293,066.00	\$0.00	\$0.00	\$293,066.00	\$0.00	\$293,066.00	100.00%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	\$286,664.00	\$2,689.94	\$5,071.95	\$281,592.05	\$28,380.09	\$253,211.96	88.33%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	\$5,150,000.00	\$383,591.65	\$832,054.77	\$4,317,945.23	\$3,319,216.85	\$998,728.38	19.39%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	\$895,029.00	\$5,275.91	\$376,701.28	\$518,327.72	\$111,182.65	\$407,145.07	45.49%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	\$5,567.00	\$0.00	\$0.00	\$5,567.00	\$0.00	\$5,567.00	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	\$6,819,557.00	\$0.00	\$700.00	\$6,818,857.00	\$0.00	\$6,818,857.00	99.99%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	\$3,137,735.00	\$201,744.79	\$1,296,527.56	\$1,841,207.44	\$91,197.32	\$1,750,010.12	55.77%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	\$17,684,592.00	\$1,429,103.91	\$3,445,902.65	\$14,238,689.35	\$11,066,659.05	\$3,172,030.30	17.94%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	\$1,043,461.00	\$70,095.39	\$97,094.87	\$946,366.13	\$626,386.69	\$319,979.44	30.67%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	\$293,311.00	\$0.00	\$0.00	\$293,311.00	\$0.00	\$293,311.00	100.00%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	\$624,143.00	\$7,815.56	\$22,683.31	\$601,459.69	\$62,957.90	\$538,501.79	86.28%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	\$3,050,000.00	\$209,751.43	\$490,918.56	\$2,559,081.44	\$1,743,750.00	\$815,331.44	26.73%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	\$390,480.00	\$28,638.04	\$74,646.00	\$315,834.00	\$215,282.18	\$100,551.82	25.75%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	\$885,983.00	\$6,190.95	\$380,708.52	\$505,274.48	\$0.00	\$505,274.48	57.03%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	\$5,520.00	\$0.00	\$0.00	\$5,520.00	\$0.00	\$5,520.00	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	\$10,587,866.00	\$0.00	\$350.00	\$10,587,516.00	\$0.00	\$10,587,516.00	100.00%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	\$6,131,051.00	\$61,137.22	\$601,653.17	\$5,529,397.83	\$34,512.37	\$5,494,885.46	89.62%
	<b>Grand Total:</b>	<b>\$92,795,958.00</b>	<b>\$5,406,202.43</b>	<b>\$14,246,237.96</b>	<b>\$78,549,720.04</b>	<b>\$41,572,879.78</b>	<b>\$36,976,840.26</b>	<b>39.85%</b>

End of Report

**BOZEMAN PUBLIC SCHOOLS**

**REVENUE BUDGET TO ACTUAL - ALL BUDGETED FUNDS**

From Date: 9/1/2018

To Date: 9/30/2018

Fiscal Year: 2018-2019

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	(\$33,260,466.10)	(\$1,611,897.77)	(\$3,400,721.54)	(\$29,859,744.56)	\$0.00	(\$29,859,744.56)	89.78%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	(\$1,952,363.76)	(\$2,684.52)	(\$144,567.75)	(\$1,807,796.01)	\$0.00	(\$1,807,796.01)	92.60%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	(\$500.61)	(\$569.13)	(\$1,695.27)	\$1,194.66	\$0.00	\$1,194.66	-238.64%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	(\$285,279.20)	(\$386.90)	(\$4,086.10)	(\$281,193.10)	\$0.00	(\$281,193.10)	98.57%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	(\$4,797,190.62)	(\$1,615.37)	(\$4,571.19)	(\$4,792,619.43)	\$0.00	(\$4,792,619.43)	99.90%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	(\$469,323.96)	(\$797.40)	(\$8,046.25)	(\$461,277.71)	\$0.00	(\$461,277.71)	98.29%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	(\$4,000.00)	\$0.00	\$0.00	(\$4,000.00)	\$0.00	(\$4,000.00)	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	(\$5,728,623.14)	(\$9,816.38)	(\$92,105.74)	(\$5,636,517.40)	\$0.00	(\$5,636,517.40)	98.39%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	(\$1,507,500.00)	(\$4,155.92)	(\$30,588.08)	(\$1,476,911.92)	\$0.00	(\$1,476,911.92)	97.97%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	(\$17,544,361.68)	(\$863,545.03)	(\$1,823,340.67)	(\$15,721,021.01)	\$0.00	(\$15,721,021.01)	89.61%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	(\$923,660.44)	(\$1,400.34)	(\$71,353.94)	(\$852,306.50)	\$0.00	(\$852,306.50)	92.27%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	(\$499.51)	(\$569.39)	(\$1,693.95)	\$1,194.44	\$0.00	\$1,194.44	-239.12%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	(\$223,638.31)	(\$1,632.98)	(\$11,714.79)	(\$211,923.52)	\$0.00	(\$211,923.52)	94.76%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	(\$2,508,943.57)	(\$1,346.65)	(\$3,796.05)	(\$2,505,147.52)	\$0.00	(\$2,505,147.52)	99.85%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	(\$336,161.17)	(\$8,242.18)	(\$13,118.96)	(\$323,042.21)	\$0.00	(\$323,042.21)	96.10%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	(\$201,499.79)	(\$1,042.82)	(\$5,930.70)	(\$195,569.09)	\$0.00	(\$195,569.09)	97.06%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	(\$4,000.50)	\$0.00	\$0.00	(\$4,000.50)	\$0.00	(\$4,000.50)	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	(\$10,548,991.80)	(\$5,491.44)	(\$52,518.46)	(\$10,496,473.34)	\$0.00	(\$10,496,473.34)	99.50%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	(\$1,662,499.53)	(\$10,769.21)	(\$51,409.97)	(\$1,611,089.56)	\$0.00	(\$1,611,089.56)	96.91%
	<b>Grand Total:</b>	<b>(\$81,959,503.69)</b>	<b>(\$2,525,963.43)</b>	<b>(\$5,721,259.41)</b>	<b>(\$76,238,244.28)</b>	<b>\$0.00</b>	<b>(\$76,238,244.28)</b>	<b>93.02%</b>

End of Report

**BOZEMAN PUBLIC SCHOOLS**

**General Ledger - Element Summary Reporting**

Fiscal Year: 2018-2019 From Date:10/1/2018 To Date:10/31/2018

Account Mask: ?01??????????????????

Account Type: EXPENDITURE

Print accounts with zero balance  Include Inactive Accounts  Include PreEncumbrance

FUND / BUDGET UNIT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
<b>101 - ELEM GENERAL FUND</b>					
00 - CENTRAL BUDGET	\$31,902,387.00	\$2,706,847.68	\$6,008,539.72	\$22,731,689.86	\$3,162,157.42
01 - LONGFELLOW ELEMENTARY SCHOOL	\$40,832.00	\$6,280.99	\$12,241.26	\$1,947.01	\$26,643.73
02 - IRVING ELEMENTARY SCHOOL	\$34,816.00	\$8,443.48	\$14,426.45	\$2,060.66	\$18,328.89
03 - HAWTHORNE ELEMENTARY SCHOOL	\$45,440.00	\$8,081.86	\$20,907.50	\$2,610.16	\$21,922.34
04 - WHITTIER ELEMENTARY SCHOOL	\$33,024.00	\$3,158.67	\$11,642.15	\$1,234.01	\$20,147.84
05 - MORNING STAR ELEMENTARY SCHOOL	\$63,872.00	\$11,420.45	\$32,536.06	\$9,004.30	\$22,331.64
06 - EMILY DICKINSON ELEMENTARY SCHOOL	\$61,184.00	\$8,576.60	\$28,608.24	\$984.64	\$31,591.12
07 - HYALITE ELEMENTARY SCHOOL	\$56,192.00	\$9,319.56	\$23,341.64	\$1,444.08	\$31,406.28
08 - MEADOWLARK ELEMENTARY SCHOOL	\$67,712.00	\$6,321.02	\$19,697.93	\$2,101.03	\$45,913.04
31 - CHIEF JOSEPH MIDDLE SCHOOL	\$130,114.00	\$11,847.67	\$24,843.00	\$432.00	\$104,839.00
32 - SACAJAWEA MIDDLE SCHOOL	\$124,601.00	\$18,801.74	\$36,500.33	\$24,191.28	\$63,909.39
51 - SPECIAL EDUCATION	\$60,000.00	\$2,423.71	\$2,832.30	\$6,841.69	\$50,326.01
52 - HUMAN RESOURCES	\$29,000.00	\$1,607.10	\$14,463.36	\$563.50	\$13,973.14
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$111,000.00	\$10,505.15	\$32,305.39	\$8,244.93	\$70,449.68
54 - MUSIC	\$17,450.00	\$2,175.79	\$3,254.62	\$129.00	\$14,066.38
55 - TECHNOLOGY	\$87,325.00	\$3,173.72	\$33,629.65	\$2,039.38	\$51,655.97
56 - ELEMENTARY LIBRARY PROCESSING	\$47,750.00	\$1,233.27	\$17,124.18	\$0.00	\$30,625.82
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$3,955.16	\$24,178.09	\$369.70	\$29,452.21
58 - GIFTED & TALENTED	\$5,000.00	\$54.95	\$622.02	\$0.00	\$4,377.98
59 - FACILITIES	\$301,552.00	\$13,250.04	\$60,273.78	\$21,495.25	\$219,782.97
61 - SUPPORT SERVICES	\$86,000.00	\$6,481.70	\$26,613.80	\$0.00	\$59,386.20
<b>101 - ELEM GENERAL FUND Total:</b>	<b>\$33,359,251.00</b>	<b>\$2,843,960.31</b>	<b>\$6,448,581.47</b>	<b>\$22,817,382.48</b>	<b>\$4,093,287.05</b>

**BOZEMAN PUBLIC SCHOOLS**

**General Ledger - Element Summary Reporting**

Fiscal Year: 2018-2019 From Date:10/1/2018 To Date:10/31/2018

Account Mask: ?01??????????????????

Account Type: EXPENDITURE

Print accounts with zero balance     
  Include Inactive Accounts     
  Include PreEncumbrance

FUND / BUDGET UNIT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
<b>201 - HS GENERAL FUND</b>					
00 - CENTRAL BUDGET	\$16,443,157.00	\$1,334,812.15	\$3,176,056.38	\$11,026,103.50	\$2,240,997.12
41 - BOZEMAN HIGH SCHOOL	\$514,480.00	\$72,763.41	\$143,889.60	\$16,498.33	\$354,092.07
51 - SPECIAL EDUCATION	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
52 - HUMAN RESOURCES	\$29,000.00	\$1,146.73	\$7,547.94	\$563.50	\$20,888.56
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$51,750.00	\$2,364.50	\$8,775.66	\$6.00	\$42,968.34
54 - MUSIC	\$54,450.00	\$2,141.03	\$6,400.82	\$16,918.30	\$31,130.88
55 - TECHNOLOGY	\$78,677.00	\$1,876.69	\$31,028.58	\$1,321.05	\$46,327.37
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$3,864.46	\$23,738.55	\$172.91	\$30,088.54
58 - GIFTED & TALENTED	\$5,000.00	\$17.30	\$17.30	\$0.00	\$4,982.70
59 - FACILITIES	\$230,145.00	\$8,333.47	\$38,654.04	\$5,075.46	\$186,415.50
61 - SUPPORT SERVICES	\$43,000.00	\$1,784.17	\$9,793.78	\$0.00	\$33,206.22
64 - HS ATHLETICS	\$155,933.00	\$0.00	\$0.00	\$0.00	\$155,933.00
<b>201 - HS GENERAL FUND Total:</b>	<b>\$17,684,592.00</b>	<b>\$1,429,103.91</b>	<b>\$3,445,902.65</b>	<b>\$11,066,659.05</b>	<b>\$3,172,030.30</b>

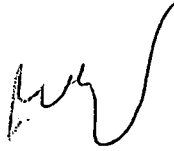


# MEMORANDUM

DATE: October 2018

TO: Board of Trustees

FROM: Mike Waterman  
Director of Business Services



RE: Donations

The following items (over \$300.00) have been accepted as donations by the Bozeman School District per policy #7260:

<u>Location</u>	<u>Donor</u>	<u>Item Donated</u>	<u>Value</u>
BHS Trades & Industry Dept.	Sandi Kewley	Material/Equipment	\$400
BHS Cross Country	Teton Heritage Builders	Check	\$1,000
BHS Marching Band	Anonymous	Check	\$500
Fine Arts Dept.	Allison Garwood	Baldwin Hamilton Piano	\$3,500
Fine Arts Dept.	Hawthorne PAC	Academy Bass	\$1,256.70
BHS Speech & Debate	Ken Walters Construction	Check	\$500
Homeless Assistance Fund	Howard W. Davis	Check	\$1,000

**Bozeman School District # 7  
Self-Insurance Fund  
Statement of Net Position  
August 31, 2018**

**Assets**

Cash and investments	\$ 1,889,781.94
Accounts receivable	378,787.58
Prepaid expenses	24,740.48
Connect Your Care Deposit	36,056.40
Fixed Assets (net)	<u>-</u>
 Total Assets	 <u>\$ 2,329,366.40</u>

**Liabilities**

Estimated incurred unpaid claims	\$ 669,709.98
Accounts payable	20,313.38
Payroll liabilities payable	63.14
Health and dependent care flex payable	26,670.19
Unearned revenue	<u>157,798.88</u>
 Total Liabilities	 <u>\$ 874,555.57</u>

**Net Position**

Unrestricted net position	<u><u>\$ 1,454,810.83</u></u>
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**Statement of Revenues and Expenditures  
For the Fiscal Year Ended August 31, 2018**

	<u>August 2018</u>	<u>9/1/17 through 8/31/2018 Year-to-Date</u>
<b><u>Revenues</u></b>		
Medical insurance premiums	\$ 589,609.99	\$ 7,196,101.64
BCBS supplement premiums	23,888.42	278,439.14
Dental insurance premiums	33,023.68	406,284.82
Investment income	4,780.22	42,678.52
Medical and dependent care flex reversion	-	5,646.92
Retiree and Cobra administration fees	672.00	11,765.16
Wellness	<u>-</u>	<u>114,592.38</u>
 Total Revenues	 <u>\$ 651,974.31</u>	 <u>\$ 8,055,508.58</u>
<b><u>Expenditures</u></b>		
Medical and vision insurance claims	494,022.58	6,595,954.82
Dental insurance claims	59,186.10	449,614.68
Excess risk insurance	23,048.58	288,392.42
Third Party administration	20,590.88	264,478.01
District administration	7,409.34	79,221.82
BCBS supplement health insurance	25,167.04	281,233.84
Re-Insurance and PCORI fees	-	-
Depreciation	-	4,155.00
Wellness	<u>1,516.25</u>	<u>309,530.78</u>
 Total Expenditures	 <u>\$ 630,940.77</u>	 <u>\$ 8,272,581.37</u>
 <b>Excess (deficiency) of revenues over expenditures</b>	 <u><u>\$ 21,033.54</u></u>	 <u><u>\$ (217,072.79)</u></u>

## BOZEMAN PUBLIC SCHOOLS

### Cash Balances

Fiscal Year: 2018-2019

Date Range: 09/01/2018 - 09/30/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
11010.101.0000	BACKBOARD BOYS B-BALL CASH	2,068.54	0.00	0.00	2,068.54
11015.101.0000	CHEERLEADING CLUB CASH	(6.83)	5,349.00	2,908.41	2,433.76
11022.101.0000	DANCE CLUB CASH	6,327.96	1,090.00	2,173.86	5,244.10
11025.101.0000	FASTPITCH CLUB CASH	4,466.29	0.00	1,076.00	3,390.29
11030.101.0000	FOOTBALL CLUB CASH	7,909.00	9,359.00	0.00	17,268.00
11035.101.0000	GOLF CLUB CASH	10,033.76	949.00	5,482.60	5,500.16
11040.101.0000	HAWK STAT CREW CASH	176.38	0.00	0.00	176.38
11050.101.0000	LADY HAWK BBALL CLUB CASH	13,108.92	0.00	0.00	13,108.92
11065.101.0000	BOYS SOCCER CLUB CASH	3,952.15	8,716.25	746.18	11,922.22
11070.101.0000	GIRLS SOCCER CLUB CASH	4,172.38	11,402.10	480.12	15,094.36
11080.101.0000	SPEECH CLUB CASH	13,773.78	924.21	142.50	14,555.49
11085.101.0000	SPIKERS VOLLEYBALL CLUB CASH	12,046.88	2,078.00	1,681.50	12,443.38
11095.101.0000	SWIMMING CLUB CASH	893.03	978.00	0.00	1,871.03
11100.101.0000	TENNIS CLUB CASH	4,413.82	0.00	0.00	4,413.82
11110.101.0000	TRACK CLUB CASH	13,195.69	0.00	0.00	13,195.69
11120.101.0000	WRESTLING CLUB CASH	19.22	0.00	0.00	19.22
11125.101.0000	CROSS COUNTY CLUB CASH	14,013.44	915.00	294.00	14,634.44
12000.101.0000	BUSINESS PROFESSIONALS CLUB CASH	217.32	0.00	0.00	217.32
12002.101.0000	CAD CLUB CASH	9.10	0.00	0.00	9.10
12005.101.0000	CONSTRUCTION CLUB CASH	744.19	0.00	0.00	744.19
12010.101.0000	DECA CASH	10,176.91	2,832.73	1,320.04	11,689.60
12035.101.0000	PHOTO CLUB CASH	868.22	0.00	0.00	868.22
12037.101.0000	ROBOTICS CLUB CASH	4,611.35	500.00	0.00	5,111.35
12040.101.0000	SHOP FUND CASH	3,000.00	0.00	0.00	3,000.00
12045.101.0000	SKILLS USA CASH	1,303.30	0.00	0.00	1,303.30
13010.101.0000	ART CLUB CASH	4,932.76	0.00	55.98	4,876.78
13015.101.0000	DRAMA CLUB CASH	(2,384.85)	0.00	30.40	(2,415.25)
13020.101.0000	COSTA RICA SCIENCE TRIP CASH	1,164.09	16,400.00	4,000.00	13,564.09
13022.101.0000	FCCLA CASH	71.46	0.00	52.00	19.46
13025.101.0000	FRENCH CLUB CASH	663.22	0.00	0.00	663.22
13030.101.0000	GERMAN CLUB CASH	888.69	0.00	0.00	888.69
13031.101.0000	HOSA CASH	3,401.27	191.00	134.49	3,457.78

## BOZEMAN PUBLIC SCHOOLS

## Cash Balances

Fiscal Year: 2018-2019

Date Range: 09/01/2018 - 09/30/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
13033.101.0000	JEWELRY GUILD CLUB CASH	653.09	0.00	0.00	653.09
13034.101.0000	LATIN CLUB CASH	36.46	0.00	0.00	36.46
13038.101.0000	MUN CLUB CASH	193.43	0.00	0.00	193.43
13040.101.0000	NATIVE AMERICAN CLUB CASH	511.05	0.00	30.00	481.05
13042.101.0000	PRO START CLUB CASH	4,580.50	0.00	0.00	4,580.50
13045.101.0000	PROJECT EXCEL CASH	3,847.32	5.00	0.00	3,852.32
13050.101.0000	SCIENCE OLYMPIAD CASH	219.34	0.00	0.00	219.34
13060.101.0000	SPANISH CLUB CASH	379.47	0.00	57.00	322.47
13065.101.0000	YOUTH LEGISLATURE CLUB CASH	1,699.53	0.00	0.00	1,699.53
13070.101.0000	WILDLIFE BIOLOGY CLUB CASH	494.70	0.00	0.00	494.70
14000.101.0000	CAP & GOWNS CASH	120.27	0.00	0.00	120.27
14026.101.0000	CLASS OF 2018 CASH	5,056.19	0.00	0.00	5,056.19
14027.101.0000	CLASS OF 2019 CASH	10,121.76	0.00	0.00	10,121.76
14035.101.0000	PROM CASH	999.00	0.00	0.00	999.00
14050.101.0000	STUDENT COUNCIL CASH	21,369.00	17,085.00	7,978.59	30,475.41
14060.101.0000	BRIDGER ALTERNATIVE CASH	1,263.84	0.00	0.00	1,263.84
15001.101.0000	AMNESTY INTERNATIONAL CASH	674.28	0.00	0.00	674.28
15005.101.0000	KEY CLUB CASH	1,637.05	0.00	37.50	1,599.55
15010.101.0000	LEO CLUB CASH	1,964.94	0.00	0.00	1,964.94
15015.101.0000	NATIONAL HONOR SOCIETY CASH	1,239.03	70.00	0.00	1,309.03
15016.101.0000	PROJECT X2 CASH	5,699.23	250.00	0.00	5,949.23
15025.101.0000	SPECIAL ED CONCESSIONS CASH	5,364.78	40.00	0.00	5,404.78
15030.101.0000	SAGA CASH	1,084.59	0.00	0.00	1,084.59
15040.101.0000	INTERACT CLUB CASH	607.86	0.00	0.00	607.86
16000.101.0000	BAND CASH	7,204.91	15,374.00	3,607.57	18,971.34
16005.101.0000	CHOIR CASH	2,508.64	15,802.00	6,370.72	11,939.92
16015.101.0000	ORCHESTRA CASH	6,642.77	8,614.00	2,310.00	12,946.77
17000.101.0000	AERIE CASH	13,361.34	0.00	0.00	13,361.34
17005.101.0000	HAWK TALK CASH	402.09	0.00	0.00	402.09
17007.101.0000	HAWK TV CLUB CASH	505.85	0.00	0.00	505.85
17010.101.0000	SCRIBBLINGS CASH	792.03	20.00	0.00	812.03
18010.101.0000	GENERAL CASH	1,735.00	560.00	560.00	1,735.00

**BOZEMAN PUBLIC SCHOOLS**

**Cash Balances**

Fiscal Year: 2018-2019

Date Range: 09/01/2018 - 09/30/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		243,200.78	119,504.29	41,529.46	321,175.61

End of Report

## BOZEMAN PUBLIC SCHOOLS

### Cash Balances

Fiscal Year: 2018-2109

Date Range: 09/01/2018 - 09/30/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10200.101.0000	MISC FUNDRAISING CASH	264.96	0.00	0.00	264.96
10250.101.0000	ART CLUB CASH	1,458.78	0.00	0.00	1,458.78
10300.101.0000	SCIENCE CLUB	129.77	0.00	129.77	0.00
10400.101.0000	SCIENCE CLUB - JOHANESON CASH	115.97	0.00	0.00	115.97
10500.101.0000	TECH ED CLUB CASH	442.58	0.00	0.00	442.58
10600.101.0000	BIRD/SCIENCE CASH	2,816.83	0.00	0.00	2,816.83
10700.101.0000	SCIENCE - CASH	181.50	0.00	181.50	0.00
11100.101.0000	STUDENT AID CASH	3,928.32	2,000.00	106.65	5,821.67
11150.101.0000	STUDENT COUNCIL 8TH GRADE CASH	3,169.18	0.00	0.00	3,169.18
11200.101.0000	STUDENT COUNCIL 7TH GRADE CASH	3,831.41	0.00	0.00	3,831.41
11250.101.0000	FOREIGN LANGUAGE CLUB CASH	6,561.74	7,500.00	200.00	13,861.74
11275.101.0000	STUDENT COUNCIL 6TH GRADE CASH	3,714.20	0.00	0.00	3,714.20
11300.101.0000	STUDENT PROJECTS CASH	504.56	500.00	499.98	504.58
11500.101.0000	TEAM 6A EAST CASH	522.13	411.27	0.00	933.40
11550.101.0000	TEAM 6B WEST CASH	1,442.72	0.00	567.58	875.14
11600.101.0000	TEAM 7A EAST CASH	3,150.73	0.00	75.00	3,075.73
11625.101.0000	TEAM 7B WEST CASH	1,417.14	0.00	0.00	1,417.14
11650.101.0000	TEAM 8A EAST CASH	3,834.48	0.00	540.75	3,293.73
11670.101.0000	TEAM 8B WEST CASH	1,976.92	0.00	65.99	1,910.93
11700.101.0000	YEARBOOK CASH	2,554.17	0.00	25.00	2,529.17
13000.101.0000	DRAMA CLUB CASH	1,634.90	160.00	35.66	1,759.24
13050.101.0000	MUSIC CLUB CASH	16,511.48	100.00	147.98	16,463.50
13150.101.0000	CJ ROCKS/POP ROCKS CASH	38.04	0.00	0.00	38.04
13200.101.0000	BREAKFAST CLUB CASH	580.40	0.00	0.00	580.40
13300.101.0000	HORIZONS CASH	3,248.95	0.00	0.00	3,248.95
13400.101.0000	MBI CASH	1,257.94	799.88	477.66	1,580.16
13425.101.0000	LEO CLUB CASH	2,136.56	0.00	54.15	2,082.41
13450.101.0000	FORENSICS CLUB CASH	902.79	0.00	0.00	902.79
13500.101.0000	KNITTING CORNER CASH	335.25	0.00	152.52	182.73
13525.101.0000	AFTER SCHOOL CLUB CASH	128.04	0.00	0.00	128.04
14000.101.0000	PEER MEDIATION CASH	1,338.22	0.00	0.00	1,338.22
16000.101.0000	FRIENDS OF READING CLUB CASH	4,884.42	10.00	87.17	4,807.25

## BOZEMAN PUBLIC SCHOOLS

### Cash Balances

Fiscal Year: 2018-2109

Date Range: 09/01/2018 - 09/30/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
20300.101.0000	SCIENCE CLUB CASH	27.36	0.00	0.00	27.36
20301.101.0000	SCIENCE OLYMPIAD CLUB CASH	794.10	0.00	0.00	794.10
21100.101.0000	STUDENT AID CASH	913.16	0.00	107.97	805.19
21150.101.0000	YEARBOOK CASH	2,271.95	0.00	0.00	2,271.95
21200.101.0000	STUDENT COUNCIL CASH	6,035.10	0.00	0.00	6,035.10
21425.101.0000	SELECT CHOIR CASH	2,905.77	0.00	0.00	2,905.77
21476.101.0000	ECLECTIC STRING ORCHESTRA CASH	292.71	0.00	0.00	292.71
22310.101.0000	TEAM BISON CASH	1,902.82	0.00	50.44	1,852.38
22311.101.0000	TEAM ELK CASH	2,398.16	0.00	0.00	2,398.16
22312.101.0000	TEAM GALLATIN CASH	4,244.59	0.00	38.94	4,205.65
22313.101.0000	TEAM BRIDGER CASH	2,206.11	0.00	0.00	2,206.11
22314.101.0000	TEAM MADISON CASH	1,284.16	1,665.00	30.00	2,919.16
22315.101.0000	TEAM BOULDER CASH	546.31	0.00	67.56	478.75
22316.101.0000	TEAM ANTELOPE CASH	1,047.46	0.00	0.00	1,047.46
22317.101.0000	TEAM YELLOWSTONE CASH	(30.85)	2,405.00	0.00	2,374.15
23000.101.0000	DRAMA CLUB CASH	263.46	0.00	0.00	263.46
23050.101.0000	OUTDOOR CLUB CASH	1,070.56	0.00	0.00	1,070.56
23100.101.0000	NEWSPAPER CLUB CASH	42.00	0.00	0.00	42.00
23200.101.0000	COMPUTER CLUB CASH	3,646.75	0.00	3,475.00	171.75
23250.101.0000	KNITTING CLUB CASH	157.96	0.00	0.00	157.96
23255.101.0000	LEGO ROBOTICS CLUB CASH	347.50	3,475.00	0.00	3,822.50
23300.101.0000	PHOTO LAB CLUB CASH	7.14	0.00	0.00	7.14
23400.101.0000	FOREIGN LANGUAGE CLUB CASH	1,205.97	0.00	0.00	1,205.97
23500.101.0000	HUMANITARIAN CLUB CASH	1,439.33	0.00	0.00	1,439.33
23501.101.0000	MBI STUDENT FUND CASH	768.05	0.00	0.00	768.05
25000.101.0000	SPEECH & DEBATE CLUB CASH	963.53	0.00	0.00	963.53
25100.101.0000	PEER MEDIATION CASH	1,553.33	0.00	0.00	1,553.33
26001.101.0000	ART CLUB CASH	636.99	0.00	0.00	636.99
27000.101.0000	BOOK BUDDY CASH	44.22	0.00	0.00	44.22
27050.101.0000	ARCHERY CLUB CASH	180.50	0.00	0.00	180.50
28000.101.0000	BIKE CLUB CASH	82.25	0.00	0.00	82.25
29100.101.0000	MAINTENANCE CASH	10.63	0.00	0.00	10.63

**BOZEMAN PUBLIC SCHOOLS**

**Cash Balances**


Fiscal Year: 2018-2109

Date Range: 09/01/2018 - 09/30/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		114,274.16	19,026.15	7,117.27	126,183.04

End of Report



	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: SACAJAWEA MIDDLE SCHOOL LONG RANGE STRATEGIC PLAN (LRSP) REPORT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction

OTHERS INVOLVED: Gordon Grissom, Principal; Cale VanVelkinburgh, Assistant Principal

DATA EXPANSION: Sacajawea Middle School Presentation [\(here\)](#)

COST/FUND: N/A

**IMPLEMENTATION**

ACTION: Elementary District ACTION  
Effective November 12, 2018

ISSUE:

Acceptance of Sacajawea Middle School's Long Range Strategic Plan (LRSP) Report.

FACTS:

The Sacajawea Middle School LRSP Report was presented to Trustees on November 6, 2018.

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees accept the Sacajawea Middle School LRSP Report as presented on November 6, 2018.

OTHER ALTERNATIVES:

1. Do not accept the LRSP Report.

DISCUSSION:

School and program LRSP Reports are provided to the Trustees on a regular basis. These reports provide information to the Trustees and the public regarding progress on action plans related to goal areas of the District's Long Range Strategic Plan.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: SUPERINTENDENT'S REPORT

CATEGORY: SUPERINTENDENT'S REPORT

ORIGINATED BY: Rob Watson, Superintendent

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: None  
November 12, 2018

DISCUSSION:

The Superintendent will normally give a brief oral report on miscellaneous items of interest to the District.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A


OTHERS INVOLVED: N/A

DATA EXPANSION: None

COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: November 12, 2018

DISCUSSION:  
 This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CATEGORY: PUBLIC PARTICIPATION

ORIGINATED BY: Board of Trustees


OTHERS INVOLVED: N/A

DATA EXPANSION: None

COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: No official action required.

DISCUSSION:  
 This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson

TITLE: REVISED POLICY #3310, STUDENT DISCIPLINE, 1<sup>ST</sup> READING

CATEGORY: DISCUSSION & REPORTS

ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction

OTHERS INVOLVED: Lynda White, School District Attorney; Rob Watson, Superintendent.; Middle and High School Principals

DATA EXPANSION: Revised Policy #3310

COST/FUND: N/A

IMPLEMENTATION ACTION: Elementary and High School District DISCUSSION November 12, 2018

DISCUSSION:

1. The proposed revision to District Policy #3310 stems from the need for additional language to add transparency to school responsibilities to enforce either school no contact agreements or restraining orders initiated by the court. Restraining orders are also enforced by local police.
2. A bullet would be added to the list of instances of gross disobedience or misconduct, stating, "Violating a "no contact agreement" or violating court orders including restraining orders obtained by other students or staff.
3. This proposed policy revision supports Goal Area 4 of the Long Range Strategic Plan, Student and Staff Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students and staff to learn and work in a safe and healthy environment.

## STUDENTS

Student Discipline

The Board grants authority to a teacher or principal to hold a student to strict accountability for disorderly conduct in school, on the way to or from school, or during intermission or recess.

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including but not limited to instances set forth below:

- Using, possessing, distributing, purchasing, or selling tobacco products, including alternative nicotine and vapor products as defined in 16-11-302, MCA.
- Using, possessing, distributing, purchasing, or selling alcoholic beverages including powdered alcohol. Students who may be under the influence of alcohol will not be permitted to attend school functions and will be treated as though they had alcohol in their possession.
- Using, possessing, distributing, purchasing, or selling drug paraphernalia, illegal drugs, controlled substances, or any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind, including such substances that contain chemicals which produce the same effect of illegal substances including but not limited to Spice and K2. Students who may be under the influence of such substances will not be permitted to attend school functions and will be treated as though they had drugs in their possession.
- Using, possessing, controlling, or transferring a weapon in violation of the "Possession of Weapons other than Firearms" section in policy 3311.
- Using, possessing, controlling, or transferring any object that reasonably could be considered or used as a weapon as referred to in policy 3311.
- Disobeying directives from staff members or school officials or disobeying rules and regulations governing student conduct.
- Using violence, force, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct.
- Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's property.
- Engaging in any activity that constitutes an interference with school purposes or an educational function or any other disruptive activity.
- Unexcused absenteeism. Truancy statutes and Board policy will be utilized for chronic and habitual truants.
- Hazing or bullying.
- Forging any signature or making any false entry or attempting to authorize any document used or intended to be used in connection with the operation of a school.
- **Violating a "no contact agreement" or violating court orders including restraining orders obtained by other students or staff.**

These grounds stated above for disciplinary action apply whenever a student's conduct is reasonably related to school or school activities, including but not limited to the circumstances set forth below:

- On, or within sight of, school grounds before, during, or after school hours or at any other time when school is being used by a school group.
- Off school grounds at a school-sponsored activity or event or any activity or event that bears a reasonable relationship to school.
- Travel to and from school or a school activity, function, or event.
- Anywhere conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member or an interference with school purposes or an educational function.

Disciplinary Measures

Disciplinary measures include but are not limited to:

- Expulsion
- Alternative to Expulsion
- Suspension
- Detention, including Saturday school
- Clean-up duty
- Loss of student privileges
- Loss of bus privileges
- Notification to juvenile authorities and/or police
- Restitution for damages to school property

No District employee or person engaged by the District may inflict or cause to be inflicted corporal punishment on a student. Corporal punishment does not include reasonable force District personnel are permitted to use as needed to maintain safety for other students, school personnel, or other persons or for the purpose of self-defense.


Delegation of Authority

The Board grants authority to any teacher and to any other school personnel to impose on students under their charge any disciplinary measure, other than suspension or expulsion, in-school suspension or alternative to expulsion, that is appropriate and in accordance with policies and rules on student discipline. The Board authorizes teachers to remove students from classrooms for disruptive behavior.

Cross Reference:      3300    Suspension and Expulsion  
                              3330    Extra-Curricular Chemical Use Policy  
                              3226    Bully, Harassment  
                              5015    Bully, Harassment

Legal Reference:	§ 16-11-302(1)(7), MCA § 20-4-302, MCA  § 20-5-202, MCA § 45-8-361, MCA  § 45-5-637, MCA  29 U.S.C. § 701	Definitions Discipline and punishment of pupils – definition of corporal punishment – penalty – defense Suspension and expulsion Possession or allowing possession of weapon in school building – exceptions – penalties – seizure and forfeiture or return authorized – definitions Possession or consumption of tobacco products, alternative nicotine products, or vapor products by persons under 18 years of age is prohibited – unlawful attempt to purchase – penalties. Rehabilitation Act of 1973
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Adopted: 11/24/86      Rev: 7/11/05, 3/28/11, 8/10/15

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REVISED POLICY #2410 – HIGH SCHOOL GRADUATION REQUIREMENTS, 1<sup>ST</sup> READING

CATEGORY: DISCUSSION & REPORTS

ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction

OTHERS INVOLVED: Erica Schnee, Assistant Principal; Rob Watson, Superintendent

DATA EXPANSION: [Summary of Graduation Requirement Changes for School Board Consideration](#), Dated November, 2018; Revised Policy #2410; Montana Accreditation Standards; Rule 10.55.905

COST/FUND: N/A

**IMPLEMENTATION**

ACTION: Elementary and High School District DISCUSSION November 12, 2018

DISCUSSION:

1. The High School Programming Committee met over a series of meetings (November 15, 2017, December 19, 2017, January 31, 2018, February 13, 2018, March 21, 2018, April 17, 2018, and May 16, 2018). The Programming Committee discussed three main topics: Academic Programming, Scheduling and Graduation Requirements.
2. The Graduation Requirements Subcommittee was tasked with reviewing and validating current graduation requirements with the lens of preparing students to succeed in postsecondary education and careers of the future, and discussing the Honors Diploma to determine if it was meeting the intended purpose and benefiting students for postsecondary education and careers.
3. As a result of the subcommittee work, the Programming Committee achieved consensus on the development of a Bozeman School District Diploma (23 credits), a Special Circumstance Diploma (23 credits) and a Bozeman School District Diploma with Distinction (25 credits).
4. This consensus recommendation was presented to the Board of Trustees for directional support at the August 13, 2018 meeting.
5. Additional work on diploma requirements was completed this fall.
6. The term Bozeman High School should be changed to Bozeman School District to be inclusive of two high schools.
7. The Bozeman School District Diploma and the Bozeman School District Honors Diploma will be available to current students through the graduating class of 2022.
8. A Special Circumstance Diploma is proposed to be available for students beginning in the 2018-19 school year.
9. The Bozeman School District Diploma and the Bozeman School District Diploma with Distinction will be implemented with the incoming Freshman class in the Fall of 2019.



High School Graduation Requirements

~~Each student~~ **Students** who ~~has~~ **have** successfully completed an instructional program appropriate to ~~his/her~~ **their** interests and needs shall be awarded a diploma by Bozeman School District ~~No. 7~~. The Board shall award one of the diplomas, as described below, to every high school student enrolled in the District who meets the requirements as established herein. The official transcript will indicate the specific courses taken and level of achievement.

The Board shall establish graduation requirements as recommended by the superintendent which, as a minimum, satisfy those established by the Board of Public Education. Generally, any change in graduation requirements promulgated by the Board will become effective for the next class to enter 9th grade. Exceptions to this general rule may be made where it is determined by the Board that the proposed change in graduation requirements will not have negative effect on students already in grades 9-12.

The superintendent shall develop procedures and practices for implementing this policy.

Graduation Requirements - ~~Bozeman High School~~ **Bozeman School District** Diploma

To graduate from ~~Bozeman High School~~ **Bozeman School District**, a student must have satisfactorily completed the last semester prior to ~~his/her~~ graduation as a ~~Bozeman High School~~ **Bozeman School District** student. To graduate from the Bridger **Charter Academy Alternative Program**, a student must have satisfactorily completed the last quarter prior to ~~his/her~~ graduation. Highly unusual exceptions may be considered by the principal/administrator.

**Diploma Requirements for Current Students Through the Graduating Class of 2022:**

Both a Bozeman High School Diploma and a Bozeman High School Honors Diploma will be offered. ***A Special Circumstance Diploma will also be offered to support students with life events.***

~~Bozeman High School~~ **Bozeman School District** Diploma

- 4 units of English
- 3 units of math
- 2 units of science
- 3 units of social studies to include one unit in Montana Studies/Global Studies, one unit in U.S. History and one unit in U.S. Government
- 1 unit of fine arts
- 2 units of health enhancement
- 1 unit of career and technical education
- 1 unit of flex credit (To be defined as fine arts, career and technical education or world language)
- 6 units elective

23 units will be required for graduation

~~Bozeman High School~~ **Bozeman School District** Honors Diploma

- 4 units of English
- 4 units of math to include Algebra II
- 3 units of science to include chemistry or physics
- 2 units in one world language
- 3 units in social studies to include one unit in Montana Studies/Global Studies, one unit in U.S. History and one unit in U.S. Government
- 1 unit of fine arts

2 units of health enhancement  
1 unit of career and  
technical education  
1 unit of flex credit (To be defined as fine arts, career and technical education or world language)  
4 units elective

25 units will be required for graduation

**Bozeman School District Special Circumstance Diploma**

*4 units of English  
2 units of Math  
2 units of Social Studies  
2 units of Science  
1 unit of Health Enhancement  
1 unit of Fine Arts  
1 unit of Career and Technical Education  
10 units of Electives*

*23 Credits will be required for graduation*

*The Bozeman School District Special Circumstance diploma meets the requirements of the Montana Accreditation Standards (See Rule 10.55.905) for minimum coursework required for all high school graduates, plus three extra credits. Students will be referred for a special circumstance diploma if they have experienced an extenuating life circumstance that may impact their ability to graduate. A referral form will be completed by the student's counselor in collaboration with the student's parent/guardian, with final approval from the building administration.*

**Diploma Requirements Beginning with the Graduating Class of 2023:**

*A Bozeman High School Diploma and a Bozeman High School Diploma with Distinction will be offered. In addition, a Special Circumstance Diploma will also be offered to support students with life events.*

**Bozeman School District Diploma**

*4 units of English  
3 units of Math  
3 units of Social Studies  
2 units of Science  
2 units of Health Enhancement  
1 unit of Fine Arts  
1 unit of Career and Technical Education  
1 unit of Flex (To be defined as Fine Arts, Career and Technical Education, World Language) 1  
6 units of Electives*

*23 Credits will be required for graduation*

**Bozeman School District Diploma with Distinction**

*(Distinction requirements will be defined in procedures established by the Superintendent or designee.)*

*4 units of English  
3 units of Math  
3 units of Social Studies  
2 units of Science  
2 units of Health Enhancement  
1 unit of Fine Arts  
1 unit of Career and Technical Education  
1 unit of Flex (To be defined as Fine Arts, Career and Technical Education, World Language)  
6 units of Electives*

*2 units of Additional Electives (will vary by Distinction.)  
25 Credits will be required for graduation with distinction.*

**Bozeman School District Special Circumstance Diploma**

*4 units of English*

*2 units of Math*

*2 units of Social Studies*

*2 units of Science*

*1 unit of Health Enhancement*

*1 unit of Fine Arts*

*1 unit of Career and Technical Education*

*10 units of Electives*

*23 Credits will be required for graduation*

*The Bozeman School District Special Circumstance diploma meets the requirements of the Montana Accreditation Standards (See Rule 10.55.905) for minimum coursework required for all high school graduates, plus three extra credits. Students will be referred for a special circumstance diploma if they have experienced an extenuating life circumstance that may impact their ability to graduate. A referral form will be completed by the student's counselor in collaboration with the student's parent/guardian, with final approval from the building administration.*

**Graduation Ceremony**

A student may be denied participation in graduation ceremonies by the Board of Trustees due to a behavioral incident or infraction in accordance with 20-5-201(3), MCA. In such instance, the diploma will be awarded after the official ceremony has been held.

**Graduation Requirements - Handicapped Students**

A student who possesses a handicapping condition and satisfies those competency requirements which are incorporated into the individualized education program (IEP) shall be awarded a ~~general~~ **Bozeman School District** diploma. Satisfactory completion of the objectives incorporated into the IEP shall serve as the basis for determining completion of a course.

Cross Reference:           2130, Program Evaluation  
                                  2166, Gifted Program  
                                  2168, Enrichment Course Offerings – University Level/Dual Enrollment  
                                  2169, Distance, Online, and Technology Delivered Learning  
                                  2411, Bozeman Public School Adult Diploma  
                                  3300, Corrective Actions

Legal Reference:           20-5-201, M.C.A. Duties and Sanctions  
                                  20-7-115, M.C.A. Private Music Instruction  
                                  10.55.412(2-6), A.R.M. Basic Instruction Program  
                                  10.55.410(4), A.R.M. Special Education: Minimum  
                                  10.55.905, A.R.M. Graduation Requirements

**10.55.905 GRADUATION REQUIREMENTS**

(1) As a minimum, a school district's requirements for graduation shall include a total of 20 units of study that enable all students to meet the content standards and content-specific grade-level learning progressions.


(2) In order to meet the content and performance standards, the following 13 units shall be part of the 20 units required for all students to graduate:

- (a) 4 units of English language arts;
- (b) 2 units of mathematics;
- (c) 2 units of social studies;
- (d) 2 units of science;
- (e) 1 unit of health enhancement, with 1/2 unit each year for two years;
- (f) 1 unit of arts; and
- (g) 1 unit of career and technical education.

(3) Units of credit earned in any Montana high school accredited by the Board of Public Education shall be accepted by all Montana high schools.

(4) In accordance with the policies of the local board of trustees, students may be graduated from high school with less than four years enrollment.

History: [20-2-114](#), MCA; [IMP](#), [20-2-121](#), [20-3-106](#), [20-7-101](#), MCA; [NEW](#), 1989 MAR p. 342, Eff. 7/1/89; [AMD](#), 1998 MAR p. 2707, Eff. 10/9/98; [AMD](#), 2000 MAR p. 3340, Eff. 12/8/00; [AMD](#), 2012 MAR p. 2042, Eff. 7/1/13.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REVISED POLICY #5012 – SEXUAL HARASSMENT, INTIMIDATION, AND MISCONDUCT, 1<sup>ST</sup> READING

CATEGORY: DISCUSSION AND REPORTS

ORIGINATED BY: Mike Waterman, Director of Business Services

OTHERS INVOLVED: Rob Watson, Superintendent; Steve Johnson, Deputy Superintendent Operations; Marilyn King, Deputy Superintendent Instruction; Pat Strauss, Director of Human Resources

DATA EXPANSION: Revised Policy #5012

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: Elementary and High School District DISCUSSION  
November 12, 2018

DISCUSSION:

1. Employers are obligated to provide safe working environments, free from sexual harassment, intimidation, and misconduct.
2. The District's insurance company is requiring covered districts to review and revise their sexual misconduct prevention policies to ensure they clearly direct staff regarding their obligations as well as comply with state and federal laws on this matter. Newly required points of policy include:
  - That sexual misconduct, including sexual harassment, is prohibited;
  - The definition of sexual misconduct and sexual harassment;
  - A reporting process;
  - An explanation that an investigation will ensue upon receipt of a report;
  - Anti-retaliation language;
  - Disciplinary consequences for misconduct and disciplinary consequences for a false report;
  - Record retention; and
  - Disallowing employees from giving positive references to employees who have been terminated for sexual misconduct
3. The attached policy revisions meet all of those requirements with the exception of the final point, which is addressed in a cross-referenced policy.

## HUMAN RESOURCES

Sexual Harassment, Sexual Intimidation, and Misconduct in the Workplace  
(For Students and Employees)

Bozeman Public School District No. 7 is committed to a positive and productive working and learning environment free of discrimination. Sexual harassment, intimidation, and misconduct are expressly prohibited. These types of discrimination adversely affects morale and interferes with employee and student ability to work and learn. The District prohibits sexual harassment or sexual intimidation of its employees or students, whether committed by a worker, co-worker, supervisor, subordinate, contractor, volunteer or student, and finds such behavior cause for disciplinary action. This policy applies to employees, students and volunteers on or off District property as they carry out their responsibilities.

Furthermore, the District prohibits retaliation against any employee or student because he or she has made a report of alleged sexual harassment or against any employee or student who has testified, assisted, or participated in the investigation of a report. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or adverse pressure. Retaliation is itself a violation of federal and state regulations prohibiting discrimination and will lead to disciplinary action against the offender.

The Bozeman School District understands that District employees and students have the right to associate freely. However, the District further understands the necessity to protect children. Students are a captive audience and employees have a degree of control and power over students. Based upon these and other relevant factors, the District prohibits employees from dating students. If a teacher or other staff member violates this policy, disciplinary action will be taken, up to and including termination.

DEFINITIONS Definitions

"Sexual harassment" means unwelcome sexual advances, unwelcome requests for sexual favors, and other unwelcome verbal or physical conduct of a sexual nature when:

- . submission is made either explicitly or implicitly a term or condition of an individual's employment or education;
- . submission to or rejection of that conduct by an individual is used as a factor in decisions affecting that individual's employment or education; or
- . that conduct has the purpose or effect of unreasonably interfering with an individual's employment or education, or of creating an intimidating, hostile or offensive employment or educational environment.

"Sexual intimidation" means any unreasonable behavior, verbal or nonverbal, which has the effect of subjecting members of either sex to humiliation, embarrassment or discomfort because of their gender when unwelcome sexually-oriented jokes, innuendoes, obscenities, pictures/posters or any action with sexual connotation make a student or employee feel uncomfortable; or any aggressive, harassing behavior in the workplace or school that affects working or learning, whether or not sexual in connotation, is directed toward an individual based on their sex.

The following are examples of sexual harassment or sexual intimidation:

- . sexual advances which are unwanted (this may include situations which began as reciprocal attractions, but later ceased to be reciprocal);
- . sexual gestures, verbal abuse, sexually-oriented jokes, innuendo or obscenities;
- . displaying of sexually suggestive objects, pictures, cartoons, or posters;

- . unwelcome sexually suggestive letters, notes or invitations;
- . employment or educational benefits affected in exchange for sexual favors;
- .

—sexually related hazing or daring to perform unsafe acts in work or learning environments, with these particularly directed toward students or employees in nontraditional settings;

- . physical conduct such as assault, attempted rape, impeding or blocking movement, or unwelcome touching.

“Sexual misconduct” includes any actual or attempted sexual contact with a minor or student, and any actual or attempted violation of criminal laws contained in Montana Code Annotated, Title 45, Chapter 5, including but not limited to laws addressing sexual intercourse without consent, sexual assault, sexual abuse, sexual exploitation, and indecent exposure.

### PREVENTIONPrevention

It is the policy of this District to provide periodic in-service education and training about sexual harassment and sexual intimidation for employees and students. The in-service education and training may include the following:

- . definitions of sexual harassment and sexual intimidation, and overview of relevant state and federal laws;
- . identification of harassing behaviors by students and/or staff;
- . age-specific prevention techniques;
- . coping techniques for self and others;
- . training in positive, age-appropriate communication alternatives to harassment;
- . grievance procedures available to employees and students.

### REPORTINGReporting

A student or employee who believes they may have been sexually harassed or sexually intimidated or subjected to sexual misconduct should contact a teacher, counselor, the Human Resources Director, or the first level supervisor who is not involved in the alleged harassment. Persons who feel they are being harassed or intimidated should take the following steps:

- . Inform the individual that his/her behavior is unwelcome, offensive or inappropriate. DO NOT assume or hope that the problem will go away.
- . Notify a teacher, counselor, the Human Resources Director or an administrator right away. Early reporting assists any investigation.
- . Request a copy of the District’s sexual harassment policy so that reporting processes are clear.
- . Keep notes. Keep a record of dates, times, places, witnesses and descriptions of each incident. Save all notes or records in a safe place.

Complainants are permitted to have a friend or advisor present with them for moral support during any stage of the investigation of the report.

Any employee or volunteer who becomes aware of possible sexual misconduct shall immediately report the misconduct to an administrator verbally and in writing. Employees who knowingly condone or fail to report or assist a student to take action to remediate such behavior of sexual harassment or intimidation may themselves be subject to discipline.

An investigation will be promptly initiated. After the investigation:

- [Any District employee who is determined to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. The District will also report sexual misconduct to the Montana Board of Public Education, which may result in loss of licensure.](#)
- [Any student of the District who is determined to have engaged in sexual harassment will be subject to disciplinary action, including but not limited to suspension and expulsion consistent with the District's discipline policy.](#)
- [Any person who knowingly makes a false accusation regarding sexual harassment likewise will be subject to disciplinary action up to and including discharge with regard to employees or suspension and expulsion with regard to students.](#)

Record Retention

A written record will be kept of each reported incident, including the written report, investigation, findings, referrals to other entities, and disciplinary and/or remedial action taken. Reference to this retained file may be placed in the personnel file of the perpetrator and/or the permanent file of the student, at the discretion of administration.

All employees and students have a responsibility to maintain a positive work and learning environment by reporting all incidents or rumors of sexual harassment or sexual intimidation involving themselves or others. Students and staff are encouraged to use the reporting procedure set forth in this policy. [An individual with a complaint alleging a violation of this policy should follow the Uniform Complaint Procedure.](#)

\* \* \* \* \*


LEGAL REFERENCES: [Title VII of the Civil Rights Act of 1964](#);  
[Title IX of the Education Amendments of 1972](#);  
[Montana Constitution Article X, Section 1](#);  
[Montana Human Rights Act 49-2 MCA](#); implementing  
state and federal regulations  
[§§ 49-3-101 et seq. Montana Governmental Code of Fair Practices](#)  
[§§ 49-5-501 et seq. Montana Criminal Laws](#)  
[§§ 41-3-101 et seq. Montana Youth in Need of Care Act](#)  
[Title IX of the Educational Amendments, 20 U.S.C. § 1681, et seq.](#)  
[34 CFR Part 106 Nondiscrimination on the basis of sex in education programs or activities receiving Federal financial assistance](#)

Cross Reference: [1700 Uniform Complaint Procedure](#)  
[3225 Sexual Harassment/Intimidation of Students](#)  
[4312 Review of Services of Staff or Programs](#)  
[5220 Prohibition of Aiding Sexual Abuse](#)

Source: OPI Model Equal Education Policy, 1991

Adopted: 12/08/86 Rev. 01/11/93, 10/22/07



	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson

TITLE: NEW POLICY #5220 – PROHIBITION OF AIDING SEXUAL ABUSE, 1<sup>ST</sup> READING

CATEGORY: DISCUSSION AND REPORTS

ORIGINATED BY: Mike Waterman, Director of Business Services

OTHERS INVOLVED: Rob Watson, Superintendent; Steve Johnson, Deputy Superintendent Operations; Montana School Boards' Association

DATA EXPANSION: New Policy #5220

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: Elementary and High School District DISCUSSION  
November 12, 2018

DISCUSSION:

1. MTSBA Model Policy 5520 - Prohibition of Aiding Sexual Abuse is a required policy that has to be adopted by school districts to ensure compliance with the federal Every Student Succeeds Act.
2. The policy prohibits any district employee, contractor or agent from assisting a school employee, contractor or agent in obtaining a new job if the individual or district knows or has probable cause to believe that such school employee, contractor or agent engaged in sexual misconduct regarding a minor or a student in violation of the law.
3. School districts are required to not only adopt the policy but to ensure that staff members and agents of the district (including trustees) are aware of the policy and the obligation to comply with the federal requirements.
4. In order to properly implement the policy, neither the district nor its employees may assist another school employee, contractor or agent from gaining other employment when: 1) personnel action was taken against the individual for inappropriate interaction with a student; 2) a report of the individual was made under the educator's capacity as a mandatory child abuse reporter; 3) the individual was convicted of a crime related to sexual misconduct with a minor; or 4) when the district has probable cause to believe the individual engaged in sexual misconduct with a minor or student.

## PERSONNEL

Prohibition on Aiding Sexual Abuse

The district prohibits any employee, contractor or agent from assisting a school employee, contractor or agent in obtaining a new job if the individual or district knows or has probable cause to believe that such school employee, contractor or agent engaged in sexual misconduct regarding a minor or a student in violation of the law. This prohibition does not include the routine transmission of administrative and personnel files.

This prohibition does not apply under certain conditions specified by the Every Student Succeeds Act (ESSA) such as:

1. The matter has been reported to law enforcement authorities and it has been officially closed or the school officials have been notified by the prosecutor or police after an investigation that there is insufficient information to establish probable cause, or;
2. The individual has been acquitted or otherwise cleared of the alleged misconduct, or;
3. The case remains open without charges for more than 4 years after the information was reported to a law enforcement agency.

Cross Reference: 5012, Sexual Harassment, Intimidation, and Misconduct (For Students and Employees)

Legal Reference: ESSA section 8038, § 8546  
45-2-302, MCA, When accountability exists

## FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

December 10, 2018	Regular Board Meeting
January 14, 2019	Regular Board Meeting
January 28, 2019	Special Board Meeting
February 11, 2019	Regular Board Meeting
February 25, 2019	Special Board Meeting
March 11, 2019	Regular Board Meeting
March 25, 2019	Special Board Meeting
April 8, 2019	Regular Board Meeting
April 22, 2019	Special Board Meeting
May 13, 2019	Regular Board Meeting
June 10, 2019	Regular Board Meeting



## Bozeman School District #7 2018-19 TRUSTEE COMMITTEE APPOINTMENTS

### Board of Trustee Standing Committees

Long Range Strategic Planning (LRSP) Committee

#### Trustees

Heide Arneson  
Douglas Fischer  
Greg Neil

Long Range Facilities Planning (LRFP) Committee

#### Trustees

Heide Arneson  
Gary Lusin  
Wendy Tage

District Safety Committee

#### Trustees

Heide Arneson  
Tanya Reinhardt

### Board of Trustee AD-HOC or as Needed Committees

Budget Committee

#### Trustees

Heide Arneson  
Douglas Fischer  
Greg Neil  
Sandy Wilson, Alternate

Teacher (BEA) Negotiations Committee

#### Trustees

Greg Neil  
Gary Lusin  
Wendy Tage  
Tanya Reinhardt, Alternate

Future High Schools: Transition

Greg Neil  
Sandy Wilson  
Tanya Reinhardt, Alternate

HS2 Construction Liaison

Gary Lusin  
Wendy Tage, Alternate  
Sandy Wilson, Alternate

BHS Renovation/Design Team

Greg Neil  
Wendy Tage  
Sandy Wilson

Stadium Project/Infrastructure

Greg Neil  
Andy Willett

Grade Level Reading Campaign

Douglas Fischer  
Andy Willett  
Wendy Tage, Alternate

Legislative Issues (Local Option Tax)

Douglas Fischer  
Tanya Reinhardt, Alternate

Trustee Representation on Committees/Councils Associated with BSD #7

Bozeman Schools Foundation (BSF)

Wellness Advisory (WAC)

Indian Education for All (IEFA)

MTSBA Municipal Director and Delegates

School Liaisons

Bozeman High School  
Bridger Charter Program  
Chief Joseph Middle School  
Sacajawea Middle School  
Emily Dickinson Elementary School  
Hawthorne Elementary School  
Hyalite Elementary School  
Irving Elementary School  
Longfellow Elementary School  
Meadowlark  
Morning Star Elementary School  
Whittier Elementary School

Trustees

Sandy Wilson  
Heide Arneson, Alternate

Gary Lusin

Douglas Fischer

Gary Lusin, Municipal Director  
Greg Neil, Delegate  
Tanya Reinhardt, Delegate  
Wendy Tague, Delegate  
Sandy Wilson, Delegate  
Heide Arneson, Alternate  
Douglas Fischer, Alternate

Sandy Wilson  
Sandy Wilson  
Heide Arneson  
Tanya Reinhardt  
Heide Arneson  
Wendy Tague  
Douglas Fischer  
Douglas Fischer  
Andy Willett  
Wendy Tague  
Gary Lusin  
Greg Neil



## BOZEMAN SCHOOL DISTRICT #7 LONG RANGE STRATEGIC PLAN

### Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

### Core Values

- ✓ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ✓ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ✓ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ✓ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ✓ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ✓ **Decision Making:** We rely on best practices research to guide our decision-making.

### Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

### Goals of the Bozeman Public School District

**Goal Area 1: Academic Performance:** Every student meets or exceeds the high academic standards of the Bozeman Public School District.

**Goal Area 2: Operations and Capacity Building:** District operations, facilities and human resources support an efficient and progressive educational system.

**Goal Area 3: Community Engagement and External Relations:** Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

**Goal Area 4: Student Success/Safety/Health/Welfare:** Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

## ACRONYMS AND INITIALS

AASA	American Association of School Administrators
AFT	American Federation of Teachers
ANB	Average Number Belonging
ARRA	American Reinvestment and Recovery Act
BEA	Bozeman Education Association
BCEA	Bozeman Classified Employees Association
CA	Communication Arts
CIA	Curriculum, Instruction & Assessment Committee
CLT	Curriculum Leadership Team
CRT	Crisis Response Team
CRT	Criterion-Referenced Test
CSCT	Comprehensive School Community Treatment
DARE	Drug Abuse Resistance Education
Dibels	Dynamic Indicators of Basic Early Literacy
DRP	Degrees of Reading Power
ELE	Essential Learning Expectations
ELL	English Language Learners
FAPE	Free Appropriate Public Education
IC	Instructional Cabinet
IDEA	Individuals with Disabilities Educational Act
IDEA-Part B	Individuals with Disabilities Educational Act K-12
IEP	Individualized Education Program. A written statement of a handicapped child's education program, required by federal law and state regulations
LEA	Local Education Agency
MAEMSP	Montana Association of Elementary and Middle School Principals
MASS	Montana Association of School Superintendents
MASBO	Montana Association of School Business Officials
MASSP	Montana Association of Secondary School Principals
MBI	Montana Behavior Initiative
MEA-MFT	Montana Education Association – Montana Federation of Teachers
Moodle	Modular Objective-Oriented Dynamic Learning Environment. A free web application educators can use to create effective online learning sites.
MTSBA	Montana School Boards Association
NAESP	National Association of Elementary School Principals
NASSP	National Association of Secondary School Principals
NCLB	No Child Left Behind
NEA	National Education Association
NSBA	National School Boards Association
OCR	Owner's Construction Representative
OPI	Office of Public Instruction
OT	Occupational Therapy
PD	Professional Development
PIR	Pupil Instruction Related
PLC	Professional Learning Community
PT	Physical Therapy
RII	Response to Intervention
QUAD A	Association of AA Administrators (Superintendents)
SAC-B	Superintendent's Advisory Council - Business
SAC-C	Superintendent's Advisory Council - Classified
SAC-P	Superintendent's Advisory Council - Parents
SAC-T	Superintendent's Advisory Council - Teachers
SAM	School Administrators of Montana. "Umbrella" organization for all Montana administrative leadership groups: MASS, MASSP, MAEMSP
SAT	Student Assistance Team
SEA	State Education Agency
SEPTA	Special Education Parent Teacher Association
UBD	Understanding by Design
VCDP	Voluntary Career Development Plan
VCOP	Voluntary Career Option Plan
WAC	Wellness Advisory Committee

### SPECIAL EDUCATION IMPAIRMENTS

AU	Autism	LD	Learning Disability
CD	Cognitive Delay	OH	Other Health Impairment
DE	Deafness	OI	Orthopedic Impairment
DB	Deaf/Blindness	TB	Traumatic Brain Injury
DD	Developmental Delay	SL	Speech/Language Impaired
ED	Emotional Disturbance	VI	Visually Impaired
HI	Hearing Impairment		