

AGENDA #5  
BOZEMAN SCHOOL DISTRICT NO. 7  
WILLSON BOARD ROOM  
MONDAY October 8, 2018 – 5:45 p.m.

5:45 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.  
Please turn off cell phones.

BOARD EDUCATION

1. City of Bozeman – Public Safety Building

MINUTES

2. Minutes of Previous Meetings

RECOGNITION AND AWARDS

16. 2019 National Merit Semifinalists
17. 2018 “AA” Girls’ Golf State Championship Team and All-State Individuals
18. 2018 “AA” Boys’ Golf State Championship Team and All-State Individuals

ACTION ITEMS - CONSENT

High School District

19. High School Bond Projects Update
32. BHS Costa Rica Trip - 2019

Both Districts

38. 2018-19 Transportation Route Updates, Out-of-District Transportation and Individual Transportation Contract Approvals
43. 2019-20 Budget Development Calendar
45. Personnel Actions
53. Financial Reports, Warrant Approval, Donations

SUPERINTENDENT'S REPORT

67. Superintendent's Report
  - TEA Teacher Introduction
  - Enrollment Update
  - National Principals Month Recognition

BOARD OF TRUSTEES

68. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

69. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

DISCUSSION AND REPORTS

70. BOARD EDUCATION: Services for Students/Families in Transition
71. LRSP Implementation Framework 2018-19

ACTION ITEMS - SINGULAR

Both Districts

72. Implementation of Type E School Buses
75. Contract Amendment and Damage Waiver Request From First Student

ADJOURN

Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson

TITLE: BOARD EDUCATION:  
CITY OF BOZEMAN – PUBLIC SAFETY BUILDING

CATEGORY: DISCUSSION AND REPORTS

ORIGINATED BY: Rob Watson, Superintendent

OTHERS INVOLVED: City of Bozeman Officials  
Chuck Winn, Assistant City Manager,  
Cory Klumb, Police Captain  
Mike Malteverne, Deputy Fire Chief  
or Graver Johnson, Fire Battalion Chief

DATA EXPANSION: None

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: High School and Elementary District DISCUSSION  
October 8, 2018

DISCUSSION:

The City of Bozeman will be seeking approval from voters in November for permission to bond and construct a public safety building.

The Bozeman School District partners with the City on several key initiatives such as the School Resource Officer Program and the Long Range Facility Planning Committee.

The purpose of this Board education session is for the Board to hear more information about the plans for the public safety building and potential impacts on tax payers if the bond is approved. City Officials will be in attendance to provide education about this important proposal facing our community.

This discussion supports the following Long Range Strategic Plan strategic objectives:

Strategic Objective 3.02 Recognize and increase Educational Partnership opportunities. Short title: **Educational Partnerships.**

Strategic Objective 4.01 Create safe, supportive, engaging and healthy school environments. Short title: **School Environment.**

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
								
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: MINUTES OF PREVIOUS MEETINGS

CATEGORY: MINUTES

ORIGINATED BY: Mike Waterman, District Clerk

OTHERS INVOLVED: Nancy Brady, Executive Assistant

DATA EXPANSION: Minutes of the Regular Board Meeting of 09-10-18 and Special Board Meeting of 9-28-18

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: Elementary and High School District ACTION  
Effective October 8, 2018

SUPERINTENDENT'S RECOMMENDATION:

If the Board wishes to approve this item as presented, the following motion would be in order:

MOVE THE BOARD OF TRUSTEES approve as presented the minutes of the Regular Board Meeting of 09-10-18 and Special Board Meeting of 09-28-18.

DISCUSSION:

Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7, Gallatin County, Montana. Every effort is made to have these recommended minutes accurately portray the proceedings and procedures of the Trustees.

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

### Open Session

DATE: September 10, 2018

TIME: 5:45 p.m.

PLACE: Willson Board Room

### MEMBERS

PRESENT: Sandy Wilson, Vice Chair  
Heide Arneson  
Douglas Fischer  
Gary Lusin  
Greg Neil  
Wendy Tage

### MEMBERS

ABSENT: Andy Willett, Chair  
Tanya Reinhardt

### STAFF

PRESENT: Robert Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Marilyn King, Deputy Superintendent Instruction  
Mike Waterman, Director of Business Services/District Clerk  
Todd Swinehart, Director of Facilities  
Kevin Conwell, BHS Principal  
Nancy Brady, Secretary

### OTHERS

PRESENT: Tami Phillippi, BEA Representative

MEDIA: None

VISITORS: Approximately 14

### **Call to Order**

The meeting was called to order at 5:45 p.m. by Vice Chair Wilson. Following the Roll Call and the Pledge of Allegiance, Wilson welcomed visitors and explained the purpose of the meeting and procedures to be followed.

### **BOARD EDUCATION: English Learners**

Superintendent Watson introduced this item explaining our population of EL students grows each year and this presentation will provide more information and data about this student population. Watson also explained in the new rewrite of ESSA (Every Student Succeeds Act) for the State of Montana, as well as the other states, there is now a requirement to track achievements of EL students, this is one of our measures for reporting to OPI.

Karin Neff, Accountability/Data Analyst Specialist, and Ellen Guettler, Teacher ESL, gave a PowerPoint presentation which covered:

- Bozeman School District English Learner Vision Statement
- EL Student Counts by Year
- EL Student Counts by Grade Band & Year
- Bozeman ESSA Stats: 2017-18 ELs
- Challenges
- EL Program Identification Flow Chart
- Strengths
- EL Program Strategies
- EL VISTA Mission for 2018-19
- Imagine Learning Pilot 45 ELs and K-3 at Irving
- Take Home Points

Guettler and Neff answered Trustees' questions.

### **Minutes**

Trustees made no changes to the proposed minutes. Minutes of the Board Retreat of 08-09-18 and Regular Board Meeting of 08-13-18 were approved as presented.

### **Presidential Award for Excellence in Mathematics and Science Teaching Recognition**

Trustee Fischer moved the Board of Trustees adopt the following resolution. Trustee Arneson seconded the motion. Motion carried 6-0.

WHEREAS: The Presidential Awards for Excellence in Mathematics and Science Teaching is the highest recognition that a kindergarten through 12th grade mathematics or science teacher may receive for outstanding teaching in the United States; and

WHEREAS: Awardees serve as models for their colleagues, inspiration to their communities, and leaders in the improvement of mathematics and science education; and

WHEREAS: Dacia Lackey, a teacher at Hyalite Elementary School, received the Presidential Award for Excellence in Mathematics and Science Teaching based on her deep content knowledge and exemplary pedagogical skills that result in improved student learning;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Dacia Lackey for this outstanding achievement.

### **Consent Agenda – High School and Both Districts**

Trustee Neil moved that the Board of Trustees approve items #13, 22, 24, 31 and 48. Trustee Lusin seconded the motion. Motion carried 5-0 (Trustee Fischer absent).

#### **13. High School Bond Project Update and Contingency Request #1**

#### **22. 2018-19 Out-of-District Bus Route Approval**

#### **24. Personnel Actions (attached)**

#### **31. Financial Reports, Warrant Approval, Donations and Obsolete Equipment**

The warrants are kept as part of the official minutes in a separate book in the Business Office

**48. Approve Montana Department of Environmental Quality – Montana Solar Community Project Grant Application and Award**

**Consent Agenda – Elementary District**

Trustee Neil moved that the Board of Trustees approve items #63. Trustee Tage seconded the motion. Motion carried 4-0 (Trustee Fischer absent).

**63. Out-of-State 8<sup>th</sup> Grade Bank Trip to National Association for Music Education (NAMfE), Northwest Division Conference**

**Superintendent's Report**

Superintendent Watson's report included:

- High School #2 Update and Tour
- Hosting the Deputy Superintendent from Federal Department of Education at the Bridger Program on Wednesday, September 12<sup>th</sup>.
- Tables will be set up at several Bozeman School District school open houses with display boards and staff present to answer questions concerning the high school transition.
- Transition Committee is meeting on Wednesday, September 12. Trustees Wilson and Neil will attend.
- BHS Homecoming Week

**Board of Trustees**

Trustee Lusin led the Board in a discussion of MCEL.

Trustee Fischer reported on Rotary and their interest in addressing the Board.

**Public Participation on Non-Agenda Items**

None

**Select GC/CM for BHS Renovations High School**

Director of Facilities Todd Swinehart introduced this item, which is the recommendation to preselect the site work contractor, Jackson Contractor Group, Inc., and amendment #2 allowing for early work for Van Winkle Stadium.

Jeff Lusin, NE45 Architecture, LLC, and Greg Hebner, Jackson Contractor Group, Inc., were present to explain the work and answer questions.

Todd Swinehart reported bids for Van Winkle Stadium will be presented at a Special Board meeting, September 28, 2018 at 12:00 p.m. He answered questions concerning the bid process and financial implications.

Trustee Tage moved the Board of Trustees accept the recommendation to preselect the site work contractor along with early work amendment #2, allowing administration to enter into a contract with Jackson Contractors, Inc., for the Phase 1 renovations of Van Winkle Stadium at BHS. The price of this work is estimated at a not to exceed amount of \$375,000. Trustee Neil seconded the motion. Motion carried 6-0.

**2018-19 Trustee Committee Discussion**

Superintendent Watson introduced this item explaining the Trustee Committee Structure was revised to align the work of the Trustees with the Long Range Strategic Plan (LRSP). He distributed a draft of Board Committee Assignments and Trustees discussed committee structure and membership.

Watson will finalize the Committee Assignments, per Board discussion, and bring back for approval at the next Board Meeting.

### **Transportation Update**

Director of Business Services Mike Waterman introduced this item and updated the Board on the contract with First Student (first year of a five-year contract) and recent developments regarding a driver shortage. He reported four middle school in-town routes have been temporarily cancelled due to the driver shortage and many others are delayed due to being doubled up.

The driver shortage has also impacted the First Student office. Office personnel are driving routes which has caused issues with parents who are trying to contact them.

First Student is accruing penalty charges for these issues in accordance with the contract. Over the first two weeks of school, First Student has incurred over \$65,000 in penalties and lost revenue – roughly 60% of their earned revenue to that point. The charges are continuing to grow and it is anticipated they will soon exceed the revenue paid to the company.

In addition to the financial consequences, the District issued a default notice to First Student because the company has not delivered an activity bus and a bus tracking app that was promised in their bid. Per the contract, First Student has 30 days to cure those issues before additional steps can be taken.

Public comments were made by Greg Garrigues who voiced his concerns and frustration with the continued bussing issues.

Mike Waterman and Steve Johnson answered Trustees' questions.

Board went into Executive Session at 7:50 p.m.

### **EXECUTIVE SESSION**

#### **Superintendent Evaluation Mid-Year Review**

Meeting adjourned at 8:32 p.m.

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Sandy Wilson, Board Vice Chair

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Mike Waterman, District Clerk

**Bozeman Public Schools  
Human Resources**

September 10, 2018

REQUIRES BOARD ACTION

Confirmation of Employment (Certified)

Name	Position	Level/Step	Effective	Salary
Meldahl, Elise	Math Teacher, .20 FTE, SMS	BA, Step 2	9/7/2018	\$7,887.76

Confirmation of Employment (Classified)

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Adolph, Michael	Custodian, 1.0 FTE, MOST, 12 mos.	G07	8/27/2018	\$17.21
Bell, Brennah	Elementary PARA, 1.0 FTE, HYL, 9.25 mos.	B03	8/27/2018	\$11.67
Collins, Levi	Custodian, .50 FTE, CJMS, 12 mos.	G01	8/20/2018	\$15.33
Daly, Nicole	Self Contained PARA, .875 FTE, CJMS, 9.25 mos.	D01	8/27/2018	\$12.67
Downing, Oliva	Self Contained PARA, .875 FTE, CJMS, 9.25 mos.	D04	8/27/2018	\$13.42
Eldridge, Sarah	Self Contained PARA, .50 FTE, CJMS, 9.25 mos.	D01	8/27/2018	\$12.67
Ells, Jayce	Instructional PARA, .25 FTE, BHS, 9.25 mos.	B01	8/27/2018	\$11.23
Gunn, Kassandra	Self Contained PARA, .875 FTE, SMS, 9.25 mos.	D05	8/27/2018	\$13.68
Hillier, Laura	Crosswalk PARA, .0625 FTE, Self Contained PARA, .8125 FTE, EMDI, 9.25 mos.	B/D05	9/6/2018	\$12.12/\$13.68
Holliday, Garrett	Roving Custodian, 1.0 FTE, FAC, 12 mos.	G01	8/31/2018	\$15.33
Ivers, Cressie	Bookkeeper/Secretary, 1.0 FTE, BHS, 12 mos.	H05	8/21/2018	\$16.81
Jordan, Johanna	Elementary PARA, .4375 FTE, Self Contained PARA, .50 FTE	B/D01	8/31/2018	\$11.23/\$12.67
King, Rebecca	Self Contained PARA, .875 FTE, GGDT, 9.25 mos.	D02	8/27/2018	\$12.92
Klomhaus, Rachel	Combo PARA, .375 FTE, Before/Afterschool Program Director, .625 FTE, HYL, 9.25/9.5 mos.	B01, Non Unit	8/23/2018	\$11.23/\$16.30
Lang, Alysha	FS Cook III, 1.0 FTE, BHS, 9.25 mos.	FC5	8/27/2018	\$13.07
LaPorte, Raelene	Custodian, .50 FTE, MDLK, 12 mos.	G05	8/27/2018	\$16.56
Lowery, Angie	Self Contained PARA, .875 FTE, EMDI, 9.25 mos.	D05	8/29/2018	\$13.68
Meldahl, Elise	Self Contained PARA, .80 FTE, SMS, 9.25 mos.	D02	9/7/2018	\$12.92
Newberg, Taylor	Before/Afterschool PARA, .125 FTE, Discretionary PARA, .875 FTE, HYL, 9.25 mos.	B05	8/27/2018	\$12.12
Pilgeram, Natasha	Before/Afterschool PARA, .0938 FTE, HAWT, 9.25 mos.	B01	9/7/2018	\$11.23
Rosenzweig, Andrea	Asst. Secretary, .75 FTE, MDLK, 9.25 mos. (1YO)	D05	8/27/2018	\$13.68
Schauers, Robin	Self Contained PARA, .875 FTE, CJMS, 9.25 mos.	D05	8/27/2018	\$13.68
Smith, Lauren	Running Start PARA, 1.0 FTE, WHIT, 9 mos.	B05	8/30/2018	\$12.12

**Bozeman Public Schools  
Human Resources**

September 10, 2018

REQUIRES BOARD ACTION (con't)

Confirmation of Employment (Classified) (con't)

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Spear, Cortnee	Health Aide PARA, .50 FTE, MDLK, 9.25 mos.	D05	8/27/2018	\$13.68
Spahn, Andrea	Health Aide PARA, .50 FTE, LONG, 9.25 mos.	D05	8/27/2018	\$13.68
Stine, Chrissy	Afterschool Program Director, .75 FTE, EMDI, 9.5 mos.	Non Unit	8/23/2018	\$16.30
Swanson, John	Resource PARA, .875 FTE, SMS, 9.25 mos.	B04	8/27/2018	\$11.90
Towner, John	Custodian, 1.0 FTE, SMS, 12 mos.	G05	8/14/2018	\$16.56
Vogelsang, Patricia	FS Specialist, .625 FTE, BHS, 9.25 mos.	FB1	8/27/2018	\$11.23
Wilkins, Kerri	SPED PreK PARA, .1688 FTE, WHIT, 9 mos.	D05	8/30/2018	\$13.68
Wyant, Aaron	Custodian, .50 FTE, MOST, 12 mos.	G03	8/27/2018	\$15.93

Confirmation of Request for Leave of Absence (Certified)

Name	Position	Reason	Effective Dates
Srenar, Rachel	Elementary Teacher, 1.0 FTE, EMDI	FMLA	12/10/18 - 3/15/19

Confirmation of Request for Leave of Absence (Classified)

Name	Position	Reason	Effective Dates
Garcian Ferrara, Morellys	Discretionary PARA, .25 FTE, LONG, 9.25 mos.	Medical Leave of Absence	8/27/18 - 11/27/18
Heinrich, Randy	Custodian, 1.0 FTE, BHS, 12 mos.	Medical Leave of Absence	7/1/18 - 9/28/18

Confirmation of Resignations/Terminations (Certified)

Name	Position	Reason	Effective	Years of Service
Colvin, Brandy	School Nurse, .75 FTE, BSN, Step 6, \$2,579.05, EMDI	Resignation	9/14/2018	1.3

Confirmation of Resignations/Terminations (Professional)

Name	Position	Reason	Effective	Years of Service
Brady, Nancy	Assistant to the Superintendent, 1.0 FTE, Non Unit, \$26.83/hr., WILL, 12 mos.	Retirement	10/31/2018	14.4

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Bjerke, Kirsten	Elementary PARA, 1.0 FTE, B04, \$11.55/hr., IRVG, 9.25 mos.	Resignation	8/19/2018	4.6
Fieldseth, Heidi	Self Contained PARA, .875 FTE, D01, \$12.30/hr., CJMS, 9.25 mos.	Resignation	8/20/2018	9 mos.
Giroux, Lisa	Non Instructional PARA, .3125 FTE, B05, \$11.77/hr., CJMS, 9.25 mos.	Resignation	8/21/2018	5
Holliday, Garrett	Roving Custodian, 1.0 FTE, G01, \$15.33/hr., FAC, 12 mos.	Resignation	8/31/2018	1 day
Kandel, Michelle	Non Instructional PARA, .3125 FTE, B02, \$11.11/hr., CJMS, 9.25 mos.	Resignation	8/23/2018	2
King, Rebecca	Self Contained PARA, .875 FTE, D02, \$12.92/h., GGDTC, 9.25 mos.	Resignation	8/27/2018	1 day
Kuhlman, Crista	FS Specialist, .50 FTE, FB1, \$10.90/hr., SMS, 9.25 mos.	Resignation	8/20/2018	7.5 mos.

**Bozeman Public Schools  
Human Resources**

September 10, 2018

REQUIRES BOARD ACTION (con't)

Confirmation of Resignations/Terminations (Classified) (con't)

Name	Position	Reason	Effective	Years of Service
Long, Carol	FS Cashier, .375 FTE, FB15, \$13.86/hr., WHIT, 9.25 mos.	Retirement	8/3/2018	15
Martin, Catherine	Self Contained PARA, .875 FTE, D05, \$13.20/hr., CJMS, 9.25 mos.	Resignation	8/10/2018	8.5 mos.
Renna, Erin	ISS PARA, .3313 FTE, B01, \$10.90/hr., SMS, 9.25 mos.	Resignation	8/8/2018	8 mos.
Shea, Macy	Before/Afterschool, .3687 FTE, B01, \$10.90/hr., WHIT, 9.25 mos.	Resignation	8/23/2018	4.5 mos.
Schear, Benjamin	Crosswalk PARA, .0625 FTE, B01, \$10.90/hr., Self Contained PARA, .875 FTE, D01, \$12.30/hr., EDML, 9.25 mos.	Resignation	8/13/2018	1
Scheer, Brytney	Self Contained PARA, .8438 FTE, D02, \$12.54/hr. EMDI, 9.25 mos.	Resignation	8/13/2018	1.7
Straughn, Sadie	Self Contained PARA, .875 FTE, D01, \$12.30/hr., CJMS, 9.25 mos.	Resignation	8/22/2018	4.5 mos.
Vacca, Jessica	Self Contained PARA, .875 FTE, D02, \$12.54/hr., BHS, 9.25 mos.	Resignation	8/15/2018	7 mos.
Wade, Katherine	Elementary PARA, .375 FTE, B01, \$10.90/hr., Overflow PARA, .4687 FTE, Non Unit, \$11.25/hr., EMDI, 9.25 mos.	Resignation	8/22/2018	8 mos.
Walker, Kathryn	Elementary PARA, .375 FTE, Title 1 PARA, .5625 FTE, B03, \$11.67/hr., WHIT, 9.25 mos.	Resignation	8/30/2018	1.4
Warren, Matthew	Before/Afterschool, .2188 FTE, B01, \$10.90/hr., MDLK, 9.25 mos.	Resignation	6/7/2018	9 mos.
Wilkes, Jane	Elementary PARA, .50 FTE, B03, \$11.33/hr., MDLK, 9.25 mos.	Resignation	7/25/2018	2

REPORT OF ADMINISTRATIVE ACTIONS

Changes and Revisions in Contracts (Certified)

Name	From	To	Effective	Reason
Ells, Jaycey	English Teacher, .40 FTE, BA, Step 1, \$854.50, BHS	English Teacher, .60 FTE, BA, Step 1, \$22,943.25	9/4/2018	Increase in FTE/Hrs.

Changes and Revisions in Contracts (Classified)

Name	From	To	Effective	Reason
Beckman, Alison	FS Manger, 1.0 FTE, FF10, \$15.76/hr., BHS, 9.25 mos.	Bookkeeper/Secretary, 1.0 FTE, E11, \$16.55/hr., BHS, 9.5 mos.	8/20/2018	Internal Transfer
Gensemer, Nancy	FS Cashier, .50 FTE, FB25, \$15.16/hr., EMDI, 9.25 mos.	FS Cashier, .3125 FTE, FB26, \$15.74/hr., Discretionary PARA, .1875 FTE, B26, \$15.74/hr., EMDI, 9.25 mos.	8/27/2018	Additional Assignment
Lyons, Michael	Roving Custodian, 1.0 FTE, G02, \$15.61/hr., FAC, 12 mos.	Custodian, 1.0 FTE, G02, \$15.61/hr., MDLK, 12 mos.	8/15/2018	Internal Transfer
Goodman, Jordan	Custodian, .50 FTE, LONG, .50 FTE, MOST, G04, \$16.24/hr., 12 mos.	Custodian, .50 FTE, LONG, .50 FTE, HYL, G04, \$16.24/hr., 12 mos.	8/27/2018	Internal Transfer

**Bozeman Public Schools  
Human Resources**

September 10, 2018

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Changes and Revisions in Contracts (Classified) (con't)

Name	From	To	Effective	Reason
Spear, Cortnee	Health Aide PARA, .50 FTE, D05, \$13.68/hr., MDLK, 9.25 mos.	Health Aide PARA, .50 FTE, D05, \$13.68/hr., Elementary PARA, .50 FTE, B05, \$12.12/hr., MDLK, 9.25 mos.	8/29/2018	Additional Assignments, Increase in FTE/Hrs.
Waldo, Nicole	Non Instructional PARA, .50 FTE, Before/Afterschool Program Director, .375 FTE, Non Unit, \$16.00/hr., CJMS, 9.25/9.5 mos.	Running Start PARA, 1.0 FTE, B02, \$11.44/hr., HYLTL, 9.25 mos.	8/30/2018	Internal Transfer

Stipends - Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Anderson, Jenenne	Volleyball Coach - JV Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Aytes, Logan	Cross Country - Asst. Coach - BHS	\$2,996.00	4	8/9/18 - 11/17/18
Boxmeyer, Betty	Ticket taker - BHS (Hrly. Rate)	\$9.00		2018-2019
Browne, Lacy	Cheer - Head Coach - Fall - BHS (.5) (Longevity)	\$2,943.54	2	8/9/18 - 11/17/18
Carter, Allie	Volleyball Coach - Frosh "B" Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Chandler, Hunter	Football - Asst. Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Clark, Matt	Golf - Head Coach - BHS	\$3,727.00	2	8/9/18 - 11/17/18
Covington, Lauren	Ticket taker - BHS (Hrly. Rate)	\$9.00		2018-2019
Dudzinski, Teresa	Girls Soccer - JV Coach - BHS (.2 of Level 3) (Longevity)	\$805.03	3	8/9/18 - 11/17/18
Ely, Megan	Cheer - Asst. Coach - Fall - BHS (.5)	\$1,498.00	4	8/9/18 - 11/17/18
Geissler, Jamie	Ticket taker - BHS (Hrly. Rate)	\$9.00		2018-2019
Green, Maggie	Volleyball - Frosh "A" Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Gwinner, Mackinley	Boys Soccer - Asst. Coach (2/3 of Level 4)	\$1,997.33	4	8/9/18 - 11/17/18
Hausauer, Conner	Golf - Asst. Coach - BHS	\$2,996.00	4	8/9/18 - 11/17/18
Herman, Eli	Boys Soccer - Soph Coach (2/3 of Level 4)	\$1,997.33	4	8/9/18 - 11/17/18
Holman, Randi	Volleyball - Soph Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Holmquist, Wes	Weightroom Supervisor - Fall - BHS	\$1,999.00	5	8/28/18 - 11/29/18
Holsinger, Lynn	Speech & Debate - Asst. Coach - BHS	\$3,727.00	3	9/1/18 - 1/26/19
Hostetler, Troy	Football - Asst. Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Lemley, Robert	Girls Soccer - Asst. Coach - BHS (.5 of Level 4)	\$1,498.00	4	8/9/18 - 11/17/18
MacKay, Lance	Football - Asst. Coach - BHS (Longevity)	\$4,025.16	3	8/9/18 - 11/17/18
Maxwell, James	MS Activities Director	\$1,500.00		2018-2019
Michael, Lila	Speech & Debate - Asst. Coach - BHS (Longevity)	\$3,876.80	3	9/1/18 - 1/26/19
Miller, Drew	Football - Asst. Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Mobley, Justin	Football - Asst. Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Montano, Chris	Speech & Debate - Asst. Coach - BHS	\$3,727.00	3	9/1/18 - 1/26/19
Noah, Josh	Football - Asst. Coach - BHS (.5)	\$1,863.50	3	8/9/18 - 11/17/18
Obstar, Ashley	Volleyball - Head Coach - BHS	\$5,451.00	2	8/9/18 - 11/17/18

**Bozeman Public Schools  
Human Resources**

September 10, 2018

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Pate-Terry, Hunter	Boys Soccer - Head Coach - BHS (Longevity)	\$4,025.16	3	8/9/18 - 11/17/18
Rollison, Sydney	Girls Soccer - Asst. Coach - BHS (.3 of Level 4)	\$898.80	4	8/9/18 - 11/17/18
Schreier, Taylor	Cheer - Asst. Coach - Fall - BHS (.5) (Longevity)	\$1,557.92	4	8/9/18 - 11/17/18
Shackleford, Laura	Ticket taker - BHS (Hrly. Rate)	\$9.00		2018-2019
Stoddart, John	Girls Soccer - JV Coach - BHS (.7 of Level 4) (Longevity)	\$2,264.98	4	8/9/18 - 11/17/18
Thane, Adam	Speech & Debate - Head Coach - BHS (Longevity)	\$5,669.04	2	9/1/18 - 1/26/19
Thatcher, Dan	Football - Asst. Coach - BHS (Longevity)	\$3,876.08	3	8/9/18 - 11/17/18
Thompson, Zach	Football - Asst. Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Wesche, Levi	Football - Head Coach - BHS	\$6,181.00	1	8/9/18 - 11/17/18

Stipends - Not Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Anderson, Mike	Drivers Ed Instructor - ADED (Hrly. Rate)	\$26.50		2018-2019
Armfield, Heather	ESY PARA - Elementary - SPED (Hrly. Rate)	\$14.40		8/6/18 - 8/21/18
Blackwood, Sherry	National Board Certification - Counseling	\$2,000.00		2018-2019
Bleskin, Jacob	Completion of 2nd and final session of Driver's Ed Instruction through OPI	\$1,000.00		2018-2019
Bowers, Rusty	STREAM Grant year 5-6 - Geometry Transformations	\$500.00		6/11/18 - 7/2/18
Ehresmann, Cheryl	STREAM Grant year 6 - Funtions as Objects 9-12	\$750.00		July 9-29, 2018
Ehresmann, Cheryl	STREAM Grant year 6 - Geometric Thinking 4-7	\$750.00		6/11/18 - 7/1/18
Evans, Kathleen	National Board Certification - Speech Pathologist	\$2,000.00		2018-2019
Gaines, Kristi	National Board Certification - Teaching	\$2,000.00		2018-2019
Guttormson, Margaret	STREAM Grant year 5-6 - Exploring Transformations	\$500.00		6/11/18 - 7/1/18
Hanson, Kathleen	National Board Certification - Speech Pathologist	\$2,000.00		2018-2019
Harper, Wade	Terminal Degree	\$2,000.00		2018-2019
Heller, Brooke	Helped work BHS Track Meets (\$75/track meet) 1 meet	\$75.00		4/1/18 - 6/1/18
Hilton-Taylor, Eleanora	Terminal Degree	\$2,000.00		2018-2019
Holmquist, Wes	MT Digital Academy - Sports Officiating - Summer 2018-2 - Section 1	\$1,126.18		Summer 2018
Johnson, Spencer	Terminal Degree	\$2,000.00		2018-2019
Keith, Ann	National Board Certification - Teaching	\$2,000.00		2018-2019

**Bozeman Public Schools  
Human Resources**

September 10, 2018

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Kelly, Shawna Rader	National Board Certification - Psychologist	\$2,000.00		2018-2019
Kimble, Jill	National Board Certification - Speech Pathologist	\$2,000.00		2018-2019
LaForge, Georgia	National Board Certification - Teaching	\$2,000.00		2018-2019
Lea, Jill	National Board Certification - Psychologist	\$2,000.00		2018-2019
Lee, Justin	National Board Certification - Psychologist	\$2,000.00		2018-2019
Lillrose, Laura	National Board Certification - Teaching	\$2,000.00		2018-2019
Long, Carolyn	National Board Certification - Speech Pathologist	\$2,000.00		2018-2019
Lorenz, Leanne	National Board Certification - Teaching	\$2,000.00		2018-2019
Martin, Amanda	National Board Certification - Speech Pathologist	\$2,000.00		2018-2019
Nash, Steve	Terminal Degree	\$2,000.00		2018-2019
Nave, Elizabeth	National Board Certification - Speech Pathologist	\$2,000.00		2018-2019
Nelson, Kara	National Board Certification - Teaching	\$2,000.00		2018-2019
O'Shea, Christine	National Board Certification - Teaching	\$2,000.00		2018-2019
Powell, Meghan	VCDP	\$4,000.00		2018-2019
Quatraro, Terry	HiSET Test Administrator (Hrly. Rate)	\$13.00		2018-2019
Quinton, Sandra	National Board Certification - Psychologist	\$2,000.00		2018-2019
Rice, Nina	National Board Certification - Psychologist	\$2,000.00		2018-2019
Rieder, Toba	HiSET Test Administrator (Hrly. Rate)	\$13.00		2018-2019
Ries, Daniel	Math STREAM Grant year 6 - Algebraic K-5	\$750.00		July 9-30, 2018
Ritter, Patricia	National Board Certification - Teaching	\$2,000.00		2018-2019
Squillace, Sandra	Math STREAM Grant year 5-6 - K-3 Geometry	\$750.00		6/11/18 - 7/2/18
Skinner, Caitlin	MT Digital Academy - English III A - Summer 2018-1 - Section 1	\$3,153.34		Summer 2018
Skinner, Caitlin	MT Digital Academy - English III B - Summer 2018-2 - Section 1	\$2,590.24		Summer 2018
Soete, Mary	Travel Stipend - 2 Sites	\$270.00	1	2018-2019
Sullivan, Ann Marie	National Board Certification - Counseling	\$2,000.00		2018-2019
Wessel, Lena	Travel Stipend - 6+ Sites	\$675.00	4	2018-2019
Wyatt, Jane	National Board Certification - Teaching	\$2,000.00		2018-2019

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

### Open Session

DATE: September 28, 2018

TIME: 12:00 p.m.

PLACE: Willson Board Room

### MEMBERS

PRESENT: Andy Willett, Chair  
Sandy Wilson, Vice Chair  
Heide Arneson (left at 1:26 pm)  
Douglas Fischer  
Gary Lusin  
Greg Neil  
Tanya Reinhardt  
Wendy Tage

### MEMBERS

ABSENT:

### STAFF

PRESENT: Robert Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Marilyn King, Deputy Superintendent Instruction  
Mike Waterman, Director of Business Services/District Clerk  
Todd Swinehart, Director of Facilities  
Kevin Conwell, BHS Principal  
Nancy Brady, Secretary

### OTHERS

PRESENT: Tami Phillippi, BEA Representative

MEDIA: Gail Schontzler, Bozeman Daily Chronicle  
Emma Hamilton, KBZK

VISITORS: Approximately 5

### **Call to Order**

The meeting was called to order at 12:00 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

### **Consent Agenda – High School and Both Districts**

Trustee Fischer moved that the Board of Trustees approve items #13, 22, 24, 31 and 48. Trustee Neil seconded the motion. Motion carried 8-0.

#### **1. Approve NE45 Architectural Fee Adjustment for Van Winkle Stadium and BHS Site Improvements**

**6. Approve Water Adequacy Agreement with the City of Bozeman Conditional for Van Winkle Stadium and BHS Site Improvements**

**28. 2018-19 Trustee Committee Assignments)**

**Superintendent's Report**

Superintendent Watson's report included:

- Updated Trustee Committee Assignments
- Enrollment Update - tentative close to 7,000 – official count date is Monday October 1, 2018
- October 26 – Langlas organized a Neighborhood Tour of HS #2 site – Approximately 70 people attended
- Bus Update – Four routes are still cancelled – Full report at the October 8, 2018 meeting

**Board of Trustees**

Trustee Lusin provided an update on MCEL.

Trustees reported on the following committees:

- Trustee Wilson reported on the Safety Committee Meeting
- Trustee Lusin reported on OPI meeting in Helena
- Trustee Neil updated the Board on the Transition Committee

**Public Participation on Non-Agenda Items**

None

**Van Winkle Stadium and BHS Site Improvements – Approve the Guaranteed Maximum Price with Jackson Contractor Group, Inc.**

Director of Facilities Todd Swinehart introduced this item which recommends the Board accept the Guaranteed Maximum Price with Jackson Contractor Group, Inc. for improvements to Van Winkle Stadium. The recommendation includes the Base Bid #1 Phase 1 of \$7,403,771 and Allowances of \$170,000 for Van Winkle Stadium and BHS site improvements.

Swinehart explained the additional cost increases to the budgeted stadium costs:

- Sewer Line to North 11<sup>th</sup> Avenue
- New Internal Parking Lot with Police Requested Connection to North 11<sup>th</sup> Lot
- Mid-Block Crossing on North 15<sup>th</sup>
- Relocation and Improving of Softball Fields
- Lighted Pedestrian Connection from the Main Street Parking Lot
- New Wider Sidewalk Connecting the 15<sup>th</sup> Street Lot and BHS Campus

Todd Swinehart, Jeff Lusin NE45 Architecture, LLC and Greg Hebner, Jackson Contractor Group, Inc. answered Trustees questions and requests for clarification on the project.

Trustee Arneson moved the Board of Trustees accept the Base Bid #1 Phase 1 of \$7,403,771 and Allowances of \$170,000 for the renovations to Van Winkle Stadium and BHS site improvements and allow administration to enter into a contract with Jackson Contractor Group, Inc. Trustee Tague seconded the motion. Motion carried 8-0.

**Extension of Superintendent's Contract and Approval of 2018-19 Compensation**

Vice Chair Wilson and Chair Willett explained the evaluation process and recommended for approval of the contract and compensation.

Trustees expressed their support and appreciation for Superintendent Watson and his leadership.

Trustee Reinhardt moved the Board of Trustees approve the following changes to the current Superintendent's contract:

1. Specify the term of the contract to commence on July 1, 2018 and end on June 30, 2021.
2. Set a compensation amount of \$150,542 for the 2018-19 school year, which is a 1.5% increase from 2017-18.
3. Increase the deferred compensation incentive to 4%, which is a 1.5% increase from 2017-18, and specify that this amount will increase by 1.5% each year for future years of the contract, not to exceed 7%.

Trustee Lusin seconded the motion. Motion carried 7-0 (Trustee Arneson absent).

Meeting adjourned at 1:30 p.m.

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Andy Willett, Board Chair

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Mike Waterman, District Clerk

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: 2019 NATIONAL MERIT SEMIFINALISTS

CATEGORY: RECOGNITION AND AWARDS

OTHERS INVOLVED: Marilyn King,  
Deputy Superintendent Instruction

OTHERS INVOLVED: Kevin Conwell, BHS Principal

PRESENTED BY: Kevin Conwell, BHS Principal

DATA EXPANSION: Bozeman Daily Chronicle [article](#), dated September 19, 2018.

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: Elementary and High School District RECOGNITION  
October 8, 2018

**SUPERINTENDENT'S RECOMMENDATION:**

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: Across the nation, 1.5 million high school juniors in about 22,000 high schools took the Preliminary SAT; and

WHEREAS: Based on the selection index number resulting from the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®), students may qualify for the National Merit Semifinalist competition; and

WHEREAS: In early September about 16,000 students were notified that they have qualified as Semifinalists; and

WHEREAS: The nationwide pool of Semifinalists, representing less than one percent of U.S. high school seniors, includes the highest scoring entrants in each state; and

WHEREAS: Bozeman High School has nine National Merit Semifinalists: Owen Burroughs, Abby Doss, Ryan Geissler, Lucas Hamling, Carson Hansen, Easton Kelley, Ruby Lenard, Audrey Miller, and Logan Yates;

THEREFORE: We recognize these students for their academic talents and excellent performance in a national field.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson

TITLE: 2018 "AA" GIRLS' GOLF STATE CHAMPIONSHIP TEAM AND ALL-STATE INDIVIDUALS

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Jerry Reisig, Activities Director

OTHERS INVOLVED: Matt Clark, Head Coach  
Connor Hausauer, Assistant Coach  
Lauren Hausauer, Volunteer Coach

PRESENTED BY: Matt Clark, Head Coach

DATA EXPANSION: None

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: Elementary and High School District RECOGNITION  
October 8, 2018

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Girls Golf Team took 1<sup>st</sup> place at the State "AA" Golf tournament held in Butte on September 27-28, 2018;

WHEREAS: Earning All State honors by finishing in the "Top 15" at State were:  
Annika Danenhauer – 1<sup>st</sup> Place  
Laurel Ward – 4<sup>th</sup> Place  
Cora Rosanova – 5<sup>th</sup> Place  
Maya Priebe – 11<sup>th</sup> Place  
Samantha Yates – 12<sup>th</sup> Place

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 Girls' State "AA" Golf State Team and All State Individuals: Annika Danenhauer, Cooper Knarr, Maya Priebe, Cora Rosanova, Laurel Ward and Samantha Yates.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: 2018 "AA" BOYS' GOLF STATE CHAMPIONSHIP TEAM AND ALL-STATE INDIVIDUALS

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Jerry Reisig, Activities Director

OTHERS INVOLVED: Matt Clark, Head Coach  
Connor Hausauer, Assistant Coach  
Lauren Hausauer, Volunteer Coach

PRESENTED BY: Matt Clark, Head Coach

DATA EXPANSION: None

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: Elementary and High School District RECOGNITION  
October 8, 2018

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Boys Golf Team took 1<sup>st</sup> place at the State "AA" Golf tournament held in Butte on September 27-28, 2018;

WHEREAS: Earning All State honors by finishing in the "Top 15" at State were:  
Justus Verge – 1<sup>st</sup> Place  
Jordan Verge – 2<sup>nd</sup> Place  
JR Small – 4<sup>th</sup> Place  
Jack Thorsen – 8<sup>th</sup> Place  
Ramey Lloyd – 11<sup>th</sup> Place

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 "AA" Boys' Golf State Championship Team and All State Individuals: Jacob Brandon, Ramey Lloyd, JR Small, Jack Thorsen, Jordan Verge and Justus Verge.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
	<b>Motion</b>							
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: HIGH SCHOOL BOND PROJECTS UPDATE

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Todd Swinehart, Director of Facilities

OTHERS INVOLVED: Matt Stark, Facilities Project Manager, Steve Johnson, Deputy Superintendent Operations

DATA EXPANSION: High School #2 Monthly Project Reports  
Budget Expenditure Summary

COST/FUND SOURCE: \$125,000,000

**IMPLEMENTATION**

ACTION: High School District ACTION  
Effective October 8, 2018

ISSUE:

Shall the Board accept the attached OCR report?

FACTS:

The attached report has been developed by the Owner's Construction Representative, along with project architects and contractors to reflect the most recent status of the projects.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board accept the report as presented.

OTHER ALTERNATIVES:

Discuss the report and/or change the recommendations.

DISCUSSION:

**Project:** High School #2

Schedule:

1. Bid Package #1 was approved by the Board of Trustees on March 5, 2018 for a sum of \$14,251,316.
2. Bid Package #2 was approved by the Board of Trustees on April 23, 2018 for a sum of \$27,281,392.
3. Bid Package #3 was approved by the Board of Trustees on June 20, 2018 for a sum of \$37,178,972, which provided for a total Guaranteed Maximum Price (GMP) contract amount of \$78,711,680.
4. Tours for BSD7 staff were held on August 24, 2018.
5. Community tours were held on September 26, 2018.

Current progress as follows: The entire perimeter footing has been poured with 90% of the floor slabs being complete. The exterior and interior precast concrete wall systems have been set in place along with the roof joists, decking and roofing being finalized. The main competition gym CMU walls are complete along with the associated roof joists, with the roofing system installation pending.

Erection of the structure steel and metal decking for the main classroom sections is ongoing with a scheduled completion date in early November. CMU block work continues at the auditorium with a scheduled completion in mid-October.

Additional site work continues with the next major milestone being the paving for Annie Street along with the southwest parking lot which is scheduled to start the week of October 8, 2018.

On-going construction progress can be monitored via the webcam [here](#).

Drone footage of the site from September 22, 2018 can be viewed [here](#).

**Project:** Van Winkle Stadium and Site Improvement

Schedule:

1. June 28, 2018 - The Board of Trustees approved Early Work Amendment #1 and rejected Bid Package #1.
2. August 20, 2018 – City of Bozeman Exemption Hearing was held.
3. The Board approved the pre-selection of a site work contractor on September 10, 2018.
4. Bids for Phase 1 of the project were publicly opened on September 18, 2018.
5. The Phase 1 Base Bid was approved by the board of trustees on September 28, 2018.
6. City of Bozeman Planning approval was received on September 25, 2018, with the required building permit still pending.
7. A pre-Construction kick-off meeting was held on site October 2, 2018.

Scope of work to include new artificial turf field, new stadium complex including bleachers, press box, concessions and restrooms, new relocated softball fields, expansion of Ruth Thibeault Way, construction of a roundabout at the intersection of Thibeault/15th/Beall, added parking, landscaping, and installation of new infrastructure and utilities including water, sewer, gas, storm and power. The contractor will begin mobilization and temporary fencing starting the week of October 8, 2018.

**Project:** BHS Renovation

Schedule:

- June 21, 2018 - Design Leadership Committee meeting.
- July 16, 2018 - Board approval for Architecture/Engineering fee.
- July 31, 2018 - Design Leadership Committee meeting.
- August 13, 2018 - Board Approval for GC/CM Recommendation.
- September 17, 2018 - Design Leadership Committee meeting.

The Board of Trustees has accepted CTA Architects Engineers for design services along with Langlas and Associates to perform GC/CM services for the renovation efforts at BHS. Initial programming and building design committee meetings have started with various building users and the architectural/contracting team. Initial meetings will allow us to refine and confirm the scope of work that was anticipated during the pre-bond meetings. Additional meetings and consultation with relevant City of Bozeman staff are ongoing. The presentation of the educational specifications and schematic design is schedule for the October 29, 2018 board meeting.



## SEPTEMBER PROGRESS REPORT

PROJECT: New Bozeman High School  
TO: Todd Swinehart (TS), Director of Facilities, Bozeman Public Schools  
FROM: Bob Franzen (BF), CTA Architects Engineers  
Roger Davis (RD), Langlas and Associates  
SUBJECT: Progress Report for September 2018

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- Progress Update
  - The following items need to be addressed with the City:
    - Right-of-way acquisition NW of the roundabout - TS has the latest right-of-way exhibits that were drawn up and determined acceptable to the city – TD&H is assisting TS with the acquisition effort as needed. BSD is proceeding with acquisition. Verbal authorization to place materials in this area has been granted by the owner. A sale price for the land has been agreed to. Pending
    - Adjustment of the street lighting district for existing lights along Cottonwood Rd – TD&H compiled the lighting plans and sent them to NWE (Cammy Dooley) in July to review. Per city comment, NWE approval is needed to remove and salvage the existing lights that they currently own along Cottonwood Rd. TD&H requested a cost estimate from NWE to supply power to the new street lights to submit with the SILD application to the City. Pending NWE response
  - Permits
    - Concession Building – Reviewed impact fees from Chris Saunders, modifying water service to reflect the addition of exempt irrigation wells. TS and BF to meet with Chris Saunders to discuss.
  - BSD Open Houses
    - BSD, Langlas and CTA displayed imagery and answered questions regarding the New Bozeman High School at Chief Joseph Middle School, Bozeman High, and Sacagawea Middle School.
    - A site tour for the School Board was held on September 10, 2018.
    - An open house at the site was attended by approximately 72 neighbors on September 27, 2018
  - CTA and Langlas are investigating flooring options to potentially replace LVT in classrooms and other spaces. Polished concrete is being considered and samples have been reviewed. CTA will present options to TS on September 17, 2018. Pricing is currently being assembled by Langlas.
- CTA / Design Team Tasks (On-Going)
  - The existing high school furniture inventory has been completed. An executive summary has been assembled and issued to TS for review.

## WEEKLY PROGRESS REPORT (Continued)

- Irrigation well options and costs that would be supplemented by CoB water were approved at the OAC meeting. The design team developed the related Landscape, Civil and Electrical drawings to be included in a Proposal Request for Langlas to assemble pricing. A Planning Modification was issued to CoB.
- BSD, CTA and Langlas discussed opportunities for assembling FF&E specifications and competitive pricing. Multiple bidding opportunities will be developed.
- Owners Tasks
  - TS is to follow up with neighboring land owners (northwest of Oak and Cottonwood) regarding easements for the proposed storm water piping and the new roundabout. Langlas assisting, verbal agreement to place soil at easement area.
- Contractor Tasks
  - Langlas continues work on clash detection items prior to MEP work starting
  - Langlas working on FFE coordination with FFE items
  - Submittals continue for MEP and interior finishes
  - Preconstruction meeting for weather barriers and roofing happened this month
- Construction Progress
  - Masonry wall construction continues at the auditorium.
  - The Competition Gym masonry walls have been completed.
  - Under slab utility installations continue throughout the north end of the building.
  - Roof trusses have been installed at the Competition Gymnasium.
  - Region F for concrete floor slab pour complete.
  - The Competition Gym roof structure and deck have been installed.
  - Roofing is being installed over the Auxiliary Gyms.
  - Region E for concrete floor slab pour complete.
  - Steel framing is being erected in Regions A, B, C, & D.
  - Footing Excavation and concrete for the Maintenance Building is ongoing
  - Annie Construction is ongoing and paving in early October
  - Cottonwood widening started this month.
  - Install roof drains in Gyms
- Budget Update
  - The site and building construction are slightly under budget.
- Invoice Status
  - Paid in full to date.
- Schedule Update
  - Gallatin Gateway open house is scheduled for October 11, 2018
  - Project Substantially Complete May 2020
  - Doors open for classes August 2020

WEEKLY PROGRESS REPORT (Continued)



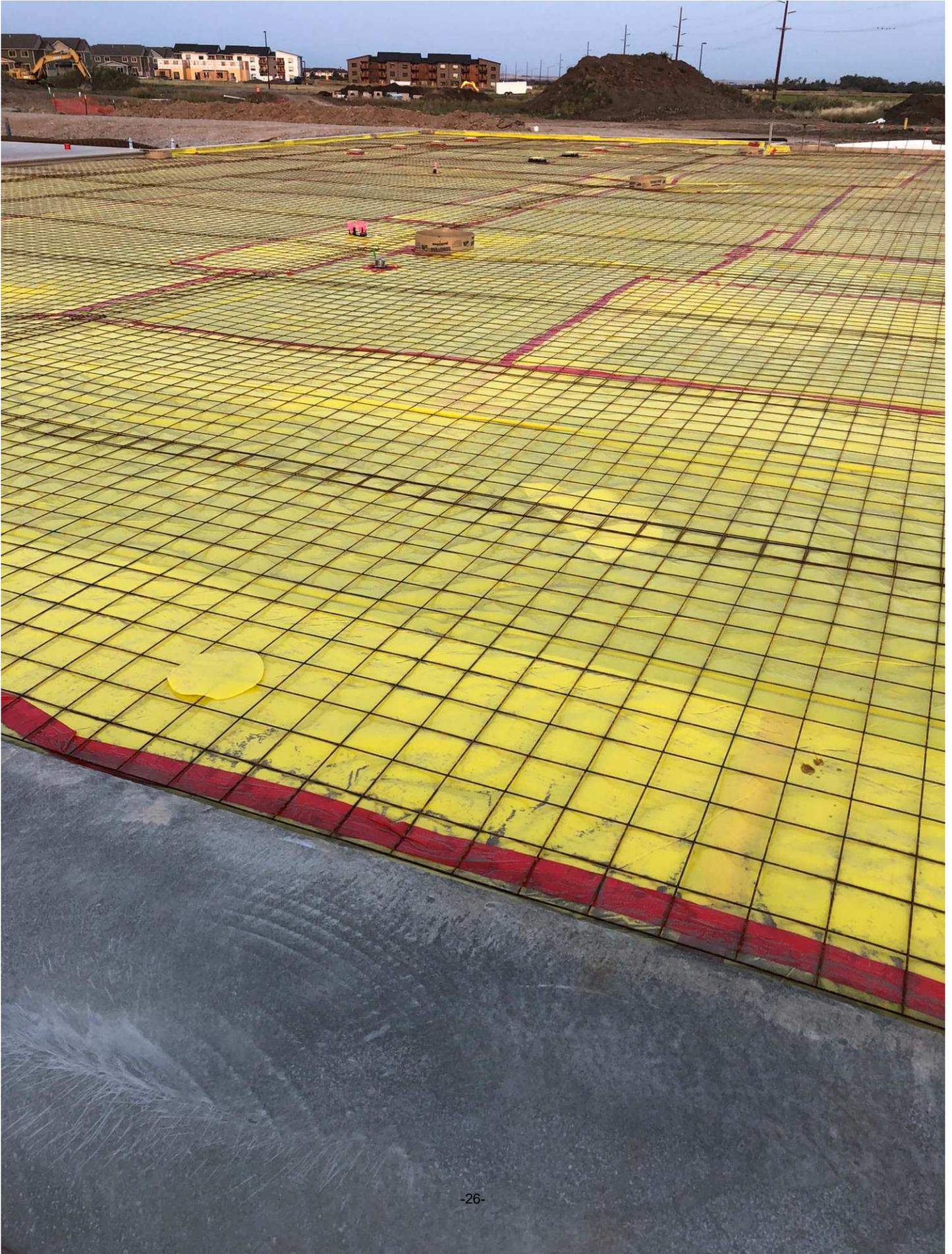
WEEKLY PROGRESS REPORT (Continued)



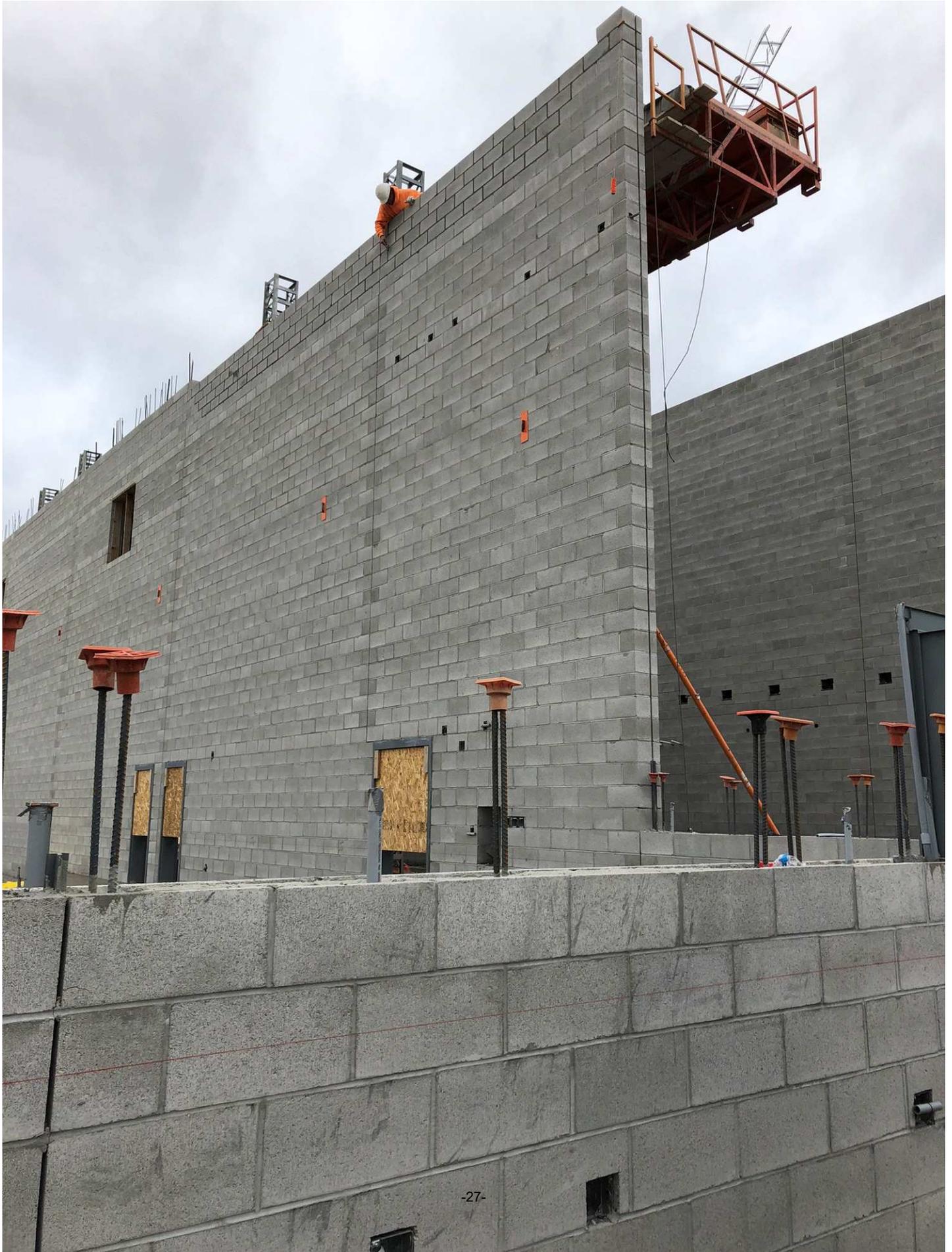
WEEKLY PROGRESS REPORT (Continued)



WEEKLY PROGRESS REPORT (Continued)



WEEKLY PROGRESS REPORT (Continued)



WEEKLY PROGRESS REPORT (Continued)



WEEKLY PROGRESS REPORT (Continued)





	Bond Expenditure Summary - Costs to Date	10-4-2018
	<b>PROJECT: HS#2 - New Building Construction</b>	
	<b>BSD7# 17-42-01</b>	
1.	Soft Cost Subtotal	\$6,399,785
2.	Hard Cost Subtotal	\$8,784,240
3.	Total Costs to Date	<b>\$15,184,024</b>
4.	Project Estimate	\$91,135,584
5.	Remaining Balance	\$75,951,560
	<b>PROJECT: Van Winkle Stadium</b>	
	<b>BSD7# 17-41-36</b>	
1.	Soft Costs Subtotal	\$432,858
2.	Hard Costs Subtotal	\$0
3.	Total Costs to Date	<b>\$432,858</b>
4.	Project Estimate	\$10,431,193
5.	Remaining Balance	\$9,998,335
	<b>PROJECT: Renovations to Existing BHS</b>	
	<b>BSD7# 17-41-37</b>	
1.	Soft Costs Subtotal	\$194,464
2.	Hard Costs Subtotal	\$0
3.	Total Costs to Date	<b>\$194,464</b>
4.	Project Estimate	\$20,453,355
5.	Remaining Balance	\$20,258,891
	<b>Total Project Estimates</b>	<b>\$122,020,132</b>
	<b>Total Remaining Balance</b>	<b>\$106,208,786</b>

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: BHS COSTA RICA TRIP - 2019  
 CATEGORY: ACTION ITEM - CONSENT  
 ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction  
 OTHERS INVOLVED: Miles McGeehan, BHS Teacher  
 DATA EXPANSION: Policy 2320, Trip Proposal  
 COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: High School District ACTION  
 Effective October 8, 2018

ISSUE:  
 Approval of Bozeman High School 2019 Spring Break Costa Rica trip as proposed.

FACTS:  
 See attached proposal.

SUPERINTENDENT'S RECOMMENDATION:  
 It is recommended that the Board approve the BHS Costa Rica trip as presented.

2019 Costa Rica Trip  
 Board Proposal  
 Organizer: Miles McGeehan, Bozeman High School

Description: We propose to take fourteen students and two chaperones on a trip to Costa Rica during the 2019 spring break. An educational focus on science, geography, and local culture will be delivered throughout the trip including topics in ecology of neotropical rainforests, coral reefs, intertidal zones, and low latitude alpine zones. Other highlights include local culture and traditions, Spanish language immersion, conservation efforts, and sustainability are explored. Lodging in Costa Rica will primarily take place at two sustainable eco-lodges established for educational groups. The approximate cost per student is \$2900 all-inclusive. All-inclusive pricing includes airfare, lodging, meals, private transport, guides, and international travel medical insurance for each student. Potential organized fundraising opportunities for students may include bagging groceries at Town and Country, selling environmentally friendly coffee beans, growing and selling marigolds and tomato plants in the spring from the BHS greenhouse, etc.

Purpose: The philosophy of science instruction in the Bozeman Public Schools is to create scientifically literate citizens who can and will make informed decisions about science and technology issues and their impact upon society. Our philosophy will be accomplished through curriculum and instruction that stimulate our students' interest and enjoyment of science. Our science instruction will be personally meaningful, will promote our students' appreciation of the natural and human world, and will enrich their lives .

**-Bozeman Public Schools -K-12 Science Curriculum**

Itinerary Proposal	McGeehan	<a href="mailto:miles.mcgeehan@bsd7.org">miles.mcgeehan@bsd7.org</a>	
<b>March 2019</b>			
<b>Date</b>	<b>Time</b>	<b>Topic</b>	<b>Activity</b>
	<b>Day1 Travel Day</b>		
<b>Thursday, March 14</b>	<b>After School 7pm</b>	Depart Bozeman 7pm	Overnight flight to San Jose, Costa Rica. BZN → SLC → LAX → SJO Arrive 7am.
	<b>Day 2 River Rafting</b>		
<b>Friday, March 15</b>	all day	<a href="#">Pacuare River rafting day I &amp; 2</a>	7:30AM pick-up at airport by Rios Tropicales rafting company transportation. Observe changes in CR geography during 1.25 hour drive over the continental divide to the Caribbean side of the country.
		<a href="http://www.riostropicales.com">www.riostropicales.com</a>	9:00AM breakfast served at Rio Tropicales facility. Walk nature trails around facility to potentially view two varieties of poison dart frogs.
			Guided river rafting on approximately 8 miles of class II-III whitewater. Stay at Rio Tropicales' remote Eco-Lodge along river in the heart of the rainforest. Hearty lunch and dinner provided.

<b>Day 3 Canopy Zip Lines &amp; River Rafting</b>			
<b>Saturday, March 16</b>	all day	Forest canopy zip line & river rafting day II	Explore trail system around eco-lodge with guides, canopy tour with zip lines, etc. Breakfast and lunch provided.
			Guided rafting on second section of river (class III/IV-). Stop to explore waterfalls and natural water slides.
	evening		Transportation provided back to San Jose hotel. Dinner in San Jose within walking distance of hotel.
<b>Day 4 Travel Day to Osa Peninsula</b>			
<b>Sunday, March 17</b>		<a href="http://www.campanario.org">www.campanario.org</a>	
	early morning	CR geography	6:30AM Private bus trip to Sierpe, CR
			Lunch in Sierpe restaurant
	afternoon	mangrove ecology	Meet Campanario teachers/guides and enjoy guided boat trip through the largest mangrove ecosystem in Central America.
		living off the grid	Orientation at Campanario Eco-lodge <a href="http://www.campanario.org">www.campanario.org</a>
	late afternoon	bat ecology	Visit to bat cave 1/2 group
	evening		Dinner
		mangrove lecture	Campanario teacher
		CR climate and the ITCZ lecture	Miles McGeehan
<b>Day 5 Campanario Rain Forest Reserve</b>			
<b>Monday, March 18</b>	early morning	rainforest wildlife	Before breakfast wildlife observation walk with Campanario guides/teachers
		rainforest ecology	After breakfast hike in Campanario's forest
	afternoon	CR education system	Hike to local rainforest school with Campanario guides and complete service project/donate books
		impacts of "development"	See deforested area
	late afternoon	bat ecology	Visit to bat cave with Campanario guides (1/2 group)
	evening		Dinner
		Lecture: rain forest ecosystem	Campanario teacher

<b>Day 6 Corcovado National Park</b>			
<b>Tuesday, March 19</b>	early morning		Boat ride to Sirena Station in Corcovado NP with Campanario guides
		rainforest ecology	Spend the day hiking the most biologically intense ecosystem on the planet with Campanario guides
	late afternoon	relax time	Beach/free time in Campanario
	evening		Dinner
		lecture: CR system of protected areas	Campanario teacher
<b>Day 7 Field Investigations - Small Group Inquiry Experiments</b>			
<b>Wednesday, March 20</b>	all day	field investigation	Data collecting in small groups
	afternoon		Analyze data, plan presentations
	afternoon break	traditional trapiche	Grind sugar cane and produce sugar
	evening		Dinner
		lecture: coral reef ecosystems	Campanario teacher
<b>Day 8 Campanario Field Investigations</b>			
<b>Thursday, March 21</b>	morning	coral reef ecology	Boat trip to Caño Island Biological Reserve for snorkeling with Campanario guide
			Return for lunch in Campanario
	afternoon	field investigation	Finish small group projects
		student presentations	Present independent study findings to the class
	evening		Dinner and Surprise!
<b>Day 9 Return to San Jose, Costa Rica</b>			
<b>Friday, March 22</b>	morning	kayak mangroves	7AM boat trip back to Sierpe, stop in mangroves for guided kayak tour for two hours.
		bus	Private charter bus ride back to San Jose. Lunch on the road.
	afternoon	CR natural history museum	Walk to the natural history museum located a few blocks from our hotel. Tour museum.
	evening		Dinner at restaurant near hotel

Day 10 Return Stateside			
<b>Saturday, March 23</b>	early morning	San Jose airport	Continental breakfast then 6:30AM Private charter bus ride to airport.
	afternoon	return trip to USA	Flight departs 8:30AM SJO → LAX → SLC → BZN
	evening		Arrive at 11:30PM Bozeman
Home!			
<b>Sunday, March 24</b>	morning	sleep-in!	Students and teachers have full day of rest at home before school begins Monday.

## INSTRUCTION

Field Trips and Travel

The district recognizes that field trips, when used as a device for teaching and learning, are integral to the curriculum and are an educationally sound and important ingredient in the instructional program of the schools. Such trips can supplement and enrich classroom procedures by providing learning experiences in an environment beyond the classroom.

The district also recognizes that field trips may result in lost learning opportunities in missed classes. Trustees do, therefore, endorse the use of field trips when the educational objectives achieved by the trip clearly outweigh any lost learning opportunities. The principal will be responsible to make the initial approval of the trip and by his/her signature, certifying that, in his/her judgment, the objectives achieved by the trip fully outweigh lost learning opportunities.

Field trips are defined as non-MHSA travel by vehicle away from the school premises under the supervision of a teacher, for the purpose of affording students a direct learning experience not available in the classroom.

Out-of-state and international field trips may be approved by the Board if the trip is a logical extension of an instructional program, has clear educational value, and sufficient funds can be raised for the trip. All out-of-state and international trips must be approved in advance by the Board prior to any contact with students, with exception of trips to Yellowstone National Park. Failure to comply with this provision will result in the trip being disapproved.

Unless specifically approved in advance, state-level participation in an activity does not grant permission to participate out of state.

Requests for out-of-state trips will be submitted for Board approval at least 30 days in advance of the trip. Requests for international trips will be submitted for Board approval at least 90 days in advance of the trip. Requests will include, to the extent available, estimates of total funds needed and the anticipated method of raising these funds. Any necessary information not supplied at the time of the initial request shall be provided immediately upon becoming available. Funds for these trips, including expenses for supervisors, must come from student fund raising or fees as provided by Policy #3530/3530P or from support groups as provided by #4222/4222P, or individual student/parent funds.

No staff member may solicit students during instructional time for any privately arranged field trip or excursion.

District employees and volunteers are encouraged to use commercial transportation, rental cars and vans, and as a last choice drive personal vehicles. The superintendent shall develop procedures which will promote the safe operation of field trips.

Cross Reference: Policy #3530, Student Fund Raising  
Policy #5430/5430P/5430F, Volunteers

Adopted: 11/24/86 Rev. 7/27/87, 6/20/88, 6/22/92, 4/26/93, 5/27/97, 11/10/97, 6/8/98, 9/9/02

	Wilson	Willlett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson

ISSUE: 2018-19 TRANSPORTATION ROUTE UPDATES, OUT-OF-DISTRICT TRANSPORTATION, AND INDIVIDUAL TRANSPORTATION CONTRACT APPROVALS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman, Director of Business Services

OTHERS INVOLVED: Doug Kellie, Transportation Coordinator

DATA EXPANSION: Route Spreadsheet, Out-of-District Route Request from Anderson Public Schools

COST/FUND SOURCE: Estimated \$134,788 SAVINGS (3 routes reduced)/ Elementary and High School Transportation Funds

**IMPLEMENTATION**

ACTION: Elementary and High School District ACTION Effective October 8, 2018

ISSUE:

Shall the Board approve the 2018-19 Transportation Route changes as presented, approve an Individual Transportation Contract, and approve Out-of-District Student Transportation Agreement?

FACTS:

1. State law requires the Board to approve bus routes, individual transportation contracts, and requests for another District to transport nonresident students to their District.
2. On July 16, 2018, the Board approved initial 2018-19 home-to-school transportation routes.
3. According to our contract with First Student, bus routing is the responsibility of the contractor. First Student has reconfigured numerous routes this year. Although the total miles travelled has increased, the proposed changes allowed them to reduce the overall route count by three.
4. The District pays First Student on a per-route basis.
5. Under Montana law, districts receive a per-mile reimbursement for distances travelled by home-to-school. Those reimbursements are funded 50% by a permissive countywide levy and 50% by the State of Montana. Home-to-school transportation costs in excess of the reimbursement amounts are funded 100% by local taxpayers.
6. First Student and the District continue to adjust routes for better efficiency and to accommodate student changes.
7. As noted, Board and Transportation Committee approval is also required for all Individual Transportation Contracts. The District received an Individual Transportation Contract for a Sacajawea Middle School student that it will need to honor.
8. Anderson Elementary District is seeking approval to transport three students residing in the Bozeman Elementary District to their school.

9. The students are from one family. The family lives on the road that serves as the boundary between the two Districts.
10. Anderson currently runs a bus on the district boundary road. They would like to create a stop on the road at the student's house and bring the students to their school. The bus does not and will not cross district boundaries.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board approve the 2018-19 Transportation Route Changes as presented, approve an Individual Transportation Contract, and approve Out-of-District Student Transportation Agreement.

OTHER ALTERNATIVES:

Do not approve.

DISCUSSION:

Gallatin County Transportation Committee approval is also required for all of these changes. Pending Board passage on October 8, we will seek this approval at the Committee's October 23 meeting.

**BOZEMAN PUBLIC SCHOOLS**  
**2018-19 TRANSPORTATION ROUTE UPDATES 10/8/18**

Route #	Route Type	2018-19 Original			2018-19 Updates 10/8/18				On Schedule Reimbursement		
		Miles/Route	Routes/Day	Miles/Day	Miles/Route	Routes/Day	Miles/Day	Change	Original	Updated	Change
01	Reg	28	2	56	27	2	53	-3	15,473.92	14,644.96	-828.96
01F	Fri Early Release	15	1	15	19	1	19	4	777.15	984.39	207.24
02	Reg	17	2	34	0	2	0	-34	9,394.88	0.00	-9,394.88
03	Reg	51	2	102	52	2	103	1	28,344.78	28,622.67	277.89
04	Reg	11	2	22	0	2	0	-22	6,079.04	0.00	-6,079.04
05	Reg	35	2	70	33	2	65	-5	19,452.30	18,062.85	-1,389.45
05F	Fri Early Release	10	1	10	19	1	19	9	518.10	984.39	466.29
06	Reg	21	2	42	23	2	45	3	11,473.56	12,293.10	819.54
06F	Fri Early Release	25	1	25	23	1	23	-2	1,295.25	1,191.63	-103.62
07	Reg	25	2	50	28	2	56	6	13,659.00	15,298.08	1,639.08
07F	Fri Early Release	15	1	15	27	1	27	12	777.15	1,398.87	621.72
08	Reg	20	2	40	25	2	50	10	11,115.60	13,894.50	2,778.90
08F	Fri Early Release	10	1	10	14	1	14	4	518.10	725.34	207.24
09	Reg	22	2	44	27	2	54	10	12,019.92	14,751.72	2,731.80
09F	Fri Early Release	10	1	10	12	1	12	2	518.10	621.72	103.62
10	Reg	31	2	62	0	2	0	-62	17,131.84	0.00	-17,131.84
11	Reg	41	2	82	51	2	101	19	22,786.98	28,066.89	5,279.91
11F	Fri Early Release	10	1	10	25	1	25	15	518.10	1,295.25	777.15
12	Reg	30	2	60	31	2	61	1	16,673.40	16,951.29	277.89
12F	Fri Early Release	15	1	15	23	1	23	8	777.15	1,191.63	414.48
13	Reg	25	2	50	25	2	50	0	13,816.00	13,816.00	0.00
14	Reg	23	2	46	24	2	48	2	12,566.28	13,112.64	546.36
14F	Fri Early Release	10	1	10	19	1	19	9	518.10	984.39	466.29
15	Reg	28	2	56	29	2	57	1	15,561.84	15,839.73	277.89
15F	Fri Early Release	13	1	13	7	1	7	-6	673.53	362.67	-310.86
16	Reg	28	2	56	34	2	67	11	15,473.92	18,513.44	3,039.52
16F	Fri Early Release	15	1	15	18	1	18	3	777.15	932.58	155.43
17	Reg	24	2	48	23	2	46	-2	13,338.72	12,782.94	-555.78
17F	Fri Early Release	15	1	15	22	1	22	7	777.15	1,139.82	362.67
18	Reg	28	2	56	30	2	60	4	15,473.92	16,579.20	1,105.28
18F	Fri Early Release	15	1	15	20	1	20	5	777.15	1,036.20	259.05
19	Reg	29	2	58	29	2	58	0	16,117.62	16,117.62	0.00
19F	Fri Early Release	10	1	10	11	1	11	1	518.10	569.91	51.81
20	Reg	19	2	38	21	2	42	4	10,500.16	11,605.44	1,105.28
20F	Fri Early Release	15	1	15	14	1	14	-1	777.15	725.34	-51.81
21	Reg	42	2	84	57	2	114	30	23,210.88	31,500.48	8,289.60
22	Reg	33	2	66	29	2	58	-8	18,340.74	16,117.62	-2,223.12
23	Reg	33	2	66	34	2	67	1	18,340.74	18,618.63	277.89
23F	Fri Early Release	18	1	18	27	1	27	9	932.58	1,398.87	466.29
24	Reg	27	2	54	25	2	49	-5	14,751.72	13,385.82	-1,365.90
24F	Fri Early Release	15	1	15	20	1	20	5	777.15	1,036.20	259.05
25	Reg	21	2	42	22	2	44	2	11,671.38	12,227.16	555.78
26	Reg	15	2	30	19	2	37	7	8,289.60	10,223.84	1,934.24
27	Reg	30	2	60	23	2	45	-15	16,390.80	12,293.10	-4,097.70
27F	Fri Early Release	15	1	15	19	1	19	4	777.15	984.39	207.24
28	Reg	34	2	68	37	2	73	5	18,896.52	20,285.97	1,389.45
28F	Fri Early Release	15	1	15	24	1	24	9	777.15	1,243.44	466.29
29	Reg	25	2	50	26	2	52	2	13,894.50	14,450.28	555.78
29F	Fri Early Release	15	1	15	22	1	22	7	777.15	1,139.82	362.67
30	Reg	15	2	30	11	2	21	-9	8,289.60	5,802.72	-2,486.88
31	Reg	26	2	52	27	2	54	2	14,368.64	14,921.28	552.64
31F	Fri Early Release	10	1	10	21	1	21	11	518.10	1,088.01	569.91
32	Reg	20	2	40	19	2	37	-3	11,052.80	10,223.84	-828.96
33	Reg	43	2	86	40	2	79	-7	23,898.54	21,953.31	-1,945.23
33F	Fri Early Release	15	1	15	15	1	15	0	777.15	777.15	0.00
34	Reg	12	2	24	13	2	25	1	6,631.68	6,908.00	276.32
35	Reg	18	2	36	17	2	33	-3	9,834.48	9,014.94	-819.54
35F	Fri Early Release	8	1	8	18	1	18	10	414.48	932.58	518.10
36	Reg	22	2	44	23	2	46	2	12,227.16	12,782.94	555.78
37	Reg	22	2	44	30	2	59	15	12,019.92	16,117.62	4,097.70
37F	Fri Early Release	10	1	10	20	1	20	10	518.10	1,036.20	518.10
38	Reg	32	2	64	32	2	63	-1	17,483.52	17,210.34	-273.18
38F	Fri Early Release	15	1	15	19	1	19	4	777.15	984.39	207.24
39	Reg	27	2	54	30	2	59	5	14,751.72	16,117.62	1,365.90
39F	Fri Early Release	15	1	15	19	1	19	4	777.15	984.39	207.24
40	Reg	26	2	52	33	2	66	14	14,368.64	18,237.12	3,868.48
80 AM	SpEd	17	1	17	25	1	25	8	4,724.13	6,947.25	2,223.12
80 ER (Friday only)	SpEd	17	1	17	10	1	10	-7	880.77	518.10	-362.67
80 PM	SpEd	17	1	17	25	1	25	8	4,724.13	6,947.25	2,223.12
81 AM	SpEd	35	1	35	34	1	34	-1	9,726.15	9,448.26	-277.89
81 MID	SpEd	20	1	20	16	1	16	-4	3,265.60	2,612.48	-653.12
81 PM	SpEd	35	1	35	34	1	34	-1	9,726.15	9,448.26	-277.89
82 AM	SpEd	30	1	30	28	1	28	-2	8,336.70	7,780.92	-555.78
82 MID	SpEd	0	1	0	27	1	27	27	0.00	4,408.56	4,408.56
82 PM	SpEd	30	1	30	28	1	28	-2	8,336.70	7,780.92	-555.78

**BOZEMAN PUBLIC SCHOOLS**  
**2018-19 TRANSPORTATION ROUTE UPDATES 10/8/18**

Route #	Route Type	2018-19 Original			2018-19 Updates 10/8/18				On Schedule Reimbursement		
		Miles/ Route	Routes/ Day	Miles/Day	Miles/ Route	Routes/ Day	Miles/Day	Change	Original	Updated	Change
83 AM	SpEd	35	1	35	20	1	20	-15	9,726.15	5,557.80	-4,168.35
83 MID	SpEd	20	1	20	18	1	18	-2	3,265.60	2,939.04	-326.56
83 PM	SpEd	35	1	35	20	1	20	-15	9,726.15	5,557.80	-4,168.35
84 AM	SpEd	30	1	30	13	1	13	-17	8,336.70	3,612.57	-4,724.13
84 PM	SpEd	30	1	30	13	1	13	-17	8,336.70	3,612.57	-4,724.13
85 AM	SpEd	48	1	48	24	1	24	-24	13,338.72	6,669.36	-6,669.36
85 PM	SpEd	48	1	48	24	1	24	-24	13,338.72	6,669.36	-6,669.36
86 AM	SpEd	8	1	8	0	1	0	-8	2,084.18	0.00	-2,084.18
86 MID	SpEd	10	1	10	0	1	0	-10	2,778.90	0.00	-2,778.90
86 PM	SpEd	8	1	8	25	1	25	18	2,084.18	6,947.25	4,863.08
87	SpEd	80	2	160	30	2	60	-100	44,462.40	16,673.40	-27,789.00

\$ 770,706.72    \$ 719,226.42    \$ (51,480.30)

**GALLATIN COUNTY  
TRANSPORTATION AGREEMENT**

**OUT-OF-DISTRICT ATTENDANCE APPROVAL**

The Board of Trustees of Anderson School District No. 41, Gallatin County, and the Board of Trustees of Bozeman District No. 7, Gallatin County, agree and approve the out-of-district transportation of students to attend the Anderson School for the 2018-19 school year.

This agreement is for three students located at 5073 Patterson Road who are transported by District No. 41 buses to attend the Anderson School.

\_\_\_\_\_  
Anderson School Board Chairman  
Anderson School Dist. 41

\_\_\_\_\_  
Bozeman School Board Chairman  
Bozeman School Dist. 7

Date \_\_\_\_\_

Date \_\_\_\_\_

Approved by Gallatin County Transportation Committee

\_\_\_\_\_

\_\_\_\_\_  
County Transportation Committee Chairman

Date \_\_\_\_\_

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson

TITLE: 2019-20 BUDGET DEVELOPMENT CALENDAR

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman, Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations

DATA EXPANSION: Schedule for Development of Fiscal Year 2019-20 Budgets

COST/FUND SOURCE: N/A

**IMPLEMENTATION ACTION:** Elementary and High School District ACTION Effective October 8, 2018

**ISSUE:** Approve the schedule for development of the 2019-20 budgets.

**FACTS:** Budget development is a year-long process.

**SUPERINTENDENT'S RECOMMENDATION:** It is recommended that the Board of Trustees adopt the proposed schedule for development of fiscal year 2019-20 budgets with the understanding that it may need to be modified.

**OTHER ALTERNATIVES:** Adopt an alternative schedule with different timelines.

**DISCUSSION:** The calendar has been set to accommodate a probable General Fund levy election on May 7, 2019. The adoption of the final 2019-20 budget is scheduled for August 12, 2019.

**Bozeman Public Schools**  
Schedule for Development of Fiscal Year 2019-20 Budgets

Activities	Personnel Involved	Timeline
Discuss Schedule of Activities and establish guidelines for budget development	Superintendent/Administration	10/1/18 through 10/31/2018
Approve Schedule of budget development activities	Board of Trustees	10/8/2018
Prepare Average Number Belonging (ANB) Projections	Deputy Superintendent Operations/ Director of Business Services	11/12/2018
Prepare and distribute budget development materials and 2019-20 additional budget request instructions	Director of Business Services	11/19/2018
Prepare and submit School/Department budget materials and 2019-20 additional budget requests	School and Department Administration & Staff	11/19/2018 through 12/14/2018
Compile budget information and additional requests	Deputy Superintendent Operations/ Director of Business Services	12/17/2018 through 1/4/2019
66th Montana Legislative session convenes	N/A	1/7/2019
Prepare preliminary budgets for General Fund	Director of Business	1/7/2019 through 2/15/2019
Review and prioritize budget requests/potential cuts	Superintendent/Administration	1/7/2019 through 2/15/2019
Conduct Budget Committee meetings as needed for review, discussion & revision of preliminary General Fund budget	Deputy Supt. Op, Dir. of Business Services, Trustees & Administration	1/7/2019 through 2/15/2019
Revise and finalize ANB Projection	Deputy Supt. Operations/Director of Business Services	2/4/2019
Present Preliminary General Fund Budget to the Board	Trustees/Admin	2/25/2019
Board call for May 2019 Trustee, General Fund, and Special Levy Elections	Board of Trustees	2/25/2019
Conduct public meetings for review, discussion & revision of preliminary General Fund budget	Trustees/Admin	2/25/2019 through 5/6/2019
Conduct budget discussions as needed and align budget with strategic goals	Board of Trustees	2/25/2019 through 5/6/2019
Negotiate contract changes with collective bargaining groups	Board of Trustees/Admin	Spring 2019
Provide notice of intent to increase non-voted levies	Board of Trustees/Admin	3/19/2019
Set amount of voted levy	Board of Trustees/Admin	3/25/2019
Projected 90th (final) day of 66th Montana Legislative session	N/A	5/1/2019
Conduct Trustee and Special Levy Election	District Clerk/County Clerk & Recorder	5/7/2019
Prepare preliminary budgets for Transportation, Bus Depreciation, Tuition, Retirement, Adult Ed, Debt Service, Building Reserve and Technology Depreciation Funds	Director of Business	5/8/2019 through 6/30/19
Present preliminary Budget for all Budgeted Funds	Trustees/Admin	7/29/2019
Adopt Final Budget	Board of Trustees	8/12/2019

(Law requires Trustees to meet on or before August 20th to consider all budget information and adopt it not later than August 25th)

	Wilson	Willitt	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: PERSONNEL ACTIONS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Pat Strauss, Director of Human Resources

OTHERS INVOLVED: Robert Watson, Superintendent

DATA EXPANSION: Accompanying Personnel Actions Report

COST/FUND SOURCE: Salaries are listed for each employee

IMPLEMENTATION ACTION: Elementary and High School District ACTION Effective October 8, 2018

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees confirm the attached personnel actions involving certified and classified personnel. Also attached is a report of administrative actions regarding personnel which have transpired since the last meeting.

DISCUSSION:

These appointments are made as the result of careful attention to Board policy, Title IX regulations, and Federal and State laws. All applicants are evaluated with respect to the criteria for each advertised position to ensure that only the most suitable candidates are recommended.

October 8, 2018

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Classified)**

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Bates, Vickie	Elementary PARA, .375 FTE, Overflow PARA, .5625 FTE, HYL, 9.25 mos.	B05/Non Unit	9/17/2018	\$12.12/\$11.50
Cialella, Dawn	SPED Resource PARA, .4938 FTE, EMDI, 9.25 mos.	B02	8/27/2018	\$11.44
Crispin, Kyla	Before/Afterschool PARA, .1938 FTE, HAWT, 9.25 mos.	B01	9/26/2018	\$11.23
Dean, Lori	Health Aide PARA, .5625 FTE, EMDI, 9.25 mos.	D05	9/11/2018	\$13.68
DeBuff, Cherokee	Before/Afterschool PARA, .40 FTE, HAWT, 9.25 mos.	B01	9/18/2018	\$11.23
Fernandez, Yemile	SPED Resource PARA, .875 FTE, MDLK, 9.25 mos.	B05	9/20/2018	\$12.12
Freese, Darlene	Roving Custodian, 1.0 FTE, FAC, 12 mos.	G05	10/2/2018	\$16.56
Ewen, Anna	Self Contained PARA, .875 FTE, CJMS, 9.25 mos.	D05	8/28/2018	\$13.68
Gritzmacher, Elizabeth	Before/Afterschool PARA, .325 FTE, IRVG, 9.25 mos.	B05	9/10/2018	\$12.12
Holman, Lisa	Self Contained PARA, .875 FTE, Crosswalk PARA, .0625 FTE, EMDI, 9.25 mos.	B/D01	9/20/2018	\$11.23/\$12.67
Iszler, Joanne	FS Specialist, .50 FTE, SMS, 9.25 mos.	FB1	9/28/2018	\$11.23
Neibauer, Carol	FS Cashier, .3125 FTE, IRVG, 9.25 mos.	FB5	9/7/2018	\$12.12
Reaves, Kimberley	Crosswalk PARA, .0625 FTE, Self Contained PARA, .875 FTE, LONG, 9.25 mos.	B/D01	10/1/2018	\$11.23/\$12.67
Sizemore, Tara Elizabeth	Crosswalk PARA, .0625 FTE, Self Contained PARA, .875 FTE, LONG, 9.25 mos.	B/D01	10/1/2018	\$11.23/\$12.67
Slayden, Grace	Before/Afterschool PARA, .3688 FTE, EMDI, 9.25 mos.	B01	9/13/2018	\$11.23
Steffen, Madeline	Before/Afterschool PARA, .3438 FTE, MDLK, 9.25 mos.	B01	9/6/2018	\$11.23
Stoneback, Margie	SPED Resource PARA, .875 FTE, MDLK, 9.25 mos.	B05	9/24/2018	\$12.12
Young, Gabrielle	Before/Afterschool PARA, .0938 FTE, LONG, 9.25 mos.	B01	9/14/2018	\$11.23
Wilson, Jayme	Crosswalk PARA, .125 FTE, Discretionary PARA, .8125 FTE, IRVG, 9.25 mos.	B02	8/27/2018	\$11.44

**Confirmation of Request for Leave of Absence (Certified)**

Name	Position	Reason	Effective Dates
Carter, Allie	Health Enhancement Teacher, 1.0 FTE, BHS	FMLA	3/11/19 - 6/7/19
Christensen, Liesel	Science Teacher, .80 FTE, BHS	FMLA	3/4/19 - 5/31/19
Hessler, Emily	Math Teacher, 1.0 FTE, BHS	FMLA	3/6/19 - 6/7/19
Primerano, Leah	SPED Teacher, 1.0 FTE, HYL	FMLA	1/28/19 - 4/30/19

October 8, 2018

**REQUIRES BOARD ACTION (con't)**

**Confirmation of Request for Leave of Absence (Classified)**

Name	Position	Reason	Effective Dates
Tolo, Steve	Head Custodian. 1.0 FTE, IRVG, 12 mos.	FMLA	1/7/19 - 4/8/19

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Gowin, Ronald	Custodian, .50 FTE, WHIT, .50 FTE, SMS, G09, \$17.89/hr., 12 mos.	Retirement	9/7/2018	3.5
Howie, Mikaela	Discretionary PARA, .50 FTE, Title I PARA, .1875 FTE, B02, \$11.11/hr., WHIT, 9.25 mos.	Resignation	9/6/2018	2 mos.
Owen, Sally	Guidance Secretary, .8025 FTE, E09, \$15.92/hr., SMS, 11 mos.	Resignation	9/13/2018	3.8
Pilch, Jessica	Before/Afterschool PARA, .3062 FTE, B04, \$11.90/hr., HAWT, 9.25 mos.	Resignation	10/15/2018	3.1

**REPORT OF ADMINISTRATIVE ACTIONS**

**Changes and Revisions in Contracts (Classified)**

Name	From	To	Effective	Reason
Amundson, Mariann	Self Contained PARA, .50 FTE, D06, \$13.96/hr., MDLK, 9.25 mos.	Self Contained PARA, .5625 FTE, D06, \$13.96/hr., MDLK, 9.25 mos.	9/24/2018	Increase in FTE/Hrs.
Bechtold, Peggy	FS Specialist, 1.0 FTE, FB2, \$11.44/hr., SUPT SVCS, 9.25 mos.	FS Manager, 1.0 FTE, FF2, \$13.92/hr., BHS, 9.25 mos.	9/6/2018	Internal Transfer
Bell, Brennah	Discretionary PARA, .8438 FTE, Crosswalk PARA, .0312 FTE, Before/Afterschool PARA, .125 FTE, B03, \$11.67/hr., HYL, 9.25 mos.	Discretionary PARA, .875 FTE, Before/Afterschool PARA, .125 FTE, B03, \$11.67/hr., HYL, 9.25 mos.	9/17/2018	Decrease in Assignment(s), Increase in FTE/Hrs.
Bilverstone, William	Before/Afterschool PARA, .1875 FTE, B02, \$11.44/hr., HYL, 9.25 mos.	Before/Afterschool PARA, .2188 FTE, Discretionary PARA, .2188 FTE, B02, \$11.44/hr., HYL, 9.25 mos.	9/17/2018	Additional Assignment, Increase in FTE/Hrs.
Fronek, Rebecca	Before/Afterschool PARA, .225 FTE, LONG, Satellite Hostess II, .6875 FTE, BHS, B/FB4, \$11.90/hr., 9.25 mos.	Before/Afterschool PARA, .2813 FTE, LONG, Satellite Hostess II, .6875 FTE, BHS, FB/B04, \$11.90/hr., 9.25 mos.	9/10/2018	Increase in FTE/Hrs.
Gladtko-Friedman, Sara	Elementary PARA, .20 FTE, B07, \$12.79/hrs., MOST, 9.25 mos.	Elementary PARA, .5125 FTE, B07, \$12.79/hrs., MOST, 9.25 mos.	9/18/2018	Increase in FTE/Hrs.
Gunn, Cassandra	Self Contained PARA, .875 FTE, D05, \$13.68/hr., SMS, 9.25 mos.	Self Contained PARA, .875 FTE, D05, \$13.68/hr., Non Instructional PARA, .125 FTE, B05, \$12.12/hr., SMS, 9.25 mos.	9/24/2018	Additional Assignment, Increase in FTE/Hrs.
Henry, Amanda	FS Cashier, .3125 FTE, Discretionary PARA, .075 FTE, FB/B02, \$11.44/hr., MOST, 9.25 mos.	FS Cashier, .3125 FTE, Discretionary PARA, .2375 FTE, FB/B02, \$11.44/hr., MOST, 9.25 mos.	9/17/2018	Increase in FTE/Hrs.

October 8, 2018

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Changes and Revisions in Contracts (Classified) (con't)**

Name	From	To	Effective	Reason
Holman, Lisa	Self Contained PARA, .875 FTE, D01, \$12.67/hr., Crosswalk PARA, .0625 FTE, B01, \$11.23/hr., EMDI, 9.25 mos.	Crosswalk PARA, .0625 FTE, B01, \$11.23/hr., Overflow PARA, .7813 FTE, Non Unit, \$11.50/hr., EMDI, 9.25 mos.	10/1/2018	Change in Assignment(s), Decrease in FTE/Hrs.
Kennedy, Elizabeth	Before/Afterschool Program Director, .7812 FTE, Non Unit, \$16.30/hr., WHIT, 9.5 mos.	Before/Afterschool Program Director, .7812 FTE, Non Unit, \$16.30/hr., 9.5 mos., Overflow PARA, .1875 FTE, Non Unit, \$11.50/hr., 9.25 mos., WHIT	9/24/2018	Additional Assignment, Increase in FTE/Hrs.
Peterson, Cynthia	Crosswalk PARA, .125 FTE, Discretionary PARA, .8125 FTE, B05, \$12.12/hr., MDLK, 9.25 mos.	Crosswalk PARA, .125 FTE, B05, \$12.12/hr., Self Contained PARA, .8125 FTE, D05, \$13.68/hr., MDLK, 9.25 mos.	9/10/2018	Change in Assignment(s), Increase in Pay Rate
Rangitsch, Dawnnele	FS Assistant Manager, .75 FTE, FD8, \$14.18/hr., SMS, 9.5 mos.	FS Assistant Manager, .75 FTE, FD8, \$14.18/hr., SMS, 9.5 mos., Before/Afterschool PARA, .0375 FTE, B08, \$13.04/hr., LONG, 9.25 mos.	9/25/2018	Additional Assignment, Increase in FTE/Hrs.
Smith, Lauren	Running Start PARA, 1.0 FTE, B05, \$12.12/hr., WHIT, 9 mos.	Title I PARA, .50 FTE, Crosswalk PARA, .125 FTE, Discretionary PARA, .3125 FTE, B05, \$12.12/hr., WHIT, 9.25 mos.	10/1/2018	Internal Transfer, Decrease in FTE/Hrs.
Spencer, Danica	FS Cashier, .375 FTE, FB2, \$11.44/hr., MDLK, 9.25 mos.	FS Cashier, .375 FTE, FB2, \$11.44/hr., Overflow PARA, .1875 FTE, Non Unit, \$11.50/hr., MDLK, 9.25 mos.	9/28/2018	Additional Assignment, Increase in FTE/Hrs.
Velez, Hernando	Crosswalk PARA, .0625 FTE, Before/Afterschool PARA, .125 FTE, SPED Resurce PARA, .8125 FTE, B05, \$12.12/hr., MDLK, 9.25 mos.	Before/Afterschool PARA, .125 FTE, SPED Resurce PARA, .6875 FTE, B05, \$12.12/hr., MDLK, 9.25 mos.	9/10/2018	Decrease in Assignment(s), FTE/Hrs.

**Stipends - Extracurricular**

Name	Authorized Position	Stipend	Level	Effective
Alexander, Lindsay	Tech Mentor - HAWT	\$1,272.00	6	2018-2019
Babcock, Trista	Intramural Coach - Fall - 6th Gr Co-ed Volleyball - SMS (.5)	\$999.50	5	9/4/18 - 10/17/18
Bennett, Joy	BHS Color Guard	\$2,996.00	4	2018-2019
Berdahl, Kelly	BHS Bands (Longevity)	\$5,887.08	2	2018-2019
Berdahl, Kelly	BHS Marching Band (Longevity)	\$4,025.16	3	2018-2019
Berdahl, Kelly	BHS Jazz Band (Longevity)	\$3,235.68	4	2018-2019
Berdahl, Kelly	BHS Pep Band (Longevity)	\$2,158.92	5	2018-2019
Bleskin, Jake	Football - 8th Gr Asst. Coach - CJMS	\$1,999.00	5	8/27/18 - 10/15/18
Bradbury, Glenn	Club - Engineering/TSA - BHS (.5)	\$999.50	4	2018-2019
Bridwell, Jourdan	Prom Advisor - BHS	\$674.00	7	2018-2019
Brown, Dan	Club - Skills USA - BHS (Woods)	\$2,996.00	4	2018-2019
Brown-McKenna, Judy	Tech Mentor - IRVG (.5) (Longevity)	\$661.44	6	2018-2019
Bullock, Robert	Intramural Coach - Fall - 6th Gr Tennis - CJMS/SMS	\$1,999.00	5	9/4/18 - 10/17/18

October 8, 2018

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Bush, Andrew	Football - 8th Gr Asst. Coach - SMS (Longevity)	\$2,078.96	5	8/27/18 - 10/15/18
Cade, Jennifer	Tech Mentor - HYL T (Longevity)	\$1,322.88	6	2018-2019
Cannon, Erika	Girls Soccer - Head Coach - BHS (.8) (Longevity)	\$3,220.13	3	8/9/18 - 11/17/18
Certalic, Michael	BHS Orchestras (Longevity)	\$5,887.08	2	2018-2019
Certalic, Michael	MS Sunrise Strings (Longevity)	\$1,373.76	6	2018-2019
Chamberlain, Gordon	Tech Mentor - SMS (.5) (Longevity)	\$686.88	6	2018-2019
Coffin, Morgan	Speech & Debate - Asst. Coach - BHS (Longevity)	\$3,876.08	3	9/1/18 - 1/26/19
Colliver, Charlotte	SMS Choirs (Longevity)	\$3,235.68	4	2018-2019
Creal, Nicholas	Football - 7th Gr Asst. Coach - CJMS	\$1,272.00	6	8/27/18 - 10/15/18
Crumrine, Brian	BHS Marching Band Asst. (Longevity)	\$1,322.88	6	2018-2019
Drahos, Dawn	Club - HOSA - Head - BHS (Longevity)	\$2,078.96	5	2018-2019
Drahos, Dawn	Club - HOSA - Asst. - BHS (Longevity)	\$1,322.88	6	2018-2019
Davis, Vanessa	Girls Soccer - Asst. Coach - BHS (.5)	\$1,498.00	4	8/9/18 - 11/17/18
Donahoe, Emily	Club - Hawk Talk - BHS (Longevity)	\$3,876.08	3	2018-2019
Fabian, Lisa	Tech Mentor - MOST (.7)	\$890.40	6	2018-2019
Fisher, Heather	Intramural Coach - Fall - 6th Gr Co-ed Volleyball - CJMS (.5)	\$999.50	5	9/4/18 - 10/17/18
Franklin, Greg	Football - 8th Gr Asst. Coach - CJMS	\$1,999.00	5	8/27/18 - 10/15/18
Gutzman, Dan	Club - Science & Science Olympiad - BHS (Longevity)	\$2,078.96	5	2018-2019
Habermas, Larry	Football - 7th Gr Asst. Coach - SMS	\$1,272.00	6	8/27/18 - 10/15/18
Heflin, Jenell	MS Activities Coordinator - SMS (Full Year)	\$7,500.00		2018-2019
Hickert, Ashley	Volleyball - 7th Gr - SMS	\$1,272.00	6	8/27/18 - 10/15/18
Higgins, Patrick	Tech Mentor - IRVG (.5)	\$636.00	6	2018-2019
Hoffman, Patrick	Club - Art - Asst. - BHS (.5) (Longevity)	\$686.88	6	2018-2019
Holsinger, Lynn	Club - Peer Mediation - BHS	\$1,700.00		2018-2019
Hopkins, Kristin	Tech Mentor - LONG (Longevity)	\$1,322.88	6	2018-2019
Houston, Todd	Football - 8th Gr Asst. Coach - CJMS	\$1,999.00	5	8/27/18 - 10/15/18
Humberger, Logan	Football - Asst. Coach - BHS (.5)	\$1,863.00	3	8/9/18 - 11/17/18
Jermyn, Casey	Cross Country - Head Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Karrick, Olivia	Volleyball - 7th Gr - CJMS	\$1,272.00	6	8/27/18 - 10/15/18
Keegan, Jill	BHS Choirs (.2) (Longevity)	\$1,133.81	2	2018-2019
Keegan, Jill	SMS Orchestras (.5) (Longevity)	\$1,557.92	4	2018-2019
Klug, Hilary	Tech Mentor - BHS (Longevity)	\$1,322.88	6	2018-2019
Lind, Chandra	CJMS Orchestras (Longevity)	\$3,235.68	4	2018-2019
Malczyk, Jacob	BHS Choirs (Longevity)	\$5,669.04	2	2018-2019
Martin, Tina	Tech Mentor - EMDI (Longevity)	\$1,373.76	6	2018-2019
Matthews, Eric	Tech Mentor - CJMS (Longevity)	\$1,322.88	6	2018-2019
Maxwell, James	Club - National Honor Society - BHS (Longevity)	\$1,322.88	6	2018-2019
McGeehan, Miles	Tech Mentor - BHS	\$1,272.00	6	2018-2019
McHugh, Joseph	Club - Spanish - BHS (.5)	\$636.00	6	2018-2019
Mehr, Brad	Club - DECA/BPA Co-Director - BHS (4/3 of 4) (Revised)	\$3,994.67	4	2018-2019
Merriman, Steve	BHS Jazz Band (Longevity)	\$3,235.68	4	2018-2019

October 8, 2018

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Michalick, Irena	Volleyball - 8th Gr - CJMS (Longevity)	\$2,078.96	5	8/27/18 - 10/15/18
Monroe, Travis	Club - Youth Legislation - Asst. - BHS	\$1,272.00	6	2018-2019
Moore, Kennith	Intramural Coach - Fall - 6th Gr Tennis - CJMS/SMS	\$1,999.00	5	9/4/18 - 10/17/18
Mumford, Chanel	Volleyball - 8th Gr - CJMS	\$1,999.00	5	8/27/18 - 10/15/18
Nagel, Jason	Club - MUN - Head - BHS	\$1,999.00	5	2018-2019
Nelson, Ryan	Football - 8th Gr Asst. Coach - CJMS (Longevity)	\$2,158.92	5	8/27/18 - 10/15/18
Neumann, Lisa	Intramural Coach - Fall - 6th Gr Co-ed Volleyball - CJMS (.5)	\$999.50	5	9/4/18 - 10/17/18
Pfaff, Elizabeth	Club - Art - Head - BHS (.5)	\$1,498.00	4	2018-2019
Poeschl, Carl	Club - Engineering/TSA - BHS (.5)	\$999.50	4	2018-2019
Quinones, Chelsea	Volleyball - 8th Gr - CJMS	\$1,999.00	5	8/27/18 - 10/15/18
Rasmussen, Christine	Tech Mentor - MDLK (.5) (Longevity)	\$686.88	6	2018-2019
Rassi, Josh	Club - Youth Legislation - Head - BHS (Longevity)	\$2,078.96	5	2018-2019
Rhyner, Loretta	Student Council & Class Advisor - BHS (Longevity)	\$2,078.96	5	2018-2019
Rhyner, Loretta	All Class Officer Advisor - BHS (Longevity)	\$1,322.88	6	2018-2019
Ruffcorn, Jeffrey	BHS Marching Band Asst.	\$1,272.00	6	2018-2019
Savory, Catherine	CJMS Choirs (Longevity)	\$3,115.84	4	2018-2019
Schwartz, Karl	Club - Photo - BHS	\$1,272.00	6	2018-2019
Slate, Larry	Football - 7th Gr Asst. Coach - CJMS	\$1,272.00	6	8/27/18 - 10/15/18
Smith, Stacie	Club - Art - Head - BHS (.5)	\$1,498.00	4	2018-2019
Spartas, Elizabeth	Cross Country - Asst. Coach - BHS	\$2,996.00	4	8/9/18 - 11/17/18
Sticka, Michel	CJMS Bands (Longevity)	\$3,115.84	4	2018-2019
Sticka, Michel	CJMS Jazz Band (Longevity)	\$3,115.84	4	2018-2019
Stone, Cynthia	SMS Orchestras (.5)	\$1,498.00	4	2018-2019
Tetrault, Jenny	Tech Mentor - WHIT (Longevity)	\$1,373.76	6	2018-2019
Todd, Whitney	Tech Mentor - MOST (.3) (Longevity)	\$396.86	6	2018-2019
Wallner-Drake, Amy	Club - MUN - Asst. - BHS	\$1,272.00	6	2018-2019
Warchola, Gary	Club - German - BHS (.5)	\$636.00	6	2018-2019
Warn, Elaine	Volleyball - 8th Gr - CJMS	\$1,999.00	5	8/27/18 - 10/15/18
Warn, Elaine	Club - Scribblings - BHS	\$674.00	7	2018-2019
Weaver Martin, Kelsey	MS Activities Coordinator - CJMS (Full Year)	\$7,800.00		2018-2019
Werner, Lisa	Club - German (.5) - BHS (Longevity)	\$686.88	6	2018-2019
Wesche, Abbey	Club - DECA/BPA Co-Director - BHS (2/3 of 4)	\$1,997.33	4	2018-2019
Wiers, Jason	Football - 8th Gr Asst. Coach - SMS (Longevity)	\$2,078.96	5	8/27/18 - 10/15/18
Wilcox, Nathan	SMS Bands (Longevity)	\$3,115.84	4	2018-2019
Wilcox, Nathan	SMS Jazz Band (Longevity)	\$3,115.84	4	2018-2019
Wilcox, Nathan	BHS Marching Band Asst. (Longevity)	\$1,322.88	6	2018-2019
Worob, Sukha	Club - Art - Asst. - BHS (.5) (Longevity)	\$661.44	6	2018-2019
Young, Nicki	Tech Mentor - MDLK (.5) (Longevity)	\$661.44	6	2018-2019

October 8, 2018

REPORT OF ADMINISTRATIVE ACTIONS (con't)

<u>Stipends - Not Extracurricular</u>				
Name	Authorized Position	Stipend	Level	Effective
Alexander, Lindsay	Site Specialist - Math - HAWT/CURR	\$664.00		2018-2019
Babcock, Tracy	Site Specialist - STEM - MOST/CURR	\$664.00		2018-2019
Berdahl, Kelly	Liaison - Music - BHS	\$1,000.00		2018-2019
Bergin, Dayna	ADED Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/19
Bertken, Johanna	Subbing for E. Hilton-Taylor/N. Rice while on FMLA, Up to 2 days per week (Hrly. Rate)	\$43.88		8/22/18 - 11/26/18
Braaksma, Kathy	Site Specialist - Math - MOST/CURR	\$664.00		2018-2019
Bradbury, Glenn	Department Head - T&I - BHS	\$3,000.00		2018-2019
Bradshaw, Cindy	Site Specialist - Math - EMDI/CURR	\$664.00		2018-2019
Budt, Dave	Department Head - Social Studies - BHS	\$6,000.00		2018-2019
Carr, Ruth	Site Specialist - Math - IRVG/CURR	\$664.00		2018-2019
Close, Brian	ADED Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/19
Cobb, Kerri	Department Head - Library - BHS	\$1,500.00		2018-2019
Cole, Mike	Department Head - Math - BHS	\$6,000.00		2018-2019
Colombo, Natalie	Site Specialist - Math - MDLK/CURR	\$664.00		2018-2019
Crawford, Kristi	Site Specialist - STEM - LONG/CURR	\$664.00		2018-2019
Croad, Terry	ADED Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/19
Finney, Mary	ADED Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/19
Fraser, Amy	Site Specialist - STEM - WHIT/CURR	\$1,328.00		2018-2019
Gilpin, Renee	Site Specialist - Math - MDLK/CURR	\$664.00		2018-2019
Graf, Jessica	Travel Stipend - 2 sites	\$270.00	1	2018-2019
Hagen, Kristina	ADED Instructor (Hrly. Rate)	\$15.00		9/27/18 - 6/30/19
Hall, Johnna	Site Specialist - STEM - MOST/CURR	\$664.00		2018-2019
Hambrick, Megan	Department Head - Foreign Language - BHS	\$3,000.00		2018-2019
Hicks, Sara	Site Specialist - STEM - HAWT/CURR	\$664.00		2018-2019
Higgins, Michelle	Site Specialist - STEM - HAWT/CURR	\$664.00		2018-2019
Hoff, Lars	Site Specialist - STEM - IRVG/CURR	\$664.00		2018-2019
Hoffman, Patrick	Department Head - Art - BHS	\$3,000.00		2018-2019
Holmquist, Wes	Department Head - HE - BHS	\$3,000.00		2018-2019
Hundhausen, Roy	ADED Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/19
James, Elizabeth	Subbing for E. Hilton-Taylor/N. Rice while on FMLA, Up to 10 hours per week (Hrly. Rate)	\$40.87		9/17/18 - 11/26/18
Keegan, Jill	Travel Stipend - 2 sites	\$270.00	1	2018-2019
Kelly, Shawna Rader	Crisis Response Team (.5 of \$1,000)	\$500.00		2018-2019
Klug, Hilary	National Board Certification - Teaching	\$2,000.00		2018-2019
Klug, Hilary	Travel Stipend - 2 sites	\$270.00	1	2018-2019
Knodel, Shannon	Project Lead the Way Training	\$2,000.00		July 9-20, 2018
Krogstad, Joanna	Department Head - FCS - BHS	\$1,500.00		2018-2019
Lackey, Dacia	Site Specialist - Math - HYL/CURR	\$664.00		2018-2019
LaForge, Georgia	Site Specialist - STEM - HYL/CURR	\$664.00		2018-2019
Laslovich, Nate	Dean of Students - BHS	\$1,500.00		2018-2019
Martin, Tina	Site Specialist - STEM - EMDI/CURR	\$664.00		2018-2019
Marty, Steven	ADED Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/19
McBride-Bergantine, Stephanie	National Board Certification - Teaching	\$2,000.00		2018-2019
Milodragovich, Steve	Site Specialist - STEM - MDLK/CURR	\$664.00		2018-2019

October 8, 2018

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Stipends - Not Extracurricular (con't)**

Name	Authorized Position	Stipend	Level	Effective
Moellenkamp, Lisa	Site Specialist - STEM - LONG/CURR	\$664.00		2018-2019
Mollgaard, Kelly	Site Specialist - Math - MOST/CURR	\$664.00		2018-2019
Murphy, Jennifer	Travel Stipend - 2 sites	\$270.00	1	2018-2019
Naccarto, Debra	ADED Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/19
Nagel, Jason	Drivers Ed Instructor (Hrly. Rate)	\$26.50		2018-2019
Neely, Carl	Dean of Students - BHS	\$1,500.00		2018-2019
Odegard, Connie	Travel Stipend - 2 sites	\$270.00	1	2018-2019
O'Shea, Christine	Site Specialist - STEM - HYL/CURR	\$664.00		2018-2019
Pafford, Baerbel	Travel Stipend - 5 sites	\$540.00	3	2018-2019
Parent, Samantha	Site Specialist - STEM - IRVG/CURR	\$664.00		2018-2019
Parseghian, Julia	National Board Certification - Speech Pathologist	\$2,000.00		2018-2019
Perry, Dawn	Site Specialist - Math - LONG/CURR	\$664.00		2018-2019
Pfaff, Theresa	National Board Certification - Speech Pathologist	\$2,000.00		2018-2019
Pummel, Mary Beth	Terminal Degree	\$2,000.00		2018-2019
Romeo, Lena	Site Specialist - STEM - MDL/CURR	\$664.00		2018-2019
Ruffcorn, Jeffrey	Travel Stipend - 4 sites	\$540.00	3	2018-2019
Russo, Jill	Travel Stipend - 2 sites	\$270.00	1	2018-2019
Samardich, Lisa	National Board Certification - Speech Pathologist	\$2,000.00		2018-2019
Schaible, Janie	ADED Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/19
Srenar, Rachel	Site Specialist - STEM - EMDI/CURR	\$664.00		2018-2019
Sellgren, Lynn	Department Head - Guidance - BHS	\$3,000.00		2018-2019
Sorg-Hackler, Cheri	National Board Certification - Speech Pathologist	\$2,000.00		2018-2019
Spangelo, Bethany	Department Head - English - BHS	\$6,000.00		2018-2019
Spear, Rebecca	Travel - 6+ sites	\$675.00	4	2018-2019
St. John, Laura	Crisis Response Team (.5 of \$1,000)	\$500.00		2018-2019
Stark, Carmen	Travel Stipend - 3 sites	\$405.00	2	2018-2019
Stone, Cynthia	Travel Stipend - 4 sites	\$540.00	3	2018-2019
Washtak, Amy	Department Head - Health Sciences - BHS	\$1,500.00		2018-2019
Watkins, Dennis	Department Head - Science - BHS	\$6,000.00		2018-2019
Weld, Lori	ADED Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/19
Wemple, Chris	Site Specialist - Math - WHIT/CURR	\$664.00		2018-2019
Wesche, Abbey	Department Head - Business - BHS	\$1,500.00		2018-2019
Wolf, Kristen	ADED Instructor (Hrly. Rate)	\$15.00		9/1/18 - 6/30/19

	Wilson	Willeff	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
	Motion							
	Second							
	Ayes							
	Nays							
	Abstain							

TITLE: FINANCIAL REPORTS, WARRANT APPROVAL, DONATIONS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman  
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations  
R.J. Tvedt, Accounting Supervisor  
Brenda Livingston, District Bookkeeper

DATA EXPANSION: Financial Statements, Donations Received, Warrant Registers (included separately), and Obsolete Equipment

COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: Elementary and High School District ACTION Effective October 08, 2018

- SUPERINTENDENT'S RECOMMENDATION:  
It is recommended that the Board of Trustees approve:
- August and September 2018 financial statements
  - September 2018 Donations received
  - Obsolete Equipment list
  - Warrant Registers as presented separately

DISCUSSION:  
The Warrant Registers and Bank Reconciliations are available in the Business Office, and have been sent to the Trustees.

September 2018 warrants are as follows: Operational warrants were \$4,745,099.35; net Payroll, taxes and deductions were \$4,045,174.51; Total warrants disbursed for September 2018 were \$8,790,273.86.

Investment of District Funds in accordance with State law as of:	<u>August 31, 2018</u>
Gallatin County Investment Pool	\$53,117,586.26
High School Building Bond Funds (Cetera)	74,724,540.97
Nonexpendable Endowment (D.A. Davidson)	802,674.72
High School Extracurricular Clubs (First Interstate)	243,200.78
Middle School Extracurricular Clubs (First Interstate)	114,274.16
Total District cash and investments	<u>\$129,002,276.89</u>

# BOZEMAN PUBLIC SCHOOLS

August 2018 Cash and Investment Reconciliation

Fund	Fund Name	Beginning Balance	Increases	Decreases	Ending Balance
101	General	2,678,789.31	1,799,594.77	655,610.65	3,822,773.43
110	Transportation	633,404.16	127,556.45	23,465.73	737,494.88
111	Bus Depreciation	293,137.06	554.47	0.00	293,691.53
113	Tuition	3,320.19	719.51	0.00	4,039.70
114	Retirement	1,363,947.79	1,747.60	66,595.91	1,299,099.48
115	Misc. Funds	1,144,241.20	537,749.95	238,662.03	1,443,329.12
121	Compensated Absences	130,234.52	3,346.75	11,640.96	121,940.31
128	Technology	287,067.53	1,628.82	186,040.78	102,655.57
129	Flexibility	1,567.00	0.00	0.00	1,567.00
150	Debt Service	782,171.07	391,052.15	350.00	1,172,873.22
160	Building	2,926,841.17	16,407.17	36,030.93	2,907,217.41
161	Building Reserve	1,541,997.11	104,673.25	518,210.37	1,128,459.99
174	Internal Service	390,638.65	11,349.14	1,194.15	400,793.64
178	Health Insurance	2,764,866.27	153,960.57	1,029,144.90	1,889,681.94
186	Payroll Clearing	64,023.40	1,792,160.62	1,802,537.72	53,646.30
<u>187</u>	<u>Claims Clearing</u>	<u>1,987,117.78</u>	<u>2,200,085.11</u>	<u>3,596,918.18</u>	<u>590,284.71</u>
	Total Elementary	16,993,364.21	7,142,586.33	8,166,402.31	15,969,548.23
201	General	1,609,348.89	917,928.56	401,629.08	2,125,648.37
210	Transportation	322,974.27	63,694.84	23,465.69	363,203.42
211	Bus Depreciation	293,381.68	554.37	0.00	293,936.05
212	School Foods	351,544.81	89,958.09	61,125.98	380,376.92
213	Tuition	398,192.11	2,454.39	0.00	400,646.50
214	Retirement	1,130,889.32	5,122.61	53,059.29	1,082,952.64
215	Misc. Programs	500,269.85	75,404.94	52,722.74	522,952.05
217	Adult Education	185,480.41	1,216.32	12,604.46	174,092.27
218	Traffic Education	224,825.36	43,990.57	26,886.54	241,929.39
221	Compensated Absences	116,983.48	196.26	5,493.65	111,686.09
228	Technology	541,383.49	1,538.55	184,370.48	358,551.56
229	Flexibility	1,519.50	0.00	0.00	1,519.50
250	Debt Service	75,866.87	10,034.35	0.00	85,901.22
260	Building	96,619,221.95	165,625.98	176,899.77	96,607,948.16
261	Building Reserve	4,299,791.34	307,188.70	485,709.34	4,121,270.70
281	Private Purpose Trust	792,623.67	10,051.05	0.00	802,674.72
282	Interlocal Agreement	4,957,245.62	37,536.03	25,112.83	4,969,668.82
<u>285</u>	<u>Private Purpose Trust</u>	<u>30,256.54</u>	<u>38.80</u>	<u>0.00</u>	<u>30,295.34</u>
	Total High School	112,451,799.16	1,732,534.41	1,509,079.85	112,675,253.72
	Grand Total	129,445,163.37	8,875,120.74	9,675,482.16	128,644,801.95

**BOZEMAN PUBLIC SCHOOLS**

**EXPENDITURE BUDGET TO ACTUAL - ALL BUDGETED FUNDS**

From Date: 9/1/2018

To Date: 9/30/2018

Fiscal Year: 2018-2019

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	\$33,359,251.00	\$2,411,398.05	\$3,604,643.43	\$29,754,607.57	\$25,676,045.05	\$4,078,562.52	12.23%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	\$2,152,682.00	(\$19,045.16)	\$16,436.52	\$2,136,245.48	\$1,646,313.07	\$489,932.41	22.76%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	\$293,066.00	\$0.00	\$0.00	\$293,066.00	\$0.00	\$293,066.00	100.00%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	\$286,664.00	\$2,382.01	\$2,382.01	\$284,281.99	\$25,546.96	\$258,735.03	90.26%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	\$5,150,000.00	\$353,488.62	\$448,463.12	\$4,701,536.88	\$3,114,967.19	\$1,586,569.69	30.81%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	\$895,029.00	\$41,127.05	\$371,425.37	\$523,603.63	\$111,216.13	\$412,387.50	46.08%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	\$5,567.00	\$0.00	\$0.00	\$5,567.00	\$0.00	\$5,567.00	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	\$6,819,557.00	\$350.00	\$700.00	\$6,818,857.00	\$0.00	\$6,818,857.00	99.99%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	\$3,137,735.00	\$545,103.75	\$1,094,782.77	\$2,042,952.23	\$191,559.53	\$1,851,392.70	59.00%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	\$17,684,592.00	\$1,278,036.26	\$2,016,246.62	\$15,668,345.38	\$12,301,848.67	\$3,366,496.71	19.04%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	\$1,043,461.00	(\$8,482.15)	\$26,999.48	\$1,016,461.52	\$695,228.12	\$321,233.40	30.79%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	\$293,311.00	\$0.00	\$0.00	\$293,311.00	\$0.00	\$293,311.00	100.00%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	\$624,143.00	\$4,927.75	\$14,867.75	\$609,275.25	\$55,461.79	\$553,813.46	88.73%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	\$3,050,000.00	\$198,724.52	\$281,167.13	\$2,768,832.87	\$1,636,252.44	\$1,132,580.43	37.13%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	\$390,480.00	\$23,952.27	\$46,007.96	\$344,472.04	\$248,415.70	\$96,056.34	24.60%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	\$885,983.00	\$43,698.04	\$374,517.57	\$511,465.43	\$1,329.54	\$510,135.89	57.58%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	\$5,520.00	\$0.00	\$0.00	\$5,520.00	\$0.00	\$5,520.00	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	\$10,587,866.00	\$350.00	\$350.00	\$10,587,516.00	\$0.00	\$10,587,516.00	100.00%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	\$6,131,051.00	\$145,249.67	\$540,515.95	\$5,590,535.05	\$29,503.06	\$5,561,031.99	90.70%
<b>Grand Total:</b>		<b>\$92,795,958.00</b>	<b>\$5,021,260.68</b>	<b>\$8,839,505.68</b>	<b>\$83,956,452.32</b>	<b>\$45,733,687.25</b>	<b>\$38,222,765.07</b>	<b>41.19%</b>

End of Report

**BOZEMAN PUBLIC SCHOOLS**

**REVENUE BUDGET TO ACTUAL - ALL BUDGETED FUNDS**

From Date: 8/1/2018

To Date: 8/31/2018

Fiscal Year: 2018-2019

- Subtotal by Collapse Mask   
  Include pre encumbrance   
  Print accounts with zero balance   
  Filter Encumbrance Detail by Date Range  
 Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	(\$33,260,466.10)	(\$1,629,177.60)	(\$1,788,823.77)	(\$31,471,642.33)	\$0.00	(\$31,471,642.33)	94.62%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	(\$1,952,363.76)	(\$127,556.45)	(\$141,883.23)	(\$1,810,480.53)	\$0.00	(\$1,810,480.53)	92.73%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	(\$500.61)	(\$554.47)	(\$1,126.14)	\$625.53	\$0.00	\$625.53	-124.95%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	(\$285,279.20)	(\$719.51)	(\$3,699.20)	(\$281,580.00)	\$0.00	(\$281,580.00)	98.70%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	(\$4,797,190.62)	(\$1,747.60)	(\$2,955.82)	(\$4,794,234.80)	\$0.00	(\$4,794,234.80)	99.94%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	(\$469,323.96)	(\$1,628.82)	(\$7,248.85)	(\$462,075.11)	\$0.00	(\$462,075.11)	98.46%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	(\$4,000.00)	\$0.00	\$0.00	(\$4,000.00)	\$0.00	(\$4,000.00)	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	(\$5,728,623.14)	(\$16,706.65)	(\$82,289.36)	(\$5,646,333.78)	\$0.00	(\$5,646,333.78)	98.56%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	(\$1,507,500.00)	(\$6,620.62)	(\$26,432.16)	(\$1,481,067.84)	\$0.00	(\$1,481,067.84)	98.25%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	(\$17,544,361.68)	(\$864,407.11)	(\$959,795.64)	(\$16,584,566.04)	\$0.00	(\$16,584,566.04)	94.53%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	(\$923,660.44)	(\$63,694.84)	(\$69,953.60)	(\$853,706.84)	\$0.00	(\$853,706.84)	92.43%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	(\$499.51)	(\$554.37)	(\$1,124.56)	\$625.05	\$0.00	\$625.05	-125.13%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	(\$223,638.31)	(\$2,454.39)	(\$10,081.81)	(\$213,556.50)	\$0.00	(\$213,556.50)	95.49%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	(\$2,508,943.57)	(\$1,448.97)	(\$2,449.40)	(\$2,506,494.17)	\$0.00	(\$2,506,494.17)	99.90%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	(\$336,161.17)	(\$1,216.32)	(\$4,876.78)	(\$331,284.39)	\$0.00	(\$331,284.39)	98.55%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	(\$201,499.79)	(\$1,538.55)	(\$4,887.88)	(\$196,611.91)	\$0.00	(\$196,611.91)	97.57%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	(\$4,000.50)	\$0.00	\$0.00	(\$4,000.50)	\$0.00	(\$4,000.50)	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	(\$10,548,991.80)	(\$10,034.35)	(\$47,027.02)	(\$10,501,964.78)	\$0.00	(\$10,501,964.78)	99.55%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	(\$1,662,499.53)	(\$13,086.64)	(\$40,640.76)	(\$1,621,858.77)	\$0.00	(\$1,621,858.77)	97.56%
	<b>Grand Total:</b>	<b>(\$81,959,503.69)</b>	<b>(\$2,743,147.26)</b>	<b>(\$3,195,295.98)</b>	<b>(\$78,764,207.71)</b>	<b>\$0.00</b>	<b>(\$78,764,207.71)</b>	<b>96.10%</b>

End of Report

**BOZEMAN PUBLIC SCHOOLS**

**General Ledger - Element Summary Reporting**

Fiscal Year: 2018-2019 From Date:9/1/2018 To Date:9/30/2018

Account Mask: ?01??????????????????

Account Type: EXPENDITURE

Print accounts with zero balance       Include Inactive Accounts       Include PreEncumbrance

FUND / BUDGET UNIT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
<b>101 - ELEM GENERAL FUND</b>					
00 - CENTRAL BUDGET	\$31,902,387.00	\$2,255,747.23	\$3,301,707.31	\$25,587,306.95	\$3,013,372.74
01 - LONGFELLOW ELEMENTARY SCHOOL	\$40,832.00	\$3,758.90	\$5,960.27	\$1,172.65	\$33,699.08
02 - IRVING ELEMENTARY SCHOOL	\$34,816.00	\$2,981.14	\$5,982.97	\$2,182.79	\$26,650.24
03 - HAWTHORNE ELEMENTARY SCHOOL	\$45,440.00	\$9,349.67	\$12,825.64	\$2,182.89	\$30,431.47
04 - WHITTIER ELEMENTARY SCHOOL	\$33,024.00	\$2,564.68	\$8,483.48	\$583.07	\$23,957.45
05 - MORNING STAR ELEMENTARY SCHOOL	\$63,872.00	\$4,870.75	\$21,115.61	\$10,990.27	\$31,766.12
06 - EMILY DICKINSON ELEMENTARY SCHOOL	\$61,184.00	\$9,465.81	\$20,031.64	\$1,285.98	\$39,866.38
07 - HYALITE ELEMENTARY SCHOOL	\$56,192.00	\$9,734.06	\$14,022.08	\$1,942.36	\$40,227.56
08 - MEADOWLARK ELEMENTARY SCHOOL	\$67,712.00	\$8,875.77	\$13,376.91	\$1,789.97	\$52,545.12
31 - CHIEF JOSEPH MIDDLE SCHOOL	\$130,114.00	\$9,268.41	\$12,995.33	\$896.75	\$116,221.92
32 - SACAJAWEA MIDDLE SCHOOL	\$124,601.00	\$14,769.05	\$17,698.59	\$20,710.30	\$86,192.11
51 - SPECIAL EDUCATION	\$60,000.00	\$408.59	\$408.59	\$11,278.45	\$48,312.96
52 - HUMAN RESOURCES	\$29,000.00	\$446.58	\$12,856.26	\$0.00	\$16,143.74
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$111,000.00	\$11,347.28	\$21,800.24	\$6,755.48	\$82,444.28
54 - MUSIC	\$17,450.00	\$999.07	\$1,078.83	\$108.00	\$16,263.17
55 - TECHNOLOGY	\$87,325.00	\$6,216.51	\$30,455.93	\$1,070.60	\$55,798.47
56 - ELEMENTARY LIBRARY PROCESSING	\$47,750.00	\$13,781.98	\$15,897.91	\$0.00	\$31,852.09
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$2,606.87	\$20,222.93	\$0.00	\$33,777.07
58 - GIFTED & TALENTED	\$5,000.00	\$32.00	\$567.07	\$0.00	\$4,432.93
59 - FACILITIES	\$301,552.00	\$32,229.13	\$47,023.74	\$25,788.54	\$228,739.72
61 - SUPPORT SERVICES	\$86,000.00	\$11,944.57	\$20,132.10	\$0.00	\$65,867.90
<b>101 - ELEM GENERAL FUND Total:</b>	<b>\$33,359,251.00</b>	<b>\$2,411,398.05</b>	<b>\$3,604,643.43</b>	<b>\$25,676,045.05</b>	<b>\$4,078,562.52</b>

**BOZEMAN PUBLIC SCHOOLS**

**General Ledger - Element Summary Reporting**

Fiscal Year: 2018-2019 From Date:9/1/2018 To Date:9/30/2018

Account Mask: ?01??????????????????

Account Type: EXPENDITURE

Print accounts with zero balance       Include Inactive Accounts       Include PreEncumbrance

FUND / BUDGET UNIT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
<b>201 - HS GENERAL FUND</b>					
00 - CENTRAL BUDGET	\$16,443,157.00	\$1,212,124.61	\$1,839,032.66	\$12,258,703.15	\$2,345,421.19
41 - BOZEMAN HIGH SCHOOL	\$514,480.00	\$28,044.68	\$72,746.19	\$18,156.61	\$423,577.20
51 - SPECIAL EDUCATION	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
52 - HUMAN RESOURCES	\$29,000.00	\$271.88	\$6,374.21	\$0.00	\$22,625.79
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$51,750.00	\$4,403.95	\$6,477.61	\$0.00	\$45,272.39
54 - MUSIC	\$54,450.00	\$4,258.02	\$4,259.79	\$14,443.75	\$35,746.46
55 - TECHNOLOGY	\$78,677.00	\$5,159.95	\$29,151.89	\$1,693.23	\$47,831.88
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$2,513.75	\$19,874.09	\$0.00	\$34,125.91
58 - GIFTED & TALENTED	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
59 - FACILITIES	\$230,145.00	\$15,908.31	\$30,320.57	\$8,851.93	\$190,972.50
61 - SUPPORT SERVICES	\$43,000.00	\$5,351.11	\$8,009.61	\$0.00	\$34,990.39
64 - HS ATHLETICS	\$155,933.00	\$0.00	\$0.00	\$0.00	\$155,933.00
<b>201 - HS GENERAL FUND Total:</b>	<b>\$17,684,592.00</b>	<b>\$1,278,036.26</b>	<b>\$2,016,246.62</b>	<b>\$12,301,848.67</b>	<b>\$3,366,496.71</b>

# MEMORANDUM

DATE: September 2018

TO: Board of Trustees

FROM: Mike Waterman  
Director of Business Services



RE: Donations

The following items (over \$300.00) have been accepted as donations by the Bozeman School District per policy #7260:

<u>Location</u>	<u>Donor</u>	<u>Item Donated</u>	<u>Value</u>
SMS Music Department	Brady Wiseman	Jupiter Baritone	\$600.00
BHS Trades & Industry	Sandi Kewley	Material/Equipment	\$425.00
BHS Weight Room	The Ridge	Material/Equipment	\$6,200.00
BHS Volleyball	The Flats at Meadow Creek LLC	Check	\$300.00
BHS Football	KXLF Communications LLC	Check	\$600.00
BHS & SMS Robotics Teams	Spika Design & Manufacturing	Check	\$500.00
BHS Project Excel	American Bank – Ashby Miller	Check	\$500.00

## BOZEMAN PUBLIC SCHOOLS

### Cash Balances

Fiscal Year: 2018-2019

Date Range: 08/01/2018 - 08/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
11010.101.0000	BACKBOARD BOYS B-BALL CASH	4,324.81	400.00	2,656.27	2,068.54
11015.101.0000	CHEERLEADING CLUB CASH	5,858.17	0.00	5,865.00	(6.83)
11022.101.0000	DANCE CLUB CASH	4,293.53	3,286.44	1,252.01	6,327.96
11025.101.0000	FASTPITCH CLUB CASH	4,466.29	0.00	0.00	4,466.29
11030.101.0000	FOOTBALL CLUB CASH	2,619.00	5,290.00	0.00	7,909.00
11035.101.0000	GOLF CLUB CASH	10,902.56	1,800.00	2,668.80	10,033.76
11040.101.0000	HAWK STAT CREW CASH	176.38	0.00	0.00	176.38
11050.101.0000	LADY HAWK BBALL CLUB CASH	13,603.81	0.00	494.89	13,108.92
11065.101.0000	BOYS SOCCER CLUB CASH	3,763.93	692.58	504.36	3,952.15
11070.101.0000	GIRLS SOCCER CLUB CASH	7,138.09	1,315.00	4,280.71	4,172.38
11080.101.0000	SPEECH CLUB CASH	13,155.61	1,011.64	393.47	13,773.78
11085.101.0000	SPIKERS VOLLEYBALL CLUB CASH	5,127.62	6,955.79	36.53	12,046.88
11095.101.0000	SWIMMING CLUB CASH	661.53	341.50	110.00	893.03
11100.101.0000	TENNIS CLUB CASH	4,413.82	0.00	0.00	4,413.82
11110.101.0000	TRACK CLUB CASH	13,195.69	0.00	0.00	13,195.69
11120.101.0000	WRESTLING CLUB CASH	19.22	0.00	0.00	19.22
11125.101.0000	CROSS COUNTY CLUB CASH	4,960.99	9,052.45	0.00	14,013.44
12000.101.0000	BUSINESS PROFESSIONALS CLUB CASH	217.32	0.00	0.00	217.32
12002.101.0000	CAD CLUB CASH	9.10	0.00	0.00	9.10
12005.101.0000	CONSTRUCTION CLUB CASH	744.19	0.00	0.00	744.19
12010.101.0000	DECA CASH	10,176.91	0.00	0.00	10,176.91
12035.101.0000	PHOTO CLUB CASH	868.22	0.00	0.00	868.22
12037.101.0000	ROBOTICS CLUB CASH	5,846.19	3,000.00	4,234.84	4,611.35
12040.101.0000	SHOP FUND CASH	3,000.00	0.00	0.00	3,000.00
12045.101.0000	SKILLS USA CASH	1,253.30	50.00	0.00	1,303.30
13010.101.0000	ART CLUB CASH	4,932.76	0.00	0.00	4,932.76
13015.101.0000	DRAMA CLUB CASH	2,930.15	0.00	5,315.00	(2,384.85)
13020.101.0000	COSTA RICA SCIENCE TRIP CASH	1,164.09	0.00	0.00	1,164.09
13022.101.0000	FCCLA CASH	71.46	0.00	0.00	71.46
13025.101.0000	FRENCH CLUB CASH	663.22	0.00	0.00	663.22
13030.101.0000	GERMAN CLUB CASH	758.69	130.00	0.00	888.69
13031.101.0000	HOSA CASH	3,401.27	0.00	0.00	3,401.27

## BOZEMAN PUBLIC SCHOOLS

### Cash Balances

Fiscal Year: 2018-2019

Date Range: 08/01/2018 - 08/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
13033.101.0000	JEWELRY GUILD CLUB CASH	653.09	0.00	0.00	653.09
13034.101.0000	LATIN CLUB CASH	36.46	0.00	0.00	36.46
13038.101.0000	MUN CLUB CASH	193.43	0.00	0.00	193.43
13040.101.0000	NATIVE AMERICAN CLUB CASH	511.05	0.00	0.00	511.05
13042.101.0000	PRO START CLUB CASH	4,580.50	0.00	0.00	4,580.50
13045.101.0000	PROJECT EXCEL CASH	3,847.32	0.00	0.00	3,847.32
13050.101.0000	SCIENCE OLYMPIAD CASH	219.34	0.00	0.00	219.34
13060.101.0000	SPANISH CLUB CASH	379.47	0.00	0.00	379.47
13065.101.0000	YOUTH LEGISLATURE CLUB CASH	1,699.53	0.00	0.00	1,699.53
13070.101.0000	WILDLIFE BIOLOGY CLUB CASH	494.70	0.00	0.00	494.70
14000.101.0000	CAP & GOWNS CASH	120.27	0.00	0.00	120.27
14026.101.0000	CLASS OF 2018 CASH	5,056.19	0.00	0.00	5,056.19
14027.101.0000	CLASS OF 2019 CASH	10,121.76	0.00	0.00	10,121.76
14035.101.0000	PROM CASH	999.00	0.00	0.00	999.00
14050.101.0000	STUDENT COUNCIL CASH	21,189.00	180.00	0.00	21,369.00
14060.101.0000	BRIDGER ALTERNATIVE CASH	1,263.84	0.00	0.00	1,263.84
15001.101.0000	AMNESTY INTERNATIONAL CASH	674.28	0.00	0.00	674.28
15005.101.0000	KEY CLUB CASH	1,637.05	0.00	0.00	1,637.05
15010.101.0000	LEO CLUB CASH	1,964.94	0.00	0.00	1,964.94
15015.101.0000	NATIONAL HONOR SOCIETY CASH	1,239.03	0.00	0.00	1,239.03
15016.101.0000	PROJECT X2 CASH	5,699.23	0.00	0.00	5,699.23
15025.101.0000	SPECIAL ED CONCESSIONS CASH	5,344.78	20.00	0.00	5,364.78
15030.101.0000	SAGA CASH	1,084.59	0.00	0.00	1,084.59
15040.101.0000	INTERACT CLUB CASH	607.86	0.00	0.00	607.86
16000.101.0000	BAND CASH	4,793.91	2,865.00	454.00	7,204.91
16005.101.0000	CHOIR CASH	2,508.64	0.00	0.00	2,508.64
16015.101.0000	ORCHESTRA CASH	6,642.77	0.00	0.00	6,642.77
17000.101.0000	AERIE CASH	13,361.34	0.00	0.00	13,361.34
17005.101.0000	HAWK TALK CASH	402.09	0.00	0.00	402.09
17007.101.0000	HAWK TV CLUB CASH	505.85	0.00	0.00	505.85
17010.101.0000	SCRIBBLINGS CASH	762.03	30.00	0.00	792.03
18010.101.0000	GENERAL CASH	1,175.00	560.00	0.00	1,735.00

**BOZEMAN PUBLIC SCHOOLS**

**Cash Balances**

Fiscal Year: 2018-2019

Date Range: 08/01/2018 - 08/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		234,486.26	36,980.40	28,265.88	243,200.78

End of Report

## BOZEMAN PUBLIC SCHOOLS

### Cash Balances

Fiscal Year: 2018-2109

Date Range: 08/01/2018 - 08/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10200.101.0000	MISC FUNDRAISING CASH	264.96	0.00	0.00	264.96
10250.101.0000	ART CLUB CASH	1,458.78	0.00	0.00	1,458.78
10300.101.0000	SCIENCE CLUB	129.77	0.00	0.00	129.77
10400.101.0000	SCIENCE CLUB - JOHANESON CASH	115.97	0.00	0.00	115.97
10500.101.0000	TECH ED CLUB CASH	442.58	0.00	0.00	442.58
10600.101.0000	BIRD/SCIENCE CASH	2,816.83	0.00	0.00	2,816.83
10700.101.0000	SCIENCE - CASH	181.50	0.00	0.00	181.50
11100.101.0000	STUDENT AID CASH	3,990.82	0.00	62.50	3,928.32
11150.101.0000	STUDENT COUNCIL 8TH GRADE CASH	3,169.18	0.00	0.00	3,169.18
11200.101.0000	STUDENT COUNCIL 7TH GRADE CASH	3,831.41	0.00	0.00	3,831.41
11250.101.0000	FOREIGN LANGUAGE CLUB CASH	6,561.74	0.00	0.00	6,561.74
11275.101.0000	STUDENT COUNCIL 6TH GRADE CASH	3,714.20	0.00	0.00	3,714.20
11300.101.0000	STUDENT PROJECTS CASH	504.56	0.00	0.00	504.56
11500.101.0000	TEAM 6A EAST CASH	522.13	0.00	0.00	522.13
11550.101.0000	TEAM 6B WEST CASH	1,442.72	0.00	0.00	1,442.72
11600.101.0000	TEAM 7A EAST CASH	3,150.73	0.00	0.00	3,150.73
11625.101.0000	TEAM 7B WEST CASH	1,417.14	0.00	0.00	1,417.14
11650.101.0000	TEAM 8A EAST CASH	3,834.48	0.00	0.00	3,834.48
11670.101.0000	TEAM 8B WEST CASH	1,976.92	0.00	0.00	1,976.92
11700.101.0000	YEARBOOK CASH	4,877.60	0.00	2,323.43	2,554.17
13000.101.0000	DRAMA CLUB CASH	1,634.90	0.00	0.00	1,634.90
13050.101.0000	MUSIC CLUB CASH	16,511.48	0.00	0.00	16,511.48
13150.101.0000	CJ ROCKS/POP ROCKS CASH	38.04	0.00	0.00	38.04
13200.101.0000	BREAKFAST CLUB CASH	580.40	0.00	0.00	580.40
13300.101.0000	HORIZONS CASH	3,248.95	0.00	0.00	3,248.95
13400.101.0000	MBI CASH	1,257.94	0.00	0.00	1,257.94
13425.101.0000	LEO CLUB CASH	2,136.56	0.00	0.00	2,136.56
13450.101.0000	FORENSICS CLUB CASH	902.79	0.00	0.00	902.79
13500.101.0000	KNITTING CORNER CASH	335.25	0.00	0.00	335.25
13525.101.0000	AFTER SCHOOL CLUB CASH	128.04	0.00	0.00	128.04
14000.101.0000	PEER MEDIATION CASH	1,338.22	0.00	0.00	1,338.22
16000.101.0000	FRIENDS OF READING CLUB CASH	4,884.42	0.00	0.00	4,884.42

## BOZEMAN PUBLIC SCHOOLS

### Cash Balances

Fiscal Year: 2018-2109

Date Range: 08/01/2018 - 08/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
20300.101.0000	SCIENCE CLUB CASH	27.36	0.00	0.00	27.36
20301.101.0000	SCIENCE OLYMPIAD CLUB CASH	794.10	0.00	0.00	794.10
21100.101.0000	STUDENT AID CASH	988.16	0.00	75.00	913.16
21150.101.0000	YEARBOOK CASH	2,271.95	0.00	0.00	2,271.95
21200.101.0000	STUDENT COUNCIL CASH	6,035.10	0.00	0.00	6,035.10
21425.101.0000	SELECT CHOIR CASH	2,905.77	0.00	0.00	2,905.77
21476.101.0000	ECLECTIC STRING ORCHESTRA CASH	292.71	0.00	0.00	292.71
22310.101.0000	TEAM BISON CASH	1,902.82	0.00	0.00	1,902.82
22311.101.0000	TEAM ELK CASH	2,398.16	0.00	0.00	2,398.16
22312.101.0000	TEAM GALLATIN CASH	4,244.59	0.00	0.00	4,244.59
22313.101.0000	TEAM BRIDGER CASH	2,206.11	0.00	0.00	2,206.11
22314.101.0000	TEAM MADISON CASH	1,284.16	0.00	0.00	1,284.16
22315.101.0000	TEAM BOULDER CASH	546.31	0.00	0.00	546.31
22316.101.0000	TEAM ANTELOPE CASH	1,047.46	0.00	0.00	1,047.46
22317.101.0000	TEAM YELLOWSTONE CASH	269.15	0.00	300.00	(30.85)
23000.101.0000	DRAMA CLUB CASH	263.46	0.00	0.00	263.46
23050.101.0000	OUTDOOR CLUB CASH	1,070.56	0.00	0.00	1,070.56
23100.101.0000	NEWSPAPER CLUB CASH	42.00	0.00	0.00	42.00
23200.101.0000	COMPUTER CLUB CASH	171.75	3,475.00	0.00	3,646.75
23250.101.0000	KNITTING CLUB CASH	157.96	0.00	0.00	157.96
23255.101.0000	LEGO ROBOTICS CLUB CASH	347.50	0.00	0.00	347.50
23300.101.0000	PHOTO LAB CLUB CASH	7.14	0.00	0.00	7.14
23400.101.0000	FOREIGN LANGUAGE CLUB CASH	1,293.23	0.00	87.26	1,205.97
23500.101.0000	HUMANITARIAN CLUB CASH	1,439.33	0.00	0.00	1,439.33
23501.101.0000	MBI STUDENT FUND CASH	768.05	0.00	0.00	768.05
25000.101.0000	SPEECH & DEBATE CLUB CASH	963.53	0.00	0.00	963.53
25100.101.0000	PEER MEDIATION CASH	1,553.33	0.00	0.00	1,553.33
26001.101.0000	ART CLUB CASH	636.99	0.00	0.00	636.99
27000.101.0000	BOOK BUDDY CASH	44.22	0.00	0.00	44.22
27050.101.0000	ARCHERY CLUB CASH	180.50	0.00	0.00	180.50
28000.101.0000	BIKE CLUB CASH	82.25	0.00	0.00	82.25
29100.101.0000	MAINTENANCE CASH	10.63	0.00	0.00	10.63

**BOZEMAN PUBLIC SCHOOLS**

**Cash Balances**

Fiscal Year: 2018-2109

Date Range: 08/01/2018 - 08/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		113,647.35	3,475.00	2,848.19	114,274.16
<b>End of Report</b>					

MEMORANDUM

TO: Board of Trustees

FROM: Mike Waterman, Director of Business Services 

DATE: October 2, 2018

SUBJECT: DISPOSAL OF OBSOLETE PROPERTY

According to state law, districts may resolve to dispose of property that is or is about to become abandoned, obsolete, undesirable or unsuitable for the school purposes of the District. The District must then comply with certain notice requirements and then dispose of such property in accordance with 20-6-604, MCA.

It is recommended that the Board sell or otherwise dispose of the following equipment.

1. Books
2. Shelving
3. 8 Desks With Attached Chairs
4. Large Tables
5. Corner Tables
6. Chairs
7. File Cabinets
8. Box TV
9. Paper Rack
10. Table Saw
11. Planer
12. Belt Sander
13. Pressure Washer
14. Pressure Washer Pump
15. Msc Computer Parts
16. Keyboard

The obsolete property will be disposed of in the manner most beneficial to the District.  
Please contact me with questions – 522-6097.

Mike Waterman

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: SUPERINTENDENT'S REPORT  
 CATEGORY: SUPERINTENDENT'S REPORT  
 ORIGINATED BY: Robert Watson, Superintendent  
 OTHERS INVOLVED: N/A  
 DATA EXPANSION: None  
 COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: None  
 October 8, 2019

DISCUSSION:

The Superintendent will normally give a brief oral report on miscellaneous items of interest to the District.

- TEA Teacher Introduction
- Enrollment Update
- National Principals Month Recognition

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
								
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A

OTHERS INVOLVED: N/A

DATA EXPANSION: None

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: October 8, 2018

**DISCUSSION:**

This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CATEGORY: PUBLIC PARTICIPATION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: N/A

DATA EXPANSION: None

COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: No official action required.

DISCUSSION:  
 This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tagge	Willet	Wilson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: BOARD EDUCATION: SERVICES FOR STUDENTS/FAMILIES IN TRANSITION

CATEGORY: DISCUSSION AND REPORTS

ORIGINATED BY: Rob Watson, Superintendent

OTHERS INVOLVED: Anna Edwards, Karin Neff, Marilyn King

DATA EXPANSION: None

COST/FUND SOURCE: N/A

**IMPLEMENTATION**

ACTION: High School and Elementary District DISCUSSION  
October 8, 2018

DISCUSSION:

A child who lacks a fixed, regular, and adequate nighttime residence may be classified as homeless under the law known as the McKinney-Vento Act 42 U.S.C. 11434a(2), which is also known as Title IX Part A of the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act.

In 2017, there were 109 identified students in the District. There are presently 36 formally identified students in the District. The purpose of our Home/School Coordination program is to ensure that "each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education."

The purpose of this Board education session is for the Board to examine and discuss relevant data associated with students/families in transition and to learn about district-related supports and program challenges.

This discussion supports the following Long Range Strategic Plan strategic objectives:

Strategic Objective 1.01: Personalize learning for each student to help all realize sustained academic growth in all content areas.

Strategic Objective 1.06: Prepare all students to be College and Career Ready to engage in a global community.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: LRSP IMPLEMENTATION FRAMEWORK 2018-19

CATEGORY: Discussion

ORIGINATED BY: Rob Watson, Superintendent

OTHERS INVOLVED: Instructional Cabinet

DATA EXPANSION: [DRAFT 2018 -19 LRSP Implementation Framework](#)

COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: Elementary and High School District DISCUSSION  
October 8, 2018

DISCUSSION:

The BSD7 Long Range Strategic Plan was established in 2007 and continues to be reviewed and revised with the latest addition/revision in 2015. The Implementation Framework, presented at the start of each school year, describes the work plan and focus initiatives that will be used by various school teams and departments to draft action plans. The 2018-19 focus initiatives and implementation framework has been discussed with various staff groups: school leadership and central office staff.

The DRAFT 2018-19 LRSP Implementation Framework is Available [HERE](#).

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
	Motion							
	Second							
	Ayes							
	Nays							
	Abstain							

TITLE: IMPLEMENTATION OF TYPE E SCHOOL BUSES

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Mike Waterman, Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations; Pat Strauss, Human Resources Director; Doug Kellie, Transportation Coordinator

DATA EXPANSION: Type E Bus Cost Analysis

COST/FUND SOURCE: Estimated \$31,210 per year Transportation Fund SAVINGS per route, Estimated \$5,870 per year cost Bus Depreciation Funds, \$25,340 per year total NET SAVINGS per route

IMPLEMENTATION ACTION: Elementary and High School District ACTION Effective October 8, 2018

ISSUE:  
Shall the Board approve the purchase and use of Type E Buses for home-to-school transportation?

- FACTS:
- The 2017 Legislature passed House Bill 355, which allows schools to purchase and use new "Type E" buses for home-to-school transportation.
  - Type E buses are essentially passenger cars with special limitations and requirements. Those requirements include but are not limited to:
    - Seating capacity of no more than 10 persons, including the driver
    - Five-star crash test rating
    - Vehicle must be equipped with four doors, special signage, and a backup alarm
  - Type E bus operators are NOT required to hold a commercial drivers' license.
  - There is an ongoing shortage of traditional school bus drivers in the Bozeman area. Due to this shortage, the District has temporarily suspended four home-to-school routes and many others have been delayed, doubled-up, and not driven in accordance with the contract.
  - HB355 requires a cost effectiveness study be completed before implementing a Type E bus program. That analysis is included as the data expansion to this item.

SUPERINTENDENT'S RECOMMENDATION:  
It is recommended that the Board of Trustees approve the purchase and use of Type E Buses for home-to-school transportation.

OTHER ALTERNATIVES:

Do not approve the program.

DISCUSSION:

2018-19 is the first year Type E buses can legally be used in Montana. A statewide committee reviewed the vehicle standards and their recommendation was ultimately approved by the Board of Public Education.

Type E bus routes will be implemented for regular and special ed home-to-school transportation to the extent that costs can be saved by eliminating traditional yellow school bus routes. This program also offers benefits beyond the simple costs savings:

- Type E buses will help First Student address the current driver shortage. With fewer routes to service, First Student will need fewer drivers.
- The District's contract with First Student only applies to routes required to be driven by individuals with commercial drivers' licenses. A CDL is not required to operate a Type E bus, so Type E drivers will be employed directly by the District. Administration intends that these new positions can be coupled with other District openings (custodians, school foods, paraprofessionals, etc.) so those hard-to-fill positions can be staffed and applicants seeking full time employment with benefits can be accommodated.
- Not only are the routes less expensive to run overall, but the program will be designed to leverage existing funding structures. Drivers' wages, fuel, insurance, and other operating costs for the program can be financed using Transportation Fund capacity created by the non-operational routes and the penalties those routes have generated. Additionally, Type E buses can be purchased from money currently available in the Bus Depreciation Fund. These funding streams will minimize the taxpayer impact of the home-to-school transportation program.

County Transportation Committee approval is also required to begin this program. Pending Board passage on October 8, we will seek this approval at the Committee's October 23 meeting.

**BOZEMAN PUBLIC SCHOOLS**

TYPE E BUS COST ANALYSIS

October 8, 2018

	Transportation Fund	Bus Depreciation Fund	Retirement Fund	Total - All Funds
<u>Current Yellow Bus Structure</u>				
Regular Ed Contact Cost (assumes 2 routes/day, 176 days/year)	\$ 44,929	\$ -	\$ -	44,929
Fuel	4,400	-	-	4,400
<b>Current Yellow Bus Structure Total</b>	<b>\$ 49,329</b>	<b>\$ -</b>	<b>\$ -</b>	<b>49,329</b>
<u>Proposed Type E Bus Structure</u>				
Vehicle Acquisition Cost (5 year amortization)	\$ -	\$ 5,870	\$ -	5,870
Fuel	1,320	-	-	1,320
Insurance	1,000	-	-	1,000
Maintenance	750	-	-	750
Driver Wages + Benefits (Level G, 4 hours/day)	12,549	-	188	12,737
Other Driver Costs (Training, Drug Testing, etc)	500	-	-	500
Supervisory Stipend	2,000	-	-	2,000
<b>Type E Bus Structure Total</b>	<b>\$ 18,119</b>	<b>\$ 5,870</b>	<b>\$ 188</b>	<b>24,177</b>
<b>Annual Additional Cost/(Cost Savings) per Type E Route</b>	<b>\$ (31,210)</b>	<b>\$ 5,870</b>	<b>\$ 188</b>	<b><u>(25,152)</u></b>

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
	<b>Motion</b>							
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

ISSUE: CONTRACT AMENDMENT AND DAMAGE WAIVER REQUEST FROM FIRST STUDENT

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Mike Waterman, Director of Business Services

OTHERS INVOLVED: Rob Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations; Doug Kellie, Transportation Coordinator

DATA EXPANSION: First Student Board Update Document

COST/FUND \$373,000 Elementary and High SOURCE: School Transportation Funds

**IMPLEMENTATION**

ACTION: Elementary and High School District ACTION  
Effective October 8, 2018

ISSUE:

Shall the Board approve First Student’s contract amendment and damages waiver requests?

FACTS:

1. The District and First Student are in the first year of a five-year contract. First Student was awarded the contract on January 8, 2018 and it took effect on July 1, 2018.
2. The District pays for each home-to-school bus route run. For 2018-19, the per-route charges are \$127.64, \$58.21, and \$124.40 for regular ed, Friday early release, and special ed routes, respectively. Most routes have morning and afternoon segments, and each segment counts as a route for billing purposes.
3. The District has struggled for years with a bus driver shortage. The driver shortage has resulted in suspended and doubled-up routes, late arrival times, and office staff driving buses. Most recently, the District learned that five drivers had been operating buses even though their credentials were expired. Credentials can include up-to-date licenses and first aid training. OPI records confirm this issue has now been corrected.
4. The new contract provides for monetary penalties for ‘non-operational’ routes. The contract establishes that a bus route is ‘not operational’ when it:
  - Fails to run in its entirety as designed and at the times specified for any reason whatsoever, unless specifically requested by the DISTRICT for a school or school-related function, or
  - Is driven by the Contract Manager and/or Dispatcher, or any other individual that causes these individuals not to be on duty at the bus barn available to drivers, parents and DISTRICT personnel during all Home-to-School Transportation route times.

Penalties include loss of revenue and a \$1,000 damage charge for each non-operational route. The damage charges reflect the economic value of the lost instruction time, increased District risk, and increased family and administrative burden caused by non-operational routes, and are intended to incentive the contractor to meet the District’s service requirements.

As with billing, each segment counts as a route for penalty purposes. For example, route 26 is one of the suspended middle school routes. It has morning and afternoon segments, so it generates \$,2000 in damages each day because both segments are non-operational.

5. Multiple non-operational routes have occurred on every school day so far this year. Through the first five weeks of school, there have been a total of 383 non-operational routes. Forgone revenue for these routes totals \$38,566 and the liquidated damages for them total \$373,000. The monetary penalties in total (\$411,566) exceed the amount of gross revenue First Student would have earned had all the routes run in accordance with the contract (\$287,377). That \$411,566 in monetary penalties represents 20% of the budgeted gross cost of the contract for the 2018-19 school year.
6. The contract calls for the District to make monthly payments to First Student beginning October 5. Forgone revenue is deducted from monthly payments, while liquidated damages accrue and are payable as a lump sum on June 15 of each contract year.
7. It should be noted that extracurricular bus trips are also included in the District's contract with First Student. The compensation structure for these trips differs from the home-to-school routes, but it also includes monetary penalties for refused trips. To date, First Student has been unable to accommodate 8 extracurricular trips resulting in \$895 in penalties.

#### SUPERINTENDENT'S RECOMMENDATION:

Due to the timing of when the written update and request was received from First Student, it is recommended the Board forego action on First Student's contract amendment and damages waiver requests at this time.

#### OTHER ALTERNATIVES:

1. Approve the request to waive damage charges and amend the First Student contract as per their Board Update Document.
2. Deny the request to waive damage charges and amend the First Student contract as per their Board Update Document.
3. Propose a counteroffer.

#### DISCUSSION:

Clearly, the current home-to-school bus situation is not sustainable. However, Administration does not believe that proceeding with a recommendation regarding First Student's proposals are in the best interests of the District and Board at this time. Even if the proposal terms are palatable, a legal review is warranted and the request was delivered too late to accomplish that task.

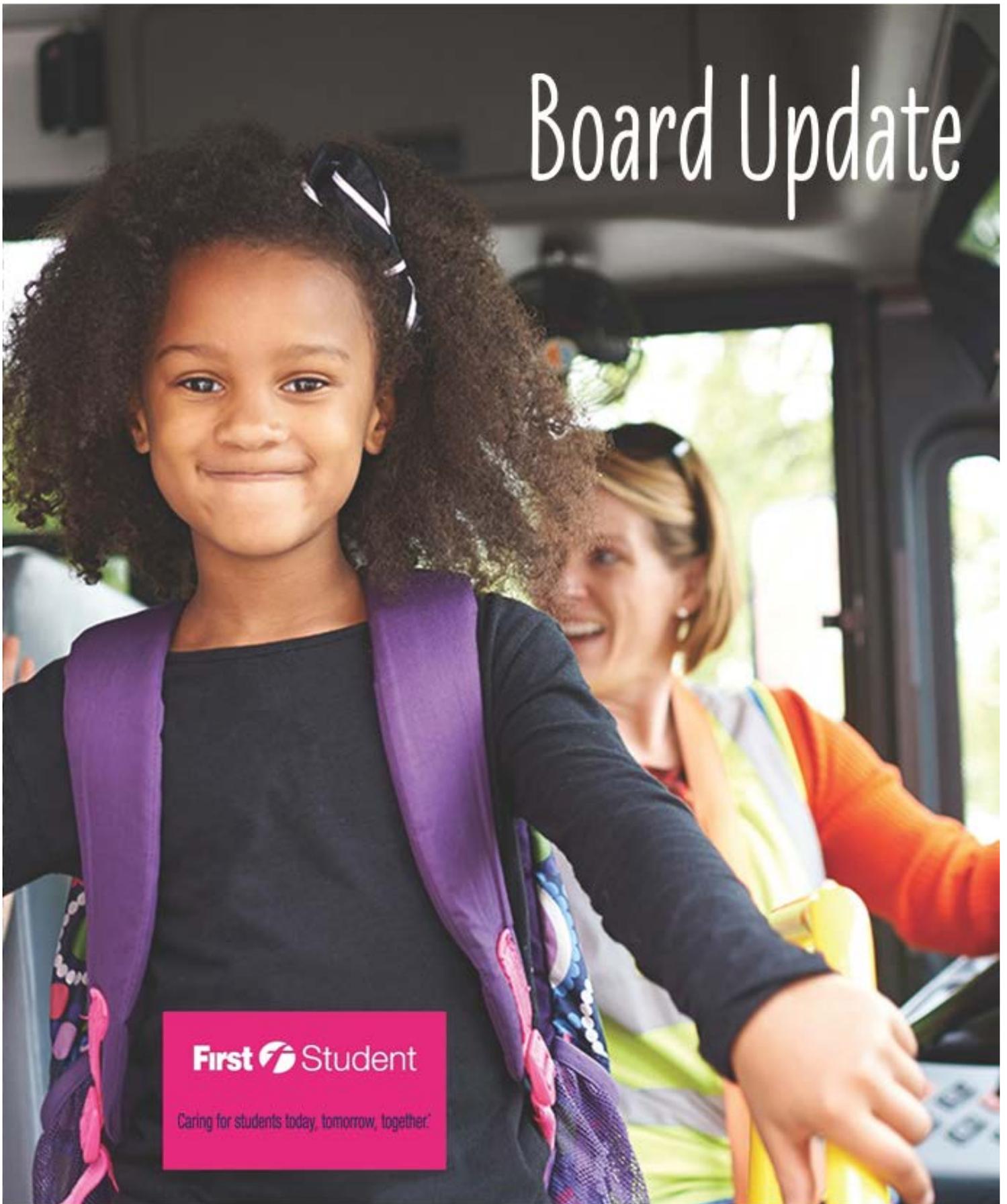
The District and First Student are also both currently taking steps to mitigate the driver shortage. First Student's Board Update details the company's efforts and progress. For its part, District Administration proposes to implement Type E buses under a separate agenda item tonight. Type E buses would be used only to the extent that they could eliminate First Student routes, which would reduce the need for traditional yellow school bus drivers.

Further, as noted above, liquidated damages are payable as a lump sum on June 15 of each contract year. That means that First Student has over 8 months to resolve the situation before liquidated damages are due. If First Student does, in fact, resolve the driver shortage and run the remainder of the year's routes as contracted, the penalties assessed will likely total around 20-25% of the gross contracted amount. Administration believes this amount is justified.

If the non-operational routes continue, the damages issue, as well as the merits of contract itself, may need to be reconsidered at a later date.

For these reasons, Administration recommends the Board forego action on First Student's contract amendment and damages waiver requests at this time. Administration would like the opportunity to seek legal advice regarding the amendment and requests made by First Student.

# Board Update



**First**  **Student**

Caring for students today, tomorrow, together.

**Bozeman Public Schools**

**October 8, 2018**

# FIRST STUDENT - BOARD UPDATE

We wanted to provide an update on transportation services to the Board of the Bozeman Public Schools (the “District”). We acknowledge that the start to this school year has been challenging and wanted you to know that this is not representative of the level of service that the District, parents, teachers and students should expect from First Student, nor is it reflective of the service levels that we want to provide. The following is a summary of changes we implemented to address known deficiencies in the areas of people, process and technology.

Achieving the highest standards is our shared goal. With the intent of driving continuous improvement, a meeting was held with District administration to review the impacts of our changes, as well as identify areas where focus was still required to improve the overall service experience. We will also be providing a progress report on those areas of focus.

## PEOPLE

Kim Worster joined First Student in 2017 as the senior vice president of operations for the West Region. She brings extensive operational and financial experience and has spent a significant portion of her career in the school bus transportation industry. Kim has made substantial changes in how we engage with our teams and serve our customers. She recently brought in Laura Hansen as the new area general manager for Montana. Laura also has an extensive background in the school bus industry and brings a strong commitment to delivering world-class customer service while ensuring safety always comes first. We also hired a new location manager, Nolan Morache, to lead our Bozeman location. He has already made a positive impact on the location and we are excited to have him on the team. Nolan’s experience in transportation will bring a higher level of professionalism and accountability to the operations team at Bozeman.

### **Kim Worster, CPA, CA** **Senior Vice President, Operations** **Kim.Worster@firstgroup.com**



Kim has more than 25 years of experience in senior operational and financial roles, including leading operations, finance, accounting, insurance/risk, information technology, and mergers and acquisitions. Additionally, Kim has more than 20 years of project experience in regional, national and international transportation/logistics organizations. In her present role, she oversees 70 locations across 6 U.S. States and 5 Canadian Provinces.

Kim was Chief Operations Officer for Canada and Eastern US at National Express Corporation (Durham School Services and Stock Transportation), and held positions as Chief Financial Officer for NorthStar Passenger Services and Chief Financial Officer for Cole Integrated Systems. Kim began her career with KPMG and is a CPA with a Bachelor of Commerce degree from McMaster University.

**Laura Hansen**  
**AGM, So. Oregon, Idaho, Montana**  
**Laura.Hansen@firstgroup.com**



Laura recently rejoined First Student in August 2018 to oversee the overall performance of 19 locations and 1,065 First Student buses in So. Oregon, Idaho, and Montana. As area general manager, she works with our location managers to ensure they have the guidance and resources they need to provide safe, dependable student transportation. She also represents First Student in all contract and labor negotiations in those states.

Her 23 years of experience in student transportation includes a strong background in customer service, safety, contract negotiations, human resources, community leadership and leadership development. She specializes in building strong management teams, performance excellence, putting solid processes in place and creating a culture of safety within her locations. Prior to her return to First Student, Laura served as regional vice president for MV Transportation in Northern California and Nevada for the past 3 1/2 years. She started her transportation career with First Student in the Portland area 18 years prior to MV, with oversight of multiple locations as the area general manager in Alaska until 2014.

**Nolan Morache**  
**Location Manager**  
**Nolan.Morache@firstgroup.com**



Nolan joined the First Student Team in August 2012. He brings extensive experience in problem solving and team building as well as interpersonal skills within multiple levels of leadership from his years in customer service at various call centers. He is excited to build on the relationship with the Bozeman School District and outlying communities.

Prior to coming to Bozeman, Nolan served for 5 years in the Boise, Idaho location as assistant location manager and dispatcher/driver. During his time with First Student, he worked in all aspects of the transportation fields, as well as logistically handling over 120 routes and charters in support of the Boise School District. He achieved the rank of assistant manager in 2016 and has successfully progressed from driver to location manager in a very short time, while handling the needs of school district, parents and schools alike.

## PROCESS

First Student continues to adopt and promote best practices that help our team achieve greater operational discipline. Additionally, we actively monitor and measure benchmarks that move us toward our high service standards and performance goals.

To help our Bozeman team drive continuous improvement through data-driven decision making, we provide tools to help our location manager extract actionable insights from system reports. This allows our leadership to have focused and informed conversations with staff about safety and service performance. Here are some of the tools and programs that we have put in place to help our Bozeman team improve their operational performance.

**Daily Dispatch Report** - The Daily Dispatch is a tool developed by our central Performance Assurance Team and reviewed by our local and regional managers. The report is sent to the location each morning and uses onboard GPS units to pull data linked to vehicle, route and driver. This information helps our

leadership assess performance in areas that have the most immediate effect on operations such as swipe compliance, underutilized buses and overdue preventive maintenance actions. The Daily Dispatch is used to coach team members and change behaviors.

**Performance Assurance Team** - The First Student Performance Assurance Team leads the development of policies and procedures that improve customer service while driving efficiency at the location level. They focus on specific areas that the team is working on to improve KPIs and operational processes.

**Regional Resource Team** - Our region and corporate support teams consist of dedicated safety, maintenance, human resources and finance professionals that are always available to support our local teams. This adds greater value and benefit to our operations.

## Operational KPIs

We measure a full suite of Key Performance Indicators (KPIs). The following highlights 4 KPIs related to our Bozeman operations:

	GOAL	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
On-Time Performance	95.0%	94.1%	96.9%	92.3%	91.4%	90.5%	96.4%	97.1%	96.0%	96.5%	98.1%	100.0%	90.0%
Pre-Trip Compliance	100.0%	98.6%	98.9%	98.4%	98.6%	99.6%	98.8%	99.3%	98.4%	99.4%	98.0%	92.4%	93.8%
GPS Health	98.0%	98.2%	99.6%	99.6%	100.0%	98.9%	99.9%	99.9%	99.3%	99.2%	99.7%	101.5%	98.4%
Swipe Compliance	100.0%	87.3%	87.2%	88.4%	89.0%	87.2%	87.4%	88.6%	90.0%	88.2%	83.4%	N/A	N/A

**On-time Performance-** This KPI measures the number of runs that arrive to the school at their scheduled time divided by the total number of runs. Our reports give us the ability to analyze on-time performance by school and by driver. Our team pulls reports daily to find the root cause for any late bus occurrence and takes the appropriate action to correct the issue.

**Pre-trip Compliance-** This KPI measures the percentage of drivers that completed their pre-trip inspection properly. Each driver looks for critical defects on his/her bus and enters any issue they find into the system to alert the maintenance team of items to be addressed.

**GPS Health-** This KPI measures the percentage of GPS units that are working properly. The team has daily visibility of non-functioning GPS units. Having all GPS units reporting properly is vital to improve completeness and accuracy of operations data that feeds many of the other KPIs.

**Swipe Compliance-** This KPI measures current swipe trends by driver. It helps our dispatchers ensure the driver has shown up for work and they are running their assigned route. If the driver does not swipe in, the system will alert the dispatcher that they need to assign a standby driver to run the route on time. Swipe Compliance also ties drivers to routes and subsequent GPS data as well as payroll records.

## TECHNOLOGY

### FirstView

We have recently rolled out FirstView. The “go live” date is in process and users are registering to access the app. Our FirstView app allows the school district as well as parents to track their child’s bus ride to and from school. School district personnel, parents and First Student employees know when the bus will arrive at each stop. As of today, we have fewer than 20 registered users but the momentum will gather as families learn of the app.

## Infor EAM

In our shops we implemented Infor EAM, a new paperless maintenance system. This system is tablet-based, which dramatically changes the way our technicians operate. This shift allows for greater service efficiency, visibility, quality control and team communication. It also raises productivity by automating elements of maintenance work processes.

- **Data Supported Decisions-** Infor provides real-time data so the team receives notice of bus issues as soon as the driver reports them in the system. This allows technicians to react quicker.
- **Organized Work Processes-** The technicians can place orders for parts and close out work orders without having to leave the shop floor.
- **Improve Safety, Reliability and Efficiency-** Each technician will use Wi-Fi enabled tablets pre-loaded with all required forms, work orders and detailed task assignments. This eliminates the need for technicians to return to the shop office to reference information.

## AREAS OF FOCUS

We are pleased with the changes and direction of our Bozeman operation; however, in the interest of continuously improving our service, we met with the district on September 10<sup>th</sup> and identified 5 (five) areas requiring additional focus, namely:

1. Communication
2. Late Bus Reports
3. Recruiting and Retention
4. Work Force Quality
5. Transparency and Collaboration

We are pleased to provide an update on our progress with these initiatives:

### 1. Communication

We are starting a weekly email to the district transportation team that shares the successes for the week, recaps operation performance, updates on our key performance indicators and provides details about recruiting efforts for the week. Other actions taken include the following:

- Our team is communicating all issues and concerns to the district daily and working in partnership to resolve them.
- Our location manager is holding daily huddle meetings with the maintenance manager and operations staff to ensure equipment-related issues are addressed in a timely manner.
- Our area general manager will be following up with the district monthly and continues to be available should the district have any concerns.
- Our senior vice president is always available to address any chronic service issues and to provide additional assistance needed by the district.

### 2. Late buses

We started the school year with a high frequency of late buses due to on-going driver shortages and are working hard to improve on-time performance. We suspended 4 routes at the request of the District, and are executing on action items to drive improve in this area. We will continue to partner with Bozeman to identify the root cause of any bus that arrives after the bell time and take corrective actions.

There was also a concern related to the timeliness of our communication for late bus notifications. Our dispatcher has since been re-trained on the late bus notification process and will follow District protocol for any bus that is running late to improve the timeliness of parent communications.

### 3. Recruiting and Retention

Montana unemployment rate presently sits at 3.6% with Bozeman showing an even lower rate of 2%. There was a recent news article in the local paper that discussed the challenges created by these unprecedented unemployment rates. These challenges are being faced by not only First Student; but also, the Bozeman community at large. For First Student, these statistics double down on an already difficult driver shortage issue.

#### **Borrowed Drivers**

During this past school year, we brought in drivers from other areas to backfill open positions and spent \$343,000 during the last six months of the school year on additional wages, flights, hotels and meals. During that time, we had a minimum of 4 borrowed drivers here every day, and increased that number up to 12 by the end of school year. We hope that this demonstrates our commitment to our partnership with Bozeman Public Schools. Unfortunately, until we are able to staff up in other areas, we are unable to bring in out of town drivers to assist with our current situation.

#### **Local Recruiting Efforts**

We recently introduced the following hiring incentives:

- \$3,000 sign-on bonus for experienced CDL drivers;
- \$1,000 sign-on bonus for New CDL drivers; and
- \$250 employee referral bonus.

Other actions include:

- We hired a dedicated recruiter for our Bozeman location in November 2017 to develop and execute on a recruiting action plan that has increased our applicant flow. Recruitment activities are strategically planned with appropriate advertising and community outreach. This will help us fill positions over a period of time as well as help us maintain staffing levels throughout the year.
- We added classes to help applicants obtain their CDL permit. We have dedicated classroom trainers who are measured by the trainee's success rate. This has allowed us to identify gaps in training and close those gaps to improve learning outcomes.
- We changed our driver onboarding process to help applicants move through their training more efficiently. This is accomplished by having drivers share a dedicated trainer for the entire program.
- We evaluated all staff who were involved in the recruiting and onboarding process. From this evaluation, we strategically replaced key positions with people who are passionate about their job and dedicated to performing at a high level every day.
- We held a training class with our staff to set clear expectations and guidelines for the application process and onboard training.
- We have trained employees to conduct proper interviews. The interviewers call applicants daily to schedule interviews and track each applicant's progress through the applicant pipeline.
- We planned events throughout the summer to keep a steady flow of applications.
- We have retention events scheduled to keep our team engaged throughout the school year so that we retain our current staff.

Further to the introduction of the new hiring incentives, we have begun to experience an increase in applicant flow. We presently have 5 trainees in different stages and 2 scheduled interviews. Our driver staffing for the past school year and the start of this year is outlined below:

	SY 17/18					SY 18/19			
	January	February	March	April	May	June	July	August	September
Routes	50	50	50	50	50	50	49	49	45
Drivers	43	38	38	38	38	39	39	37	39
Borrowed Drivers	9	9	9	4	12	12	0	0	2
Staffing %	100.0%	94.0%	94.0%	84.0%	100.0%	102.0%	79.6%	75.5%	91.1%

#### 4. Work Force Quality

To ensure that our staff and drivers retain and execute on their training, we have made the following changes:

- Additional training sessions with our staff are scheduled over the next few months to ensure everyone is aligned with district expectations and to set guidelines for our team.
- We have set clear expectations around attendance and student management that are measurable, actionable and achievable.
- Student management training for all employees will be reinforced during the mandatory monthly meetings.

#### 5. Transparency and Collaboration

Our new team is focused on building a strong partnership with the district and improving customer service. The local team is working hard to ensure there is open, honest and transparent dialogue with the District and remains focused on partnering to improve service for the Bozeman community. As such, we commit to:

- Providing weekly updates on recruiting and training progress
- Developing monthly updates with operational KPI results to provide the district with improved performance visibility.
- Being proactive with communication to keep the district abreast of any issues that arise.
- Improving our partnership through open communication. On October 16<sup>th</sup>, Kim Worster and Laura Hansen will be attending a meeting with Dr. Robert Watson and his staff to discuss additional ways in which we can partner with the district to address the driver shortage, including potential benefits for drivers, as well as, job sharing with the district.

### CONTRACT AMENDMENT

In discussions with Superintendent Dr. Watson, Deputy Superintendent Steve Johnson and Director of Business Services Mike Waterman in mid-September 2018, we reiterated our commitment to Bozeman Public Schools and the importance of our continued partnership. We recognize the difficult situation that we, as partners, find ourselves in relative to our ability to maintain a sustainable service for the Bozeman community and understand the importance of getting kids to school, every day, on-time.

To that end, we are asking that the District eliminate the liquidated damages assessed to date, which is approximately equivalent to our first month’s billing to allow us to continue to fund our efforts to fix our driver shortage issue. Furthermore, we are asking for the amendment to the existing contract to better reflect reasonable, enforceable, liquidated damages in the interests of our partnership.

The attached Contract Amendment is vital to the success and sustainability of an on-going partnership between the District and First Student. It is also important to know that to be enforceable under Montana law, liquidated damages must reasonably reflect anticipated losses from a potential breach, as liquidated damages are intended to compensate for actual loss; not to serve as a penalty. The amount of damages

the District has invoiced appears to be grossly disproportionate to any probable or possible loss to the District and we reserve the right to challenge their enforcement.

We are proposing the attached amendment language to replace the sections on “Liquidated Damages” from the original contract, where the language was not succinctly defined with amounts relevant to the level and severity of the infraction. And the contract had no other definitions for such infractions so the maximum amount is always imposed. The goal with liquidated damages should be to hold the provider responsible and accountable for performance issues, particularly when the contractor is not attempting to cure the issue. We have clearly demonstrated that this is not the case for First Student and ask that consideration be given for these contract changes.

## CONCLUSION

We appreciate the opportunity to provide the Board with this report and hope that you agree that First Student is working hard to improve the service experience for the families and schools at Bozeman Public Schools. First Student is honored and privileged to be able to trace our history serving the District for over 10 years. We look forward to continuing our partnership with the District as well as increasing our presence as a member of the Bozeman community. We will continue to work hard to regain your trust and grow our partnership.

# ATTACHMENT AMENDMENT #1

**AMENDMENT TO  
BOZEMAN PUBLIC SCHOOLS TRANSPORTATION CONTRACT**

**THIS FIRST AMENDMENT** (the "Amendment") is made and entered into as of the \_\_\_\_ day of October 2018, by and between SCHOOL DISTRICT NO. 7, GALLATIN COUNTY, MONTANA (hereinafter referred to as the DISTRICT) and FIRST STUDENT, INC (hereinafter referred to as the CONTRACTOR).

**WHEREAS**, the Parties entered into that certain Transportation Contract dated January 8, 2018 (the "Agreement"); and

WHEREAS, the Parties desire to amend Sections Three (3) and Fifteen (15) of the Agreement to address certain operational requirements and related liquidated damage assessments; and

**WHEREAS**, Section Twenty (20) of the Agreement requires that any amendment to the Agreement must be in writing and signed by both Parties;

**NOW, THEREFORE**, the Parties mutually agree as follows:

1. Section Three (3) of the Agreement shall be deleted and replaced with the following new Section Three (3):

**3. FORCE MAJEURE**

In the event CONTRACTOR is unable to provide the transportation services as specified in this Agreement because of any act of God, civil disturbance, fire, riot, war, terrorism, picketing, strike, labor dispute, labor shortages, governmental action or any other condition or cause beyond CONTRACTOR'S control, DISTRICT shall excuse CONTRACTOR from performance under this Agreement.

2. Section Fifteen (15) of the Agreement shall be deleted and replaced with the following new Section Fifteen (15):

**15. FAILURE OF OPERATION**

DISTRICT and CONTRACTOR hereby agree upon the following processes to ensure any and all disruptions are kept at a minimum in performance of this Contract.

**A. Warning and Resolution**

- a. DISTRICT will notify the CONTRACTOR in writing (to include email) of each non-operational route within forty-eight (48) hours of learning of the instance.;
- b. DISTRICT shall give Contractor forty-eight (48) hours to identify and cure the issue or problems; and
- c. Within forty-eight (48) hours of receiving notice from DISTRICT, the CONTRACTOR shall notify DISTRICT in writing regarding what steps the CONTRACTOR is taking or has taken to resolve those particular issues or problems.

**B. Liquidated Damages**

- a. Where an issue or problem is recurring; or if the issue or problem has not been resolved within the time frame specified, or the CONTRACTOR is not taking reasonable steps to address within the time limits in the Section above, DISTRICT shall have the option but not be required to charge the CONTRACTOR liquidated damages as specified in Exhibit A, provided, however, that liquidated damages shall be capped at \$4,000 per month, and an aggregate of \$40,000 for the school year. Liquidated damages shall not be assessed when the event, default or failure was caused by circumstances outside of

- CONTRACTOR's control, including but not limited to FORCE MAJEUR events, inclement weather and traffic conditions.
- C. Review Committee
  - a. If requested, the CONTRACTOR must provide a weekly report of all breakdowns or delays by route, date of occurrence, time, place, problem, vehicle number, and if students were aboard.
  - b. DISTRICT and the CONTRACTOR shall meet monthly to discuss CONTRACTOR's performance and to develop an action plan for service improvements, during which time and all possible Liquidated Damage assessments will be discussed. DISTRICT shall review all appropriate information submitted by the CONTRACTOR with respect to service disruptions or other operational issues. DISTRICT and CONTRACTOR must agree in writing to an action plan for improvements and should the monthly meeting not occur, any assessments from the month to be discussed will be waived and the CONTRACTOR shall be relieved from paying Liquidated Damages that month.
- D. Disputed Amounts
  - a. Any assessment of Liquidated Damages that is disputed shall be handled in accordance with the procedures set forth in the Dispute Resolution section herein. DISTRICT shall promptly and timely pay all undisputed amounts of all monthly base compensation.
- E. Addition of Routes
  - a. In the event routes are added or extended, CONTRACTOR shall be afforded a period of thirty (30) days following implementation of such changes during which time no liquidated damages may be assessed with respect to the specific route additions or extensions.
- F. Field or Activity/Athletic trip
  - a. In the event that CONTRACTOR cannot furnish sufficient buses and drivers for a Field or Activity/Athletic trip, the DISTRICT shall acquire transportation services from another outside vendor. The CONTRACTOR shall pay the difference in costs between the amount charged by the outside vendor and the amount specified in this contract.

The table of liquidated damage issues and amounts to be assessed are in listed in Exhibit A.

Except as amended herein, all other terms and conditions of the Agreement shall remain in full force and effect.

**IN WITNESS WHEREOF**, this Amendment has been signed and executed in duplicate on behalf of the Parties hereto by persons duly authorized on the day and year first written above.

BOZEMAN PUBLIC SCHOOLS

FIRST STUDENT, INC.

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Exhibit A

Service Failures Resulting in Assessments of Liquidated Damages	
<u>Service Failure</u>	<u>Assessment</u>
1. Failure to ensure that drivers have a current valid state school bus operator's license while operating routes.	\$500/occurrence
2. Failure to provide minimum number of in-service training hours for driver or aide	\$100/occurrence
3. Failure to maintain bus aides as directed on special needs routes.	\$100/occurrence
4. Failure to maintain required average fleet age.	\$500/day
5. Failure to maintain maximum fleet age.	\$500/day
6, Failure to maintain Electronic "Everyone Off" Devices on all buses.	\$100/occurrence
7. Failure to maintain video camera system on all buses.	\$100/occurrence
8. Failure to provide copies of video within required time frame.	\$100/day
9. Failure to maintain radio communication system on buses.	\$100/day
10, Failure to report late buses as required to school and transportation office.	\$100/incident
11. Failure to staff terminal office during required time frame.	\$100/day
12. Failure of drivers to interact with customers in a professional matter	\$100/day
13. Failure to perform required routing responsibilities as required.	\$100/incident
14. Failure to report accidents and incidents as required.	\$100/incident
15. Failure to enter student management infractions as required,	\$100/ incident
16. Failure to operate routes on time due to driver leaving lot late, driver becoming lost, assignment of sub driver or related company error.	\$100/incident
17. Failure to provide acceptable customer service	\$100/incident
18. Failure to check bus for sleeping child resulting in student being left unattended on a school bus after route is complete.	\$1,000/incident
19. Failure to check bus for sleeping child resulting in student remaining on the bus after other students are unloaded at the designated school and the bus leaves the school loading/unloading area but the driver never leaves the bus.	\$500 incident
20. Failure to display the correct route sign as required.	\$100/incident
21. Failure to provide acceptable customer service	\$100/incident

22. Failure to check bus for sleeping child resulting in student being left unattended on a school bus after route is complete.	\$1,000/incident
23. Failure to check bus for sleeping child resulting in student remaining on the bus after other students are unloaded at the designated school and the bus leaves the school loading/unloading area but the driver never leaves the bus	\$500/incident
24. Failure to display the correct route sign as required.	\$100/ incident
25. Failure to maintain required insurance.	\$1000/day
26. Failure to provide buses with required State License and/or valid State Inspection Certificate.	\$500/occurrence
27. Failure to ensure that drivers and aides do not operate routes under the influence of alcohol or illegal drugs.	\$500/incident
28. Failure to ensure that employees are removed from routes upon direction to do so by transportation department,	\$300/occurrence
29. Failure to ensure that drivers stop as required at Railroad Crossing and follow proper RR Regulations while transporting students.	\$500/occurrence
30. Failure to maintain GPS system on all routes, including buses used for temporary bus.	\$100/day
31. Failure to supply GPS reports as required.	\$100/day
32. Failure of driver to follow approved routes, making unauthorized or unapproved stops.	\$100/occurrence
33. Failure of driver to make proper stops, pickup or discharge students	\$100/occurrence
34. Failure of driver to correct and update routes, submit no show riders, correct route directions	\$100/occurrence
Failure to provide proper equipment for special needs students	\$100/occurrence

## FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

October 29, 2018	Special Board Meeting
November 12, 2018	Regular Board Meeting
December 10, 2018	Regular Board Meeting
January 14, 2019	Regular Board Meeting
January 28, 2019	Special Board Meeting
February 11, 2019	Regular Board Meeting
February 25, 2019	Special Board Meeting
March 11, 2019	Regular Board Meeting
March 25, 2019	Special Board Meeting
April 8, 2019	Regular Board Meeting
April 22, 2019	Special Board Meeting
May 13, 2019	Regular Board Meeting
June 10, 2019	Regular Board Meeting



## Bozeman School District #7 2018-19 TRUSTEE COMMITTEE APPOINTMENTS

### Board of Trustee Standing Committees

Long Range Strategic Planning (LRSP) Committee

#### Trustees

Heide Arneson  
Douglas Fischer  
Greg Neil

Long Range Facilities Planning (LRFP) Committee

#### Trustees

Heide Arneson  
Gary Lusin  
Wendy Tage

District Safety Committee

#### Trustees

Heide Arneson  
Tanya Reinhardt

### Board of Trustee AD-HOC or as Needed Committees

Budget Committee

#### Trustees

Heide Arneson  
Douglas Fischer  
Greg Neil  
Sandy Wilson, Alternate

Teacher (BEA) Negotiations Committee

#### Trustees

Greg Neil  
Gary Lusin  
Wendy Tage  
Tanya Reinhardt, Alternate

Future High Schools: Transition

Greg Neil  
Sandy Wilson  
Tanya Reinhardt, Alternate

HS2 Construction Liaison

Gary Lusin  
Wendy Tage, Alternate  
Sandy Wilson, Alternate

BHS Renovation/Design Team

Greg Neil  
Wendy Tage  
Sandy Wilson

Stadium Project/Infrastructure

Greg Neil  
Andy Willett

Grade Level Reading Campaign

Douglas Fischer  
Andy Willett  
Wendy Tage, Alternate

Legislative Issues (Local Option Tax)

Douglas Fischer  
Tanya Reinhardt, Alternate

**Trustee Representation on Committees/Councils Associated with BSD #7**

**Bozeman Schools Foundation (BSF)**

**Wellness Advisory (WAC)**

**Indian Education For All (IEFA)**

**MTSBA Municipal Director and Delegates**

**School Liaisons**

Bozeman High School  
Bridger Alternative Program  
Chief Joseph Middle School  
Sacajawea Middle School  
Emily Dickinson Elementary School  
Hawthorne Elementary School  
Hyalite Elementary School  
Irving Elementary School  
Longfellow Elementary School  
Meadowlark  
Morning Star Elementary School  
Whittier Elementary School

**Trustees**

Sandy Wilson  
Heide Arneson, Alternate

Gary Lusin

Douglas Fischer

Gary Lusin, Municipal Director  
Greg Neil, Delegate  
Tanya Reinhardt, Delegate  
Wendy Tage, Delegate  
Sandy Wilson, Delegate  
Heide Arneson, Alternate  
Douglas Fischer, Alternate

Sandy Wilson  
Sandy Wilson  
Heide Arneson  
Tanya Reinhardt  
Heide Arneson  
Wendy Tage  
Douglas Fischer  
Douglas Fischer  
Andy Willett  
Wendy Tage  
Gary Lusin  
Greg Neil



## BOZEMAN SCHOOL DISTRICT #7 LONG RANGE STRATEGIC PLAN

### Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

### Core Values

- ✓ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ✓ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ✓ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ✓ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ✓ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ✓ **Decision Making:** We rely on best practices research to guide our decision-making.

### Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

### Goals of the Bozeman Public School District

**Goal Area 1: Academic Performance:** Every student meets or exceeds the high academic standards of the Bozeman Public School District.

**Goal Area 2: Operations and Capacity Building:** District operations, facilities and human resources support an efficient and progressive educational system.

**Goal Area 3: Community Engagement and External Relations:** Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

**Goal Area 4: Student Success/Safety/Health/Welfare:** Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- LRSP Annual Report
- Learning Materials Review Committee
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)
- Begin budget process for following year

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Board Luncheon LRSP Reports

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Board Luncheon LRSP Reports

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports
- Board Luncheon LRSP Reports

### DECEMBER

- Bozeman High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption

### JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation
- Evaluate the Superintendent

### FEBRUARY

- School District Calendar Approval

### MARCH

- Call for Annual School Elections
- National Merit Awards
- Hold Budget Review Meetings
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Budget Discussion Referencing Staffing

### APRIL

- National School Boards Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification
- Set Special Levy Amounts if Levy Election is in May

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Retiring Members
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services

### BOARD OF TRUSTEES

- Andy Willett, Chair
- Heide Arneson, Vice Chair
- Douglas Fischer
- Gary Lusin
- Greg Neil
- Tanya Reinhardt
- Wendy Tage
- Sandra Wilson

## ACRONYMS AND INITIALS

AASA	American Association of School Administrators
AFT	American Federation of Teachers
ANB	Average Number Belonging
ARRA	American Reinvestment and Recovery Act
BEA	Bozeman Education Association
BCEA	Bozeman Classified Employees Association
CA	Communication Arts
CIA	Curriculum, Instruction & Assessment Committee
CLT	Curriculum Leadership Team
CRT	Crisis Response Team
CRT	Criterion-Referenced Test
CSCT	Comprehensive School Community Treatment
DARE	Drug Abuse Resistance Education
Dibels	Dynamic Indicators of Basic Early Literacy
DRP	Degrees of Reading Power
ELE	Essential Learning Expectations
ELL	English Language Learners
FAPE	Free Appropriate Public Education
IC	Instructional Cabinet
IDEA	Individuals with Disabilities Educational Act
IDEA-Part B	Individuals with Disabilities Educational Act K-12
IEP	Individualized Education Program. A written statement of a handicapped child's education program, required by federal law and state regulations
LEA	Local Education Agency
MAEMSP	Montana Association of Elementary and Middle School Principals
MASS	Montana Association of School Superintendents
MASBO	Montana Association of School Business Officials
MASSP	Montana Association of Secondary School Principals
MBI	Montana Behavior Initiative
MEA-MFT	Montana Education Association – Montana Federation of Teachers
Moodle	Modular Objective-Oriented Dynamic Learning Environment. A free web application educators can use to create effective online learning sites.
MTSBA	Montana School Boards Association
NAESP	National Association of Elementary School Principals
NASSP	National Association of Secondary School Principals
NCLB	No Child Left Behind
NEA	National Education Association
NSBA	National School Boards Association
OCR	Owner's Construction Representative
OPI	Office of Public Instruction
OT	Occupational Therapy
PD	Professional Development
PIR	Pupil Instruction Related
PLC	Professional Learning Community
PT	Physical Therapy
RII	Response to Intervention
QUAD A	Association of AA Administrators (Superintendents)
SAC-B	Superintendent's Advisory Council - Business
SAC-C	Superintendent's Advisory Council - Classified
SAC-P	Superintendent's Advisory Council - Parents
SAC-T	Superintendent's Advisory Council - Teachers
SAM	School Administrators of Montana. "Umbrella" organization for all Montana administrative leadership groups: MASS, MASSP, MAEMSP
SAT	Student Assistance Team
SEA	State Education Agency
SEPTA	Special Education Parent Teacher Association
UBD	Understanding by Design
VCDP	Voluntary Career Development Plan
VCOP	Voluntary Career Option Plan
WAC	Wellness Advisory Committee

### SPECIAL EDUCATION IMPAIRMENTS

AU	Autism	LD	Learning Disability
CD	Cognitive Delay	OH	Other Health Impairment
DE	Deafness	OI	Orthopedic Impairment
DB	Deaf/Blindness	TB	Traumatic Brain Injury
DD	Developmental Delay	SL	Speech/Language Impaired
ED	Emotional Disturbance	VI	Visually Impaired
HI	Hearing Impairment		

# Bozeman Public Schools

## Calendar 2018-2019

<p style="text-align: center;"><b>July</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					<p style="text-align: center;"><b>August</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>K</td><td>31</td><td></td></tr> </table>	S	M	T	W	Th	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	K	31		<p style="text-align: center;"><b>September</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td><del>3</del></td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S							1	2	<del>3</del>	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							<p style="text-align: center;"><b>October</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td><del>8</del></td><td><del>9</del></td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	S		1	2	3	4	5	6	7	<del>8</del>	<del>9</del>	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										
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DATES TO REMEMBER

GRADING PERIODS

SYMBOL CODES

Aug 22 - 24	K-12 PIR Days (School Not In Session)
Aug 27	School Begins 1-12
Aug 30	K Full Day Begins
Sep 3	Labor Day Holiday
Oct 8 - 9	K-5 P/T Conferences (No School K-5)
Oct 19 - 20	Flexible PIR Days (No School K-12)
Nov 21 - 23	Thanksgiving Holiday
Nov 26	K-12 PIR Day (No School K-12)
Dec 24 - Jan 4	Winter Break
Jan 21	K-12 PIR Day (No School K-12)
Jan 22	9-12 PIR Day (No School 9-12)
Feb 18	Presidents' Day Holiday
Mar 18 - 22	Spring Break
Apr 11	K-5 Parent/Teacher Conf 6-8 PIR Day (No School K-8)
Apr 12	K-5 Parent/Teacher Conf K-12 PIR Day (No School K-12)
May 24	K-12 PIR Day (No School K-12)
May 27	Memorial Day Holiday
Jun 2	Graduation!
Jun 6	Last Day Of School Students Released @ 12:45

K-5:	Jan 18
	Jun 6
6-8:	Nov 20
	Mar 1
	Jun 6
9-12:	Period 1 - Oct 5
	Period 2 - Nov 21
	1st Sem - Jan 19
	Period 1 - Mar 1
	Period 2 - Apr 19
	2nd Sem - Jun 6

	Dist. Flexible PIR Days (No School)
	K-12 PIR (No School K-12)
	K-5 P/T Conf (No School K-5)
	K-8 PIR (No School K-8)
	9-12 PIR (No School 9-12)
	Holiday and/or Break
	School Begins
	School Ends
	Kindergarten Starts

With the approval of this calendar, the Board of Trustees, in commemoration of Martin Luther King Day (1/21/19), is directing that all teachers (K-5) and all Social Studies teachers (6-12) take action in class to recognize and celebrate the principles for which Martin Luther King stood.