

AGENDA #24
BOZEMAN SCHOOL DISTRICT NO. 7
WILLSON BOARD ROOM #122
TUESDAY JUNE 11, 2019 – 5:45pm.

5:45 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.
Please turn off cell phones.

MINUTES

1. Minutes of Previous Meetings

RECOGNITION AND AWARDS

15. Transition Committee Recognition
16. AAA School Safety Patrol Award
17. 2019 SAT/AGATE Scholarship Winners
18. 2019 AA Girls' Track State Championship Team and Individual Champions
20. 2019 AA Boys' Track State Individual Champion
21. 2019 AA Boys' Tennis All-State Individual
22. 2019 AA Girls' Tennis State Championship Team and All-State Individuals

ACTION ITEMS - CONSENT

High School

23. High School Bond Projects Update

Both Districts

55. Policy #3311, Firearms and Weapons, Annual Policy Review and Hunter Education Course Exception
61. Renumber Policy #5220 - Classified Personnel - Definition of
62. World Language Standards (Grades 6-12) - Adoption
63. K-12 Primary/Core Resources and Adoption
64. Professional Development/Learning Plan Approval
66. Curriculum Review Sequence
69. Financial Approvals and Fund Balance Assignment and Commitments
72. Personnel Actions
79. Financial Reports, Warrant Approval and Donations

SUPERINTENDENT'S REPORT

95. Superintendent's Report

BOARD OF TRUSTEES

96. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

97. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

ACTION ITEMS - SINGULAR

High School District

98. Resolution Relating to General Obligation Bond Issuance

Both Districts

103. Approve Long Range Strategic Plan (LRSP) 2018-19 Year End Update

DISCUSSION AND REPORTS

104. Revised Policy #3231 - Searches and Seizure, 1st Reading

ADJOURN

Public comment can be submitted electronically to trustees@bsd7.org

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: May 6, 2019

TIME: 5:45 p.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair
Sandy Wilson, Vice Chair
Heide Arneson
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: None

STAFF

PRESENT: Robert Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Marilyn King, Deputy Superintendent Instruction
Mike Waterman, Director of Business Services/District Clerk
Lori Ross, Secretary

OTHERS

PRESENT: Aiden Reinhardt, Student Representative
Erica Schnee, Principal, Gallatin High School

MEDIA: Gail Schontzler, Bozeman Daily Chronicle
Larisa Casillas, NBC Montana
Emma Hamilton, KBZK

VISITORS: Approximately 5

Call to Order

The meeting was called to order at 5:45 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

Public Participation on Non-Agenda Items

- None

Update: Recommendation of Mascot and Colors for Gallatin High School

Superintendent Watson introduced this item and reviewed the process used to narrow down the mascot and color submissions. The final five mascots are Rams, Raptors, Mountaineers, Osprey and Timberwolves and the final four

color combinations are black and light blue, black and royal blue, black and silver and orange and gray. Surveys were sent to 1,130 6-8th grade students who reside in the Gallatin High School attendance area, as well as Bozeman High School Staff. The survey was available on the District's website and open to the public from April 26 – May 3. Gallatin High School Principal Erica Schnee reviewed the results of the Community, Staff and Student surveys.

Watson, Schnee and Deputy Superintendent Johnson answered Trustee's questions.

Trustees discussed the survey results and gave feedback on each name. Trustees requested Administration give the Transition Committee their feedback on the final mascot and color options.

This item will appear on the May 13 Agenda for Board approval.

Meeting Adjourned at 7:00 p.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: May 13, 2019

TIME: 5:45 p.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair
Sandy Wilson, Vice Chair
Heide Arneson
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: None

STAFF

PRESENT: Robert Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Marilyn King, Deputy Superintendent Instruction
Mike Waterman, Director of Business Services/District Clerk
Pat Strauss, Director of Human Resources
Todd Swinehart, Director of Facilities
Lori Ross, Secretary

OTHERS

PRESENT: Tami Phillippi, BEA Representative
Erica Schnee, Gallatin High School Principal
Student representatives: Lauren Buckner, Gianna Connelly, Aiden Reinhardt, Reeba Walters

MEDIA: Gail Schontzler, Bozeman Daily Chronicle
Cody Boyer, KBZK
Rachel Just, ABC Fox Montana

VISITORS: Approximately 30

Call to Order

The meeting was called to order at 5:45 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

Board Education: Summer Reading Initiatives – Y-Achievers, READ 100!

Superintendent Watson introduced this item and reminded Trustees of the District's reading goal: 97% of 3rd grade students are reading proficient by 2022. Watson welcomed Data & Accountability Specialist, Karin Neff and Sarah Lutiger and Andrea Stevenson with the Gallatin Valley YMCA. Neff, Lutiger and Stevenson discussed the history of

the Y-Achievers program and how students are recommended to attend. Neff, Lutiger and Stevenson reviewed the data from students who have attended the Y-Achievers program.

Watson, Neff, Lutiger and Stevenson answered Trustees' questions regarding the Y-Achievers program.

Watson introduced the Read 100! Program. The Libraries at Emily Dickinson, Hyalite and Meadowlark will be open and staffed on Tuesday's, Wednesday's and Thursday's from 10:00am-2:00pm during the summer months. Deputy Superintendent Marilyn King introduced the Teacher Librarians in attendance, Kaye Grissom, Renee Jesness and Nicki Young. The Teacher Librarians reviewed the program and events they have planned while the Libraries are open. All Bozeman School District students are welcome to use the Libraries over the summer months. Watson introduced Judy Slate with the Bozeman Schools Foundation who reviewed the Foundations Fundraising goals for the Read 100! Program.

Watson, King, Slate and the Teacher Librarians answered Trustees' questions regarding the Read 100! program.

Minutes

Trustees made no changes to the proposed minutes. Minutes of the Regular Board Meeting 04-08-19 and Special Board Meetings of 04-02-19 and 04-22-19 were approved as presented.

2019 SkillsUSA State Competition

Trustee Lusin moved the Board of Trustees adopt the following resolution. Trustee Neil seconded the motion. Motion carried 8-0.

- WHEREAS: SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce; and
- WHEREAS: SkillsUSA improves the quality of America's skilled workforce through a structured program of citizenship, leadership, employability, technical and professional skills training; and
- WHEREAS: The 2019 SkillsUSA State Leadership Conference held at MSU-Northern in Havre on April 8-10; and
- WHEREAS: Wyatt Black earned a Gold medal in Combination Welding (MIG, TIG, ARC & OFC) which qualifies him to compete at the National SkillsUSA Leadership Competition in Louisville, Kentucky June 24-29;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor Wyatt Black for this outstanding achievement.

2019 National German Exam Awards

Trustee Neil moved the Board of Trustees adopt the following resolution. Trustee Tague seconded the motion. Motion carried 8-0.

- WHEREAS: The National German Examination, now in its 59th year, provides individual diagnostic feedback, rewards students through a regional and national prize program, and creates a sense of accomplishment for German students; and
- WHEREAS: Nearly 22,000 students from nearly 700 schools participated in the 2019 National German Exam and 8 students took the exam at BHS in levels 2, 3 and 4; and

WHEREAS: National German Exam participants who score above the national average are recognized with certificates in four levels of top achievement. 1 student, scoring in the 60th percentile, was awarded A certificate of achievement, 6 students, scoring in the 70th percentile, were awarded bronze medals, 5 students, scoring in the 80th percentile, were awarded silver medals, and 4 students, placing in the 90th percentile, were awarded gold medals. Of the 4 gold medal winners, 3 students were eligible to apply for the Summer Study Trip Award, as one student had already won the award; and

WHEREAS: Of those 22,000 students, BHS student Marias Oelkers was one of 40 students having scored in the 90th percentile or above who was selected for the AATG-PAD 2018 Regular Summer Study Trip to Germany, where she will stay with a German family and travel to important historical and cultural sites.

WHEREAS: Of those 22,000 students, BHS student Haley Turner was one of 40 students having scored in the 90th percentile or above who was selected for the AATG-PAD 2019 Regular Summer Study Trip to Germany, a three-week trip which will include a home stay with a German family and travel to important historical and cultural sites;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor;

Level 3	Haley Turner	Gold Medal
	Marias Oelkers	Gold Medal
	Malcolm Davison	Silver Medal
	Cooper Knarr	Silver Medal
	Abby Mize	Silver Medal
Level 2	Maya Dickerson	Gold Medal
	Emma Baumgardner	Gold Medal
	Mallory Roath	Silver Medal
	Catherine Long	Silver Medal

2018-19 Montana High School Journalism Contest

Trustee Fischer moved the Board of Trustees adopt the following resolution. Trustee Reinhardt seconded the motion. Motion carried 8-0.

WHEREAS: The Montana High School Journalism Contest recognizes and awards the good work Montana scholastic journalism students are producing; and

WHEREAS: Garrett Johnson and Kate McOmber took first place in news photography; and

WHEREAS: Xander Danenhauer took first place in sports event writing; and

WHEREAS: Adele Gammill took first place in sports photography;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the following students: Xander Danenhauer, Adele Gammill, Garrett Johnson and Kate McOmber, for these achievements.

2019 National Merit Finalists

Trustee Arneson moved the Board of Trustees adopt the following resolution. Trustee Fischer seconded the motion. Motion carried 8-0.

- WHEREAS: Across the nation, 1.5 million high school juniors in about 22,000 high schools took the Preliminary SAT; and
- WHEREAS: Based on the selection index number resulting from the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT ®), students may qualify for the National Merit Semifinalist competition; and
- WHEREAS: To compete for a finalist position and possible scholarship award, the semifinalists go through an application process that includes an essay and recommendation; and
- WHEREAS: Out of 15,000 semi-finalists, Bozeman High School had five finalists;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor Bozeman High School 2019 National Merit Finalists Lucas Hamling, Easton Kelley, Ruby Lenard, Audrey Miller, and Logan Yates for their outstanding performance in a national field based on accomplishments, skills, and potential success for college.

Annual Election and Board Reorganization

Mike Waterman, District Clerk, reported on the results of the May 7, 2019 Election.

Trustee Fischer moved the Board of Trustees adopt the following resolution. Trustee Arneson seconded the motion. Motion carried 7-0.

- Accept the Official Tally of the Gallatin County Election Administrator for the Annual School Election held on May 7, 2019
- Certify the election of Tanya Reinhardt and Andy Willett for three-year terms on the Elementary School Board
- Certify the passage of the Elementary General Fund Levy of One Hundred Fifteen Thousand Dollars (\$115,000)
- Certify the passage of the Elementary Building Reserve Levy of Two-Million Dollars per year for 6 years. (\$12,000,000)
- Adopt the attached Certificate of Election

Oath of Office

Waterman introduced Matt Henry, Gallatin County Superintendent of Schools, who administered the oath of office to newly elected Trustees Tanya Reinhardt and Andy Willett.

Reorganization of the Board of Trustees

Mike Waterman, District Clerk, called the reorganization meeting to order and explained the procedures to be followed. The purpose of the Board Reorganization is to select a Board Chair, Vice Chair and appoint the District Clerk.

Mike Waterman called for nominations for Chair:

Trustee Tague nominated Andy Willett as Chair. There were no further nominations. Nominations were closed. All Trustees present voted unanimously in favor of Trustee Willett, 8-0. Trustee Willett will serve as Chair.

District Clerk Mike Waterman turned the meeting over to Chair Willett.

Chair Willett called for nominations for Vice Chair.

Trustee Lusin nominated Sandy Wilson as Vice Chair. There were no further nominations. Nominations were closed. All Trustees present voted unanimously in favor of Sandy Wilson, 8-0. Trustee Sandy Wilson will serve as Vice Chair.

Chair Wilson asked for nominations for District Clerk.

Trustee Arneson nominated Mike Waterman as District Clerk. There were no further nominations. Nominations were closed. All Trustees present voted unanimously to appoint Mike Waterman as District Clerk, 8-0. Mike Waterman will serve as District Clerk.

Consent Agenda – High School and Both Districts

Trustee Tague moved that the Board of Trustees approve item #26, 54, 56, 58 and 73. Trustee Reinhardt seconded the motion. Motion carried 8-0.

26. High School Bond Projects Update

54. Approval of Technology Equipment Purchase

56. K-12 Fine Arts Standards Adoption

58. Financial Reports, Warrant Approval and Donations

The warrants are kept as part of the official minutes in a separate book in the Business Office.

73. Personnel Actions

Consent Agenda – Elementary District

Trustee Reinhardt moved that the Board of Trustees approve item #80. Trustee Tague seconded the motion. Motion carried 7-0.

80. Longfellow Elementary School Long Range Strategic Plan (LRSP) Report

Superintendent's Report

Student Representatives Lauren Buckner, Gianna Connelly, Aiden Reinhardt and Reeba Walters reported on:

- Seniors are preparing for graduation and all students are preparing for school to end.
- The Senior party is May 30th at Jump Time
- Student body elections began on Friday, May 10 and will go through Friday, May 17.
- Music Students are performing in their final concerts.
- The Theatre department is performing Little Shop of Horrors this week.

Superintendent Watson's report included:

- Watson thanked the Student representatives and stressed that they are an important part of the Board meetings. It is important to have a representation from the students and they offer an important perspective.
- Watson discussed end of the year events and requested Trustees sign up for upcoming events.

Board of Trustees

- Trustees asked if the tentative meeting on May 20th was going to take place. Chair Willett will confirm with Director of Human Resources Pat Strauss.
- Trustee Reinhardt reported on Irving's International Day Celebration. The celebration was amazing and incredible.
- Trustee Wilson reported on Rural School meetings and invited Trustee's to join her at Monforton on May 14 and Gallatin Gateway on May 15.

- Trustee Tage reported on the Gallatin High Construction meeting. The project is 50% complete and they are currently working on the fields and track.
- Superintendent Watson and Deputy Superintendent Johnson discussed a tour of Gallatin High School that is scheduled on May 31 at noon. Community partners from the City, County, Chamber of Commerce and MSU are invited to attend. Lunch will be provided.
- Trustee Neil gave an update on the Stadium project.

Public Participation on Non-Agenda Items

- None

Recommendation of Mascot and Colors for Gallatin High School

Superintendent Watson introduced this item and discussed the history of the recommendation. The Transition Committee met on May 7. Superintendent Watson shared the Board's concerns and comments with the Committee at that time. Watson reviewed the Community, Student and Staff Poll results and the discussion that took place at the Transition Committee Meeting. Watson reviewed the Pros and Cons list the Transition Committee provided for Raptors, Mountaineers and Timberwolves and why Raptors was the recommendation.

Watson, Johnson and Schnee answered Trustees' questions.

Trustee Neil moved the Board of Trustees approve the recommendation from the Transition Committee for the selection of Raptors for the mascot of Gallatin High School and the selection of Black and Royal Blue for the color combination of Gallatin High School. Trustee Tage seconded the motion.

Public Comment was given by:

- Jeff Krogstad – Mr. Krogstad Spoke in support of Mountaineers.
- Scott and Lazlo Baumgardner – The Baumgardners spoke in support of Raptors and a park space with monuments and a water feature in honor of veterans.

Motion carried 7-1. (Chair Willett opposed).

2019-21 Bozeman Classified Employees Association (BCEA) Collective Bargaining Agreement Approval

Director of Human Resources Pat Strauss introduced this item and reviewed the consensus process.

Trustee Reinhardt moved the Board of Trustees approve the tentative agreement reached on April 5 for the Negotiated Agreement between School District No. 7 and the Bozeman Classified Employees Association (BCEA). Trustee Neil seconded the motion. Motion carried 8-0.

2019-21 Bozeman Education Association (BEA) Collective Bargaining Agreement Approval

Director of Human Resources Pat Strauss introduced this item and reviewed the consensus process.

Trustee Lusin moved the Board of Trustees approve the tentative agreement reached for the Negotiated Agreement between School District No. 7 and the Bozeman Education Association (BEA). Trustee Neil seconded the motion. Motion carried 8-0.

New Policy #3124 – Bridger Charter Academy Enrollment Policy, 1st Reading

Superintendent Watson introduced this item and explained the need for the Policy. The enrollment policy for Bridger Charter Academy was previously contained within the High School Enrollment Policy. It was determined with two high schools there was a need to create a specific policy for Bridger Charter Enrollment.

Trustee's gave their feedback on the Policy and requested revisions.

Watson and Deputy Superintendent King answered Trustee's questions.

This item will appear on the June 10, 2019 consent Agenda for Board approval.

Meeting adjourned at 8:32pm

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: May 20, 2019

TIME: 5:45 p.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair
Sandy Wilson, Vice Chair
Heide Arneson
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: None

STAFF

PRESENT: Robert Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Marilyn King, Deputy Superintendent Instruction
Mike Waterman, Director of Business Services/District Clerk
Pat Strauss, Director of Human Resources
Todd Swinehart, Director of Facilities
Lori Ross, Secretary

OTHERS

PRESENT: Katie Laslovich, BHS Interim Principal
Tami Phillippi, BEA Representative
Erica Schnee, GHS Principal

MEDIA: Gail Schontzler, Bozeman Daily Chronicle

VISITORS: Approximately 50

Call to Order

The meeting was called to order at 5:45 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

2019 DECA State Career Development Conference Awards

Trustee Wilson moved the Board of Trustees adopt the following resolution. Trustee Neil seconded the motion. Motion carried 8-0.

WHEREAS: DECA, an Association of Marketing Students, is a student organization designed for students interested in careers or advanced education in the areas of marketing, management, and entrepreneurship; and

WHEREAS: 23,000 students competed for International awards and scholarships as emerging leaders and entrepreneurs at DECA's 74th Annual International Career Development Conference in Orlando, Florida, April 27-30, 2019; and

WHEREAS: The follow students took top honors:

Top 10 International Finalist Awards:

Joseph Knappenberger	Principles of Finance	Finalist and Top 10 Case Study
Parker Summerhill	Retail Merchandising	Series Finalist and Top Ten Case Study

Top 10 Case Study Score:

Anna Riek	Sports & Entertainment Team Decision
Ashley Walden	Sports & Entertainment Team Decision

Certificate of Excellence:

Milus Bailey, Helena Hansen, Eva Horgan, Toby Johnson, Joseph Knappenberger, Dakota Morosi, Anna Riek, Parker Summerhill, Lizie Totten, Ashley Walden, Elizabeth Wrzesinski

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Milus Bailey, Helena Hansen, Eva Horgan, Toby Johnson, Joseph Knappenberger, Dakota Morosi, Anna Riek, Parker Summerhill, Lizie Totten, Ashley Walden, and Elizabeth Wrzesinski.

Project Connect Recognition

Trustee Tage moved the Board of Trustees adopt the following resolution. Trustee Reinhardt seconded the motion. Motion carried 8-0.

WHEREAS: Parent and community volunteers are an integral part of *Quality Bozeman Education*; and

WHEREAS: Parent and community volunteers provide a welcoming and supportive presence in the hallways, and on the campus, of Bozeman High School; and

WHEREAS: Parent and community volunteers work collaboratively with building administration to ensure a safe environment that is conducive for learning for both students and staff; and

WHEREAS: Parent and community volunteers, recognized as Project Connect, serve an invaluable role in Bozeman High School and the district;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the Bozeman High School parent and community Volunteers as part of Project Connect for turning an innovative idea into an outstanding program.

Consent Agenda – High School District

Trustee Neil moved that the Board of Trustees approve item #4. Trustee Fischer seconded the motion. Motion carried 7-0. (Trustee Tage absent).

4. New Policy #3124, Bridger Charter Academy Enrollment Policy, 2nd Reading

Superintendent's Report

Superintendent Watson's report included:

- Distributing a schedule for end of the school year events.
- Reminding Trustees of the following events
 - Worthy Student banquet, Wednesday, May 22 at MSU

- Bridger Graduation on June 1 and BHS on June 2
- BSD7 retirement celebration June 6

Board of Trustees

- Trustee Lusin reported on the upcoming MTSBA Delegate Assembly and Leadership symposium.
- Chair Willett thanked Trustees working on the Superintendent Evaluation Form.

Public Participation on Non-Agenda Items

- None

Appointment of High School Assistant Principal

Superintendent Watson introduced this item and provided the Board with a brief background of the hiring process. The Interview Committee was made up of Teachers, Students and parents. Gallatin High Principal Erica Schnee introduced Justin Helvik as the candidate chosen for the High School Assistant Principal position.

Schnee and Helvik answered Trustees' questions.

Trustee Reinhardt moved the Board of Trustees appoint Justin Helvik as the High School Assistant Principal. Trustee Neil seconded the motion. Motion carried 8-0.

Action on Superintendent's Resignation

Board Chair Andy Willett and Director of Human Resources Pat Strauss introduced this item and explained it is necessary due to Superintendent Watson's acceptance of the Superintendent's position of Missoula County Public Schools effective July 1, 2019.

Trustee Arneson moved the Board of Trustees accept the resignation of Robert J. Watson, Superintendent of Schools, effective June 30, 2019. Trustee Tague seconded the motion. Motion carried 8-0.

Appointment of Superintendent Screening Committee

Director of Human Resources Pat Strauss introduced this item and asked Chair Willett to give an update on the Superintendent search. Willett reported that there are currently twelve applications submitted. This item is to select a screening committee to review the applications.

Willett and Strauss answered Trustees questions.

Trustee Lusin moved the Board of Trustees appoint a Superintendent Screening Committee comprised of three Trustees and District Administration as needed. Trustee Fischer seconded the motion. Motion carried 8-0.

Meeting adjourned at 7:15pm

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: May 30, 2019

TIME: 2:00 p.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair
Sandy Wilson, Vice Chair
Heide Arneson
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: None

STAFF

PRESENT: Robert Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Marilyn King, Deputy Superintendent Instruction
Mike Waterman, Director of Business Services/District Clerk
Pat Strauss, Director of Human Resources
Lori Ross, Secretary

OTHERS

PRESENT: Debra Silk, MTSBA
Tami Phillippi, BEA Representative

MEDIA: Perrin Stein, Bozeman Daily Chronicle

VISITORS: Approximately 1

Call to Order

The meeting was called to order at 2:00 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

Public Participation on Non-Agenda Items

- Ryan Cottrell – Mr. Cottrell spoke about an Elementary placement issue.

Consent Agenda – Both Districts

Trustee Reinhardt moved that the Board of Trustees approve items #2 and 4. Trustee Lusin seconded the motion.
Motion carried 8-0.

2. Request County Clerk & Recorder Conduct 2019-20 Elections

4. Personnel Actions

Leadership Compensation Plan

Superintendent Watson introduced this item and discussed Policy#6143 and the proposed increase for Administrators.

Watson answered Trustees' questions.

Trustee Reinhardt moved the Board of Trustees set a base amount of \$73,027 (2.5% increase) for 2019-20 and \$74,853 (2.5% increase) for 2020-21 in accordance with Policy #6143 and approve a 2.5% increase in 2019-20 and 2.5% increase in 2020-21 to the salary for the Deputy Superintendent Operations and the Deputy Superintendent Instruction. Trustee Tague seconded the motion. Increase for Administrators.
Motion carried 8-0.

Superintendent Search: Selection of Finalists

Board Chair Andy Willett introduced this item. Debra Silk, Associate Executive Director with MTSBA described the screening process used by MTSBA. Willett reviewed the recommendation of finalists from the Screening Committee. After a brief discussion the Board agreed on four finalists.

- Sarah Brown
- Bob Connors
- Christopher Hines
- Gregory Nyen

Trustee Reinhardt moved the Board of Trustees approve the Screening Committee's recommendation of Brown, Connors, Hines and Nyen as Superintendent finalists for interview. Trustee Lusin seconded the motion.

Trustees discussed the recommendation and adding additional finalists.

Trustee Fisher moved to amend the motion to add Richard Schroeder as a 5th finalist. Trustee Tague seconded the amendment. Trustees discussed the proposed Amendment. Amendment carried 7-1. (Trustee Reinhardt opposed)

Amended motion carried 8-0.

Trustees discussed reimbursing candidates for expenses.


Trustee Fischer made the motion to reimburse Superintendent finalists for travel expenses not to exceed \$1,000. Trustee Tague seconded the motion. Motion carried 8-0.

Trustees discussed the interview schedule, responder panel, community reception and the process for deciding interview questions.

Meeting adjourned at 4:08pm

Andy Willett, Board Chair

Mike Waterman, District Clerk

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: TRANSITION COMMITTEE RECOGNITION

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Rob Watson, Superintendent

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations, Erica Schnee, GHS Principal

PRESENTED BY: Rob Watson, Superintendent

DATA EXPANSION: N/A

COST/FUND SOURCE: N/A


IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
June 11, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees adopt the following resolution:

- WHEREAS: Parent and community volunteers are an integral part of *Quality Bozeman Education*; and
- WHEREAS: Nearly 40 parent and community volunteers, as well as district staff were part of the High School Transition Committee for the past 12 months; and
- WHEREAS: These volunteers worked collaboratively with district administration to make decisions and recommendations to the Board of Trustees regarding the transition process; and
- WHEREAS: The decisions made by the committee will be an important step towards creating two comprehensive high schools for our community;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor the parent and community volunteers and the district staff who served on the Transition Committee.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: AAA SCHOOL SAFETY PATROL AWARD

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS INVOLVED: N/A

PRESENTED BY: Sarah Hays, Principal

DATA EXPANSION: KBZK News: [Bozeman school awarded by AAA for student safety patrol](#)

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
June 11, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees adopt the following resolution:


WHEREAS: For nearly a century, AAA clubs have proudly sponsored, promoted and aided AAA School Safety Patrol programs as a community service in the interest of safety for all schoolchildren; and

WHEREAS: AAA School Safety Patrol members are school-sponsored student volunteers; and

WHEREAS: AAA Montana announced that Emily Dickinson School principal Sarah Hays, teachers Kendra Gault and Lacy Watson, and Emily Dickinson Elementary School was selected as one of the winners of the 2018-19 Patrol Advisor of the Year. A \$2000 grant was awarded to be used for the continuation and support of the school's safety patrol efforts; and

WHEREAS: The following students participated as Student Patrol members: Keirra Ballenger, Lila Bolte, Lucy Child, Ryan Dailey, Jack Fiedler, Tessah Hamling, Sean Higgs, Bailey Kumlien, Aiden Kuntz, Nora Leary, Dominick Littlefield, Aralyn Liberty, Shelby Lumsden, Thayne Pankratz, Maci Pistor, Ava Rosenthal, Hudson Yost and Ava Zalac;

THEREFORE: Be it resolved that the Board of Trustees recognize Emily Dickinson Elementary School, the Student Patrol Members, teachers Kendra Gault and Lacy Watson, and Principal Sarah Hays for this honor.

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: 2019 SAT/AGATE SCHOLARSHIP WINNERS

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS INVOLVED: Gordon Grissom, SMS Principal

INTRODUCED BY: Gordon Grissom, SMS Principal

DATA EXPANSION: None

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITIONS
June 11, 2019


SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: Montana AGATE honors SAT Challenge participants who achieved exceptionally high scores on the SAT Test; and

WHEREAS: Two Bozeman students were recognized as SAT Math winners;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Amber Chou and Marten Hartshorn for their excellent work.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: 2019 AA GIRLS' TRACK STATE CHAMPIONSHIP TEAM AND INDIVIDUAL CHAMPIONS

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Jerry Reisig, Activities Director

OTHERS INVOLVED: Eric Fisher, Head Coach
Assistant Coaches:
Jesse Andersen, Casey Jermyn
Mike Cole, Chantal Jaeger,
Blaine Pederson, Ryan Cech,
Travis Monroe, Kelsey Davis,
Justin Mobley
Dale Kennedy-Volunteer Coach

PRESENTED BY: Eric Fisher, Head Coach

DATA EXPANSION: N/A

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
June 11, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: On May 24-25, 2019 Bozeman High Girls' Track Team competed in the State AA Track Championship in Kalispell; and

WHEREAS: The girls' track team finished in 1st place in the State AA Girls Track Championship with team members: Talina Anderson, Delaney Bahn, Bridget Boyle, Brooklyn Bradbury, Jocelynn Coley, Mary Corbett, Jalen Deyo, Addison Ekstrom, Georgianna Fischer, Grace Gilbreth, Lillian Gillstrom, Julia Gilpin, Amelia Hartshorn, Mayjia Horst, Ellie Hull, Autumn Jones, Maggie Kleinhans, Cooper Knarr, Mara Lynch, Macy Mayer, Natalie McCormick, Alex Moore, Riley Moore, Marias Oelkers, Isabella Oliver, Whitney Schlender, Hannah Schonhoff, Molly Sherman, Terra Trom and Zoe Waddell; and


WHEREAS: The following athletes were Individual State Champions:

Delaney Bahn	100M Dash with a time of 12.38
	200M Dash with a time of 24.72
	Long Jump with a jump of 19-03.75

Terra Trom 1600M Run with a time of 4:55.92
 4x400M Relay with a time of 3:58.49

Addison Ekstrom: 4x400M Relay with a time of 3:58.49
Amelia Hartshorn: 4x400M Relay with a time of 3:58.49
Mary Corbett: 4x400M Relay with a time of 3:58.49

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2019 Girls Track State Championship Team and Individual State Champions.

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willet	Wilson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: 2019 AA BOYS' TRACK STATE INDIVIDUAL CHAMPION

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Jerry Reisig, Activities Director

OTHERS INVOLVED: Eric Fisher, Head Coach
Assistant Coaches:
Jesse Andersen, Casey Jermyn
Mike Cole, Chantal Jaeger,
Blaine Pederson, Ryan Cech,
Travis Monroe, Kelsey Davis,
Justin Mobley
Dale Kennedy, Volunteer Coach

PRESENTED BY: Eric Fisher, Head Coach

DATA EXPANSION: None

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
June 11, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:


WHEREAS: On May 24-25, 2019 Bozeman High Boys' Track Team competed in the State AA Track Championship in Kalispell; and

WHEREAS: The boys' track team finished in 4th place overall; and

WHEREAS: The following athlete was individual state champion:

Jameson Slevin, Pole Vault with a vault of 14'-06".00

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2019 Boys Track Individual State Champion, Jameson Slevin.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: 2019 AA BOYS' TENNIS
ALL-STATE INDIVIDUAL

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED
BY: Jerry Reisig, Activities Director

OTHERS
INVOLVED: Clayton Harris, Head Coach
Bo Bullock and Mary Kamp
Assistant Coaches

PRESENTED
BY: Clayton Harris, Head Coach

DATA
EXPANSION: MHSA

COST/FUND
SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
June 11, 2019


SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Boys Tennis Team took 3rd place at the State AA Tennis tournament held in Great Falls on May 16-17, 2019: and

WHEREAS: Earning All-State honors by finishing in the top 4 at state was Connor Joly – 2nd Place Singles;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2019 Boys' State AA Tennis All State individual, Connor Joly.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: 2019 AA GIRLS' TENNIS STATE CHAMPIONSHIP TEAM AND ALL-STATE INDIVIDUALS

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Jerry Reisig, Activities Director

OTHERS INVOLVED: Clayton Harris, Head Coach
Bo Bullock and Mary Kamp, Assistant Coaches

PRESENTED BY: Clayton Harris, Head Coach

DATA EXPANSION: N/A

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
June 11, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:


WHEREAS: The Bozeman High Girls Tennis Team took 1st place at the State AA Tennis tournament held in Great Falls on May 16-17, 2019; and

WHEREAS: This is the girls' team 8th consecutive State AA Championship title; and

WHEREAS: State Team members included Anelise Anderson, Holly Angell, Chloe Bishop, Sasha Hathaway, Ava Lauman, Maicy McCarty, Violet Newhouse and Laurel Ward.

Earning All State honors by finishing in the top 4 at state were
Maicy McCarty – 1st Place Singles
Sasha Hathaway – 2nd Place Doubles
Laurel Ward – 2nd Place Doubles

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2019 AA Girls' Tennis State Championship Team and All State individuals.

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willet	Wilson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: HIGH SCHOOL BOND PROJECTS UPDATE

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Todd Swinehart,
Director of Facilities

OTHERS INVOLVED: Matt Stark, Facilities Project Manager;
Steve Johnson, Deputy Superintendent Operations

DATA EXPANSION: Gallatin High School monthly project report
BHS Site Work monthly project report
BHS Renovation; Budget Expenditure Summary; [Project Photos](#)

COST/FUND SOURCE: \$125,000,000 Bond Proceeds

IMPLEMENTATION

ACTION: High School District ACTION
Effective June 11, 2019

ISSUE:

Shall the Board accept the attached OCR Report?

FACTS:

1. The attached report has been developed by the Owner's Construction Representative, along with project architects and contractors to reflect the most recent status of the projects.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board accept the report as presented.

OTHER ALTERNATIVES:

1. Discuss the report and/or change the recommendations.

DISCUSSION:

Project: Gallatin High School

Schedule

1. Bid Package #1 was approved by the Board of Trustees on March 5, 2018 for a sum of \$14,251,316.
2. Bid Package #2 was approved by the Board of Trustees on April 23, 2018 for a sum of \$27,281,392.
3. Bid Package #3 was approved by the Board of Trustees on June 20, 2018 for a sum of \$37,178,972, which provided for a total Guaranteed Maximum Price (GMP) contract amount of \$78,711,680.

Overall the project is approximately 55% complete, with the current construction schedule still tracking for a June 2020 completion date.

Current construction progress has been highlighted with the attached reports along with a short duration schedule

Remaining Major Milestones:

Exterior Structural CMU Walls - December 2018: Complete
Structural Steel - January 2019: Complete
Slab on Deck - February 2019: Complete
Interior Structural CMU Walls - March 2019: Complete
Exterior Framing - March 2019: Complete
Area A, B and C Window/Door Installation - March 2019: Complete
Classroom Mock-Up - April 2019: Complete
Area G Steel - May 2019: Complete
Track Paving – June 2019
Tennis Court Paving – June 2019
Roofing - July 2019
Area G Framing - July 2019
Interior Framing - July 2019: Ongoing in Area B, C, D
Remaining Window/Door Installation - September 2019
MEP Rough-In - December 2019
Flooring - March 2020
Main Gym - March 2020
Auxiliary Gym - March 2020
Auditorium - April 2020

On-going construction progress can be monitored via the webcam [here](#).

Project: BHS Site Work (Internal circulation, parking, roundabout and activity fields)

Schedule:

1. June 28, 2018 - The Board of Trustees approved Early Work Amendment #1 and rejected Bid Package #1.
2. August 20, 2018 – City of Bozeman Exemption Hearing was held.
3. The Board approved the pre-selection of a site work contractor on September 10, 2018.
4. Bids for Phase 1 of the project were publicly opened on September 18, 2018.
5. The Phase 1 Base Bid was approved by the board of trustees on September 28, 2018.
6. City of Bozeman Planning approval was received on September 25, 2018, with the required building permit still pending.
7. The Board approved the Guaranteed maximum price of \$9,088,367 on September 28, 2018.
8. A pre-construction kick-off meeting was held on site October 2, 2018.
9. The North Multi-Use Building Alternate was approved by the Board of Trustees on October 29, 2018 for \$1,805,239
10. The Phase 2 Site Work GMP Amendment was approved by the Board of trustees on April 22, 2019 for \$1,633,691, which increased the final GMP to \$12,527,297.

Scope of work to include new artificial turf field, new stadium complex including bleachers, press box, concessions and restrooms, new relocated softball fields, expansion of Ruth Thibault Way, construction of a roundabout at the intersection of Thibault/15th/Beall, added parking, landscaping, and installation of new infrastructure and utilities including water, sewer, gas, storm and power.

Overall, the project is about 65% complete. The contractor has adjusted temporary fencing getting ready to begin Ruth Thibault work. The interior parking lot is complete with lighting standards. Mass grading and preliminary earthwork is progressing for the field turf section with the bulk of the structural import being placed. Demolition of the house along Durston Ave. is complete, including removal and capping of city services. Excavation for team and support buildings is complete. Foundations and floor slabs have been poured, block walls have been placed, sheet rock is going up and exterior cladding has begun. Rough plumbing and electrical, as well as masonry installation are getting under way. Both home and visitor bleachers have been erected, as well as the press box located at the top of the home bleachers. Stadium lights have also been installed. South end retaining wall has been poured and site grading and prep for

sidewalks has begun. Exterior fencing is being installed and softball grading work is underway. Field turf is scheduled for mid-July.

Project: BHS Renovation

Schedule:

1. June 21, 2018 - Design Leadership Committee meeting.
2. July 16, 2018 - Board approval for Architecture/Engineering fee.
3. July 31, 2018 - Design Leadership Committee meeting.
4. August 13, 2018 - Board Approval for GC/CM Recommendation.
5. September 17, 2018 - Design Leadership Committee meeting.
6. October 16, 2018 - Design Leadership Committee meeting.
7. October 29, 2018 - Board Approval for Educational Specifications and Schematic Design.
8. November 15, 2018 - Design Leadership Committee meeting.
9. December 12, 2018 - Design Leadership Committee meeting.
10. January 7, 2019 - City of Bozeman Informal Review and Exemption Hearing
11. January 28, 2019 - Board Approval for Design Development.

The Board of Trustees has accepted CTA Architects Engineers for design services along with Langlas and Associates to perform GC/CM services for the renovation efforts at BHS. Programming and building design committee meetings have been completed, however various building users and the architectural/contracting are still validating and finalizing the final building program. The next milestone will be the submission of construction drawings with the final report being presented to the Board of Trustees in July, 2019.



MAY PROGRESS REPORT

PROJECT: Gallatin High School

TO: Todd Swinehart (TS), Director of Facilities, Bozeman Public Schools

FROM: Stephanie Ray (SR), CTA Architects Engineers
Roger Davis (RD), Langlas & Associates

SUBJECT: Progress Report for May 2019

- Progress Update
 - Permits
 - Well Permitting - DNRC has accepted the hydronic information assembled and provided as complete. DNRC will review it over the next 120 days for compliance and approval. Response is anticipated on or before May 22, 2019. A 45-day public comment period will immediately follow.
 - Preliminary Determination to Grant noted on DNRC website May 22, 2019.
 - CTA Signage Permit package submitted to City on May 17, 2019
- CTA / Design Team Tasks
 - FF&E - Langlas is reviewing each piece of equipment to determine if adequate information has been provided to bid the items. Initial equipment bid packages have been proposed. Further review and refinement is underway. CTA team met to begin working on the furniture FFE package. Draft is in process and expected May 31.
 - CTA provided numbers of interior and exterior cameras between the original bid and adjusted proposal. Onsite demonstration took place with BSD on 5/9. Still imagery was not available at the 5/9 demonstration. Another demonstration is planned using two dimensional cameras at exterior corner locations to see if still shots have increased resolution.
 - CTA reviewed Optum lighting package and provided recommendations on F3 lighting fixture in Commons to remain single point drivers. BSD concurred.
 - CHPS design review comments were received and the project is on track to receive all required CHPS credits. CHPS language was confirmed as "Verified".
 - BSD determined to stay with dark window shade coverings after thermal discussion.
 - BSD approved color selection (charcoal) for all lockers.
 - BSD approved color selection for Royal Blue.
 - CTA/Langlas to provide mock-up of classroom projectors/screens. In process.
 - Acoustical Report was received and passed all requirements.
 - CTA preparing sign permit application/exhibits for stadium scoreboard
- Owners Tasks
 - Provide direction on security camera locations throughout the facility.
- Construction Progress
 - Roofing is being installed over Region B and C. B penthouse completed.

MONTHLY PROGRESS REPORT (Continued)

- Steel deck is being erected in Auditorium and Area D and G.
- Steel framed exterior walls are being assembled and installed in Region G and G2
- Fire proofing in Region D
- Mechanical piping being set in Region A, B, C, & D
- Interior wall framing in Region B, C, D, F1
- Installing wall self-adhering membrane at Region F1 & E
- Installing wall insulation at region B & C
- Installing densglass sheathing at region E
- Installing ductwork at region A, B, & C
- Installing plumbing at regions A and C first floor
- Setting door frames at region B & C third floor
- Installing rain water leaders
- Welding roof structure at region G1 & G2
- Prepping subgrade and gravels for track
- Install of bleachers being completed at track
- Install of drain system on interior of track
- Framing of comfort station and track storage
- Installation of goal posts at sports field
- Installation of underground electrical at sports field
- Budget Update
 - The construction project remains on budget.
- Invoice Status
 - Paid in full to date.
- Schedule Update
 - DNRC Well Permit - Determination to Grant issued May 22, 2019
 - VIP tour scheduled for May 31, 2020
 - Project Substantially Complete May 2020
 - Doors open for classes August 2020

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Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: (name and address) Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana	CONTRACT INFORMATION: Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-071
OWNER: (name and address) Bozeman School District 404 W Main Street Bozeman, MT 59715	ARCHITECT: (name and address) CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	CONTRACTOR: (name and address) Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715

DATE OF SITE VISIT: 05/07/19	TIME: 10:00 AM	WEATHER: SUNNY	TEMP. RANGE: 50 F
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WORK IN PROGRESS: See Below	PRESENT AT SITE: Electrical
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OBSERVATIONS: (Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)

Carl Maehl (CTA) made a site visit to observe electrical construction progress and inspect Regions B and C prior to cover. The following items were observed:

Work in Progress:

1. Electrical in-wall rough-in for Regions B and C 1st floor is complete and drywall work has started.
2. Electrical in-wall rough-in for Regions B and C 2nd floors is in progress and nearly complete.
3. Electrical rough-in continues in other areas of the building.

General Observations:

1. Permanent electrical service to portions of the building has been energized.
2. Electrical work observed is satisfactory.

Discussions:

1. Acceptable to use an "LB" for getting message board wiring into the building instead of drilling the foundation.
2. Kredit Electric requested information on which fixtures in the Auditorium should be connected to the emergency system.

ACTION REQUIRED: (Include follow-up items, responsible parties, and due dates.)

Region B - 1st Floor

1. Mech A165 - Install bushing for data outlet conduit stub.
2. Teacher Planning A166 - Refasten conduit to strap on north wall.
3. Classroom A172 - Clock/Speaker backbox and conduit damaged on south wall.
4. Classroom A172 - TV box and conduit damaged on south wall.
5. Safe/Secure A177 - Receptacle not installed on east wall.
6. Elev Equip A183 - Phone outlet not installed.

Region C - 1st Floor

1. Attendance A126 - Clock/Speaker backbox covered by sheetrock.
2. Office A105 - Add clock/speaker on west wall.
3. Office A112 - Install bushing for clock/speaker conduit stub.
4. Classroom A132 - TV provisions not installed in north-east corner of room.
5. Classroom A131 - Duplex duplex not installed by door.

Region B - 2nd Floor

1. Teacher Planning A266 - Receptacle not installed on south wall facing Learning Street.
2. Classroom A270 - Refasten conduit to strap on south wall.
3. Classroom A270 - Seal wall penetrations.
4. Classroom A272 - Refasten t-stat conduit to strap.
5. Stairwell A359 - Receptacles not installed.

Region C - 2nd Floor

1. Large Conf A210 - Receptacles should be double duplex.
2. Office A208 - Provide sound putty on lock down button box.
3. Office A207 - Provide sound putty on fire alarm and clock/speaker boxes.
4. Office A213 - Provide sound putty on clock/speaker box.
5. Classroom A228 - Receptacle not installed on west wall.
6. Conf Room A218 - Adjust conduit for data outlet so it stubs in to room.

ATTACHMENTS:

PHOTOS

REPORT BY:



SIGNATURE

05/13/19

DATE

Carl Machl, PE

PRINTED NAME AND TITLE



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Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: <i>(name and address)</i> Gallatin High School 4455 West Annie Street Bozeman, Montana		CONTRACT INFORMATION: Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-072
OWNER: <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715	ARCHITECT: <i>(name and address)</i> CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	CONTRACTOR: <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715	
DATE OF SITE VISIT: 05/09/19	TIME: 3:15 PM	WEATHER: Cloudy	TEMP. RANGE: 50 F
WORK IN PROGRESS: See Below		PRESENT AT SITE: Mechanical, electrical, plumbing, framers, gypsum board installers, masons, roofers, painters, iron workers, Langlas crew,	

OBSERVATIONS: *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Nathan Helfrich (CTA) made a site visit to observe general construction progress. The following items were observed:

Work in Progress (Observed):

1. Installing metal roof decking at region G (figure 01)
2. Installing under-ground electrical at region G (figure 02)
3. Finishing catwalk guardrail installation at the auditorium (figure 03)
4. Electrical room work at region F
5. Installing window head, jamb, and sill material at region F (figure 04)
6. Installing self-adhering vapor barrier at region F (figure 04)
7. Installing roof drains at region F
8. Installing ductwork at the first floor of region C
9. Painting the learning street at the first floor of region A (figure 05)
10. Electrical rough-in at the third floor of region B
11. Installing roofing at region F (figure 06)
12. Installing TDR-6 deep box-rib siding at region C (figure 07)
13. Framing the track storage building (figure 08)

Observations:

1. The track grandstand structure is in place (figure 09)
2. Gypsum board is installed at the region B office corridor
3. Interior wall insulation and gypsum board installation is underway at the first floor of region C
4. The interior walls at the third floor of region A are insulated
5. The roof membrane has 2 holes at region C (figure 10)
6. The region D roofing installation is nearly complete with some parapet and area divider wall tie-in to finish

(figure 11)

7. The auditorium stage smoke vents are on the roof, ready to set (figure 12)
8. All but 4 windows are installed at the region A south aluminum composite siding
9. The slab on grade is poured at the comfort station (figure 13)
10. The inside curb has been poured at the track (figure 17)

Discussions:

1. Nathan Helfrich and Josh Henigman discussed the holes in the roof at region C and the need to keep moisture out of the roof assembly. Josh will coordinate with the roofing installer to get the holes patched.

Upcoming Work (next 2 weeks):

1. Multi-flow system installation at the track next week
2. Grandstand installation next week and the week after
3. Install fence post footings & sleeves at the perimeter of the track next week
4. Pour the track outside curb next week
5. Track base buildup next week
6. Prep the track for paving the week after next
7. Pour the pole vault, high jump, and goal post footings next week
8. Pour the long jump and triple jump slab next week
9. Place the road mix at the tennis courts the week after next
10. Start irrigation installation at the track the week after next
11. Frame the exterior walls at the comfort station and track storage building next week
12. Install trusses at the track storage building the week after next
13. Pour the dugout footings next week
14. Pour the dugout foundation the week after next
15. Place gravel for the region G slabs on grade next week and the week after
16. Finish detail work at the region G steel next week
17. Install interior insulation at regions B and C first floor and second floor next week and the week after
18. Grind the second floor of region B and C next week
19. Grind the third floor of region B and C the week after next
20. Hang and tape gypsum board at the first floor of regions B and C next week and the week after
21. Install the geothermal main lines at region F next week
22. Install roof drains at region E next week and the week after
23. Install the geothermal main lines at region D next week and the week after
24. Electrical rough-in at the region B and C third floor walls next week
25. Electrical rough-in at the auditorium next week and the week after
26. Electrical rough-in at the region D ceiling the week after next
27. Install ductwork at the third floor of regions B and C next week and the week after
28. Install roof membrane at region F next week and the week after
29. Frame the region G exterior walls the week after next
30. Install exterior wall insulation at region B next week
31. Install exterior wall insulation at region D next week and the week after
32. Region G and H parapet and area divider work next week and the week after
33. Install curtain wall at region C next week
34. Install curtain wall at region B the week after next
35. Install TDR-6 siding at regions B and C next week and the week after
36. Install aluminum composite siding at region A the week after next
37. Frame interior walls at the third floor of regions B and C next week
38. Frame soffits at the second and third floors of regions A, B, and C the week after next

-
39. Apply spray fireproofing at the first floor of region D next week
40. Apply spray fireproofing at region G next week and the week after
-

ACTION REQUIRED: *(Include follow-up items, responsible parties, and due dates.)*

Langlas is to coordinate patching the holes in the roof membrane at region C.

ATTACHMENTS:

PHOTOS

REPORT BY:



SIGNATURE

05/23/19

DATE

Nathan Helfrich, Architect

PRINTED NAME AND TITLE

Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: <i>(name and address)</i> Gallatin High School 4455 West Annie Street Bozeman, Montana		CONTRACT INFORMATION: Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-073
OWNER: <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715	ARCHITECT: <i>(name and address)</i> CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	CONTRACTOR: <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715	
DATE OF SITE VISIT: 05/14/19	TIME: 10:30 AM	WEATHER: SUNNY	TEMP. RANGE: 70 F
WORK IN PROGRESS: See Below		PRESENT AT SITE: Mechanical	

OBSERVATIONS: *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Alex Russell (CTA) made a site visit to observe mechanical construction progress. The following items were observed:

Work in Progress:

1. VAU-1 and VAU-2 Condensing Units have been located on the roof.
2. VRF FCU installation continues in Regions B and C of the 3rd Floor.
3. Duct insulation has been installed on the 2nd floor of Region A.
4. VRF Refrigerant Pipe is being installed on the first floor in Regions E and F.
5. Hydronic Pipe is being installed on the first floor of Region F.

General Observations:

1. VRF Fan Coil Units to be covered after install for protection.
2. VRF refrigerant piping is not being supported per manufacturer's recommendations.
3. Refrigerant pipe capillary tubes at Heat Recovery boxes used for pressure testing need to be removed when testing is complete and the fittings capped.
4. Thermal-Hanger Shield Inserts/Protective shields are to be installed for hangers as specified. Currently, refrigerant line-sets do not have shields installed.
5. Gaps in the refrigerant pipe insulation were observed in the linesets, mains at the hangers, and at the shut-off valves. There can be no gaps in the insulation. All gaps to be rectified. All insulation work needs to be completed in accordance with manufacturer written recommendations.
6. VRF refrigerant pipe through wall penetrations need protective sleeves as outlined in the manufacturer's written recommendations. Pipe penetrations cannot be rigidly fixed at the wall penetrations.
6. VRF refrigerant pipe connections at the Fan Coil Units were noticeably crimped from hand bending in a couple locations, notably FCU-A270 for example. All VRF refrigerant pipe to be installed in accordance with manufacturer's written instructions. Pipe bends and pipe installation that restrict flow need to be corrected.
7. A duct support strap for FCU-A151 was observed to be cutting the VRF refrigerant pipe insulation. This issue

requires resolution.

Discussions:

1. AR spoke with Josh Henningman (Langlas) concerning covering the fan coil units, the incorrect VRF pipe support, VRF pipe insulation deficiencies, thermal and protective shields for insulation, crimped VRF refrigerant pipe, and wall sleeves for pipe penetrations. Josh is going to go through the deficiencies with the sub-contractors and get these items resolved.

ACTION REQUIRED: *(Include follow-up items, responsible parties, and due dates.)*

1. Inserts/Shields for hangers need to be installed at the time of the hanger/pipe install.
2. Refrigerant Pipe Insulation needs to be continuous and any gaps need corrected and valves need insulated. All pipe insulation needs to be installed per manufacturer's written recommendations.
3. Unused refrigerant piping connections at the Heat Recovery Boxes need to have capillary tubes removed and the fittings capped.
4. Crimped VRF pipe at FCU connections need to be removed and re-installed per manufacturer's written instructions.
5. All VRF Pipe needs to be supported per manufacturer's written instructions.
6. VRF pipe that penetrates walls needs protective sleeves installed.
7. Correct the conflict with the duct support strap off FCU-A151 and the VRF refrigerant pipe insulation. Any areas where the VRF pipe is being rubbed against or in conflict with stationary elements need to be rectified.

ATTACHMENTS:
PHOTOS

REPORT BY:


SIGNATURE

05/16/19
DATE

Alex Russell, PE
PRINTED NAME AND TITLE



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Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: <i>(name and address)</i> Gallatin High School 4455 West Annie Street Bozeman, Montana		CONTRACT INFORMATION: Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-074
OWNER: <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715	ARCHITECT: <i>(name and address)</i> CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	CONTRACTOR: <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715	
DATE OF SITE VISIT: 05/08/19	TIME: 10:00 AM	WEATHER: Cloudy	TEMP. RANGE: 50 F
WORK IN PROGRESS: Mock up of field sub surface drainage. Grandstands, track curb and grading. See Below		PRESENT AT SITE: Site Sub-contractors, Grandstand erectors, Langlas & Associates representatives	

OBSERVATIONS: *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Dayton Rush (CTA) made a site visit to observe general construction progress and mockup of multiflow drainage. The following items were observed:

Work in progress:

1. The grandstand slab was poured and the grandstands were being erected.
2. The inner curb of the track and trench drain was installed.
3. Tennis courts base and surrounding grading was in progress.
4. Mockup of multiflow was installed and discussed.
5. Comfort station and storage building were being framed.

General Observations:

1. The mockup of the multiflow was discussed and approved. All endcaps, connections multiflow piping, and geotextile sleeve were all in place and appeared to be installed per the manufacturers details.
2. Backflow sand was being installed in the trench at correct widths and depths.
3. There was a question from the installer asking if it was ok that the trench were a little deeper than the multiflow, is it ok to fill that with sand under the multiflow line. CTA believes it is acceptable to have sand extend under the drain line.
4. The irrigation layout will fit on each side of the MF and not penetrate it.
5. The track inner ring was installed correctly and in the place of grating was plywood to prevent debris from entering the trench. There were some areas observed where the surface was irregular due to the forms that held the drain down. These areas were minor and were being filled and patched.

Upcoming work (next two weeks):

1. Asphalt end of May
2. Irrigation piping
3. Grandstands

ACTION REQUIRED: *(Include follow-up items, responsible parties, and due dates.)*

Langlas & Associates is to confirm completion of all items noted.

ATTACHMENTS:

PHOTOS

REPORT BY:

Dayton Rush

05/20/19

SIGNATURE

DATE

Dayton Rush

PRINTED NAME AND TITLE



AIA[®] Document G711[™] – 2018

Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: <i>(name and address)</i> Gallatin High School 4455 West Annie Street Bozeman, Montana		CONTRACT INFORMATION: Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-075
OWNER: <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715		ARCHITECT: <i>(name and address)</i> CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	CONTRACTOR: <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715
DATE OF SITE VISIT: 05/16/19	TIME: 2:30 PM	WEATHER: Cloudy	TEMP. RANGE: 55 F
WORK IN PROGRESS: See Below		PRESENT AT SITE: Mechanical, electrical, plumbing, framers, gypsum board installers, painters, iron workers, Langlas crew, excavators	

OBSERVATIONS: *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Nathan Helfrich (CTA) made a site visit to observe general construction progress. The following items were observed:

Work in Progress (Observed):

1. Installing the track grandstands (figure 01)
2. Installing the drainage at the south side of the field at the track (figure 02)
3. Forming the long jump slabs (figure 03)
4. Framing the comfort station walls (figure 04)
5. Sub-base prep at the tennis courts (figure 05)
6. Installing TDR-6 siding at region C (figure 06)
7. Insulating the north exterior wall of region B (figure 07)
8. Installing head, jamb, and sill material at region F (figure 08)
9. Installing electrical conduit at region G
10. Installing geothermal piping at region F
11. Welding the commons second floor guardrails (figure 09)
12. Installing ductwork at the third floor of region A
13. Installing ductwork at the second of region C (figure 10)
14. Installing gypsum board at the first floor of region B (figure 11)
15. Taping gypsum board at the first floor of region C
16. Sealing the perimeter of interior door frames at the first floor of region A
17. Hanging fan coils at the third floor of region B

Observations:

1. The track storage building is framed (figure 12)
2. Some perimeter fence posts have been installed at the track (figure 13)

-
3. The pole vault slabs have been poured and joints are getting saw-cut – the edge of the concrete is not straight (figure 14)
 4. The high jump slab and goal post footings are poured (figure 15 and 16)
 5. The auditorium exist stairs are in place
 6. Columns have been fire-proofed with intumescent paint at the first floor of region C
 7. Multiple screws were evident on the finished roof membrane at region B and D and need to be removed right away to avoid potential roof membrane damage
 8. The northeast steel post at the region F mechanical screen is partially embedded in the wall and will need to be moved away from the wall to adequately seal the envelope (figure 17)
 9. The shroud at the condensing units east of the region B penthouse is very tight to the wall and will make siding installation difficult (figure 18)
 10. Roof penetrations at region F are close to the competition gym wall and will need to be reviewed for spacing to adequately install roofing (figure 19)
 10. The under-slab vapor barrier installation has begun at region G (figure 20)
 10. Roofing has progressed to the north at region F (figure 21)

Discussions:

1. Nathan Helfrich and Josh Henigman discussed the need to remove the screws from the roof. Josh will coordinate with the subs to get them removed.
2. Nathan Helfrich and Josh Henigman discussed the need to relocate the mechanical screen post so that it is not partially embedded in the wall. Josh will work with the steel subcontractor to get it moved.
3. Nathan Helfrich and Josh Henigman discussed the condensing units that are tight to the mechanical penthouse wall at region B. Josh is looking into the possibility of reworking the shroud to allow more space.
4. Nathan Helfrich and Josh Henigman discussed the roof penetrations that are close to the competition gym wall at region F. Josh will confirm with the roofing subcontractor that the roofing can be adequately installed with the space available.

Upcoming Work (next 2 weeks):

1. Grandstand and timing booth installation next week
2. Prep for track paving next week and the week after
3. Pave the track the week after next
4. Sub-base prep at the tennis courts next week
5. Install curb at the tennis courts the week after next
6. Irrigation at the track area next week and the week after
7. Install roof structure and plywood at the comfort station and track storage buildings next week and the week after
8. Pour the dugout footings and foundations next week
9. Backfill the dugouts and prep the slab the week after next
10. Pour the elevated region G slab next week
11. Install interior wall insulation at the second and third floor of region B and C next week and the week after
12. Grind the third floor of region B and C next week and the week after
13. Paint the classrooms at the first floor of region A next week
14. Hang and tape gypsum board at the first floor of region B and C next week and the week after
15. Install roof drains at region E next week
16. Install hydronic lines and geothermal main lines at region D next week and the week after
17. Electrical rough-in at the auditorium next week
18. Electrical rough-in at the region D ceiling next week and the week after
19. Installing refrigerant lines at regions A, B, C, E, and F next week and the week after
20. Ductwork installation at the third floor of region B and C next week and the week after
21. Roof membrane installation at region F next week and the week after
22. Roof membrane installation at region E the week after next

-
23. Frame exterior walls at region G next week and the week after
 24. Install exterior wall insulation at region D next week
 25. Install exterior wall insulation at region F the week after next
 26. Parapet and area divider work at region G and H next week
 27. Install the region B west curtain wall next week
 28. Start installing the region D curtain wall the week after next
 29. Install box rib and TDR-6 siding at region B and C next week and the week after
 30. Install aluminum composite siding at region A next week and the week after
 31. Interior soffit framing at the second and third floor of region A, B, and C next week
 32. Interior wall framing at region D next week
 33. Interior wall framing at the auditorium the week after next
 34. Installing spray-applied fireproofing at region G next week
 35. Installing spray-applied fireproofing at region F the week after next
-

ACTION REQUIRED: *(Include follow-up items, responsible parties, and due dates.)*

Langlas is to determine resolution to discussion items 1 thru 4 above.

ATTACHMENTS:

PHOTOS

REPORT BY:



05/23/19

SIGNATURE

DATE

Nathan Helfrich, Architect

PRINTED NAME AND TITLE



AIA Document G711™ – 2018

Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: (name and address) Gallatin High School 4455 West Annie Street Bozeman, Montana		CONTRACT INFORMATION: Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-076
OWNER: (name and address) Bozeman School District 404 W Main Street Bozeman, MT 59715	ARCHITECT: (name and address) CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	CONTRACTOR: (name and address) Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715	
DATE OF SITE VISIT: 05/20/19	TIME: 10:30 AM	WEATHER: SUNNY	TEMP. RANGE: 50 F
WORK IN PROGRESS: See Below		PRESENT AT SITE: Mechanical	

OBSERVATIONS: (Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)

Alex Russell (CTA) made a site visit to observe mechanical construction progress. The following items were observed:

Work in Progress:

1. Mechanical equipment has been staged in Mechanical Penthouses 677 and 678.
2. VRF Refrigerant pipe installation has started in Region C, 3rd Floor.
3. FCU Ductwork installation has started in Region A, 3rd floor.
4. Hydronic Pipe installation continues on the first floor of Region F.

General Observations:

1. VRF Fan Coil Units identified last week that required covering have been corrected.
2. VRF refrigerant piping is not being supported per manufacturer's recommendations.
3. Refrigerant pipe capillary tubes at Heat Recovery boxes used for pressure testing need to be removed when testing is complete and the fittings capped.
4. Thermal-Hanger Shield Inserts/Protective shields are to be installed for hangers as specified. Currently, refrigerant line-sets do not have shields installed.
5. Gaps in the refrigerant pipe insulation were observed in the linesets, mains at the hangers, and at the shut-off valves. There can be no gaps in the insulation. All gaps to be rectified. All insulation work needs to be completed in accordance with manufacturer written recommendations.
6. VRF refrigerant pipe through wall penetrations need protective sleeves as outlined in the manufacturer's written recommendations. Pipe penetrations cannot be rigidly fixed at the wall penetrations.
6. VRF refrigerant pipe connections at the Fan Coil Units were noticeably crimped from hand bending in a couple locations, notably FCU-A270 for example. All VRF refrigerant pipe to be installed in accordance with manufacturer's written instructions. Pipe bends and pipe installation that restrict flow need to be corrected.
7. A duct support strap for FCU-A151 was observed to be cutting the VRF refrigerant pipe insulation. This and all similar occurrences of this issue require resolution.

8. Hydronic Pipe Insulation needs to be continuous through wall penetrations.

Discussions:

1. AR spoke with Josh Henningman (Langlas) concerning the incorrect VRF pipe support, VRF pipe insulation deficiencies, thermal and protective shields for insulation, crimped VRF refrigerant pipe, wall sleeves for pipe penetrations, and hydronic pipe insulation. Josh said that he is still working through the deficiencies with the sub-contractors and working to get these items resolved. The issues identified in this, and previous, reports require prompt resolution.

ACTION REQUIRED: *(Include follow-up items, responsible parties, and due dates.)*

1. Inserts/Shields for hangers need to be installed at the time of the hanger/pipe install.
2. Refrigerant Pipe Insulation needs to be continuous and any gaps need corrected and valves need insulated. All pipe insulation needs to be installed per manufacturer's written recommendations.
3. Unused refrigerant piping connections at the Heat Recovery Boxes need to have capillary tubes removed and the fittings capped.
4. Crimped VRF pipe at FCU connections need to be removed and re-installed per manufacturer's written instructions.
5. All VRF Pipe needs to be supported per manufacturer's written instructions.
6. VRF pipe that penetrates walls needs protective sleeves installed.
7. Correct the conflict with the duct support strap off FCU-A151 and the VRF refrigerant pipe insulation. Any areas where the VRF pipe is being rubbed against or in conflict with stationary elements need to be rectified.
8. Insulated systems including VRF, Hydronic, and Ductwork require continuous insulation through wall penetrations.

ATTACHMENTS:
PHOTOS

REPORT BY:

SIGNATURE

Alex Russell, PE
PRINTED NAME AND TITLE

05/23/19
DATE



AIA[®] Document G711[™] – 2018

Architect's Field Report

The observations in this report are made to generally reflect the progress and quality of the Work on the date of this report and are not intended to be exhaustive evaluations of the quality or quantity of the Work.

PROJECT: <i>(name and address)</i> Gallatin High School 4455 West Annie Street Bozeman, Montana		CONTRACT INFORMATION: Contract For: General Construction Date: 12/1/2016	Architect's Project Number: BZNHS Field Report Number: CTA-077
OWNER: <i>(name and address)</i> Bozeman School District 404 W Main Street Bozeman, MT 59715	ARCHITECT: <i>(name and address)</i> CTA Architects Engineers 411 E Main Street Bozeman, MT 59715	CONTRACTOR: <i>(name and address)</i> Langlas and Associates, Inc 1019 E Main Street #101 Bozeman, MT 59715	
DATE OF SITE VISIT: 05/23/19	TIME: 2:30 PM	WEATHER: Cloudy	TEMP. RANGE: 50 F
WORK IN PROGRESS: See Below		PRESENT AT SITE: Mechanical, electrical, plumbing, fire proofers, gypsum board installers, painters, iron workers, Langlas crew, excavators	

OBSERVATIONS: *(Include known deviations from the Contract Documents and the Contractor's most recent construction schedule, and defects and deficiencies observed in the Work.)*

Nathan Helfrich (CTA) made a site visit to observe general construction progress. The following items were observed:

Work in Progress (Observed):

1. Framing the comfort station (figure 01)
2. Installing geothermal piping at region F
3. Installing rain leaders at the wood shop (figure 02)
4. Installing electrical conduit at the auto shop (figure 03)
5. Hanging and taping gypsum board at the first floor of region C (figure 04)
6. Installing backing at the first floor restrooms at region C
7. Painting walls at the first floor of region A (figure 5)
8. Welding and grinding guardrails at the region A stairs
9. Insulating the interior walls at the second floor of region C
10. Framing the third floor interior walls at region C
11. Installing plumbing at the third floor of region B
12. Installing conduit at the region B penthouse
13. Roofing is underway at region F (figure 14)

Observations:

1. Vapor barrier is installed at the region G high slab - no deficiencies were observed (figure 06)
2. The region G low slab is poured (figure 07)
3. The Densglass at the opening to the auditorium needs to have solid backing (figure 08 & 09)
4. The mechanical equipment at the region G penthouse is in the building and ready to be set in place (figure 10)
5. The condensing unit curb installation has begun east of the region G penthouse (figure 11)
6. A hole has been cut in the region B penthouse shearwall (figure 12)

7. Base flashing installation has begun at regions E and F in preparation for siding (figure 13)

Discussions:

1. Nathan Helfrich and Tiger Munson discussed the need to have solid backing at the auditorium entry Densglass. Tiger stated that the Densglass would be cut back and solid backing would be added.
2. Tiger Munson stated that a hole had been cut in the region B penthouse. The impact will need to be coordinated with the structural engineer to determine if modifications need to be made.

Upcoming Work (next 2 weeks):

1. Grandstand and timing booth installation next week and the week after
2. Pour the outer track curb next week
3. Prep for track paving next week
4. Install curb at the tennis courts next week
5. Pave the tennis courts the week after next
6. Irrigation at the track area next week and the week after
7. Start placing topsoil at the track the week after next
8. Prep the sidewalks around the southeast and southwest parking lots next week and the week after
9. Underground electrical installation at the track and softball fields
10. Pour the dugout footings next week
11. Pour the dugout foundation walls the week after next
12. Pour the dugout slabs the week after next
13. Softball infield prep the week after next
14. Demolishing the turn lane at Flanders Mill and Oak Street the week after next
15. Irrigation well installation next week and the week after
16. Installing wall/ ceiling ply at the comfort station next week
17. Installing air infiltration barrier at the track storage building the week after next
18. Pouring the elevated region G slab next week
19. Pouring the auditorium seating and stairs next week and the week after
20. Install interior wall insulation at the second floor of region B and C next week and the week after
21. Grind the second floor of region B and C next week and the week after
22. Hang and tape gypsum board at the first floor of region B and C next week and the week after
23. Hang and tape gypsum board at the second floor of region C the week after next
24. Install roof drains at region G and H next week and the week after
25. Install hydronic lines and geothermal main lines at region D next week and the week after
26. Electrical rough-in at the third floor of region B and C next week and the week after
27. Electrical rough-in at the auditorium next week and the week after
28. Electrical rough-in at the region D ceiling the week after next
29. Installing plumbing at the first floor of region E and F next week
30. Ductwork installation at the second floor of region B and C next week
31. Ductwork installation at the third floor of region A next week
32. Ductwork installation at the third floor of region B and C the week after next
33. Roof membrane installation at region F next week
34. Roof membrane installation at region E next week and the week after
35. Frame exterior walls at region G next week and the week after
36. Install vapor barrier and head/jamb/sill material at region E and F next week and the week after
37. Install the region G and H parapets and area divider walls next week
38. Install exterior wall insulation at region F next week and the week after
39. Install the region B and C curtain wall next week
40. Start installing the region D curtain wall the week after next

-
- 41. Install box rib and TDR-6 siding at region B and C next week and the week after
 - 42. Install aluminum composite siding at region A next week
 - 43. Interior wall framing at the auditorium next week and the week after
 - 44. Installing spray-applied fireproofing at the first floor of region D next week
 - 45. Installing spray-applied fireproofing at region G next week
 - 46. Installing spray-applied fireproofing at region F the week after next
-

ACTION REQUIRED: *(Include follow-up items, responsible parties, and due dates.)*
Langlas is to determine resolution to discussion items 1 and 2 above.

ATTACHMENTS:
PHOTOS

REPORT BY:



SIGNATURE

05/31/19

DATE

Nathan Helfrich, Architect

PRINTED NAME AND TITLE



May 2019 UPDATE

BHS Site Work



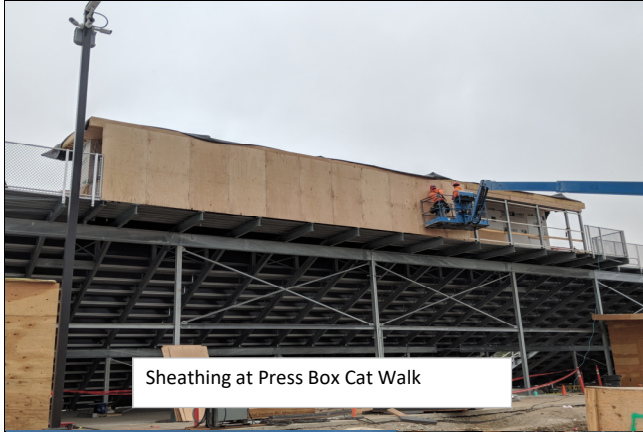
CONTRACT BUDGET		
CONTRACT SUMMARY	ORIGINAL	CURRENT
Phase 1	\$10,893,606	\$10,925,157
Phase 2		\$1,633,691
TOTAL CONTRACT AMOUNT	\$10,893,606	\$12,558,848

PROJECT BILLINGS	% COMPLETE	
Previous Pay Applications	\$4,660,727.70	
Retainage	\$309,192.38	
MT Gross Receipts Tax	\$58,746.55	
Pay Application # 8 - April 2019	\$1,155,180.88	
WORK COMPLETED TO DATE	\$6,183,847.51	49.24%

MILESTONE SCHEDULE			
MILESTONE	CURRENT CPM DATE	ACTUAL DATE	VARIANCE
Paving and Striping - East Parking Lot	11/29/2018	11/21/2018	-8
Start Foundations - Team Building	12/3/2018	12/3/2018	0
Start CMU - Team Building	2/12/2019	2/13/2019	1
Finish Foundations - All Buildings	3/19/2019	3/15/2019	-4
Start Excavation - Turf Field Footprint	3/28/2019	12/10/2018	-108
Start Erection - Home Bleachers	4/15/2019	4/4/2019	-11
Finish CMU - All Buildings	4/22/2019	4/19/2019	-3
Dry-In Complete - Team Building	4/17/2019	4/17/2019	0
Dry-In Complete - All Buildings	5/29/2019	5/10/2019	-19
Phase 2 Start	6/10/2019	5/13/2019	
Start Turf Installation - Turf Field	7/16/2019		18
Complete - Softball Fields	9/5/2019		46
Punch List - Team Building	9/11/2019		41
Phase 2 Complete	8/30/2019		0
Complete - All Buildings	9/11/2019		2

PROCUREMENT / MATERIALS	
Upcoming Material List for June	
Chain-Link Fence Posts - South Site Retaining Wall	
Overhead Coiling Doors - All Buildings	
Insulation - Ticket Booth	
Cabinets - All Buildings	
Tile - All Buildings	
Scoreboard Structural Steel	
Artificial Turf - Playing Field	
Toilet Partitions - All Buildings	

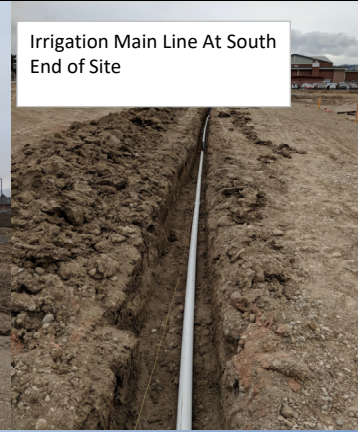
WHAT'S HAPPENING 3-WEEK LOOK AHEAD		
ACTIVITY DESCRIPTION	DATE	LOCATION
Drywall and Cement Backer	5/28/2019	North Team Building
Floor and Wall Tile	6/10/2019	North Team Building
Scoreboard Foundations	5/28/2019	Playing Field
Sidewalk Placement	5/31/2019	West Site
Fiber Cement Siding	5/28/2019	North Team Building
Metal Siding	5/30/2019	Press Box
Phase 2 - Ruth Thibeault Way	6/10/2019	Ruth Thibeault Way



Sheathing at Press Box Cat Walk



Ticket Booth Framing



Irrigation Main Line At South End of Site



Weather Barrier at Team Building



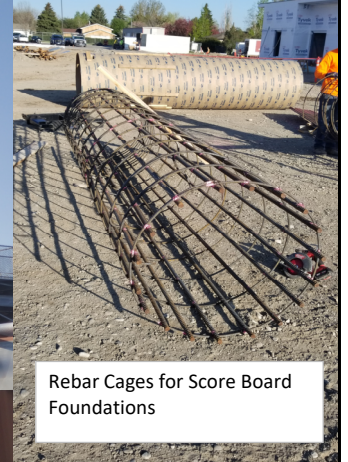
Fence Post at South Retaining Wall



North Support Concession Area



Weather Barrier at Press Box



Rebar Cages for Score Board Foundations



Gypsum Board in Team Building



Fiber Cement Siding At Team Building



Framing at Ticket Booth



FIELD OBSERVATION REPORT

PROJECT:	BHS Site Work	FIELD OBSERVATION REPORT NO.:	12
OWNER:	Bozeman School District 7	NE45 PROJECT NO:	17031
CONTRACTOR:	Jackson Contractor Group	By:	Aaron Overstreet

DATE:	05/09/19	TIME:	9:00AM	APPROX. TEMP:	45° F	WEATHER:	Clear
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ESTIMATED % COMPLETE:	75%	SCHEDULE (+/-):	0 days
PRESENT AT SITE:	OAC Meeting: Blake Normand Ty Bermes Jeff Lusin Aaron Overstreet	Trades:	Bleacher Manuf. Site Work Form Work Framing Plumbing Mechanical

FIELD OBSERVATIONS:

Note: The observations represented by this report are solely to determine in general if the Work is being performed in a manner indicating that the Work, when completed, will be in accordance with the Contract Documents. OAC meeting minutes are prepared by the Contractor and published separately.

FACILITY CONSTRUCTION

02 **EXISTING CONDITIONS**
02.01 NA

03 **CONCRETE**
03.01 The south end berm retaining wall has been poured and back filled.

04 **MASONRY**
04.01 NA

05 **METALS**
05.01 NA

06 **WOOD, PLASTICS AND COMPOSITES**
06.01 NA

07 **THERMAL AND MOISTURE PROTECTION**
07.01 SIP panels have been placed at the north team building. Approximately 75% complete.

07.02 SIP panels have been placed at the south west support building. Approximately 100% complete.

07.03 SIP panels have been placed at the north west support building. Approximately 100% complete.

08 OPENINGS

08.01 NA

09 FINISHES

09.01 NA

10 SPECIALTIES

10.01 NA

11 EQUIPMENT

11.01 NA

13 SPECIAL CONSTRUCTION

13.01 The east side visitor bleachers have been erected, approximately 95% complete. Bleacher framing, risers, decking, steps, seating benches, and side rails with chain link have been installed.

13.02 The west side home bleachers have been installed at approximately 85%. All of the decking and risers appear to be complete. Work is being done to install stairs and hand railings. The bench seating is also being installed and is approximately 80% complete.

13.03 The press box has been placed and attached to the west bleachers. The roof of the press box has also been installed.

13.04 The roof extension over the rear walkway has been installed. The rear wall of the press box walk way has been framed with z girts and is being prepped for sheathing and exterior materials.

13.04 The front panel skirt of the press box appears to have been installed.

FACILITY SERVICES:

21 FIRE SUPPRESSION

21.01 NA

22 PLUMBING

22.01 Plumbing services at the north team building are being installed. Interior overhead piping is being run. Work to date is approximately 80% complete.

22.02 Plumbing services at the north west support building are being run overhead. Approximately 60% complete.

22.03 Plumbing services at the south west support building are being run overhead. Approximately 60% complete.

22.04 It appears that a water heater has been installed at the north team building.

23 MECHANICAL

23.01 Duct work in the north team building has begun and is approximately 60% complete.

26 ELECTRICAL

26.01 NA

27 **COMMUNICATIONS**
27.01 NA

28 **ELECTRONIC SAFETY AND SECURITY**
28.01 NA

SITE AND INFRASTRUCTURE:

31 **EARTHWORK**

- 31.01 A pit run at the north end of the campus, by retention pond and softball fields, has been created to repair saturated soils at the concourse area.
- 31.02 The south end berm has been graded to preliminary layout.
- 31.03 The south end of the field has been preliminarily graded.

32 **EXTERIOR IMPROVEMENTS**

- 32.01 The foundations for the field netting on the south end have been formed and poured.
- 32.02 The foundation for the field goal post on the south end has been formed and poured.
- 32.03 The foundation sleeves have been installed for the north end field netting, and are being prepped for concrete pour.

COMMENTS:

1. Other work to date appears to be in general conformance with the plans and specifications.
 2. Cracking in the west and east retaining walls will have to be tracked as a deficiency until further investigation of cause is complete and a solution is proposed.
 3. The width of the north east sidewalk connection between parking lots will need to be tracked as a deficiency as the intent was for 10' wide sidewalk, and an 8' wide walk was provided.
 4. The rear of the east side bleacher seating will need to be modified so the riser has a gap that is smaller than 4", per code, and no gap at the base of riser so items do not fall through. This was made aware to contractor and bleacher manufacturer.
 5. The plumbing access for the exterior drinking fountain, at the south west support building, appears to have been covered up by the exterior SIP panel. This will need to be located for drinking fountain installation.
 6. The door ways of the south west support building need exterior rigid insulation at the door threshold as detailed in contract documents.
 7. Some metal decking areas at the west side press box walk way have gaps between sections that will need to be tightened.
 8. The drain location at concourse level for the press box gutters has been placed in an area not shown on the plan, and is not an approved location. A potential fix to adjust the drain to desired location is being proposed by contractor. This will have to be tracked until work has been complete.
-

FIELD OBSERVATION REPORT

PROJECT:	BHS Site Work	FIELD OBSERVATION REPORT NO.:	13
OWNER:	Bozeman School District 7	NE45 PROJECT NO:	17031
CONTRACTOR:	Jackson Contractor Group	By:	Aaron Overstreet

DATE:	05/30/19	TIME:	9:00AM	APPROX. TEMP:	65° F	WEATHER:	Clear
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ESTIMATED % COMPLETE:	80%	SCHEDULE (+/-):	0 days
PRESENT AT SITE:	<u>OAC Meeting:</u> Todd Swinehart Matt Stark Steve Johnson Greg Hebner Brian Beck Tim Lyner Cody Corskey Blake Normand Ty Bermes Jeff Lusin Aaron Overstreet	<u>Trades:</u> Site Work Framing Plumbing Mechanical Siding	

FIELD OBSERVATIONS:

Note: The observations represented by this report are solely to determine in general if the Work is being performed in a manner indicating that the Work, when completed, will be in accordance with the Contract Documents. OAC meeting minutes are prepared by the Contractor and published separately.

FACILITY CONSTRUCTION

02 **EXISTING CONDITIONS**
02.01 NA

03 **CONCRETE**
03.01 NA

04 **MASONRY**
04.01 NA

05 **METALS**
05.01 NA

06 **WOOD, PLASTICS AND COMPOSITES**
06.01 Framing of interior walls has been done at the north and south support buildings. The plumbing walls in the restrooms have been installed.

06.02 Framing and sheathing has begun at the entry portal and ticket booth.

07 THERMAL AND MOISTURE PROTECTION

07.01 Weather barrier wrap has been installed at the west wall walkway of the press box.

08 OPENINGS

08.01 NA

09 FINISHES

09.01 Exterior cement board siding is being installed on the north team building, south wall.

09.02 Drywall has been hung at the north team building concessions.

09.03 Gypsum board ceilings have been installed in the north team buildings restroom areas.

10 SPECIALTIES

10.01 NA

11 EQUIPMENT

11.01 NA

13 SPECIAL CONSTRUCTION

13.01 The exterior west wall of the press box structure has been framed and sheathed. The ends of the wall do not meet design intent and will need to be lengthened to extend to the eave line of roof. Contractor was notified on site.

FACILITY SERVICES:

21 FIRE SUPPRESSION

21.01 NA

22 PLUMBING

22.01 Plumbing services at the north team building are being installed. Interior overhead piping is being run. Work to date is approximately 100% complete.

22.02 Plumbing services at the north west support building are being run overhead. Approximately 90% complete.

22.03 Plumbing services at the south west support building are being run overhead. Approximately 90% complete.

22.04 Hot water services are being installed in the west support buildings.

22.05 Carriers for the toilets in the north and south support buildings have been installed.

23 MECHANICAL

23.01 Duct work in the north team building has begun and is approximately 95% complete.

23.02 Duct work in the north and south support building has begun and is approximately 60% complete.

26 ELECTRICAL

26.01 NA

27 COMMUNICATIONS

27.01 NA

28 **ELECTRONIC SAFETY AND SECURITY**
28.01 NA

SITE AND INFRASTRUCTURE:

31 **EARTHWORK**

- 31.01 The south end of the stadium and the plaza area have been graded and prepared for walk and landscaping.
- 31.02 Subgrade materials have been roughly laid out for the entry plaza and south site sidewalk.
- 31.03 Grading and subgrade haul off continues at the softball fields to the north.

32 **EXTERIOR IMPROVEMENTS**


- 32.01 The foundations for light pole on the south and east ends of the site have been laid out and poured.
- 32.02 The downspout drainage from the press box roof has been moved to align with bleacher columns per design intent. Slab has been re-poured around storm drain inlets.
- 32.03 The foundation of the scoreboard is being drilled at the north end of the field. Architect noticed the location of structure may be in the wrong location, this was mentioned to contractor. Contractor is to verify per ASI drawings issued by architect.
- 32.04 Irrigation mains have been placed on the south and east side of the facility.
- 32.05 The water main valves have been installed and are sitting on concrete pads. The valves require additional components to meet city requirements before they can be activated. The additional components will not fit in box as designed. Coordination by contractor, civil, and city will continue to determine a solution.

COMMENTS:

1. Other work to date appears to be in general conformance with the plans and specifications.
2. Cracking in the west and east retaining walls will have to be tracked as a deficiency until further investigation of cause is complete and a solution is proposed.
3. The width of the north east sidewalk connection between parking lots will need to be tracked as a deficiency as the intent was for 10' wide sidewalk, and an 8' wide walk was provided.
4. The rear of the east side bleacher seating will need to be modified so the riser has a gap that is smaller than 4", per code, and no gap at the base of riser so items do not fall through. This was made aware to contractor and bleacher manufacturer.
5. The plumbing access for the exterior drinking fountain, at the south west support building, appears to have been covered up by the exterior SIP panel. This will need to be located for drinking fountain installation.
6. The door ways of the south west support building need exterior rigid insulation at the door threshold as detailed in contract documents. This issue appears to have been resolved.
7. Some metal decking areas at the west side press box walk way have gaps between sections that will need to be tightened.

8. The drain location at concourse level for the press box gutters has been placed in an area not shown on the plan, and is not an approved location. A potential fix to adjust the drain to desired location is being proposed by contractor. This will have to be tracked until work has been complete. This issue appears to have been resolved.
 9. The additional components and fitting of the box cover for the water main valves will need to be tracked and a solution will be coordinated by city, civil, and contractor.
 10. The chain link fencing foundations between the north and south support buildings, at the west edge of concourse, were not installed per design intent. A solution to the issue will be presented by the contractor for architect review. This will need to be tracked as a deficiency until as solution is approved and constructed.
 11. The base flashing on the south and east sides of the north support building appears to not have been installed per the details in contract documents and does not match the construction of the rest of the buildings on site. The base flashing is supposed to run down sheathing and down over foundation rigid insulation below grade. Concrete is to butt against this flashing. The flashing in the problem areas stops at top of concrete and does not wrap over foundation insulation as designed. The contractor was made aware of this condition. This will need to be tracked as a deficiency until as solution is approved and constructed.
 12. The location of the west support for the scoreboard has been drilled in the incorrect location. Contractor was made aware of this condition. This will need to be tracked as a deficiency until as solution is approved and constructed.
 13. The exterior wall at the west side of press box walk way was not constructed to meet design intent. The ends of the wall need to be lengthened to align with edge of roof. Contractor was made aware of this condition. This will need to be tracked as a deficiency until as solution is approved and constructed.
-

Bond Funding Sources and Uses Summary - To Date			5-28-2019
Funding Sources			
Bond Levy			\$125,000,000
Bond Interest Earnings			2,500,000
Original Bond Premium		\$12,195,590	
Bond Premium used for Bond Payments		3,484,986	
Remaining Bond Premium			\$8,710,604
Building Reserve available for Deferred Maintenance portion of BHS Project			4,000,000
Total Funds Available			\$140,210,604
PROJECT: HS#2 - New Building Construction			
BSD7# 17-42-01			
1. Soft Costs To Date		\$7,531,501	
2. Hard Costs To Date		\$35,098,045	
3. Total Costs to Date		\$42,629,546	
4. Total Project Estimate		\$91,166,714	
PROJECT: BHS Site Work (Internal circulation, parking, roundabout and activity fields)			
BSD7# 17-41-36			
1. Soft Costs To Date		\$1,141,718	
2. Hard Costs To Date		\$5,867,414	
3. Total Costs To Date		\$7,009,131	
4. Total Project Estimate		\$13,730,000	
PROJECT: Renovations to Existing BHS			
BSD7# 17-41-37			
1. Soft Costs To Date		\$1,440,909	
2. Hard Costs To Date		\$0	
3. Total Costs To Date		\$1,440,909	
4. Total Project Estimate		\$28,567,806	
Total Project Estimates		\$133,464,520	
Remaining Balance		\$6,746,084	

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: POLICY #3311, FIREARMS AND WEAPONS, ANNUAL POLICY REVIEW AND HUNTER EDUCATION COURSE EXCEPTION

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Robert Watson, Superintendent

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations

DATA EXPANSION: Policy #3311, MCA 45-8-361 & 20-5-202

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective June 11, 2019

ISSUE:

Should the Trustees grant the Montana Basic Hunter Education Program staff advance permission to possess or carry a weapon in a school building as per Montana Code Section 45-8-361 for the 2019-20 school year?

FACTS:

1. Board Policy #3311 stipulates: The Bozeman Public Schools prohibit individuals from possessing or carrying weapons on school district property. The trustees of a district may grant persons and entities advance permission to possess, carry, or store a weapon in a school building as per Montana Code Section 45-8-361 (3b). The Board has sole discretion in deciding whether to allow a person to possess, carry, or store a weapon in a school building.
2. Following appropriate facility rental procedures, the Montana Basic Hunter Education Program has requested to the use of Chief Joseph Middle School (CJMS) to conduct their fall (2019) and spring (2020) Hunter Education courses. The courses are taught after school hours at CJMS. Each course is one week in length.
3. For each session, more than 200 students enroll in the Hunter Education course taught at CJMS.
4. During the course, only the Hunter Education instructors possess firearms. Each firearm that is brought on school property is properly checked to make sure they are empty, free from live ammunition. In addition, due to changes in policy by Dept. of Fish, Wildlife and Parks, all firearms used in the program are deactivated with their firing pins shortened, removed, or otherwise rendered inoperable. Students enrolled in the course are not permitted to bring firearms.
5. To ensure proper safety precautions, School Resource Officers have previously met with Hunter Education staff. SROs reviewed the Hunter Education safety protocols as they relate to firearms and weapons.
6. MCA 20-5-202 requires that the Board of Trustees review the Firearms and Weapons policy on an annual basis. As the Board is reviewing this policy, it would be an appropriate time to consider granting an exception for the Bozeman Hunter Education program.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that Trustees review and affirm District Policy #3311 and grant permission for Montana Basic Hunter Education Program instructors to possess or carry weapons without ammunition in a school building as per Montana Code Section 45-8-361 for the 2019-20 school year.

OTHER ALTERNATIVES:

1. Do not approve.
2. Modify and approve.
3. Discuss further.

STUDENTS

FIREARMS AND WEAPONS

Firearms

For the purposes of the firearms section of this policy, the term “firearm” means (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer; or (D) any destructive device pursuant to 18 U.S.C. 921 (4). Such term does not include an antique firearm pursuant to 18 U.S.C. 921 (16).

It is the policy of the Bozeman School District #7 to comply with the federal Gun Free Schools Act of 1994 and state law 20-5-202 (2), MCA, pertaining to students who bring a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district. In accordance with 20-5-202 (3), MCA, a teacher, superintendent, or a principal shall suspend immediately for good cause a student who is determined to have brought a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district. In accordance with Montana law, a student who is determined to have brought a firearm to, or possess a firearm at, any setting that is under the control and supervision of the school district must be expelled from school for a period of not less than 1 year.

However, the Board of Trustees through this policy authorizes the Superintendent, or principal of a school without a Superintendent, to use his/her discretion on a case-by-case basis and modify the requirement of expulsion of a student if he/she deems such modification to be warranted under the circumstances.

A decision to change the placement of a student with a disability who has been expelled pursuant to this section must be made in accordance with the Individuals with Disabilities Education Act.

Possession of Weapons other than Firearms

The District does not allow weapons on school property. Any student found to have possessed, used or transferred a weapon on school property will be subject to discipline in accordance with the District’s discipline policy. For purposes of this section, “weapon” means any object, device, or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury, including but not limited to air guns; pellet guns; BB guns; fake (facsimile) weapons; all knives; blades; clubs; metal knuckles; numchucks (also known as nunchucks); throwing stars; explosives; fireworks; mace or other propellants; stun guns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.

No student/person or entity shall possess, use, or distribute any object, device, or instrument having the appearance of a weapon, and such objects, devices, or instruments shall be treated as weapons, including but not limited to weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon. No student/person or entity shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.) to inflict bodily harm and/or intimidate, and such use will be treated as the possession and use of a weapon.

The District will refer to law enforcement for immediate prosecution any student/person or entity who possesses, carries, or stores a weapon in a school building, and the District may take disciplinary action as well in the case of a student. In addition the District will refer for possible prosecution a parent or guardian

of any minor violating this policy on grounds of allowing a minor to possess, carry, or store a weapon in a school building. (45-8-361 (1) (2))

For the purposes of this section only, “school building” means all buildings owned or leased by a local school district that are used for instruction or for student activities. (45-8-361 (5a))

The Bozeman Public Schools prohibit individuals from possessing or carrying weapons on school district property. This prohibition is adopted in accordance with the Gun-Free School Zone Act and Montana Code Section 45-8-361. The trustees of a district may grant persons and entities advance permission to possess, carry, or store a weapon in a school building as per Montana Code Section 45-8-361 (3b). The Board has sole discretion in deciding whether to allow a person to possess, carry, or store a weapon in a school building.

In accordance with 45-8-361. MCA, the Board recognizes that tools which fit the definition of a “weapon” are useful and necessary in certain educational settings. Examples include knives used in cooking classrooms, explosive gases used for welding lessons and tools used in art classes. The Board grants permission for the possession, use, and storage of these tools in school buildings to the extent that they are:

1. Used in conjunction with approved instructional programs and curriculum,
2. Necessary components of the lesson,
3. Used only under the supervision of the appropriate instructor, and
4. Securely stored when not in classroom use.

This policy does not apply to law enforcement officers acting in his or her official capacity. (45-8-361(3a), MCA).

The Trustees shall annually review this policy and update this policy as determined necessary by the trustees based on changing circumstances pertaining to school safety.

Cross Reference:	Policy 3310	Student Discipline
	Policy 4334	Conduct on School Property
	Policy 5223	Rules of Conduct

Legal Reference:	§ 20-5-202, MCA	Suspension and expulsion
	§ 45-8-361, MCA	Possession or allowing possession of a weapon in a school building
	20 U.S.C. § 7151, et seq.	Gun Free Schools Act of 1994
	18 U.S.C. § 921	Definitions
	NCLB, Section 4141	Gun Free Requirements

Adopted: 11/14/94 Rev. 9/14/98; 06/11/07; 2/23/09; 3/28/11, 9/9/13, 4/26/16

Montana Code Annotated 2017

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 3. Weapons

Possession Or Allowing Possession Of Weapon In School Building -- Exceptions -- Penalties -- Seizure And Forfeiture Or Return Authorized -- Definitions

45-8-361. Possession or allowing possession of weapon in school building -- exceptions -- penalties -- seizure and forfeiture or return authorized -- definitions. (1) A person commits the offense of possession of a weapon in a school building if the person purposely and knowingly possesses, carries, or stores a weapon in a school building.

(2) A parent or guardian of a minor commits the offense of allowing possession of a weapon in a school building if the parent or guardian purposely and knowingly permits the minor to possess, carry, or store a weapon in a school building.

(3) (a) Subsection (1) does not apply to law enforcement personnel.

(b) The trustees of a district may grant persons and entities advance permission to possess, carry, or store a weapon in a school building.

(4) (a) A person convicted under this section shall be fined an amount not to exceed \$500, imprisoned in the county jail for a term not to exceed 6 months, or both. The court shall consider alternatives to incarceration that are available in the community.

(b) (i) A weapon in violation of this section may be seized and, upon conviction of the person possessing or permitting possession of the weapon, may be forfeited to the state or returned to the lawful owner.

(ii) If a weapon seized under the provisions of this section is subsequently determined to have been stolen or otherwise taken from the owner's possession without permission, the weapon must be returned to the lawful owner.

(5) As used in this section:

(a) "school building" means all buildings owned or leased by a local school district that are used for instruction or for student activities. The term does not include a home school provided for in **20-5-109**.

(b) "weapon" means any type of firearm, a knife with a blade 4 or more inches in length, a sword, a straight razor, a throwing star, nun-chucks, or brass or other metal knuckles. The term also includes any other article or instrument possessed with the purpose to commit a criminal offense.

History: En. Sec. 1, Ch. 435, L. 1997; amd. Sec. 6, Ch. 581, L. 1999.

Montana Code Annotated 2017

TITLE 20. EDUCATION

CHAPTER 5. PUPILS

Part 2. Duties -- Prohibitions -- Penalties

Suspension And Expulsion

20-5-202. Suspension and expulsion. (1) As provided in **20-4-302**, **20-4-402**, and **20-4-403**, a pupil may be suspended by a teacher, superintendent, or principal. The trustees of the district shall adopt a policy defining the authority and procedure to be used by a teacher, superintendent, or principal in the suspension of a pupil and in defining the circumstances and procedures by which the trustees may expel a pupil. Expulsion is any removal of a pupil for more than 20 school days without the provision of educational services and is a disciplinary action available only to the trustees. A pupil may be suspended from school for an initial period not to exceed 10 school days. Upon a finding by a school administrator that the immediate return to school by a pupil would be detrimental to the health, welfare, or safety of others or would be disruptive of the educational process, a pupil may be suspended for one additional period not to exceed 10 school days if the pupil is granted an informal hearing with the school administrator prior to the additional suspension and if the decision to impose the additional suspension does not violate the Individuals With Disabilities Education Act, 20 U.S.C. 1400, et seq.

(2) (a) The trustees of a district shall adopt a policy for the expulsion of a student who is determined to have brought a firearm, as defined in 18 U.S.C. 921, to school and for referring the matter to the appropriate local law enforcement agency. A student who is determined to have brought a firearm to school under this subsection must be expelled from school for a period of not less than 1 year, except that the trustees may authorize the school administration to modify the requirement for expulsion of a student on a case-by-case basis. The trustees shall annually review the district's weapons policy and any policy adopted under this subsection (2)(a) and update the policies as determined necessary by the trustees based on changing circumstances pertaining to school safety.

(b) A decision to change the placement of a student with a disability who has been expelled pursuant to this section must be made in accordance with the Individuals With Disabilities Education Act.


(3) In accordance with **20-4-302**, **20-4-402**, **20-4-403**, and subsection (1) of this section, a teacher, a superintendent, or a principal shall suspend immediately for good cause a student who is determined to have brought a firearm to school.

(4) Nothing in this section prevents a school district from:

(a) offering instructional activities related to firearms or allowing a firearm to be brought to school for instructional activities sanctioned by the district; or

(b) providing educational services in an alternative setting to a student who has been expelled from the student's regular school setting.

History: En. 75-6311 by Sec. 124, Ch. 5, L. 1971; R.C.M. 1947, 75-6311; amd. Sec. 4, Ch. 135, L. 1981; amd. Sec. 1, Ch. 457, L. 1995; amd. Sec. 3, Ch. 444, L. 2009; amd. Sec. 4, Ch. 364, L. 2013.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

ISSUE: RENUMBER POLICY 5220 – CLASSIFIED PERSONNEL – DEFINITION OF

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman, Director of Business Services

OTHERS INVOLVED: Rob Watson, Superintendent; Steve Johnson, Deputy Superintendent Operations; Montana School Boards' Association

DATA EXPANSION: None

COST/FUND SOURCE: None

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective June 11, 2019

ISSUE:

Shall the Board renumber Policy #5220 – Classified Personnel – Definition Of to Policy #5150?

FACTS:

1. The Montana School Boards' Association provides policy guidance and model policies for many districts in the state, including Bozeman. Though Bozeman's policies do not always match the MTSBA model manual, we strive to be consistent with it when possible.
2. This fall, MTSBA recommended schools adopt a new policy 5220 – Prohibition of Aiding Sexual Abuse.
3. On December 10, 2018, the Bozeman Board of Trustees adopted this policy in accordance with MTSBA guidance.
4. During the implementation process, Administration did not notice that our District already has a policy number 5220. Two policies may not share the same number.
5. The MTSBA model policy manual does not currently have a policy number 5150.

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that Board renumber Policy 5220 – Classified Personnel – Definition Of to Policy 5150.

OTHER ALTERNATIVES:

1. Assign a number other than 5150 to Policy 5220 – Classified Personnel – Definition Of.
2. Assign a number other than 5220 to the Prohibition of Aiding Sexual Abuse policy.
3. Do not renumber either policy.

DISCUSSION:

This issue is a reorganization only. No language changes to either policy are proposed.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: WORLD LANGUAGE STANDARDS
(GRADES 6-12) – ADOPTION

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED
BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS
INVOLVED: Robin Miller, Curriculum Director;
Katie Laslovich, BHS Interim Principal;
Gordon Grissom, SMS Principal; Megan
Wong, HS World Language Department
Chair

DATA
EXPANSION: [9-12 World-Readiness Standards for Learning Languages](#); [Middle School World Language Standards](#)

COST/FUND
SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective June 11, 2019

ISSUE:

Shall the Board approve the 6-12 World Language Standards?

FACTS:


1. The [American Council on the Teaching of Foreign Languages](#) (ACTFL) standards have been actively implemented since 2012 and updated in 2015. The standards focus on 5 areas: communication, cultures, connections, comparisons and communities.
2. They were reviewed during the 2018-19 school year and no revisions are recommended:
 - [9-12 World Language Curriculum at a Glance Documents](#)
 - Spanish I, II, III, IV, AP
 - German I, II, III, IV, AP
 - French I, II, III, IV, AP
 - [Middle School World Language Standards](#)
 - Communication themes and standards include: Interpersonal Communication, Presentational Communication, Interpretive Communication, Cultures, Connections, Comparisons, and Communities

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the 6-12 World Language Standards.

OTHER ALTERNATIVES:

1. Make additional revisions.

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willett	Wilson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: K-12 PRIMARY/CORE RESOURCES ADOPTION

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction; Robin Miller, Curriculum Director

OTHERS INVOLVED: K – 12 School Administrators; Central Office Administration

DATA EXPANSION: [Policy #2311](#) (Instructional Materials) 2019-20 Primary/Core Resources

COST/FUND SOURCE: General Budgets

IMPLEMENTATION

ACTION: Elementary and High School District CONSENT
Effective June 11, 2019

ISSUE:

Shall the Board adopt the primary/core instructional resources for grades K-12?

FACTS:


1. Primary/Core materials are reviewed and updated as part of the Curriculum Review Cycle and/or as needed.
2. Each Spring, Primary/Core Resources are updated and shared with the School Board for approval.
3. The [2019-20 Primary/Core Resources](#) are provided for Board review with updates in red.

SUPERINTENDENT'S RECOMMENDATION:

1. It is recommended that trustees approve the Primary/Core Resource Matrix as listed.

OTHER ALTERNATIVES:

1. Do not approve
2. Discuss further

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PROFESSIONAL DEVELOPMENT/LEARNING PLAN APPROVAL

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS INVOLVED: Robin Miller, Curriculum Director;
Tami Phillippi, BEA President,
Professional Development Committee,
Instructional Cabinet

DATA EXPANSION: [Professional Development/Learning Plan 2019-20 PIR Day Schedule](#)

COST/FUND SOURCES: Teachers must fulfill a requirement by the Office of Public Instruction of 18 Professional Development hours (12 of the 18 hours are fulfilled thru October MFPE Days or Personalized PD/Learning Hours).

Contracted PIR Days (combination of General Fund and Title monies).

IMPLEMENTATION

ACTION: Elementary and High School District CONSENT
Effective June 11, 2019

ISSUE:

Shall the Board approve the Professional Development/Learning Plan and PIR Schedule as presented?


FACTS:

1. All professional development/learning supports the District's Long Range Strategic Plan; specifically, Strategic Objectives under Goal Area #1.
2. Teachers must fulfill a requirement by the Office of Public Instruction of a minimum of 18-hours of professional development:
 - a. 12-hours are fulfilled thru the October MFPE days or individually selected 12-hours of personalized PD hours.
 - i. Bozeman opportunities for teachers to fulfill 12-hours of personalized PD/Learning:
 1. [Aug. 2019 Flex Day Offerings](#)
 2. [Fall 2019 Teacher Tuesday Offerings](#)
 - b. 12-14 additional PD/Learning hours are fulfilled on district PIR days.
 - i. [2019-20 PIR Day Schedule](#) (PD/Learning is provided on K - 5, 6 - 8, & 9 - 12 Priorities based on school feedback of needs)
3. The Professional Development Committees (K-5, 6-8, & 9-12) meet to prioritize needs for professional development/learning:
 - a. K-5 Survey completed Spring, 2019

- b. CJMS Team Leader meeting held April 24, 2019
 - c. SMS Team Leader meeting held May 15, 2019
 - d. BHS Department Leader meeting May 2, 2019
4. The [Professional Development/Learning Plan](#) and [2019-20 PIR Day Schedule](#) are being submitted for Board approval (the PIR Day Schedule may be adjusted to fit the needs of the District/school/grade level).

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board approve the 2019/20 Professional Development Plan and PIR Day Schedule with allowances for the Professional Development Committees to make changes as the need arises.

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: CURRICULUM REVIEW SEQUENCE

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED
BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS
INVOLVED: Robin Miller, Curriculum Director

DATA
EXPANSION: Policy #2100, Curriculum Development
[2019-20 Curriculum Review Cycle](#)

COST/FUND
SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective June 11, 2019

ISSUE:

Shall the Board approve the Bozeman Public Schools Curriculum Review Sequence 2012 through 2025?

FACTS:

1. The development and implementation of the curriculum is the joint responsibility of the District's professional staff.
2. The Deputy Superintendent Instruction and Curriculum Director provided input and revised Bozeman School District's Curriculum Matrix.
3. On an annual basis, the District updates the [Curriculum Review Sequence](#) to follow OPI's review timeline.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board approve the Curriculum Review Sequence as presented.

INSTRUCTION

Curriculum Development

The District recognizes its responsibility for the improvement and growth of the educational program of the schools. To this end, the curriculum shall be developed on a continuing basis and in accordance with a plan for curriculum development adoption, implementation and evaluation.

District-wide curriculum activities shall have the following goals:

- To review existing district standards and benchmarks
- To establish standards and benchmarks based on research and best practice
- To determine a logical scope and sequence for K-12 instruction
- To articulate K-12 programs
- To identify program omissions and duplications
- To assess the extent to which a program does what it purports to do
- To determine the extent that a program meets the needs of students
- To identify changes and trends in the school community
- To provide a database for decision-making and long-range planning
- To inform the community of program quality and effectiveness
- To guide professional development
- To provide guidance for the selection of instructional materials based on research and best practice
- To identify areas where curriculum content can be integrated

The development and implementation of the curriculum is the joint responsibility of the District's professional staff. The Curriculum Director, under the direction of the Deputy Superintendent Instruction, has the primary responsibility for the orchestration and coordination of all curriculum development activities. The building principals are responsible to supervise the implementation of the adopted curriculum and materials. The teaching staff has the primary responsibility for the implementation of curriculum as well as an important responsibility in its development.

Proposals for new courses may come from professional staff, parents, patrons of the district, or other interested persons. Any proposal for a new course of study must include estimated start-up costs and projected annual costs. All new courses or major modifications to existing courses must be approved by the Superintendent and trustees.

Curriculum guides will be prepared for each course of study offered within the School District. A guide will consist of:


- a. detailed content standards, learner results, assessment requirements, pacing guide, and available resources;
 - chart of the learner results;
 - approved assessment documents;
 - course outlines;
 - essential instructional practices.

All classes shall be accessible to students regardless of race, color, national origin, gender, handicapping status or religion.

Each teacher shall conduct the assigned course of study in accordance with the guide. Any deviation from the course of study must be temporary, presented to the principal in writing and have the principal's approval. Principals will forward proposed deviations from the course of study to the Assistant Superintendent.

Legal Reference: 10.55.403 ARM Basic Instructional Programs

Adopted: 11/24/86 Rev. 3/9/92, 1/13/03, 5/21/07

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: FINANCIAL APPROVALS AND FUND BALANCE ASSIGNMENT AND COMMITMENTS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman, Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations; R.J. Tvedt, Accounting Supervisor

DATA EXPANSION: General Fund Balance Assignments, and Special Revenue Fund Balance Commitments

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective June 11, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees approve:

- Authorizing administration to transfer fiscal year 2018-19 cash balances and expenditures between Funds as it deems necessary to ensure the efficient use of school district resources in accordance with the Bozeman School District K-12 Multidistrict Agreement and 20-3-363, MCA
- Delegation of authority to assign general fund balances and commit certain special revenue fund balances (pursuant to policy 7515)
- Commit the remaining Special Revenue fund balances (and future revenue streams) as presented.

DISCUSSION:

In March of 2009, the Governmental Accounting Standards Board (GASB) issued Statement 54, "Fund Balance Reporting and Governmental Fund Type Definitions" (GASB54). This accounting statement is currently in effect for the Bozeman School District. It is designed to establish fund balance classifications that are easier to understand and apply, and its objective is to isolate that portion of fund balance (assets minus liabilities) that is unavailable to finance the following year's budget.

GASB54 applies to fund balances reported in the General Funds, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds. This Statement does not apply to Internal Service Funds (e.g. Self-Insurance and Purchasing funds) or Private-Purpose Trust Funds (e.g. High School Activity Clubs).

One unique aspect of this statement is the level of governing body involvement that is required to effectively implement it. Two old fund balance classifications have been replaced by five new fund balance classifications, one of which ("Committed") requires action by the District's highest decision-making body, the Board of Trustees.

Fund balances used to be classified by the Bozeman School District as either “reserved” or “unreserved.” GASB54 has replaced those classifications with the following hierarchy of five possible classifications:

- **Nonspendable Fund Balance** includes amounts not in spendable form, such as inventory and prepaid expenditures.
- **Restricted Fund Balance** includes amounts externally constrained to a specific purpose by their providers (such as State and Federal grant providers, bondholders, and higher levels of government) through grant documents, constitutional provisions or by enabling legislation.
- **Committed Fund Balance** includes amounts internally constrained for a specific purpose by a government’s highest level of decision making authority (Board of Trustees) such as the Medicaid Fund and the Student Assistance Funds. Amounts reported as committed cannot be used for any other purpose unless the Board of Trustees takes action to remove or change the constraint.

The Board of Trustees is being asked to take action here to commit fund balances in some of the District’s Special Revenue Funds.

- **Assigned Fund Balance** includes amount the District intends to use for a specific purpose. Intent can be expressed by the Board or by an official or body to which the Board delegates the authority. It is currently being recommended that the Board delegate this authority to the Deputy Superintendent Operations.
- **Unassigned Fund Balance** is the residual classification of fund balance – the amounts, if any, remaining after the above classifications are made. Unassigned Fund Balance is only present in the General Funds (positive or negative ending balance) and other Funds that have a negative remaining fund balance.

Although these classifications apply to all of the District’s funds, the area of significant potential change in how funds are reported in the District’s Financial Statements lies in the area of Special Revenue Funds, and - if these Funds are indeed changed - then the General Fund as well.


The District currently accounts for 137 Special Revenue Funds in its Financial Statements. In order to continue to report the activity of these 137 funds separately as Special Revenue Funds - apart from the General Fund - there needs to be either external action taken (“to restrict”) or internal action taken (“to commit”). If neither of these actions is taken, then GASB will require that the revenues, expenditures and ending fund balances of these Special Revenue funds be combined and reported in the General Fund for financial reporting purposes. This could potentially distort the ending balance in the General Fund and result in an accounting that did not reflect the activity supported by general tax dollars and general revenues as we have been accustomed to seeing.

94 of the 137 Special Revenue Funds are already restricted externally, and therefore do not need to be addressed in this recommendation to the Board. 43 current Special Revenue Funds do fall into the category (part or all of their revenue is not externally restricted) that requires a commitment to be made or they will be blended into the General Fund for reporting purposes. Of these 43 Special Revenue Funds, 36 of them have already had their fund balances and revenue streams previously committed by board action.

Therefore, it is recommended that the Board of Trustees commit the Special Revenue current fund balances and future revenues of the attached list of seven Special Revenue Funds.

Bozeman School District
Recommended Special Revenue Fund with balance and potential future revenues to commit

Fund/PRC #	Special Revenue Project Reporter Code Name	Source of Revenue to Commit	Commitment Purpose
117	Irving School General Fundraiser	Community donations and fundraising	Augment the various educational and facility needs of the Irving School
140	Irving School Players Fundraiser	Community donations and fundraising	Support drama efforts at the Irving School
178	Lip Sync Battle Fundraiser	Performance revenue and donations	Support the education efforts of the respective schools who hold this fundraiser
TBD	K12 Interlocal Agreement	General and Building Reserve funds	Provide for the joint funding for the operations and maintenance of the Elementary and High School Districts
TBD	Art Repair Endowment	Sale of District art and donations	To preserve and present District-owned student artwork and donated artwork
TBD	Middle School Student Extracurricular Clubs	Participation fees, donations, fundraising	Support the specific extracurricular club endeavors they were created for
TBD	High School Student Extracurricular Clubs	Participation fees, donations, fundraising	Support the specific extracurricular club endeavors they were created for

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PERSONNEL ACTIONS
 CATEGORY: ACTION ITEM - CONSENT
 ORIGINATED BY: Pat Strauss,
 Director of Human Resources
 OTHERS INVOLVED: Robert Watson,
 Superintendent
 DATA EXPANSION: Accompanying Personnel
 Actions Report
 COST/FUND SOURCE: Salaries are listed for each employee

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
 Effective June 11, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees confirm the attached personnel actions involving certified and classified personnel. Also attached is a report of administrative actions regarding personnel which have transpired since the last meeting.

DISCUSSION:

These appointments are made as the result of careful attention to Board policy, Title IX regulations, and Federal and State laws. All applicants are evaluated with respect to the criteria for each advertised position to ensure that only the most suitable candidates are recommended.

**Bozeman Public Schools
Human Resources**

June 11, 2019

REQUIRES BOARD ACTION

Confirmation of Employment (Certified)

Name	Position	Level/Step	Effective	Salary
Atchinson, Jaycey	English Teacher, .60 FTE, BHS (1YO)	BA, Step 2	8/27/2019	\$25,750.20
Baxter, Jessica	Science Teacher, .90 FTE, BHS	BA(M)+60, Step 6	8/27/2019	\$51,650.10
DeFrance, Amy	SPED Teacher, 1.0 FTE, IRVG	BA, Step 1	8/26/2019	\$41,586.00
Geissler, Jamie	English Teacher, 1.0 FTE, BHS	BA(M)+60, Step 7	8/28/2019	\$58,678.00
Greene, Alexandra	English Teacher, 1.0 FTE, BHS	BA+45, Step 3	8/28/2019	\$49,238.00
Greiner, Katie	Math Teacher, 1.0 FTE, BHS	BA(M)+45, Step 5	8/21/2019	\$54,394.00
Hoskins, Kelsey	English Teacher, 1.0 FTE, BHS	BA+30, Step 3	8/28/2019	\$47,574.00
McGearty-Anderson, Kayla	English Teacher, 1.0 FTE, BHS (1YO)	BA, Step 3	8/27/2019	\$44,206.00
Ricco, Steven	Science Teacher, .80 FTE, BHS	BA(M)+105, Step 5	8/27/2019	\$48,904.80
Schumann, Marleen	Art Teacher, 1.0 FTE, SMS (1YO)	BA(M)+105, Step 5	8/26/2019	\$61,131.00
Warchola, Gary	German Teacher, 1.0 FTE, BHS (1YO)	BA(M)+105, Step 2	8/27/2019	\$57,181.00

Confirmation of Employment (Professional)

Name	Position	Level/Step	Effective	Salary
Doornbos, Kace	Student Assistance Specialist	Non Unit	8/28/2019	\$38,522.00
Morgan-Edwards, Zachary	Student Assistance Specialist	Non Unit	8/28/2019	\$38,522.00

Confirmation of Employment (Classified)

Name	Position	Level/Step	Effective	Hourly Rate
Grandberg, Kari	Administrative Assistant, 1.0 FTE, CURR, 11 mos.	F03	6/10/2019	\$15.18
Graydanus, Tabatha	Satellite Hostess I, .5625 FTE, EMDI, 9.25 mos.	FC1	5/20/2019	\$12.10
Moe, Brandon	Roving Custodian, 1.0 FTE, FAC, 12 mos.	G01	5/28/2019	\$15.33

Confirmation of Request for Leave of Absence (Certified)

Name	Position	Reason	Effective Dates
Sarah Hicks	Elementary Teacher, 1.0 FTE, HAWT	FMLA	8/28/19 - 11/25/19
Woods, Kathryn	Kindergarten Teacher, 1.0, FTE, HAWT	FMLA	10/7/19 - 1/20/20
Van Zee, Adam	Core Teacher, 1.0 FTE, CJMS	LOA	2019-2020

REPORT OF ADMINISTRATIVE ACTIONS

Confirmation of Resignations/Terminations (Professional)

Name	Position	Reason	Effective	Years of Service
Bell, Brennah	Guided Study Hall Counselor/Coordinator, .60 FTE, Non Unit, \$11,707.79, BHS	Temporary Assignment	6/7/2019	1

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Behr, Kashmira	Title 1 PARA, 1.0 FTE, B01, \$11.23/hr., WHIT, 9.25 mos.	Temporary Assignment	6/6/2019	5 mos.
Bennett, Joy	Music PARA, .50 FTE, BHS, .150 FTE, CJMS, .150 FTE, SMS, D03, \$13.16/hr., 9.25 mos.	Resignation	6/6/2019	3
Dunn, Lauren	Overflow PARA, .375 FTE, Non Unit, \$11.50/hr., Self Contained PARA, .50 FTE, D01, \$12.67/hr., LONG, 9.25 mos.	Temporary Assignment	6/6/2019	5.4 mos.
Eldridge, Sarah	Self Contained PARA, .50 FTE, D01, \$12.67/hr., CJMS, 9.25 mos.	Resignation	6/6/2019	1

**Bozeman Public Schools
Human Resources**

June 11, 2019

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Confirmation of Resignations/Terminations (Classified) (con't)

Name	Position	Reason	Effective	Years of Service
Finegan, Tamara	Elementary PARA, .2153 FTE, B04, \$11.90/hr., Self Contained PARA, .2504 FTE, D04, \$13.42/hr., Overflow PARA, Non Unit, \$11.50/hr., HAWT, 9.25 mos.	Resignation	6/6/2019	7.8 mos.
Hall, Sarah	Elementary PARA, .4375 FTE, B01, \$11.23/hr., Overflow PARA, .5625 FTE, Non Unit, \$11.50/hr., HYL T, 9.25 mos.	Resignation	6/6/2019	4.4 mos.
Marsh, Myriah	Self Contained PARA, .4375 FTE, D01, \$12.67/hr., MDLK, 9.25 mos.	Temporary Assignment	6/6/2019	1.25 mos.
McManis, Cormac	Running Start PARA, 1.0 FTE, B03, \$11.67/hr., WHIT, 9.25 mos.	Resignation	6/7/2019	7.75 mos.
Sally-Trulock, Kaitlin	Self Contained PARA, .875 FTE, D04, \$13.42/hr., GGDTC, 9.25 mos.	Resignation	6/6/2019	3.45 mos.
Schauers, Robin	SPED Resource PARA, .875 FTE, Crosswalk PARA, .0625 FTE, B05, \$12.12/hr., EMDI, 9.25 mos.	Temporary Assignment	6/6/2019	1
Scott, Deborah	Afterschool PARA, .425 FTE, B06, \$12.54/hr., LONG, 9.25 mos.	Retirement	6/6/2019	6
Stine, Chrissy	Afterschool Program Director, .75 FTE, Non Unit, \$16.30/hr., EMDI, 9.5 mos.	Resignation	6/7/2019	1
Tsosie, Megan	Self Contained PARA, 1.0 FTE, D01, \$12.67/hr., IRVG, 9.25 mos.	Resignation	6/6/2019	6.65 mos.
Wood, David	Afterschool PARA, .100 FTE, B03, \$11.67/hr., HYLT, 9.25 mos.	Resignation	5/3/2019	2.7

Changes and Revisions in Contracts (Administrative)

Name	From	To	Effective	Reason
Keith, Anne	Core Teacher, 1.0 FTE, BA(M)+105, Step 17, \$74,653, CJMS	Interim Curriculum Director, 1.0 FTE, Administrative, \$103,698, CURR	7/1/2019	Internal Transter
Laslovich, Katie	Interim Principal, 1.0 FTE, Non Unit, \$49,935, BHS	Assistant Principal, 1.0 FTE, Administrative, \$103,698, BHS	7/1/2019	Temporary Assignment Ending

Changes and Revisions in Contracts (Certified)

Name	From	To	Effective	Reason
Barnett, Mariah	Elementary Teacher, 1.0 FTE, BA, Step 4, \$44,211, LONG	Elementary Teacher, 1.0 FTE, BA, Step 5, \$46,826, HAWT	8/28/2019	Internal Transfer
Bolte, Barbara	Core Teacher, 1.0 FTE, BA(M)+75, Step 11, CJMS	Math Teacher, 1.0 FTE, BA(M)+75, Step 12, \$66,953, BHS	8/28/2019	Internal Transfer
Clark, Matt	Interim Dean, 1.0 FTE, BA(M)+105, Step 9, \$32,047.20, , BHS	HE Teacher, 1.0 FTE, BA(M)+105, Step 10, \$67,702, BHS	8/28/2019	Temporary Assignment Ending
D'Angelo, Lauren	Kindergarten Teacher, 1.0 FTE, BA(M)+45, Step 7, HYL T	Reading Intervention Teacher, .50 FTE, BA(M)+45, Step 8, \$29,152, HYLT	8/28/2019	Decrease in FTE/Hrs.
Fabian, Lisa	Elementary Teacher, 1.0 FTE, BA(M)+75, Step 10, \$62,420, MOST	Core Teacher, 1.0 FTE, BA(M)+75, Step 11, \$65,623, SMS	8/28/2019	Internal Transfer

**Bozeman Public Schools
Human Resources**

June 11, 2019

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Changes and Revisions in Contracts (Certified) (con't)

Name	From	To	Effective	Reason
Higgins, Patrick	Kindergarten Teacher, 1.0 FTE, BA(M)+60, Step 7, \$56,969, IRVG	Kindergarten Teacher, 1.0 FTE, BA(M)+60, Step 8, \$60,009, HAWT	8/28/2019	Internal Transfer
Hoff, Lars	Elementary Teacher, 1.0 FTE, BA(M)+75, Step 7, \$58,625, IRVG	Elementary Teacher, 1.0 FTE, BA(M)+75, Step 8, \$61,672, HAWT	8/28/2019	Internal Transfer
Neely, Carl	Interim Assistant Principal, 1.0 FTE, Administrative, 68,789.70, BHS	Dean, 1.0 FTE, BA(M)+105, Step 18, \$83,676.54, BHS	8/21/2019	Temporary Assignment Ending
Roth, Megan	SPED Teacher, 1.0 FTE, BA(M)+90, Step 6, \$58,988, HYL T	SPED Teacher, .50 FTE, EMDI, Behavioral Support Specialist, .50 FTE, SPED, BA(M)+90, Step 7, \$62,046	8/28/2019	Internal Transfer
Smith, Julie	HE Teacher, 1.0 FTE, BA(M)+75, Step 11, \$63,712, EMDI	HE Teacher, 1.0 FTE, BA(M)+75, Step 12, \$66,953, HAWT (1 year only)	8/28/2019	Internal Transfer
Vauthier, Amanda	SPED Teacher, 1.0 FTE, BA+45, Step 2, \$46,552, GGDTC	SPED Teacher, 1.0 FTE, BA+45, Step 3, \$49,238, Intermountain DTC	8/27/2019	Internal Transfer
Waldo, Danny	Elementary Teacher, 1.0 FTE, BA(M)+105, Step 11, \$66,982, HYL T	Core Teacher, 1.0 FTE, BA(M)+105, Step 12, \$70,322, SMS	8/28/2019	Internal Transfer
Zombro, Eileen	SPED Teacher, 1.0 FTE, BA(M)+105, Step 15, \$72,110, BHS	Intervention Specialist, 1.0 FTE, BA(M)+105, Step 16, \$75,562, SMS	8/28/2019	Internal Transfer

Changes and Revisions in Contracts (Professional)

Name	From	To	Effective	Reason
Allred, Charlotte	SPED Specialist, .64 FTE, BA(M)+60, Step 5, \$34,832.64	SPED Coordinator, 1.0 FTE, Non Unit, \$67,768, 10 mos.	8/28/2019	Internal Transfer

Changes and Revisions in Contracts (Classified)

Name	From	To	Effective	Reason
Follen, Cheryl	Crosswalk PARA, .0625 FTE, B05, \$12.12/hr., Self Contained PARA, .875 FTE, D05, \$13.68/hr., EMDI, 9.25 mos.	Crosswalk PARA, .0625 FTE, B05, \$12.12/hr., Self Contained PARA, .50 FTE, D05, \$13.68/hr., Overflow PARA, .25 FTE, Non Unit, \$11.50/hr., EMDI, 9.25 mos.	5/13/2019	Additional Temporary Assignment, Decrease in FTE/Hrs.
Johnson, Mia	FS Specialist, .1563 FTE, SUPT SVCS, FS Satellite Hostess II, LONG, FB9, \$13.09/hr., 9.25 mos.	FS Satellite Hostess II, FB9, \$13.09/hr., LONG, 9.25 mos.	5/20/2019	Decrease in Assignment(s) and FTE/Hrs.
Stream, Debra	Elementary Para, .475 FTE, B12, \$14.00/hr., Self Contained PARA, .50 FTE, D12, \$15.68/hr., HAWT, 9.25 mos.	Self Contained PARA, .875 FTE, D12, \$15.68/hr., EMDI, 9.25 mos.	5/13/2019	Internal Transfer

Stipends - Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Bishop, Cyndee	Dance Team - Head Coach - BHS	\$3,727.00	3	8/9/18 - 11/17/18
Echert, Tracy	Intramural Soccer - Spring - MOST	\$674.00	7	4/2/19 - 5/10/19
Henderson, Paige	Fastpitch Softball - Asst. Coach - BHS	\$3,727.00	3	3/11/19 - 5/25/19

**Bozeman Public Schools
Human Resources**

June 11, 2019

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Johnson, Brayden	Softball - Asst. Coach - SMS/CJMS	\$1,272.00	6	3/27/19 - 5/18/19
Pederson, Blaine	Track - Asst. Coach - BHS (Longevity)	\$4,025.16	3	3/11/19 - 5/25/19
Stoner, Alicia	Softball - Head Coach - SMS/CJMS	\$1,999.00	5	3/27/19 - 5/18/19
Waldo, Danny	Intramural Floor Hockey - HYL (Longevity)	\$700.96	7	4/2/19 - 5/10/19

Stipends - Not Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Alexander, Jean Terese	Cooperating Teacher - Spring - WHIT	\$160.00		Spring 2019
Berdahl, Kelly	Artistic Design Stipend - Hawks Night Live - BHS Band Director & Artistic Director	\$1,000.00		3/18/19 - 4/6/19
Brown, Chanell	Cooperating Teacher - Spring - EMDI	\$250.00		Spring 2019
Brown, Pam	BHS Track meet Computer Services help (\$75/day-6 days)	\$450.00		April 2, 13, 2019 and May 3, 4, 9, 17, 2019
Brown, Pam	BHS Divisional Track meet Computer Services help (\$75/day-1 days)	\$75.00		5/18/2019
Burke, Jennifer	Cooperating Teacher - Spring - EMDI	\$250.00		Spring 2019
Carr, Ruth	Cooperating Teacher - Spring - IRVG	\$250.00		Spring 2019
Cech, Ryan	Cooperating Teacher - Spring - HAWT	\$125.00		Spring 2019
Clark, Lacy	18-19 Worker's Comp Mod Factor Improvement of .97	\$1,500.00		2018-2019
Clayton, Mike	Cooperating Teacher - Spring - BHS	\$250.00		Spring 2019
Cole, Mike	Cooperating Teacher - Spring - BHS	\$250.00		Spring 2019
Collins, Levi	Custodial Summer Help - CJMS (Hrly. Rate)	\$14.40		6/10/19 - 6/30/19
Collins, Levi	Custodial Summer Help - CJMS (Hrly. Rate)	\$14.50		7/1/19 - 8/27/19
Crogan, Sara	Cooperating Teacher - Spring - WHIT	\$125.00		Spring 2019
Fisher, Eric	Cooperating Teacher - Spring - HAWT	\$125.00		Spring 2019
Fisher, Heather	Cooperating Teacher - Spring - CJMS	\$125.00		Spring 2019
Fulton, Kelly	Cooperating Teacher - Spring - BHS	\$250.00		Spring 2019
Gilpin, Renee	Cooperating Teacher - Spring - MDLK	\$125.00		Spring 2019
Graf, Jessica	Cooperating Teacher - Spring - LONG	\$125.00		Spring 2019
Gustafson, Amiee	Cooperating Teacher - Spring - HYL	\$250.00		Spring 2019
Hancock, Joey	Homebound Teacher - Up to 2 hrs./wk. (Hrly. Rate)	\$23.00		5/7/19 - 6/30/19
Hartman, Jessica	Cooperating Teacher - Spring - MDLK	\$250.00		Spring 2019
Heller, Brooke	Helped with BHS Divisional Track meet	\$100.00		May 17-18, 2019
Hickey, Jacob	Gallatin College - Spring - 1 section(s) - French 4	\$500.00		Spring 2019
Hickey, Jacob	Gallatin College - Spring - 1 section(s) - AP French	\$500.00		Spring 2019
Hompesch, Robin	Administration of DEQ Grant for the Mandeville Creek Watershed Project	\$6,000.00		2018-2019

**Bozeman Public Schools
Human Resources**

June 11, 2019

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Hompesch, Robin	Work related to Task #6 - Education and Outreach of Mandeville Creek Grant	\$4,000.00		2018-2019
Hood, Amy	Cooperating Teacher - Spring - LONG	\$250.00		Spring 2019
Howard, Laurie Jo	Cooperating Teacher - Spring - HYL T	\$125.00		Spring 2019
Jackson, Cody	Artistic Design Stipend - Hawks Night Live - Sound Engineer	\$250.00		3/18/19 - 4/6/19
Janssen, Holly	Service Recognition - 5 years at BA(M)+105, Step 18	\$500.00		2018-2019
Johnson, Dana	AP Testing Coordinator	\$8,500.00		2018-2019
Krogstad, Joanna	Gallatin College - Spring - 1 section(s) - Interior Design	\$500.00		Spring 2019
Langin, Jolene	Cooperating Teacher - Spring - WHIT	\$125.00		Spring 2019
Lawton, Lisa	Cooperating Teacher - Spring - WHIT	\$250.00		Spring 2019
Letang, Jaci	Cooperating Teacher - Spring - HAWT	\$125.00		Spring 2019
Lillrose, Laura	Cooperating Teacher - Spring - HAWT	\$250.00		Spring 2019
Lloyd, Heather	Cooperating Teacher - Spring - EMDI	\$125.00		Spring 2019
Matthews, Eric	BHS Division Track meet Computer Services help (\$75/day-2 days)	\$150.00		May 17-18, 2019
McBride-Bergantine, Stephanie	National Board Certification - Teaching (Payment from OPI)	\$1,000.00		2018-2019
McCullough, Wendy	Service Recognition - 5 years at BA(M)+105, Step 18	\$500.00		2018-2019
McDonough, Leanne	Cooperating Teacher - Spring - EMDI	\$250.00		Spring 2019
Meredith, Mark	Helped with BHS Divisional Track meet	\$100.00		May 17-18, 2019
Milodragovich, Steven	Cooperating Teacher - Spring - MDLK	\$250.00		Spring 2019
Montano, Chris	Cooperating Teacher - Spring - BHS	\$125.00		Spring 2019
Nagel, Jason	Cooperating Teacher - Spring - BHS	\$250.00		Spring 2019
Obstar, Ashley	Gallatin College - Spring - 1 section(s) - Advanced Math	\$500.00		Spring 2019
Persons, Deb	Cooperating Teacher - Spring - HYL T	\$125.00		Spring 2019
Savery, Catherine	Cooperating Teacher - Spring - CJMS	\$125.00		Spring 2019
Schmidt, Jennifer	Cooperating Teacher - Spring - CJMS	\$250.00		Spring 2019
Shockley, Farrior	Cooperating Teacher - Spring - EMDI	\$250.00		Spring 2019
Sigler, Sarah	Gallatin College - Spring - 1 section(s) - AP Spanish	\$500.00		Spring 2019
Smith, Julie	Cooperating Teacher - Spring - EMDI	\$83.34		Spring 2019
Soete, Mary	Cooperating Teacher - Spring - EMDI	\$125.00		Spring 2019
Spangelo, Bethany	Cooperating Teacher - Spring - BHS	\$250.00		Spring 2019
Sticka, Michel	Cooperating Teacher - Spring - CJMS	\$125.00		Spring 2019
Stolp, Sue	Cooperating Teacher - Spring - CJMS	\$125.00		Spring 2019
Washtak, Amy	Gallatin College - Spring - 1 section(s) - Biomed Innovations	\$500.00		Spring 2019
Werner, Lisa	Gallatin College - Spring - 1 section(s) - AP German	\$500.00		Spring 2019


Bozeman Public Schools
Human Resources

June 11, 2019

REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Not Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Wolf, Sierra	Cooperating Teacher - Spring - WHIT	\$125.00		Spring 2019
Wong, Megan	Cooperating Teacher - Spring - BHS	\$375.00		Spring 2019
Ybarra, Evelyn	Cooperating Teacher - Spring - IRVG	\$250.00		Spring 2019

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: FINANCIAL REPORTS, WARRANT APPROVAL, DONATIONS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations
R.J. Tvedt, Accounting Supervisor
Brenda Livingston, District Bookkeeper

DATA EXPANSION: Financial Reports, Donations Received, Warrant Registers (included separately), New Extracurricular Clubs submitted for Approval

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective June 10, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees approve:

- April and May 2019 financial reports
- May 2019 Donations received
- Warrant Registers as presented separately
- New Bozeman High School Extracurricular Clubs – “Solar Club” and “Spanish Honor Society”

DISCUSSION:

The Warrant Registers and Bank Reconciliations are available in the Business Office, and have been sent to the Trustees.

May 2019 warrants are as follows: Operational warrants were \$2,944,949.29; net Payroll, taxes and deductions were \$5,186,238.29; Total warrants disbursed for May 2019 were \$8,131,187.58.

Investment of District Funds in accordance with State law as of: April 30, 2019

Gallatin County Investment Pool	\$52,614,641.61
High School Building Bond Funds (Cetera)	45,835,047.97
Nonexpendable Endowment (D.A. Davidson)	790,870.64
High School Extracurricular Clubs (First Interstate)	335,147.01
Middle School Extracurricular Clubs (First Interstate)	136,719.86
Total District cash and investments	<u>\$99,712,427.09</u>

BOZEMAN PUBLIC SCHOOLS

April 2019 Cash and Investment Reconciliation

Fund	Fund Name	Beginning Balance	Increases	Decreases	Ending Balance
101	General	3,910,773.63	1,805,319.91	2,835,685.83	2,880,407.71
110	Transportation	337,367.52	150,624.21	208,796.77	279,194.96
111	Bus Depreciation	297,408.87	626.66	0.00	298,035.53
112	School Foods	198,277.09	147,503.71	90,379.50	255,401.30
113	Tuition	147,908.41	3,784.65	4,700.99	146,992.07
114	Retirement	1,537,032.47	42,974.03	381,608.14	1,198,398.36
115	Misc. Funds	1,129,129.03	516,272.18	551,154.22	1,094,246.99
121	Compensated Absences	96,491.57	627.26	1,609.06	95,509.77
128	Technology	264,808.35	6,146.87	809.61	270,145.61
129	Flexibility	1,567.00	0.00	0.00	1,567.00
150	Debt Service	2,965,805.97	74,943.26	350.00	3,040,399.23
160	Building	2,913,410.85	41,341.28	23,319.34	2,931,432.79
161	Building Reserve	683,872.38	80,734.06	98,514.86	666,091.58
174	Internal Service	431,074.43	14,220.18	18,342.95	426,951.66
178	Health Insurance	3,130,607.49	755,924.14	778,029.58	3,108,502.05
186	Payroll Clearing	62,928.09	5,126,944.96	5,220,295.60	-30,422.55
187	Claims Clearing	197,612.66	8,188,803.23	4,792,173.66	3,594,242.23
	Total Elementary	18,306,075.81	16,956,790.59	15,005,770.11	20,257,096.29
201	General	2,683,954.67	951,955.72	1,386,931.15	2,248,979.24
210	Transportation	148,034.79	53,906.27	91,631.96	110,309.10
211	Bus Depreciation	297,661.09	626.56	0.00	298,287.65
212	School Foods	320,223.31	63,286.77	61,384.39	322,125.69
213	Tuition	478,932.78	3,039.08	10,613.05	471,358.81
214	Retirement	1,265,065.30	23,397.62	186,181.70	1,102,281.22
215	Misc. Programs	333,413.53	322,757.98	189,937.27	466,234.24
217	Adult Education	183,740.51	9,316.73	31,975.81	161,081.43
218	Traffic Education	219,972.48	18,838.07	10,553.48	228,257.07
221	Compensated Absences	24,666.22	25.35	474.23	24,217.34
228	Technology	400,407.31	3,319.13	0.00	403,726.44
229	Flexibility	1,519.50	0.00	0.00	1,519.50
250	Debt Service	2,000,559.42	144,341.82	350.00	2,144,551.24
260	Building	67,910,105.19	4,814,147.31	11,784,241.70	60,940,010.80
261	Building Reserve	4,443,153.97	209,691.26	193,334.11	4,459,511.12
281	Private Purpose Trust	801,465.01	0.00	10,594.37	790,870.64
282	Interlocal Agreement	4,797,263.96	10,049.42	24,882.05	4,782,431.33
285	Private Purpose Trust	27,711.07	0.00	0.00	27,711.07
	Total High School	86,337,850.11	6,628,699.09	13,983,085.27	78,983,463.93
	Grand Total	104,643,925.92	23,585,489.68	28,988,855.38	99,240,560.22

BOZEMAN PUBLIC SCHOOLS

EXPENDITURE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 5/1/2019

To Date: 5/31/2019

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	\$32,996,792.00	\$2,836,178.22	\$25,965,839.30	\$7,030,952.70	\$6,074,034.32	\$956,918.38	2.90%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	\$2,152,682.00	\$200,917.83	\$1,639,409.70	\$513,272.30	\$209,658.88	\$303,613.42	14.10%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	\$293,066.00	\$0.00	\$258.00	\$292,808.00	\$0.00	\$292,808.00	99.91%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	\$286,664.00	\$3,948.17	\$30,165.95	\$256,498.05	\$7,748.88	\$248,749.17	86.77%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	\$5,150,000.00	\$407,340.51	\$3,606,006.42	\$1,543,993.58	\$919,588.42	\$624,405.16	12.12%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	\$895,029.00	\$4,830.87	\$445,106.25	\$449,922.75	\$4,979.96	\$444,942.79	49.71%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	\$5,567.00	\$0.00	\$0.00	\$5,567.00	\$0.00	\$5,567.00	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	\$6,819,557.00	\$350.00	\$1,523,737.20	\$5,295,819.80	\$0.00	\$5,295,819.80	77.66%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	\$3,137,735.00	(\$1,775.73)	\$1,904,357.70	\$1,233,377.30	\$27,697.81	\$1,205,679.49	38.43%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	\$17,584,063.00	\$1,599,286.48	\$13,385,579.57	\$4,198,483.43	\$2,793,299.74	\$1,405,183.69	7.99%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	\$1,043,461.00	\$88,394.80	\$762,316.12	\$281,144.88	\$75,966.64	\$205,178.24	19.66%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	\$293,311.00	\$0.00	\$258.00	\$293,053.00	\$0.00	\$293,053.00	99.91%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	\$624,143.00	\$9,626.26	\$84,119.40	\$540,023.60	\$16,592.01	\$523,431.59	83.86%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	\$3,050,000.00	\$201,609.60	\$1,861,128.72	\$1,188,871.28	\$434,409.60	\$754,461.68	24.74%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	\$390,480.00	\$30,872.73	\$278,963.33	\$111,516.67	\$48,006.12	\$63,510.55	16.26%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	\$885,983.00	\$2,292.92	\$410,956.17	\$475,026.83	\$0.00	\$475,026.83	53.62%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	\$5,520.00	\$0.00	\$0.00	\$5,520.00	\$0.00	\$5,520.00	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	\$10,587,866.00	\$350.00	\$4,195,631.33	\$6,392,234.67	\$0.00	\$6,392,234.67	60.37%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	\$6,131,051.00	\$10,668.25	\$1,100,366.48	\$5,030,684.52	\$7,769.75	\$5,022,914.77	81.93%
Grand Total:		\$92,332,970.00	\$5,394,890.91	\$57,194,199.64	\$35,138,770.36	\$10,619,752.13	\$24,519,018.23	26.55%

End of Report

BOZEMAN PUBLIC SCHOOLS

REVENUE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 4/1/2019

To Date: 4/30/2019

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	(\$33,046,956.16)	(\$1,735,681.12)	(\$22,633,475.95)	(\$10,413,480.21)	\$396.00	(\$10,413,876.21)	31.51%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	(\$1,952,363.76)	(\$150,169.54)	(\$1,156,616.11)	(\$795,747.65)	\$0.00	(\$795,747.65)	40.76%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	(\$500.61)	(\$626.66)	(\$5,728.14)	\$5,227.53	\$0.00	\$5,227.53	-1044.23%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	(\$285,279.20)	(\$3,744.24)	(\$172,700.85)	(\$112,578.35)	\$0.00	(\$112,578.35)	39.46%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	(\$4,797,190.62)	(\$29,034.07)	(\$2,833,713.65)	(\$1,963,476.97)	\$0.00	(\$1,963,476.97)	40.93%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	(\$469,323.96)	(\$6,135.05)	(\$284,648.42)	(\$184,675.54)	\$0.00	(\$184,675.54)	39.35%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	(\$4,000.00)	\$0.00	\$0.00	(\$4,000.00)	\$0.00	(\$4,000.00)	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	(\$5,728,623.14)	(\$74,943.26)	(\$3,472,852.57)	(\$2,255,770.57)	\$0.00	(\$2,255,770.57)	39.38%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	(\$1,507,500.00)	(\$20,734.06)	(\$924,553.91)	(\$582,946.09)	\$0.00	(\$582,946.09)	38.67%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	(\$17,488,004.02)	(\$923,858.37)	(\$12,049,526.10)	(\$5,438,477.92)	\$0.00	(\$5,438,477.92)	31.10%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	(\$923,660.44)	(\$53,762.48)	(\$530,124.91)	(\$393,535.53)	\$0.00	(\$393,535.53)	42.61%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	(\$499.51)	(\$626.56)	(\$5,734.16)	\$5,234.65	\$0.00	\$5,234.65	-1047.96%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	(\$223,638.31)	(\$2,945.59)	(\$145,001.12)	(\$78,637.19)	\$0.00	(\$78,637.19)	35.16%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	(\$2,508,943.57)	(\$16,511.60)	(\$1,509,089.69)	(\$999,853.88)	\$0.00	(\$999,853.88)	39.85%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	(\$336,161.17)	(\$8,733.17)	(\$216,720.51)	(\$119,440.66)	\$0.00	(\$119,440.66)	35.53%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	(\$201,499.79)	(\$3,319.13)	(\$127,906.48)	(\$73,593.31)	\$0.00	(\$73,593.31)	36.52%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	(\$4,000.50)	\$0.00	\$0.00	(\$4,000.50)	\$0.00	(\$4,000.50)	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	(\$10,548,991.80)	(\$144,341.82)	(\$6,300,958.37)	(\$4,248,033.43)	\$0.00	(\$4,248,033.43)	40.27%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	(\$1,662,499.53)	(\$29,747.09)	(\$1,077,957.88)	(\$584,541.65)	\$0.00	(\$584,541.65)	35.16%
Grand Total:		(\$81,689,636.09)	(\$3,204,913.81)	(\$53,447,308.82)	(\$28,242,327.27)	\$396.00	(\$28,242,723.27)	34.57%

End of Report

BOZEMAN PUBLIC SCHOOLS

General Ledger - GENERAL FUND ELEMENT SUMMARY REPORT

Fiscal Year: 2018-2019 From Date: 5/1/2019 To Date: 5/31/2019

Account Mask: ?01????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / BUDGET UNIT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
101 - ELEM GENERAL FUND					
00 - CENTRAL BUDGET	\$31,539,928.00	\$2,708,524.80	\$24,780,838.84	\$6,025,949.65	\$733,139.51
01 - LONGFELLOW ELEMENTARY SCHOOL	\$40,832.00	\$4,308.78	\$33,737.24	\$866.35	\$6,228.41
02 - IRVING ELEMENTARY SCHOOL	\$34,816.00	\$820.17	\$34,602.25	\$1,240.68	(\$1,026.93)
03 - HAWTHORNE ELEMENTARY SCHOOL	\$45,440.00	\$1,940.34	\$41,196.72	\$1,003.13	\$3,240.15
04 - WHITTIER ELEMENTARY SCHOOL	\$33,024.00	\$2,867.09	\$26,456.04	\$1,713.00	\$4,854.96
05 - MORNING STAR ELEMENTARY SCHOOL	\$63,872.00	\$3,459.83	\$51,708.43	\$2,243.31	\$9,920.26
06 - EMILY DICKINSON ELEMENTARY SCHOOL	\$61,184.00	\$6,141.13	\$51,253.88	\$1,993.02	\$7,937.10
07 - HYALITE ELEMENTARY SCHOOL	\$56,192.00	\$2,515.13	\$50,790.83	\$1,080.00	\$4,321.17
08 - MEADOWLARK ELEMENTARY SCHOOL	\$67,712.00	\$7,362.61	\$56,573.22	\$2,154.59	\$8,984.19
31 - CHIEF JOSEPH MIDDLE SCHOOL	\$130,114.00	\$22,202.25	\$105,581.16	\$6,242.86	\$18,289.98
32 - SACAJAWEA MIDDLE SCHOOL	\$124,601.00	\$7,470.78	\$91,734.18	\$10,006.84	\$22,859.98
51 - SPECIAL EDUCATION	\$60,000.00	\$36,336.91	\$67,168.83	\$4,230.26	(\$11,399.09)
52 - HUMAN RESOURCES	\$29,000.00	\$2,340.64	\$23,537.93	\$12.06	\$5,450.01
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$111,000.00	\$4,969.39	\$68,673.28	\$3,108.71	\$39,218.01
54 - MUSIC	\$17,450.00	\$908.17	\$9,411.56	\$336.06	\$7,702.38
55 - TECHNOLOGY	\$87,325.00	\$1,196.04	\$59,486.52	\$0.00	\$27,838.48
56 - ELEMENTARY LIBRARY PROCESSING	\$47,750.00	\$1,447.33	\$43,082.91	\$0.00	\$4,667.09
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$1,662.44	\$44,671.50	\$444.06	\$8,884.44
58 - GIFTED & TALENTED	\$5,000.00	\$9.99	\$1,201.10	\$0.00	\$3,798.90
59 - FACILITIES	\$301,552.00	\$13,550.62	\$257,144.46	\$11,409.74	\$32,997.80
61 - SUPPORT SERVICES	\$86,000.00	\$6,143.78	\$66,988.42	\$0.00	\$19,011.58
101 - ELEM GENERAL FUND Total:	\$32,996,792.00	\$2,836,178.22	\$25,965,839.30	\$6,074,034.32	\$956,918.38

BOZEMAN PUBLIC SCHOOLS

General Ledger - GENERAL FUND ELEMENT SUMMARY REPORT

Fiscal Year: 2018-2019 From Date: 5/1/2019 To Date: 5/31/2019

Account Mask: ?01??????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / BUDGET UNIT

Budget

Range To Date

Year To Date

Encumbrance

Budget Balance

201 - HS GENERAL FUND

00 - CENTRAL BUDGET	\$16,342,628.00	\$1,341,686.59	\$12,473,227.15	\$2,778,426.76	\$1,090,974.09
41 - BOZEMAN HIGH SCHOOL	\$514,480.00	\$72,330.25	\$406,418.73	\$9,174.53	\$98,886.74
51 - SPECIAL EDUCATION	\$25,000.00	\$1,195.46	\$1,282.97	\$0.00	\$23,717.03
52 - HUMAN RESOURCES	\$29,000.00	\$2,891.66	\$18,245.13	\$66.06	\$10,688.81
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$51,750.00	\$11,782.36	\$32,046.17	\$105.62	\$19,598.21
54 - MUSIC	\$54,450.00	(\$3,512.06)	\$46,115.33	\$62.06	\$8,272.61
55 - TECHNOLOGY	\$78,677.00	\$2,146.41	\$54,009.24	\$0.00	\$24,667.76
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$3,301.96	\$39,807.18	\$12.06	\$14,180.76
58 - GIFTED & TALENTED	\$5,000.00	\$1,037.43	\$4,280.49	\$0.00	\$719.51
59 - FACILITIES	\$230,145.00	\$8,180.53	\$129,373.19	\$5,452.65	\$95,319.16
61 - SUPPORT SERVICES	\$43,000.00	\$2,312.89	\$24,840.99	\$0.00	\$18,159.01
64 - HS ATHLETICS	\$155,933.00	\$155,933.00	\$155,933.00	\$0.00	\$0.00
201 - HS GENERAL FUND Total:	\$17,584,063.00	\$1,599,286.48	\$13,385,579.57	\$2,793,299.74	\$1,405,183.69

MEMORANDUM

DATE: May 2019

TO: Board of Trustees

FROM: Mike Waterman
Director of Business Services



RE: Donations

The following items (over \$300.00) have been accepted as donations by the Bozeman School District per policy #7260:

<u>Location</u>	<u>Donor</u>	<u>Item Donated</u>	<u>Value</u>
Willson Building	Carrie Vines	Health Services	\$2,596
Willson Building	Northern Trust Charitable Giving Program Attn: Schrank Family Fund	Homeless Assistance Fund	\$1,000
Bozeman High School	Pearson Design Group	BHS Robotic Team World Championship Trip	\$339.78
Bozeman High School	Pearson Design Group	BHS Robotic Team World Championship Trip	\$660.22
Bozeman High School	Dana Mahoney	BHS Robotic Team World Championship Trip	\$1,200
Sacajawea Middle School	Anonymous	Alto Saxophone	\$700
Irving Elementary	JaEL, Inc.	Costumes for Lion King	\$8,502.34
Irving Elementary	Montana Ale Works	Lion King Fundraiser	\$300
Irving Elementary	The Food Studio	Lion King Fundraising Dinner	\$2,600

Bozeman School District # 7
Self-Insurance Fund
Statement of Net Position
April 30, 2019

Assets

Cash and investments	\$ 3,108,602.05
Accounts receivable	-
Prepaid expenses	28,834.00
Connect Your Care Deposit	36,056.40
Fixed Assets (net)	-
	<hr/>
Total Assets	\$ 3,173,492.45

Liabilities

Estimated incurred unpaid claims	\$ 669,709.98
Accounts payable	21,593.07
Payroll liabilities payable	640.87
Health and dependent care flex payable	44,695.11
Unearned revenue	363,226.04
	<hr/>
Total Liabilities	\$ 1,099,865.07

Net Position

Unrestricted net position	<u>\$ 2,073,627.38</u>
---------------------------	------------------------

Statement of Revenues and Expenditures
For the Fiscal Year Ended August 31, 2019

	<u>April 2019</u>	<u>9/1/18 through 4/30/2019 Year-to-Date</u>
<u>Revenues</u>		
Medical insurance premiums	\$ 612,876.72	\$ 4,916,944.45
BCBS supplement premiums	28,198.10	219,109.66
Dental insurance premiums	36,527.47	292,215.08
Investment income	4,393.54	33,275.25
Stop/Loss Insurance Revenue	-	118,078.04
Medical and dependent care flex reversion	4,447.16	4,447.16
Retiree and Cobra administration fees	833.00	6,657.00
Wellness	966.00	95,257.06
	<hr/>	<hr/>
Total Revenues	\$ 688,241.99	\$ 5,685,983.70
<u>Expenditures</u>		
Medical and vision insurance claims	619,868.70	3,912,014.79
Dental insurance claims	37,682.54	283,081.50
Excess risk insurance	27,696.32	222,603.50
Third Party administration	21,830.61	174,983.39
District administration	1,760.12	37,421.89
BCBS supplemental health insurance	28,390.40	219,766.52
PCORI fees	2,917.95	2,917.95
Depreciation	-	-
Wellness	3,561.64	214,377.61
	<hr/>	<hr/>
Total Expenditures	\$ 743,708.28	\$ 5,067,167.15
	<hr/>	<hr/>
Excess (deficiency) of revenues over expenditures	\$ (55,466.29)	\$ 618,816.55

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2019

Date Range: 04/01/2019 - 04/30/2019

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
11010.101.0000	BACKBOARD BOYS B-BALL CASH	15,699.38	0.00	12,490.03	3,209.35
11015.101.0000	CHEERLEADING CLUB CASH	4,106.44	632.00	1,917.64	2,820.80
11022.101.0000	DANCE CLUB CASH	4,429.56	0.00	2,491.93	1,937.63
11025.101.0000	FASTPITCH CLUB CASH	3,390.29	11,191.00	1,452.50	13,128.79
11030.101.0000	FOOTBALL CLUB CASH	17,331.17	1,650.00	414.60	18,566.57
11035.101.0000	GOLF CLUB CASH	8,578.82	0.00	302.50	8,276.32
11040.101.0000	HAWK STAT CREW CASH	176.38	0.00	0.00	176.38
11050.101.0000	LADY HAWK BBALL CLUB CASH	15,038.62	0.00	3,230.49	11,808.13
11065.101.0000	BOYS SOCCER CLUB CASH	6,461.75	0.00	0.00	6,461.75
11070.101.0000	GIRLS SOCCER CLUB CASH	13,347.24	0.00	3,199.00	10,148.24
11080.101.0000	SPEECH CLUB CASH	3,422.84	12,517.43	2,632.73	13,307.54
11085.101.0000	SPIKERS VOLLEYBALL CLUB CASH	12,345.14	0.00	0.00	12,345.14
11095.101.0000	SWIMMING CLUB CASH	6,196.14	0.00	1,009.62	5,186.52
11100.101.0000	TENNIS CLUB CASH	4,413.82	0.00	0.00	4,413.82
11110.101.0000	TRACK CLUB CASH	13,695.69	21,881.00	8,292.94	27,283.75
11120.101.0000	WRESTLING CLUB CASH	10,279.27	500.00	2,068.75	8,710.52
11125.101.0000	CROSS COUNTY CLUB CASH	7,176.04	0.00	2,380.00	4,796.04
12000.101.0000	BUSINESS PROFESSIONALS CLUB CASH	217.32	0.00	0.00	217.32
12002.101.0000	CAD CLUB CASH	2,259.15	704.50	879.32	2,084.33
12005.101.0000	WOODWORKING CLUB CASH	698.39	0.00	130.16	568.23
12010.101.0000	DECA CASH	7,975.65	9,740.92	4,761.90	12,954.67
12035.101.0000	PHOTO CLUB CASH	725.27	0.00	41.99	683.28
12037.101.0000	ROBOTICS CLUB CASH	10,976.62	19,972.00	19,073.76	11,874.86
12040.101.0000	SHOP FUND CASH	787.48	0.00	0.00	787.48
12045.101.0000	SKILLS USA CASH	709.80	0.00	709.80	0.00
13010.101.0000	ART CLUB CASH	4,589.53	87.50	76.00	4,601.03
13015.101.0000	DRAMA CLUB CASH	8,672.22	150.00	781.98	8,040.24
13020.101.0000	COSTA RICA SCIENCE TRIP CASH	6.55	0.00	0.00	6.55
13022.101.0000	FCCLA CASH	254.46	500.00	0.00	754.46
13025.101.0000	FRENCH CLUB CASH	620.56	0.00	0.00	620.56
13030.101.0000	GERMAN CLUB CASH	1,270.70	0.00	0.00	1,270.70
13031.101.0000	HOSA CASH	4,211.69	270.00	261.05	4,220.64

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2019

Date Range: 04/01/2019 - 04/30/2019

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
13033.101.0000	JEWELRY GUILD CLUB CASH	537.09	0.00	0.00	537.09
13034.101.0000	LATIN CLUB CASH	36.46	0.00	0.00	36.46
13038.101.0000	MUN CLUB CASH	1,358.43	0.00	0.00	1,358.43
13040.101.0000	NATIVE AMERICAN CLUB CASH	430.30	0.00	0.00	430.30
13042.101.0000	PRO START CLUB CASH	3,697.45	0.00	134.47	3,562.98
13045.101.0000	PROJECT EXCEL CASH	3,404.32	30.00	5.00	3,429.32
13050.101.0000	SCIENCE OLYMPIAD CASH	(105.66)	0.00	0.00	(105.66)
13060.101.0000	SPANISH CLUB CASH	284.63	0.00	0.00	284.63
13065.101.0000	YOUTH LEGISLATURE CLUB CASH	1,849.53	700.00	700.00	1,849.53
13070.101.0000	WILDLIFE BIOLOGY CLUB CASH	494.70	0.00	0.00	494.70
13075.101.0000	SKI CLUB CASH	149.86	0.00	0.00	149.86
14000.101.0000	CAP & GOWNS CASH	120.27	0.00	0.00	120.27
14026.101.0000	CLASS OF 2018 CASH	5,056.19	0.00	0.00	5,056.19
14027.101.0000	CLASS OF 2019 CASH	10,121.76	0.00	0.00	10,121.76
14035.101.0000	PROM CASH	1,873.40	17,694.00	5,618.91	13,948.49
14050.101.0000	STUDENT COUNCIL CASH	25,288.88	140.00	1,678.57	23,750.31
14060.101.0000	BRIDGER ALTERNATIVE CASH	1,263.84	0.00	0.00	1,263.84
15005.101.0000	KEY CLUB CASH	438.18	0.00	104.26	333.92
15010.101.0000	LEO CLUB CASH	1,740.42	0.00	15.00	1,725.42
15013.101.0000	HUMAN RIGHTS CLUB CASH	150.00	0.00	0.00	150.00
15015.101.0000	NATIONAL HONOR SOCIETY CASH	2,301.43	241.00	0.00	2,542.43
15016.101.0000	PROJECT X2 CASH	803.23	0.00	0.00	803.23
15025.101.0000	SPECIAL ED CONCESSIONS CASH	5,197.23	0.00	0.00	5,197.23
15030.101.0000	SAGA CASH	1,084.59	0.00	0.00	1,084.59
15040.101.0000	INTERACT CLUB CASH	648.19	1,155.00	0.00	1,803.19
16000.101.0000	BAND CASH	12,300.39	2,034.75	5,644.75	8,690.39
16005.101.0000	CHOIR CASH	62,731.44	840.00	51,707.50	11,863.94
16015.101.0000	ORCHESTRA CASH	11,414.55	526.19	1,487.82	10,452.92
17000.101.0000	AERIE CASH	15,719.87	0.00	0.00	15,719.87
17005.101.0000	HAWK TALK CASH	2,728.26	175.00	40.00	2,863.26
17007.101.0000	HAWK TV CLUB CASH	505.85	0.00	0.00	505.85
17010.101.0000	SCRIBBLINGS CASH	1,073.63	0.00	0.00	1,073.63

BOZEMAN PUBLIC SCHOOLS

Cash Balances**Fiscal Year: 2018-2019**

Date Range: 04/01/2019 - 04/30/2019

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
18010.101.0000	GENERAL CASH	1,565.00	1,222.00	0.00	2,787.00
		<u>366,327.69</u>	<u>104,554.29</u>	<u>135,734.97</u>	<u>335,147.01</u>

End of Report

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2109

Date Range: 04/01/2019 - 04/30/2019

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10200.101.0000	MISC FUNDRAISING CASH	264.96	0.00	0.00	264.96
10250.101.0000	ART CLUB CASH	460.78	0.00	90.65	370.13
10400.101.0000	SCIENCE CLUB - JOHANESON CASH	115.97	0.00	0.00	115.97
10500.101.0000	TECH ED CLUB CASH	408.60	0.00	0.00	408.60
10600.101.0000	BIRD/SCIENCE CASH	4,067.97	133.00	836.31	3,364.66
10700.101.0000	SCIENCE - CASH	198.38	0.00	0.00	198.38
11100.101.0000	STUDENT AID CASH	6,771.67	0.00	51.95	6,719.72
11150.101.0000	STUDENT COUNCIL 8TH GRADE CASH	3,107.72	0.00	322.66	2,785.06
11200.101.0000	STUDENT COUNCIL 7TH GRADE CASH	3,669.91	0.00	322.66	3,347.25
11250.101.0000	FOREIGN LANGUAGE CLUB CASH	27,377.05	4,304.00	15,166.53	16,514.52
11275.101.0000	STUDENT COUNCIL 6TH GRADE CASH	4,784.11	0.00	861.18	3,922.93
11300.101.0000	STUDENT PROJECTS CASH	303.16	0.00	0.00	303.16
11500.101.0000	TEAM 6A EAST CASH	985.89	0.00	30.00	955.89
11550.101.0000	TEAM 6B WEST CASH	841.36	1,100.00	191.86	1,749.50
11600.101.0000	TEAM 7A EAST CASH	2,809.99	0.00	36.00	2,773.99
11625.101.0000	TEAM 7B WEST CASH	3,332.39	3,171.00	3,791.10	2,712.29
11650.101.0000	TEAM 8A EAST CASH	3,693.89	3,147.50	2,514.90	4,326.49
11670.101.0000	TEAM 8B WEST CASH	1,576.81	85.00	0.00	1,661.81
11700.101.0000	YEARBOOK CASH	(758.33)	670.00	158.63	(246.96)
13000.101.0000	DRAMA CLUB CASH	815.44	0.00	176.37	639.07
13025.101.0000	ONE MILLION WAYS CLUB CASH	200.00	0.00	0.00	200.00
13050.101.0000	MUSIC CLUB CASH	21,090.01	20.25	6,729.45	14,380.81
13150.101.0000	CJ ROCKS/POP ROCKS CASH	38.04	0.00	0.00	38.04
13200.101.0000	BREAKFAST CLUB CASH	622.73	294.56	840.88	76.41
13300.101.0000	HORIZONS CASH	3,794.13	189.75	1,117.03	2,866.85
13400.101.0000	MBI CASH	739.09	0.00	147.60	591.49
13425.101.0000	LEO CLUB CASH	2,591.28	390.00	1,035.00	1,946.28
13450.101.0000	FORENSICS CLUB CASH	962.95	0.00	302.82	660.13
13500.101.0000	KNITTING CORNER CASH	255.25	132.00	270.48	116.77
13525.101.0000	AFTER SCHOOL CLUB CASH	60.04	0.00	0.00	60.04
14000.101.0000	PEER MEDIATION CASH	1,566.22	0.00	0.00	1,566.22
16000.101.0000	FRIENDS OF READING CLUB CASH	4,444.30	17.00	3,230.50	1,230.80

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2109

Date Range: 04/01/2019 - 04/30/2019

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
20300.101.0000	SCIENCE CLUB CASH	385.36	75.00	435.99	24.37
20301.101.0000	SCIENCE OLYMPIAD CLUB CASH	1,103.10	0.00	489.25	613.85
21100.101.0000	STUDENT AID CASH	481.48	1,000.00	18.98	1,462.50
21150.101.0000	YEARBOOK CASH	2,085.04	0.00	0.00	2,085.04
21200.101.0000	STUDENT COUNCIL CASH	6,672.09	0.00	9.39	6,662.70
21425.101.0000	SELECT CHOIR CASH	3,747.07	150.00	72.00	3,825.07
21476.101.0000	ECLECTIC STRING ORCHESTRA CASH	602.71	0.00	0.00	602.71
22310.101.0000	TEAM BISON CASH	1,060.00	534.00	0.00	1,594.00
22311.101.0000	TEAM ELK CASH	3,181.87	0.00	0.00	3,181.87
22312.101.0000	TEAM GALLATIN CASH	4,307.47	3,398.00	3,102.77	4,602.70
22313.101.0000	TEAM BRIDGER CASH	2,925.91	0.00	0.00	2,925.91
22314.101.0000	TEAM MADISON CASH	2,420.80	0.00	43.40	2,377.40
22315.101.0000	TEAM BOULDER CASH	144.89	0.00	0.00	144.89
22316.101.0000	TEAM ANTELOPE CASH	629.06	603.00	653.98	578.08
22317.101.0000	TEAM YELLOWSTONE CASH	2,259.76	0.00	1,305.00	954.76
23000.101.0000	DRAMA CLUB CASH	212.49	0.00	0.00	212.49
23050.101.0000	OUTDOOR CLUB CASH	1,778.40	0.00	9.95	1,768.45
23100.101.0000	NEWSPAPER CLUB CASH	42.00	0.00	0.00	42.00
23200.101.0000	COMPUTER CLUB CASH	171.75	0.00	0.00	171.75
23250.101.0000	KNITTING CLUB CASH	314.44	0.00	0.00	314.44
23255.101.0000	LEGO ROBOTICS CLUB CASH	13,778.33	10,087.35	9,502.55	14,363.13
23300.101.0000	PHOTO LAB CLUB CASH	7.14	0.00	0.00	7.14
23400.101.0000	FOREIGN LANGUAGE CLUB CASH	4,728.70	503.00	2,225.10	3,006.60
23500.101.0000	HUMANITARIAN CLUB CASH	1,439.33	0.00	1,400.00	39.33
23501.101.0000	MBI STUDENT FUND CASH	808.53	0.00	0.00	808.53
25000.101.0000	SPEECH & DEBATE CLUB CASH	963.53	0.00	0.00	963.53
25100.101.0000	PEER MEDIATION CASH	1,541.34	0.00	0.00	1,541.34
26001.101.0000	ART CLUB CASH	636.99	0.00	0.00	636.99
27000.101.0000	BOOK BUDDY CASH	8,873.82	85.00	4,860.90	4,097.92
27050.101.0000	ARCHERY CLUB CASH	239.66	0.00	42.93	196.73
28000.101.0000	BIKE CLUB CASH	281.75	0.00	0.00	281.75
29100.101.0000	MAINTENANCE CASH	10.63	0.00	0.00	10.63

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2109

Date Range: 04/01/2019 - 04/30/2019

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		169,027.20	30,089.41	62,396.75	136,719.86

End of Report

May 10th, 2019

To: Bozeman School District
Mike Waterman /School Board
Director of Business

From: Cressie Ivers
Bozeman High School Finance Office

Re: Addition of New Account to Bozeman High School Activity Fund

Please accept the following Club to Bozeman High School Activity Funds

BHS Solar Club:

The BHS Solar Club, which has 20+ regular members and has been in existence for an academic year, is requesting a bank account for deposit of monies collected from various fundraisers. The collected money will be used for two purposes. The primary purpose is to provide the district with a funding source for solar installations on rooftops throughout our school district and the second purpose will be for the club to withdraw small amounts for marketing purposes for future fundraisers. Our district-approved fundraisers currently include but will not be limited to marigold sales, holiday wreath sales, ducky races, silent auctions, semi-annual film festivals, private donations, etc. Last, we would like the account to be able to accept online donations through the district's web portal. Thanks for considering our needs.

Thank you,

Cressie Ivers
Bozeman High School
Finance Office
522-6239

June 6th, 2019

To: Bozeman School District
Mike Waterman /School Board
Director of Business

From: Cressie Ivers
Bozeman High School Finance Office

Re: Addition of New Account to Bozeman High School Activity Fund


Please accept the following Club to Bozeman High School Activity Funds

Spanish Honor Society:

The Sociedad Honoraria Hispánica, The Spanish Honor Society, is requesting an activity bank account for deposit of monies collected from members' dues and fundraisers and payment of dues to the national organization and in support of different charitable organizations. This honor society has been in existence for one academic year at Bozeman High School and 18 new members were inducted this inaugural year to the Bozeman High School chapter which is affiliated with the national organization. The purpose of this honor society is to recognize academic excellence and dedication in the study of Spanish as well as to provide opportunities to use the Spanish language, learn more about hispanic culture, and support charitable causes related to Spanish speaking communities in our city, country, and the world.

Thank you,

Cressie Ivers
Bozeman High School
Finance Office
522-6239

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: SUPERINTENDENT'S REPORT

CATEGORY: SUPERINTENDENT'S REPORT

ORIGINATED
BY: Rob Watson,
Superintendent

OTHERS
INVOLVED: N/A

DATA
EXPANSION: None


COST/FUND
SOURCE: N/A

IMPLEMENTATION

ACTION: None
June 11, 2019

DISCUSSION:

The Superintendent will normally give a brief oral report on miscellaneous items of interest to the District.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: June 11, 2019

DISCUSSION:

This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CATEGORY: PUBLIC PARTICIPATION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: N/A


DATA EXPANSION: None

COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: No official action required.

DISCUSSION:

This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

ISSUE: RESOLUTION RELATING TO GENERAL OBLIGATION BOND ISSUANCE

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Mike Waterman, District Clerk

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations, Dan Semmens, Dorsey & Whitney; Bridget Ekstrom, DA Davidson

DATA EXPANSION: Resolution

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: High School District ACTION
Effective June 11, 2019

ISSUE:

Shall the Board the Bond Resolution authorizing the issuance and calling for the negotiated sale of the 2019 Bonds?

FACTS:

1. On May 2, 2017 voters authorized the District to issue up to \$125 million in General Obligation bonds for the purpose of constructing a second high school and renovating Bozeman High School.
2. \$100,000,000 of the bonds were offered for sale and successfully sold on July 13, 2017. \$25,000,000 remains authorized but not issued.
3. The District's bond counsel, Dorsey and Whitney, with input from Mike Waterman, Steve Johnson, and Bridget Ekstrom, DA Davidson, has prepared the attached resolution.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board approve the attached Bond Resolution related to High School District building bonds, series 2019; authorizing the issuance and private negotiated sale thereof.

DISCUSSION:

This is the initial resolution the board will be asked to approve regarding these bond sales. The resolution authorizes Board Chair Andy Willett, Deputy Superintendent Operations Steve Johnson, and Director of Business Services Mike Waterman to work on the bond financing between meetings. The final resolution authorizing the Bond sales will be considered at the Board's August 26, 2019 meeting. Following is the timeline detailing the steps leading up the actual sale of the bonds:

Date	Action Step
June 11, 2019	Review Bond Financing Plan and Adopt Resolution Authorizing Issuance of the Bonds
July 30, 2019	Hold Bond Rating Call with Moody's Rating Agency
August 7, 2019	Receive Rating
August 7, 2019	Send out Preliminary Official Statement(POS)/bond information

August 12, 2019	Board adopts final 2019-20 budget
August 20, 2019	Lock Rates/Finalize Terms
August 26, 2019	Trustees Adopt Final Bond Resolution
September 4, 2019	Close

Administration believes that proceeding with the sale at this time will minimize the impact to taxpayers and provide the most flexibility as we finalize the projects. Additional information will be presented at the meeting.

RESOLUTION RELATING TO UP TO \$25,000,000 GENERAL
OBLIGATION SCHOOL BUILDING BONDS, SERIES 2019;
AUTHORIZING THE ISSUANCE AND PRIVATE
NEGOTIATED SALE THEREOF

BE IT RESOLVED by the Board of Trustees (the “Board”) of High School District No. 7 (Bozeman), Gallatin County, Montana (the “District”), as follows:

Section 1. Recitals. The electors of the District at an election duly called, noticed and held on May 2, 2017, authorized this Board to issue and sell general obligation school building bonds of the District in one or more series in the aggregate principal amount of up to \$125,000,000 for the purpose of accommodating enrollment growth by paying the costs of designing, constructing, furnishing and equipping a new high school on land the District owns bounded by Flanders Mill, Cottonwood, and Durston Roads and the future Oak Street in Bozeman and making associated improvements, including site work such as roads, parking lots, and playing fields on District-owned property and property that serves or is adjacent to the District-owned property, which may include land leased from the City of Bozeman; demolishing, reconfiguring, equipping and furnishing portions of Bozeman High School and undertaking associated site work, including roads, parking lots, playing fields, and stadium improvements; making related improvements (the “Project”); and paying the costs associated with the sale and issuance of the bonds. The District has determined at this time to issue and sell general obligation school building bonds of the District (the “Series 2019 Bonds”) in the principal amount of up to \$25,000,000 to finance a portion of the costs of the Project and pay costs of issuing the Series 2019 Bonds. The District previously issued a series of bonds in 2017 in the principal amount of \$100,000,000 to pay a portion of the costs of the Project.

The indebtedness to be evidenced by the Series 2019 Bonds and all other indebtedness of the District does not exceed the limitation set forth in Section 20-9-406, M.C.A.

Section 2. Sale of Series 2019 Bonds; Bond Purchase Agreement. Pursuant to Montana Code Annotated, Sections 20-9-430 and 17-5-107, this Board hereby determines that it is in the best interests of the District to sell the Series 2019 Bonds through a negotiated sale (i.e., private sale) to an underwriter. D.A. Davidson & Co., headquartered in Great Falls, Montana (the “Purchaser”), will serve as underwriter of the Series 2019 Bonds.

The Series 2019 Bonds shall be sold on terms and at a purchase price within the following limitations:

- (1) underwriter’s discount shall not exceed 0.45% of the principal amount of the Series 2019 Bonds, exclusive of original issue premium or discount;
- (2) the aggregate principal amount of the Series 2019 Bonds shall not exceed \$25,000,000;
- (3) the true interest cost (TIC) on the Series 2019 Bonds shall not exceed 3.75% per annum;

(4) the Series 2019 Bonds shall be subject to redemption on a date that is no later than one-half their term; and

(5) the term of the Series 2019 Bonds shall not exceed 20 years.

All costs of issuing the Series 2019 Bonds (including, without limitation, underwriter's discount, the fees and expenses of bond counsel, rating agency fees, the fees of the paying agent and registrar, the continuing disclosure report, the Preliminary and final Official Statement costs, Depository Trust Company fees, CUSIP costs, printing costs, and miscellaneous expenses) shall be paid by the District.

The Chair of the Board, the Deputy Superintendent Operations, and the Director of Business Services/District Clerk are hereby authorized and directed to approve the total principal amount, purchase price, maturity dates, basic and additional interest rates, original issue discount and premium, and conditions pertaining to the purchase and sale of the Series 2019 Bonds, subject to the limitations contained above in this Section 2. Upon approving such terms, the Chair of the Board, the Deputy Superintendent Operations, and the Director of Business Services/District Clerk are hereby authorized and directed to approve, execute and deliver a bond purchase agreement (the "Bond Purchase Agreement"), containing the agreement of the District to sell, and the agreement of the Purchaser to purchase, the Series 2019 Bonds on the terms so approved, and containing such other provisions as such officers shall deem necessary and appropriate. In the event of the absence or disability of any of the Chair of the Board, the Deputy Superintendent Operations, or the Director of Business Services/District Clerk, another member of this Board shall make such approvals and execute and deliver the Bond Purchase Agreement. The execution and delivery by not less than two appropriate officers of the District of the Bond Purchase Agreement shall be conclusive as to the approval of such officers of the terms of the Series 2019 Bonds and the agreement of the District to sell the Series 2019 Bonds on such terms in accordance with the provisions thereof.


Section 3. Form. The form of the Series 2019 Bonds and the security therefor shall be prescribed by a subsequent resolution to be adopted by this Board.

Section 4. Preliminary Official Statement. The Chair of the Board, the Deputy Superintendent Operations, and the Director of Business Services/District Clerk, and other officers of the District, in cooperation with D.A. Davidson & Co., as underwriter, and Dorsey & Whitney LLP, as Bond Counsel, are hereby authorized and directed to prepare a Preliminary Official Statement to be distributed by or at the direction of the Purchaser to potential purchasers of the Bonds. Each of the Chair of the Board, the Deputy Superintendent Operations, and the Director of Business Services/District Clerk (or in the event of the absence or disability of any of the them, another member of this Board) is hereby authorized and directed on behalf of the District to approve the Preliminary Official Statement, and to deem it a "final" official statement as of its date in accordance with Rule 15c2-12(b)(1) promulgated by the Securities and Exchange Commission under the Securities and Exchange Act of 1934, and following such approval, to distribute or authorize the distribution of the Preliminary Official Statement.

Adopted: June 11, 2019.

Chair of the Board of Trustees

District Clerk

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: APPROVE LONG RANGE STRATEGIC PLAN (LRSP) 2018-19 YEAR END UPDATE
 CATEGORY: ACTION ITEM - SINGULAR
 ORIGINATED BY: Rob Watson, Superintendent
 OTHERS INVOLVED: Trustees, Administrators, Education Team,
 DATA EXPANSION: [2018-19 LRSP Year-End Update.](#)
 COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
 Effective June 11, 2019

ISSUE:


Shall the Board approve the LRSP 2018-19 Year-End Update?

FACTS:

1. Bozeman Public Schools launched a new strategic planning process in the fall of 2007 to bring more rigor to the process of setting goals; to ensure the wants, preferences and needs of our community are well understood; and to strategically focus our resources. This process was initiated to build a stronger and more vital School District that is widely recognized as delivering outstanding education to our students.
2. The LRSP was reviewed and revised in 2013 by a committee that included Board, staff, and community. The core purpose and goal areas were verified. The strategic objectives were revised.
3. In 2015, the College and Career Readiness Framework was established as a method to integrate LRSP goal area 1, 3 and 4 into the work of the District. The Framework continues to be a key component of the District's strategic plan.
4. 2018-19 was the 11th year of implementing the Long Range Strategic Plan (LRSP). The Board of Trustees at their regular meeting in October 2018 discussed the LRSP Implementation Framework/Focus Objectives for the 2018-19 school year.
5. The Board participated in Board Luncheons in each of our schools. The luncheons provided Trustees with ongoing progress regarding implementation for each school and department.
6. Board Education sessions were held at the start of each regular Board meeting during the 2018/19 school year. The education sessions focused on data from the College and Career Readiness Framework.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees review the Bozeman School District #7 2018-19 LRSP Year-End Update and approve the report as a summary of the work of the LRSP for the 2018-19 school year.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REVISED POLICY #3231 – SEARCHES AND SEIZURE, 1ST READING

CATEGORY: DISCUSSION & REPORTS

ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction

OTHERS INVOLVED: Rob Watson, Superintendent; Middle and High School Administrators; Montana School Boards Association

DATA EXPANSION: Revised Policy #3231

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION
June 11, 2019

DISCUSSION:

1. The proposed revision to District Policy #3231 stems from the need for revised language to clarify District practices and to add transparency. Contraband wipe kits are used as a tool in a search; for purposes of transparency, the policy is recommended to be revised to state this specifically.
2. This proposed policy revision supports Goal Area 4 - Student and Staff Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students and staff to learn and work in a safe and healthy environment.

STUDENTS

Searches and Seizure

The goal of search and seizure with respect to students is meeting the educational needs of children and ensuring their security. The objective of any search and/or seizure is not the eradication of crime in the community. Searches may be carried out to recover stolen property, to detect illegal substances or weapons, or to uncover any matter reasonably believed to be a threat to the maintenance of an orderly educational environment. The Board authorizes school authorities to conduct reasonable searches of school property and equipment, as well as of students and their personal effects, to maintain order and security in the schools.

The search of a student, by authorized school authorities, is reasonable if it is both: (1) justified at its inception, and (2) reasonably related in scope to the circumstances which justified the interference in the first place.

School authorities are authorized to utilize any reasonable means of conducting searches, including but not limited to the following:

1. A “pat down” of the exterior of the student’s clothing;
2. A search of the student’s clothing, including pockets;
3. A search of any container or object used by, belonging to, or otherwise in the possession or control of a student; and/or
4. **Devices or tools including, but not limited to, breath-test instruments, saliva test strips, and contraband wipe kits.** ~~Devices or tools such as breath-test instruments, saliva test strips, etc.~~

School Property and Equipment and Personal Effects of Students

School authorities may inspect and search school property and equipment owned or controlled by the District (such as lockers, desks, and parking lots).

The Superintendent may request the assistance of law enforcement officials, including their use of specially trained dogs, or a contractor’s use of trained dogs, to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or material.

Students

School officials may search any individual student, his/her property, or District property under his/her control, when there is a reasonable suspicion that the search will uncover evidence that he/she is violating the law, Board policy, administrative regulation, or other rules of the District or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include but are not limited to lockers, desks, purses, backpacks, student vehicles parked on District property, cellular phones, or other electronic communication devices.

Students may not use, transport, carry, or possess illegal drugs or any weapons in their vehicles on school property. While on school property, vehicles may be inspected at any time by staff, or by

contractors employed by the District utilizing trained dogs, for the presence of illegal drugs, drug paraphernalia, or weapons. In the event the school has reason to believe that drugs, drug paraphernalia, or weapons are present, including by alert-trained dogs, the student's vehicle will be searched, and the student expressly consents to such a search.

Also, by parking in the school parking lots, the student consents to having his/her vehicle searched if the school authorities have any other reasonable suspicion to believe that a violation of school rules or policy has occurred.

Seizure of Property

When a search produces evidence that a student has violated or is violating either a law or District policies or rules, such evidence may be seized and impounded by school authorities and disciplinary action may be taken. As appropriate, such evidence may be transferred to law enforcement authorities.

Legal Reference: Safford Unified School Dist. No. 1 v. Redding, _____ U.S. _____, 129 S.Ct. 2633 (2009)
Terry v. Ohio, 392 U.S. 1, 20 (1968)
B.C. v. Plumas, (9th Cir. 1999) 192 F.3d 1260

Adopted: 11/24/86

Rev. 8/9/99; 9/25/06; 2/23/09; 3/28/11

FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

June 11, 2019	Regular Board Meeting
June 12, 2019	Candidate Interviews
June 18, 2019	Recommendation for Hire
June 24, 2019	Special Board Meeting
July 15, 2019	Special Board Meeting
August 12, 2019	Regular Board Meeting
August 26, 2019	Special Board Meeting
September 9, 2019	Regular Board Meeting
September 23, 2019	Special Board Meeting
October 14, 2019	Regular Board Meeting
October 28, 2019	Special Board Meeting
November 11, 2019	Regular Board Meeting
December 9, 2019	Regular Board Meeting
January 13, 2020	Regular Board Meeting
January 27, 2020	Special Board Meeting
February 10, 2020	Regular Board Meeting
February 24, 2020	Special Board Meeting
March 9, 2020	Regular Board Meeting
March 23, 2020	Special Board Meeting
April 13, 2020	Regular Board Meeting
April 27, 2020	Special Board Meeting
May 11, 2020	Regular Board Meeting
June 8, 2020	Regular Board Meeting
June 22, 2020	Special Board Meeting



Bozeman School District #7 2018-19 TRUSTEE COMMITTEE APPOINTMENTS

Board of Trustee Standing Committees

Long Range Strategic Planning (LRSP) Committee

Trustees

Heide Arneson
Douglas Fischer
Greg Neil

Long Range Facilities Planning (LRFP) Committee

Trustees

Heide Arneson
Gary Lusin
Wendy Tage

District Safety Committee

Trustees

Heide Arneson
Tanya Reinhardt

Board of Trustee AD-HOC or as Needed Committees

Budget Committee

Trustees

Heide Arneson
Douglas Fischer
Greg Neil
Sandy Wilson, Alternate

Teacher (BEA) Negotiations Committee

Trustees

Greg Neil
Gary Lusin
Wendy Tage
Tanya Reinhardt, Alternate

Future High Schools: Transition

Greg Neil
Sandy Wilson
Tanya Reinhardt, Alternate

HS2 Construction Liaison

Gary Lusin
Wendy Tage, Alternate
Sandy Wilson, Alternate

BHS Renovation/Design Team

Greg Neil
Wendy Tage
Sandy Wilson

Stadium Project/Infrastructure

Greg Neil
Andy Willett

Grade Level Reading Campaign

Douglas Fischer
Andy Willett
Wendy Tage, Alternate

Legislative Issues (Local Option Tax)

Douglas Fischer
Tanya Reinhardt, Alternate

Trustee Representation on Committees/Councils Associated with BSD #7

Bozeman Schools Foundation (BSF)

Wellness Advisory (WAC)

Indian Education for All (IEFA)

MTSBA Municipal Director and Delegates

School Liaisons

Bozeman High School
Bridger Charter Program
Chief Joseph Middle School
Sacajawea Middle School
Emily Dickinson Elementary School
Hawthorne Elementary School
Hyalite Elementary School
Irving Elementary School
Longfellow Elementary School
Meadowlark
Morning Star Elementary School
Whittier Elementary School

Trustees

Sandy Wilson
Heide Arneson, Alternate

Gary Lusin

Douglas Fischer

Gary Lusin, Municipal Director
Greg Neil, Delegate
Tanya Reinhardt, Delegate
Wendy Tague, Delegate
Sandy Wilson, Delegate
Heide Arneson, Alternate
Douglas Fischer, Alternate

Sandy Wilson
Sandy Wilson
Heide Arneson
Tanya Reinhardt
Heide Arneson
Wendy Tague
Douglas Fischer
Douglas Fischer
Andy Willett
Wendy Tague
Gary Lusin
Greg Neil



BOZEMAN SCHOOL DISTRICT #7 LONG RANGE STRATEGIC PLAN

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- ✓ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ✓ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ✓ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ✓ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ✓ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ✓ **Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance: Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building: District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations: Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- LRSP Annual Report
- Learning Materials Review Committee
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)
- Begin budget process for following year

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Board Luncheon LRSP Reports

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Board Luncheon LRSP Reports

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports
- Board Luncheon LRSP Reports

DECEMBER

- Bozeman High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation
- Evaluate the Superintendent

FEBRUARY

- School District Calendar Approval

MARCH

- Call for Annual School Elections
- National Merit Awards
- Hold Budget Review Meetings
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Budget Discussion Referencing Staffing

APRIL

- National School Boards Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification
- Set Special Levy Amounts if Levy Election is in May

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Retiring Members
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services

BOARD OF TRUSTEES

- Andy Willett, Chair
- Sandra Wilson, Vice Chair
- Heide Arneson
- Douglas Fischer
- Gary Lusin
- Greg Neil
- Tanya Reinhardt
- Wendy Tage

Bozeman Public Schools

Calendar 2018-2019

July S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 K 31	September S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	October S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
November S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	January S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
March S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

DATES TO REMEMBER

Aug 22 - 24	K-12 PIR Days (School Not In Session)
Aug 27	School Begins 1-12
Aug 30	K Full Day Begins
Sep 3	Labor Day Holiday
Oct 8 - 9	K-5 P/T Conferences (No School K-5)
Oct 19 - 20	Flexible PIR Days (No School K-12)
Nov 21 - 23	Thanksgiving Holiday
Nov 26	K-12 PIR Day (No School K-12)
Dec 24 - Jan 4	Winter Break
Jan 21	K-12 PIR Day (No School K-12)
Jan 22	9-12 PIR Day (No School 9-12)
Feb 18	Presidents' Day Holiday
Mar 18 - 22	Spring Break
Apr 11	K-5 Parent/Teacher Conf 6-8 PIR Day (No School K-8)
Apr 12	K-5 Parent/Teacher Conf K-12 PIR Day (No School K-12)
May 24	K-12 PIR Day (No School K-12)
May 27	Memorial Day Holiday
Jun 2	Graduation!
Jun 6	Last Day Of School Students Released @ 12:45

GRADING PERIODS

K-5:	Jan 18 Jun 6
6-8:	Nov 20 Mar 1 Jun 6
9-12:	Period 1 - Oct 5 Period 2 - Nov 21 1st Sem - Jan 19 Period 1 - Mar 1 Period 2 - Apr 19 2nd Sem - Jun 6

SYMBOL CODES

	Dist. Flexible PIR Days (No School)
	K-12 PIR (No School K-12)
	K-5 P/T Conf (No School K-5)
	K-8 PIR (No School K-8)
	9-12 PIR (No School 9-12)
	Holiday and/or Break
	School Begins
	School Ends
	Kindergarten Starts

With the approval of this calendar, the Board of Trustees, in commemoration of Martin Luther King Day (1/21/19), is directing that all teachers (K-5) and all Social Studies teachers (6-12) take action in class to recognize and celebrate the principles for which Martin Luther King stood.