

AGENDA #13
BOZEMAN SCHOOL DISTRICT NO. 7
WILLSON BOARD ROOM
MONDAY February 11, 2019 – 5:45 p.m.

5:45 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.
Please turn off cell phones.

BOARD EDUCATION

1. Running Start Kindergarten – Literacy Data

MINUTES

2. Minutes of Previous Meetings

ACTION ITEMS - CONSENT

High School District

16. Application for anticipated enrollment increase

Both Districts

22. Personnel Report
27. Financial Reports, Warrant Approval and Donations

Elementary District

41. Hawthorne Elementary School Long Range Strategic Plan (LRSP) Report
42. Application for anticipated enrollment increase

SUPERINTENDENT'S REPORT

48. Superintendent's Report

BOARD OF TRUSTEES

49. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

50. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

ACTION ITEMS - SINGULAR

High School District

51. High School Bond Projects Update and Contingency Request #3


DISCUSSION AND REPORTS

76. Legislative Update
77. Revised Policy #9260 - Closure of Facilities, 1st Reading

79. EXECUTIVE SESSION: SUPERINTENDENT'S ANNUAL EVALUATION

ADJOURN

Public comment can be submitted electronically to trustees@bsd7.org

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE:

BOARD EDUCATION:
RUNNING START KINDERGARTEN –
LITERACY DATA

CATEGORY:

DISCUSSION AND REPORTS

ORIGINATED

BY:

Rob Watson, Superintendent

OTHERS

INVOLVED:

Karin Neff, Data Analysis & Accountability
Specialist; Marilyn King, Deputy
Superintendent Instruction

DATA

EXPANSION:

Presentation

COST/FUND

SOURCE:

None

IMPLEMENTATION

ACTION:

High School and Elementary District DISCUSSION
February 11, 2019

DISCUSSION:

In 2015 our District began a PreK program at Whittier and Hyalite. We began our program using Title I resources and have continued the program with grant money from OPI and partnerships with HRDC, head start.

We now have several years of literacy data to examine how our Running Start students perform once they enter kindergarten.

The topic of PreK funding has once again become an important topic in the 2019 Legislature.

This time has been set aside for the Board to gain an understanding of the literacy data from our Running Start program. We believe it will be important for Board members to have knowledge of our program when discussing PreK funding with Legislators during the 2019 session.

This discussion supports the following Long Range Strategic Plan strategic objectives:

1.01 Personalize learning for each student to help all realize sustained academic growth in all content areas.

3.04 Engage in a collaborative dialogue surrounding topics of educational importance (Mega Issues) to our community and their impact on the LRSP.

3.06 Advocate for laws, rules, policies, procedures and resources needed to meet the high quality educational goals of our community.

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: January 14, 2019

TIME: 5:45 p.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair
Sandy Wilson, Vice Chair
Heide Arneson
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: Douglas Fischer

STAFF

PRESENT: Rob Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Marilyn King, Deputy Superintendent Instruction
Mike Waterman, Director of Business Services/District Clerk
Pat Strauss, Director of Human Resources
Todd Swinehart, Director of Facilities
Lori Ross, Secretary

OTHERS

PRESENT: Tami Phillippi, BEA Representative
Student Representatives Aiden Reinhardt and Gianna Connelly

MEDIA: Gail Schontzler, Bozeman Daily Chronicle

VISITORS: Approximately 50

Call to Order

The meeting was called to order at 5:45 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

BOARD EDUCATION: SAFE-TI Program Update and related 2019 legislative materials

Superintendent Watson introduced this item and reminded Trustees of the Safety bill proposed to the Legislature and where it stands in the Legislative process. Watson noted District staff and Trustee Lusin testified in favor of the bill last week and reminded Trustees of the upcoming hearing on SB92 on Wednesday.

Karin Neff and Laura St. John, then discussed the SAFE-TI program. They reviewed:

- Mental Health and Lifetime Safety –helping all students not just those students impacted by trauma.

- Violence in our community – how do we prepare our children for violence in the community?
- Demographics and Equity – data on students in the SAFE-TI program – 1700 students referred.
- Grade Band Successes – What success looks like for these students, not necessarily the same across grade bands. (BHS students face different challenges than elementary students).

Elementary School Success

- 26% increase in reading proficiency, 20% increase in math proficiency
- Attendance – there was a 52% increase in SAFE-TI students attending school 90% of the time
- Behavior – schools have seen improvement in how students regulate behavior and how they express themselves

Middle School Success

- STAR Growth – 18% and 6% increase in reading and math proficiency, respectively
- Attendance – 16% increase in SAFE-TI students attending school 90% of the time or more
- 16% decrease in behavior incidents

High School Success

- Attendance - 2% increase in students attending school
- 9% decrease in behavior incidents
- 3% reduction in the likelihood of dropping out

Funding

- Working on Grants
- Donations welcome
- St. John handed out Literature they have prepared for the Legislature – requested feedback on the information sheet

Neff and St. John answered Trustees' questions.

Minutes

Trustees made no changes to the proposed minutes. Minutes of the Regular Board Meeting of 12-10-18 and Special Board Meetings of 12-06-18, 12-11-18, 12-18-18 and 01-08-19 were approved as presented.

2018 AA Football All-State Individuals

Trustee Reinhardt moved the Board of Trustees adopt the following resolution. Trustee Neil seconded the motion. Motion carried 7-0.

- WHEREAS: The Bozeman High Football team completed the regular season with a 10-0 record and advanced to the semifinals in the State AA Football playoffs, which also resulted in the following honors for Bozeman High students; and
- WHEAREAS: Earning All-State honors 1st Team were Kristopher Brown (Quarterback), Kenneth Eiden IV (Defensive End), Peyton Hogan (Long Snapper), Ryan Lonergan (Offensive Tight End), McCade O'Reilly (Fullback and Inside Linebacker), Justus Perkins (Offensive Center), Ryan Simpson (Wide Receiver) Spencer Warren (Offensive Tackle);
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 Football All State Individuals, Kristopher Brown, Kenneth Eiden IV, Peyton Hogan, Ryan Lonergan, McCade O'Reilly, Justus Perkins, Ryan Simpson and Spencer Warren.

Hawthorne Elementary School Model PLC School Recognition

Trustee Neil moved the Board of Trustees adopt the following resolution. Trustee Tague seconded the motion.
Motion carried 7-0.

- WHEREAS: A Professional Learning Community (PLC) is an ongoing process in which educators work collaboratively in recurring cycles of collective inquiry and action research to achieve better results for the students they serve; and
- WHEREAS: Solution Tree, a professional development company and publisher of educational materials for K–12 educators, coordinates the All Things PLC site as a service to aid schools and to connect practitioners with each other in an online, global learning community; and
- WHEREAS: Solution Tree has recognized Hawthorne Elementary School has a school that implements PLC practices and processes, inclusive of teacher collaborative time, with intent, consistency and fidelity; and
- WHEREAS: In a PLC, collaboration represents a systematic process in which teachers work together interdependently in order to impact their classroom practice in ways that will lead to better results for their students, for their team, and for their school; and
- WHEREAS: Professional learning communities operate under the assumption that the key to improved learning for students is continuous job-embedded learning for educators; and
- WHEREAS: Hawthorne Elementary School's Education Team has demonstrated a commitment to PLC concepts, implemented those concepts for at least three years and has presented clear evidence of improved student learning;
- THEREFORE: We recognize and honor Hawthorne Elementary School for the distinction as a Solution Tree Model PLC School, and for their commitment to learning for all students, collaborative culture and focus on results.

Consent Agenda – High School and Both Districts

Trustee Reinhardt moved that the Board of Trustees approve items #15, 16, 17, 37, 58, 60, 62, 64 and 69.
Trustee Tague seconded the motion. Motion carried 6-0. (Trustee Neil absent).

15. **Bridger Charter Academy Long Range Strategic Plan (LRSP) Report**
16. **Bozeman High School Long Range Strategic Plan (LRSP) Report**
17. **High School Bond Projects Update**
37. **Approve BHS Renovation – Preselection of Contractor and Vendors**
58. **New Policy #7225 – Crowdfunding Proposals, 2nd Reading**
60. **Out-of-State Field Trips & Travel**
62. **Selection of 2019-2021 Architecture and Engineering Consultants**
64. **Personnel Actions**

69. Financial Reports, Warrant Approval, Donations

The warrants are kept as part of the official minutes in a separate book in the Business Office.

Item 47 was removed from the Consent Agenda Trustee Lusin and placed after Public Comment on Non Agenda items.

Consent Agenda – Elementary District

Trustee Reinhardt moved that the Board of Trustees approve items #81 and 88. Trustee Tage seconded the motion. Motion carried 6-0.

81. 2018-19 Transportation Route Updates, Out of District Transportation, and Individual Transportation Contract Approvals

88. Irving Elementary School Long Range Strategic Plan (LRSP) Report

Superintendent's Report

Student Representatives Aiden Reinhardt and Gianna Connelly introduced themselves and reported on the following:

- Busy planning week of wellness, last week of January
 - Different themes for each day focusing on mental health
 - Speaker on resilience
 - Planning winter dance, character MORP – February 22

Superintendent Watson's report included:

- Reminder of Luncheon at Whittier
- SB92 Hearing 3:00pm Wednesday
- High School Transition Process
 - Next meeting is January 23, asking the Board to consider a special board meeting on January 22 to discuss the boundary options and a public listening session to receive public comment.
 - Transition committee may reach a recommendation at the January 23 meeting
 - Trustees can then give the Transition Committee feedback on what took place at the January 22 Public meeting.
- BHS Kevin Conwell submitted notice of his retirement – Superintendent Watson intends to have him at a future Board meeting to recognize his great work.
- High School Principal search process – Initially, the plan was to hire a Principal for High School 2, now, with news about Kevin Conwell's retirement we have advertised for two principal positions. We have advertised locally, at the state level and nationally
 - The application period closes January 28. A committee will screen applications and select 6-8 people for interviews. Interviews are scheduled for February 7 & 8.
 - Interview committees are comprised of teachers, administrators, students, parents and community members. The Candidates are interviewing for both jobs at the same time. Administration will match the candidate with the school they feel is the best match.
 - February 7, community reception – 6:00-7:30pm at the Bozeman High School Berg Library

Watson answered Trustee's questions.

Board of Trustees

- Trustee Arneson presented on the Legislature's School Safety Summit. Superintendent Watson presented at the Summit, and his presentation was well received.
- Trustee Lusin presented on the AA Caucus – He gave information on bills that are being considered by the Legislature; next AA Caucus is Tuesday, January 29 at noon.
- February 11 is Education Day on the Hill
- March 18 is the Day of Advocacy
- Longfellow Board Luncheon is February 26. Trustees requested an updated list of remaining Board Lunches.
- Trustee Reinhardt reported on the City Commission meeting on January 7. She thanked her fellow Trustees on how well they work together.

Public Participation on Non-Agenda Items

- Public comment was given by John Bynam. He discussed information on a movie that was being presented nationally that he thought was unconstitutional.
- Crystal Stanionis – Discussed the High School Transition Committee. Stanionis asked the Trustees to request more data for the options that have been presented. Stanionis does not feel that the data given to the Transition Committee is sufficient. She presented the Trustees with a handout of her findings and the data she is requesting.

47. Montana High School Association Proposals (pulled from Consesnt Agenda)

Superintendent Watson presented this item and introduced Interim BHS Principal Katie Laslovich and Activities Director Jerry Reisig. Watson shared background on the MHSA background and explained what they govern. MHSA bylaws state if any member school would like to change one of the rules they must present that to MHSA and the member schools vote on the changes. BHS has one vote on the proposed changes. Trustees and Administration discussed each of the proposals and their possible impacts

Watson, Laslovich and Reisig answered Trustees questions.

Trustee Lusin moved the Board of Trustees accept the Superintendents recommendation that the delegate be instructed to vote in accordance with the "Yes/No" designation as recommended by the administrative staff and that the delegate be given the flexibility to vote based on discussion at the annual meeting. Trustee Arneson seconded the motion. Motion carried 7-0.

Capital Project Allocation

Deputy Superintendent Johnson introduced this item and discussed the Capital Projects being addressed at Bozeman High School with the upcoming renovation. Johnson also reminded the Trustees know that this is the last year of a six year Building Reserve Levy in the Elementary District. Director of Facilities Todd Swinehart reviewed the Capital Projects that have been completed with the funds from the Building Reserve Levy.

Johnson and Swinehart answered Trustees questions.

Trustee Tague moved the Board of Trustees approve the Capital Project Allocation. Trustee Reinhardt seconded the motion.

Public Comment was given by Nolan Morache. Mr. Morache thanked the Facilities Department for the work that was done to the Bus Barn parking lot.

Motion carried 7-0.

District Reorganization / Central Office Structure

Superintendent Watson introduced this item, providing the Board with a brief background of the current Central Office structure. Watson reviewed the proposed organizational chart and discussed the functions that fall under each Administrator and how this reorganization would affect them. He also outlined the costs involved with the new structure.

Watson answered Trustees questions.

Trustee Reinhardt moved the Board of Trustees approve the proposed changes to the School District Organization resulting in redistributing the responsibilities of the Curriculum Director to the Deputy Superintendents and the Data/Assessment Coordinator, effective July 1, 2019. Trustee Neil seconded the motion. Motion carried 7-0.

New Policy #3128 – High School In-District Student Transfer Policy; Delete Policy #3124, 1st Reading

Deputy Superintendent King introduced this item and discussed the subcommittee involved with creating the new policy and procedure. The Sub-Committee was made up of volunteers from the High School Transition Committee. King discussed the procedure that was followed to create the policy and procedure and presented the Best and Worst outcomes. Trustees gave their feedback on the proposed changes. The recommendations are in a draft form now and will be brought back to the Board for further review at a later date.

King and Johnson answered Trustee's questions.

Meeting adjourned at 8:42 p.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: January 22, 2019

TIME: 6:00 p.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair
Sandy Wilson, Vice Chair
Heide Arneson (arrived at 7:18pm)
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: None

STAFF

PRESENT: Rob Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Marilyn King, Deputy Superintendent Instruction
Mike Waterman, Director of Business Services/District Clerk
Pat Strauss, Director of Human Resources
Todd Swinehart, Director of Facilities
Lori Ross, Secretary

MEDIA: Gail Schontzler, Bozeman Daily Chronicle

VISITORS: Approximately 20

Call to Order

The meeting was called to order at 6:00 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

Public Participation on Non-Agenda Items

None

Approval of Contract Settlement with First Student

Director of Business Services Mike Waterman introduced this item and reviewed the contract the District has with First Student. Waterman reviewed the issues that took place during the first part of the 2018-19 school year, through November 30, 2018. Waterman discussed the resulting monetary penalties assessed to First Student for not meeting the contract requirements. Some of the issues included nonoperational routes, non-certified drivers and office personnel driving routes. Waterman discussed the fines assessed to First Student, the receipt of the Contractor's Notice of Intent to terminate the contract. Waterman then discussed the negotiation process the District and First Student used to reach an agreement on the monetary penalties.

Waterman and Deputy Superintendent Operations Johnson answered Trustees questions.

Trustee Lusin moved the Board of Trustees approve the Contract Settlement with First Student as presented.
Trustee Tague seconded the motion. Motion carried 7-0.

High School Transition Update & Discussion

Superintendent Watson introduced this item and discussed the Transition Committee's work. He reminded the Board this is a Discussion item and they are not being asked to take action. Watson reviewed Best & Worst outcomes and summarized reasons why Boundary Options A, C & E were eliminated. Watson reviewed the High School Boundary Data Sheet presented the boundary map for each option.

Watson and Johnson answered Trustee's questions.

Public Comment was given by:

- Mary Hampton – Stated she values the continuity of schools and suggested that who students go to school with is more important than creating a walking/biking area.
- Tara Preston – Thanked Trustees for allowing Community members time to speak. Ms. Preston appreciates the walking and biking areas included in the Options, but does not like Option D because of the island it creates.
- Karen Hedglin – Would like Trustees and Administration to think about the challenges we are giving to the students affected if the Transition Committee chooses Option D. Those students will attend a high school with a large percentage of seniors, construction and not a lot of familiar faces. Ms. Hedglin asked that the District look out for those kids.
- Peter Scott – Presented research from Iowa State university on parent impact and ACT scores. Mr. Scott stated he feels there is a lot of academic disparity within the options the Transition Committee is considering. He would like to see an analysis by fractions so both schools are equal and requested the lines are redrawn to make this happen. Mr. Scott also requested an analysis of where Board and committee members reside to see if personal interest has taken over the process.
- Kendall Child – Ms. Child expressed gratitude for the time and effort that has been given to this issue. She made a statement to parents that our children are resilient and parents underestimate how adaptable they are. Ms. Child suggested parents be positive and tell their children that this is a challenge and that they can do this. They will rise to the challenge.
- Lauren Dee – Ms. Dee stated that she feels the statistics and data given to the Transition Committee is outdated and not a good predictor for the future. Kids thrive in safe, familiar environments and urged the Board not to split Elementary schools.
- Cheryl Eshbaugh – Hawthorne has a large geography and expressed that continuity of community through middle school is important, as is keeping kids together. Ms. Eshbaugh stated the difference between the percentages of middle school students attending each school is too great and it should be more evenly split. She urged the Trustees to think of the human side; familiarity, safety & community and the potential damage of splitting the area.

- Erika Cannon – Ms. Cannon encouraged Administration to make sure the Transition Committee is aware they are splitting small groups apart. She feels if the committee knew they were splitting small groups, they would not do it. For Hawthorne students, there will be approximately 20 students from their Elementary school attending the same high school. Ms. Cannon stated that splitting groups is traumatic and feels the Hawthorne community is not being heard. If the Transition Committee understands what it means to the kids, they will make a different choice.
- Crystal Stanionis – Ms. Stanionis stated she doesn't want to argue for or against either option. Empathizes with the Hawthorne parents but understands there is no perfect boundary. Ms. Stanionis asked if we are striving for academics or keeping peer groups together? She stated with Option B, there was a substantial disparity between the two schools. Ms. Stanionis suggested the Committee review additional data, perhaps including some data from the OPI Gems website. Ms. Stanionis also requested that someone with a PHD in psychology speak about research that has been done in regards to splitting peers.

Trustees thanked Community Members for speaking.

Meeting adjourned at 7:40p.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: January 28, 2019

TIME: 5:45 p.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair
Sandy Wilson, Vice Chair
Heide Arneson
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: None

STAFF

PRESENT: Rob Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Marilyn King, Deputy Superintendent Instruction
Mike Waterman, Director of Business Services/District Clerk
Pat Strauss, Director of Human Resources
Todd Swinehart, Director of Facilities
Lori Ross, Secretary

OTHERS

PRESENT: Tami Phillippii, BEA Representative
Student Representatives Aiden Reinhardt and Reeba Walters

MEDIA: Mederios Babb, KBZK
Larisa Casillas, NBC Montana
Gail Schontzler, Bozeman Daily Chronicle

VISITORS: Approximately 13

Call to Order

The meeting was called to order at 5:45 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

Consent Agenda – High School and Both Districts

Trustee Lusin moved that the Board of Trustees approve items #1 & 8. Trustee Neil seconded the motion. Motion carried 8-0.

1. New Policy #3128 - High School In-District Student Transfer Policy; Delete Policy #3124, 2nd Reading

8. Grant submittal – Montana Board of Crime Control

Consent Agenda – Elementary District

Trustee Tague moved that the Board of Trustees approve items #9 & 10. Trustee Fischer seconded the motion. Motion carried 7-0.

9. Whittier Elementary School Long Range Strategic Plan (LRSP) Report

10. Hyalite Elementary School Long Range Strategic Plan (LRSP) Report

Superintendent's Report

Student Representatives Aiden Reinhardt and Reeba Walters introduced themselves and reported on the following:

- Week of Wellness – January 28 - February 1 – different themes throughout the week and they will have a speaker present about resilience on Friday.
- MORP Dance is February 22 with a character theme

Superintendent Watson's report included:

- No board luncheon tomorrow
- January 29 – All Caucus Teleconference at Noon
- February 7 – 6:00pm, reception for High School Principal candidates – Berg Library
- Legislative Report – Updated the Board on SB92, School Safety Bill, making its way through Committee
- Director of Business Services Mike Waterman discussed the funding bills and let Trustees know that we are monitoring all legislation.

Watson, Waterman and Johnson answered Trustee's questions regarding the Legislature.

Board of Trustees

- Tague reminded Trustees of the upcoming Bozeman Schools Foundation Spelling Bee – March 8 at the Emerson.
- Wilson gave an update on the Bozeman Schools Foundation meeting, and let the Trustees know the Foundation is hosting an event at Ale Works on February 19.
- Fischer reported on the Traffic Pedestrian Safety Committee.

Public Participation on Non-Agenda Items

- Crystal Stanionis – Would like the Trustees to consider the idea of renaming the existing High School.

Approve High School Attendance Boundaries

Superintendent Watson introduced this item and reviewed the background and history of the Transition Committee. Watson reviewed what took place at the January 23 Transition Committee meeting and how the Committee arrived at the recommendation. The Transition Committee started with five options and narrowed them down to Option B and Option D. At the meeting on January 23 the committee spent time discussing both Options and finally agreed on Option D (2 committee members voted sideways and one committee member thumbs down). Watson let Trustees know that if the Board recommends changes, the committee would like to look at those requested changes prior to the Board voting on them.

Watson, Deputy Superintendent Operations Johnson and Trustees Neil and Wilson answered Trustees questions.

Trustee Neil moved the Board of Trustees approve the High School Transition Committee's majority recommendation of using "Option D" to define the High School Attendance Boundaries to be implemented when the second high school opens in Fall 2020. Trustee Wilson seconded the motion. Motion carried 8-0.

BHS Renovations – Approve Design Development and Sustainable Building Design Certification Recommendation

Director of Facilities Todd Swinehart started the presentation and discussed the projects history. Members of the Design Team including Bob Franzen (CTA), Wes Baumgartner (CTA), Kyle Scarr (TD&H), and Jimmy Talarico (CTA) went through the schematic design of the proposed Bozeman High School renovations. Roger Davis discussed the budget with Trustees. The project is currently \$2 million over budget, with deferred maintenance projects included. Work continues on the design and District administration and its professional teams are confident changes will be made to bring the project within budget.

Members of the panel along with Director of Facilities Swinehart and Deputy Superintendent Operations Johnson answered Trustees questions.

Public Comment was given by Joe Duval. Mr. Duval is representing the 11th Street neighbors. He thanked Trustees and those involved in the process. Mr. Duval discussed the communication between the District and the neighborhood and wanted to make sure that would continue in the future. He stressed that the health and safety of the students is a priority. Duval asked Trustees what happens if parents do not use 15th Avenue and they continue to use 11th Avenue as a drop off. The District has a plan, but how can we make sure the plan works and parents use the plan?

Trustee Reinhardt moved the Board of Trustees approve the Design Development and that the District pursue the Sustainable Building Design Certification from the Collaborative for High Performance Schools for the renovation efforts at Bozeman High School. Trustee Lusin seconded the motion. Motion carried 8-0.

Fiscal year 2018 Comprehensive Annual Financial Report and Audit Report

Director of Business Services Mike Waterman introduced this item and reviewed the LRSP points. Waterman introduced RJ Tvedt, BSD7 Accounting Supervisor and Bill Mills with Anderson ZurMuehlen & Co. After introductions, Waterman presented Tvedt with the Certificate of Achievement for Excellence in Financial Reporting. Tvedt provided financial facts and gave an overview of the June 30, 2018 CAFR. Mills explained the Audit Reports & Opinions, stating there were no audit findings and the District had an Unmodified Clean Opinion for the 2017-18 year.

Tvedt, Mills, Johnson and Waterman answered Trustee's questions.

Trustee Fischer moved the Board of Trustees approve the 2017-18 Comprehensive Annual Financial Report and Audit Report. Trustee Arneson seconded the motion. Motion carried 8-0.

Executive Session

Superintendent's Evaluation

At 9:25 p.m. Chair Andy Willett declared that Superintendent Watson's right to privacy clearly outweighed the public's right to know and closed the meeting. The meeting reconvened in open session at 10:05 p.m. and adjourned at that time.

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

Open Session

DATE: February 5, 2019

TIME: 12:00 p.m.

PLACE: Hawthorne School

MEMBERS

PRESENT: Sandra Wilson, Vice Chair
Heide Arneson
Douglas Fischer
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: Andy Willett, Chair
Gary Lusin

STAFF

PRESENT: Rob Watson, Superintendent
Marilyn King, Deputy Superintendent Instruction
Mike Waterman, Director of Business Services/District Clerk
Robin Miller, Curriculum Director
Todd Swinehart, Director of Facilities
Andrew Loftus, Director of Fine Arts
Byrdeen Warwood, Adult & Community Ed Supervisor
Casey Bertram, Hawthorne Principal

MEDIA: None

VISITORS: None

Hawthorne School Board Report

Hawthorne Principal Casey Bertram welcomed the Trustees and introduced the session. His presentation began with a review of the building's recent successes which include increasing student achievement and the integrated use of the PLC model, for which the school was recently recognized as a model PLC school.

Current year focuses include refining the MTSS Process, continuing to perfect systematic PLCs, and working with students through a trauma-informed lens. He provided more detail on the MTSS steps and the strategies the school uses to ensure all students' needs are met.

Mr. Bertram concluded the presentation with a discussion of the building's current challenges. Those challenges include fostering a sense of community, anticipating PLC issues in BEA negotiations this spring,

getting the most out of social emotional learning options, managing the need for increased mental health supports, being mindful of how adult issues impact student interactions, and managing competing priorities, especially regarding the building's art focus.

Following the presentation, the Trustees and staff visited various classrooms. The complete report will be on the February 11, 2019 consent agenda for approval.


Public Participation on Non-Agenda Items

None

The meeting adjourned at 1:00 p.m.

Sandra Wilson, Board Vice Chair

Mike Waterman, District Clerk

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: APPLICATION FOR ANTICIPATED UNUSUAL ENROLLMENT INCREASE

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman,
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations

DATA EXPANSION: Enrollment Increase Calculation, OPI form PAA-3

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: High School District ACTION
February 11, 2019

ISSUE:

Shall the Board apply for an Anticipated Unusual Enrollment Increase as the basis for funding its 2019-20 High School General Fund Budget?

FACTS:

1. High School District enrollment has been increasing each year since 2003.
2. Districts expecting an enrollment increase exceeding the lesser of four percent or 40 students may apply for an Anticipated Unusual Enrollment Increase in accordance with 20-9-311 and 20-9-314, MCA.
3. Administration expects 9-12 enrollment to increase by 41 students by the October 1, 2019 enrollment count.
4. The increased ANB resulting from the enrollment increase in excess of four percent or forty students will drive the ensuing year (2019-20) budget.
5. The increased ANB will result in additional High School General Fund spending authority. That spending authority will be financed through higher permissive local property taxes, higher voted levy authority, and additional state funding.
6. If a District applies for an Anticipated Unusual Enrollment Increase but the enrollment increase does not materialize, the District would lose the state funding resulting from the portion of the projected increase that did not materialize. Additionally, any overpayment in taxes resulting from an unmaterialized anticipated enrollment increase must be used to reduce the General Fund levy in the ensuing school year.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Trustees apply for an Anticipated Unusual Enrollment Increase of 41 students grades 9-12.

OTHER ALTERNATIVES:

1. Apply for an Anticipated Unusual Enrollment Increase for a different enrollment count.
2. Do not apply for an Anticipated Unusual Enrollment Increase.

DISCUSSION:

School General Fund operating budgets are determined by applying legislatively-determined rates to a series of factors. Of these factors, enrollment is the single most important for determining school General Fund budgets.

SB175 from the 2013 legislative session granted additional funding to districts with enrollment increases exceeding the lesser of four percent or 40 students. Districts may either anticipate enrollment increases or wait for them to actually happen. Anticipating enrollment increase affords Districts access to higher spending authority, but involves some risk. Specifically, schools must repay state funding granted and reappropriate excess tax amounts received for any portion of the anticipated enrollment increase that does not materialize.

We estimate the Anticipated Unusual Enrollment Increase will generate an additional \$7,246 in spending authority for Bozeman High School. That amount is projected to be funded as follows:

Funding Source	Projected Increase Due to Anticipated Unusual Enrollment Increase
State Funding/Non-Levy Revenue	\$ 3,284
Permissive (i.e., unvoted) Local Property Tax Levy	\$ 2,481
Voted Local Property Tax Levy	\$ 1,481
Total Additional Spending Authority	\$ 7,246

Bozeman Public Schools

Enrollment Projections

Elementary Cohort Survival Calculated over 3 Years; High School Cohort Survival Calculated over 10 Years

October 1,

Grade	CSR	Actual Enrollment										Projected Enrollment									
		2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
4-yr old K	-	-	-	-	-	-	-	21	31	36	29	36	36	36	36	36	36	36	36	36	36
5-yr old K	101.50%	451	433	501	458	528	520	504	521	497	504	521	536	552	560	568	577	586	595	604	613
1	104.06%	439	472	448	505	462	521	525	531	544	509	524	542	558	574	583	591	600	610	619	629
2	100.51%	426	462	468	439	526	463	528	542	521	545	512	527	545	561	577	586	594	603	613	622
3	102.04%	398	444	443	491	452	513	484	546	538	539	556	522	538	556	572	589	598	606	615	626
4	101.35%	383	416	442	457	481	445	532	483	557	550	546	563	529	545	563	580	597	606	614	623
5	100.62%	396	396	415	451	458	484	443	530	492	559	553	549	566	532	548	566	584	601	610	618
PreK-5 Total		2,493	2,623	2,717	2,801	2,907	2,946	3,037	3,184	3,185	3,235	3,248	3,275	3,324	3,364	3,447	3,525	3,595	3,657	3,711	3,767
6	102.82%	380	417	408	415	467	469	489	462	551	493	575	569	564	582	547	563	582	600	618	627
7	101.68%	403	392	410	420	426	493	490	489	482	555	501	585	579	574	592	556	572	592	610	628
8	101.23%	384	406	397	416	423	413	493	489	502	488	562	507	592	586	581	599	563	579	599	618
6-8 Total		1,167	1,215	1,215	1,251	1,316	1,375	1,472	1,440	1,535	1,536	1,638	1,661	1,735	1,742	1,720	1,718	1,717	1,771	1,827	1,873
PreK-8 Total		3,660	3,838	3,932	4,052	4,223	4,321	4,509	4,624	4,720	4,771	4,886	4,936	5,059	5,106	5,167	5,243	5,312	5,428	5,538	5,640
9	125.54%	467	495	506	530	556	543	526	590	585	605	615	706	636	743	736	729	752	707	727	752
10	96.04%	473	450	468	486	491	522	537	526	565	554	581	591	678	611	714	707	700	722	679	698
11	95.54%	454	443	448	457	467	449	496	512	501	550	529	555	565	648	584	682	675	669	690	649
12	98.10%	427	430	422	436	449	459	437	490	517	515	540	519	544	554	636	573	669	662	656	677
9-12 Total		1,821	1,818	1,844	1,909	1,963	1,973	1,996	2,118	2,168	2,224	2,265	2,371	2,423	2,556	2,670	2,691	2,796	2,760	2,752	2,776
PreK-12 Total		5,481	5,656	5,776	5,961	6,186	6,294	6,505	6,742	6,888	6,995	7,151	7,307	7,482	7,662	7,837	7,934	8,108	8,188	8,290	8,416
# Change			175	120	185	225	108	211	237	146	107	156	156	175	180	175	97	174	80	102	126
% Change			3.19%	2.12%	3.20%	3.77%	1.75%	3.35%	3.64%	2.17%	1.55%	2.23%	2.18%	2.39%	2.41%	2.28%	1.24%	2.19%	0.99%	1.25%	1.52%
Avg. CSR	102.39%																				



PAA3 - APPLICATION FOR ADDITIONAL ANB

DISTRICT: Bozeman High School
 LEGAL ENTITY: 0351
 COUNTY NAME: GALLATIN

This form provides the Office of Public Instruction with the necessary information to approve additional Average Number Belonging (ANB) used for calculating BASE funding amounts. Applicable instructions and definitions follow.

GENERAL INFORMATION

Additional approved ANB is used in the funding formula to account for special circumstances.

WHO MUST RESPOND

All public elementary, high school and K-12 districts which request approval of additional ANB for funding purposes must submit this form to the Superintendent of Public Instruction. Section 20-9-313, MCA list the conditions when a district is eligible to apply for additional ANB.

RETURN OF COPIES – DUE DATE

School districts requesting additional ANB must submit this form to the county superintendent who will transmit a signed, certified original to the Superintendent of Public Instruction by June 1 for the specific requested circumstance.

DEFINITIONS

Average Number Belonging (ANB): A number which reflects the average school membership. ANB is used primarily for funding purposes. NOTE: ANB is calculated by determining the average adjusted enrollment on the first Monday in October and the first Monday in February, times the total pupil instruction (PI) and pupil instruction related (PIR) days divided by 180. Three-year average ANB is calculated by adding current year ANB and two prior years' ANB and dividing by three.

ASSISTANCE

Technical questions regarding specific data items on this form may be directed to Nica Merala at (406) 444-4401 or nmerala@mt.gov.

CERTIFICATION – I do hereby certify that the data included with this application are complete to the best of my knowledge

Printed Name Board Chairperson <u>ANDY WILF77</u>	Signature	Date <u>2/11/19</u>
Printed Name County Superintendent	Signature	Date

APPLICATION FOR ADDITIONAL ANB

Instructions

- Enter the requested enrollment increase by category.
 - Explain the circumstances that justify the additional ANB request. Attach additional explanation as necessary.
1. **OPENING OR REOPENING OF AN ELEMENTARY SCHOOL.**
Procedure: 20-6-502 and 20-9-313(1) MCA
 - A. Proposed date of opening or reopening of elementary school:
 - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
 - i. K-6:
 - ii. 7-8:
 - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):
 2. **OPENING OR REOPENING OF A MIDDLE SCHOOL**
Procedure: 20-6-507 and 20-9-313(1) MCA
 - A. Proposed date of opening or reopening of middle school:
 - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
 - i. 4-6:
 - ii. 7-8:
 - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):
 3. **OPENING OR REOPENING OF A HIGH SCHOOL**
Procedure: 20-6-503 through 20-6-505 and 20-9-313(2) MCA
 - A. Proposed date of opening or reopening of high school:
 - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
 - i. 9-12:
 - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):
 4. **CLOSING OF PRIVATE OR PUBLIC SCHOOL**
Procedure: 20-9-313(3) MCA
 - A. Name and address of school that will close:
 - B. Date school will close:
 - C. County superintendent estimate of increased public school enrollment for this district, due to the closing of the private or public school:
 - i. K-6:
 - ii. 7-8:
 - iii. 9-12:
 - D. Basis for estimate of enrollment increase (clearly explain or attach documentation):
 5. **ANTICIPATED UNUSUAL ENROLLMENT INCREASE**
Procedure: 20-9-313(4) AND 20-9-314 MCA
 - A. State reason for the unusual enrollment increase (i.e., mining opening):
Regional Community
 - B. List estimated district enrollment for the first Monday in October of the ensuing school year in the following grade categories:
 - i. K-6:
 - ii. 7-8:
 - iii. 9-12: *2265*
 - C. Attach documentation of the factual information upon which the estimated enrollment is based..

Pursuant to Section 20-9-314(6) MCA, equalization or entitlement increases resulting from this request will be reviewed after the October count of the ensuing year. If the actual ANB is less than the ANB used for funding calculations, the Superintendent of Public instruction shall revised the funding using the actual ANB. All payments received by the district in excess of the revised entitlements shall be overpayments and subject to the refund provisions in Section 20-9-344(4) MCA.

6. INITIAL YEAR OF KINDERGARTEN (5-YEAR OLD PROGRAM)

Procedure: 20-9-313(5) MCA

A. Number of 5-year-old children residing in the district as of the preceeding Sept. 10

B. Source of Data for line A (circle one)

Official school Data

Other

C. Attach explanation and/or documentation to substantiate estimate on line A.

7. TRANSITION FROM A HALF-TIME TO FULL-TIME KINDERGARTEN PROGRAM

NOTE: A full-time kindergarten program must meet the minimum 720 aggregate hours of pupil instruction established in 20-1-301, MCA.

A. Anticipated % of kindergarten students offered a full-time program for the ensuing year for each elementary budget unit (K-6 7 K-8).

E1:

E2:


E3:

E4:

8. SPECIAL UNANTICIPATED CIRCUMSTANCES

Procedure: 10.20.103 ARM.

Briefly describe the special circumstances that affect the ANB calculations (example: no enrollment count for fall semester for new school or kindergarten program opening in second semester), Attach additional sheets if necessary.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PERSONNEL ACTIONS
 CATEGORY: ACTION ITEM - CONSENT
 ORIGINATED BY: Pat Strauss,
 Director of Human Resources
 OTHERS INVOLVED: Robert Watson,
 Superintendent
 DATA EXPANSION: Accompanying Personnel
 Actions Report
 COST/FUND SOURCE: Salaries are listed for each employee

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
 Effective February 11, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees confirm the attached personnel actions involving certified and classified personnel. Also attached is a report of administrative actions regarding personnel which have transpired since the last meeting.

DISCUSSION:

These appointments are made as the result of careful attention to Board policy, Title IX regulations, and Federal and State laws. All applicants are evaluated with respect to the criteria for each advertised position to ensure that only the most suitable candidates are recommended.

February 11, 2019

REQUIRES BOARD ACTION

Confirmation of Employment (Classified)

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Altunova, Tawn	Before/Afterschool PARA, .400 FTE, IRVG, 9.25 mos.	B01	1/15/2019	\$11.23
Bennett, Christian	Self Contained PARA, .9375 FTE, MDLK, 9.25 mos.	D01	2/6/2019	\$12.67
Boltz, Tessa	Before/Afterschool PARA, .1375 FTE, WHIT, 9.25 mos.	B01	2/1/2019	\$11.23
Carpenter, Dennie	Before/Afterschool PARA, .3125 FTE, CJMS, 9.25 mos.	B01	2/4/2019	\$11.23
Hall, Sarah	Elementary PARA, .4375 FTE, Overflow PARA, .5624 FTE, HYL, 9.25 mos.	B01/Non Unit	1/24/2019	\$11.23/\$11.50
Harmon, Korissa	Discretionary PARA, .250 FTE, LONG, 9.25 mos.	B01	1/24/2019	\$11.23
McKee, Marisa	SPED PreK PARA, .2625 FTE, WHIT, 9 mos.	D01	1/7/2019	\$12.67
McLennon, Casey	Custodian, .500 FTE, WHIT, 12 mos.	G05	1/22/2019	\$16.56
Pastorino, Lorenzo	Roving Custodian, 1.0 FTE, FAC, 12 mos.	G05	2/19/2019	\$16.56
Richardson, Selina	Crosswalk PARA, .0625 FTE, Self Contained PARA, .875 FTE, EMDI, 9.25 mos.	B/D01	1/15/2019	\$11.23/\$12.67
Rubright, Paul	Roving Custodian, 1.0 FTE, FAC, 12 mos.	G01	1/14/2019	\$15.33
Smith, Lauren	Crosswalk PARA, .0625 FTE, Overflow PARA, .5625 FTE, EMDI, 9.25 mos.	B01/Non Unit	1/22/2019	\$11.23/\$11.50
Usher, Connor	Custodian, .500 FTE, IRVG, 12 mos.	G01	1/29/2019	\$15.33
Wertman, Beth	Discretionary PARA, .9375 FTE, IRVG, 9.25 mos.	B01	1/31/2019	\$11.23

Confirmation of Request for Leave of Absence (Certified)

Name	Position	Reason	Effective Dates
D'Angelo, Lauren	Kindergarten Teacher, 1.0 FTE, HYL	FMLA	3/11/19 - 6/7/19
Guttormson, Maggie	MS Teacher, 1.0 FTE, SMS	FMLA	5/6/19 - 9/27/19
Higgins, Michelle	Librarian, 1.0 FTE, HAWT	FMLA	2/18/19 - 5/17/19
Hovland, Laura	Elementary Teacher, 1.0 FTE, EMDI	FMLA	8/28/19 - 11/29/19
Mitchell, Katie	MS Teacher, 1.0 FTE, CJMS	FMLA	5/20/19 - 6/7/19
Powell, Meghan	Elementary Teacher, 1.0 FTE, HAWT	LOA	2019-2020

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Aldava, Paula	Satellite Hostess II, .5625 FTE, FB3, \$11.67/hr., EMDI, 9.25 mos.	Termination due to not meeting requirements of position	1/29/2019	1.9
Collins, Jennifer	Non Instructional PARA, .3125 FTE, B03, \$11.67/hr., CJMS, 9.25 mos.	Resignation	1/31/2019	1.5
Guertin, June	CST Secretary, .8180 FTE, E14, \$17.21/hr., BHS, 9.25 mos.	Resignation	2/15/2019	10
Hays, Logan	Before/Afterschool PARA, .1375 FTE, B02, \$11.44/hr., LONG, 9.25 mos.	Resignation	12/21/2018	6 mos.

February 11, 2019

REQUIRES BOARD ACTION (con't)

Confirmation of Resignations/Terminations (Classified) (con't)

Name	Position	Reason	Effective	Years of Service
Huston, Kate	Crosswalk PARA, .050 FTE, Resouce PARA, .7688 FTE, B06, \$12.54/hr., MOST, 9.25 mos.	Resignation	1/31/2019	3.5
Wilson, Jayme	Elementary PARA, 1.0 FTE, B02, \$11.44/hr., IRVG, 9.25 mos.	Resignation	1/18/2019	4.5 mos.
Zeigler, Margaret	Music Secretary, 1.0 FTE, F07, \$16.39/hr., Fine Arts, 10 mos.	Retirement	4/15/2019	2.4

REPORT OF ADMINISTRATIVE ACTIONS

Changes and Revisions in Contracts (Classified)

Name	From	To	Effective	Reason
Bates, Vickie	Elementary PARA, .4062 FTE, B05, \$12.12/hr., Overflow PARA, .5625 FTE, Non Unit \$11.50/hr., HYL, 9.25 mos.	Elementary PARA, .9374 FTE, B05, \$12.12/hr., HYL, 9.25 mos.	1/22/2019	Decrease Assignments and FTE/Hrs.
Bottcher, Justine	Discretionary PARA, .5825 FTE, B03, \$11.67/hr., EMDI, 9.25 mos.	Discretionary PARA, .5825 FTE, B03, \$11.67/hr., Overflow PARA, .100 FTE, Non Unit, \$11.50/hr., EMDI, 9.25 mos.	1/28/2019	Additional Assignment, Increase in FTE/Hrs.
Crispin, Kayla	Before/Afterschool PARA, .3063 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	Before/Afterschool PARA, .375 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	1/7/2019	Increase in FTE/Hrs.
Debuff, Cherokee	Before/Afterschool PARA, .300 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	Before/Afterschool PARA, .325 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	1/7/2019	Increase in FTE/Hrs.
Finegan, Tamara	Crosswalk PARA, .0125 FTE, B04, \$11.90/hr., Self Contained PARA, .2188 FTE, D04, \$13.42/hr., Overflow PARA, .6063 FTE, Non Unit, \$11.50/hr., HAWT, 9.25 mos.	Crosswalk PARA, .0508 FTE, Discretionary PARA, .040 FTE, Resource PARA, .1245 FTE, B04, \$11.90/hr., Self Contained PARA, .2504 FTE, D04, \$13.42/hr., Overflow PARA, .375 FTE, Non Unit, \$11.50/hr., HAWT, 9.25 mos.	1/7/2019	Additional Assignments, Increase in FTE/Hrs.
Jackson, Shelby	Peer Mediation PARA, .4375 FTE, ISS PARA, .45 FTE, B02, \$11.44/hr., SMS, 9.25 mos.	Peer Mediation PARA, .25 FTE, ISS PARA, .45 FTE, B02, \$11.44/hr., SMS, 9.25 mos.	8/27/2019	Correction to FTE/Hrs.
Kole, Robert	Before/Afterschool PARA, .250 FTE, B03, \$11.67/hr., WHIT, 9.25 mos.	Before/Afterschool PARA, .3313 FTE, B03, \$11.67/hr., WHIT, 9.25 mos.	1/7/2019	Increase in FTE/Hrs.
McDonald, Carly	Before/Afterschool PARA, .368 FTE, B03, \$11.67/hr., WHIT, 9.25 mos.	Before/Afterschool PARA, .160 FTE, B03, \$11.67/hr., WHIT, 9.25 mos.	1/7/2019	Decrease in FTE/Hrs.
Miller, Rommel	Before/Afterschool PARA, .250 FTE, B02, \$11.44/hr., MDL, 9.25 mos.	Before/Afterschool PARA, .225 FTE, B02, \$11.44/hr., MDL, 9.25 mos.	1/11/2019	Decrease in FTE/Hrs.
Pilgerman, Natasha	Before/Afterschool PARA, .0938 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	Before/Afterschool PARA, .225 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	1/7/2019	Increase in FTE/Hrs.

February 11, 2019

REPORT OF ADMINISTRATIVE ACTIONS (con't)

<u>Changes and Revisions in Contracts (Classified) (con't)</u>				
Name	From	To	Effective	Reason
Pilgerman, Natasha	Before/Afterschool PARA, .225 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	Before/Afterschool PARA, .2937 FTE, B01, \$11.23/hr., HAWT, 9.25 mos.	1/30/2019	Increase in FTE/Hrs.
Rangitsch, Dawnnele	FS Manager, .750 FTE, FD8, \$14.18/hr., SMS, 9.5 mos., Before/Afterschool PARA, .0375 FTE, B08, \$13.04/hr., LONG, 9.25 mos.	FS Manager, .750 FTE, FD8, \$14.18/hr., SMS, 9.5 mos., Before/Afterschool PARA, .075 FTE, B08, \$13.04/hr., LONG, 9.25 mos.	1/17/2019	Increase in FTE/Hrs.
Spencer, Danica	FS Cashier, .375 FTE, FB2, \$11.44/hr., Overflow PARA, .1875 FTE, Non Unit, \$11.50/hr., MDLK, 9.25 mos.	FS Cashier, .375 FTE, FB2, \$11.44/hr., Before/Afterschool PARA, .0375 FTE, B02, \$11.44/hr., Overflow PARA, .1875 FTE, Non Unit, \$11.50/hr., MDLK, 9.25 mos.	1/11/2019	Additional Assignment, Increase in FTE/Hrs.
Velez, Hernando	Resource PARA, .6875 FTE, Before/Afterschool PARA, .225 FTE, B05, \$12.12/hr., EMDI, 9.25 mos.	Resource PARA, .6875 FTE, Before/Afterschool PARA, .125FTE, B05, \$12.12/hr., Overflow PARA, .0875 FTE, Non Unit, \$11.50/hr., EMDI, 9.25 mos.	1/28/2019	Additional Assignment, Decrease in FTE/Hrs.
Welsh, McKenzie	Non Instructional PARA, .3125 FTE, CJMS, Before/Afterschool PARA, .3125 FTE, WHIT, B03, \$11.67/hr., 9.25 mos.	Non Instructional PARA, .3125 FTE, CJMS, Before/Afterschool PARA, .3688 FTE, WHIT, B03, \$11.67/hr., 9.25 mos.	1/7/2019	Increase in FTE/Hrs.
Young, Gabrielle	Before/Afterschool PARA, .0938 FTE, B01, \$11.23/hr., LONG, 9.25 mos.	Before/Afterschool PARA, .1375 FTE, B01, \$11.23/hr., LONG, 9.25 mos.	1/17/2019	Increase in FTE/Hrs.

Stipends - Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Babcock, Trista	Winter Intramurals - Girls - 6th Gr Basketball - SMS (.5)	\$999.50	5	1/8/19 - 2/28/19
Black, Gaylen	Winter Intramurals - Girls - 6th Gr Basketball - SMS (.5) (Longevity)	\$1,079.46	5	1/8/19 - 2/28/19
Browne, Lacy	Cheer - Head Coach - Winter - BHS (.5) (Longevity)	\$2,943.54	2	11/15/18 - 3/9/19
Cater, Allie	Basketball - Girls 7th Gr - SMS	\$1,272.00	6	1/8/19 - 2/28/19
Cole, Mike	Basketball - Girls 8th Gr - SMS	\$1,999.00	5	1/8/19 - 2/28/19
Duncan, Adam	Winter Intramurals - Girls - 6th Gr Basketball - CJMS (.5) (Longevity)	\$1,079.46	5	1/8/19 - 2/28/19
Franklin, Greg	Wrestling - 7th/8th Gr - SMS (% of 5/6)	\$1,635.50	5/6	1/22/19 - 3/9/19
Keim, Andrew	Basketball - Girls 8th Gr - SMS	\$1,999.00	5	1/8/19 - 2/28/19
Kubitz, Brandon	Basketball - Girls 7th Gr - SMS	\$1,272.00	6	1/8/19 - 2/28/19
Langan, Colter	Speech and Debate - Asst. Coach - BHS	\$2,683.44	3	9/1/18 - 1/26/19

February 11, 2019


REPORT OF ADMINISTRATIVE ACTIONS (con't)

Stipends - Extracurricular (con't)

Name	Authorized Position	Stipend	Level	Effective
Lehr-Erbele, Greg	Basketball - Girls 8th Gr - SMS (Longevity)	\$2,078.96	5	1/8/19 - 2/28/19
Mayer, Scott	Basketball - Girls 8th Gr - CJMS (Longevity)	\$2,078.96	5	1/8/19 - 2/28/19
Rawlins, Chris	Basketball - Girls 7th Gr - SMS	\$1,272.00	6	1/8/19 - 2/28/19
Weaver Martin, Kelsi	Winter Intramurals - Girls - 6th Gr Basketball - SMS (.5)	\$999.50	5	1/8/19 - 2/28/19

Stipends - Not Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Barone, Amber	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Buonamici, James	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Clark, Matt	Dean of Students (.5)	\$750.00		1/28/19 - 6/14/19
Croad, Terry	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Dralle, Barbara	Travel Stipend - 2 sites	\$270.00		2018-2019
Finney, Mary Eileen	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Hagen, Kristina	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Heller, Brooke	Wellness Fair - Body Composition	\$150.00		January 21-22, 2019
Hundhausen, Jason	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Krogstad, Joanna	Gallatin College - 1 Fall Section(s) - Interior Design	\$500.00		Fall 2018
Long, Ana	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Marty, Steven	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Moellenkamp, Lisa	Homebound teacher - Up to 6 hrs./wk. (Hrly. Rate)	\$23.00		1/16/19 - 6/30/19
Nacarrto, Deb	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Nelson, Cora	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Polich, Carol	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Sander, Stephanie	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Schaible, Janie	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Wolf, Kristen	ADED Instructor (Hrly. Rate)	\$20.00		1/7/19 - 6/30/16
Wyatt, Jane	Gallatin College - 1 Fall Section(s) - Applied Writing	\$500.00		Fall 2018

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: FINANCIAL REPORTS, WARRANT APPROVAL, DONATIONS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations
R.J. Tvedt, Accounting Supervisor
Brenda Livingston, District Bookkeeper

DATA EXPANSION: Financial Statements, Donations Received, Warrant Registers (included separately)

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective February 11, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees approve:

- November, December 2018 and January 2019 financial statements
- January 2019 Donations received
- Warrant Registers as presented separately

DISCUSSION:

The Warrant Registers and Bank Reconciliations are available in the Business Office, and have been sent to the Trustees.

January 2019 warrants are as follows: Operational warrants were \$1,938,740.73; net Payroll, taxes and deductions were \$4,775,503.14; Total warrants disbursed for January 2019 were \$6,714,243.87.

Investment of District Funds in accordance with State law as of: Nov 30, 2018

Gallatin County Investment Pool	\$56,124,306.37
High School Building Bond Funds (Cetera)	67,252,556.97
Nonexpendable Endowment (D.A. Davidson)	775,491.31
High School Extracurricular Clubs (First Interstate)	352,611.60
Middle School Extracurricular Clubs (First Interstate)	165,480.71

Total District cash and investments	<u>\$124,670,446.96</u>
-------------------------------------	-------------------------

BOZEMAN PUBLIC SCHOOLS

November 2018 Cash and Investment Reconciliation

Fund	Fund Name	Beginning Balance	Increases	Decreases	Ending Balance
101	General	1,957,853.15	9,317,240.09	2,951,233.59	8,323,859.65
110	Transportation	577,102.12	728,230.63	193,909.45	1,111,423.30
111	Bus Depreciation	294,272.30	898.71	0.00	295,171.01
112	School Foods	23,597.10	213,219.91	144,144.49	92,672.52
113	Tuition	512.15	153,956.44	3,057.56	151,411.03
114	Retirement	800,086.52	19,653.38	396,362.21	423,377.69
115	Misc. Funds	968,277.97	392,578.12	599,844.26	761,011.83
121	Compensated Absences	111,748.87	329.26	1,881.93	110,196.20
128	Technology	58,805.01	252,211.63	7,140.07	303,876.57
129	Flexibility	1,567.00	0.00	0.00	1,567.00
150	Debt Service	1,203,455.39	3,082,265.63	1,521,637.92	2,764,083.10
160	Building	2,910,611.02	19,019.77	32,648.62	2,896,982.17
161	Building Reserve	390,841.41	808,519.96	206,378.30	992,983.07
174	Internal Service	416,688.71	23,726.13	21,128.87	419,285.97
178	Health Insurance	2,641,478.42	1,102,840.38	932,831.83	2,811,486.97
186	Payroll Clearing	50,778.81	5,050,803.34	5,024,841.56	76,740.59
187	Claims Clearing	131,881.96	5,336,438.56	5,056,687.59	411,632.93
	Total Elementary	12,539,557.91	26,501,931.94	17,093,728.25	21,947,761.60
201	General	1,214,750.64	5,013,435.80	1,647,230.15	4,580,956.29
210	Transportation	286,292.73	310,026.14	93,309.46	503,009.41
211	Bus Depreciation	294,516.94	901.32	1.86	295,416.40
212	School Foods	325,192.67	125,852.23	103,762.80	347,282.10
213	Tuition	391,055.24	122,990.51	8,509.57	505,536.18
214	Retirement	798,867.51	16,336.04	211,445.02	603,758.53
215	Misc. Programs	395,929.08	164,040.67	114,692.82	445,276.93
217	Adult Education	131,619.35	168,865.80	32,382.36	268,102.79
218	Traffic Education	240,434.64	1,222.70	19,456.55	222,200.79
221	Compensated Absences	31,692.86	174.02	0.00	31,866.88
228	Technology	310,605.77	109,249.91	2,768.36	417,087.32
229	Flexibility	1,519.50	0.00	0.00	1,519.50
250	Debt Service	123,145.13	5,733,361.86	4,259,451.12	1,597,055.87
260	Building	85,709,377.76	4,283,210.95	7,798,340.53	82,194,248.18
261	Building Reserve	3,931,609.23	909,620.16	246,678.34	4,594,551.05
281	Private Purpose Trust	800,168.78	12,033.65	36,711.12	775,491.31
282	Interlocal Agreement	4,793,405.62	38,811.89	38,695.06	4,793,522.45
285	Private Purpose Trust	30,363.77	51.83	2,704.53	27,711.07
	Total High School	99,810,547.22	17,010,185.48	14,616,139.65	102,204,593.05
	Grand Total	112,350,105.13	43,512,117.42	31,709,867.90	124,152,354.65

BOZEMAN PUBLIC SCHOOLS

EXPENDITURE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 1/1/2019

To Date: 1/31/2019

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	\$33,359,251.00	\$2,699,967.43	\$14,736,779.80	\$18,622,471.20	\$16,162,556.36	\$2,459,914.84	7.37%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	\$2,152,682.00	\$68,870.11	\$782,739.22	\$1,369,942.78	\$948,742.14	\$421,200.64	19.57%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	\$293,066.00	\$30,018.00	\$30,018.00	\$263,048.00	\$0.00	\$263,048.00	89.76%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	\$286,664.00	\$3,254.18	\$14,530.61	\$272,133.39	\$19,553.86	\$252,579.53	88.11%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	\$5,150,000.00	\$381,933.39	\$2,025,935.33	\$3,124,064.67	\$2,362,809.29	\$761,255.38	14.78%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	\$895,029.00	\$27,193.88	\$416,744.09	\$478,284.91	\$26,468.82	\$451,816.09	50.48%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	\$5,567.00	\$0.00	\$0.00	\$5,567.00	\$0.00	\$5,567.00	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	\$6,819,557.00	\$0.00	\$1,522,337.20	\$5,297,219.80	\$0.00	\$5,297,219.80	77.68%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	\$3,137,735.00	\$74,309.97	\$1,686,870.62	\$1,450,864.38	\$49,255.76	\$1,401,608.62	44.67%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	\$17,684,592.00	\$1,343,199.20	\$7,663,665.29	\$10,020,926.71	\$7,665,974.09	\$2,354,952.62	13.32%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	\$1,043,461.00	\$34,058.36	\$367,897.31	\$675,563.69	\$399,115.01	\$276,448.68	26.49%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	\$293,311.00	\$30,018.00	\$30,018.00	\$263,293.00	\$0.00	\$263,293.00	89.77%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	\$624,143.00	\$9,451.19	\$47,311.78	\$576,831.22	\$43,134.03	\$533,697.19	85.51%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	\$3,050,000.00	\$191,092.96	\$1,073,134.71	\$1,976,865.29	\$1,164,459.92	\$812,405.37	26.64%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	\$390,480.00	\$26,548.00	\$158,682.17	\$231,797.83	\$150,281.50	\$81,516.33	20.88%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	\$885,983.00	\$25,728.75	\$408,663.25	\$477,319.75	\$0.00	\$477,319.75	53.87%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	\$5,520.00	\$0.00	\$0.00	\$5,520.00	\$0.00	\$5,520.00	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	\$10,587,866.00	\$0.00	\$4,194,931.33	\$6,392,934.67	\$0.00	\$6,392,934.67	60.38%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	\$6,131,051.00	\$48,717.95	\$1,064,613.67	\$5,066,437.33	\$10,579.85	\$5,055,857.48	82.46%
Grand Total:		\$92,795,958.00	\$4,994,361.37	\$36,224,872.38	\$56,571,085.62	\$29,002,930.63	\$27,568,154.99	29.71%

End of Report

BOZEMAN PUBLIC SCHOOLS

REVENUE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 11/1/2018

To Date: 11/30/2018

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	(\$33,260,466.10)	(\$9,128,576.19)	(\$14,157,595.67)	(\$19,102,870.43)	\$0.00	(\$19,102,870.43)	57.43%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	(\$1,952,363.76)	(\$724,512.84)	(\$874,478.23)	(\$1,077,885.53)	\$0.00	(\$1,077,885.53)	55.21%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	(\$500.61)	(\$898.71)	(\$2,605.62)	\$2,105.01	\$0.00	\$2,105.01	-420.49%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	(\$285,279.20)	(\$153,779.73)	(\$158,852.95)	(\$126,426.25)	\$0.00	(\$126,426.25)	44.32%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	(\$4,797,190.62)	(\$1,687.72)	(\$7,447.92)	(\$4,789,742.70)	\$0.00	(\$4,789,742.70)	99.84%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	(\$469,323.96)	(\$252,211.57)	(\$261,945.25)	(\$207,378.71)	\$0.00	(\$207,378.71)	44.19%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	(\$4,000.00)	\$0.00	\$0.00	(\$4,000.00)	\$0.00	(\$4,000.00)	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	(\$5,728,623.14)	(\$3,082,264.91)	(\$3,195,486.44)	(\$2,533,136.70)	\$0.00	(\$2,533,136.70)	44.22%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	(\$1,507,500.00)	(\$808,519.77)	(\$844,181.89)	(\$663,318.11)	\$0.00	(\$663,318.11)	44.00%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	(\$17,544,361.68)	(\$4,859,589.91)	(\$7,547,228.28)	(\$9,997,133.40)	\$0.00	(\$9,997,133.40)	56.98%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	(\$923,660.44)	(\$306,242.55)	(\$379,833.76)	(\$543,826.68)	\$0.00	(\$543,826.68)	58.88%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	(\$499.51)	(\$899.46)	(\$2,604.91)	\$2,105.40	\$0.00	\$2,105.40	-421.49%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	(\$223,638.31)	(\$120,907.64)	(\$133,796.58)	(\$89,841.73)	\$0.00	(\$89,841.73)	40.17%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	(\$2,508,943.57)	(\$1,529.01)	(\$6,350.00)	(\$2,502,593.57)	\$0.00	(\$2,502,593.57)	99.75%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	(\$336,161.17)	(\$164,987.09)	(\$179,148.51)	(\$157,012.66)	\$0.00	(\$157,012.66)	46.71%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	(\$201,499.79)	(\$107,921.03)	(\$114,527.56)	(\$86,972.23)	\$0.00	(\$86,972.23)	43.16%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	(\$4,000.50)	\$0.00	\$0.00	(\$4,000.50)	\$0.00	(\$4,000.50)	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	(\$10,548,991.80)	(\$5,668,142.07)	(\$5,753,113.00)	(\$4,795,878.80)	\$0.00	(\$4,795,878.80)	45.46%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	(\$1,662,499.53)	(\$898,616.07)	(\$955,982.25)	(\$706,517.28)	\$0.00	(\$706,517.28)	42.50%
Grand Total:		(\$81,959,503.69)	(\$26,281,286.27)	(\$34,575,178.82)	(\$47,384,324.87)	\$0.00	(\$47,384,324.87)	57.81%

End of Report

BOZEMAN PUBLIC SCHOOLS

General Ledger - Element Summary Reporting

Fiscal Year: 2018-2019 From Date:1/1/2019 To Date:1/31/2019

Account Mask: ?01????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / BUDGET UNIT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
101 - ELEM GENERAL FUND					
00 - CENTRAL BUDGET	\$31,902,342.00	\$2,628,102.90	\$14,028,913.38	\$16,064,322.85	\$1,809,105.77
01 - LONGFELLOW ELEMENTARY SCHOOL	\$40,832.00	\$1,951.29	\$20,155.77	\$1,808.53	\$18,867.70
02 - IRVING ELEMENTARY SCHOOL	\$34,816.00	\$4,313.18	\$25,684.11	\$1,478.49	\$7,653.40
03 - HAWTHORNE ELEMENTARY SCHOOL	\$45,440.00	\$2,141.63	\$31,095.05	\$1,169.12	\$13,175.83
04 - WHITTIER ELEMENTARY SCHOOL	\$33,024.00	\$1,165.05	\$17,005.56	\$2,770.25	\$13,248.19
05 - MORNING STAR ELEMENTARY SCHOOL	\$63,872.00	\$4,155.64	\$42,619.97	\$5,746.34	\$15,505.69
06 - EMILY DICKINSON ELEMENTARY SCHOOL	\$61,184.00	(\$2,811.95)	\$34,407.12	\$1,774.66	\$25,002.22
07 - HYALITE ELEMENTARY SCHOOL	\$56,192.00	\$2,852.26	\$34,589.75	\$724.92	\$20,877.33
08 - MEADOWLARK ELEMENTARY SCHOOL	\$67,712.00	\$473.30	\$27,921.52	\$1,842.67	\$37,947.81
31 - CHIEF JOSEPH MIDDLE SCHOOL	\$130,114.00	\$7,082.63	\$51,581.45	\$8,315.83	\$70,216.72
32 - SACAJAWEA MIDDLE SCHOOL	\$124,601.00	\$10,850.40	\$61,000.06	\$14,657.16	\$48,943.78
51 - SPECIAL EDUCATION	\$60,000.00	\$2,929.50	\$12,509.80	\$8,442.38	\$39,047.82
52 - HUMAN RESOURCES	\$29,000.00	\$318.67	\$16,596.82	\$31.56	\$12,371.62
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$111,000.00	\$4,223.90	\$51,866.59	\$7,891.36	\$51,242.05
54 - MUSIC	\$17,450.00	(\$1,015.36)	\$3,963.15	\$206.55	\$13,280.30
55 - TECHNOLOGY	\$87,325.00	\$9,597.66	\$52,148.65	\$355.95	\$34,820.40
56 - ELEMENTARY LIBRARY PROCESSING	\$47,750.00	\$1,047.03	\$31,461.95	\$0.00	\$16,288.05
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$2,583.19	\$32,482.36	\$31.56	\$21,486.08
58 - GIFTED & TALENTED	\$5,000.00	\$83.99	\$890.93	\$0.00	\$4,109.07
59 - FACILITIES	\$301,552.00	\$17,851.14	\$119,195.94	\$38,256.98	\$144,099.08
61 - SUPPORT SERVICES	\$86,000.00	\$2,071.38	\$40,689.87	\$2,729.20	\$42,580.93
101 - ELEM GENERAL FUND Total:	\$33,359,206.00	\$2,699,967.43	\$14,736,779.80	\$16,162,556.36	\$2,459,869.84

BOZEMAN PUBLIC SCHOOLS

General Ledger - Element Summary Reporting

Fiscal Year: 2018-2019 From Date:1/1/2019 To Date:1/31/2019

Account Mask: ?01??????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance☐ Include Inactive Accounts☐ Include PreEncumbrance

FUND / BUDGET UNIT

Budget

Range To Date

Year To Date

Encumbrance

Budget Balance

201 - HS GENERAL FUND

00 - CENTRAL BUDGET	\$16,443,157.00	\$1,296,378.34	\$7,217,715.20	\$7,629,642.13	\$1,595,799.67
41 - BOZEMAN HIGH SCHOOL	\$514,480.00	\$24,200.48	\$243,517.59	\$7,326.70	\$263,635.71
51 - SPECIAL EDUCATION	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
52 - HUMAN RESOURCES	\$29,000.00	(\$213.11)	\$8,777.11	\$31.56	\$20,191.33
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$51,750.00	\$2,284.94	\$12,540.35	\$31.56	\$39,178.09
54 - MUSIC	\$54,450.00	\$1,977.31	\$20,532.80	\$11,902.06	\$22,015.14
55 - TECHNOLOGY	\$78,677.00	\$9,440.12	\$43,644.74	\$0.00	\$35,032.26
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$2,583.20	\$29,121.31	\$31.56	\$24,847.13
58 - GIFTED & TALENTED	\$5,000.00	\$0.00	\$561.97	\$0.00	\$4,438.03
59 - FACILITIES	\$230,145.00	\$5,500.43	\$72,331.87	\$15,664.29	\$142,148.84
61 - SUPPORT SERVICES	\$43,000.00	\$1,047.49	\$14,922.35	\$1,344.23	\$26,733.42
64 - HS ATHLETICS	\$155,933.00	\$0.00	\$0.00	\$0.00	\$155,933.00
201 - HS GENERAL FUND Total:	\$17,684,592.00	\$1,343,199.20	\$7,663,665.29	\$7,665,974.09	\$2,354,952.62

MEMORANDUM

DATE: January 2019

TO: Board of Trustees

FROM: Mike Waterman
Director of Business Services



RE: Donations

The following items (over \$300.00) have been accepted as donations by the Bozeman School District per policy #7260:

<u>Location</u>	<u>Donor</u>	<u>Item Donated</u>	<u>Value</u>
Music Department	Tom & Joan McNab	Selmer Omega Clarinet	\$750
Irving Elementary	Content Creative Lab	Photography Services	\$500
Irving Elementary	The Food Studio	Catering Services	\$1,500
Irving Elementary	TAD Modern	Design Services	\$500
Hyalite Elementary	Sayre Orthodontics	Check	\$788
Homeless Assistance Fund	Pilgrim Congregational	Check	\$500
Homeless Assistance Fund	PEO Chapter CE	Check	\$500
Homeless Assistance Fund	MOMS Club of Bozeman	Check	\$350
Homeless Assistance Fund	First Interstate Bancsystem Foundation	Check	\$1,000
Homeless Assistance Fund	Bozeman Sourdough Lions	Gift Card	\$1,000
Homeless Assistance Fund	Bozeman Sourdough Lions	Check	\$2,000
Bozeman High School	Pete & Ene Beresford	Material/Equipment	\$300

Bozeman School District # 7
Self-Insurance Fund
Statement of Net Position
November 30, 2018

Assets

Cash and investments	\$ 2,811,586.97
Accounts receivable	-
Prepaid expenses	27,086.56
Connect Your Care Deposit	36,056.40
Fixed Assets (net)	-
	<hr/>
Total Assets	\$ 2,874,729.93

Liabilities

Estimated incurred unpaid claims	\$ 669,709.98
Accounts payable	21,562.70
Payroll liabilities payable	60.44
Health and dependent care flex payable	45,288.89
Unearned revenue	140,676.11
	<hr/>
Total Liabilities	\$ 877,298.12

Net Position

Unrestricted net position	<u>\$ 1,997,431.81</u>
---------------------------	------------------------

Statement of Revenues and Expenditures
For the Fiscal Year Ended August 31, 2019

	<u>November 2018</u>	<u>9/1/18 through 11/30/2018 Year-to-Date</u>
<u>Revenues</u>		
Medical insurance premiums	\$ 614,186.04	\$ 1,838,832.53
BCBS supplement premiums	27,689.86	80,423.30
Dental insurance premiums	36,777.50	109,354.00
Investment income	7,280.01	11,381.39
Medical and dependent care flex reversion	-	-
Retiree and Cobra administration fees	830.00	2,449.00
Wellness	81,703.06	86,893.06
	<hr/>	<hr/>
Total Revenues	\$ 768,466.47	\$ 2,129,333.28
<u>Expenditures</u>		
Medical and vision insurance claims	508,877.93	1,197,444.90
Dental insurance claims	40,687.29	93,711.46
Excess risk insurance	27,997.05	83,254.42
Third Party administration	21,802.46	65,678.49
District administration	4,671.58	13,994.18
BCBS supplemental health insurance	26,873.28	78,913.60
Depreciation	-	-
Wellness	50,682.75	53,715.25
	<hr/>	<hr/>
Total Expenditures	\$ 681,592.34	\$ 1,586,712.30
	<hr/>	<hr/>
Excess (deficiency) of revenues over expenditures	\$ 86,874.13	\$ 542,620.98

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2019

Date Range: 12/01/2018 - 12/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
11010.101.0000	BACKBOARD BOYS B-BALL CASH	6,731.04	3,925.00	1,227.91	9,428.13
11015.101.0000	CHEERLEADING CLUB CASH	3,148.99	450.00	0.00	3,598.99
11022.101.0000	DANCE CLUB CASH	4,823.77	117.78	1,241.99	3,699.56
11025.101.0000	FASTPITCH CLUB CASH	3,390.29	0.00	0.00	3,390.29
11030.101.0000	FOOTBALL CLUB CASH	21,706.87	1,473.50	4,157.70	19,022.67
11035.101.0000	GOLF CLUB CASH	4,783.82	0.00	0.00	4,783.82
11040.101.0000	HAWK STAT CREW CASH	176.38	0.00	0.00	176.38
11050.101.0000	LADY HAWK BBALL CLUB CASH	8,351.48	0.00	7,627.63	723.85
11065.101.0000	BOYS SOCCER CLUB CASH	3,848.34	3,864.00	1,005.77	6,706.57
11070.101.0000	GIRLS SOCCER CLUB CASH	13,810.20	0.00	462.96	13,347.24
11080.101.0000	SPEECH CLUB CASH	23,618.10	0.00	755.53	22,862.57
11085.101.0000	SPIKERS VOLLEYBALL CLUB CASH	15,798.98	47.00	3,480.85	12,365.13
11095.101.0000	SWIMMING CLUB CASH	3,769.45	700.00	0.00	4,469.45
11100.101.0000	TENNIS CLUB CASH	4,413.82	0.00	0.00	4,413.82
11110.101.0000	TRACK CLUB CASH	13,695.69	0.00	0.00	13,695.69
11120.101.0000	WRESTLING CLUB CASH	12,088.90	881.00	1,749.99	11,219.91
11125.101.0000	CROSS COUNTY CLUB CASH	12,167.88	0.00	250.00	11,917.88
12000.101.0000	BUSINESS PROFESSIONALS CLUB CASH	217.32	0.00	0.00	217.32
12002.101.0000	CAD CLUB CASH	104.15	0.00	0.00	104.15
12005.101.0000	CONSTRUCTION CLUB CASH	744.19	0.00	0.00	744.19
12010.101.0000	DECA CASH	18,161.99	7,342.94	2,272.40	23,232.53
12035.101.0000	PHOTO CLUB CASH	756.34	250.00	392.16	614.18
12037.101.0000	ROBOTICS CLUB CASH	4,399.62	0.00	0.00	4,399.62
12040.101.0000	SHOP FUND CASH	2,494.16	0.00	0.00	2,494.16
12045.101.0000	SKILLS USA CASH	1,147.30	0.00	0.00	1,147.30
13010.101.0000	ART CLUB CASH	4,860.78	0.00	182.00	4,678.78
13015.101.0000	DRAMA CLUB CASH	11,508.06	330.00	1,522.35	10,315.71
13020.101.0000	COSTA RICA SCIENCE TRIP CASH	26,677.09	1,120.00	0.00	27,797.09
13022.101.0000	FCCLA CASH	119.46	0.00	0.00	119.46
13025.101.0000	FRENCH CLUB CASH	663.22	0.00	0.00	663.22
13030.101.0000	GERMAN CLUB CASH	888.69	756.55	550.54	1,094.70
13031.101.0000	HOSA CASH	5,048.86	0.00	0.00	5,048.86

BOZEMAN PUBLIC SCHOOLS**Cash Balances****Fiscal Year: 2018-2019**

Date Range: 12/01/2018 - 12/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
13033.101.0000	JEWELRY GUILD CLUB CASH	653.09	0.00	0.00	653.09
13034.101.0000	LATIN CLUB CASH	36.46	0.00	0.00	36.46
13038.101.0000	MUN CLUB CASH	883.43	0.00	0.00	883.43
13040.101.0000	NATIVE AMERICAN CLUB CASH	358.30	187.00	25.00	520.30
13042.101.0000	PRO START CLUB CASH	4,588.10	0.00	0.00	4,588.10
13045.101.0000	PROJECT EXCEL CASH	4,372.32	10.00	1,028.00	3,354.32
13050.101.0000	SCIENCE OLYMPIAD CASH	(105.66)	0.00	0.00	(105.66)
13060.101.0000	SPANISH CLUB CASH	261.31	0.00	8.99	252.32
13065.101.0000	YOUTH LEGISLATURE CLUB CASH	1,699.53	0.00	0.00	1,699.53
13070.101.0000	WILDLIFE BIOLOGY CLUB CASH	494.70	0.00	0.00	494.70
14000.101.0000	CAP & GOWNS CASH	120.27	0.00	0.00	120.27
14026.101.0000	CLASS OF 2018 CASH	5,056.19	0.00	0.00	5,056.19
14027.101.0000	CLASS OF 2019 CASH	10,121.76	0.00	0.00	10,121.76
14035.101.0000	PROM CASH	849.00	0.00	0.00	849.00
14050.101.0000	STUDENT COUNCIL CASH	26,068.69	100.00	648.00	25,520.69
14060.101.0000	BRIDGER ALTERNATIVE CASH	1,263.84	0.00	0.00	1,263.84
15005.101.0000	KEY CLUB CASH	1,777.99	0.00	297.00	1,480.99
15010.101.0000	LEO CLUB CASH	1,920.89	0.00	0.00	1,920.89
15015.101.0000	NATIONAL HONOR SOCIETY CASH	1,717.43	450.00	0.00	2,167.43
15016.101.0000	PROJECT X2 CASH	803.23	0.00	0.00	803.23
15025.101.0000	SPECIAL ED CONCESSIONS CASH	5,302.55	0.00	15.32	5,287.23
15030.101.0000	SAGA CASH	1,084.59	0.00	0.00	1,084.59
15040.101.0000	INTERACT CLUB CASH	669.86	156.50	0.00	826.36
16000.101.0000	BAND CASH	9,280.29	6,181.60	2,829.77	12,632.12
16005.101.0000	CHOIR CASH	(2,959.74)	23,203.96	8,122.71	12,121.51
16015.101.0000	ORCHESTRA CASH	12,528.45	925.00	175.41	13,278.04
17000.101.0000	AERIE CASH	14,064.87	455.00	0.00	14,519.87
17005.101.0000	HAWK TALK CASH	2,918.64	0.00	0.00	2,918.64
17007.101.0000	HAWK TV CLUB CASH	505.85	0.00	0.00	505.85
17010.101.0000	SCRIBBLINGS CASH	847.03	0.00	0.00	847.03
18010.101.0000	GENERAL CASH	1,175.00	0.00	0.00	1,175.00

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2019

Date Range: 12/01/2018 - 12/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		342,473.49	52,926.83	40,029.98	355,370.34
End of Report					

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2109

Date Range: 12/01/2018 - 12/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10200.101.0000	MISC FUNDRAISING CASH	264.96	0.00	0.00	264.96
10250.101.0000	ART CLUB CASH	260.78	0.00	0.00	260.78
10400.101.0000	SCIENCE CLUB - JOHANESON CASH	115.97	0.00	0.00	115.97
10500.101.0000	TECH ED CLUB CASH	442.58	0.00	0.00	442.58
10600.101.0000	BIRD/SCIENCE CASH	2,816.83	235.25	45.82	3,006.26
10700.101.0000	SCIENCE - CASH	100.00	0.00	0.00	100.00
11100.101.0000	STUDENT AID CASH	5,821.67	0.00	0.00	5,821.67
11150.101.0000	STUDENT COUNCIL 8TH GRADE CASH	3,162.66	92.40	0.00	3,255.06
11200.101.0000	STUDENT COUNCIL 7TH GRADE CASH	3,669.91	0.00	0.00	3,669.91
11250.101.0000	FOREIGN LANGUAGE CLUB CASH	32,599.86	8,409.00	2,410.31	38,598.55
11275.101.0000	STUDENT COUNCIL 6TH GRADE CASH	3,498.71	0.00	0.00	3,498.71
11300.101.0000	STUDENT PROJECTS CASH	503.16	0.00	0.00	503.16
11500.101.0000	TEAM 6A EAST CASH	1,460.74	0.00	1,031.34	429.40
11550.101.0000	TEAM 6B WEST CASH	(148.70)	0.00	80.69	(229.39)
11600.101.0000	TEAM 7A EAST CASH	2,624.73	1,673.00	333.04	3,964.69
11625.101.0000	TEAM 7B WEST CASH	1,217.14	0.00	0.00	1,217.14
11650.101.0000	TEAM 8A EAST CASH	3,913.88	1,103.00	941.60	4,075.28
11670.101.0000	TEAM 8B WEST CASH	1,880.99	872.40	686.40	2,066.99
11700.101.0000	YEARBOOK CASH	2,501.30	0.00	269.10	2,232.20
13000.101.0000	DRAMA CLUB CASH	1,687.08	0.00	146.18	1,540.90
13050.101.0000	MUSIC CLUB CASH	43,921.91	8,477.70	19,039.26	33,360.35
13150.101.0000	CJ ROCKS/POP ROCKS CASH	38.04	0.00	0.00	38.04
13200.101.0000	BREAKFAST CLUB CASH	1,280.40	0.00	301.22	979.18
13300.101.0000	HORIZONS CASH	3,656.32	0.00	0.00	3,656.32
13400.101.0000	MBI CASH	739.09	0.00	0.00	739.09
13425.101.0000	LEO CLUB CASH	1,914.33	42.30	0.00	1,956.63
13450.101.0000	FORENSICS CLUB CASH	792.59	0.00	0.00	792.59
13500.101.0000	KNITTING CORNER CASH	4.99	285.90	0.00	290.89
13525.101.0000	AFTER SCHOOL CLUB CASH	128.04	0.00	0.00	128.04
14000.101.0000	PEER MEDIATION CASH	1,566.22	0.00	0.00	1,566.22
16000.101.0000	FRIENDS OF READING CLUB CASH	5,790.00	11.00	1,366.10	4,434.90
20300.101.0000	SCIENCE CLUB CASH	27.36	0.00	0.00	27.36

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2109

Date Range: 12/01/2018 - 12/31/2018


Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
20301.101.0000	SCIENCE OLYMPIAD CLUB CASH	1,103.10	0.00	0.00	1,103.10
21100.101.0000	STUDENT AID CASH	724.45	0.00	200.00	524.45
21150.101.0000	YEARBOOK CASH	2,271.95	0.00	119.85	2,152.10
21200.101.0000	STUDENT COUNCIL CASH	5,459.03	958.50	175.97	6,241.56
21425.101.0000	SELECT CHOIR CASH	2,980.77	0.00	0.00	2,980.77
21476.101.0000	ECLECTIC STRING ORCHESTRA CASH	602.71	0.00	0.00	602.71
22310.101.0000	TEAM BISON CASH	1,093.73	0.00	0.00	1,093.73
22311.101.0000	TEAM ELK CASH	2,628.60	2,187.00	1.00	4,814.60
22312.101.0000	TEAM GALLATIN CASH	3,869.82	0.00	566.50	3,303.32
22313.101.0000	TEAM BRIDGER CASH	2,206.11	0.00	0.00	2,206.11
22314.101.0000	TEAM MADISON CASH	2,400.10	0.00	0.00	2,400.10
22315.101.0000	TEAM BOULDER CASH	115.16	0.00	0.00	115.16
22316.101.0000	TEAM ANTELOPE CASH	683.60	0.00	0.00	683.60
22317.101.0000	TEAM YELLOWSTONE CASH	1,443.29	0.00	95.10	1,348.19
23000.101.0000	DRAMA CLUB CASH	263.46	0.00	50.97	212.49
23050.101.0000	OUTDOOR CLUB CASH	1,420.56	0.00	0.00	1,420.56
23100.101.0000	NEWSPAPER CLUB CASH	42.00	0.00	0.00	42.00
23200.101.0000	COMPUTER CLUB CASH	171.75	0.00	0.00	171.75
23250.101.0000	KNITTING CLUB CASH	314.44	0.00	0.00	314.44
23255.101.0000	LEGO ROBOTICS CLUB CASH	3,065.00	242.13	620.00	2,687.13
23300.101.0000	PHOTO LAB CLUB CASH	7.14	0.00	0.00	7.14
23400.101.0000	FOREIGN LANGUAGE CLUB CASH	1,205.97	1,600.00	0.00	2,805.97
23500.101.0000	HUMANITARIAN CLUB CASH	1,439.33	0.00	0.00	1,439.33
23501.101.0000	MBI STUDENT FUND CASH	768.05	0.00	0.00	768.05
25000.101.0000	SPEECH & DEBATE CLUB CASH	963.53	0.00	0.00	963.53
25100.101.0000	PEER MEDIATION CASH	1,553.33	0.00	0.00	1,553.33
26001.101.0000	ART CLUB CASH	636.99	0.00	0.00	636.99
27000.101.0000	BOOK BUDDY CASH	44.22	0.00	76.53	(32.31)
27050.101.0000	ARCHERY CLUB CASH	180.50	0.00	0.00	180.50
28000.101.0000	BIKE CLUB CASH	82.25	0.00	159.00	(76.75)
29100.101.0000	MAINTENANCE CASH	10.63	0.00	0.00	10.63

BOZEMAN PUBLIC SCHOOLS

Cash Balances**Fiscal Year: 2018-2109**

Date Range: 12/01/2018 - 12/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		168,005.11	26,189.58	28,715.98	165,478.71
End of Report					

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: HAWTHORNE ELEMENTARY SCHOOL
LONG RANGE STRATEGIC PLAN
(LRSP) REPORT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED
BY: Casey Bertram, Principal

OTHERS
INVOLVED: Marilyn King,
Deputy Superintendent Instruction

DATA
EXPANSION: Hawthorne Elementary School
Presentation ([here](#))

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective February 11, 2019

ISSUE:

Acceptance of Hawthorne Elementary School Long Range Strategic Plan (LRSP) Report.

FACTS:

The Hawthorne Elementary School LRSP Report was presented to Trustees on February 5, 2019.

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees accept the Hawthorne Elementary School LRSP Report as presented on February 5, 2019.

OTHER ALTERNATIVES:

1. Do not accept the LRSP Report.

DISCUSSION:

School and program LRSP Reports are provided to the Trustees on a regular basis. These reports provide information to the Trustees and the public regarding progress on action plans related to goal areas of the District's Long Range Strategic Plan.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: APPLICATION FOR ANTICIPATED UNUSUAL ENROLLMENT INCREASE

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman,
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations

DATA EXPANSION: Enrollment Increase Calculation, OPI form PAA-3

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary District ACTION
February 11, 2019

ISSUE:

Shall the Board apply for an Anticipated Unusual Enrollment Increase as the basis for funding its 2019-20 Elementary General Fund Budget?

FACTS:

1. Elementary District enrollment has been increasing each year since 2003.
2. Districts expecting an enrollment increase exceeding the lesser of four percent or 40 students may apply for an Anticipated Unusual Enrollment Increase in accordance with 20-9-311 and 20-9-314, MCA.
3. Administration expects K-8 enrollment to increase by 108 students by the October 1, 2019 enrollment count.
4. The increased ANB resulting from the enrollment increase in excess of four percent or forty students will drive the ensuing year (2019-20) budget.
5. The increased ANB will result in additional Elementary General Fund spending authority. That spending authority will be financed through higher permissive local property taxes, higher voted levy authority, and additional state funding.
6. If a District applies for an Anticipated Unusual Enrollment Increase but the enrollment increase does not materialize, the District would lose the state funding resulting from the portion of the projected increase that did not materialize. Additionally, any overpayment in taxes resulting from an unmaterialized anticipated enrollment increase must be used to reduce the General Fund levy in the ensuing school year.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Trustees apply for an Anticipated Unusual Enrollment Increase of 108 student's grades K-8.

OTHER ALTERNATIVES:

1. Apply for an Anticipated Unusual Enrollment Increase for a different enrollment count.
2. Do not apply for an Anticipated Unusual Enrollment Increase.

DISCUSSION:

School General Fund operating budgets are determined by applying legislatively-determined rates to a series of factors. Of these factors, enrollment is the single most important for determining school General Fund budgets.

SB175 from the 2013 legislative session granted additional funding to districts with enrollment increases exceeding the lesser of four percent or 40 students. Districts may either anticipate enrollment increases or wait for them to actually happen. Anticipating enrollment increase affords Districts access to higher spending authority, but involves some risk. Specifically, schools must repay state funding granted and reappropriate excess tax amounts received for any portion of the anticipated enrollment increase that does not materialize.

We estimate the Anticipated Unusual Enrollment Increase will generate an additional \$243,781 in spending authority for Bozeman Elementary. That amount is projected to be funded as follows:

Funding Source	Projected Increase Due to Anticipated Unusual Enrollment Increase
State Funding/Non-Levy Revenue	\$ 146,297
Permissive (i.e., unvoted) Local Property Tax Levy	\$ 47,497
Voted Local Property Tax Levy	\$ 49,987
Total Additional Spending Authority	\$ 243,781

Bozeman Public Schools

Enrollment Projections

Elementary Cohort Survival Calculated over 3 Years; High School Cohort Survival Calculated over 10 Years

October 1,

Grade	CSR	Actual Enrollment										Projected Enrollment									
		2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
4-yr old K	-	-	-	-	-	-	-	21	31	36	29	36	36	36	36	36	36	36	36	36	36
5-yr old K	101.50%	451	433	501	458	528	520	504	521	497	504	521	536	552	560	568	577	586	595	604	613
1	104.06%	439	472	448	505	462	521	525	531	544	509	524	542	558	574	583	591	600	610	619	629
2	100.51%	426	462	468	439	526	463	528	542	521	545	512	527	545	561	577	586	594	603	613	622
3	102.04%	398	444	443	491	452	513	484	546	538	539	556	522	538	556	572	589	598	606	615	626
4	101.35%	383	416	442	457	481	445	532	483	557	550	546	563	529	545	563	580	597	606	614	623
5	100.62%	396	396	415	451	458	484	443	530	492	559	553	549	566	532	548	566	584	601	610	618
PreK-5 Total		2,493	2,623	2,717	2,801	2,907	2,946	3,037	3,184	3,185	3,235	3,248	3,275	3,324	3,364	3,447	3,525	3,595	3,657	3,711	3,767
6	102.82%	380	417	408	415	467	469	489	462	551	493	575	569	564	582	547	563	582	600	618	627
7	101.68%	403	392	410	420	426	493	490	489	482	555	501	585	579	574	592	556	572	592	610	628
8	101.23%	384	406	397	416	423	413	493	489	502	488	562	507	592	586	581	599	563	579	599	618
6-8 Total		1,167	1,215	1,215	1,251	1,316	1,375	1,472	1,440	1,535	1,536	1,638	1,661	1,735	1,742	1,720	1,718	1,717	1,771	1,827	1,873
PreK-8 Total		3,660	3,838	3,932	4,052	4,223	4,321	4,509	4,624	4,720	4,771	4,886	4,936	5,059	5,106	5,167	5,243	5,312	5,428	5,538	5,640
9	125.54%	467	495	506	530	556	543	526	590	585	605	615	706	636	743	736	729	752	707	727	752
10	96.04%	473	450	468	486	491	522	537	526	565	554	581	591	678	611	714	707	700	722	679	698
11	95.54%	454	443	448	457	467	449	496	512	501	550	529	555	565	648	584	682	675	669	690	649
12	98.10%	427	430	422	436	449	459	437	490	517	515	540	519	544	554	636	573	669	662	656	677
9-12 Total		1,821	1,818	1,844	1,909	1,963	1,973	1,996	2,118	2,168	2,224	2,265	2,371	2,423	2,556	2,670	2,691	2,796	2,760	2,752	2,776
PreK-12 Total		5,481	5,656	5,776	5,961	6,186	6,294	6,505	6,742	6,888	6,995	7,151	7,307	7,482	7,662	7,837	7,934	8,108	8,188	8,290	8,416
# Change			175	120	185	225	108	211	237	146	107	156	156	175	180	175	97	174	80	102	126
% Change			3.19%	2.12%	3.20%	3.77%	1.75%	3.35%	3.64%	2.17%	1.55%	2.23%	2.18%	2.39%	2.41%	2.28%	1.24%	2.19%	0.99%	1.25%	1.52%
Avg. CSR	102.39%																				

Elsie Arntzen, Superintendent
PO Box 202501
Helena, MT 59620-2501
406.444.5643
In-State Toll-free: 1.888.231.9393
TTY Users: 406.444.0235
opi.mt.gov

OFFICE OF PUBLIC INSTRUCTION
STATE OF MONTANA

Putting Montana Students First **A⁺**



PAA3 - APPLICATION FOR ADDITIONAL ANB

DISTRICT: *Bozeman Elementary*
LEGAL ENTITY: *0350*
COUNTY NAME: *Gallatin*

This form provides the Office of Public Instruction with the necessary information to approve additional Average Number Belonging (ANB) used for calculating BASE funding amounts. Applicable instructions and definitions follow.

GENERAL INFORMATION

Additional approved ANB is used in the funding formula to account for special circumstances.

WHO MUST RESPOND

All public elementary, high school and K-12 districts which request approval of additional ANB for funding purposes must submit this form to the Superintendent of Public Instruction. Section 20-9-313, MCA list the conditions when a district is eligible to apply for additional ANB.

RETURN OF COPIES – DUE DATE

School districts requesting additional ANB must submit this form to the county superintendent who will transmit a signed, certified original to the Superintendent of Public Instruction by June 1 for the specific requested circumstance.

DEFINITIONS

Average Number Belonging (ANB): A number which reflects the average school membership. ANB is used primarily for funding purposes. NOTE: ANB is calculated by determining the average adjusted enrollment on the first Monday in October and the first Monday in February, times the total pupil instruction (PI) and pupil instruction related (PIR) days divided by 180. Three-year average ANB is calculated by adding current year ANB and two prior years' ANB and dividing by three.

ASSISTANCE

Technical questions regarding specific data items on this form may be directed to Nica Merala at (406) 444-4401 or nmerala@mt.gov.

CERTIFICATION – I do hereby certify that the data included with this application are complete to the best of my knowledge

Printed Name Board Chairperson <i>Andy Willett</i>	Signature	Date <i>2/6/19</i>
Printed Name County Superintendent	Signature	Date

APPLICATION FOR ADDITIONAL ANB

Instructions

- Enter the requested enrollment increase by category.
 - Explain the circumstances that justify the additional ANB request. Attach additional explanation as necessary.
1. OPENING OR REOPENING OF AN ELEMENTARY SCHOOL.
Procedure: 20-6-502 and 20-9-313(1) MCA
 - A. Proposed date of opening or reopening of elementary school:
 - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
 - i. K-6:
 - ii. 7-8:
 - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):
 2. OPENING OR REOPENING OF A MIDDLE SCHOOL
Procedure: 20-6-507 and 20-9-313(1) MCA
 - A. Proposed date of opening or reopening of middle school:
 - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
 - i. 4-6:
 - ii. 7-8:
 - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):
 3. OPENING OR REOPENING OF A HIGH SCHOOL
Procedure: 20-6-503 through 20-6-505 and 20-9-313(2) MCA
 - A. Proposed date of opening or reopening of high school:
 - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
 - i. 9-12:
 - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):
 4. CLOSING OF PRIVATE OR PUBLIC SCHOOL
Procedure: 20-9-313(3) MCA
 - A. Name and address of school that will close:
 - B. Date school will close:
 - C. County superintendent estimate of increased public school enrollment for this district, due to the closing of the private or public school:
 - i. K-6:
 - ii. 7-8:
 - iii. 9-12:
 - D. Basis for estimate of enrollment increase (clearly explain or attach documentation):
 5. ANTICIPATED UNUSUAL ENROLLMENT INCREASE
Procedure: 20-9-313(4) AND 20-9-314 MCA
 - A. State reason for the unusual enrollment increase (i.e., mining opening):
GROWING COMMUNITY
 - B. List estimated district enrollment for the first Monday in October of the ensuing school year in the following grade categories:
 - i. K-6: *3823*
 - ii. 7-8: *1063*
 - iii. 9-12:
 - C. Attach documentation of the factual information upon which the estimated enrollment is based..

Pursuant to Section 20-9-314(6) MCA, equalization or entitlement increases resulting from this request will be reviewed after the October count of the ensuing year. If the actual ANB is less than the ANB used for funding calculations, the Superintendent of Public Instruction shall revised the funding using the actual ANB. All payments received by the district in excess of the revised entitlements shall be overpayments and subject to the refund provisions in Section 20-9-344(4) MCA.

6. INITIAL YEAR OF KINDERGARTEN (5-YEAR OLD PROGRAM)

Procedure: 20-9-313(5) MCA

A. Number of 5-year-old children residing in the district as of the preceeding Sept. 10

B. Source of Data for line A (circle one)

Official school Data

Other

C. Attach explanation and/or documentation to substantiate estimate on line A.

7. TRANSITION FROM A HALF-TIME TO FULL-TIME KINDERGARTEN PROGRAM

NOTE: A full-time kindergarten program must meet the minimum 720 aggregate hours of pupil instruction established in 20-1-301, MCA.

A. Anticipated % of kindergarten students offered a full-time program for the ensuing year for each elementary budget unit (K-6 7 K-8).

E1:

E2:


E3:

E4:

8. SPECIAL UNANTICIPATED CIRCUMSTANCES

Procedure: 10.20.103 ARM.

Briefly describe the special circumstances that affect the ANB calculations (example: no enrollment count for fall semester for new school or kindergarten program opening in second semester), Attach additional sheets if necessary.

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: SUPERINTENDENT'S REPORT

CATEGORY: SUPERINTENDENT'S REPORT

ORIGINATED
BY: Rob Watson,
Superintendent

OTHERS
INVOLVED: N/A

DATA
EXPANSION: None

COST/FUND
SOURCE: N/A


IMPLEMENTATION

ACTION: None
February 11, 2019

DISCUSSION:

The Superintendent will normally give a brief oral report on miscellaneous items of interest to the District.

- High School Leadership: Search Process
- High School Transition Update

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: February 11, 2019

DISCUSSION:

This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CATEGORY: PUBLIC PARTICIPATION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: No official action required.

DISCUSSION:

This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: HIGH SCHOOL BOND PROJECTS
UPDATE AND CONTINGENCY
REQUEST #3

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED
BY: Todd Swinehart,
Director of Facilities

OTHERS
INVOLVED: Matt Stark, Facilities Project Manager;
Steve Johnson, Deputy Superintendent
Operations

DATA
EXPANSION: High School #2 monthly project report
BHS Site Work monthly project report
BHS Renovation; Budget Expenditure
Summary; Contingency Request #3
Summary; [High School #2 Project Photos](#)

COST/FUND
SOURCE: \$125,000,000 Bond Proceeds

IMPLEMENTATION

ACTION: High School District ACTION
Effective February 11, 2019

ISSUE:

Shall the Board accept the attached OCR Report and Contingency Request #3?

FACTS:

The attached report has been developed by the Owner's Construction Representative, along with project architects and contractors to reflect the most recent status of the projects.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board accept the report as presented and approve Contingency Request #3.

OTHER ALTERNATIVES:

Discuss the report and/or change the recommendations.

DISCUSSION:

Project: High School #2

Schedule

1. Bid Package #1 was approved by the Board of Trustees on March 5, 2018 for a sum of \$14,251,316.
2. Bid Package #2 was approved by the Board of Trustees on April 23, 2018 for a sum of \$27,281,392.
3. Bid Package #3 was approved by the Board of Trustees on June 20, 2018 for a sum of \$37,178,972, which provided for a total Guaranteed Maximum Price (GMP) contract amount of \$78,711,680.

Tours were held on the following Dates:
BSD7 staff - August 24, 2018.

Hawk TV Tour - November 8, 2018
Bozeman Area Chamber of Commerce, Leadership Bozeman - December 12, 2018.
Bozeman Schools Foundation - January 25, 2019

Back to School Information Presentations were available at the following locations:

Chief Joseph Middle School - September 11, 2018
Bozeman High School - September 13, 2018
Sacajawea Middle School - September 20, 2018
Gallatin Gateway School - October 11, 2018
Monforton School - October 26, 2018
Anderson School - October 30, 2018

Overall the project is approximately 37% complete, with the current construction schedule still tracking for a June 2020 completion date.

Current construction progress has been highlighted with the attached reports along with a short duration schedule

Remaining Major Milestones:

Structural Steel - January 2019: Complete
Slab on Deck - February 2019
Interior Structural CMU Walls - March 2019
Exterior Framing - March 2019
Window/Door Installation - March 2019
Classroom Mock-Up - March 2019
Roofing - April 2019
Interior Framing - July 2019
Exterior Structural CMU Walls - December 2019
MEP Rough-In - December 2019
Flooring - March 2020
Main Gym - March 2020
Auxiliary Gym - March 2020
Auditorium - April 2020

On-going construction progress can be monitored via the webcam [here](#).

Project: BHS Site Work (Internal circulation, parking, roundabout and activity fields)

Schedule:

1. June 28, 2018 - The Board of Trustees approved Early Work Amendment #1 and rejected Bid Package #1.
2. August 20, 2018 – City of Bozeman Exemption Hearing was held.
3. The Board approved the pre-selection of a site work contractor on September 10, 2018.
4. Bids for Phase 1 of the project were publicly opened on September 18, 2018.
5. The Phase 1 Base Bid was approved by the board of trustees on September 28, 2018.
6. City of Bozeman Planning approval was received on September 25, 2018, with the required building permit still pending.
7. The Board approved the Guaranteed maximum price of \$9,088,367 on September 28, 2018.
8. A pre-construction kick-off meeting was held on site October 2, 2018.
9. The North Multi-Use Building Alternate was approved by the Board of Trustees on October 29, 2018 for \$1,805,239, which increased the final GMP to \$10,893,606.

Scope of work to include new artificial turf field, new stadium complex including bleachers, press box, concessions and restrooms, new relocated softball fields, expansion of Ruth Thibault Way, construction of a roundabout at the intersection of Thibault/15th/Beall, added parking, landscaping, and installation of new infrastructure and utilities including water, sewer, gas, storm and power.

Overall, the project is about 10% complete. The contractor has mobilization with temporary fencing in place. The interior parking lot is complete minus the lighting standards. Mass grading and preliminary earthwork has begun for the field turf section with the bulk of the structural import being placed. Demolition with the house along Durston Ave. is complete.

Project: BHS Renovation

Schedule:

1. June 21, 2018 - Design Leadership Committee meeting.
2. July 16, 2018 - Board approval for Architecture/Engineering fee.
3. July 31, 2018 - Design Leadership Committee meeting.
4. August 13, 2018 - Board Approval for GC/CM Recommendation.
5. September 17, 2018 - Design Leadership Committee meeting.
6. October 16, 2018 - Design Leadership Committee meeting.
7. October 29, 2018 - Board Approval for Educational Specifications and Schematic Design.
8. November 15, 2018 - Design Leadership Committee meeting.
9. December 12, 2018 - Design Leadership Committee meeting.
10. January 7, 2019 - City of Bozeman Informal Review and Exemption Hearing
11. January 28, 2019 - Board Approval for Design Development.

The Board of Trustees has accepted CTA Architects Engineers for design services along with Langlas and Associates to perform GC/CM services for the renovation efforts at BHS. Programming and building design committee meetings have been completed, however various building users and the architectural/contracting are still validating and finalizing the final building program. The next milestone will be the submission of construction drawings with the final report being presented to the Board of Trustees in June, 2019.



JANUARY PROGRESS REPORT

PROJECT: New Bozeman High School

TO: Todd Swinehart (TS), Director of Facilities, Bozeman Public Schools

FROM: Bob Franzen (BF), CTA Architects Engineers
Roger Davis (RD), Langlas & Associates

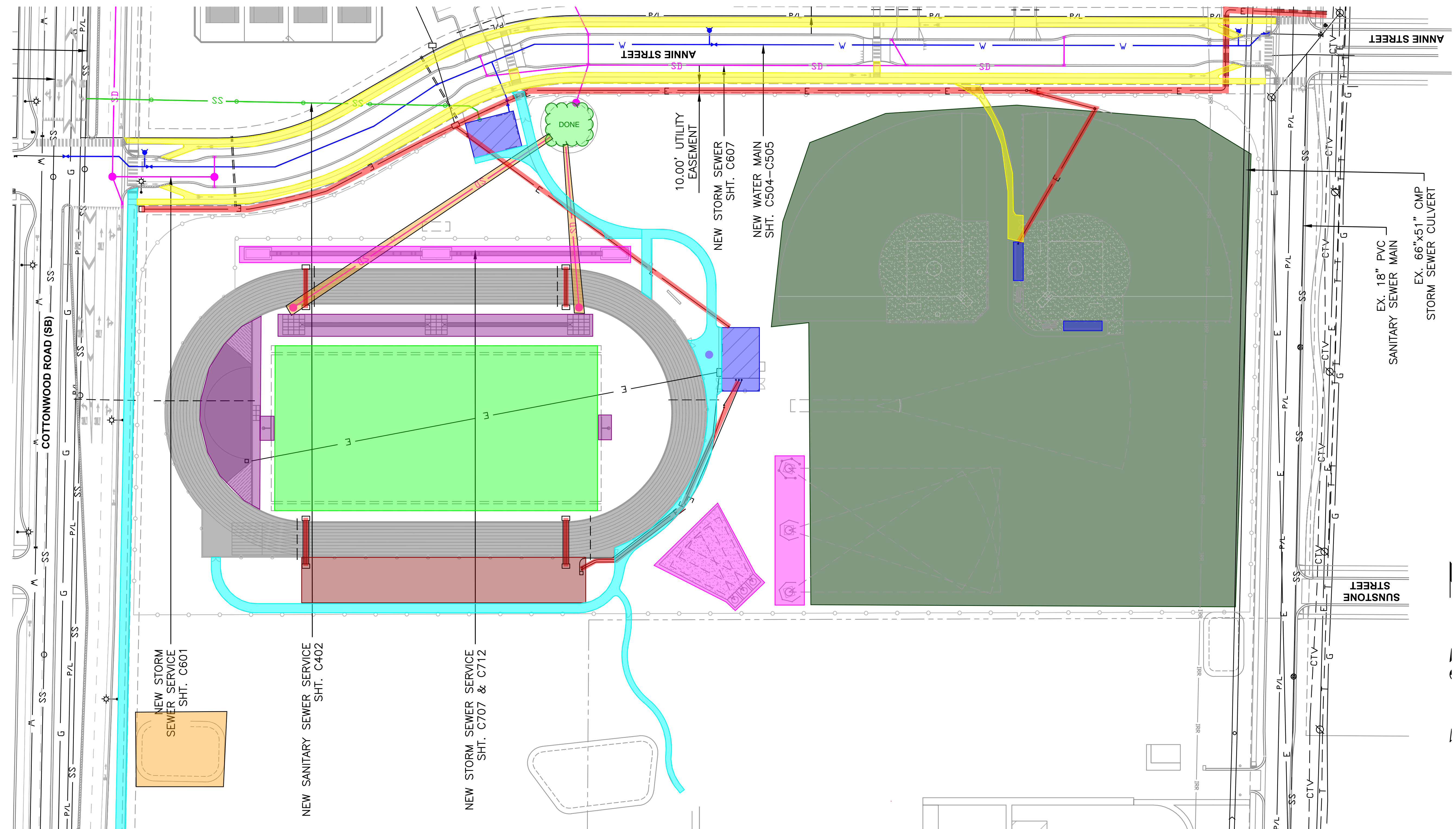
SUBJECT: Progress Report for January 2019

- Progress Update
 - The following items need to be addressed with the City:
 - The (Special Improvements Lighting District) SILD paperwork has been submitted to the City. Verbal permission was received from NWE to remove lights along Cottonwood Road in the existing SILD. The City will generate an intent to create the SILD in January and the SILD should be created in February.
 - Permits
 - Concession Building –CTA issued responses to the CoB irrigation plan modification comments on December 6, 2018. Planning approval was received on January 14, 2019. Impact fees have been reduced and the revised water service is being reviewed.
 - Well Permitting - DNRC has accepted the hydronic information assembled and provided as complete. They will review it over the next 120 days for compliance and approval.
 - Flooring Finishes
 - Langlas has issued pricing for polishing concrete floors in the classrooms. The pricing has been reviewed and approved.
- CTA / Design Team Tasks (On-Going)
 - Equipment Lists - CTA has assembled all of the information provided into a single list/spread sheet. BF and Langlas are reviewing the lists and will develop a list of questions and request clarification.
 - Three welding booth options were being considered; CTA and Langlas are to proceed with infrastructure coordination based on a custom fabricated steel welding booth. Langlas is to provide complete pricing for the welding booths including powder coating and curtains.
 - CTA is locating and designing an electronic message board on the school property. The School District requested that the design team look at a location west of the main building entry. CTA provided a partial site plan for conformation.
 - Langlas has received authorization from the Building and Fire Departments to install furniture and equipment within the building prior to receiving an occupancy permit. A functional fire alarm and sprinkler system will need to be in place.
 - CTA has been asked to design a loudspeaker system for the track. In progress.
- Owners Tasks
 - Confirm location of proposed message board.

WEEKLY PROGRESS REPORT (Continued)

- Construction Progress
 - Roofing is being installed over the Region B/C.
 - Steel framing and deck is being erected in Auditorium and Area D.
 - Steel framed exterior walls are being assembled and installed in Region B, C, D
 - Fire proofing in Regions A, B, & C
 - Mechanical piping being set in Region A
 - Interior wall framing in Region A, B, & C
 - Exterior Gypsum Board is complete in Region A and underway in Regions B & C
 - Pouring Region F 2nd floor slab
 - Installing wall self-adhering membrane at region C
 - Installing head/ jamb/ sill material and storefront windows (frames and glazing) at region A
 - Installing wall insulation at region A
 - Installing densglass sheathing at region C
 - Installing ductwork at region A first floor
 - Installing plumbing at regions A and C first floor
 - Setting door frames at region A second floor
 - Applying spray-fireproofing at region B second floor
 - Framing region A second floor interior walls
 - Installing rain water leaders at region B
 - Tying in rain water leaders at the competition gym
 - Welding roof structure at region D
 - Setting interior CMU walls at the competition gym and Region E
- Budget Update
 - The construction project remains slightly under budget.
- Invoice Status
 - Paid in full to date.
- Schedule Update
 - The project is currently approximately 2 weeks ahead of schedule.
 - Mockup classrooms complete end of April 2019
 - Project Substantially Complete May 2020
 - Doors open for classes August 2020

SOUTH ANNIE SITE PHASING



PHASE 1
Storm Drain, Retention Pond & Utility Sleeves
Start: 3/11/19
Finish: 3/22/19

PHASE 2
Outbuildings & Dugouts
Start: 3/25/19
Finish: 7/5/19
(See next page for full schedule of outbuildings & dugouts)

PHASE 3
NWE & MT Lines Underground
Start: 4/1/19
Finish: 4/12/19

PHASE 4
Final Grading @ Field Events & Softball
Start: 3/25/19
Finish: 3/29/19

PHASE 5
Track Sub Base Build-Up
Start: 4/1/19
Finish: 4/12/19

PHASE 6
Grandstand Slab & Install
Start: 4/15/19
Finish: 5/17/19

PHASE 7
Field Events Outside Track
Start: 4/8/19
Finish: 5/3/19

PHASE 8
Outer Sidewalks/Asphalt Paths
Start: 4/22/19
Finish: 5/3/19

PHASE 9
Field Events Inside Track & Concrete Curb/Catch Basin
Start: 4/22/19
Finish: 5/3/19

PHASE 10
Irrigation, Fencing, & Equipment Install @ Field Events & Softball
Start: 4/29/19
Finish: 6/21/19

PHASE 11
Topsoil & Seeding @ Field Events & Softball
Start: 5/27/19
Finish: 6/21/19

PHASE 12
Track Paving
Start: 5/13/19
Finish: 5/24/19

PHASE 13
Track Drainage System & Final Grading Inside Track
Start: 5/6/19
Finish: 5/31/19

PHASE 14
Middle Sidewalks/Asphalt Paths
Start: 5/27/19
Finish: 5/31/19

PHASE 15
Irrigation, Fencing, & Equipment Install @ Track
Start: 6/24/19
Finish: 7/12/19

PHASE 16
Seeding @ Track
Start: 7/15/19
Finish: 7/26/19

PHASE 17
Irrigation Outside Track
Start: 7/15/19
Finish: 7/19/19

PHASE 18
Seeding Outside Track
Start: 7/29/19
Finish: 8/2/19

<input type="checkbox"/> Comfort Station / Storage Shed	203.5 days	Thu 10/25/18	Tue 8/6/19
Over-Ex / Place Import Fill	3 days	Thu 10/25/18	Mon 10/29/18
Excavate Footings	5 days	Tue 3/12/19	Tue 3/19/19
Place Footing / Foundation	5 days	Tue 3/19/19	Tue 3/26/19
Backfill / Foam / Slab Prep	3 days	Tue 3/26/19	Fri 3/29/19
MEP Underground	5 days	Fri 3/29/19	Fri 4/5/19
Slab on Grade	4 days	Fri 4/5/19	Thu 4/11/19
Wall Framing	10 days	Thu 4/11/19	Thu 4/25/19
Install Trusses / Sheath	5 days	Thu 4/25/19	Thu 5/2/19
Building SAM	5 days	Thu 5/2/19	Thu 5/9/19
Door / Window Install	2 days	Thu 5/9/19	Mon 5/13/19
Roof Penetrations	1 day	Mon 5/13/19	Tue 5/14/19
Roofing	5 days	Tue 5/14/19	Tue 5/21/19
MEP Rough-in	10 days	Tue 5/21/19	Tue 6/4/19
Siding Install	10 days	Tue 5/21/19	Tue 6/4/19
Insulation	3 days	Tue 6/4/19	Fri 6/7/19
Hang / Tape / Paint	12 days	Fri 6/7/19	Tue 6/25/19
ACT / Ceiling Work	3 days	Tue 6/25/19	Fri 6/28/19
Cabinets / Shelving / Specialties	5 days	Fri 6/28/19	Fri 7/5/19
Flooring / Base	5 days	Fri 7/5/19	Fri 7/12/19
MEP Trim-out	5 days	Fri 7/12/19	Fri 7/19/19
Div 10	5 days	Fri 7/19/19	Fri 7/26/19
Clean	2 days	Fri 7/26/19	Tue 7/30/19
Punch	5 days	Tue 7/30/19	Tue 8/6/19

<input type="checkbox"/> Softball Fields	81 days	Tue 3/12/19	Wed 7/3/19
Excavate Dugout Footings	2 days	Tue 3/12/19	Thu 3/14/19
Place Dugout Footing / Foundation	8 days	Thu 3/14/19	Tue 3/26/19
Backfill / Slab Prep Dugout	2 days	Tue 3/26/19	Thu 3/28/19
Slab on Grade Dugout	4 days	Thu 3/28/19	Wed 4/3/19
Install Post Bases	8 days	Tue 4/30/19	Fri 5/10/19
Install Site Electrical Conduits	6 days	Fri 5/10/19	Mon 5/20/19
Layout Infield / Outfield Transition	2 days	Mon 5/20/19	Wed 5/22/19
Install Irrigation at Outfield	7 days	Wed 5/22/19	Fri 5/31/19
Install Chainlink Fencing	5 days	Fri 5/31/19	Fri 6/7/19
Frame Dugouts	4 days	Fri 6/7/19	Thu 6/13/19
Finish Dugouts	4 days	Thu 6/13/19	Wed 6/19/19
Place / Grade Topsoil at Outfield - Seed	5 days	Wed 6/19/19	Wed 6/26/19
Install Field Markers	1 day	Wed 6/26/19	Thu 6/27/19
Fine Grade Mulch at Infield	3 days	Thu 6/27/19	Tue 7/2/19
Install Bases / Plates	1 day	Tue 7/2/19	Wed 7/3/19



AIA® Document G711™ – 1972

Architect's Field Report

PROJECT: <i>(Name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana	FIELD REPORT NUMBER: CTA-042	OWNER: <input type="checkbox"/>
CONTRACT: Langlas & Associates - General Construction	ARCHITECT'S PROJECT NUMBER: BZNHS	ARCHITECT: <input type="checkbox"/>
		CONSULTANT: <input type="checkbox"/>
		FIELD: <input type="checkbox"/>

DATE Jan. 8, 2019	TIME 11:30 AM	WEATHER Cloudy	TEMP. RANGE 35
EST. % OF COMPLETION : 35%		CONFORMANCE WITH SCHEDULE (+,-) on time	
WORK IN PROGRESS See below		PRESENT AT SITE Steel erectors, plumbers, electricians, masons, roofers, excavators, fire-proofing sub, framers, Langlas crew	

OBSERVATIONS

Nathan Helfrich (CTA) made a site visit to observe general construction progress. The following items were observed:

Work in progress:

1. Placing the roof structure at region E.
2. Installing wall self-adhering membrane at the region C west wall.
3. Installing head/ jamb/ sill material at the region A north and south walls.
4. Installing storefront frames and glazing at the south wall of region A at the vertical box-rib siding locations.
5. Installing exterior continuous wall insulation and z-furring at the southwest corner of region A. The south wall is approximately 10% complete.
6. Installing roofing at region A. Approximately 50% of the region A roof insulation is installed and approximately 25% of the region A roof membrane is installed.
7. Installing ductwork at the region A first floor.
8. Installing plumbing at the region A and C first floors.
9. Setting door frames at the region C second floor.
10. Applying spray-applied fireproofing at the region B second floor
11. Framing region A second floor interior walls
12. Installing rainwater leaders at region B.
13. Tying in rainwater leaders at the competition gym.
14. Welding roof structure in place at region D.
15. Setting interior CMU walls at the west side of the competition gym.

General Observations:

1. Additional exterior walls are framed and ready to install at the east wall of region C.
2. The following items are stored on site:
 - A. A large quantity of roofing materials are stored at the west parking lot. This includes roof insulation and roof membrane. Several bunks of roof insulation were not covered by tarps.
 - B. Storefront frames are stored in region A and glazing is stored in the west parking lot.
 - C. Wall framing material is stored in the west parking lot
 - D. Spray-applied fireproofing material is stored in the west parking lot.
 - C. Plumbing piping is stored in the west parking lot
3. A portion of densglass sheathing was damaged at the west wall of region A, near the south corner.
4. CMU installation has begun at the south side of the competition gym.

Upcoming work (next two weeks):

1. Region G footing prep and pour this week and next week.
2. Oak Street water line installation this week and next week
3. Interior CMU wall installation this week and next week
4. Interior CMU wall installation at region F next week
5. Metal deck installation at region D and F this week
6. Roof joist and roof deck installation at region E next week and the week after
7. Region G deck installation next week
8. Region A first floor venting and acid waste piping installation this week and next week
9. Region F overflow roof drain piping installation this week
10. Electrical rough-in at CMU this week and next week
11. Ceiling electrical rough-in at the competition gym this week and next week
12. Region A first floor ductwork installation this week and next week
13. Region A first floor refrigerant piping installation this week
14. Region A roofing installation this week
15. Region B roof membrane installation next week
16. Regions B and C densglass installation this week and next week
17. Regions A, B, and C parapet framing this week and next week
18. Regions A, B, and C self-adhering wall membrane installation this week and next week
19. Region A exterior wall insulation installation this week and next week
20. Region A, B, and C interior wall framing this week and next week
21. Region B fireproofing this week and next week
22. Exterior wall beam fireproofing this week
23. Region A third floor fireproofing next week

Discussions:

1. Nathan discussed the requirement to cover the roofing insulation with Tiger Munson.
2. Nathan discussed the damaged densglass sheathing at the west wall of region A with Tiger Munson.

ITEMS TO VERIFY None

INFORMATION OR ACTION REQUIRED Cover the stored roof insulation. Repair the densglass sheathing at the west wall of region A.

ATTACHMENTS Site Photos

REPORT BY: Nathan Helfrich



AIA® Document G711™ – 1972

Architect's Field Report

PROJECT: <i>(Name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana		FIELD REPORT NUMBER: CTA-043	OWNER: <input type="checkbox"/>
CONTRACT: Langlas & Associates - General Construction		ARCHITECT'S PROJECT NUMBER: BZNHS	ARCHITECT: <input type="checkbox"/>
			CONSULTANT: <input type="checkbox"/>
			FIELD: <input type="checkbox"/>
DATE Jan. 17, 2019	TIME 11:00 AM	WEATHER Cloudy	TEMP. RANGE 25
EST. % OF COMPLETION : 36%		CONFORMANCE WITH SCHEDULE (+,-) on time	
WORK IN PROGRESS See below		PRESENT AT SITE Plumbers, electricians, masons, roofers, excavators, fire-proofing sub, framers, Langlas crew	

OBSERVATIONS

Nathan Helfrich (CTA) made a site visit to observe general construction progress. The following items were observed:

Work in progress:

1. Spray-applied fireproofing beams in exterior walls at the region C west wall
2. Installing parapet framing at the south region C entry roof overhang
3. Installing ductwork at the first floor of region A
4. Installing hydronic and refrigerant piping at the first floor of regions A, B, and C
5. Installing VRF's and heat recover boxes at the first floor of regions A, B, and C
6. Installing interior stud wall track at the third floor of region A
7. Finishing the installation of roofing at region A
8. Roofing materials are being staged at region C in preparation for the roofing installation
9. Installing exterior wall insulation at the south wall of region A
10. Installing vapor barrier at the windows in the north wall of region A
11. Pouring the region F second floor slab
12. Setting CMU at the north interior wall of the wood shop

Observations:

1. The roof deck is installed at region D
2. Acid waste piping is installed at region A
3. Interior wall framing is mostly complete at the second floor of region A and C
4. Door frames are set at the second floor of region B and interior wall framing has begun
5. The parapet caps are being framed differently than detailed in 9/A120. The 1 5/8" metal cross members have been eliminated and two different sizes of metal track are being used to achieve the slope.
6. Roof decking installation has begun at region F

Upcoming work (next two weeks):

1. Oak street water line installation next week
2. Demolition of Cottonwood and Oak Street next week
3. Installation of the water line at the roundabout next week and the week after
4. Prepare footings for pouring next week
5. CMU wall installation at region E next week
6. CMU wall installation at region F the week after next
7. Erect structural steel at regions E and F next week
8. Install roof joists and roof decking at regions E and G next week and the week after

9. Install domestic water lines and hydronic lines at the region A first floor next week
10. Install domestic water lines and hydronic lines at region C the week after next
11. Electrical rough-in at CMU next week and the week after
12. Install hangers at regions A, B, and C next week
13. Electrical rough-in at the region A first floor walls next week and the week after
14. Install electrical conduit at the competition gym ceiling next week
15. Install ductwork at the region A first floor next week
16. Install ductwork at the first floor of regions B and C the week after next
17. Install refrigerant piping at the first floor of regions A, B, and C next week and the week after
18. Roofing installation at regions B, C, and D the week after next
19. Parapet framing at the commons entry roof overhangs next week
20. Install self-adhering vapor barrier at region B next week
21. Install self-adhering vapor barrier at region C the week after next
22. Install exterior insulation at region A next week and the week after
23. Interior stud wall framing at the region B second floor next week
24. Spray-applied fireproofing at the third floor of region A next week

Discussions:

1. Nathan Helfrich and Bob Franzen discussed the discrepancy of the framed parapet caps with Josh Henigman. Resolution was not determined.

ITEMS TO VERIFY None

INFORMATION OR ACTION REQUIRED Analyze the framing for the parapets caps

ATTACHMENTS Site Photos

REPORT BY: Nathan Helfrich

**AIA**[®]**Document G711™ – 1972****Architect's Field Report**

PROJECT: <i>(Name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana	FIELD REPORT NUMBER: CTA-044	OWNER: <input type="checkbox"/>
	ARCHITECT'S PROJECT NUMBER: BZNHS	ARCHITECT: <input type="checkbox"/>
		CONSULTANT: <input type="checkbox"/>
		FIELD: <input type="checkbox"/>

CONTRACT:

Langlas & Associates - General Construction

DATE Jan. 22, 2019	TIME 10:00 AM	WEATHER Cloudy	TEMP. RANGE 30
EST. % OF COMPLETION : 5%		CONFORMANCE WITH SCHEDULE (+,-) on time	
WORK IN PROGRESS See below		PRESENT AT SITE Plumbers, Mechanical	

OBSERVATIONS

Alex Russell (CTA) made a site visit to observe mechanical construction progress. The following items were observed:

Work in Progress:

1. VRF Refrigerant Piping is being installed in Regions A, B, and C on the 1st floor.
2. Hydronic Piping is being installed in Region A on the 1st floor.
3. VRF Fan Coil Units are being installed in Region A on the 1st floor.
4. VRF Refrigerant Piping is being pressure tested on the 1st floor.
5. Heat Recovery Boxes for the VRF system are installed in Regions A, B, and C on the 1st floor.

General Observations:

1. Ductwork is stockpiled in Region A for install to the fan coil units.
2. The majority of the ductwork is being covered while stored and installed.
3. The installed ductwork and piping is satisfactory.
4. Fan Coil Unit, FCU-A148, has a conflict with plumbing pipe from the floor above.

Discussions:

1. The plumbing contractor noted the conflict with FCU-A148 and said they will be addressing it.
2. The refrigerant pipe installer from Tri-County Mechanical said he'd had a conversation with the Fire Sprinkler installer, letting them know the refrigerant pipe was under high pressure and that it shouldn't be modified by the Fire Sprinkler installer.
3. Alex informed Josh Henigman that the refrigerant piping was under high pressure and that all trades should be aware and that it should be coordinated during the safety meetings.

ITEMS TO VERIFY None

INFORMATION OR ACTION REQUIRED Cover all stored ductwork and piping. Coordinate refrigerant pipe pressure testing with all trades.

ATTACHMENTS Photos

REPORT BY: Alex Russell



FIELD OBSERVATION REPORT

PROJECT:	BHS Site Work	FIELD OBSERVATION REPORT NO.:	01
OWNER:	Bozeman School District 7	NE45 PROJECT NO:	17031
CONTRACTOR:	Jackson Contractor Group	By:	Aaron Overstreet

DATE:	01/08/19	TIME:	11:00AM	APPROX. TEMP:	25° F	WEATHER:	Clear and Sunny
--------------	----------	--------------	---------	----------------------	-------	-----------------	-----------------

ESTIMATED % COMPLETE:	5%	SCHEDULE (+/-):	0 days ahead
------------------------------	----	------------------------	--------------

PRESENT AT SITE:	<u>OAC Meeting:</u> Todd Swinehart Matt Stark Steve Johnson Jerry Reisig Brett Aune Terry Vickery Tim Lyner Blake Normand Jeff Lusin Aaron Overstreet	<u>Trades:</u> Civil Contractor Electrical Contractor Form Work
-------------------------	---	--

FIELD OBSERVATIONS:

Note: The observations represented by this report are solely to determine in general if the Work is being performed in a manner indicating that the Work, when completed, will be in accordance with the Contract Documents. OAC meeting minutes are prepared by the Contractor and published separately.

FACILITY CONSTRUCTION

02 **EXISTING CONDITIONS**

02.01 NA

03 **CONCRETE**

03.01 Foundation walls and footings have been poured and backfilled at the north team building. Form work has been stripped and it appears that damp proofing was applied.

03.02 Form work and rebar for concrete footings at the south support building and ticket booth are being created.

04 **MASONRY**

04.01 NA

05 **METALS**

05.01 NA

06 **WOOD, PLASTICS AND COMPOSITES**

06.01 NA

07 THERMAL AND MOISTURE PROTECTION

07.01 Rigid insulation has been placed around the perimeter of the north team building foundation walls.

08 OPENINGS

08.01 NA

09 FINISHES

09.01 NA

10 SPECIALTIES

10.01 NA

11 EQUIPMENT

11.01 NA

13 SPECIAL CONSTRUCTION

13.01 NA

FACILITY SERVICES:

21 FIRE SUPPRESSION

21.01 NA

22 PLUMBING

22.01 NA

23 MECHANICAL

23.01 NA

26 ELECTRICAL

26.01 NA

27 COMMUNICATIONS

27.01 NA

28 ELECTRONIC SAFETY AND SECURITY

28.01 NA

SITE AND INFRASTRUCTURE:

31 EARTHWORK

31.01 About 60% of the field area has been excavated down to the native gravel. About 25% of the field area has been filled with the structural fill, at a very rough grade. Snow is covering this area.

31.02 A large stock pile of soil is being transported from the south end of the site to the north end.

31.03 The softball field areas are being graded and the area has been cleared of trees.

32 EXTERIOR IMPROVEMENTS

32.01 NA

COMMENTS:

1. Work to date appears to be in general conformance with the plans and specifications
-



FIELD OBSERVATION REPORT

PROJECT:	BHS Site Work	FIELD OBSERVATION REPORT NO.:	02
OWNER:	Bozeman School District 7	NE45 PROJECT NO:	17031
CONTRACTOR:	Jackson Contractor Group	By:	Aaron Overstreet

DATE:	01/15/19	TIME:	11:00AM	APPROX. TEMP:	25° F	WEATHER:	Clear and Sunny
--------------	----------	--------------	---------	----------------------	-------	-----------------	-----------------

ESTIMATED % COMPLETE: 6%

SCHEDULE (+/-): 0 days ahead

PRESENT AT SITE: OAC Meeting:
Todd Swinehart
Matt Stark
Steve Johnson
Jerry Reisig
Gary Cuchine
Brett Aune
Terry Vickery
Tim Lyner
Blake Normand
Jeff Lusin
Aaron Overstreet

Trades:
Civil Contractor
Electrical Contractor
Form Work

FIELD OBSERVATIONS:

Note: The observations represented by this report are solely to determine in general if the Work is being performed in a manner indicating that the Work, when completed, will be in accordance with the Contract Documents. OAC meeting minutes are prepared by the Contractor and published separately.

FACILITY CONSTRUCTION

02 **EXISTING CONDITIONS**
02.01 NA

03 **CONCRETE**
03.01 Footings have been poured for the south support building and ticket building.

03.02 Form work and rebar for the south support building and ticket building foundation walls have been set.

04 **MASONRY**
04.01 NA

05 **METALS**
05.01 NA

06 **WOOD, PLASTICS AND COMPOSITES**
06.01 NA

07 **THERMAL AND MOISTURE PROTECTION**
07.01 NA

08 **OPENINGS**
08.01 NA

09 **FINISHES**
09.01 NA

10 **SPECIALTIES**
10.01 NA

11 **EQUIPMENT**
11.01 NA

13 **SPECIAL CONSTRUCTION**
13.01 NA

FACILITY SERVICES:

21 **FIRE SUPPRESSION**
21.01 NA

22 **PLUMBING**
22.01 NA

23 **MECHANICAL**
23.01 NA

26 **ELECTRICAL**
26.01 NA

27 **COMMUNICATIONS**
27.01 NA

28 **ELECTRONIC SAFETY AND SECURITY**
28.01 NA

SITE AND INFRASTRUCTURE:

31 **EARTHWORK**
31.01 About 70% of the field area has been excavated down to the native gravel. About 30% of the field area has been filled with structural fill, at a relatively smooth grade. The west side of field and north end of field still need to be fully excavated.

31.02 Trucks are transporting soil from the field area to the north.

31.03 The softball field areas are being graded and the area has been cleared of trees.

32 **EXTERIOR IMPROVEMENTS**
32.01 NA

COMMENTS:

1. Work to date appears to be in general conformance with the plans and specifications
-



JANUARY 2019 UPDATE

BHS Site Work



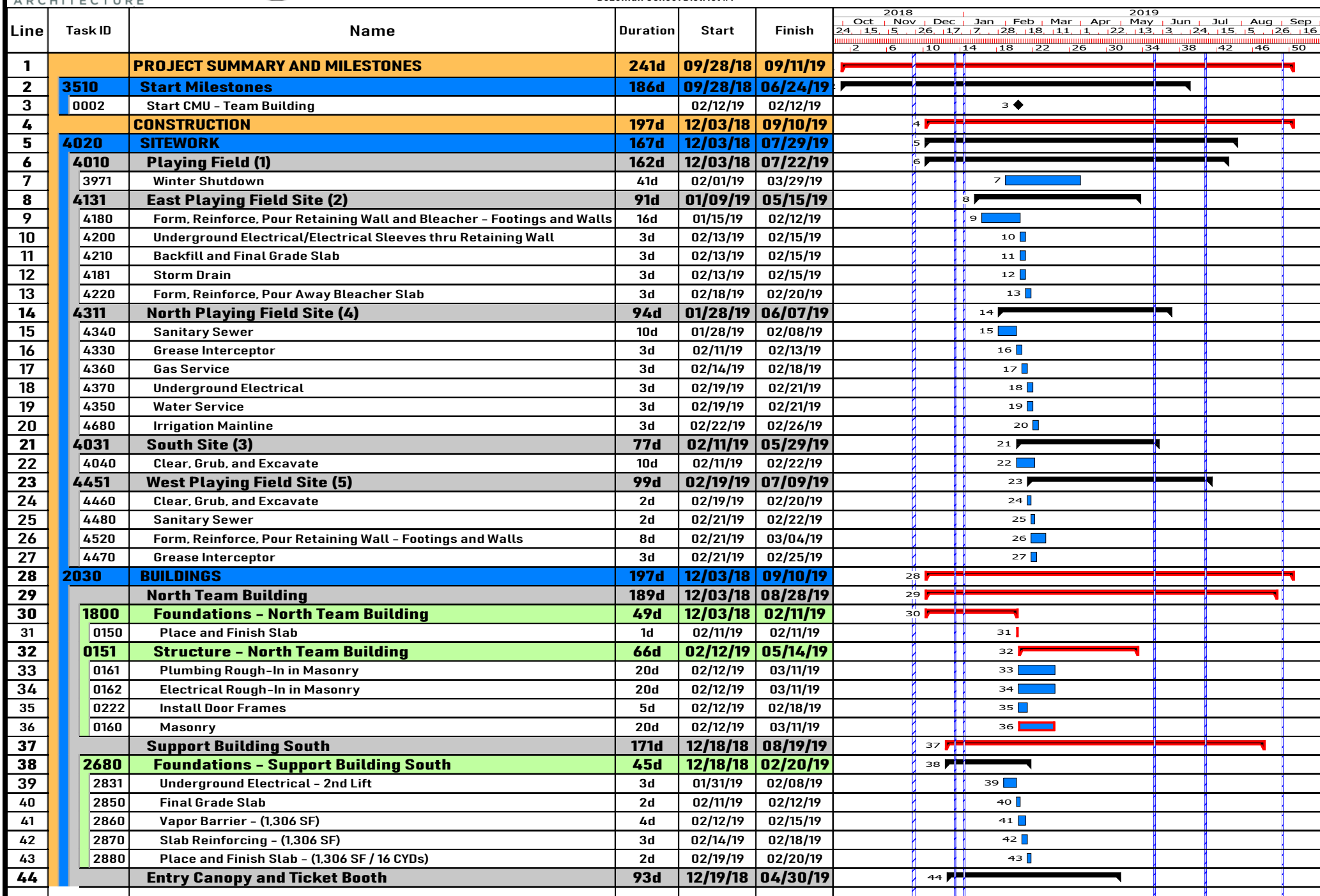
CONTRACT BUDGET		
CONTRACT SUMMARY	ORIGINAL	CURRENT
	\$10,893,606	\$10,893,606
TOTAL CONTRACT AMOUNT	\$10,893,606	\$10,893,606

PROJECT BILLINGS		% COMPLETE
Previous Pay Applications	\$1,171,182.61	
Retainage	\$108,675.02	
MT Gross Receipts Tax	\$20,648.26	
Pay Application # 5 - January 2019	\$872,994.66	
WORK COMPLETED TO DATE	\$2,173,500.55	19.95%

MILESTONE SCHEDULE			
MILESTONE	CURRENT CPM DATE	ACTUAL DATE	VARIANCE
Paving and Striping - East Parking Lot	11/29/2018	11/21/2018	-8.0
Start Foundations - Team Building	12/3/2018	12/3/2018	0.0
Start CMU - Team Building	2/12/2019		
Finish Foundations - All Buildings	3/19/2019		
Start Excavation - Turf Field Footprint	3/28/2019	12/10/2018	-108.0
Start Erection - Home Bleachers	4/15/2019		
Finish CMU - All Buildings	4/22/2019		
Dry-In Complete - Team Building	4/17/2019		
Dry-In Complete - All Buildings	5/29/2019		
Start Turf Installation - Turf Field	6/24/2019		
Complete - Softball Fields	7/29/2019		
Punch List - Team Building	8/2/2019		
Complete - All Buildings	9/11/2019		

PROCUREMENT / MATERIALS	
Upcoming Material List for February	
Underground Utilities - All Buildings	Tyvek - All Buildings
Chain-Link Fence Posts - South Site Retaining Wall	Vapor Barrier - All Buildings
CMU Block - Team Building	Rebar - South Site Retaining Wall
CMU Reinforcement - Team Building	Anchor Bolts - Bleacher Footings
Wood Framing - Ticket Booth	In Ground Sleeves - Sportsfield Specialties
Structural Steel - Ticket Booth/Canopy	
Joint Sealants - All Buildings	
Hollow Metal Door Jambs - All Buildings	

WHAT'S HAPPENING 3-WEEK LOOK AHEAD		
ACTIVITY DESCRIPTION	DATE	LOCATION
Place and Finish Slab	2/11/2019	Team Building
CMU Starting	2/12/2019	Team Building
Place and Finish Slab	2/14/2019	Ticket Booth
Form, Reinforce, Pour Visitor Bleacher Slab	2/20/2019	East Bleachers
Place and Finish Slab	2/20/2019	South Support Bldg
Site Sanitary Sewer	2/22/2019	South Site Area
Underground Plumbing	2/22/2019	North Support Bldg
Plumbing Rough-In CMU Walls	3/11/2019	Team Building
Electrical Rough-In CMU Walls	3/11/2019	Team Building



72



Underground MEP Team Building



Pouring South Support



East Side Structural Fill for Field



South Support Building



Ticket Booth Foundation



Slab Prep for Team



Backfilling Team Building



Vapor Barrier Start Team




South Support Building

Bond Funding Sources and Uses Summary - To Date			2-8-2019
Funding Sources			
Bond Levy			\$125,000,000
Bond Interest Earnings			2,500,000
Original Bond Premium		\$12,195,590	
Bond Premium used for Bond Payments		3,484,986	
Remaining Bond Premium			\$8,710,604
Building Reserve available for Deferred Maintenance portion of BHS Project			4,000,000
Total Funds Available			\$140,210,604
PROJECT: HS#2 - New Building Construction			
BSD7# 17-42-01			
1. Soft Costs To Date		\$6,965,211	
2. Hard Costs To Date		\$22,219,276	
3. Total Costs to Date		\$29,184,487	
4. Total Project Estimate		\$91,166,714	
PROJECT: BHS Site Work (Internal circulation, parking, roundabout and activity fields)			
BSD7# 17-41-36			
1. Soft Costs To Date		\$870,877	
2. Hard Costs To Date		\$1,183,013	
3. Total Costs To Date		\$2,053,890	
4. Total Project Estimate		\$13,730,000	
PROJECT: Renovations to Existing BHS			
BSD7# 17-41-37			
1. Soft Costs To Date		\$739,801	
2. Hard Costs To Date		\$0	
3. Total Costs To Date		\$739,801	
4. Total Project Estimate		\$28,567,806	
Total Project Estimates		\$133,464,520	
Remaining Balance		\$6,746,084	

Project Contingency Amount	\$2,500,000.00
Contingency Authorization #1 amount	\$187,604.13
Contingency Authorization #2 amount	\$3,536.97
Contingency Balance	\$2,308,858.90
Contingency Authorization #3 amount - Approved	\$297,512.59
Contingency Authorization #3 amount - Pending	\$0.00
Estimated Remaining Contingency	\$2,011,346.31

Ref #	Description	Expanded Description	Approved Amount
ASI 011/CCD20	GFCI Protection to CTE Circuits, & Floor Drain B165	Added floor drain to mechanical room B165 and revised waste and vent branch piping accordingly. Added GFCI protection in the auto shop. These were added per Esgil comments.	\$ 7,034.05
PR 018/CCD27	Door & Hardware Revisions	Changed the exterior door swing direction to out at comfort station rooms S106, S107, and S108. Added a vented hollow metal double door type. Revised door hardware group 3. Changed Door D101-4 to double hollow metal vented. Changed the door 183-1 width to 3'-6". Changed the door hardware set at door 456.	\$ 5,918.67
NA/CCD29	Mowing and Weed Spraying	Mowing and weed spraying	\$ 4,704.36
ASI 016/CCD32	Revised Technology Drawings	Added, eliminated, and modified door security hardware. Added motion request to exit.	\$ 2,251.44
PR024/CCD38	Geothermal Piping Revisions	Revised geothermal extraction and injection well site piping plan. Revised horizontal alignment and vertical design information to accommodate injection well connections. Added pipe insulation requirements and detail. Tied into man holes that were added in a previous PR.	\$ 8,874.35
PR021/CCD39	Partition wall at Servery, Café door revisions	Added frosted glass partition wall between the turnstiles and the POS locations. Added a man door at the café and reduced the size of the OH coiling door at the café.	\$ 3,934.89
PR026/CCD43	Revisions per City Comments	Cold water bond sizing updates to #3/0, battery backup added in main electrical room/main disconnect locations, exit signage and emergency illumination added	\$ 6,172.17
PR31/CCD47	Track grandstands & timing booth pad revisions	Changed 310' x 50.33' concrete slab to asphalt beneath the track bleachers. Added 30'x30' concrete slab at the timing booth. Added a 253'x2.21' concrete ribbon. Added 33.5'x6' sidewalk to portal stairs. Added 15.5'x8' asphalt path to timing booth. Added vinyl privacy slats and (2) 6' wide gates to the fence under the bleachers. Revised the 4' fence around the track.	\$ 9,628.45
PR36/CCD52	Remove fire extinguishers	Remove supply of 88 fire extinguishers and labor to off-load, store, and distribute to fire extinguisher cabinets	\$ (5,125.14)
NA/CCD56	Auditorium Seating Structure	Deviation between structural contract documents due to phased bidding.	\$ 47,191.79
RFI 153/CCD58	Changes to drinking fountain electrical circuits	Add receptacles at drinking fountain locations that don't have receptacles. Modify receptacles to GFCI where required.	\$ 3,496.83
PR037/CCD59	Revisions to KL1 panel shunt trip	Add panel KL3 to serve all loads under the kitchen hood, moved all 120/208V loads under the hoods to panel KL3. Added a 60 amp, 3 phase shunt trip breaker in panel KL1 to feed panel KL3.	\$ 2,800.85
PR039/CCD60	Remove floor boxes in art labs	Remove 6 floor boxes in lab B201 and 6 floor boxes in lab B203	\$ (3,802.06)
PR038/CCD61	Increased acid waste piping size	Upsized from 2" to 3" at acid waste pipe for lab sinks at rooms A243 (region A), A245 (region A), A333 (region A), A336 (region A), A360 (region B)	\$ 10,951.42
NA/CCD62	Structure around roof openings	Due to phased bidding, provide structure around roof openings that exceed 12" square for exhaust fans, make-up air units, the gooseneck, and roof drains.	\$ 10,368.06
PR040/CCD63	Flooring revisions	Flooring resolution for LVT - change to polished, sealed concrete in the classrooms and labs	\$ 173,706.64
PR041/CCD64	Auditorium seating additional tablet arms	Change to 100% tablet arms at the lower seating, east of the cross aisle, while maintaining 50% tablet arms at the upper seating, west of the cross aisle	\$ 11,247.78
PR042/CCD65	Add furring wall for fire protection drain	Install at type IC wall (3 5/8" metal studs with 5/8" gypsum board) at the north wall of room A170 to conceal a fire protection drain pipe, draining from the adjacent stairs.	\$ 2,366.13
RFI147/CCD67	Film backing at mirrors	The film backing and lamination for the mirrors as specified are redundant. Therefore, the film backing was eliminated (specification 088300.2.4.C).	\$ (3,315.85)
PR044/CCD69	Fireproofing revisions	Revisions to fireproofing beneath the auditorium seating, under the monument stair, at the competition gym roof deck, and at miscellaneous columns	\$ (8,168.29)
PR045/CCD70	FRP change at kitchen restroom 169 and baseboard change at room 170	Install tile at the walls in lieu of FRP at restroom 169 and revise the flooring from sheet vinyl to tile to integrate with the wall tile. Change from coved base to rubber base at room 170.	\$ 950.03
PR046/CCD076	Revise the commons stair handrails	Revise the commons stair center and north handrail to include a post that extends beyond the handrail.	\$ 6,326.02

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: LEGISLATIVE UPDATE
 CATEGORY: DISCUSSION AND REPORTS
 ORIGINATED BY: Rob Watson, Superintendent
 OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations; Mike Waterman, Director of Business Services
 DATA EXPANSION: None
 COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION
 February 11, 2019


DISCUSSION:

Rob Watson, Steve Johnson and Mike Waterman will provide Trustees with updates and lead discussion on Montana and Congressional legislation that may effect the operation of the District.

This item supports the following LRSP Strategic Objective:

Goal Area #3: Community Engagement and External Relations

3.06 During the 2017 Special Legislative Session, Bozeman Public Schools will continue to advocate for policies, procedures and resources needed to meet the high quality educational goals important to the community.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REVISED POLICY #9260 – CLOSURE OF FACILITIES, 1st READING
 CATEGORY: DISCUSSION & REPORTS
 ORIGINATED BY: Steve Johnson, Deputy Superintendent Operations
 OTHERS INVOLVED: Rob Watson, Superintendent
 DATA EXPANSION: Revised Policy #9260
 COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION
 Effective February 11, 2019

DISCUSSION:

1. Through a regular check of policy language, it was noted that the sentence referencing junior high school is not relevant for the Bozeman Public Schools.
2. The proposed revision, i.e., the deletion of the sentence related to junior high school, aligns with District structure.
3. The proposed revision aligns with Goal Area 2: Operations and Capacity Building of the Long Range Strategic Plan: District operations, facilities and human resources promote an efficient and innovative educational system.

SCHOOL FACILITIES

Closure of Facilities


The Board of Trustees has the authority to close a school building when an unforeseen natural event or mechanical failure causes a facility to become unsafe, unhealthy, inaccessible, or inoperable.

Prior to the closure of a school facility for foreseen circumstances, the Board shall provide the pupils of the closed school with transportation and tuition, if required, to other schools. ~~A junior high school may be closed only by joint action of the trustees of the elementary district and the high school district in which the school is located.~~

Comments received from interested citizens in the community shall be used for advisory purposes. The final determination of whether a facility shall be closed or remain open shall be made by the Board.

Cross Reference:	Policy #2221	School Closure (temporary)
Legal Reference:	20-6-509 M.C.A.	School Closure

Adopted: 9/22/86

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: SUPERINTENDENT'S ANNUAL EVALUATION

CATEGORY: EXECUTIVE SESSION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: Superintendent

DATA EXPANSION: None

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION
February 11, 2019

DISCUSSION:

The Board of Trustees will conduct the Superintendent's annual evaluation.

FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

February 25, 2019	Special Board Meeting
March 11, 2019	Regular Board Meeting
March 25, 2019	Special Board Meeting
April 8, 2019	Regular Board Meeting
April 22, 2019	Special Board Meeting
May 13, 2019	Regular Board Meeting
June 10, 2019	Regular Board Meeting



Bozeman School District #7 2018-19 TRUSTEE COMMITTEE APPOINTMENTS

Board of Trustee Standing Committees

Long Range Strategic Planning (LRSP) Committee

Trustees

Heide Arneson
Douglas Fischer
Greg Neil

Long Range Facilities Planning (LRFP) Committee

Trustees

Heide Arneson
Gary Lusin
Wendy Tage

District Safety Committee

Trustees

Heide Arneson
Tanya Reinhardt

Board of Trustee AD-HOC or as Needed Committees

Budget Committee

Trustees

Heide Arneson
Douglas Fischer
Greg Neil
Sandy Wilson, Alternate

Teacher (BEA) Negotiations Committee

Trustees

Greg Neil
Gary Lusin
Wendy Tage
Tanya Reinhardt, Alternate

Future High Schools: Transition

Greg Neil
Sandy Wilson
Tanya Reinhardt, Alternate

HS2 Construction Liaison

Gary Lusin
Wendy Tage, Alternate
Sandy Wilson, Alternate

BHS Renovation/Design Team

Greg Neil
Wendy Tage
Sandy Wilson

Stadium Project/Infrastructure

Greg Neil
Andy Willett

Grade Level Reading Campaign

Douglas Fischer
Andy Willett
Wendy Tage, Alternate

Legislative Issues (Local Option Tax)

Douglas Fischer
Tanya Reinhardt, Alternate

Trustee Representation on Committees/Councils Associated with BSD #7

Bozeman Schools Foundation (BSF)

Wellness Advisory (WAC)

Indian Education for All (IEFA)

MTSBA Municipal Director and Delegates

School Liaisons

Bozeman High School
Bridger Charter Program
Chief Joseph Middle School
Sacajawea Middle School
Emily Dickinson Elementary School
Hawthorne Elementary School
Hyalite Elementary School
Irving Elementary School
Longfellow Elementary School
Meadowlark
Morning Star Elementary School
Whittier Elementary School

Trustees

Sandy Wilson
Heide Arneson, Alternate

Gary Lusin

Douglas Fischer

Gary Lusin, Municipal Director
Greg Neil, Delegate
Tanya Reinhardt, Delegate
Wendy Tague, Delegate
Sandy Wilson, Delegate
Heide Arneson, Alternate
Douglas Fischer, Alternate

Sandy Wilson
Sandy Wilson
Heide Arneson
Tanya Reinhardt
Heide Arneson
Wendy Tague
Douglas Fischer
Douglas Fischer
Andy Willett
Wendy Tague
Gary Lusin
Greg Neil



BOZEMAN SCHOOL DISTRICT #7 LONG RANGE STRATEGIC PLAN

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- ✓ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ✓ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ✓ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ✓ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ✓ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ✓ **Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance: Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building: District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations: Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- LRSP Annual Report
- Learning Materials Review Committee
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)
- Begin budget process for following year

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Board Luncheon LRSP Reports

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Board Luncheon LRSP Reports

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports
- Board Luncheon LRSP Reports

DECEMBER

- Bozeman High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation
- Evaluate the Superintendent

FEBRUARY

- School District Calendar Approval

MARCH

- Call for Annual School Elections
- National Merit Awards
- Hold Budget Review Meetings
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Budget Discussion Referencing Staffing

APRIL

- National School Boards Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification
- Set Special Levy Amounts if Levy Election is in May

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Retiring Members
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services

BOARD OF TRUSTEES

- Andy Willett, Chair
- Sandra Wilson, Vice Chair
- Heide Arneson
- Douglas Fischer
- Gary Lusin
- Greg Neil
- Tanya Reinhardt
- Wendy Tage

ACRONYMS AND INITIALS

AASA	American Association of School Administrators
AFT	American Federation of Teachers
ANB	Average Number Belonging
ARRA	American Reinvestment and Recovery Act
BEA	Bozeman Education Association
BCEA	Bozeman Classified Employees Association
CA	Communication Arts
CIA	Curriculum, Instruction & Assessment Committee
CLT	Curriculum Leadership Team
CRT	Crisis Response Team
CRT	Criterion-Referenced Test
CSCT	Comprehensive School Community Treatment
DARE	Drug Abuse Resistance Education
Dibels	Dynamic Indicators of Basic Early Literacy
DRP	Degrees of Reading Power
ELE	Essential Learning Expectations
ELL	English Language Learners
FAPE	Free Appropriate Public Education
IC	Instructional Cabinet
IDEA	Individuals with Disabilities Educational Act
IDEA-Part B	Individuals with Disabilities Educational Act K-12
IEP	Individualized Education Program. A written statement of a handicapped child's education program, required by federal law and state regulations
LEA	Local Education Agency
MAEMSP	Montana Association of Elementary and Middle School Principals
MASS	Montana Association of School Superintendents
MASBO	Montana Association of School Business Officials
MASSP	Montana Association of Secondary School Principals
MBI	Montana Behavior Initiative
MEA-MFT	Montana Education Association – Montana Federation of Teachers
Moodle	Modular Objective-Oriented Dynamic Learning Environment. A free web application educators can use to create effective online learning sites.
MTSBA	Montana School Boards Association
NAESP	National Association of Elementary School Principals
NASSP	National Association of Secondary School Principals
NCLB	No Child Left Behind
NEA	National Education Association
NSBA	National School Boards Association
OCR	Owner's Construction Representative
OPI	Office of Public Instruction
OT	Occupational Therapy
PD	Professional Development
PIR	Pupil Instruction Related
PLC	Professional Learning Community
PT	Physical Therapy
RII	Response to Intervention
QUAD A	Association of AA Administrators (Superintendents)
SAC-B	Superintendent's Advisory Council - Business
SAC-C	Superintendent's Advisory Council - Classified
SAC-P	Superintendent's Advisory Council - Parents
SAC-T	Superintendent's Advisory Council - Teachers
SAM	School Administrators of Montana. "Umbrella" organization for all Montana administrative leadership groups: MASS, MASSP, MAEMSP
SAT	Student Assistance Team
SEA	State Education Agency
SEPTA	Special Education Parent Teacher Association
UBD	Understanding by Design
VCDP	Voluntary Career Development Plan
VCOP	Voluntary Career Option Plan
WAC	Wellness Advisory Committee

SPECIAL EDUCATION IMPAIRMENTS

AU	Autism	LD	Learning Disability
CD	Cognitive Delay	OH	Other Health Impairment
DE	Deafness	OI	Orthopedic Impairment
DB	Deaf/Blindness	TB	Traumatic Brain Injury
DD	Developmental Delay	SL	Speech/Language Impaired
ED	Emotional Disturbance	VI	Visually Impaired
HI	Hearing Impairment		

Bozeman Public Schools

Calendar 2018-2019

July S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 K 31	September S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	October S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
November S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	January S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
March S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

DATES TO REMEMBER

Aug 22 - 24	K-12 PIR Days (School Not In Session)
Aug 27	School Begins 1-12
Aug 30	K Full Day Begins
Sep 3	Labor Day Holiday
Oct 8 - 9	K-5 P/T Conferences (No School K-5)
Oct 19 - 20	Flexible PIR Days (No School K-12)
Nov 21 - 23	Thanksgiving Holiday
Nov 26	K-12 PIR Day (No School K-12)
Dec 24 - Jan 4	Winter Break
Jan 21	K-12 PIR Day (No School K-12)
Jan 22	9-12 PIR Day (No School 9-12)
Feb 18	Presidents' Day Holiday
Mar 18 - 22	Spring Break
Apr 11	K-5 Parent/Teacher Conf 6-8 PIR Day (No School K-8)
Apr 12	K-5 Parent/Teacher Conf K-12 PIR Day (No School K-12)
May 24	K-12 PIR Day (No School K-12)
May 27	Memorial Day Holiday
Jun 2	Graduation!
Jun 6	Last Day Of School Students Released @ 12:45

GRADING PERIODS

K-5:	Jan 18 Jun 6
6-8:	Nov 20 Mar 1 Jun 6
9-12:	Period 1 - Oct 5 Period 2 - Nov 21 1st Sem - Jan 19 Period 1 - Mar 1 Period 2 - Apr 19 2nd Sem - Jun 6

SYMBOL CODES

	Dist. Flexible PIR Days (No School)
	K-12 PIR (No School K-12)
	K-5 P/T Conf (No School K-5)
	K-8 PIR (No School K-8)
	9-12 PIR (No School 9-12)
	Holiday and/or Break
	School Begins
	School Ends
	Kindergarten Starts

With the approval of this calendar, the Board of Trustees, in commemoration of Martin Luther King Day (1/21/19), is directing that all teachers (K-5) and all Social Studies teachers (6-12) take action in class to recognize and celebrate the principles for which Martin Luther King stood.