

AGENDA #12
BOZEMAN SCHOOL DISTRICT NO. 7
WILLSON BOARD ROOM
MONDAY January 28, 2019 – 5:45 p.m.

5:45 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.

Please turn off cell phones.

ACTION ITEMS - CONSENT

Both Districts

1. New Policy #3128 - High School In-District Student Transfer Policy; Delete Policy #3124, 2nd Reading
8. Grant Submittal - Montana Board of Crime Control

Elementary District

9. Whittier Elementary School Long Range Strategic Plan (LRSP) Report
10. Hyalite Elementary School Long Range Strategic Plan (LRSP) Report

SUPERINTENDENT'S REPORT

11. Superintendent's Report

BOARD OF TRUSTEES

12. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

13. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

ACTION ITEMS - SINGULAR

High School District

14. Approve High School Attendance Boundaries
18. BHS Renovations – Approve Design Development and Sustainable Building Design Certification Recommendation


Both Districts

20. Fiscal year 2018 Comprehensive Annual Financial Report and Audit Report

21. EXECUTIVE SESSION: SUPERINTENDENT'S EVALUATION

ADJOURN

Public comment can be submitted electronically to trustees@bsd7.org

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: NEW POLICY #3128 – HIGH SCHOOL IN-DISTRICT STUDENT TRANSFER POLICY; DELETE POLICY #3124, 2nd Reading

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations; High School Transition Committee 2; High School Transition Committee

DATA EXPANSION: New Policy #3128; New Procedure #3128P

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective January 28, 2019

ISSUE:

Should the Board approve new Policy #3128, High School in-District Transfer Policy?

FACTS:

1. The proposed new policy was presented to the Board on January 14, 2019. The Board was also presented with the associated procedure and transfer request form.
2. The Board recommended referring to prioritized exceptions in the policy in addition to the procedure. The revised new policy recommendation reads: Other exceptions will be prioritized as follows, with the six categories (Legal/Safety; Health, Academic; Siblings; Children of Staff; Other Requests) listed below.
3. This proposed new policy revision supports Goal Area 4 of the Long Range Strategic Plan, Student and Staff Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students and staff to learn and work in a safe and healthy environment.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees adopt new Policy #3128, High School in-District Transfer, as revised from the first reading.

OTHER ALTERNATIVES:

1. Make additional revisions.
2. Do not approve.

DISCUSSION:

1. The proposed new policy #3128, High School In-District Student Transfer Policy, stems from the need for language to govern student transfers between the two District high schools starting in 2020-21 school year.
2. A subcommittee of the High School Transition Committee, the High School Transition Committee 2, reviewed similar policies and procedures from other districts in Montana and nearby states, developed Worst and Best Outcomes Collective Statements, and reached consensus on a policy and procedure.
3. A set of criteria was developed to assist staff in the consideration of out of attendance area requests.
4. The proposed new policy and procedure was presented to the High School Transition Committee and received unanimous approval prior to being presented to the Board.
5. This proposed new policy and procedure take the place of current district policy and procedure #3124 and 3124P. New district policy #3124 and #3124P will be developed to address Bridger Charter Academy enrollment.

STUDENTS

High School In-District Student Transfer Policy

Both high schools offer a comprehensive educational program and high school students (grades 9–12) shall attend the school designated for their respective attendance areas (see official high school map attached).

Exceptions to the enrollment attendance areas may be granted by the Superintendent or designee based on adherence to federal guidelines related to Special Education and the McKinney-Vento Act (Policy #3116).

Other exceptions will be prioritized as follows:

1. Legal/Safety
2. Health
3. Academic
4. Siblings
5. Children of Staff
6. Other Requests

High school students will enroll in accordance with the procedures established by the Superintendent. In developing the procedures, the following criteria will be used by the administration when considering out of attendance area exceptions:

- state accreditation standards
- availability of specialty or elective courses
- overall class sizes
- the impact of increased or decreased enrollment on support areas, i.e., counselors; special needs classes and administrative services
- student's attendance and discipline history

Transfers of students between the two high schools may be allowed or required with the concurrence of both principals and the Superintendent or designee.

Cross reference:	3116	Education of Homeless Children
	3124	Bridger Charter Academy Enrollment
	4312	Uniform Complaint Process

STUDENTS

High School In-District Student Transfer

High school students living within Bozeman Public Schools boundaries, who wish to attend other than their attendance area school, must meet the following guidelines:

- All students must complete a Transfer Request Form which is available on our website at www.bsd7.org (Add: Actual full link)
- The District reserves the right to return students to their attendance area school if overcrowding results at the receiving school or in order to balance enrollments.
- The student who is granted a transfer, not due to a family move, is subject to eligibility policies established by the Montana High School Association ([MHSA](http://mhsa.org)). Specifically, the ninety (90) school day ineligibility rule will apply at the varsity level.
- No transfers will be made to accommodate extra- or co-curricular activities.
- In the case of a transfer, the transportation will be the responsibility of the parent/guardian.
- If approved, the transfer may occur only at the beginning of the semester, unless deemed necessary by the District.
- A student may have only one transfer during his/her high school career and only if the transfer is legitimately based on the stated exceptions, unless deemed necessary by the District.
- There is no guarantee of continued attendance at a non-attendance area school; determinations will be made on a year-to-year basis.
- All out of District students will be assigned to HS2 space permitting. Requests for transfers need to follow this procedure.
- Acceptance of out of attendance area transfers is contingent on the student's behavior, regular attendance and passing grades, and adherence to school and District policies. Violation of any of these contingencies or truancy violations may result in a student being transferred back to their attendance area school.

Final placement of any student will be decided by Administration.

This procedure does not apply to Bridger Charter Academy. Please see District [procedure #3124P](#) for Bridger enrollment procedure.

Students living within Bozeman Public Schools boundaries, who wish to attend a high school other than their attendance area (zoned) high school must complete a Transfer Request Form by the established deadlines below.

Schedule for 2020-21 school year only:

✓ October 11, 2019, for all current 8th graders and existing high school students and new students to the district. (Dates moved up this year in order to meet timelines of HS registration process and help with the staffing split).

Schedule for subsequent years (i.e., after the 2020-21 school year):

✓ December 15, for consideration of a change mid-year, at end of 1st Semester for current high school students.

✓ December 15, for all current 8th graders (in order to meet timelines of HS registration process).

✓ August 1, for all other existing high school students and new students to the district.

Exceptions will be considered for those students and families moving into the district after the above dates.

Exceptions will be considered at the discretion of the Superintendent, or designee, for extenuating circumstances. (District Policy #3124)

Priority Criteria

All requests for transfers will be based on a priority system in order to best balance enrollments between the two high schools. Requests for transfer will be prioritized as follows:

1. Legal/Safety
2. Health
3. Academic
4. Siblings
5. Children of Staff
6. Other

If the number of approved requests exceeds space available, a lottery system within each criteria will be used for transfers that fall under Priority Criteria 4, 5, and 6. Final placement of any student will be decided by Administration.

1. Legal/Safety

Criteria will be considered on a case-by-case basis by administration. Documentation may be required.

2. Mental or Physical Health (*Note: Both schools are equipped to support student mental/emotional and physical health needs.*) The request for transfer process must include the following items:

- The completed In-District High School Student Transfer Request Form
- A letter from student detailing explanation for the request
- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request (NOTE: Staff are not allowed to provide a letter of support.)
- Current grades in all classes and current schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade)

3. Academic (*Note: Both schools are equipped to support student academic needs. Transfer policy is not applicable for a single course not offered at student's attendance area school.*) The request for transfer process must include the following items:

- The completed In-District High School Student Transfer Request Form
- A letter from student detailing explanation for the request
- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request (NOTE: Staff are not allowed to provide a letter of support.)
- Current and previous progress report schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade)

4. Siblings

Any sibling of a student currently attending one of the high schools will be allowed to apply to attend the same school (i.e., the student's sibling(s) must be at the same school at the same time; they cannot have already graduated or left the school). The request for transfer process must include the following items:

- The completed In-District High School Student Transfer Request Form
- A letter from student detailing explanation for the request
- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request (NOTE: Staff are not allowed to provide a letter of support.)
- Current and previous progress report schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade)

5. Children of Staff

Students whose parent/guardians are at least .75 FTE employees of the District may apply to attend the school in which their parent/guardian works. The request for transfer process must include the following items:

- The completed In-District High School Student Transfer Request Form
- A letter from student detailing explanation for the request

- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request (NOTE: Staff (other than the employee) are not allowed to provide a letter of support.)
- Current and previous progress report schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade)

6. Other

Any reason that does not fall within the previous priorities (e.g., request to remain in a school after residence change) must be requested through the Request for Transfer process including the following items:

- The completed In-District High School Student Transfer Request Form
- A letter from student detailing explanation for the request
- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request. (NOTE: Staff are not allowed to provide a letter of support.)
- Current and previous progress report schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade)

Additional documents for review and/or completion:

- Policy 3128
- Policy 3128F: In-District High School Student Transfer Request Form
- Graduation Credit Check Form (see current school counselor)
- [MHSA](#) information on transfers

Submit the completed documents to:

Deputy Superintendent's Office
Bozeman Public Schools
404 West Main Street
Bozeman, Montana 59715

If you have questions, please feel free to contact the Deputy Superintendent's Assistant at 522-6003

Date: _____

Student Name: _____
Last First

Current Grade: _____ Age: _____

Academic year and semester applying for: _____

Current School student is attending: _____

Student Attendance Area: (Based on current address or new address if change of residence)

Bozeman High School _____ HS2 _____

Physical Address: Mailing Address: _____

Parent//Guardian Name/s: _____
Last First

Parent/Guardian Phone #s: _____

Student is requesting a transfer to: _____ High School.

Reason for request: Choose one of the reasons below for requesting this transfer.

_____ Legal/Safety

_____ Health

_____ Academic

_____ Siblings

_____ Children of Staff

_____ Other

Include:

- A letter from student detailing explanation for the request
- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request. (NOTE: Staff are not allowed to provide a letter of support.)
- Current and previous progress report schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade). Available in High School Counselor Office.

The undersigned parent/guardian and student verify that the information is accurate and all parties understand the transfer policy and related policy implications such as Montana High School Association activity eligibility.

Student Signature: _____ Date: _____

Parent//Guardian Signature: _____ Date: _____

Parent//Guardian Signature: _____ Date: _____

School District use below this line

Committee Review: Comprised of Bozeman High School and HS2 principals and Deputy Superintendent.

Transfer Request decision: Approved _____ Denied _____

If denied, reason for the denial: _____

Date reviewed: _____


Was parent/guardian and/or student interviewed: Yes _____ No _____

PowerSchool checked for parenting plan: Yes _____ No _____

Deputy Superintendent Signature: _____ Date: _____

Bozeman High School Principal Signature: _____ Date: _____

HS2 Principal Signature: _____ Date: _____

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: GRANT SUBMITTAL – MONTANA BOARD OF CRIME CONTROL

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS INVOLVED: Laura St. John, Chad Berg, Karin Neff,
Michele Larson

DATA EXPANSION: Complete grant available in Deputy Superintendent's Office

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective January 28, 2019

ISSUE:

Shall the District submit a Montana Board of Crime Control grant that supports continuation of multi-tiered trauma-informed systems of support?


FACTS:

The District seeks funding to implement the School and Family Engagement-Trauma Informed Responsive Intervention for Student Empowerment (SAFE-TI RISE) program. This grant proposal has two parts: research and implementation. The research components would investigate how child-victim outcomes are affected by the delivery of a multi-tiered, trauma-informed system of support in a school setting and what components of a multi-tiered, trauma-informed system of support in a school setting can be duplicated in a sustainable model with a focus on school and community-based integrated behavioral health partnerships. The implementation component would extend the delivery of SAFE-TI with specific consideration to the identification and referral of students who have been victimized (e.g., students who have experienced police or child protective intervention in the home and students who have been the targets of incidents at school), and would ultimately implement a sustainable model of a tiered delivery system of services using a combination of District and mental health system of care funding.

The grant proposal requests funding for three Student Support Specialists and a part time Data Manager. The amount requested from the Montana Board of Crime Control is \$439,437 for a project period of April 1, 2019 to May 31, 2021.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board approve the submittal of the grant application.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: WHITTIER ELEMENTARY SCHOOL
LONG RANGE STRATEGIC PLAN
(LRSP) REPORT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED
BY: Craig Kitto, Principal

OTHERS
INVOLVED: Marilyn King,
Deputy Superintendent Instruction

DATA
EXPANSION: Whittier Elementary School Presentation
[\(here\)](#)

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective January 28, 2019

ISSUE:

Acceptance of Whittier Elementary School Long Range Strategic Plan (LRSP) Report.

FACTS:

The Whittier Elementary School LRSP Report was presented to Trustees on January 15, 2019.

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees accept the Irving Elementary School LRSP Report as presented on January 15, 2019.

OTHER ALTERNATIVES:

1. Do not accept the LRSP Report.

DISCUSSION:

School and program LRSP Reports are provided to the Trustees on a regular basis. These reports provide information to the Trustees and the public regarding progress on action plans related to goal areas of the District's Long Range Strategic Plan.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: HYALITE ELEMENTARY SCHOOL LONG RANGE STRATEGIC PLAN (LRSP) REPORT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike VanVuren, Principal

OTHERS INVOLVED: Marilyn King,
Deputy Superintendent Instruction

DATA EXPANSION: Hyalite Elementary School Presentation
[\(here\)](#)

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective January 28, 2019

ISSUE:

Acceptance of Hyalite Elementary School Long Range Strategic Plan (LRSP) Report.

FACTS:

The Hyalite Elementary School LRSP Report was presented to Trustees on January 22, 2019.

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees accept the Irving Elementary School LRSP Report as presented on January 22, 2019.

OTHER ALTERNATIVES:

1. Do not accept the LRSP Report.

DISCUSSION:

School and program LRSP Reports are provided to the Trustees on a regular basis. These reports provide information to the Trustees and the public regarding progress on action plans related to goal areas of the District's Long Range Strategic Plan.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: SUPERINTENDENT'S REPORT

CATEGORY: SUPERINTENDENT'S REPORT

ORIGINATED
BY: Rob Watson,
Superintendent

OTHERS
INVOLVED: N/A

DATA
EXPANSION: None


COST/FUND
SOURCE: N/A

IMPLEMENTATION

ACTION: None
January 28, 2019

DISCUSSION:

The Superintendent will normally give a brief oral report on miscellaneous items of interest to the District.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: January 28, 2019

DISCUSSION:

This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CATEGORY: PUBLIC PARTICIPATION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: No official action required.

DISCUSSION:

This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: APPROVE HIGH SCHOOL ATTENDANCE BOUNDARIES

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Rob Watson, Superintendent

OTHERS INVOLVED: District Staff: Steve Johnson, Pat Strauss, Marilyn King, HS Transition Committee

DATA EXPANSION: Data available on the Transition page
Transition Website:
https://www.bsd7.org/district_news/high_school_transition_committee

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: High School District ACTION
Effective January 28, 2019

ISSUE:

Shall the Board of Trustees approve the High School Transition Committee's recommendation of Option D for the High School Attendance Boundaries?

FACTS:

- When enrollment and placement policy and procedures were implemented in 2008, it was determined that enrollment boundaries would be realigned as new schools were constructed or as capacities of schools shifted substantially. This realignment process would take the following criteria into consideration:
 - Community and neighborhood growth.
 - Keeping neighborhoods together whenever possible.
 - School demographics and socioeconomic status.
 - Safe routes to school, considering major roads and direct routes for buses.
 - Maintaining contiguous boundaries; not creating islands whenever possible.
- With the construction of High School #2 currently underway, a High School Transition Committee was convened to discuss various options for boundaries and provide feedback to the Superintendent and Board of Trustees regarding boundary changes and enrollment/placement procedural changes. The membership of the committee includes the following:
 - 4 Community members at large
 - 4 Students
 - 3 Teachers (2 HS, 1 MS)
 - 3 Building level Admin (1 HS, 1 MS, 1 K-5)
 - 3 Central Office Admin
 - 3 Trustees (2 BSD7, 1 Rural School District)
 - 19 Parents representing BSD7 and Rural Schools

Total = 39 members

3. The committee followed a consensus process, facilitated by staff who have received formal training in this decision making process. The committee held several meetings over the course of August-January.
4. The committee developed 5 boundary options. Maps and details of each option are available on the transition webpage. While considering the various options, the committee analyzed data related to enrollment trends, demographics, academic achievement and school engagement.
5. The committee reached majority consensus regarding the recommended boundaries on January 23, 2019.
6. After initial committee discussion regarding possible boundary options, public meetings were held November 19 and December 6.
7. In addition to comments received at the public listening sessions, an email address was set up on the District website to collect public comments. Those comments were shared with the Transition Committee as well as the Board of Trustees.
8. Board of Trustees discussed potential boundary changes and provided opportunity for public comment at the January 22, 2019 Board meeting.

SUPERINTENDENTS RECOMMENDATION:

It is recommended the Board of Trustees approve the High School Transition Committee's majority recommendation of using "Option D" to define the High School Attendance Boundaries to be implemented when the second high school opens in Fall 2020.

OTHER ALTERNATIVES:

1. Do not approve the committee's recommendation for the new high school boundaries.
2. Provide an alternative plan to change the high school boundaries.
3. Request further Board and/or Committee discussion.

DISCUSSION:

A general description of the recommended option:

Option D - "Diagonal" Option area. This option gets the Boundary line a little more equal distance from each school. This option combines Options B and C by defining a walking and biking area closer to BHS while trying to better equalize the rural school enrollment. In order to equalize the enrollment and SES between the two schools an area north of the Interstate is included in HS2, which is not the case in Options A, B or C.

At the January 9th meeting, the committee had narrowed the options to B and D, with Option D having the most support. Committee members voiced concern about differences in AP as well as the impacts on the K-5 boundaries created under Option D. After further discussion a consensus vote was taken and there was not unanimous consensus with Option D. It was determined to continue the discussion at the next meeting.

At the January 23 meeting, the administration clarified additional data related to K-8 students and AP. In an effort to address concerns regarding the impacts on K-5 schools created by Option D, committee leaders thought it would be important to spend time discussing Option B as it seemed to mitigate the impacts on the K-5 schools. (Under Option B, the only K-5 school split is Whittier.)

The following statements were recorded by committee members. These statements may provide the Board with a sense of the discussion regarding Option B and how it compares to D.

What Thoughts or Concerns Do You Have About Option B?

- 9th elementary school will cause another change. Ripple effect down line (with new elementary schools being built). What about how new middle & elementary schools (will) affect Hawthorne (attendance area)?
- Disagree with homes west of 19th driving by BHS to get to HS2. Several categories in B are further apart than in Option D. Uneven distance b/w 2 High Schools (D is more equal in town). Geographic concerns x 4.
- Liked it (B), just gravitated to D. Nothing wrong with it (Option B). Like option “B” because middle school split is more equal.
- Do we know if this option now splits up another school? This is a “moving” target. (Hawthorne now in D) x2. Do we know which schools were impacted?
- Loss of walkability/ride in B. Kids near BHS, go to HS 2 (walkability) x 4. This option loses walkability caveat (fixed by D) x2.
- AP disparity is larger. Concern about B: AP is more of a discrepancy. AP disparity (participation) B –11%; D – 7%.
- More disparity between 2 schools – economically & academically. Data is not as equal in Option B x 3.
- Potentially greater parent involvement @ 1 school (based on feeder schools).
- It’s like C w/o common sense – Anderson vs walkability.
- I like priority of peer groups vs walkability.
- Harder future boundary change with this option.
- Still split an elementary school *Whittier.

What thoughts or Suggestions Do You Have That Will Help Move the Group Forward on Selecting a High School Attendance Area?

- Settle with D. Address the concerns to D. Eliminate walking pocket West of BHS and add Hawthorne (to option D). Make small adjustments to D. Look at Elementary splits – D easy tweak? Find a way for option D to have a more evenly middle school split. Find a way for option D to have a more evenly middle school split. Compare D to best outcomes.
- Be willing to accept a recommendation with less than 100% consensus. Accept we might not reach consensus.
- Vote as a committee member recommending a solution to satisfy a larger percentage of community. Don’t vote as a “representative” of a smaller group. Recognize in both options both Elem & Middle split. We need to decide for all kids not just ones we’ve heard from.
- Initial vote...see where we go from there. Call for vote. Proceed to a vote – B or D. Just vote & move on. Admit that there is not one option that meets all wants but does one meet the needs of two outstanding high schools. If so then vote.
- Shortsighted to make recommendation on current boundaries. Consider future changes to elementary boundaries related to Elementary School #9.

- Trust admin/teaching leadership will look after the well-being of each student. Feel reassured, have trust in Admin, board etc. to keep kid's best interests in mind.
- Remember we have the transfer policy to rely on when/if needed to benefit small population who may not agree with decision.
- Time to get behind an idea instead of splitting hairs about 1 idea or another. We may need to be ok with a few compromises. Focus on preparing H.S. students for change. Focus more on future stats.
- Need data (studies) that show effect of splitting elementary peer groups. Mixing up kids breed connection – strengthen community. Discuss B with tweaks
- Move beyond fear.

After small group discussion, the committee reconvened. A recommendation from a committee member was made to accept Option B with some adjustments to address walkability for those neighborhoods west of 19th, within walking distance of BHS. There was no support for that recommendation from committee members. Next a recommendation was made to accept Option D and the committee reached a majority consensus.


The following statements were crafted as a message to the Board of Trustees. These statements clarify the committee recommendation.

1. The Transition Committee Recommends Option D as the high school attendance boundaries.
2. The Committee would like the Board of Trustees to understand we did not achieve 100% consensus for Option D.
3. We did achieve 100% consensus to recommend Option D to the board of trustees with the acknowledgment that there was one, no-vote and two partial consensus (thumb sideways) votes. The three committee members who did not vote yes stated that they would have preferred to see adjustments to Option D to maximize keeping middle school peer groups together.

This discussion supports the following Long Range Strategic Plan strategic objectives:

Strategic Objective 1.06: Prepare all students to be College and Career Ready to engage in a global community.

Strategic Objective 3.04: Engage in a collaborative dialogue surrounding topics of educational importance to our community and their impact on the LRSP.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: BHS RENOVATIONS – APPROVE DESIGN DEVELOPMENT AND SUSTAINABLE BUILDING DESIGN CERTIFICATION RECOMMENDATION

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Todd Swinehart,
Director of Facilities

OTHERS INVOLVED: CTA Architects Engineers;
Langlas & Associates; Steve Johnson,
Deputy Superintendent Operations; BHS
Renovation Design Leadership Committee

DATA EXPANSION: [BHS Draft Design Development Report](#)

COST/FUND SOURCE: HS#2 Bond Revenue

IMPLEMENTATION

ACTION: High School District ACTION
Effective January 28, 2019

ISSUE:

Shall the Board of Trustees approve the Design Development and Sustainable Building Design Certification Recommendation for the renovation efforts at Bozeman High School?

FACTS:

1. MCA 20-6-634 indicates that the Trustees shall meet as often as necessary with the architectural firm to review the firm's plans and proposals and that at least two of these meetings shall be public meetings to consider questions and testimony from the public.
2. District Policy 9230 – Design and Construction indicates that the Trustees shall approve the preliminary drawings for the project before continuing to the next phase.
3. District Policy 9233 - Sustainable Building Design and Construction Standards were revised on January 9, 2017 which adopted the State of Montana High Performance Building Standards and Goals, with modifications.
4. On May 2, 2017 a successful election authorized a \$125,000,000 bond levy for the design and construction for the high school facilities.
5. CTA Architects Engineers was selected to provide architectural and engineering services for the BHS renovations by the Board on April 9, 2018.
6. Langlas and Associates were selected by the board to provide General Contractor/Construction Management services on August 13, 2018.
7. The Educational Specifications and Schematic Design was presented and approved on September 11, 2018.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board approve the Design Development and that the District pursue the Sustainable Building Design Certification from the Collaborative for High Performance Schools for the renovation efforts at Bozeman High School

OTHER ALTERNATIVES:

1. Approve with Changes.
2. Postpone Review and Approval


DISCUSSION:

CTA Architects Engineers, along with their design team, and input from the BHS Design Leadership Committee have prepared the Design Development for the proposed renovation efforts for Bozeman High School future. The corresponding budgetary numbers have been prepared by Langlas and Associates.

Revised District Policy 9233 - Sustainable Building Design and Construction Standards, which adopted the State of Montana High Performance Building Standards and Goals, along with the following modifications:

- Standards and Goals will only be applicable to new buildings.
- Requirement 1.3 C for third-party certification or rating will be determined on a case-by-case basis, as approved by the Board of Trustees.

CTA and District staff will present their findings regarding proposed sustainable certification options for approval. At this time, it is recommended that the District continue with the Collaborative for High Performance Schools certification, as it relates to the new construction portion of the project.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: FISCAL YEAR 2018 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND AUDIT REPORT

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Steve Johnson, Deputy Superintendent Operations

OTHERS INVOLVED: Mike Waterman, Director of Business Services; RJ Tvedt, Accounting Supervisor
Stefeni Freese, CPA Anderson ZurMuehlen & Co., P.C.

DATA EXPANSION: [2017-18 Comprehensive Annual Financial Report & Audit Report](#)

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective January 28, 2018

ISSUE:

Accept the 2017-18 Comprehensive Annual Financial Report (CAFR) and Audit Report.

FACTS:


1. The District has retained Anderson ZurMuehlen & Co., P.C. to perform our audit for the 2017-18, 2018-19, and 2019-20 years.
2. This is the culmination of the 2017-18 audit, which began on July 1, 2018.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board accept the 2017-18 Comprehensive Annual Financial Report and Audit Report.

DISCUSSION:

RJ Tvedt and a representative from Anderson ZurMuehlen & Co.,P.C. will be at the meeting to present the reports and answer any questions.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: SUPERINTENDENT'S ANNUAL EVALUATION

CATEGORY: EXECUTIVE SESSION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: Superintendent

DATA EXPANSION: None

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION
January 28, 2019

DISCUSSION:

The Board of Trustees will conduct the Superintendent's annual evaluation.

FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

February 11, 2019	Regular Board Meeting
February 25, 2019	Special Board Meeting
March 11, 2019	Regular Board Meeting
March 25, 2019	Special Board Meeting
April 8, 2019	Regular Board Meeting
April 22, 2019	Special Board Meeting
May 13, 2019	Regular Board Meeting
June 10, 2019	Regular Board Meeting



Bozeman School District #7 2018-19 TRUSTEE COMMITTEE APPOINTMENTS

Board of Trustee Standing Committees

Long Range Strategic Planning (LRSP) Committee

Trustees

Heide Arneson
Douglas Fischer
Greg Neil

Long Range Facilities Planning (LRFP) Committee

Trustees

Heide Arneson
Gary Lusin
Wendy Tage

District Safety Committee

Trustees

Heide Arneson
Tanya Reinhardt

Board of Trustee AD-HOC or as Needed Committees

Budget Committee

Trustees

Heide Arneson
Douglas Fischer
Greg Neil
Sandy Wilson, Alternate

Teacher (BEA) Negotiations Committee

Trustees

Greg Neil
Gary Lusin
Wendy Tage
Tanya Reinhardt, Alternate

Future High Schools: Transition

Greg Neil
Sandy Wilson
Tanya Reinhardt, Alternate

HS2 Construction Liaison

Gary Lusin
Wendy Tage, Alternate
Sandy Wilson, Alternate

BHS Renovation/Design Team

Greg Neil
Wendy Tage
Sandy Wilson

Stadium Project/Infrastructure

Greg Neil
Andy Willett

Grade Level Reading Campaign

Douglas Fischer
Andy Willett
Wendy Tage, Alternate

Legislative Issues (Local Option Tax)

Douglas Fischer
Tanya Reinhardt, Alternate

Trustee Representation on Committees/Councils Associated with BSD #7

Bozeman Schools Foundation (BSF)

Wellness Advisory (WAC)

Indian Education for All (IEFA)

MTSBA Municipal Director and Delegates

School Liaisons

Bozeman High School
Bridger Charter Program
Chief Joseph Middle School
Sacajawea Middle School
Emily Dickinson Elementary School
Hawthorne Elementary School
Hyalite Elementary School
Irving Elementary School
Longfellow Elementary School
Meadowlark
Morning Star Elementary School
Whittier Elementary School

Trustees

Sandy Wilson
Heide Arneson, Alternate

Gary Lusin

Douglas Fischer

Gary Lusin, Municipal Director
Greg Neil, Delegate
Tanya Reinhardt, Delegate
Wendy Tage, Delegate
Sandy Wilson, Delegate
Heide Arneson, Alternate
Douglas Fischer, Alternate

Sandy Wilson
Sandy Wilson
Heide Arneson
Tanya Reinhardt
Heide Arneson
Wendy Tage
Douglas Fischer
Douglas Fischer
Andy Willett
Wendy Tage
Gary Lusin
Greg Neil



BOZEMAN SCHOOL DISTRICT #7 LONG RANGE STRATEGIC PLAN

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- ✓ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ✓ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ✓ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ✓ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ✓ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ✓ **Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance: Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building: District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations: Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- LRSP Annual Report
- Learning Materials Review Committee
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)
- Begin budget process for following year

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Board Luncheon LRSP Reports

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Board Luncheon LRSP Reports

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports
- Board Luncheon LRSP Reports

DECEMBER

- Bozeman High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation
- Evaluate the Superintendent

FEBRUARY

- School District Calendar Approval

MARCH

- Call for Annual School Elections
- National Merit Awards
- Hold Budget Review Meetings
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Budget Discussion Referencing Staffing

APRIL

- National School Boards Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification
- Set Special Levy Amounts if Levy Election is in May

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Retiring Members
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services

BOARD OF TRUSTEES

- Andy Willett, Chair
- Sandra Wilson, Vice Chair
- Heide Arneson
- Douglas Fischer
- Gary Lusin
- Greg Neil
- Tanya Reinhardt
- Wendy Tage

ACRONYMS AND INITIALS

AASA	American Association of School Administrators
AFT	American Federation of Teachers
ANB	Average Number Belonging
ARRA	American Reinvestment and Recovery Act
BEA	Bozeman Education Association
BCEA	Bozeman Classified Employees Association
CA	Communication Arts
CIA	Curriculum, Instruction & Assessment Committee
CLT	Curriculum Leadership Team
CRT	Crisis Response Team
CRT	Criterion-Referenced Test
CSCT	Comprehensive School Community Treatment
DARE	Drug Abuse Resistance Education
Dibels	Dynamic Indicators of Basic Early Literacy
DRP	Degrees of Reading Power
ELE	Essential Learning Expectations
ELL	English Language Learners
FAPE	Free Appropriate Public Education
IC	Instructional Cabinet
IDEA	Individuals with Disabilities Educational Act
IDEA-Part B	Individuals with Disabilities Educational Act K-12
IEP	Individualized Education Program. A written statement of a handicapped child's education program, required by federal law and state regulations
LEA	Local Education Agency
MAEMSP	Montana Association of Elementary and Middle School Principals
MASS	Montana Association of School Superintendents
MASBO	Montana Association of School Business Officials
MASSP	Montana Association of Secondary School Principals
MBI	Montana Behavior Initiative
MEA-MFT	Montana Education Association – Montana Federation of Teachers
Moodle	Modular Objective-Oriented Dynamic Learning Environment. A free web application educators can use to create effective online learning sites.
MTSBA	Montana School Boards Association
NAESP	National Association of Elementary School Principals
NASSP	National Association of Secondary School Principals
NCLB	No Child Left Behind
NEA	National Education Association
NSBA	National School Boards Association
OCR	Owner's Construction Representative
OPI	Office of Public Instruction
OT	Occupational Therapy
PD	Professional Development
PIR	Pupil Instruction Related
PLC	Professional Learning Community
PT	Physical Therapy
RII	Response to Intervention
QUAD A	Association of AA Administrators (Superintendents)
SAC-B	Superintendent's Advisory Council - Business
SAC-C	Superintendent's Advisory Council - Classified
SAC-P	Superintendent's Advisory Council - Parents
SAC-T	Superintendent's Advisory Council - Teachers
SAM	School Administrators of Montana. "Umbrella" organization for all Montana administrative leadership groups: MASS, MASSP, MAEMSP
SAT	Student Assistance Team
SEA	State Education Agency
SEPTA	Special Education Parent Teacher Association
UBD	Understanding by Design
VCDP	Voluntary Career Development Plan
VCOP	Voluntary Career Option Plan
WAC	Wellness Advisory Committee

SPECIAL EDUCATION IMPAIRMENTS

AU	Autism	LD	Learning Disability
CD	Cognitive Delay	OH	Other Health Impairment
DE	Deafness	OI	Orthopedic Impairment
DB	Deaf/Blindness	TB	Traumatic Brain Injury
DD	Developmental Delay	SL	Speech/Language Impaired
ED	Emotional Disturbance	VI	Visually Impaired
HI	Hearing Impairment		

Bozeman Public Schools

Calendar 2018-2019

July S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 K 31	September S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	October S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
November S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	January S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
March S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

DATES TO REMEMBER

Aug 22 - 24	K-12 PIR Days (School Not In Session)
Aug 27	School Begins 1-12
Aug 30	K Full Day Begins
Sep 3	Labor Day Holiday
Oct 8 - 9	K-5 P/T Conferences (No School K-5)
Oct 19 - 20	Flexible PIR Days (No School K-12)
Nov 21 - 23	Thanksgiving Holiday
Nov 26	K-12 PIR Day (No School K-12)
Dec 24 - Jan 4	Winter Break
Jan 21	K-12 PIR Day (No School K-12)
Jan 22	9-12 PIR Day (No School 9-12)
Feb 18	Presidents' Day Holiday
Mar 18 - 22	Spring Break
Apr 11	K-5 Parent/Teacher Conf 6-8 PIR Day (No School K-8)
Apr 12	K-5 Parent/Teacher Conf K-12 PIR Day (No School K-12)
May 24	K-12 PIR Day (No School K-12)
May 27	Memorial Day Holiday
Jun 2	Graduation!
Jun 6	Last Day Of School Students Released @ 12:45

GRADING PERIODS

K-5:	Jan 18 Jun 6
6-8:	Nov 20 Mar 1 Jun 6
9-12:	Period 1 - Oct 5 Period 2 - Nov 21 1st Sem - Jan 19 Period 1 - Mar 1 Period 2 - Apr 19 2nd Sem - Jun 6

SYMBOL CODES

	Dist. Flexible PIR Days (No School)
	K-12 PIR (No School K-12)
	K-5 P/T Conf (No School K-5)
	K-8 PIR (No School K-8)
	9-12 PIR (No School 9-12)
	Holiday and/or Break
	School Begins
	School Ends
	Kindergarten Starts

With the approval of this calendar, the Board of Trustees, in commemoration of Martin Luther King Day (1/21/19), is directing that all teachers (K-5) and all Social Studies teachers (6-12) take action in class to recognize and celebrate the principles for which Martin Luther King stood.