

AGENDA #10
BOZEMAN SCHOOL DISTRICT NO. 7
WILLSON BOARD ROOM
MONDAY January 14, 2019 – 5:45 p.m.

5:45 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.

Please turn off cell phones.

BOARD EDUCATION

1. SAFE-TI Program Update and related 2019 legislative materials

MINUTES

2. Minutes of Previous Meetings

RECOGNITION AND AWARDS

13. 2018 AA Football All-State Individuals
14. Hawthorne Elementary School Model PLC School Recognition

ACTION ITEMS - CONSENT

High School District

15. Bridger Charter Academy Long Range Strategic Plan (LRSP) Report
16. Bozeman High School Long Range Strategic Plan (LRSP) Report
17. High School Bond Projects Update
37. Approve BHS Renovation - Preselection of Contractor and Vendors
47. Montana High School Association Proposals

Both Districts

58. New Policy #7225 - Crowdfunding Proposals, 2nd Reading
60. Out-of-State Field Trips & Travel
62. Selection of 2019-2021 Architecture and Engineering Consultants
64. Personnel Actions
69. Financial Reports, Warrant Approval, Donations and Clubs

Elementary District

81. 2018-19 Transportation Route Updates, Out of District Transportation, and Individual Transportation Contract Approvals
88. Irving Elementary School Long Range Strategic Plan (LRSP) Report

SUPERINTENDENT'S REPORT

89. Superintendent's Report
 - HS Leadership: Search Process
 - High School Transition Update

BOARD OF TRUSTEES

90. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

91. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

ACTION ITEMS - SINGULAR

Both Districts


92. Capital Project Allocation
113. District Reorganization / Central Office Structure

DISCUSSION AND REPORTS

115. New Policy #3128 - High School In-District Student Transfer Policy; Delete Policy #3124, 1st Reading

ADJOURN

Public comment can be submitted electronically to trustees@bsd7.org

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE:

BOARD EDUCATION:
SAFE-TI PROGRAM UPDATE AND
RELATED 2019 LEGISLATIVE
MATERIALS

CATEGORY:

DISCUSSION AND REPORTS

ORIGINATED
BY:

Rob Watson, Superintendent

OTHERS
INVOLVED:

Laura St. John, SAFE-TI Project Director;
Karin Neff, Data Analysis & Accountability
Specialist; Marilyn King, Deputy
Superintendent Instruction

DATA
EXPANSION:

Presentation

COST/FUND
SOURCE:

None

IMPLEMENTATION

ACTION: High School and Elementary District DISCUSSION
January 14, 2019

DISCUSSION:

The District has a proactive, multi-faceted prevention/mental health program through SAFE-TI (School and Family Engagement – Trauma Informed) grant. The grant has provided support for the district to view behavior through a trauma-informed lens. Over the course of the grant, over 1,300 students have been referred and over 500 students have been served. The District is actively seeking ways to continue this program in some form after grant-funding ends at the conclusion of this school year.

This discussion supports the following Long Range Strategic Plan strategic objectives:

- 4.01 Create safe, supportive, engaging and healthy school environments.
- 4.02 Promote safety and wellness for students and staff to support responsible, healthy choices
- 3.04 Engage in a collaborative dialogue surrounding topics of educational importance (Mega Issues) to our community and their impact on the LRSP.

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

Open Session

DATE: December 6, 2018

TIME: 7:30 a.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair
Heide Arneson
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: Sandra Wilson, Vice Chair

STAFF

PRESENT: Rob Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Mike Waterman, Director of Business Services/District Clerk

MEDIA: None

VISITORS: Several Area Legislators

Legislative Breakfast

Following a breakfast social, District Administration presented the Board of Trustees and area legislators with an update on various District programs and initiatives. In particular, the group discussed various aspects of the District SAFE-TI program, including its structure, benefits, and plans for the program once the grant that currently supports it sunsets. That discussion led into a discussion of the District's legislative priorities: maintaining existing programs and mitigating the property tax impacts to local taxpayers. Administration and Trustees answered the Legislator questions.

Public Participation on Non-Agenda Items

None

The meeting adjourned at 9:30 a.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

Open Session

DATE: December 10, 2018

TIME: 5:45 p.m.

PLACE: Willson Board Room

MEMBERS

PRESENT: Andy Willett, Chair
Sandy Wilson, Vice Chair
Heide Arneson
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: None

STAFF

PRESENT: Rob Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Marilyn King, Deputy Superintendent Instruction
Mike Waterman, Director of Business Services/District Clerk
Pat Strauss, Director of Human Resources
Todd Swinehart, Director of Facilities
Lori Ross, Secretary

OTHERS

PRESENT: Tami Phillippii, BEA Representative
Student Representatives Aiden Reinhardt and Reeba Walters

MEDIA: Gail Schontzler, Bozeman Daily Chronicle

VISITORS: Approximately 15

Call to Order

The meeting was called to order at 5:45 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

BOARD EDUCATION: Middle School Standards-Based Grading

Superintendent Watson introduced this item explaining the implementation of Standards Based Grading (SBG) was discussed at recent Board Luncheons. Robin Arnold, CJMS Assistant Principal; Brian Ayers, CJMS Principal; Gordon Grissom, Sacajawea Middle School Principal; Karin Neff, Data & Accountability Specialist; and Cale VanVelkinburgh, Sacajawea Middle School Assistant Principal gave a presentation on how the new grading system has been implemented during the first trimester. Arnold, Ayers, Grissom and VanVelkingburgh discussed background, implementation and what SBG looks like in the future. Some of the information covered included:

Why Standards Based Grading?

- Overall increasing attendance
- Reporting aligned with standards
- Support standards-based instruction and assessment
- Greater clarity of student learning
- Increased meaningful feedback
- Recognizes and supports growth model
- Expected positive impact on engagement, attendance and behavior

Background & Implementation

- Purpose
- Preparation (2017-2018)
- Implementation (2018-2019)
- Challenges/Impediments

Where we are now with SBG

- Majority of teachers support (continue to see more getting on board with the practice as they increase their understanding of SBG).
- The better the students' understanding, the more they believe that SBG will help them in their learning
- The better the parents' understanding, the more supportive they are of SBG

What next with SBG in Middle Schools

- Implementation Dip
- Review, Refine, Improve
 - Collecting feedback/lessons learned
 - Determining changes and developing a plan and a process to make those changes
 - The circular nature of implementation
 - Identify changes for the 2019-20 year.

Arnold, Ayers, Grissom, Neff and VanVelkinburgh answered Trustee's questions.

Minutes

Trustees made no changes to the proposed minutes. Minutes of the Regular Board Meeting of 11-12-18 and Special Board Meetings of 11-09-18, 11-13-18, 11-27-18 and 12-04-18 were approved as presented.

University of Montana All-Star Band

Trustee Reinhardt moved the Board of Trustees adopt the following resolution. Trustee Wilson seconded the motion. Motion carried 8-0.

WHEREAS: Members of the Bozeman High School Band have excelled as musicians through their hard work, dedication, and talent; and

WHEREAS: Through Director Nomination and University of Montana Music Faculty screening, they were selected as members of and performed at the University of Montana All-Star Bands Festival held November 9-11, 2018 in Missoula;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the University All Star Band Members; Austin Burrington (Alto Saxophone), Justin Kirkland (Percussion), Isabelle Pearson (Flute), Hayden Pritchard (Clarinet) and Tom Rath (Trumpet).

2018 AA Volleyball All-State Individuals

Trustee Neil moved the Board of Trustees adopt the following resolution. Trustee Arneson seconded the motion. Motion carried 8-0.

WHEREAS: The Bozeman High Volleyball team took 2nd place in the 2018 State AA Volleyball Championships held in Bozeman on November 8-10, 2018 which also resulted in the following honors for Bozeman High Schools students; and

WHEREAS: Earning All-State honors 1st Team were Ayla Embry, Emma Fox and Mara Lynch; and

WHEREAS: Earning 2018 Class AA Eastern Conference Player of the Year was Mara Lynch as voted on by the AA high school volleyball coaches;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor AA All-State 1st Team players Ayla Embry, Emma Fox and Mara Lynch.

Consent Agenda – High School and Both Districts

Trustee Tague moved that the Board of Trustees approve items #16, 30, 43, 46, 52, 56, 58, 62, 77 and 78. Trustee Fischer seconded the motion. Motion carried 7-0. (Trustee Neil absent).

16. High School Bond Projects

30. 2019-20 Curriculum Guide changes for Bozeman High School

43. Revised Policy #3310, Student Discipline, 2nd Reading

46. Revised Policy #2410, High School Graduation Requirements, 2nd Reading

52. Revised Policy #5012, Sexual Harassment, Intimidation, and Misconduct, 2nd Reading

56. New Policy #5220 - Prohibition of Aiding Sexual Abuse, 2nd Reading

58. Personnel Actions

62. Financial Reports, Warrant Approval, Donations

The warrants are kept as part of the official minutes in a separate book in the Business Office.

77. Adult & Community Education Long Range Strategic Plan (LRSP) Report

78. Food & Nutrition Services Long Range Strategic Plan (LRSP) Report

Consent Agenda – Elementary District

Trustee Reinhardt moved that the Board of Trustees approve items #79 and 83. Trustee Tague seconded the motion. Motion carried 6-0. (Trustee Neil absent).

79. Approve Elementary Schools Photovoltaic Solar Array Installation Bid

83. Morning Star Elementary School Long Range Strategic Plan (LRSP) Report

Superintendent's Report

Student Representatives Aiden Reinhardt and Reebea Walters introduced themselves and reported on the following:

- BHS Talent show – Friday, December 21
- Trying to get students in the Holiday spirit
 - Gingerbread house competition
 - Ugly sweater day

Superintendent Watson's report included:

- An update on the High School Transition Committee. Watson discussed the process of the Transition Committee
- Reviewed the Transition Website and directed Trustee's to documents and where to locate information
- Discussed the progress of the Committee
- Noted that the next Committee meeting is December 11 – 6:00-8:00pm in the BHS Berg Library
- Mentioned Transfer Request Policy Subcommittee held their first meeting on December 3
 - Next meeting is December 14 – 11:00-1:00 in the Willson Library

Watson answered Trustee's questions.

Board of Trustees

- Trustee Lusin reported on the AA Caucus from December 10
- Next AA Caucus will be January 14, 2019
- Trustee Willett thought the Legislative breakfast was productive and well attended

Public Participation on Non-Agenda Items

None

Policy Review – District Policy #6121 – School District Organization & Procedure 6121P

Superintendent Watson introduced this item and distributed a copy of the current Organizational chart. Watson discussed the current Administrative Organizational structure and the proposed changes to it. Watson has discussed the proposed changes with staff and requested input. Trustees requested a brief description of Administrative roles and responsibilities to use as a quick reference guide. Trustees gave their feedback on the proposed changes. The recommendations are in a draft form now and will be brought back to the Board for further review at a later date.

Watson answered Trustee's questions.

New Policy #7225 – Crowdfunding Proposals, 1st Reading

Mike Waterman, Director of Business Services introduced this item. Waterman acknowledges crowdfunding is taking place currently and this policy will implement the guidelines to be followed. A procedure with more detailed information goes along with this policy. Trustee's gave their feedback and requested to review the procedure, to have the Donation Policy be cross referenced and a better definition of District sponsored groups.

Waterman answered Trustees questions.

Meeting adjourned at 7:50p.m.

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

Open Session

DATE: December 11, 2018

TIME: 12:00 p.m.

PLACE: Bridger Charter Academy Community Room

MEMBERS

PRESENT: Andy Willett, Chair
Sandra Wilson, Vice Chair
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: Heide Arneson

STAFF

PRESENT: Rob Watson, Superintendent
Marilyn King, Deputy Superintendent Instructions
Steve Johnson, Deputy Superintendent Operations
Mike Waterman, Director of Business Services/District Clerk
Todd Swinehart, Director of Facilities
Robin Miller, Curriculum Director
Brad Somers, Technology Services Supervisor
Andrew Loftus, Director of Fine Arts
Byrdeen Warwood, Adult & Community Ed. Coordinator
Katie Laslovich, Bozeman High School Interim Principal
Carl Neely, Bozeman High School Assistant Principal
Tami O'Neill, Bozeman High School Assistant Principal
Erica Schnee, Bozeman High School Assistant Principal
Randy Van Dyk, Bozeman High School Assistant Principal

MEDIA: None

VISITORS: None

Bridger Charter Academy Board Report

Following a lunch hosted by the Bozeman High School Culinary Arts class, Bozeman High School Assistant Principal Tami O'Neill introduced the program and provided an overview of the Bridger Charter Academy. This year, the BCA's focus areas include providing personalized, competency-based, and generally self-directed instruction along with improving student engagement and motivation.

Strategies to achieve these goals include problem solving with students, identifying root causes of problems, making strategic changes, and working together in a team-directed learning cycle.

The complete report will be on the January 14, 2019 consent agenda for approval.

Public Participation on Non-Agenda Items

None

The meeting adjourned at 1:05 p.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

Open Session

DATE: December 18, 2018

TIME: 12:00 p.m.

PLACE: Bozeman High School – Room 221

MEMBERS

PRESENT: Andy Willett, Chair
Sandra Wilson, Vice Chair
Douglas Fischer
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: Heide Arneson

STAFF

PRESENT: Rob Watson, Superintendent
Marilyn King, Deputy Superintendent Instructions
Steve Johnson, Deputy Superintendent Operations
Mike Waterman, Director of Business Services/District Clerk
Todd Swinehart, Director of Facilities
Robin Miller, Curriculum Director
Brad Somers, Technology Services Supervisor
Andrew Loftus, Director of Fine Arts
Byrdeen Warwood, Adult & Community Ed. Coordinator
Katie Laslovich, Bozeman High School Interim Principal
Carl Neely, Bozeman High School Assistant Principal
Tami O'Neill, Bozeman High School Assistant Principal
Erica Schnee, Bozeman High School Assistant Principal
Randy Van Dyk, Bozeman High School Assistant Principal

MEDIA: None

VISITORS: None

Bozeman High School Board Report

Following lunch in the North Cafeteria, the Board met in room 221. Bozeman High School Interim Principal Katie Laslovich introduced the program and discussed the building's core purpose: "to inspire students to thrive in school and throughout life." Laslovich explained the building chose to continue many of its goals from 2017-18, including improving the school climate and culture and creating more personalized learning opportunities.

Next, Bozeman High School Assistant Principals Randy Van Dyk, Erica Schnee, and Tami O'Neill led a discussion on literacy. 49% of freshmen and 53% of sophomores scored proficient on the 2018 fall star reading assessment, indicating literacy must remain a priority. The Trustees completed an exercise to demonstrate strategies used at

Bozeman High School to improve reading skills. Administrators reviewed tactics available to help students needing additional support.

The meeting concluded with a list of challenges and celebrations. Challenges include the absence of Principal Kevin Conwell, increased workload as the District begins transitioning to two high schools, attendance issues, making literacy relevant, and prioritizing initiatives and improvement goals. Celebrations include a successful professional development model, a culture of increased collaboration and student ownership, and flexibility in Conwell's absence.

The meeting concluded with administrator-led classroom tours. The complete report will be on the January 14, 2019 consent agenda for approval.

Public Participation on Non-Agenda Items

None

The meeting adjourned at 1:10 p.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

Open Session

DATE: January 8, 2019

TIME: 12:00 p.m.

PLACE: Irving School

MEMBERS

PRESENT: Andy Willett, Chair
Heide Arneson
Gary Lusin
Greg Neil
Tanya Reinhardt
Wendy Tage

MEMBERS

ABSENT: Sandra Wilson, Vice Chair
Douglas Fischer

STAFF

PRESENT: Rob Watson, Superintendent
Steve Johnson, Deputy Superintendent Operations
Mike Waterman, Director of Business Services/District Clerk
Robin Miller, Director of Curriculum
Todd Swinehart, Director of Facilities
Brad Somers, Technology Services Supervisor
Andrew Loftus, Director of Fine Arts
Byrdeen Warwood, Adult & Community Ed. Supervisor
Jennifer Westphal, Irving Principal

MEDIA: None

VISITORS: None

Irving School Board Report

Irving Principal Jennifer Westphal welcomed the Trustees and introduced the session. She then reviewed the progress on implementing the District's new Bridges math curriculum. Her goals for the building are that at least 80% of students score proficient or higher on the STAR and SBAC assessments. While achievement levels are not yet at these goals, scores have been increasing when comparing last year to the current year.

Ms. Westphal established relationships, relevance, and rigor as her priorities for the year, with a focus on restorative practices.

She also shared several building successes with the group. These successes include increasing comfort with the Bridges program, strong support from mental health professionals and the PIC group, a budding theatre program, and MTSS framework. Building challenges include high percentage of free and reduced and English

Language Learners, student transience, the ever-present scarcity of time and resources, and the lack of an official ELA Curriculum.

Following administration's presentation, the Trustees and staff visited various classrooms. The complete report will be on the January 14, 2019 consent agenda for approval.


Public Participation on Non-Agenda Items

None

The meeting adjourned at 1:30 p.m.

Andy Willett, Board Chair

Mike Waterman, District Clerk

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: 2018 AA FOOTBALL ALL-STATE INDIVIDUALS

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Jerry Reisig, Activities Director

OTHERS INVOLVED: Levi Wesche, Head Coach
Assistant Coaches:
Robert Boyle, Dan Thatcher
Lance Mackay, Justin Mobley
Hunter Chandler

PRESENTED BY: Levi Wesche, Head Coach

DATA EXPANSION: N/A

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
January 14, 2019


SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Bozeman High Football team completed the regular season with a 10-0 record and advanced to the semifinals in the State AA Football playoffs, which also resulted in the following honors for Bozeman High students; and

WHEAREAS: Earning All-State honors 1st Team were Kristopher Brown (Quarterback), Kenneth Eiden IV (Defensive End), Peyton Hogan (Long Snapper), Ryan Lonergan (Offensive Tight End), McCade O'Reilly (Fullback and Inside Linebacker), Justus Perkins (Offensive Center), Ryan Simpson (Wide Receiver) Spencer Warren (Offensive Tackle);

THEREFORE: Be it resolved that the Board of Trustees recognize and honor the 2018 Football All State Individuals, Kristopher Brown, Kenneth Eiden IV, Peyton Hogan, Ryan Lonergan, McCade O'Reilly, Justus Perkins, Ryan Simpson and Spencer Warren.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: HAWTHORNE ELEMENTARY SCHOOL
MODEL PLC SCHOOL RECOGNITION

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED
BY: Marilyn King,
Deputy Superintendent Instruction

PRESENTED
BY: Rob Watson, Superintendent

OTHERS
INVOLVED: Casey Bertram, Hawthorne Principal;
Hawthorne Teaching Staff

DATA
EXPANSION: All Things PLC website

COST/FUND
SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION
January 14, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: A Professional Learning Community (PLC) is an ongoing process in which educators work collaboratively in recurring cycles of collective inquiry and action research to achieve better results for the students they serve; and

WHEREAS: Solution Tree, a professional development company and publisher of educational materials for K–12 educators, coordinates the All Things PLC site as a service to aid schools and to connect practitioners with each other in an online, global learning community; and


WHEREAS: Solution Tree has recognized Hawthorne Elementary School has a school that implements PLC practices and processes, inclusive of teacher collaborative time, with intent, consistency and fidelity; and

WHEREAS: In a PLC, collaboration represents a systematic process in which teachers work together interdependently in order to impact their classroom practice in ways that will lead to better results for their students, for their team, and for their school; and

WHEREAS: Professional learning communities operate under the assumption that the key to improved learning for students is continuous job-embedded learning for educators; and

WHEREAS: Hawthorne Elementary School's Education Team has demonstrated a commitment to PLC concepts, implemented those concepts for at least three years and has presented clear evidence of improved student learning;

THEREFORE: We recognize and honor Hawthorne Elementary School for the distinction as a Solution Tree Model PLC School, and for their commitment to learning for all students, collaborative culture and focus on results.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: BRIDGER CHARTER ACADEMY LONG RANGE STRATEGIC PLAN (LRSP) REPORT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Tami O'Neill, Assistant Principal

OTHERS INVOLVED: Marilyn King,
Deputy Superintendent Instruction

DATA EXPANSION: Bridger Charter Academy Presentation
[\(Here\)](#)

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective January 14, 2019

ISSUE:

Acceptance of the Bridger Charter Academy Long Range Strategic Plan (LRSP) Report.

FACTS:

The Bridger Charter Academy LRSP Report was presented to Trustees on December 11, 2018.

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees accept the Bridger Charter Academy LRSP Report as presented on December 11, 2018.

OTHER ALTERNATIVES:

1. Do not accept the LRSP Report.

DISCUSSION:

School and program LRSP Reports are provided to the Trustees on a regular basis. These reports provide information to the Trustees and the public regarding progress on action plans related to goal areas of the District's Long Range Strategic Plan.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: BOZEMAN HIGH SCHOOL LONG RANGE STRATEGIC PLAN (LRSP) REPORT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Katie Laslovich, Assistant Principal

OTHERS INVOLVED: Marilyn King, Deputy Superintendent Instruction

DATA EXPANSION: Bozeman High School Presentation [\(Here\)](#)

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective January 14, 2019

ISSUE:

Acceptance of the Bozeman High School Long Range Strategic Plan (LRSP) Report.

FACTS:

The Bozeman High School LRSP Report was presented to Trustees on December 18, 2018.

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees accept the Bozeman High School LRSP Report as presented on December 18, 2018.

OTHER ALTERNATIVES:

1. Do not accept the LRSP Report.

DISCUSSION:

School and program LRSP Reports are provided to the Trustees on a regular basis. These reports provide information to the Trustees and the public regarding progress on action plans related to goal areas of the District's Long Range Strategic Plan.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: HIGH SCHOOL BOND PROJECTS UPDATE

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Todd Swinehart,
Director of Facilities

OTHERS INVOLVED: Matt Stark, Facilities Project Manager;
Steve Johnson, Deputy Superintendent Operations

DATA EXPANSION: High School #2 monthly project report;
BHS Site Work monthly project report;
Bond Funding Sources & Uses summary;
[High School #2 Project Photos](#)

COST/FUND SOURCE: \$125,000,000 Bond Proceeds

IMPLEMENTATION

ACTION: High School District ACTION
Effective January 14, 2019

ISSUE:

Shall the Board accept the attached OCR Report?

FACTS:

The attached report has been developed by the Owner's Construction Representative, along with project architects and contractors to reflect the most recent status of the projects.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board accept the report as presented.

OTHER ALTERNATIVES:

Discuss the report and/or change the recommendations.

DISCUSSION:

Project: High School #2

Schedule

1. Bid Package #1 was approved by the Board of Trustees on March 5, 2018 for a sum of \$14,251,316.
2. Bid Package #2 was approved by the Board of Trustees on April 23, 2018 for a sum of \$27,281,392.
3. Bid Package #3 was approved by the Board of Trustees on June 20, 2018 for a sum of \$37,178,972, which provided for a total Guaranteed Maximum Price (GMP) contract amount of \$78,711,680.

Tours were held on the following Dates:

BSD7 staff - August 24, 2018.

Community tours - September 26, 2018.

Hawk TV Tour - November 8, 2018

Bozeman Area Chamber of Commerce, Leadership Bozeman - December 12, 2018.

Back to School Information Presentations were available at the following locations:

Chief Joseph Middle School - September 11, 2018

Bozeman High School - September 13, 2018

Sacajawea Middle School - September 20, 2018

Gallatin Gateway School - October 11, 2018

Monforton School - October 26, 2018

Anderson School - October 30, 2018

Overall the project is approximately 33% complete, with the current construction schedule still tracking for a June 2020 completion date.

Current construction progress has been highlighted with the attached reports along with a short duration schedule

Remaining Major Milestones:

Structural Steel - January 2019

Slab on Deck - January 2019

Interior Structural CMU Walls - February 2019

Exterior Framing - March 2019

Window/Door Installation - March 2019

Classroom Mock-Up - March 2019

Roofing - April 2019

Interior Framing - July 2019

Exterior Structural CMU Walls - December 2019

MEP Rough-In - December 2019

Flooring - March 2020

Main Gym - March 2020

Auxiliary Gym - March 2020

Auditorium - April 2020

On-going construction progress can be monitored via the webcam [here](#).

Project: BHS Site Work (Internal circulation, parking, roundabout and activity fields)

Schedule:

1. June 28, 2018 - The Board of Trustees approved Early Work Amendment #1 and rejected Bid Package #1.
2. August 20, 2018 – City of Bozeman Exemption Hearing was held.
3. The Board approved the pre-selection of a site work contractor on September 10, 2018.
4. Bids for Phase 1 of the project were publicly opened on September 18, 2018.
5. The Phase 1 Base Bid was approved by the board of trustees on September 28, 2018.
6. City of Bozeman Planning approval was received on September 25, 2018, with the required building permit still pending.
7. The Board approved the Guaranteed maximum price of \$9,088,367 on September 28, 2018.
8. A pre-construction kick-off meeting was held on site October 2, 2018.
9. The North Multi-Use Building Alternate was approved by the Board of Trustees on October 29, 2018 for \$1,805,239, which increased the final GMP to \$10,893,606.

Scope of work to include new artificial turf field, new stadium complex including bleachers, press box, concessions and restrooms, new relocated softball fields, expansion of Ruth Thibault Way, construction of a roundabout at the intersection of Thibault/15th/Beall, added parking, landscaping, and installation of new infrastructure and utilities

including water, sewer, gas, storm water and power. The contractor has mobilization with temporary fencing in place. The interior parking lot is complete minus the lighting standards. Mass grading and preliminary earthwork has begun for the field turf section. Demolition is complete for the house on Durston Ave.

Project: BHS Renovation

Schedule:

1. June 21, 2018 - Design Leadership Committee meeting.
2. July 16, 2018 - Board approval for Architecture/Engineering fee.
3. July 31, 2018 - Design Leadership Committee meeting.
4. August 13, 2018 - Board Approval for GC/CM Recommendation.
5. September 17, 2018 - Design Leadership Committee meeting.
6. October 16, 2018 - Design Leadership Committee meeting.
7. October 29, 2018 - Board Approval for Educational Specifications and Schematic Design.
8. November 15, 2018 - Design Leadership Committee meeting.
9. December 12, 2018 - Design Leadership Committee meeting.
10. January 7, 2019 - City of Bozeman Informal Review and Exemption Hearing
11. January 14, 2019 - Design Development Presentation to Board.

The Board of Trustees has accepted CTA Architects Engineers for design services along with Langlas and Associates to perform GC/CM services for the renovation efforts at BHS. Initial programming and building design committee meetings have started with various building users and the architectural/contracting team. Initial meetings will allow us to refine and confirm the scope of work that was anticipated during the pre-bond meetings. Additional meetings and consultation with relevant City of Bozeman staff are ongoing. The presentation of the design development is schedule for the January 28, 2018 board meeting.



DECEMBER PROGRESS REPORT

PROJECT: New Bozeman High School

TO: Todd Swinehart (TS), Director of Facilities, Bozeman Public Schools

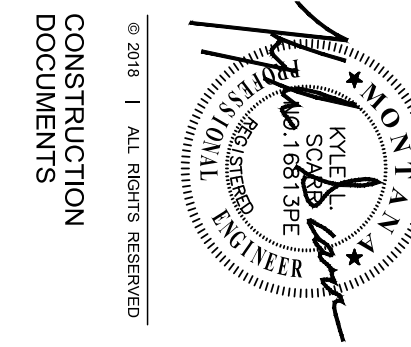
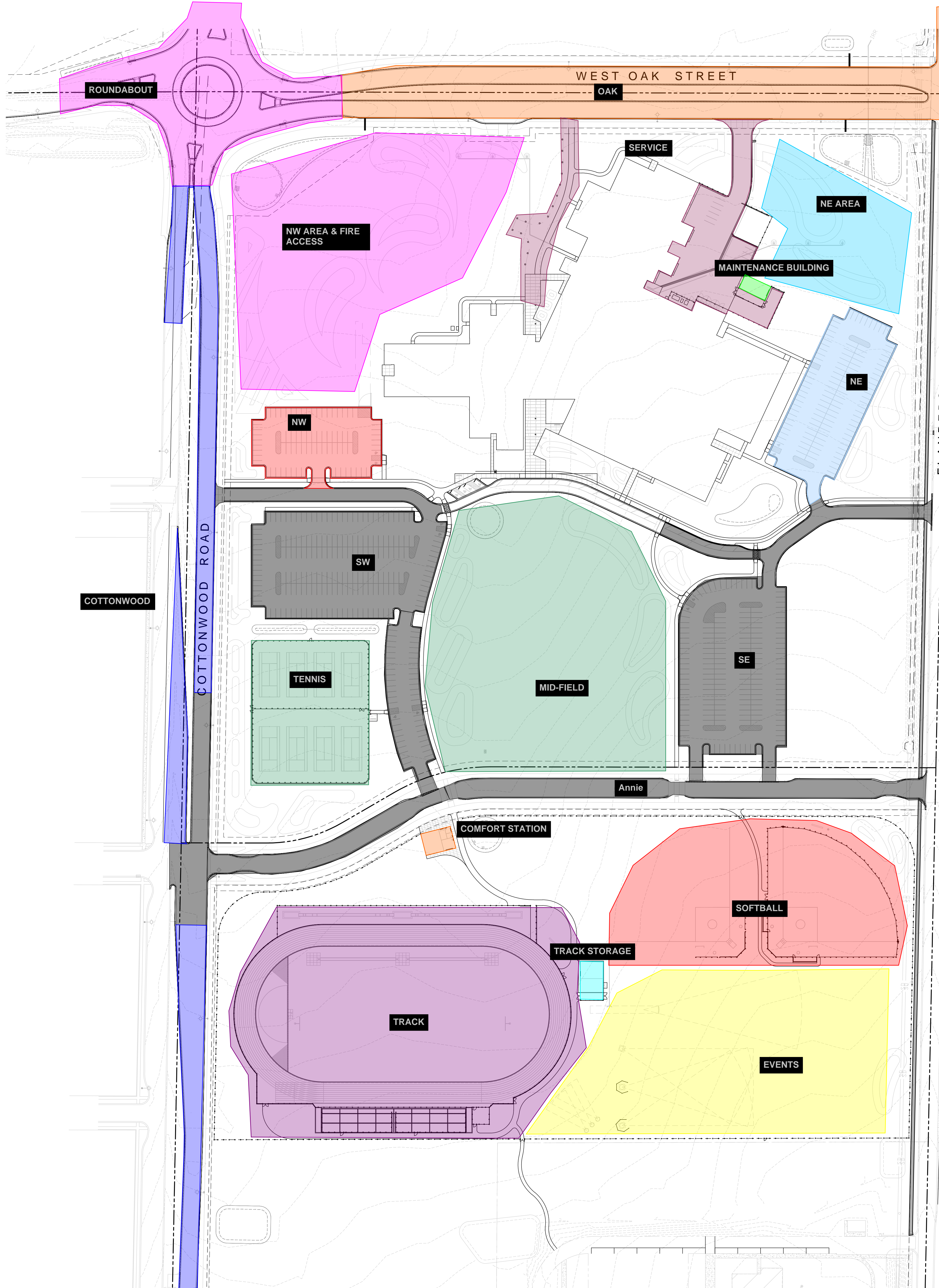
FROM: Bob Franzen (BF), CTA Architects Engineers
Roger Davis (RD), Langlas & Associates

SUBJECT: Progress Report for December 2018

- Progress Update
 - The following items need to be addressed with the City:
 - Right-of-way acquisition - Complete
 - The (Special Improvements Lighting District) SILD paperwork has been submitted to the City. The City will generate an intent to create the SILD in January 2019 and the SILD should be created in February 2019.
 - Permits
 - Concession Building – Planning Modification was issued to include four exempt wells and reduce domestic water meter size. DNRC approval was granted. CTA issued responses to the CoB irrigation plan modification comments on December 6, 2018. Waiting for review and approval.
 - Flooring Finishes
 - CTA and Langlas investigated flooring options in classrooms and other spaces. TS provided the following direction: all classrooms and labs will have polished concrete, the corridors will continue to have Luxury Vinyl Tile as originally specified. Proposal Request has been issued to Langlas for pricing. Polishing products and maintenance procedures have been issued to TS for review. Pricing is under review.
- CTA / Design Team Tasks (On-Going)
 - BSD, CTA and Langlas discussed opportunities for assembling FF&E specifications and competitive pricing. Multiple bidding opportunities will be developed. Final equipment lists have been assembled by the Department Heads. CTA is incorporating the modifications into the master equipment list. Once compiled CTA and Langlas will review the equipment list and develop a list of questions and requests for clarification.
 - Three welding booth options are being considered; manufactured, CMU and custom metal fabricated. Welding booths construction options have been drawn and priced. Evaluation of the options continues.
 - CTA is locating and designing an electronic message board on the school property.
 - Langlas is working with the Fire Department to determine when areas of the building can be released for furniture and equipment installation.

WEEKLY PROGRESS REPORT (Continued)

- Owners Tasks
 - Review of concrete floor polishing product literature.
 - Review Welding Booth types for approval
- Construction Progress
 - Masonry wall construction continues in Regions E&F.
 - Steel framing and deck is being erected in Regions D, E, F, and G (Auditorium).
 - Steel framed exterior walls are being assembled and installed in Regions A, B, & C
 - Competition Gym floor slab was poured
 - Fire proofing in Regions A & B
 - Interior wall framing in Region A
 - Exterior Gyp and Rain Screen installation is ongoing
 - Grading at Track
 - Grading and wet utility work ongoing on Oak Street
 - Exterior Gypsum Board is complete in Region A and underway in Regions B & C
 - The project is currently approximately 2 weeks ahead of schedule.
- Budget Update
 - The construction project remains slightly under budget.
- Invoice Status
 - Paid in full to date.
- Schedule Update
 - The project site will be closed December 24, 25 and January 1 for the holidays.
 - Project Substantially Complete May 2020
 - Doors open for classes August 2020

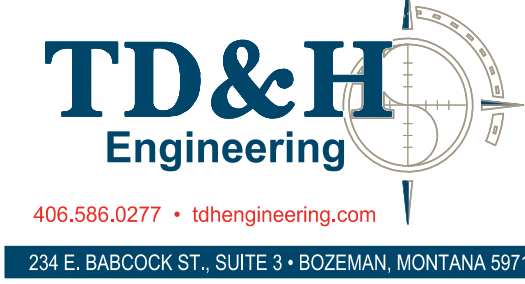


4455 ANNIE STREET
BOZEMAN, MONTANA 59718

NEW BOZEMAN HIGH SCHOOL

SITE PHASING PLAN

SPRING 2019 - FALL 2019 - Updated 12/21/18



PAVING WORK

Phase 1 - Track
Prep: 3/18/19 - 3/29/19
Concrete Pads: 4/1/19 - 5/3/19
Curb & Gutter: 5/6/19 - 5/17/19
Pave: 5/27/19 - 5/31/19
Start: 3/18/19
Finish: 5/31/19

Phase 2 - Tennis Courts
Prep: 4/8/19 - 4/19/19
Curb & Gutter: 5/20/19 - 5/31/19
Pave: 6/3/19 - 6/7/19
Start: 4/8/19
Finish: 6/7/19

Phase 3 - Cottonwood
Prep: 5/20/19 - 5/31/19
Curb & Gutter: 6/3/19 - 6/7/19
Pave: 7/15/19 - 7/19/19
Start: 5/20/19
Finish: 7/19/19

Phase 4 - Roundabout
Prep: 6/3/19 - 6/14/19
Curb & Gutter: 6/17/19 - 6/28/19
Pave: 7/22/19 - 7/26/19
Start: 6/3/19
Finish: 7/26/19

Phase 5 - Oak St.
Prep: 6/24/19 - 7/12/19
Curb & Gutter: 7/15/19 - 7/26/19
Pave: 7/29/19 - 8/7/19
Start: 6/24/19
Finish: 8/7/19

Phase 6 - Service Drives
Prep: 7/22/19 - 8/2/19
Curb & Gutter: 8/5/19 - 8/16/19
Pave: 8/12/19 - 8/16/19
Start: 7/22/19
Finish: 8/16/19

Phase 7 - NE Parking Lot
Prep: 8/19/19 - 8/30/19
Curb & Gutter: 9/3/19 - 9/13/19
Pave: 9/16/19 - 9/20/19
Start: 8/19/19
Finish: 9/20/19

Phase 8 - NW Parking Lot
Prep: 9/16/19 - 9/20/19
Curb & Gutter: 9/23/19 - 9/27/19
Pave: 9/30/19 - 10/4/19
Start: 9/16/19
Finish: 10/4/19

FIELD/LANDSCAPING WORK

Phase 1 - Mid Field
Prep: 11/26/18 - 12/7/18
Grade: 4/15/19 - 4/19/19
Irrigation: 4/22/19 - 5/3/19
Seeding: 5/6/19 - 5/17/19
Start: 11/26/18
Finish: 5/17/19

Phase 2 - Field Events
Prep: 4/15/19 - 4/26/19
Grade: 4/29/19 - 5/10/19
Irrigation: 5/6/19 - 5/24/19
Seeding: 5/27/19 - 6/14/19
Start: 4/15/19
Finish: 6/14/19

Phase 3 - Softball Fields
Prep: 4/25/19 - 5/10/19
Grade: 5/13/19 - 5/24/19
Irrigation: 6/3/19 - 6/21/19
Seeding: 6/24/19 - 7/12/19
Start: 4/25/19
Finish: 7/12/19

Phase 4 - Track
Aco System: 5/27/19 - 6/7/19
Grade: 6/10/19 - 6/14/19
Irrigation: 6/24/19 - 7/12/19
Seeding: 7/15/19 - 7/26/19
Start: 5/27/19
Finish: 7/26/19

Phase 5 - NW Area & Fire Access
Prep: 7/15/19 - 7/19/19
Grade: 7/22/19 - 7/26/19
Irrigation: 8/19/19 - 8/30/19
Seeding: 9/3/19 - 9/13/19
Start: 7/15/19
Finish: 9/13/19

Phase 6 - NE Area
Prep: 8/19/19 - 8/23/19
Grade: 8/26/19 - 8/30/19
Irrigation: 9/3/19 - 9/13/19
Seeding: 9/16/19 - 9/27/19
Start: 8/19/19
Finish: 9/27/19

SIDEWALK WORK

**Phase 1 - SE, SW Parking Lots
East & West Bus Loop
Annie St**
Prep: 4/1/19 - 4/12/19
Pour: 4/15/19 - 4/19/19
Backfill: 4/22/19 - 4/26/19
Start: 4/1/19
Finish: 4/26/19

Phase 4 - West Building (A,B,C)
Prep: 7/22/19 - 7/26/19
Pour: 7/29/19 - 8/2/19
Backfill: 8/5/19 - 8/9/19
Start: 7/22/19
Finish: 8/9/19

Phase 2 - South Sports Fields
Prep: 4/29/19 - 5/10/19
Pour: 5/13/19 - 5/17/19
Backfill: 5/20/19 - 5/24/19
Start: 4/29/19
Finish: 5/24/19

Phase 6 - Oak St. & N Building
Prep: 8/5/19 - 8/16/19
Pour: 8/19/19 - 8/30/19
Backfill: 9/3/19 - 9/13/19
Start: 8/5/19
Finish: 9/13/19

**Phase 3 - Cottonwood &
Roundabout**
Prep: 6/24/19 - 7/5/19
Pour: 7/8/19 - 7/12/19
Backfill: 7/15/19 - 7/19/19
Start: 6/24/19
Finish: 7/19/19

Phase 8 - E & S Building
Prep: 9/16/19 - 9/27/19
Pour: 9/30/19 - 10/11/19
Backfill: 10/14/19 - 10/25/19
Start: 9/16/19
Finish: 10/25/19

OUTBUILDINGS

Phase 1 - Maintenance Building
Start: 9/20/18
Finish: 3/6/19

Phase 2 - Comfort Station
Start: 10/25/18
Finish: 8/27/19

Phase 3 - Track Storage
Start: 10/25/18
Finish: 9/27/19

4455 ANNIE STREET
BOZEMAN, MONTANA 59718
NEW BOZEMAN HIGH SCHOOL

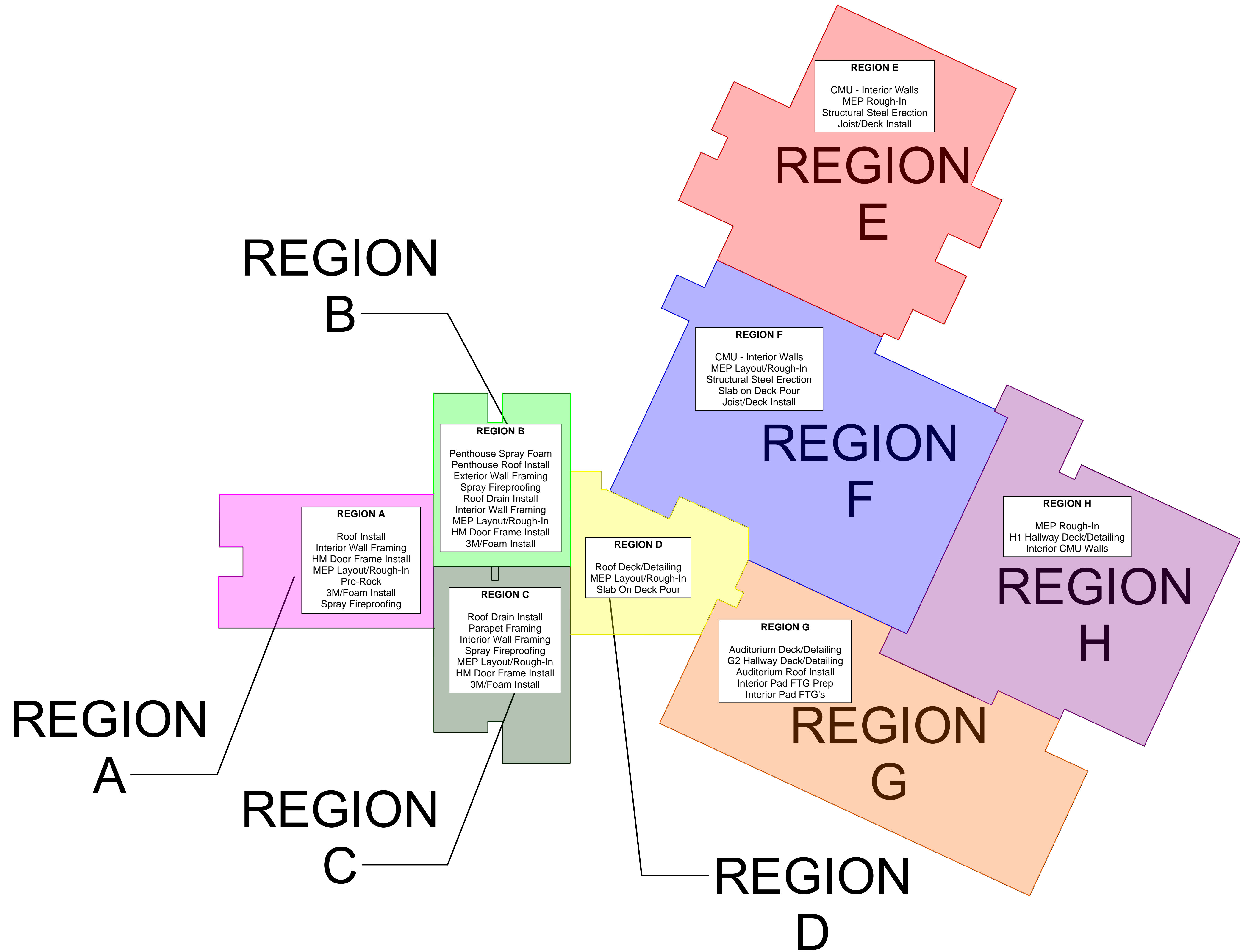
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PERMIT SET

06.04.2018
DRAWN BY | DONOVAN
CHECKED BY | RUSH
REVISIONS

PHASING BACKGROUND

PHASING





AIA®

Document G711™ – 1972

Architect's Field Report

PROJECT: <i>(Name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana	FIELD REPORT NUMBER: CTA-038	OWNER: <input type="checkbox"/>
CONTRACT: Langlas & Associates - General Construction	ARCHITECT'S PROJECT NUMBER: BZNHS	ARCHITECT: <input type="checkbox"/>
		CONSULTANT: <input type="checkbox"/>
		FIELD: <input type="checkbox"/>

DATE Nov 27, 2018	TIME 10:00 AM	WEATHER Cloudy	TEMP. RANGE 40
EST. % OF COMPLETION : 31%		CONFORMANCE WITH SCHEDULE (+,-) on time	
WORK IN PROGRESS Vapor barrier at maintenance building		PRESENT AT SITE Langlas & Associates	

OBSERVATIONS

Nathan Helfrich (CTA) made a site visit to observe the under-slab vapor barrier at the maintenance building prior to the concrete pour. The following items were observed:

1. The under-slab vapor barrier was installed at 100% of the footprint. The majority of the penetrations needed to be sealed and were in the process of being sealed.
2. Welded wire mesh installation had not yet begun.
3. Expansion joint installation was underway at the north stemwall.
4. Several of the penetrations needed to be sealed and were in the process of being sealed. Penetrations that had been addressed appeared well sealed.
5. Seams appeared to have adequate lap and appeared well taped.
6. The perimeter of the vapor barrier appeared to be well sealed to the stemwall.

Discussions:

1. Nathan Helfrich and Josh Henigman discussed the status of the vapor barrier as noted above.

ITEMS TO VERIFY Langlas & Associates is to confirm completion of all items noted.

INFORMATION OR ACTION REQUIRED Langlas & Associates is to confirm completion of all items noted.

ATTACHMENTS Site Photos

REPORT BY: Nathan Helfrich



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Architect's Field Report

PROJECT: <i>(Name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana		FIELD REPORT NUMBER: CTA-039	OWNER: <input type="checkbox"/>
CONTRACT: Langlas & Associates - General Construction		ARCHITECT'S PROJECT NUMBER: BZNHS	ARCHITECT: <input type="checkbox"/>
			CONSULTANT: <input type="checkbox"/>
			FIELD: <input type="checkbox"/>
DATE Nov. 29, 2018	TIME 9:00 AM	WEATHER Cloudy	TEMP. RANGE 25
EST. % OF COMPLETION : 31%		CONFORMANCE WITH SCHEDULE (+,-) on time	
WORK IN PROGRESS See below		PRESENT AT SITE Steel erectors, plumbers, electricians, masons, roofers, excavators, fire-proofing sub, framers, Langlas crew	

OBSERVATIONS

Nathan Helfrich (CTA) made a bi-weekly site visit to observe general construction progress. The following items were observed:

Work in progress:

1. Erecting steel structure at the locker room area, between the competition gym and auxiliary gyms.
2. Welding roof joists in place at region C.
3. Setting CMU walls at the outdoor kiln, the stair B113 north wall, and the stair B130 west wall.
4. Pre-assembling restroom in-wall plumbing in the south auxiliary gym.
5. Installing spray-applied fireproofing at the region C first floor.
6. The region B mechanical penthouse slab was poured and in the process of being finished.
7. Roof deck installation was underway at region C.
8. Exterior stud wall framing was underway at the west wall of region B.
9. Rain water leaders installation was underway at the region A third floor.
10. Installing hangers for mechanical and plumbing at regions A, B, and C.
11. Stripping topsoil and shaping the track.

General Observations:

1. Door frames and heat recover units are stored in the north auxiliary gym.
2. The maintenance building slab was poured.
3. The steel pan structure for the tiered auditorium seating is on site.
4. Spray-applied fireproofing is installed at the region A first floor.
5. The handrail at the region A stair requires alignment.
6. Roof drains and overflow roof drains were installed at region A.
7. Approximately 900 square feet of roofing remained left to complete at the competition gym.

Upcoming work (next two weeks:)

1. Continue grading and shaping the track next week.
2. Move fill material to oak and the roundabout next week and the week after.
3. Strip topsoil at Oak Street next week.
4. Grade the sports field located between the school building and Annie Street next week and the week after.
5. Pour the region F2 slab next week.
6. Install CMU walls at region E next week and the week after.
7. Install CMU walls at the maintenance building the week after next.
8. Install the region D and F1 roof joists and roof deck the week after next.
9. Install the region G roof joists and roof deck next week and the week after.

-
10. Erect structural steel at region E and F1 the week after next.
 11. Instal wall framing at region B next week.
 12. Install sheathing at the exterior walls of region A, B, and C next week.
 13. Frame the region B penthouse walls next week.
 14. Insulate parapets next week.
 15. Install interior wall framing at regions A, B, and C next week.
 16. Install spray-applied fireproofing at region B and C next week.

Discussions:

1. None

ITEMS TO VERIFY None

INFORMATION OR ACTION REQUIRED Align region B stair handrail

ATTACHMENTS Site Photos

REPORT BY: Nathan Helfrich



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Architect's Field Report

PROJECT: <i>(Name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana		FIELD REPORT NUMBER: CTA-040	OWNER: <input type="checkbox"/>
CONTRACT: Langlas & Associates - General Construction		ARCHITECT'S PROJECT NUMBER: BZNHS	ARCHITECT: <input type="checkbox"/>
			CONSULTANT: <input type="checkbox"/>
			FIELD: <input type="checkbox"/>
DATE Dec. 13, 2018	TIME 10:00 AM	WEATHER Cloudy	TEMP. RANGE 20
EST. % OF COMPLETION : 32%		CONFORMANCE WITH SCHEDULE (+,-) on time	
WORK IN PROGRESS See below		PRESENT AT SITE Steel erectors, plumbers, electricians, masons, roofers, excavators, fire-proofing sub, framers, concrete sub, Langlas crew	

OBSERVATIONS

Nathan Helfrich (CTA) made a bi-weekly site visit to observe general construction progress. The following items were observed:

Work in progress:

1. Pouring the concrete slab at the competition gym. The pour was started at the south end of the auditorium. Early on in the pour, Bob Franzen (CTA) observed that the welded wire mesh slab reinforcing was resting on grade do to a minimal quantity of reinforcing chairs and lack of pulling the reinforcing up during the pour. Nathan Helfrich later observed that these conditions were being addressed.
2. Preparing the steel pan structure for the auditorium seating for installation.
3. Installing roof joists between the competition gym and auditorium.
4. Installation of the second floor auditorium structure is underway.
5. CMU installation is underway at the wood shop and receiving area. The walls in this area are approximately 85% complete.
6. Exterior metal stud wall installation is underway at the east wall of region B.
7. Interior metal wall framing is underway at the region C first floor.
8. Spray fireproofing is underway at the underside of the third floor deck and structure in region A.
9. Self-adhering membrane installation is underway at the south side of region A.
10. Rain water leader installation is underway at the region A third floor.
11. Dirtwork is in progress at the roundabout.

General Observations:

1. Approximately 80% of the roof structure at the auditorium is installed and the front-of-house catwalks and loading gallery are installed. Nathan clarified with Kevin McCoy (Langlas & Associates) that the gaps in the guardrail and the lighting fall protection at the front-of-house catwalks are due to the erection order and that they will be infilled at a later date.
2. CMU has been staged at the maintenance building in preparation for installation.
3. The northeast corner of the competition gym roof remains left to complete. Roof membrane is placed, but not adhered.
4. The interior metal wall framing is mostly complete at region A, floor 1.
5. Hanger installation for piping and ductwork is mostly complete at regions A and B, floors 1 and 2.
6. Additional framed walls are assembled and ready to install.

Upcoming work (next two weeks:)

1. Strip top soil at Oak Street next week.
2. Move material to Oak and the roundabout next week.

3. Move material to Cottonwood and the roundabout next week.
4. Grade the sports field between Annie Street and the school building next week and the week after.
5. Strip topsoil at the tennis courts the week after next.
6. Pour the competition gym slab next week.
7. Install CMU at region E exterior walls next week.
8. Install CMU at the maintenance building next week and the week after.
9. Install roof joists and deck at region D, F, and G next week.
10. Erect structural steel at region E next week.
11. Install venting and acid waste piping next week.
12. Install rain water leaders at regions A, B, C, and F next week.
13. Electrical rough-in at CMU next week and the week after.
14. Install pipe and ductwork hangers at regions A, B, and C, second and third floors next week.
15. Install roof membrane at region A next week and the week after.
16. Region B penthouse wall framing next week.
17. Densglass at regions A, B, and C next week and the week after.
18. Interior wall framing at regions A, B, and C next week and the week after.
19. Parapet framing at regions A, B, and C next week and the week after.
20. Install self-adhering membrane at exterior walls next week and the week after.
21. Spray-applied fireproofing at the region A second floor next week.

Discussions:

1. Bob Franzen discussed the competition gym slab reinforcing with Jean Freeman (Langlas & Associates).
2. Nathan Helfrich discussed the gaps in the front-of-house catwalks with Kevin McCoy (Langlas & Associates).

ITEMS TO VERIFY None

INFORMATION OR ACTION REQUIRED None

ATTACHMENTS Site Photos

REPORT BY: Nathan Helfrich

**AIA**[®]**Document G711™ – 1972****Architect's Field Report**

PROJECT: <i>(Name and address)</i> Bozeman High School No. 2 4455 West Annie Street Bozeman, Montana		FIELD REPORT NUMBER: CTA-041	OWNER: <input type="checkbox"/>
CONTRACT: Langlas & Associates - General Construction		ARCHITECT'S PROJECT NUMBER: BZNHS	ARCHITECT: <input type="checkbox"/>
			CONSULTANT: <input type="checkbox"/>
			FIELD: <input type="checkbox"/>
DATE Dec. 20, 2018	TIME 11:30 AM	WEATHER Cloudy	TEMP. RANGE 35
EST. % OF COMPLETION : 33%		CONFORMANCE WITH SCHEDULE (+,-) on time	
WORK IN PROGRESS See below		PRESENT AT SITE Steel erectors, plumbers, electricians, masons, roofers, excavators, fire-proofing sub, framers, concrete sub, bead blasting sub, Langlas crew	

OBSERVATIONS

Nathan Helfrich (CTA) made a site visit to observe general construction progress. The following items were observed:

Work in progress:

1. Metal floor deck placement is underway at regions D and F.
2. CMU installation is underway at the maintenance building. The CMU has reached a height of approximately 8 feet.
3. Bead blasting of the precast concrete panels is underway at the northwest corner of the auxiliary gyms. This scope of work should be completed today.
4. Erecting structural steel at region E.
5. Densglass installation is in progress at the east and west walls of region B.
6. The interior wall framing is underway, and nearing completion, at the first floor of region C.
7. Installing spray-applied fireproofing at the second floor of region A.
8. Installing roof insulation for the low-slope roof at region A.
9. Installation of the 3M self-adhering air, vapor, and moisture barrier is underway at the north wall of region A.
10. Dirt is being moved from south of Annie Street, in the vicinity of the softball fields, to build up Oak Street west of the roundabout.

General Observations:

1. The tiered structure for the raised auditorium seating has been placed. Alignment of the tiered structure still needs to occur.
2. The remainder of the auditorium roof structure and second floor structure has been placed.
3. The roof structure between the competition gym and auditorium has been placed.
4. The competition gym slab is covered for wet curing.
5. The exterior wall CMU installation is complete at the wood shop and receiving area.
6. The roof installation at the competition gym appears complete, except for the parapet tie-in.
7. Aluminum storefront window frames are stored on site in region A.
8. 5 aluminum storefront window frames have been placed at region A.
9. The 3M self-adhering air, vapor, and moisture barrier is installed at the south wall of region A.
10. Interior framing appears complete at the region A first floor.
11. The roundabout has been shaped and rough-graded.
12. The track has been shaped and rough-graded.

Upcoming work (next two weeks:)

1. Grade the sports field between Annie Street and the school building next week.

-
2. Strip topsoil at the tennis courts next week.
 3. Install CMU at the maintenance building next week.
 4. Electrical rough-in at CMU next week.
 5. Install roof membrane at region A next week and the week after.
 6. Install Densglass at regions A, B, and C next week.
 7. Interior wall framing at regions A, B, and C next week.
 8. Parapet framing at regions A, B, and C next week.
 9. Install self-adhering membrane at exterior walls next week.
 10. Spray-applied fireproofing next week.

Discussions:

1. None
-

ITEMS TO VERIFY None

INFORMATION OR ACTION REQUIRED None

ATTACHMENTS Site Photos

REPORT BY: Nathan Helfrich



DECEMBER 2018 UPDATE

BHS Site Work



CONTRACT BUDGET		
CONTRACT SUMMARY	ORIGINAL	CURRENT
	\$10,893,606	\$10,893,606
TOTAL CONTRACT AMOUNT	\$10,893,606	\$10,893,606

PROJECT BILLINGS		% COMPLETE
Previous Pay Applications	\$526,288.37	
Retainage	\$62,263.82	
MT Gross Receipts Tax	\$11,830.13	
Pay Application # 4 - December 2018	\$644,894.24	
WORK COMPLETED TO DATE	\$1,245,276.56	11.43%

CONTINGENCY/ALLOWANCE UPDATE	
Construction Contingency	\$337,789.97
Dewatering-Soils Contingency	\$43,499.28
Irrigation Connection Allowance	\$14,499.76
Winter Weather Allowance	\$64,782.03
Building Permit Allowance	\$35,227.28
TOTAL CONTINGENCY/ALLOWANCES REMAINING	\$495,798.32

SUBMITTALS	
OUTSTANDING SUBMITTALS	DUE
262213 - Low Voltage Distribution Transformers	12/26/2018
233330 - Louvers	12/13/2018
233300 - Air Duct Accessories	12/13/2018
233113 - Metal Ducts	12/13/2018
221319 - Sanitary Waste Piping Specialties	1/14/2019
081113 - Hollow Metal Doors & Frames	1/11/2019
074113.16 - Standing Seam Metal Roofing	1/15/2019

SAFETY
Perimeter Fencing has been installed
Safety signage installed
Office trailer postings/first aid kits are up
Trucks entering and exiting project site have been the main hazard for project so far
~ Addressed with additional signage and informing truck drivers of watching out for traffic/pedestrians
SDS log has been established
Snow removal/ice melt is being used for slippery conditions
Site walk for December has been done with Jackson Safety Manager to address any potential hazards
~ Hazards found have been addressed
All badging procedures are being implemented for all personnel on site

CRITICAL ISSUES/UPCOMING DISRUPTIONS/COORDINATIONS
East Parking Lot Phase 1 has been completed, working to get light poles installed.
Currently working through East parking lot lighting and power supply for them.
Irrigation additional routing is being addressed to make sure everything is operational for watering grass
North Support Building is going to need footing steps to lower the footings for proper frost coverage
Dant Clayton foundation coordination with Structural Engineer. RFI submitted to address and resolve
Elevations and slope for Home Bleacher slab and valley gutter
Openings in CMU walls where glulams pass through

RFI's	
OUTSTANDING RFI's	DUE
Playing Field Subdrainage System Removed Updated Drawings	10/17/2018
Irrigation Tie-Ins and Heated Structures	10/17/2018
Fire Extinguishers/Defibrillators	11/23/2018
Sanitary Sewer/Footing Conflict	12/13/2018
3-5/8" Continuous Rigid Composite Insulation Attachments	12/19/2018
Drain Rock Under Interior Flatwork	12/24/2018
Home Bleacher Footing and South Support Building Footing Elevations	1/15/2019
North Support Building Footing Elevations	1/15/2019
Food Service Equipment Submittal Comment Clarification	1/15/2019

DESIGN / CCD'S / ASI'S	
ASI #001 - Visitor Bleacher Slab Coordination	CCD #001 - Parking Lot Grade Revisions
ASI #002 - Interior Finish Schedule and Elevation	CCD #002 - Irrigation Tie-In Revisions
ASI #003 - Visitor Bleacher Slab/Retention Pond Mod.	CCD #003 - Parking Lot Lighting Changes
ASI #004 - Telecommunication Conduit Reroute	CCD #004 - Irrigation Modifications
ASI #005 - Parking Lot Striping Revision	CCD #005 - NE45 working on this now
ASI #006 - Parking Lot IT Box Clarification	CCD #006 - Training Room Ice Machine Additions
ASI #007 - Scoreboard Conduit Reroute	CCD #007 - N. Support Building Footing Revisions
ASI #008 - Rm #111 Light Relocation	

PROCUREMENT / MATERIALS	
Upcoming Material List for January	
Structural Fill - Turf Field	Ftg/Foundation Rebar - South Site Retaining Wall
Ftg/Foundation Rebar - Support Buildings	Ftg/Foundation Rebar - East Bleacher Retaining Wall
Underground Utilities - All Buildings	
Chain-Link Fence Posts - South Site Retaining Wall	
Rigid Insulation - Support Buildings	
Dampproofing - Support Buildings	
CMU Block - Team Building	
CMU Reinforcement - Team Building	
Ftg/Foundation Rebar - Ticket Booth	

MILESTONE SCHEDULE			
MILESTONE	CURRENT CPM DATE	ACTUAL DATE	VARIANCE
Paving and Striping - East Parking Lot	11/29/2018	11/21/2018	-8.0
Start Foundations - Team Building	12/3/2018	12/3/2018	0.0
Start CMU - Team Building	2/1/2019		
Finish Foundations - All Buildings	2/8/2019		
Start Excavation - Turf Field Footprint	3/28/2019	12/10/2018	-108.0
Start Erection - Home Bleachers	4/3/2019		
Finish CMU - All Buildings	4/17/2019		
Dry-In Complete - Team Building	4/17/2019		
Dry-In Complete - All Buildings	5/21/2019		
Start Turf Installation - Turf Field	6/24/2019		
Complete - Softball Fields	7/29/2019		
Punch List - Team Building	8/2/2019		
Complete - All Buildings	9/5/2019		

WHAT'S HAPPENING 3-WEEK LOOK AHEAD		
ACTIVITY DESCRIPTION	DATE	LOCATION
Structural Fill Being Placed in Center Third of Field	1/11/2019	Field
Excavation on West Third of Field	1/23/2019	Field
Structural Fill Being Placed in West Third of Field	1/31/2019	Field
Team Building Slab Prep	1/17/2019	Team Building
Pour South Support/Ticket Booth Building Foundation Walls	1/28/2019	S. Support/Ticket
CCD #007 - North Support Building Foundation Modifications	TBD	North Support
Form Footings for North Support Building	TBD	North Support
East Bleacher Retaining Footings and Walls	1/23/2019	Visitor Bleacher

Van Winkle Stadium Renovations

Bozeman School District #7


Line	Task ID	Name	Duration	Start	Finish	2019														
						D	J	F	M	A	M	J	J	A	S	O	N	D		
						18	19	17	14	11	11	8	6	3	1	29	26	23	21	18
						10	14	18	22	26	30	34	38	42	46	50	54	58	62	
1		PROJECT SUMMARY AND MILESTONES	238d	09/28/18	09/06/19															
2	0001	SUMMARY	234d	09/28/18	08/29/19															
3	3760	Foundations Duration	81d	12/03/18	04/15/19	3														
4	2540	Structures Duration	177d	12/03/18	08/29/19	4														
5		CONSTRUCTION	194d	12/03/18	09/05/19															
6	4020	SITEWORK	167d	12/03/18	07/29/19															
7	4010	Playing Field (1)	162d	12/03/18	07/22/19															
8	3901	Playing Field - Center (2/3)	8d	01/02/19	01/11/19															
9	3920	Structural Infill	3d	01/09/19	01/11/19	9														
10	3951	Playing Field - West (3/3)	14d	01/14/19	01/31/19															
11	3960	Native Haul Off	8d	01/14/19	01/23/19	11														
12	3970	Structural Infill	6d	01/24/19	01/31/19	12														
13	4131	East Playing Field Site (2)	93d	01/07/19	05/15/19															
14	4170	Clear, Grub, and Excavate	5d	01/07/19	01/11/19	14														
15	4181	Storm Drain	3d	01/14/19	01/16/19	15														
16	4180	Form, Reinforce, Pour Retaining Wall and Bleacher - Footings and Walls	8d	01/14/19	01/23/19	16														
17	4220	Form, Reinforce, Pour Away Bleacher Slab	3d	01/24/19	01/28/19	17														
18	4031	South Playing Field Site (3)	68d	01/14/19	04/17/19															
19	4040	Clear, Grub, and Excavate	10d	01/14/19	01/25/19	19														
20	4050	Form, Reinforce, Pour - Site Retaining Wall Footings	5d	01/28/19	02/01/19	20														
21	4311	North Playing Field Site (4)	65d	01/28/19	04/26/19															
22	4320	Clear, Grub, and Excavate	2d	01/28/19	01/29/19	22														
23	2030	BUILDINGS	194d	12/03/18	09/05/19															
24		North Team Building	182d	12/03/18	08/19/19															
25	1800	Foundations - North Team Building	42d	12/03/18	01/31/19															
26	0130	Underground Electrical	7d	01/07/19	01/15/19	26														
27	0120	Underground Plumbing	8d	01/07/19	01/16/19	27														
28	0140	Final Grade Slab	2d	01/16/19	01/17/19	28														
29	0141	Vapor Barrier	5d	01/18/19	01/24/19	29														
30	0142	Slab Reinforcing and CMU Dowels	3d	01/25/19	01/29/19	30														

Line	Task ID	Name	Duration	Start	Finish	2019																											
						18														2019													
						D	J	F	M	A	M	J	J	A	S	O	N	D	19	17	14	11	11	8	6	3	1	29	26	23	21	18	16
10 14 18 22 26 30 34 38 42 46 50 54 58 62																																	
31	0143	CMU Dowel Layout	1d	01/29/19	01/29/19																												
32		Support Building South	174d	12/18/18	08/22/19																												
33	2680	Foundations - Support Building South	61d	12/18/18	03/14/19																												
34	2740	Form Foundation Walls - Lead - (228 LF)	3d	01/09/19	01/11/19																												
35	2750	Reinforce Foundation Walls - (228 LF)	5d	01/14/19	01/18/19																												
36	2760	Install MEP Sleeves	2d	01/21/19	01/22/19																												
37	2770	Form Foundation Walls - Button Up - (228 LF)	3d	01/23/19	01/25/19																												
38	2780	Pour Foundation Walls - (23 CYDs)	1d	01/28/19	01/28/19																												
39	2790	Strip Foundation Walls - (1,824 SF)	3d	01/29/19	01/31/19																												
40		Entry Canopy and Ticket Booth	85d	12/19/18	04/18/19																												
41	2290	Foundations - Entry Canopy and Ticket Booth	32d	12/19/18	02/04/19																												
42	2350	Form Foundation Walls - Lead - (80 LF)	3d	01/08/19	01/10/19																												
43	2360	Reinforce Foundation Walls - (80 LF)	1d	01/11/19	01/11/19																												
44	2370	Install MEP Sleeves	1d	01/14/19	01/14/19																												
45	2380	Form Foundation Walls - Button Up - (80 LF)	1d	01/16/19	01/16/19																												
46	2390	Pour Foundation Walls - (9 CYDs)	1d	01/17/19	01/17/19																												
47	2400	Strip Foundation Walls - (80 LF)	1d	01/18/19	01/18/19																												
48	2410	Dampproofing - (340 SF)	1d	01/21/19	01/21/19																												
49	2420	Rigid Foam Insulation - (340 SF)	1d	01/22/19	01/22/19																												
50	2430	Backfill	2d	01/23/19	01/24/19																												
51	2450	Underground Electrical	2d	01/25/19	01/28/19																												
52	2460	Final Grade Slab	1d	01/29/19	01/29/19																												
53		Support Building North	173d	01/03/19	09/05/19																												
54	3070	Foundations - Support Building North	60d	01/03/19	03/27/19																												
55	3110	Excavate Grub, Grading, and Footings	5d	01/08/19	01/14/19																												
56	3120	Form-Reinforce-Pour Footings - (228 LF / 11 CYDs)	5d	01/15/19	01/21/19																												
57	3130	Form Foundation Walls - Lead - (228 LF)	3d	01/22/19	01/24/19																												
58	3140	Reinforce Foundation Walls - (228 LF)	5d	01/25/19	01/31/19																												
59	3830	School District Time off Schedule	116d	12/24/18	06/06/19																												
60	3010	Martin Luther King Day	2d	01/21/19	01/22/19																												

MONTHLY PHOTOS



Bond Funding Sources and Uses Summary - To Date			1-9-2019
Funding Sources			
Bond Levy			\$125,000,000
Bond Interest Earnings			2,500,000
Original Bond Premium		\$12,195,590	
Bond Premium used for Bond Payments		3,484,986	
Remaining Bond Premium			\$8,710,604
Building Reserve available for Deferred Maintenance portion of BHS Project			4,000,000
Total Funds Available			\$140,210,604
PROJECT: HS#2 - New Building Construction			
BSD7# 17-42-01			
1. Soft Costs To Date		\$6,814,476	
2. Hard Costs To Date		\$22,219,276	
3. Total Costs to Date		\$29,033,752	
4. Total Project Estimate		\$91,166,714	
PROJECT: BHS Site Work (Internal circulation, parking, roundabout and activity fields)			
BSD7# 17-41-36			
1. Soft Costs To Date		\$833,353	
2. Hard Costs To Date		\$531,604	
3. Total Costs To Date		\$1,364,957	
4. Total Project Estimate		\$13,730,000	
PROJECT: Renovations to Existing BHS			
BSD7# 17-41-37			
1. Soft Costs To Date		\$543,526	
2. Hard Costs To Date		\$0	
3. Total Costs To Date		\$543,526	
4. Total Project Estimate		\$28,567,806	
Total Project Estimates		\$133,464,520	
Remaining Balance		\$6,746,084	

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: APPROVE BHS RENOVATION - PRESELECTION OF CONTRACTOR AND VENDORS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Todd Swinehart,
Director of Facilities

OTHERS INVOLVED: Steve Johnson,
Deputy Superintendent Operations

DATA EXPANSION: Preselection RFP

COST/FUND SOURCE: \$125,000,000 Bond Proceeds

IMPLEMENTATION

ACTION: High School District ACTION
Effective January 14, 2019

ISSUE:

Shall the Board allow Administration to proceed with the pre-selection of certain contractors and vendors?

FACTS:

1. On May 2, 2017 a successful election authorized a \$125M bond levy for the design and construction of High School #2 and improvements to BHS.
2. CTA Architects Engineers was selected to provide architectural and engineering services for the BHS renovations by the Board on April 9, 2018.
3. Langlas & Associates were selected by the Board to provide General Contractor/Construction Management services on August 13, 2018.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board allow Administration to proceed with the preselection of contractors to perform the following services: steel fabrication & erection, plumbing, HVAC, and electrical work for the renovation efforts at Bozeman High School.

OTHER ALTERNATIVES:

1. Approve with modifications or changes
2. Postpone approval

DISCUSSION:

It is recommended that the following subcontractors be pre-selected: Steel fabricators/erectors and plumbing, HVAC and electrical sub-contractors. The primary reasoning behind this approach having additional experts available during the design process to evaluate options and methods for the betterment of the project budget given the project scope and inherent risks associated with working on existing buildings.

Further justification behind this recommendation is to maintain the project schedule in addition to reducing any risk associated with escalations that are already being experienced within the current construction market in the Gallatin

Valley. Other benefits include the ability to secure the needed supplies and installers as there are a limited amount of subcontractors within the state that can provide the quantities and volume for a project of this size. There are additionally long lead times associated with some of these specialty products and it is beneficial to get certain items ordered in order to guarantee a delivery and installation timeframe that matches our schedule.

A formal RFQ/RFP process following state statutes will be followed to ensure that qualified and reputable vendors will be selected, after given a fair and equitable opportunity to participate.

REQUEST FOR PRESELECTION PROPOSALS

**STEEL FABRICATION/ERECTION, PLUMBING,
HVAC, & ELECTRICAL**

BOZEMAN HIGH SCHOOL RENOVATION

Bozeman, MT

I. INTRODUCTION

Langlas & Associates is seeking qualified Steel Fabrication/Erection, Plumbing, HVAC, and Electrical subcontracting firms for the **BOZEMAN HIGH SCHOOL RENOVATION** in Bozeman, MT.

Langlas and Associates, the GCCM for this project, intends to enter into a Contract with the selected firms that will include Preconstruction Services, with provisions for adding Construction Services through acceptance of a final total cost of the work proposals for each trade. All firms that respond to this response to the RFP will include all the information requested plus an estimate based on the **Design Development Construction Documents dated 1/11/19**, and a cost proposal for preconstruction services. Langlas, CTA Architects and Engineers and Bozeman School District – BSD7 (Owner) will make a selection based on the RFP responses. Once a selection is made, the successful firms will be involved in an extensive preconstruction process and assist in formulating final bid documents. Once final plans are available the selected firm will prepare a final price for the entire scope of work. If the final cost is over the original budget pricing the Owner and Langlas & Associates, at their sole discretion, may choose to terminate the Contract upon completion of preconstruction activities and solicit bids from qualified contractors for the construction of the Project.

The subcontractors will be selected from the proposals submitted in response to this RFP document along with discussions with former and present clients. When selected, the Subcontractor will function as part of a team composed of the Owner, Architect, GC/CM and others as determined by the Owner.

This Request for Proposal shall not commit the Owner or Langlas & Associates to enter into any agreement, to pay any expenses incurred in preparation of any response to this request, or to procure or contract for any supplies, goods or services. The Owner and Langlas reserves the right to accept or reject any and all responses received as a result of this RFP if it is in their best interest to do so.

This procurement is governed by the laws of the State of Montana and venue for all legal proceedings shall be the Eighteenth Judicial District, City of Bozeman, Gallatin County.

By offering to perform services under this Procurement, all Proposers agree to be bound by the laws of the State of Montana, and including, but not limited to, applicable wage rates, payments, gross receipts taxes, building codes, equal opportunity employment practices, safety, etc.

The State of Montana makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the bidding and/or selection process. In order for the state to make such accommodations, applicants must make known any needed accommodation to the individual project managers or agency contacts listed in the contract documents. Persons using TDD may call the Montana Relay Service at 1-800-253-4091.

II. PROJECT BACKGROUND AND DESCRIPTION

Introduction

The Bozeman High School Renovation Project will include 60,000 sf building addition, renovation/repairs to existing spaces/systems, parking lot reconfiguration, entry plaza, and demolition of approximately 100,000 sf of existing space. This new building construction will be a 2 story steel, precast concrete, and glu-lam structure with classrooms, auditorium, and common spaces. This project will start in early summer of 2020, and be completed spring 2022. The preselection process will allow subcontractors the chance to assist in constructability reviews and design concepts. This early involvement will assist the subcontractors in their ability to familiarize themselves with the project, materials, design intent, and the schedule. We are expecting all contractors to be involved in the design phase of the project. This is an important project to the community and our kids for their future. Your involvement, experience, and insight will be greatly valued for the project's success. We are expecting all contractors to immediately be involved in reviewing the plans and participating in meetings to discuss project costs, value engineering, schedule, lead time concerns, etc. The **Design Development Construction Documents dated 1/11/19** will be available on 1/14/19.

Project Location and Site

The project address is 205 N 11th Ave., Bozeman MT.

Design Considerations

Sustainability, life-cycle costs, maintainability, quality and energy efficiency will be high priorities in the decision making process for how this building will be designed and constructed, while maximizing classrooms, collaboration, activity, performance, production, and seating capacities.

For the design, the Owner has selected:

CTA Architects and Engineers

404 West Main St

Bozeman, MT 59715

(406) 556-7100

bobf@ctagroup.com

For the GCCM, the Owner has selected:

Langlas and Associates

1019 E. Main St. Suite 101

Bozeman, MT 59715

(406) 585-3420

rdavis@langlas.com

The following is the intended timeline for the project:

Subcontractor Selection:

Advertising dates:	January 23 rd , January 27 th , and February 3 rd , 2019
Receive Proposals:	11:00 a.m. MST on February 7 th , 2019
Selection:	February 13 th , 2019

Design/Construction Schedule:

100% Civil Construction Bid Documents:	March, 2019
100% Construction Documents:	June, 2019
Construction Complete:	June 1, 2022

III. SCOPE OF PRECONSTRUCTION SERVICES

Preconstruction services will be provided on a cost reimbursement basis up to a stated maximum. The specific scope of preconstruction services will be negotiated prior to signing the Contract. In general, services are anticipated to include the following:

1. Review of all Architectural, Structural, Civil, and MEP designs for constructability;
2. Work with the Owner/GCCM and design team on phasing, scheduling, and other strategies to complete construction of this scale of project on or before the stated date;
3. Coordination and gathering of input from subcontractors regarding constructability;
4. Review and cost evaluation at each phase of design taking into consideration schedule, phasing and market conditions;
5. Consult with, advise, assist, and provide recommendations to the Owner/GCCM and design team on all aspects of the planning and design and coordination with all scopes of work;
6. Provide information, estimates, schemes, and participate in decisions regarding materials, methods, systems, phasing, sustainability and costs to assist in determinations which are aimed at providing the highest quality building, constructed using the most sustainable construction materials and practices, within the budget and schedule;
7. Actively participate in a value engineering process anticipated to be held during each pricing exercise;
8. Review in-progress design and construction documents and provide input and advice on construction feasibility, alternative materials, costs and availability;
9. Review completed design and construction documents prior to subcontractor/supplier bidding/selection and suggest modifications to improve completeness and clarity and to eliminate construction change requests due to inconsistencies or omissions in the construction documents;
10. Provide input to the Owner and the design team regarding construction market bidding climate, status of key subcontract markets, and other relevant economic conditions;
11. Recommend and actively source labor and material resources necessary to complete the project construction;
12. Provide input to the Owner/GCCM and the design team regarding long lead time materials and equipment, impact on the construction schedule and strategies for mitigating the impact;
13. Prepare construction cost estimates for the Project at 50% and 95% construction document design phases and, if appropriate, at other times throughout of the work;

14. Notify the Owner/GCCM and design team immediately if construction cost estimates appear to be exceeding the budget, and reconcile each cost estimate with the Architect's cost estimate, if required;
15. Furnish a final construction cost estimate for the Owner/GCCM's review and approval.
16. Upon execution of any Early Work Amendment prior to a GMP agreement, undertake early material procurement, site preparation, and advance construction work.

IV. SCOPE OF CONSTRUCTION SERVICES

It is anticipated that the successful contractors will enter into a contract with Langlas and Associates for construction of the Steel, Plumbing, HVAC and Electrical portions of the project provided an agreeable total cost for the work on the project can be reached by all parties. The Owner/GCCM reserve the right to reject the total proposed cost and bid the work out to qualified contractors.

The State of Montana Wage Rates incorporated in this RFP are provided for informational purposes only. The selected contractors will be required to comply (as a minimum allowable rate schedule) with those Rates adopted and effective at the time of signing the GMP Agreement/Amendment. All reporting, documentation, etc. shall remain as per State requirements.

V. SELECTION PROCEDURE

Under this RFP, the selection procedure is intended to evaluate the capabilities of interested firms to provide services for this Project. The responses to this RFP will be evaluated by the selection committee in accordance with the criteria listed below. The Contractors will be selected based on the overall merit of its proposal, information contained in RFP responses, references, and information obtained from any other reliable source.

The following constitute the criteria for the selection committee to evaluate proposals.

1. Firm Information (15 point total)

a. Firm Background (5 points)

Describe your firm's history. Identify your Company Organization Chart, and speak to the firm's stability in the market place. Information identifying the firm's strengths and weaknesses along with special capabilities that may be appropriate to this project will assist in the evaluation.

b. Firm Workload (5 points)

Provide the status for current and anticipated work within the firm in terms of time and magnitude for the time anticipated for this project, as it relates to availability of key personnel and your firm. Especially in view of the time constraints during both pre-construction and construction phases identified for this project. Include projects for 2020 thru June of 2022

c. Firm Experience (5 points)

Describe your firm's experience with projects of similar site, size, type, and complexity. Provide a list of projects where you provided estimates and completed. Please provide a minimum of 5 projects. Also list at least 5 projects that have included accelerated schedules that you have met.

d. References (*prerequisite, no points awardable*)

Provide detailed contact information for the Owner and Engineer for the last five (5) contracts completed by your firm as well as two (2) current projects underway.

e. Bonding/Financing (*prerequisite, no points awardable*)

Include a letter from a bonding company certifying the bonding capacity of the proposer for your estimated cost of the project or more. Also include a letter from your Bank stating that you have the banking financing in place to complete a project of this size for payroll and all other financing you may need.

2. *The Project Team (15 points)*

- a. Provide a list of names and define the relationship of management individuals that you will commit to this Project. Include project management, field management, superintendent(s), estimators.(5 points)
- b. For each team member: (10 points)
 - i. Describe their responsibility on this Project.
 - ii. Describe their experience and how it is relevant to this project. Demonstrate the proposed key personnel's specific experience on projects of similar type, size and scope.
 - iii. Indicate the amount of time commitment available to this Project during the preconstruction and construction phases. What other projects are they assigned to and for what duration?
 - iv. Identify their length of employment with your firm and, if less than three years, prior firm(s).
 - v. Provide references with contact information for each team member's last two projects in a similar role.
- c. A key personnel clause will be included in the your contract. This clause will require the project team identified in this proposal to be fully and completely engaged to the extent stipulated throughout the duration of this project, except for catastrophic events (e.g. termination of employment, illness, accident, death).

3. *Project Management and Approach (50 points)*

Identify the specific methodology your firm will use in the administration of this Project, in both the preconstruction and construction phases.

- a. Describe your company's ability and approach to: (10 points)
 - i. Managing costs during design and construction
 - ii. Assist the designers with:
 1. Constructability
 2. Alternative methods and products
 3. Budgets and estimating.
- b. Describe your approach to: (40 points)
 - i. Cost estimating (15 points)

1. Provide your approach to maintaining a schedule to ensuring that your activities for your scope of work and your subcontractors remain on schedule in our busy construction market.
- ii. Value engineering (10 points)
 1. Provide a detailed list of Value Engineering options based on the Documents that you are estimating.
- iii. Project communication – Is staff set up to use Revit models, Email, Online Submittals, etc.?
- iv. Project safety – provide your incident rate and EMR or loss ratio (5 points)
- v. Provide your construction change order overhead and profit mark-ups (5 points)
- vi. Provide your construction change order overhead and profit mark up on subcontractors (5 points)

4. *Proposed Fees and Costs (20 points)*

a. Construction Estimate (20 points)

Include your estimate for the **Design Development Documents 1/11/2019** documents provided. Include all costs for your scope of work as shown. Also include all work that you anticipate to be shown at the final 100% construction documents. Please list all assumptions, contingency amounts, permits, etc. A lump sum number will not be accepted. Your estimate should be broken down, at a minimum, labor, material, equipment, fixtures, controls, insulation, hoisting, safety, overhead, profit, subcontractor's pricing, supplier, etc. Your approach to this estimate is very important. It will demonstrate your ability to prepare an estimate, willingness to show all aspects of your estimate, and ability to incorporate costs to elements not shown on the plans but required by code. The intent is to hire one contractor for each scope of work so include all items that are related to your scope of work. Sample bid scopes are available for clarification if needed. Estimate shall include a summary of your bid breakdown with the bid form provided with the unit prices requested.

Estimate are not required to be in a specific format. Use a format that you are comfortable using.

When the 100% set of documents are received, the subcontractor will be required to bid out all elements of the project. You will be required to provide all labor, material, equipment, supplier, subcontractor breakdowns for your scope of work. This information will be reviewed in detail by the Owner and GCCM. If the final bid price from the 100% documents is over budget the Owner has the right to put the documents out for bid and terminate this agreement at that time.

VI. SUBMITTAL OF INFORMATION

Five (5) written response and PDF e-mail to this RFP must be **received** at:

Langlas and Associates
1019 E. Main Street Suite 101
Bozeman, MT. 59715
rdavis@langlas.com

By February 7th, 2019; 11:00 a.m. MST.

ALL QUESTIONS AND CONTACTS REGARDING THIS RFP MUST BE SUBMITTED IN WRITING TO:

Roger Davis, Sr. Project Manager
rdavis@langlas.com
406-585-3420

VII. INSTRUCTIONS TO PROPOSERS

Proposals must:


1. Follow the format outlined in the Selection Procedure, above.
2. Be signed by an officer or principal of your firm.

VIII. ATTACHMENTS

The following exhibits are incorporated in this RFP:

Appendix A: Montana State Prevailing Wage Rates - Building Construction (Preliminary 2019); however, the rates effective at the time of issuance of any Early Work Amendment and/or the signing of the GMP Contract/Amendment shall apply)

END OF RFP

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: MONTANA HIGH SCHOOL ASSOCIATION PROPOSALS 2019

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Jerry Reisig, Activities Director

OTHERS INVOLVED: Robert Watson, Superintendent
BHS Administration
Marilyn King, Deputy Superintendent

DATA EXPANSION: 2019 MHSA Annual Meeting Proposals

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: High School District ACTION
Effective January 14, 2019

ISSUE:

How shall the Bozeman delegate to the MHSA 2019 Annual Meeting be directed to vote on issues to arise at the meeting?

FACTS:

- Each year the Montana High School Association, which governs all sports and activities in the state, meets to consider changes in bylaws and to deal with the other business of the Association.
- There are eight proposals before the MHSA delegation this year:
 - Proposal #1 to Amend Executive Board By-Law
 - Proposal #2 to Amend Eligibility By-Law
 - Proposal #3 to Amend Eligibility By-Law Interpretation
 - Proposal #4 to Amend Eighth Grade Participation/Transfer By-Laws
 - Proposal #5 to Amend General Penalties By-Law
 - Proposal #6 to Amend Contests Prohibited Rule
 - Proposal #7 to Appoint a Committee to Add Girls Wrestling as an MHSA Sanctioned Sport
 - Proposal #8 to Increase Number of Allowable Basketball Games to 20 for All Classes
- Details of the proposals can be found in the Data Expansion. Following each proposal is a note in red text which details the BSD7 position.
- BSD7 is represented by Activity Director, Jerry Reisig and Katie Laslovich, Interim BHS Principal, at the MHSA Annual Meeting.
- There is opportunity for discussion and modification to the proposals at the annual meeting.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that: The delegate be instructed to vote in accordance with the "Yes/No" designation as recommended by the administrative staff and that the delegate be given the flexibility to vote based on discussion at the annual meeting.

DISCUSSION:

Annually the Trustees review the MHSA resolutions. The Trustees need to review the recommendations and either support them or direct the administration to change its voting position. It is important for the Board to recognize that some latitude needs to be given to the delegate to vote contrary to the above direction if the discussion seems different than the Board's intent.



MONTANA HIGH SCHOOL ASSOCIATION
2019 ANNUAL MEETING

Monday, January 21, 2019
Clarion Inn Copper King Hotel & Convention Center
Butte, Montana

PROPOSALS

1. Proposal to Amend Executive Board By-Law-----1
Presented by: MHSA Executive Board
2. Proposal to Amend Eligibility By-Law-----1-2
Presented by: Conrad High School
3. Proposal to Amend Eligibility By-Law Interpretation-----2-3
Presented by: Conrad High School
4. Proposal to Amend Eighth Grade Participation/Transfer By-Laws -----3-4
Presented by: Lambert High School
5. Proposal to Amend General Penalties By-Law-----5-6
Presented by: Conrad High School
6. Proposal to Amend Contests Prohibited Rule-----6
Presented by: Conrad High School
7. Proposal to Appoint a Committee to Add Girls Wrestling as a MHSA Sanctioned Sport -----7
Presented by: Conrad High School
8. Proposal to Increase Number of Allowable Basketball Games to 20 for All Classes-----7-8
Presented by: Conrad High School

1. PROPOSAL TO AMEND EXECUTIVE BOARD BY-LAW

The MHSA Executive Board proposes the following amendment to By-Law, Article I, Section (5) Executive Board on page 9 of the current MHSA Handbook:

Section (5) EXECUTIVE BOARD

- 5.5 Conference telephone calls necessary for the operation of the Montana High School Association shall be conducted in the same manner and with the same restrictions as regular or special meetings. Conference telephone calls will be charged to a specific school or to an appropriate individual who requested the conference telephone call. Conference telephone calls will be held only when necessary for immediate action for an interpretation of a rule, for a violation or protest which needs immediate action, or for an appeal on student eligibility when it is necessary. The Board may hold conference telephone calls for any of the above items as well as litigation, legislative, **proposed rule changes**, and other emergency matters which could affect the operation of the Association. ~~The Montana High School Association cannot make any proposed rule changes by conference telephone calls.~~

Executive Board members must be given a 48 hour advance written notice of the call.

Rationale:

With each classification holding summer meetings now, requests for rules and regulation changes can be submitted from those meetings for the Executive Board to consider during their June conference call instead of waiting another year for implementation of an approved rules change. The Board will still notify affected schools for the required two-week notice before taking final action.

VOTE: YES. It allows for proposals to be heard by the board that are ratified by the Principals in the June meetings. This proposal creates parity for the spring Activity proposals to get their proposals before the MHSA board in the current year as do the fall and winter Activity proposals currently enjoy.

2. PROPOSAL TO AMEND ELIGIBILITY BY-LAW

Conrad High School proposes the following amendment to By-Law, Article II, Section (2) Eligibility on page 10 of the current MHSA Handbook:

Section (2) ELIGIBILITY

- 2.1 A student must be enrolled in twenty hours per week and in regular attendance in ten hours per week at the school where the student participates. Regular attendance is defined as actual physical presence in an **approved learning setting as determined by local school boards. (e.g. – internships, OJT, dual enrollment, MTDA, homebound placement for a variety of reasons, experiential learning, overseas experiences, etc.** ~~in the building (bricks and mortar).~~

A home school student is not eligible to participate for an MHSA member school.

Rationale:

Students learn better from real-life experience. Ensuring that learning today provides for students to be active learners in contextualized situations without impacting their potential eligibility for MHSA sports, is impeded by “bricks and mortar” requirements.

Furthermore, with our legislature's passage of Proficiency Based Learning revisions in the 2017, it has opened opportunities for students to learn in a variety of ways by demonstrating proficiency. Attendance in bricks and mortar is not a necessity in today's educational options for students.

Ensuring that local school district autonomy over when, where, how and why their children learn where they learn should and can be supported by the MHSA.

Vote: NO. While we agree in the philosophical notion of allowing students to enroll in non-traditional educational settings, we believe the proposal as written is vague. It leaves too much up to interpretation and could allow for potential misuse. This proposal potentially creates inconsistencies between Districts. Given the opportunity to discuss at the annual meeting, there is a chance the proposal could be modified to provide more safeguards and clarity. We would reserve the option to vote "yes" if we believe the proposal has been modified enough at the annual meeting.

3. PROPOSAL TO AMEND ELIGIBILITY BY-LAW INTERPRETATIONS

Conrad High School proposes the following amendments to By-Law, Article II, Section (2) Eligibility Interpretations on page 11 of the current MHSA Handbook:

Section (2) INTERPRETATIONS

5. The scholastic record at the end of the semester shall be final and deficiencies may ~~not~~ be made up in any manner, **deemed appropriate by the local school board**. Deficiencies, including incompletes, conditions and failures for ~~the~~ a previous semester may ~~not~~ be made up during a subsequent semester, summer session, night school, correspondence, or tutoring for the purpose of establishing or maintaining MHSA eligibility.

6. The intent of the rule prohibiting incomplete grades from being made up is not to prohibit incomplete grades which were given in cases of illness, injury or attending school authorized functions, **nor to prevent proficiency based learning as approved by the Montana legislature and implemented by the state board of education to be implemented by school districts. School districts that have implemented proficiency based learning, will be provided the flexibility to ensure that student learning is a continual process for the school year, allowing courses that are begun in a previous semester to conclude in the next semester and be counted towards eligibility, in the semester in which credit is earned. Students who continue their learning into summer school and complete courses during a school district's summer session, would be able to use those courses as a determinant for eligibility in the fall semester.**

Rationale:

"When we look at the attributes that make an individual successful in life – the real, meaningful traits that truly translate to achievement and cannot be measured by standardized tests – we begin to see the true educational value of our athletic programs. Perseverance, a strong work ethic, dedication, resiliency, dealing with adversity – attributes truly needed for achievement and valued by employers – are all characteristics honed and developed by participation in sports... key components of intelligence and analytical thinking that are enhanced by participating in athletics. In fact, when you see a high school game or event for any sport, you are viewing perhaps the most authentic form of assessment that exists in education. The student-athletes are being asked to strategize, think critically, act selflessly and work toward a common goal as part of a team.

Quite often these are children who may be dealing with a dysfunctional home situation or have a lack of stability or structure in their home lives. Quite often, school athletic programs become a safe haven for these students and provide them with motivation and positive role models.

If a goal of education is to provide students with meaningful and rewarding experiences, giving them memories and life lessons that they will carry with them forever, then scholastic athletics will continue to fulfill a vital role. Sports provide young people a rich tapestry of success and failure, joy and anguish, and perhaps the most unique and important aspect of athletic participation – the opportunity to do something great.” Nitti, Michael. Classroom with a Scoreboard: Important Role of Athletics in Education, April 09, 2018. NFHS.org

Today:

- Montana has the highest suicide rate per capital amongst our youth.
- Anxiety rates among youth are at an all-time high.
- Children living in unusual home circumstances is continually increasing, shifting childhood. Whether it is weekend backpack programs that require children to carry their own food home for the weekend or packing a bag of clothes as they shift from household-to-household or working to earn the income for their own participation in co-curricular activities like school. Each person reading this proposal could add their own items of how home, family, and safety has changed for children today.
- 2018 Gallup Student Poll indicated: Engaged students, are 4.5 times more likely to be hopeful for the future, 2.5 times more likely to say they get excellent grades and 2.5 times more likely to strongly agree they do well in school than do disengaged students.

Athletics and MHSA programs should not be considered extra-curricular. Because of the social-emotional crises that inundate our students, and the increasing knowledge around brain development, motivation, positive psychology, change in how we determine eligibility is appropriate.

If we believe that student participation on co-curricular programs is a vital part of the academic learning in an authentic setting, builds character in youth and offers a safe place to belong, we would all be engaged in ensuring that our eligibility rules are structured for the educational changes that have been implemented, in our State, to benefit our youth. Two examples: (a) Proficiency based learning (b) Graduate in three years remain for a 4th as a full dual enrollment year. Current eligibility rules impede student participation. If structured for all students, we would ensure flexibility for continuous progress, as we all know that all kids do not learn at the same pace. Furthermore, we would happily ensure student eligibility through summer school, night school, and other options of eligibility recover through the various credit recover options available, to students.

In visiting with some of our native school leaders, flexibilities would make a big difference, as life happens in a variety of challenging ways and keeping kids engaged in school frequently comes through participation in sports. Being able to recover eligibility through summer school and other credit recovery options is supporting student learning and student co-curricular participation.

It is a simple change that certainly can be accounted for in student information systems of local districts. The impact on MHSA's procedures and routines is negligible since eligibility is handled at the local school setting. These are simple, positive changes that influence student wellness, engagement, happiness, and sense of belonging.

Fiscal Note:

There is no fiscal impact on the MHSA. Perhaps there will be some fiscal impact to school districts that do not currently offer credit recovery options for students.

VOTE: NO. This proposal may allow athletes to compete in a second semester without completing a first semester successfully. There is potential for an athlete to compete through the winter season, and possibly the spring season, only to find out at the end of the year first semester courses were never completed successfully. This proposal potentially creates inconsistency between Districts. While we agree in the philosophical notion of proficiency-based

grading, we believe the proposal as written is vague. It leaves too much up to interpretation and could allow for potential misuse. Given the opportunity to discuss at the annual meeting, there is a chance the proposal could be modified to provide more safeguards and clarity. We would reserve the option to vote “yes” if we believe the proposal has been modified enough at the annual meeting.

4. PROPOSAL TO AMEND EIGHTH GRADE PARTICIPATION/TRANSFER BY-LAWS

Lambert High School propose the following amendments to By-Laws, Article II, Section (5) Students Below Ninth Grade on page 11 and to Section (10) Transfer Rule on page 12 of the current MHSA Handbook:

Section (5) STUDENTS BELOW NINTH GRADE

~~5.1 No student who is enrolled in a grade below the ninth shall be eligible to participate in an Association Contest, except as noted in 5.3 or eighth grade students meeting the following requirements:~~

5.1 A student who is enrolled in the 8th grade shall be eligible to participate in an Association contest, but must meet the following requirements and parameters:

~~a. Eighth grade students may play on a high school volleyball, track relay and/or basketball teams.~~

a. The eighth grade student is participating in a contest other than football

~~b. Permission for eighth grade participation must be requested by the school and authorization granted by the Executive Director of the MHSA. Once granted approval, those eighth grade participants are eligible to participate in varsity and JV competition. (There is no restriction in place for participation of this 8th grade student at his/her middle school and/or high school of which he/she will be participating).~~

c. Any eighth grade student allowed to participate will have eight semesters of high school eligibility remaining.

d. All eighth grade students participating must meet the academic requirements. The official MHSA waiver form must be used.

e. All eighth grade students participating must meet the transfer requirements. The official MHSA transfer form must be used.

f. All eighth grade students participating in a high school contest must adhere to all other MHSA rules and guidelines. Committed to a contest at the high school level, the eighth grader may not also participate in that same sport at a level under high school.

5.2 A ninth grade student may not play on a 7th and/or an 8th grade team.

5.3 Any student who is at least fifteen (15) years old on or before midnight August 31 may be declared eligible for participation in Montana High School Association contests by the Executive Director. The Montana high school for which the student will participate must file a request with the Executive Director for consideration. Any student who is declared eligible under this section must participate in athletics at the high school level (grades 9-12) only.

Section (10) TRANSFER RULE

10.1 Any student (**including eighth grade students allowed high school participation**) who transfers from one member high school, home school, or non-member school to a member school is ineligible to participate in a varsity association contest for half the number of P.I. days in the current school year of the school to which he/she transfers from the date of enrollment (first day he/she attends classes) in the school to which he/she transfers. A student and his/her parents or legal guardians must reside in the attendance area of the school in which he/she is enrolled except for a student enrolling in ninth grade for the first time (see Section (12) Record of Transfer.) This rule applies to a student who transfers after twenty (20) days of enrollment or after he/she participates in an athletic contest while enrolled in grades 9, 10, 11 and 12, **EXCEPT** the following students may be declared eligible: ...

Rationale:

1. Now that the 8th grade rule has been in place for thirteen years, schools have seen the benefits for student athletes and high school teams outweigh the possible issues it could cause, as a result of more participants eligible to play. When the eighth grade rule was first enacted in 2005-06, 17 eighth graders were used and could play at the varsity level only. In 2011-12 the by-law was amended to allow eighth graders to participate at the junior varsity and varsity levels, and 147 eighth graders participated. By 2017-18, 224 eighth grade athletes participated. It is apparent schools see a need and benefit from eighth grade participation.
2. The last study conducted by the MHSA a few years ago showed an eight percent drop across the board in Montana's high school's enrollments. According to MHSA information, 5-6 years ago Montana had 144 co-op teams, and now we have close to 200 co-op teams. Enrollments in Montana, especially in small schools, have been steadily declining. The need to combine/use eighth graders at this point is important for small schools with declining enrollments, but also beneficial to larger schools who are fielding sub-varsity teams, yet do not have enough competitions at those levels.
3. The use of eighth grade students may still be monitored and determined by individual District School Boards, if they choose to do so.

VOTE: NO. This in effect opens up eligibility to 8th grade students in all MHSA activities. The previous ruling was put in place to allow for team competition to take place in certain team sports or events due to insufficient numbers in grades 9-12. This proposal allows for 8th grade individuals to participate in individual competition or to displace an athlete in grades 9-12 when sufficient numbers are attainable.

5. PROPOSAL TO AMMEND GENERAL PENALTIES BY-LAW

Conrad High School proposes the following amendment to By-Laws, Article VII, Section (2) General Penalties on page 18 of the current MHSA Handbook:

Section (2) GENERAL PENALTIES

2.6 Ejections. Any student or coach who represents a school holding membership in the MHSA who is ejected from an interscholastic athletic competition for unsportsmanlike conduct involving schools which are members of the MHSA will not participate for the remainder of the event and will be suspended for the next regularly scheduled or rescheduled event at that level of competition and all other games/meets in the interim at any level of competition, ***unless an appeal is filed by the member school to the conference president within 24 hours of the ejection.*** A student cannot be in uniform while suspended.

In post season tournament wrestling the next event is defined as the next session or round depending on tournament format for coaches; and for students the appropriate post season NFHS rules will be applied.

INTERPRETATIONS

1. A coach/student who is ejected from a regular season contested event in wrestling is suspended from the next regularly scheduled contested event.

2. A coach/student who is ejected from the last contested event of the regular wrestling season is suspended from the first round of the post season tournament (divisional or seeding). If a wrestler would have had a bye in the first round, it must be scored as a forfeit and the wrestler must move to the consolation bracket.

A second violation will result in a four competition suspension in that sport by the offending student/coach.

If penalties are imposed at the end of the sport season and no contests remain, the penalty is imposed the first contests in that particular sport in the next school year. In the case of a senior student, the penalty will continue to the next MHSA sponsored sport or activity.

A third violation will result in the student being suspended for the remainder of that sport season and for an additional ninety (90) P.I. days from the date of the championship event of that classification.

If a coach is ejected from the last scheduled season game, the coach must miss the next highest contest where there are regular duties to perform.

If a head coach is ejected, assistant coach or any other school district personnel authorized to supervise students may assume the head coaching responsibilities for the remainder of the contest. If no other authorized school district personnel is on site, the contest will be terminated, and a forfeiture declared.

Appeal: The president of the conference may appoint a hearing officer/ board to hear any appeals, within 48 hours of the receipt of a complete report of the incident. Appeals may not deal with decisions made by contest officials. ***If a school requests an appeal, the conference will have an appeal team for each sport comprised of the one coach from a neutral school, one athletic director from a neutral school, that will review film from the aggrieved competition.***

The decision of the appeal review team will be final. All reviews must be completed and rendered before the next scheduled contest of the aggrieved coach/player after receipt of the ejection notice and member school appeal.

Rationale:

Ejection of players and coaches occurs without proper due process rights for players & coaches to dispute the action(s) of an official/officials. By building in a due process procedure for ejections issued, it ensures that due process is available to coaches and players as it is for officials.

1. Charges of conduct unbecoming of an official or of conduct contrary to the best interests of the MOA, may be brought before the Directors, by an MOA member or school administrator. Such charges must be submitted in writing. Each case will be considered individually and on its own merits. The accused official must have an opportunity for a hearing before the Directors. The MHSA or their designee will serve as a non-voting hearings officer. (XX.A)

With the ease of technology resources, the use of HUDL and other online film resources, film is available and can be viewed from various locations. The ability to conference call, web-x or ZOOM meetings, makes this process very doable. It has the ability to improve coaching and officiating which both of these would add another component of sportsmanship, athlete safety, and responsibility to the work of offering competitive sports.

Fiscal Note:

There is a time factor involved. With the current use of online film resources, and the ability to look at specific clips vs. entire film, this may be mitigated.

VOTE: NO. Officiating is a difficult job and we are losing numbers of officials. We encourage good sportsmanship by our coaches, athletes and parents and suspensions are not administered lightly by officials, therefore we should support the officials. The appeal process could be cumbersome and the appeal may not be able to be adjudicated before the next contest.

6. PROPOSAL TO AMEND CONTESTS PROHIBITED RULE

Conrad High School proposes the following amendment to the Prohibited Contest Rule in Rules and Regulations, Section (12) Policy, page 22 of the current MHSA Handbook:

Section (12) CONTESTS PROHIBITED

- A. The Association prohibits all interscholastic contests by member schools between ~~December 24~~ **December 23 and December 25** January 4 of any school year, both dates inclusive.

Rationale:

The opportunity for local school districts to determine participation in holiday tournaments should be an available option that could support winter sports. By providing this opportunity, it also allows coaches who are already practicing, another avenue for competitive play and family time.

In other states, holiday tournaments are allowed. Holiday tournaments is another way to provide opportunities for more participation and for schools that struggle to have sufficient numbers, it gives the more inexperienced athletes opportunities to participate in competitive situations.

Fiscal Note:

There is no fiscal impact on the MHSA. It has the potential to reduce travel costs for school districts as holiday tournaments could replace other games during the school's season of competitive play.

VOTE: NO. The approval of this proposal would have potential to create an inconsistency between Districts and potentially create an unfair advantage to individual Districts.

7. PROPOSAL TO APPOINT A COMMITTEE TO STUDY GIRLS WRESTLING AS A MHSA SPORT

Conrad High School proposes the following in accordance with the Rules and Regulations, Section (24) Policy, page 24 of the current MHSA Handbook:

Section (24) POLICY ON INTERSCHOOL ACTIVITIES

When any group which sponsors a high school activity requests consideration by the MHSA which may lead to direct supervision and control of this activity, or when the MHSA feels any activity is presenting a problem serious enough to merit study, then the MHSA, at its annual meeting, should authorize the Executive Board to appoint a special committee to thoroughly study each activity and to present its recommendations concerning this activity at the next annual meeting of the Association for consideration and approval or adoption by the Association.

That the MHSA possibly recognize and designate girls wrestling as an MHSA sanctioned sport by authorizing the MHSA Executive Board to appoint a special committee to study girls wrestling as a sanctioned sport. Recommendations will be presented by the committee at the 2020 MHSA Annual Meeting.

Rationale:

Girls Wrestling is a growing sport in the United States. Included is data from USA Wrestling showing the growth of participation in women's wrestling. As of 2018 there are twelve states that offer girls wrestling.

The number of States doubled in 2018 that offer girls wrestling. Today, the only opportunity for girls to compete is to wrestle against boys, not the most equitable opportunity for young women. With the rise in the number of girls wrestling, and to ensure ongoing equity for our athletes. At the university level, there is also an increase in the number of programs for women's wrestling, providing another avenue for our youth to pursue post-secondary opportunities with financial support.

Fiscal Note:

The MHSA would have the cost of additional trophies and medals recognizing girls wrestling and champions. This cost should be negligible as school districts that participate in girls wrestling would be paying an additional fee to MHSA.

For local school districts, girls wrestling can be stacked just like basketball is today. Negligible cost to open this sport in Montana, where there are already collegiate girls wrestling team.

VOTE: YES: I spoke with the MHSA and this proposal is following the process to introduce an Activity for MHSA sanctioning.

8. PROPOSAL TO INCREASE NUMBER OF ALLOWABLE BASKETBALL CONTESTS TO 20 FOR ALL CLASSES

Conrad High School propose an amendment to the General Rules and Regulations for Basketball subsection (5) on page 50 of the current MHSA Handbook:

Sub-Section (5) MAXIMUM LIMIT FOR BASKETBALL GAMES

~~Eighteen~~ **Twenty** basketball games will be the maximum limit for schools in all classes. These limits include invitational tournaments but are exclusive of Association-sponsored tournaments. ***Invitational tournaments shall be limited to a maximum of three where invitational tournament play counts as one game of the twenty game maximum. Schools are able to participate in tournaments, at locations of their choice. (e.g. Sunburst, may opt to cross the border and compete in Lethbridge in an invitational tournament.)*** These game limits apply for each squad - varsity, junior varsity, sophomore, frosh etc. Should a non- varsity contest be played using a variation in the length of quarters or the number of quarters played, one of the approved variations shown on the basketball page of the MHSA website must be used. The applicable game limit interpretations are also included on the website.

Rationale:

Invitational Tournaments provide a way for school districts to be able to participate in invitational tournaments that provide proximity to their home area regardless of school size. The tournament counting as one game versus the current structure would provide greater flexibility in schedule. A school could keep an 18-game schedule and actually provide more opportunities for student participation than the current structure.

It would help schools fill their schedules differently versus distance traveling for non-conference games to fill a schedule. It is anticipated that schools could participate in a pre-season tournament, a holiday-tournament (where most schools hold practice over the holiday season), and tournaments during the season (similar to the current volleyball structure) should a school so choose.


This would also provide for consistent playing opportunities, once the season is underway and ensure that schools who wanted to be able to offer more playing options for their athletes have opportunities to meet needs.

This proposal would not have any impact on schools who choose to keep the existing format as it is a maximum game pay and invitational tournaments are simply an additional option available to each school district.

Fiscal Note:

There is no fiscal impact to MHSA. The fiscal impact to school districts could actually be reduced.

VOTE: NO. There is an added cost when you add more games to the existing schedule due to travel expenses. Students and coach-teachers will be out of school at least an additional day.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: NEW POLICY #7225 – CROWDFUNDING PROPOSALS, 2nd READING

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman, Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations; Montana School Boards' Association

DATA EXPANSION: New Policy #7225

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective January 14, 2019

ISSUE:

Approval of New Policy #7225, Crowdfunding Proposals

FACTS:

1. The New Policy was presented to the Board on December 10, 2018. At the time, the Trustees requested the terms used in the policy be more clearly defined. The bolded language has been added to clarify those terms.
2. No other changes have been made.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board approve New Policy #7225 Crowdfunding Proposals, as presented.

OTHER ALTERNATIVES:

1. Do not approve.
2. Request additional revisions.

FINANCIAL MANAGEMENT

Crowdfunding Proposals

For purposes of this policy:

- “Crowdfunding” means raising money from a large number of people, typically through a website.
- “District-sponsored group” means a student organization operating with an account approved in accordance with Policy 7425 Student Extracurricular Funds.

Bozeman School employees **representing their class or approved District function** and District-sponsored groups may raise funds or acquire materials to benefit the District via crowdfunding platforms that have been approved by the Superintendent or Designee.


All crowdfunding proposals must be approved in advance of soliciting funds. Further, any crowdfunding requiring Board authorization or matching funds—including in-kind contributions—must be presented to the Board for authorization.

Only employees and District-sponsored groups are permitted to operate under this policy. Individuals and non-District groups may not use the District’s name, network, or infrastructure to conduct online fundraising.

The Superintendent will develop procedures to ensure the effective administration of this policy.

Legal Reference:	2-2-104, MCA	Rules of Conduct for Public Officers, Legislators, and Public Employees
	20-9-501, MCA	Extracurricular Fund for Pupil Functions
Cross Reference:	3223	Freedom of Assembly
	3530	Student Fund Raising Activities
	7260	Endowments and Gifts
	7425	Student Extracurricular Funds

Adopted: 1-14-2019

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: OUT-OF-STATE
FIELD TRIPS & TRAVEL

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED
BY: Marilyn King,
Deputy Superintendent Instruction

OTHERS
INVOLVED: Building Principals

DATA
EXPANSION: Policy #2320

COST/FUND
SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School Districts ACTION
Effective January 14, 2019

ISSUE:

Approval of requests for out-of-state field trips.

FACTS:

1. On an annual basis, the Board receives a list of possible middle and high school field trips. Because some out-of-state trips are determined as a result of competitions it is difficult to provide advance estimates and exact locations for all trips listed.

Bozeman High School

Senior Trip to Lagoon, Utah or Silverwood, Idaho
BPA trip to Nationals for qualifying finalists
Science Olympiad qualifiers to Nationals
Close Up trip to Washington D.C.
Wildlife Management class to Yellowstone Park
National Forensics qualifiers to Nationals
Speech and Debate to non-MHSA competitions
Aerie and Hawk Talk trip to regional/national competition
Foreign Language trips out of the country and for language contest winners
Co-curricular out of country field trip for Adv. Biology

DECA trip to Nationals for qualifying finalists
HOSA trip to regional competitions
Various music trips for Band, Orchestra, and Choir
Trouble Shooter qualifiers to Nationals
VICA qualifiers to Nationals
Art Trip
Vo-Tech site visits
Student Council national convention
Athletic trips for non-MHSA competition
Congressional Youth Leaders to Washington D.C.

Middle Schools

Chief Joseph Middle School:

8th grade trip to Washington, DC (spring)
Trip to Europe (spring)

Sacajawea Middle School:

8th grade trip to Washington, DC (spring)
Trip to Europe (summer)

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the 2019-20 school year trips be approved as submitted.

INSTRUCTION

Field Trips and Travel

The district recognizes that field trips, when used as a device for teaching and learning, are integral to the curriculum and are an educationally sound and important ingredient in the instructional program of the schools. Such trips can supplement and enrich classroom procedures by providing learning experiences in an environment beyond the classroom.

The district also recognizes that field trips may result in lost learning opportunities in missed classes. Trustees do, therefore, endorse the use of field trips when the educational objectives achieved by the trip clearly outweigh any lost learning opportunities. The principal will be responsible to make the initial approval of the trip and by his/her signature, certifying that, in his/her judgment, the objectives achieved by the trip fully outweigh lost learning opportunities.

Field trips are defined as non-MHSA travel by vehicle away from the school premises under the supervision of a teacher, for the purpose of affording students a direct learning experience not available in the classroom.

Out-of-state and international field trips may be approved by the Board if the trip is a logical extension of an instructional program, has clear educational value, and sufficient funds can be raised for the trip. All out-of-state and international trips must be approved in advance by the Board prior to any contact with students, with exception of trips to Yellowstone National Park. Failure to comply with this provision will result in the trip being disapproved.

Unless specifically approved in advance, state-level participation in an activity does not grant permission to participate out of state.


Requests for out-of-state trips will be submitted for Board approval at least 30 days in advance of the trip. Requests for international trips will be submitted for Board approval at least 90 days in advance of the trip. Requests will include, to the extent available, estimates of total funds needed and the anticipated method of raising these funds. Any necessary information not supplied at the time of the initial request shall be provided immediately upon becoming available. Funds for these trips, including expenses for supervisors, must come from student fund raising or fees as provided by Policy #3530/3530P or from support groups as provided by #4222/4222P, or individual student/parent funds.

No staff member may solicit students during instructional time for any privately arranged field trip or excursion.

District employees and volunteers are encouraged to use commercial transportation, rental cars and vans, and as a last choice drive personal vehicles. The superintendent shall develop procedures which will promote the safe operation of field trips.

Cross Reference: Policy #3530, Student Fund Raising
Policy #5430/5430P/5430F, Volunteers

Adopted: 11/24/86 Rev. 7/27/87, 6/20/88, 6/22/92, 4/26/93, 5/27/97, 11/10/97, 6/8/98, 9/9/02

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: SELECTION OF 2019-2021
ARCHITECTURE AND ENGINEERING
CONSULTANTS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED
BY: Todd Swinehart,
Director of Facilities

OTHERS
INVOLVED: Architectural and Engineering Selection
Committee

DATA
EXPANSION: None

COST/FUND
SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective January 14, 2019

ISSUE:

Shall the Board of Trustees appoint an architect, landscape architect, mechanical engineer, electrical engineer, structural engineer and civil engineer/surveying for the 2019-2021 calendar years as recommended by the District's consultant Selection Committee?

FACTS:

1. Per District Policy 9231, one architect or architect firm and one or more engineers or engineering firms will be chosen to assure that all remodeling, repairs, additions or alterations to the District's property meet existing codes and laws. The term of these professional consultants shall be three calendar years.
2. In December 2018, advertisements for consultant services were placed in the Bozeman Daily Chronicle soliciting architects and engineers interested in the District's on call services for 2019 to 2021.
3. The Selection Committee screened the proposals in December 2018 and interviewed four candidate firms for architecture, three candidate firms for mechanical and electrical engineering, three candidate firms for structural engineering, three candidate firms for civil engineering/surveying and two firms for landscape architectural disciplines.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the following professional consultants be selected for negotiation as the District's consultants in their respective disciplines for the 2019 through 2021 calendar years:


Architect:	Bechtle Architects
Mechanical Engineer:	Consulting Design Solutions, Inc.
Electrical Engineer:	Beartooth Lighting Design PLLC
Structural Engineer:	DCI Engineers
Civil Engineer/Surveying:	Allied Engineering Services, Inc.
Landscape Architecture:	DHM Design

OTHER ALTERNATIVES:

Select another firm for any of the disciplines.

DISCUSSION:

General information was provided to prospective consultants regarding work that might be anticipated during their term of service. Further discussion on responsiveness, service capabilities, cost estimating, and potential areas of project focus were held with the finalist firms during the interviews. The selections represent a consensus of the Selection Committee.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PERSONNEL ACTIONS
 CATEGORY: ACTION ITEM - CONSENT
 ORIGINATED BY: Pat Strauss,
 Director of Human Resources
 OTHERS INVOLVED: Robert Watson,
 Superintendent
 DATA EXPANSION: Accompanying Personnel
 Actions Report
 COST/FUND SOURCE: Salaries are listed for each employee

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
 Effective January 14, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees confirm the attached personnel actions involving certified and classified personnel. Also attached is a report of administrative actions regarding personnel which have transpired since the last meeting.

DISCUSSION:

These appointments are made as the result of careful attention to Board policy, Title IX regulations, and Federal and State laws. All applicants are evaluated with respect to the criteria for each advertised position to ensure that only the most suitable candidates are recommended.

January 14, 2019

REQUIRES BOARD ACTION

Confirmation of Employment (Professional)

Name	Position	Level/Step	Effective	Salary
Bell, Brennah	Guided Study Hall Counselor/Coordinator, .60 FTE, BHS	Non Unit	1/9/2019	\$11,707.79

Confirmation of Employment (Classified)

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Beck, Camryn	Before/Afterschool PARA, .3688 FTE, EMDI, 9.25 mos.	B01	1/7/2019	\$11.23
Behr, Kashmira	Title I PARA, 1.0 FTE, WHIT, 9.25 mos.	B01	1/7/2019	\$11.23
Bryant, Abigayle	Before/Afterschool PARA, .125 FTE, Self Contained PARA, .875 FTE, WHIT, 9.25 mos.	B/D01	1/7/2019	\$11.23/\$12.67
Farne, Sari	Non Instructional PARA, .3125 FTE, Before/Afterschool Program Director, .5625 FTE, CJMS, 9.25/9.5 mos.	Non Unit	12/10/2018	\$16.30
Folkl, Stephanie	Before/Afterschool PARA, .3688 FTE, EMDI, 9.25 mos.	B01	12/14/2018	\$11.23
Germescheid, Alyssa	Self Contained PARA, .875 FTE, IRVG, 9.25 mos.	D01	1/7/2019	\$12.67
Johnson, Thomas	Custodian, 1.0 FTE, SMS, 12 mos.	G05	1/2/2019	\$16.56
Parnell, Merrick	Self Contained PARA, .875 FTE, SMS, 9.25 mos.	D03	12/13/2018	\$13.16
Patrick, Tyler	Before/Afterschool PARA, .3688 FTE, EMDI, 9.25 mos.	B01	1/7/2019	\$11.23
Popovich, Galina	Discretionary PARA, .4375 FTE, Overflow PARA, .5625 FTE, IRVG, 9.25 mos.	B02/Non Unit	12/17/2018	\$11.44/\$11.50
Vollmer, Viki	FS Cashier, .3125 FTE, WHIT, 9.25 mos.	FB5	12/17/2018	\$12.12
Winters, Matthew	Before/Afterschool PARA, .3438 FTE, MOST, 9.25 mos.	B01	1/11/2019	\$11.23

Confirmation of Request for Leave of Absence (Certified)

Name	Position	Reason	Effective Dates
Breault, Joanna	Elementary Teacher, .2233 of 1.0 FTE, LONG	LOA	1/7/19 - 6/7/19
Hanks, Britta	German Teacher, 1.0 FTE, BHS	LOA	2019-2020

Confirmation of Request for Leave of Absence (Classified)

Name	Position	Reason	Effective Dates
Armfield, Heather	Self Contained PARA, .8625 FTE, WHIT	LOA	1/7/19 - 4/8/19

Confirmation of Resignations/Terminations (Administrative)

Name	Position	Reason	Effective	Years of Service
Conwell, Kevin	Principal, 1.0 FTE, Non Unit, \$67,921.24, BHS	Retirement	1/31/2019	5.65

Confirmation of Resignations/Terminations (Certified)

Name	Position	Reason	Effective	Years of Service
Mathias, Elijah	Business Ed Teacher, .800 FTE, BA, Step 1, \$16,406.35, BHS	Resignation	1/20/2019	5 mos.

January 14, 2019

REQUIRES BOARD ACTION (con't)

Confirmation of Resignations/Terminations (Classified)

Name	Position	Reason	Effective	Years of Service
Balliet, Patricia	FS Satellite Hostess II, .5625 FTE, FB2, \$11.44/hr., HAWT, 9.25 mos.	Resignation	12/21/2018	9 mos.
Bell, Brennah	Crosswalk PARA, .125 FTE Discretionary PARA, .875 FTE, B03, \$11.67/hr. HYL, 9.25 mos.	Resignation (Accepted Professional Position)	1/8/2018	4 mos.
Johnson, Jackie	FS Cashier, .3125 FTE, FB6, \$12.35/hr., HAWT, 9.25 mos.	Resignation	12/31/2018	1.5
Williams, Stacey	Crosswalk PARA, .0625 FTE, B02, \$11.44/hr., Self Contained PARA, .875 FTE, D02, \$12.92/hr., EMDI, 9.25 mos.	Resignation	12/21/2018	1 mos.

REPORT OF ADMINISTRATIVE ACTIONS

Changes and Revisions in Contracts (Classified)

Name	From	To	Effective	Reason
Dunn, Lauren	SPED Resource PARA, .500 FTE, D01, \$12.67/hr., LONG, 9.25 mos.	SPED Resource PARA, .500 FTE, D01, \$12.67/hr., Overflow PARA, .375 FTE, Non Unit, \$11.50/hr., LONG, 9.25 mos.	12/17/2018	Additional Assignment, Increase in FTE/Hrs.
Wright, Margaret	Discretionary PARA, .100 FTE, Title I PARA, .2833 FTE, B04, \$11.90/hr., SPED PreK PARA, .4667 FTE, D04, \$13.42/hr., WHIT, 9/9.25 mos.	Discretionary PARA, .100 FTE, Title I PARA, .0938 FTE, B04, \$11.90/hr., SPED PreK PARA, .6563 FTE, D04, \$13.42/hr., WHIT, 9/9.25 mos.	12/11/2018	Change in Assignment FTE/Hrs.

Stipends - Extracurricular

Name	Authorized Position	Stipend	Level	Effective
Amende, Jessica	Club - Yearbook (1/3 of Level 6)	\$424.00	6	2018-2019
Boettcher, Megan	Club - Art	\$1,272.00	6	2018-2019
Bohrnsen, Eric	Basketball - 7th Gr - SMS	\$1,272.00	6	10/22/18 - 12/19/18
Carroll, Mona	Volleyball - 7th Gr - CJMS	\$1,272.00	6	8/27/18 - 10/15/18
Carroll, Mona	Student Council - 8th Gr - CJMS (.5)	\$636.00	6	2018-2019
Clark, Taylor	Student Council - 7th Gr - CJMS (.5)	\$636.00	6	2018-2019
Duncan, Allison	Student Council - 6th Gr - CJMS (Longevity)	\$1,322.88	6	2018-2019
Duncan, Allison	Club - Yearbook - CJMS (.5)	\$636.00	6	2018-2019
Echert, Tracy	Intramural Basketball - MOST	\$674.00	7	11/26/18 - 1/30/19
Fisher, Eric	Intramural Basketball - MDLK (Longevity)	\$727.92	7	11/26/18 - 1/30/19
Fisher, Eric	Intramural Basketball - WILL (Longevity)	\$727.92	7	11/26/18 - 1/30/19
Fisher, Heather	Club - Forensics (Longevity)	\$1,322.88	6	2018-2019
Kraft, Seth	Basketball - 8th Gr - SMS	\$1,999.00	5	10/22/18 - 12/19/18
Lehr-Erbele, Greg	Basketball - 8th Gr - SMS (Longevity) Revised	\$2,078.96	5	10/22/18 - 12/19/18
Montano, Chris	Speech & Debate - Asst. Coach - BHS (28% of Level 3) Revised	\$1,043.56	3	9/1/18 - 1/26/19
Nelson, Sydney	Boys Winter Intramurals - 6th Gr Basketball - SMS (.5)	\$999.50	5	10/29/18 - 12/12/18
Noah, Josh	Wrestling - Asst. Coach - BHS (.5)	\$1,863.50	3	11/15/18 - 3/9/19

January 14, 2019

REPORT OF ADMINISTRATIVE ACTIONS (con't)


<u>Stipends - Extracurricular (con't)</u>				
Name	Authorized Position	Stipend	Level	Effective
Price, Payton	Intramurals - Winter Basketball - BHS	\$1,272.00	6	11/15/18 - 3/9/19
Pummel, James	Wrestling - Asst. Coach - BHS (.5) (Longevity) Revised	\$1,938.04	3	11/15/18 - 3/9/19
Schmidt, Jennifer	Student Council - 8th Gr - CJMS (.5)	\$636.00	6	2018-2019
Schmidt, Rachel	Speech & Debate - Asst. Coach - BHS (.5)	\$1,863.50	3	9/1/18 - 1/26/19
Schwieterman, Aaron	Football - 8th Gr - SMS	\$1,999.00	5	1/27/18 - 10/15/18
Smith, Julie	Intramural Basketball - EMDI (Longevity)	\$727.92	7	11/26/18 - 1/30/19
Stanish, Josh	Intramural Basketball - HYL	\$674.00	7	11/26/18 - 1/30/19
Trefethen, Greer	Speech & Debate - Asst. Coach - BHS (.5)	\$1,863.50	3	9/1/18 - 1/26/19
Wild, Matt	Intramural Basketball - EMDI (Longevity)	\$700.96	7	11/26/18 - 1/30/19

<u>Stipends - Not Extracurricular</u>				
Name	Authorized Position	Stipend	Level	Effective
Alexander, Jean Terese	Cooperating Teacher - Fall 2018 - WHIT	\$250.00		Fall 2018
Alexander, Lindsay	Cooperating Teacher - Fall 2018 - HAWT	\$250.00		Fall 2018
Arnold, Sallie	Cooperating Teacher - Fall 2018 - HAWT	\$125.00		Fall 2018
Asserson, Walker	Cooperating Teacher - Fall 2018 - BHS	\$250.00		Fall 2018
Aytes, Tracy	Cooperating Teacher - Fall 2018 - IRVG	\$250.00		Fall 2018
Brown, Brian	Cooperating Teacher - Fall 2018 - HYL	\$250.00		Fall 2018
Cook, Ashley	Cooperating Teacher - Fall 2018 - MDLK	\$125.00		Fall 2018
Fabian, Lisa	Cooperating Teacher - Fall 2018 - MOST	\$250.00		Fall 2018
Goodman, Heidi	Cooperating Teacher - Fall 2018 - MDLK	\$250.00		Fall 2018
Gutzman, Daniel	MT Digital Academy (MTDA) - Astronomy - Fall 2018 - Section 2	\$2,151.02		Fall 2018
Hall, Johnna	Cooperating Teacher - Fall 2018 - MOST	\$250.00		Fall 2018
Hillenius, Michael	Artistic Design Stipend - Intermountain Opera and Montana Ballet	\$4,475.00		Oct 1 - 14, 2018, Nov 27 - Dec 1, 2018
Holmquist, Wes	MT Digital Academy (MTDA) - Sports Officiating - Fall 2018 - Section 1	\$4,076.80		Fall 2018
Jakovac, Cheri	Cooperating Teacher - Fall 2018 - MOST	\$250.00		Fall 2018
King, Kimberly	Cooperating Teacher - Fall 2018 - MDLK	\$250.00		Fall 2018
Koschnick, Christy	Cooperating Teacher - Fall 2018 - HAWT	\$250.00		Fall 2018
Langin, Jolene	Cooperating Teacher - Fall 2018 - WHIT	\$250.00		Fall 2018
Lawton, Lisa	Cooperating Teacher - Fall 2018 - WHIT	\$250.00		Fall 2018
Lorenz, LeAnne	Cooperating Teacher - Fall 2018 - SMS	\$125.00		Fall 2018
Maxfield, Haley	National Board Certification - Teaching	\$2,000.00		2018-2019
McCausland, Lucinda	National Board Certification - Teaching	\$2,000.00		2018-2019
McGeehan, Miles	Cooperating Teacher - Fall 2018 - BHS	\$250.00		Fall 2018
McHugh, Joseph	Cooperating Teacher - Fall 2018 - BHS	\$250.00		Fall 2018
Nagel, Jason	Cooperating Teacher - Fall 2018 - BHS	\$250.00		Fall 2018
Nelson, Kara	Cooperating Teacher - Fall 2018 - MDLK	\$250.00		Fall 2018

January 14, 2019

REPORT OF ADMINISTRATIVE ACTIONS (con't)

<u>Stipends - Not Extracurricular (con't)</u>				
Name	Authorized Position	Stipend	Level	Effective
Nelson, Kristine	Homebound Teacher - Up to 8 hrs./wk. (Hourly Rate)	\$23.00		12/13/18 - 6/30/19
Nelson, Ryan	MT Digital Academy (MTDA) - Sports Officiating - Fall 2018 - Section 2	\$3,277.22		Fall 2018
Ottey, Chris	Cooperating Teacher - Fall 2018 - SMS	\$125.00		Fall 2018
Persons, Deborah	Cooperating Teacher - Fall 2018 - HYL T	\$125.00		Fall 2018
Pummel, Mary Beth	Travel Stipend - 2 Sites	\$270.00		2018-2019
Samardich, Lisa	Travel Stipend - 2 Sites	\$270.00		2018-2019
Schnee, Erica	MT Digital Academy (MTDA) -AP Government A - Fall 2018 - Section 1	\$3,626.32		Fall 2018
Shafer, Whitney	Cooperating Teacher - Fall 2018 - LONG	\$250.00		Fall 2018
Skinner, Caitlin	MT Digital Academy (MTDA) -AP Language & Composition A - Fall 2018 - Section 1	\$2,162.26		Fall 2018
Skinner, Caitlin	MT Digital Academy (MTDA) - English III A - Fall 2018 - Section 1	\$3,626.32		Fall 2018
Sloane, Michelle	Cooperating Teacher - Fall 2018 - MDLK	\$250.00		Fall 2018
Sorg-Hackler, Cheri	Travel Stipend - 2 Sites	\$270.00		2018-2019
Strizich, Joy	Cooperating Teacher - Fall 2018 - EMDI	\$125.00		Fall 2018
Struckman, April	Cooperating Teacher - Fall 2018 - IRVG	\$250.00		Fall 2018
Thiede, Martha	Cooperating Teacher - Fall 2018 - MOST	\$125.00		Fall 2018
Underhill, Cherryl	Cooperating Teacher - Spring 2017 - WHIT	\$250.00		Spring 2017
Wallner-Drake, Amy	MT Digital Academy (MTDA) - AP Human Geography A - Fall 2018 - Section 1	\$1,373.92		Fall 2018
Werner, Lisa	Consensus Facilitation for HS Transition Committee (\$23/hr. for 18 hrs.)	\$414.00		2018-2019
Worob, Sukha	Cooperating Teacher - Fall 2018 - BHS	\$250.00		Fall 2018

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: FINANCIAL REPORTS, WARRANT APPROVAL, DONATIONS AND CLUBS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations,
R.J. Tvedt, Accounting Supervisor,
Brenda Livingston, District Bookkeeper

DATA EXPANSION: Financial Reports, Donations Received, Warrant Registers (included separately), New Extracurricular Clubs submitted for Approval

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective January 14, 2019

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees approve:

- November and December 2018 financial reports
- December 2018 Donations received
- Warrant Registers as presented separately
- New Bozeman High School Extracurricular Clubs – "Human Rights Club" and "Ski Club"

DISCUSSION:

As a result of the Gallatin County converting to new software, we have not yet received the November County Treasurer Reports. Thus, no cash or revenue reports are included for the month of November. The District will present those reports once the information becomes available.

The Warrant Registers and Bank Reconciliations are available in the Business Office, and have been sent to the Trustees.

December 2018 warrants are as follows: Operational warrants were \$5,222,986.54; net Payroll, taxes and deductions were \$4,997,988.69; Total warrants disbursed for December 2018 were \$10,220,975.23.

BOZEMAN PUBLIC SCHOOLS

EXPENDITURE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 12/1/2018

To Date: 12/31/2018

Fiscal Year: 2018-2019

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	\$33,359,251.00	\$2,817,493.78	\$12,036,801.85	\$21,322,449.15	\$18,584,398.26	\$2,738,050.89	8.21%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	\$2,152,682.00	\$351,033.99	\$713,869.11	\$1,438,812.89	\$965,882.73	\$472,930.16	21.97%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	\$293,066.00	\$0.00	\$0.00	\$293,066.00	\$0.00	\$293,066.00	100.00%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	\$286,664.00	\$3,316.67	\$11,276.43	\$275,387.57	\$22,936.67	\$252,450.90	88.07%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	\$5,150,000.00	\$418,834.56	\$1,644,002.08	\$3,505,997.92	\$2,675,732.45	\$830,265.47	16.12%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	\$895,029.00	\$5,705.02	\$389,550.21	\$505,478.79	\$28,076.78	\$477,402.01	53.34%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	\$5,567.00	\$0.00	\$0.00	\$5,567.00	\$0.00	\$5,567.00	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	\$6,819,557.00	\$0.00	\$52,034.07	\$6,767,522.93	\$0.00	\$6,767,522.93	99.24%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	\$3,137,735.00	\$109,654.98	\$1,612,560.65	\$1,525,174.35	\$48,388.50	\$1,476,785.85	47.07%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	\$17,684,592.00	\$1,374,762.56	\$6,320,559.01	\$11,364,032.99	\$8,844,461.37	\$2,519,571.62	14.25%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	\$1,043,461.00	\$147,286.47	\$333,838.95	\$709,622.05	\$406,979.14	\$302,642.91	29.00%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	\$293,311.00	\$0.00	\$0.00	\$293,311.00	\$0.00	\$293,311.00	100.00%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	\$624,143.00	\$8,732.09	\$37,860.59	\$586,282.41	\$51,064.24	\$535,218.17	85.75%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	\$3,050,000.00	\$184,788.41	\$882,041.82	\$2,167,958.18	\$1,326,677.98	\$841,280.20	27.58%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	\$390,480.00	\$28,899.17	\$132,134.08	\$258,345.92	\$174,491.25	\$83,854.67	21.47%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	\$885,983.00	\$997.98	\$382,934.50	\$503,048.50	\$818.05	\$502,230.45	56.69%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	\$5,520.00	\$0.00	\$0.00	\$5,520.00	\$0.00	\$5,520.00	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	\$10,587,866.00	\$0.00	\$32,398.83	\$10,555,467.17	\$0.00	\$10,555,467.17	99.69%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	\$6,131,051.00	\$178,568.30	\$1,015,895.72	\$5,115,155.28	\$19,490.16	\$5,095,665.12	83.11%
Grand Total:		\$92,795,958.00	\$5,630,073.98	\$25,597,757.90	\$67,198,200.10	\$33,149,397.58	\$34,048,802.52	36.69%

End of Report

BOZEMAN PUBLIC SCHOOLS

General Ledger - Element Summary Reporting

Fiscal Year: 2018-2019 From Date:12/1/2018 To Date:12/31/2018

Account Mask: ?01????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / BUDGET UNIT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
101 - ELEM GENERAL FUND					
00 - CENTRAL BUDGET	\$31,902,387.00	\$2,719,593.22	\$11,400,785.96	\$18,490,349.10	\$2,011,251.94
01 - LONGFELLOW ELEMENTARY SCHOOL	\$40,832.00	\$2,683.42	\$18,204.48	\$964.00	\$21,663.52
02 - IRVING ELEMENTARY SCHOOL	\$34,816.00	\$2,652.45	\$21,370.93	\$1,330.00	\$12,115.07
03 - HAWTHORNE ELEMENTARY SCHOOL	\$45,440.00	\$3,140.20	\$28,953.42	\$1,151.56	\$15,335.02
04 - WHITTIER ELEMENTARY SCHOOL	\$33,024.00	\$828.54	\$15,840.51	\$2,336.01	\$14,847.48
05 - MORNING STAR ELEMENTARY SCHOOL	\$63,872.00	\$3,323.80	\$38,464.33	\$5,917.48	\$19,490.19
06 - EMILY DICKINSON ELEMENTARY SCHOOL	\$61,184.00	\$4,202.07	\$37,219.07	\$485.32	\$23,479.61
07 - HYALITE ELEMENTARY SCHOOL	\$56,192.00	\$3,536.82	\$31,737.49	\$981.67	\$23,472.84
08 - MEADOWLARK ELEMENTARY SCHOOL	\$67,712.00	\$3,082.34	\$27,448.22	\$1,486.33	\$38,777.45
31 - CHIEF JOSEPH MIDDLE SCHOOL	\$130,114.00	\$13,762.99	\$44,498.82	\$11,922.36	\$73,692.82
32 - SACAJAWEA MIDDLE SCHOOL	\$124,601.00	\$6,074.12	\$50,149.66	\$19,818.28	\$54,633.06
51 - SPECIAL EDUCATION	\$60,000.00	\$4,395.99	\$9,580.30	\$11,469.12	\$38,950.58
52 - HUMAN RESOURCES	\$29,000.00	\$856.89	\$16,278.15	\$36.06	\$12,685.79
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$111,000.00	\$9,922.46	\$47,642.69	\$6,479.92	\$56,877.39
54 - MUSIC	\$17,450.00	\$1,758.45	\$4,978.51	\$220.81	\$12,250.68
55 - TECHNOLOGY	\$87,325.00	\$5,002.43	\$42,550.99	\$0.00	\$44,774.01
56 - ELEMENTARY LIBRARY PROCESSING	\$47,750.00	\$2,314.70	\$30,428.92	\$0.00	\$17,321.08
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$1,583.15	\$29,899.17	\$36.06	\$24,064.77
58 - GIFTED & TALENTED	\$5,000.00	\$125.53	\$806.94	\$0.00	\$4,193.06
59 - FACILITIES	\$301,552.00	\$24,408.85	\$101,344.80	\$29,414.18	\$170,793.02
61 - SUPPORT SERVICES	\$86,000.00	\$4,245.36	\$38,618.49	\$0.00	\$47,381.51
101 - ELEM GENERAL FUND Total:	\$33,359,251.00	\$2,817,493.78	\$12,036,801.85	\$18,584,398.26	\$2,738,050.89

BOZEMAN PUBLIC SCHOOLS

General Ledger - Element Summary Reporting

Fiscal Year: 2018-2019 From Date:12/1/2018 To Date:12/31/2018

Account Mask: ?01??????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance☒ Include Inactive Accounts☐ Include PreEncumbrance

FUND / BUDGET UNIT

Budget

Range To Date

Year To Date

Encumbrance

Budget Balance

201 - HS GENERAL FUND

00 - CENTRAL BUDGET	\$16,443,157.00	\$1,320,073.06	\$5,921,324.78	\$8,803,234.17	\$1,718,598.05
41 - BOZEMAN HIGH SCHOOL	\$514,480.00	\$32,335.28	\$219,422.11	\$18,695.51	\$276,362.38
51 - SPECIAL EDUCATION	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
52 - HUMAN RESOURCES	\$29,000.00	\$608.87	\$8,990.22	\$36.06	\$19,973.72
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$51,750.00	\$499.61	\$10,255.41	\$36.06	\$41,458.53
54 - MUSIC	\$54,450.00	\$1,335.39	\$18,555.49	\$10,567.31	\$25,327.20
55 - TECHNOLOGY	\$78,677.00	\$1,565.54	\$34,204.62	\$0.00	\$44,472.38
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$1,327.80	\$26,538.11	\$163.27	\$27,298.62
58 - GIFTED & TALENTED	\$5,000.00	\$544.67	\$561.97	\$0.00	\$4,438.03
59 - FACILITIES	\$230,145.00	\$15,125.08	\$66,831.44	\$11,728.99	\$151,584.57
61 - SUPPORT SERVICES	\$43,000.00	\$1,347.26	\$13,874.86	\$0.00	\$29,125.14
64 - HS ATHLETICS	\$155,933.00	\$0.00	\$0.00	\$0.00	\$155,933.00
201 - HS GENERAL FUND Total:	\$17,684,592.00	\$1,374,762.56	\$6,320,559.01	\$8,844,461.37	\$2,519,571.62

MEMORANDUM

DATE: December 2018

TO: Board of Trustees

FROM: Mike Waterman
Director of Business Services

RE: Donations

The following items (over \$300.00) have been accepted as donations by the Bozeman School District per policy #7260:

<u>Location</u>	<u>Donor</u>	<u>Item Donated</u>	<u>Value</u>
SAFE-TI Program	Anonymous	Check	\$81,000
Food Service – Lunch Accounts	Nutrition for the Future	Check	\$300
Food Service – Lunch Accounts	ADVR, Inc. Cody Clausen	Check	\$1,690
Homeless Assistance Fund	P.E.O. Chapter AU	Check	\$500
Homeless Assistance Fund	Wackamoley	Check	\$300
Homeless Assistance Fund	Yellowstone Pathology Institute	Check	\$500
Homeless Assistance Fund	Northwestern Energy	Check	\$359
Homeless Assistance Fund	Marcine and John Landon	Gift Card	\$390
Homeless Assistance Fund	First Interstate Bank	Check	\$521
Homeless Assistance Fund	First Interstate Bancsystem		
Homeless Assistance Fund	Foundation	Check	\$521
Homeless Assistance Fund	Michael Fallaw	Check	\$5,000
Homeless Assistance Fund	Taunya Fagan	Gift Card	\$1,600
Homeless Assistance Fund	Chapter CE PEO	Gift Card	\$500
Homeless Assistance Fund	Anonymous	Check	\$1,000
Homeless Assistance Fund	American Land Title Company of		
Homeless Assistance Fund	Montana	Check	\$1,000
Bozeman High School	Steve Davenport	143 Feet of Walnut & Mahogany Wood	\$1,000
Bozeman High School	Montana PBS Grant/Bozeman		
Bozeman High School	Public Library	86 Books	\$1,300
Bozeman High School	Children's Choices	35 Books	\$630
BHS Cross Country Team	Redpoint, LLC	Check	\$500
BHS Soccer Team	Hilton Garden Inn	Check	\$500
BHS Soccer Team	Pyramid Concrete	Check	\$500
BHS Soccer Team	Springer Group	Check	\$1,000
BHS Soccer Team	Terrell's Office Machines	Check	\$500
Music Department	Sally Uhlmann	Yamaha Portable Keyboard	\$300

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2019

Date Range: 12/01/2018 - 12/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
11010.101.0000	BACKBOARD BOYS B-BALL CASH	6,731.04	3,925.00	1,227.91	9,428.13
11015.101.0000	CHEERLEADING CLUB CASH	3,148.99	450.00	0.00	3,598.99
11022.101.0000	DANCE CLUB CASH	4,823.77	117.78	1,241.99	3,699.56
11025.101.0000	FASTPITCH CLUB CASH	3,390.29	0.00	0.00	3,390.29
11030.101.0000	FOOTBALL CLUB CASH	21,706.87	1,473.50	4,157.70	19,022.67
11035.101.0000	GOLF CLUB CASH	4,783.82	0.00	0.00	4,783.82
11040.101.0000	HAWK STAT CREW CASH	176.38	0.00	0.00	176.38
11050.101.0000	LADY HAWK BBALL CLUB CASH	8,351.48	0.00	7,627.63	723.85
11065.101.0000	BOYS SOCCER CLUB CASH	3,848.34	3,864.00	1,005.77	6,706.57
11070.101.0000	GIRLS SOCCER CLUB CASH	13,810.20	0.00	462.96	13,347.24
11080.101.0000	SPEECH CLUB CASH	23,618.10	0.00	730.37	22,887.73
11085.101.0000	SPIKERS VOLLEYBALL CLUB CASH	15,798.98	47.00	3,480.85	12,365.13
11095.101.0000	SWIMMING CLUB CASH	3,769.45	700.00	0.00	4,469.45
11100.101.0000	TENNIS CLUB CASH	4,413.82	0.00	0.00	4,413.82
11110.101.0000	TRACK CLUB CASH	13,695.69	0.00	0.00	13,695.69
11120.101.0000	WRESTLING CLUB CASH	12,088.90	881.00	1,749.99	11,219.91
11125.101.0000	CROSS COUNTY CLUB CASH	12,167.88	0.00	250.00	11,917.88
12000.101.0000	BUSINESS PROFESSIONALS CLUB CASH	217.32	0.00	0.00	217.32
12002.101.0000	CAD CLUB CASH	104.15	0.00	0.00	104.15
12005.101.0000	CONSTRUCTION CLUB CASH	744.19	0.00	0.00	744.19
12010.101.0000	DECA CASH	18,161.99	4,628.94	2,145.30	20,645.63
12035.101.0000	PHOTO CLUB CASH	756.34	250.00	392.16	614.18
12037.101.0000	ROBOTICS CLUB CASH	4,399.62	0.00	0.00	4,399.62
12040.101.0000	SHOP FUND CASH	2,494.16	0.00	0.00	2,494.16
12045.101.0000	SKILLS USA CASH	1,147.30	0.00	0.00	1,147.30
13010.101.0000	ART CLUB CASH	4,860.78	0.00	182.00	4,678.78
13015.101.0000	DRAMA CLUB CASH	11,476.06	165.00	1,522.35	10,118.71
13020.101.0000	COSTA RICA SCIENCE TRIP CASH	26,677.09	1,120.00	0.00	27,797.09
13022.101.0000	FCCLA CASH	119.46	0.00	0.00	119.46
13025.101.0000	FRENCH CLUB CASH	663.22	0.00	0.00	663.22
13030.101.0000	GERMAN CLUB CASH	888.69	756.55	550.54	1,094.70
13031.101.0000	HOSA CASH	5,048.86	0.00	0.00	5,048.86

BOZEMAN PUBLIC SCHOOLS**Cash Balances****Fiscal Year: 2018-2019**

Date Range: 12/01/2018 - 12/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
13033.101.0000	JEWELRY GUILD CLUB CASH	653.09	0.00	0.00	653.09
13034.101.0000	LATIN CLUB CASH	36.46	0.00	0.00	36.46
13038.101.0000	MUN CLUB CASH	883.43	0.00	0.00	883.43
13040.101.0000	NATIVE AMERICAN CLUB CASH	358.30	187.00	25.00	520.30
13042.101.0000	PRO START CLUB CASH	4,588.10	0.00	0.00	4,588.10
13045.101.0000	PROJECT EXCEL CASH	4,372.32	10.00	1,028.00	3,354.32
13050.101.0000	SCIENCE OLYMPIAD CASH	(105.66)	0.00	0.00	(105.66)
13060.101.0000	SPANISH CLUB CASH	261.31	0.00	8.99	252.32
13065.101.0000	YOUTH LEGISLATURE CLUB CASH	1,699.53	0.00	0.00	1,699.53
13070.101.0000	WILDLIFE BIOLOGY CLUB CASH	494.70	0.00	0.00	494.70
14000.101.0000	CAP & GOWNS CASH	120.27	0.00	0.00	120.27
14026.101.0000	CLASS OF 2018 CASH	5,056.19	0.00	0.00	5,056.19
14027.101.0000	CLASS OF 2019 CASH	10,121.76	0.00	0.00	10,121.76
14035.101.0000	PROM CASH	849.00	0.00	0.00	849.00
14050.101.0000	STUDENT COUNCIL CASH	26,068.69	100.00	648.00	25,520.69
14060.101.0000	BRIDGER ALTERNATIVE CASH	1,263.84	0.00	0.00	1,263.84
15005.101.0000	KEY CLUB CASH	1,777.99	0.00	297.00	1,480.99
15010.101.0000	LEO CLUB CASH	1,920.89	0.00	0.00	1,920.89
15015.101.0000	NATIONAL HONOR SOCIETY CASH	1,717.43	450.00	0.00	2,167.43
15016.101.0000	PROJECT X2 CASH	803.23	0.00	0.00	803.23
15025.101.0000	SPECIAL ED CONCESSIONS CASH	5,302.55	0.00	15.32	5,287.23
15030.101.0000	SAGA CASH	1,084.59	0.00	0.00	1,084.59
15040.101.0000	INTERACT CLUB CASH	669.86	156.50	0.00	826.36
16000.101.0000	BAND CASH	9,280.29	6,181.60	2,829.77	12,632.12
16005.101.0000	CHOIR CASH	(2,959.74)	23,203.96	8,122.71	12,121.51
16015.101.0000	ORCHESTRA CASH	12,528.45	925.00	175.41	13,278.04
17000.101.0000	AERIE CASH	14,064.87	455.00	0.00	14,519.87
17005.101.0000	HAWK TALK CASH	2,918.64	0.00	0.00	2,918.64
17007.101.0000	HAWK TV CLUB CASH	505.85	0.00	0.00	505.85
17010.101.0000	SCRIBBLINGS CASH	847.03	0.00	0.00	847.03
18010.101.0000	GENERAL CASH	1,175.00	0.00	0.00	1,175.00

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2019

		Date Range: 12/01/2018 - 12/31/2018			
Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		342,441.49	50,047.83	39,877.72	352,611.60
End of Report					

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2109

Date Range: 12/01/2018 - 12/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10200.101.0000	MISC FUNDRAISING CASH	264.96	0.00	0.00	264.96
10250.101.0000	ART CLUB CASH	260.78	0.00	0.00	260.78
10400.101.0000	SCIENCE CLUB - JOHANESON CASH	115.97	0.00	0.00	115.97
10500.101.0000	TECH ED CLUB CASH	442.58	0.00	0.00	442.58
10600.101.0000	BIRD/SCIENCE CASH	2,816.83	235.25	45.82	3,006.26
10700.101.0000	SCIENCE - CASH	100.00	0.00	0.00	100.00
11100.101.0000	STUDENT AID CASH	5,821.67	0.00	0.00	5,821.67
11150.101.0000	STUDENT COUNCIL 8TH GRADE CASH	3,162.66	92.40	0.00	3,255.06
11200.101.0000	STUDENT COUNCIL 7TH GRADE CASH	3,669.91	0.00	0.00	3,669.91
11250.101.0000	FOREIGN LANGUAGE CLUB CASH	32,599.86	8,409.00	2,410.31	38,598.55
11275.101.0000	STUDENT COUNCIL 6TH GRADE CASH	3,498.71	0.00	0.00	3,498.71
11300.101.0000	STUDENT PROJECTS CASH	503.16	0.00	0.00	503.16
11500.101.0000	TEAM 6A EAST CASH	1,460.74	0.00	1,031.34	429.40
11550.101.0000	TEAM 6B WEST CASH	(148.70)	0.00	80.69	(229.39)
11600.101.0000	TEAM 7A EAST CASH	2,624.73	1,673.00	333.04	3,964.69
11625.101.0000	TEAM 7B WEST CASH	1,217.14	0.00	0.00	1,217.14
11650.101.0000	TEAM 8A EAST CASH	3,913.88	1,103.00	941.60	4,075.28
11670.101.0000	TEAM 8B WEST CASH	1,880.99	872.40	686.40	2,066.99
11700.101.0000	YEARBOOK CASH	2,501.30	0.00	269.10	2,232.20
13000.101.0000	DRAMA CLUB CASH	1,687.08	0.00	146.18	1,540.90
13050.101.0000	MUSIC CLUB CASH	43,921.91	8,477.70	19,038.26	33,361.35
13150.101.0000	CJ ROCKS/POP ROCKS CASH	38.04	0.00	0.00	38.04
13200.101.0000	BREAKFAST CLUB CASH	1,280.40	0.00	301.22	979.18
13300.101.0000	HORIZONS CASH	3,656.32	0.00	0.00	3,656.32
13400.101.0000	MBI CASH	739.09	0.00	0.00	739.09
13425.101.0000	LEO CLUB CASH	1,914.33	42.30	0.00	1,956.63
13450.101.0000	FORENSICS CLUB CASH	792.59	0.00	0.00	792.59
13500.101.0000	KNITTING CORNER CASH	4.99	285.90	0.00	290.89
13525.101.0000	AFTER SCHOOL CLUB CASH	128.04	0.00	0.00	128.04
14000.101.0000	PEER MEDIATION CASH	1,566.22	0.00	0.00	1,566.22
16000.101.0000	FRIENDS OF READING CLUB CASH	5,790.00	11.00	1,366.10	4,434.90
20300.101.0000	SCIENCE CLUB CASH	27.36	0.00	0.00	27.36

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2109

Date Range: 12/01/2018 - 12/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
20301.101.0000	SCIENCE OLYMPIAD CLUB CASH	1,103.10	0.00	0.00	1,103.10
21100.101.0000	STUDENT AID CASH	724.45	0.00	200.00	524.45
21150.101.0000	YEARBOOK CASH	2,271.95	0.00	119.85	2,152.10
21200.101.0000	STUDENT COUNCIL CASH	5,459.03	958.50	175.97	6,241.56
21425.101.0000	SELECT CHOIR CASH	2,980.77	0.00	0.00	2,980.77
21476.101.0000	ECLECTIC STRING ORCHESTRA CASH	602.71	0.00	0.00	602.71
22310.101.0000	TEAM BISON CASH	1,093.73	0.00	0.00	1,093.73
22311.101.0000	TEAM ELK CASH	2,628.60	2,187.00	0.00	4,815.60
22312.101.0000	TEAM GALLATIN CASH	3,869.82	0.00	566.50	3,303.32
22313.101.0000	TEAM BRIDGER CASH	2,206.11	0.00	0.00	2,206.11
22314.101.0000	TEAM MADISON CASH	2,400.10	0.00	0.00	2,400.10
22315.101.0000	TEAM BOULDER CASH	115.16	0.00	0.00	115.16
22316.101.0000	TEAM ANTELOPE CASH	683.60	0.00	0.00	683.60
22317.101.0000	TEAM YELLOWSTONE CASH	1,443.29	0.00	95.10	1,348.19
23000.101.0000	DRAMA CLUB CASH	263.46	0.00	50.97	212.49
23050.101.0000	OUTDOOR CLUB CASH	1,420.56	0.00	0.00	1,420.56
23100.101.0000	NEWSPAPER CLUB CASH	42.00	0.00	0.00	42.00
23200.101.0000	COMPUTER CLUB CASH	171.75	0.00	0.00	171.75
23250.101.0000	KNITTING CLUB CASH	314.44	0.00	0.00	314.44
23255.101.0000	LEGO ROBOTICS CLUB CASH	3,065.00	242.13	620.00	2,687.13
23300.101.0000	PHOTO LAB CLUB CASH	7.14	0.00	0.00	7.14
23400.101.0000	FOREIGN LANGUAGE CLUB CASH	1,205.97	1,600.00	0.00	2,805.97
23500.101.0000	HUMANITARIAN CLUB CASH	1,439.33	0.00	0.00	1,439.33
23501.101.0000	MBI STUDENT FUND CASH	768.05	0.00	0.00	768.05
25000.101.0000	SPEECH & DEBATE CLUB CASH	963.53	0.00	0.00	963.53
25100.101.0000	PEER MEDIATION CASH	1,553.33	0.00	0.00	1,553.33
26001.101.0000	ART CLUB CASH	636.99	0.00	0.00	636.99
27000.101.0000	BOOK BUDDY CASH	44.22	0.00	76.53	(32.31)
27050.101.0000	ARCHERY CLUB CASH	180.50	0.00	0.00	180.50
28000.101.0000	BIKE CLUB CASH	82.25	0.00	159.00	(76.75)
29100.101.0000	MAINTENANCE CASH	10.63	0.00	0.00	10.63

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2018-2109

Date Range: 12/01/2018 - 12/31/2018

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		168,005.11	26,189.58	28,713.98	165,480.71

End of Report

December 13, 2018

To: Bozeman School District
Mike Waterman /School Board
Director of Business

From: Cressie Ivers
Bozeman High School Finance Office

Re: Addition of New Accounts to Bozeman High School Activity Fund.

Please accept the following Clubs to Bozeman High School Activity Funds.

Human Rights Club:

The BHS Human Rights Club was founded in 2017 to advocate for and raise awareness about human rights issues, locally, nationally and internationally. The club undertakes a variety of activities to accomplish these goals, including the organization and promotion of educational activities, like topical movie nights and guest speakers. When appropriate, the club undertakes fundraising activities for specific projects and organizes periodic volunteering efforts with like-minded entities, such as the Bozeman Food Bank and local warming center. The club has also conducted voter registration drives at BHS and hosted special events to honor Human Rights Day and the International Day of Peace. Human Rights Club meets every Tuesday at lunch in N-114. Our slogan: "Fight for Rights!"


Ski Club:

Is a Bozeman HS club that has been formed in the Fall of 2018, based on the interests and requests of students throughout the high school. The goal of the club is to encourage students to be active and enjoy the great outdoor recreational opportunities that the Bozeman area has to offer in the winter. It is also a place for students with similar interests to meet, and build a social community around their shared interest. The club meets weekly in room N 159, with meetings led by President Mackenzie Hebner and Vice President Andrew Freeman, who facilitate discussions around recent ski activity of the group, fundraising opportunities and social events. Activities that the club will engage in are movie nights where ski/snowboard films will be shown, an annual ski trip to Silver Mountain in ID and planning community events involving local films and ski shops. We are hoping to involve people in fun outdoor activities and have a space to share their experiences with one another and build a a community of lasting relationships around these outdoor activities.

Thank you,



Cressie Ivers
Bozeman High School
Finance Office
522-6239

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willett	Wilson
Motion								
Second								
Ayes								
Nays								
Abstain								

ISSUE: 2018-19 TRANSPORTATION ROUTE UPDATES, OUT OF DISTRICT TRANSPORTATION, AND INDIVIDUAL TRANSPORTATION CONTRACT APPROVALS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman,
Director of Business Services

OTHERS INVOLVED: Doug Kellie, Transportation Coordinator

DATA EXPANSION: Route Spreadsheet, Maps, Out of District Transportation Agreement

COST/FUND SOURCE: Estimated \$18,055/ Elementary Transportation Fund

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective January 14, 2019

ISSUE:

Shall the Board approve the 2018-19 transportation route changes, out-of-district transportation, and new individual contract as presented?

FACTS:

1. Board and Transportation Committee approval is required for all bus routes, Individual Transportation Contracts, and out-of-district transportation agreements.
2. On July 16, 2018, the Board approved initial 2018-19 home-to-school transportation routes.
3. According to our contract with First Student, bus routing is the responsibility of the contractor. First Student has reconfigured numerous routes this year.
4. The District pays First Student on a per-route basis.
5. Under Montana law, districts receive a per-mile reimbursement for distances travelled by home-to-school. Those reimbursements are funded 50% by a permissive countywide levy and 50% by the State of Montana. Home-to-school transportation costs in excess of the reimbursement amounts are funded 100% by local taxpayers.
6. First Student and the District continue to adjust routes for better efficiency and to accommodate student changes.
7. The District received a new Individual Transportation Contract that it will need to honor.
8. In District Routes 84F, 86F, 87F and transportation contract 2018-1 will be added and/or adjusted under this item.
9. Additionally, a student with a disability, with the Bozeman Public Schools as the district of origin, has been placed in a foster setting located in the Belgrade School District boundaries. It has been determined that remaining at the school of origin is in this student's best interest. The student's Individualized Education Program had previously determined that Transportation is required. These determinations have created a need for the Bozeman Public Schools to develop a route that enters the boundary of the Belgrade School District, to transport the student to his school of origin. The Belgrade School District has also agreed to transport the student from the school of origin to the foster home, using an existing route.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board approve the 2018-19 transportation route changes, out-of-district transportation, and new individual contract as presented.

OTHER ALTERNATIVES:

Do not approve.

DISCUSSION:

Gallatin County Transportation Committee approval is also required for all of these changes. Pending Board passage on January 14, we will seek this approval at the Committee's January 23 meeting.

BOZEMAN PUBLIC SCHOOLS

JANUARY 14, 2019 TRANSPORTATION CHANGES

Route	Miles	Trips Count		Total Cost		State/County Reimbursement
84F	5	33	\$	1,920.93	\$	259.05
86F	15	33	\$	1,920.93	\$	777.15
87F	17	33	\$	1,920.93	\$	880.77
Contract	15	348	\$	1,096.20	\$	1,096.20
Total				\$ <u>6,858.99</u>	\$	<u>3,013.17</u>

84 ER PM
Whittier Preschool / Emily Dickenson

Sign on 1:45

1:50

Leave Barn

R on 27th

R on Catamount

L on Brentwood

R Annie

2:00 ED (park by fence)

L on Annie

R on 22nd

R on Durston

L on Hunters Way

L on Villard

L on Greenway

2:20 506 Greenway

2:25 518 Greenway

R on Durston

L on 25th

R on Annie

2:30 ED (park by fence)

L on Annie

R on 22nd

R on Durston

L on Ferguson

3:40 123 N. Ferguson

L on Babcock

L on Meagher

Cross Durston

R on Oak

L on Davis

R on Catamount

L on 27th

3:45 Bus Barn

12/19/2018

Route 86 ER PM
SAC

Sign On: 1:45
Depart: 1:50

3:15 SAC
Front oval @ doors

R on 27th
L on Cattail
L on 3rd
R on Graf
L on 3rd ~ Willson
R on College
L on Tracy
2:05 Longfellow

R on Babcock
L on Wallace
R on Main
R on Haggerty Lane
2:25 Haggerty/Little Cottage

L on Dudley
R on Huffman
R on Haggerty
L on Main
R on Rouse
L on Peach
R on Tracy
R on Aspen
R on Black
2:35 711 N. Black

R on Peach ~ Durston
L on 11th
2:45 BHS

L on Main
R on Willson ~ 3rd
R on Graf
L on 3rd

Aim to depart by 3:35
L on 3rd
R on Graf
L on 3rd ~ Willson
R on Babcock
L on Tracy
R on Aspen
R on Black
3:45 711 N. Black

R on Peach ~ Durston
R on Babcock
R on Sheridan
L on Broadwater
4:00 3925 Broadwater

L on Sanders
R on Babcock
R on Ferguson
R on Cattail
L on Davis
R on Catamount
L on 27th
4:20 Bus Barn

12/19/2018

ROUTE 87 K-3 FRIDAY EARLY RELEASE & REGULAR PM ROUTE

Row 1 Sign On: 1:45; Depart: 1:50

L on 27th
R on Valley Center
L on 19th
R on IS 90
R on N 7th
L on Villard
L on N 6th

2:00 Whittier –

L on Peach
L on N 7th
R on Mendenhall
R on N 9th

2:18 214 N 9th

L on Durston
R on N 17th
R on Buffalo Orchard Trail

2:23 122 Buffalo Orchard Trail

L on N 17th
R on Two Track
2:25 #66 Two Track

L on Caravan Way
R on Prairie Schooner
2:27 # 81 Prairie Schooner

L on Stevens
L on N 17th
2:30 N 17th / Laager Loop

R on Oak
R on N 14th
L @ 1st E-W road to

Continue to

2:34 Leasing Office, Apt D-111

R on N 12th
R on Juniper
L on N 15th
L on Durston
R on N 11th
R on Kagy
L on S 19th
L on Goldenstein
L on S 3rd

3:00 SMS

L on S 3rd
R on Graf
L on S 3rd / Willson
3:16 916 S Willson

L on Cottonwood
R on Grand
L on Tamerack
R on N 7th
L on Baxter
R on N 19th
L on Cattail
R on N 27th

3:40 Bus Barn

#8 Update: 12/19/2018

GALLATIN COUNTY TRANSPORTATION AGREEMENT

OUT-OF-DISTRICT ATTENDANCE APPROVAL

The Board of Trustees of Bozeman District No. 7, Gallatin County, and the Board of Trustees of Belgrade District No. 44, Gallatin County, agree to allow a Bozeman bus to enter the Belgrade School District and transport a special needs student placed in a foster care home in Belgrade to the Bozeman School District.

This agreement includes any individual transportation contracts for the student that may become necessary during the year.

This agreement is valid for the 2018-19 school year.

Board Chairman
Bozeman School Dist. 7

Board Chairman
Belgrade School Dist. 44


Date _____ Date _____

Approved by Gallatin County Transportation Committee

County Transportation Committee Chairman

Date _____

June 9, 2015

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: IRVING ELEMENTARY SCHOOL LONG RANGE STRATEGIC PLAN (LRSP) REPORT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Jennifer Westphal, Principal

OTHERS INVOLVED: Marilyn King,
Deputy Superintendent Instruction

DATA EXPANSION: Irving Elementary School Presentation
[\(here\)](#)

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective January 14, 2019

ISSUE:

Acceptance of Irving Elementary School Long Range Strategic Plan (LRSP) Report.

FACTS:

The Irving Elementary School LRSP Report was presented to Trustees on January 8, 2019.

SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees accept the Irving Elementary School LRSP Report as presented on January 8, 2019.

OTHER ALTERNATIVES:

1. Do not accept the LRSP Report.

DISCUSSION:

School and program LRSP Reports are provided to the Trustees on a regular basis. These reports provide information to the Trustees and the public regarding progress on action plans related to goal areas of the District's Long Range Strategic Plan.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: SUPERINTENDENT'S REPORT

CATEGORY: SUPERINTENDENT'S REPORT

ORIGINATED
BY: Rob Watson,
Superintendent

OTHERS
INVOLVED: N/A

DATA
EXPANSION: None

COST/FUND
SOURCE: N/A


IMPLEMENTATION

ACTION: None
January 14, 2019

DISCUSSION:

The Superintendent will normally give a brief oral report on miscellaneous items of interest to the District.

- High School Leadership: Search Process
- High School Transition Update

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: January 14, 2019

DISCUSSION:

This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willett	Wilson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CATEGORY: PUBLIC PARTICIPATION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: No official action required.

DISCUSSION:

This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willett	Wilson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: CAPITAL PROJECT ALLOCATION

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Todd Swinehart,
Director of Facilities

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations; Matt Stark, BSD7 Facilities Project Manager; School Principals/Head Custodians

DATA EXPANSION: Project Spreadsheet & Budget

COST/FUND SOURCE: \$ 1,628,750 Elem Bldg. Res.;
\$ 575,250 H.S. Building Res.

IMPLEMENTATION ACTION: Elementary and High School District ACTION
Effective January 14, 2019

ISSUE:
Shall the Board approve the recommended capital project list?

FACTS:

1. In 2015, voters approved a six-year building reserve levy of \$1.65M/year in the High School District.
2. In 2013, voters approved a six-year building reserve levy of \$1.5M/year in the Elementary District.
3. Where the project cost is anticipated to be less than \$80,000, Administration proceeds to complete such projects in accordance with District procurement policies.
4. Where project cost is anticipated to be \$80,000 or greater, a second approval by the Board is required prior to award of contract or issuance of a purchase order.

SUPERINTENDENT'S RECOMMENDATION:
It is recommended that the Board approve the proposed capital project list.

OTHER ALTERNATIVES:

1. Replace some, or all, recommended projects with different projects.
2. Delete some, or all, projects without substituting different projects.

DISCUSSION:
In the fall of 2018, Facilities met with the schools, Willson Auditorium and Support Services Principals/staff to discuss maintenance project requests for potential funding from Building Reserve Funds in 2019.

Field inspection details from the District's updated Facility Condition Inspection (FCI) were reviewed for high-priority deficiencies that should be incorporated into these capital project recommendations. This inspection was recently completed in summer 2018.

Expected proceeds other than Building Reserve funds are shown under the "Other Funds" column, to account for other funds such as PAC contributions and local Tax Increment Financing (TIF) funds.

The attached summary page outlines the funding allocation for all schools. Also, a Facility Condition Inventory (FCI) code has been assigned to each item as a means of identifying the deficiency category relative to other projects if applicable. This is not an indication that these items were identified on previous District FCI's. The codes are as follows:

- 1 – Code/Life Safety – Immediate threat to life safety or building integrity
- 2 – Damage/Wear out – Worn out, difficult to operate/service
- 3 – Codes and Standards – Systems not in code compliance and not grandfathered
- 4 – Environmental – Failures affecting the indoor environment
- 5 – Energy – Energy conservation
- 6 – Aesthetics

Project priorities are relative with respect to ability to sort them and represent as best as possible, within available funding, the priorities obtained during discussions with school principals or building managers. Also included on the spreadsheets are projects/items identified that will be accomplished by other funds than Building Reserve. These are shown for completeness so there is an overall picture of which projects/items will be acted upon and which will be deferred. In an attempt to better predict future encumbrances, 2020 and 2021 projects have been identified in order to determine future priorities in addition to forecasting budgetary needs.

The summary spreadsheet also lists a number of projects for which grant funds or PAC funds have been obtained or requested. The District continues to seek alternative funding to supplement the Building Reserve funds to accomplish future school improvements.

The recommended projects for 2019 were influenced by facility inspection results, maintenance needs, requested user improvements and available budget.

Funds Available		Building Reserve	Comments		
HS Dist Funds	\$	5,581,600	18/19 Budget Authority - Current Obligations + 19/20 Budget Authority		
EL Dist Funds	\$	1,917,000	18/19 Budget Authority - Current Obligations + 19/20 Budget Authority *		
School	Building Reserve Recommended Project Total	Other Funds Total	Comments	Unfunded Deficiencies Cost Estimate Total	
Total HS Dist	\$ 575,250	\$ 52,500		\$ 8,705,749	
Total EL Dist	\$ 1,628,750	\$ 52,500		\$ 10,263,388	
District Wide	\$ 80,000	\$ -	Split btwn EL & HS Districts. 1/2 elementary 1/2 high school		
BHS	\$ 285,000	\$ -		\$ 7,228,291	
Chief Joseph MS	\$ 172,000	\$ -		\$ 1,612,707	
Emily Dickinson	\$ 125,000	\$ -		\$ 1,010,559	
Hawthorne	\$ 102,000	\$ -		\$ 449,022	
Hyalite	\$ 79,000	\$ -		\$ 472,656	
Irving	\$ 328,000	\$ -		\$ 890,556	
Longfellow	\$ 120,000	\$ -		\$ 921,981	
Morning Star	\$ 126,000	\$ -		\$ 661,404	
Sacajawea MS	\$ 118,000	\$ -		\$ 1,993,423	
Whittier	\$ 217,000	\$ -		\$ 382,349	
Meadowlark	\$ 86,000	\$ -		\$ 391,274	
Willson Building	\$ 249,000	\$ -	Split btwn EL & HS Districts. 1/4 elementary 3/4 high school	\$ 2,575,664	
Willson Auditorium	\$ 20,000	\$ 35,000	Split btwn EL & HS Districts. 1/4 elementary 3/4 high school	\$ -	
Support Services	\$ 97,000	\$ -	Split btwn EL & HS Districts. 1/2 elementary 1/2 high school	\$ 297,414	
Bus Barn/Storage	\$ -	\$ 70,000	Transportation Fund	\$ 81,837	
HS District Building Reserve Balance projected ending June 2019	\$ 5,006,350	Unallocated funds to be held as contingency associated with unknown repair issues and unforeseen emergencies as well as future year requirements			
EL District Building Reserve Balance projected ending June 2019	\$ 288,250				
2017 Bond Levy Allocations					
HS District Bond - New construction, upgrades & expansion		\$ 125,000,000			
2015 HS District Building Reserve Levy		\$ 1,650,000	Expires 06/30/2022		
2013 EL District Building Reserve Levy		\$ 1,522,000	Expires 06/30/2019		

* Values assumed on continuation of elementary building levy

Key

	Elementary & High School District Projects Requesting Funding
	Elementary District Projects Requesting Funding
	High School District Projects Requesting Funding

	Longfellow			\$ 120,000	\$ 129,000	\$ 64,000	\$ -		\$ 1,671,981
#	FCI Category	Priority	Description	FY19	FY20	FY21	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading interior/exterior lights to LED.	
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 6,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of mechanical/plumbing fixtures.	
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repainting of various areas.	
4	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 8,000	\$ 3,000	\$ 3,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building. Addition of closed circuit TV at front desk.	
5	1, 2	1	Miscellaneous asphalt repairs & maintenance.	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping.	
6	1, 2	1	Miscellaneous exterior signage	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical replacement and additions to exterior signage.	
7	2	1	Miscellaneous custodial equipment	\$ 2,000	\$ 2,000	\$ 2,000		Replacement and repair of obsolete and worn out equipment. Includes carpet extractor and versamatic vacuum.	
8	2	1	Miscellaneous flooring	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries).	
9	1, 2	1	Miscellaneous roof repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs to roof, snow cleats, down spouts, etc.	
10	1, 2	1	Miscellaneous concrete repairs	\$ 3,000	\$ 3,000	\$ 2,000		Cyclical repairs/replacement.	
11	1, 7	1	Miscellaneous SPED updates & repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.	
12	4, 6	1	Miscellaneous landscape maintenance	\$ 5,000	\$ 4,000	\$ 4,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control.	
13	2	1	Miscellaneous furniture replacement	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical replacement of old furniture.	
14	2	1	Refurbish wood chip area	\$ 5,000	\$ 8,000	\$ 8,000		Annual replenishment. Approx. 4 inch	
15	1, 2	1	Refinish gym floor and classrooms	\$ 4,000	\$ 3,000	\$ 3,000		Annual gym finishing.	
16	1	1	Miscellaneous exterior fence repairs & upgrades	\$ 5,000	\$ 5,000	\$ 5,000		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening. Permanent irrigation enclosure.	
17	4	1	Extend irrigation system	\$ 25,000				Extend irrigation that installed summer 2018. New irrigation along front of building (east) and play area to the south. Also include boulevard along Tracey if possible	
18	7	1	Computer lab improvements	\$ 20,000				Replace carpet, remove wood paneling and paint walls	
19	7	2	Tractor shed addition	\$ 5,000				Addition to tractor shed to provide cover for implements.	
20	1, 2, 4	3	Reconfigure south side playground		\$ 30,000			Move play structures away from south side of building to an area along the south fence adjacent to the fort structure. Project also includes adding a retaining wall to address erosion along the south property line.	
21	1, 3	3	Interior room signage		\$ 8,000			Complete signage package for all interior rooms. New signs to meet all relevant code provisions including braille and mounting height.	
22	7	3	Prelim feasibility study for future SPED/ITO space		\$ 5,000			Begin early planning and design for future need of SPED department	
23	7	4	Purchase and install new washer & dryer		\$ 5,000			Possible location in 2nd floor mechanical room.	
24	2	5	Asphalt playground maintenance		\$ 8,000			Scheduled maintenance for durability and safety per updated Asphalt & Playground Maintenance Plan.	
25	1	5	New stage curtain hanging system		\$ 8,000			Existing rigging is original and does not meet current safety standards. Possible new curtains or curtain cleaning as well.	
26	5	5	Install cooling system					Install mechanical cooling at air handler	\$ 750,000
27	7	5	Convert old classroom ventilators to storage					Repurpose space that was used for ventilation in classrooms to usable storage areas.	
			Unfunded FCI repairs					FCI report renewal cost minus funded projects	\$ 921,981

	Irving			\$ 328,000	\$ 242,000	\$ 63,000	\$ -		\$ 1,050,000
#	FCI Category	Priority	Description	FY19	FY20	FY21	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	New ADA elevator	\$ 250,000				1st, 2nd & basement floor accessibility. Includes internal renovations and utility relocation to accommodate. Also includes kindergarten window replacement, back boiler entrance improvements and boiler upgrades.	
2	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading interior/exterior lights to LED. Update copy room light.	
3	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 6,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of mechanical/plumbing fixtures.	
4	2, 6	1	Miscellaneous interior/exterior painting	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repainting of various areas.	
5	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 6,000	\$ 3,000	\$ 3,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building.	
6	1, 2	1	Miscellaneous asphalt repairs & maintenance.	\$ 3,000	\$ 60,000	\$ 3,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping. Resurface playground in 2020.	
7	1, 2	1	Miscellaneous exterior signage	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical replacement and additions to exterior signage.	
8	2	1	Miscellaneous custodial equipment	\$ 2,000	\$ 2,000	\$ 2,000		Replacement and repair of obsolete and worn out equipment.	
9	2	1	Miscellaneous flooring	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries). Teacher's lounge tile floor and small bathrooms.	
10	1, 2	1	Miscellaneous roof repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs to roof, snow cleats, down spouts, etc.	
11	1, 2	1	Miscellaneous concrete repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement. Perimeter sidewalks. Boulevard on 8th at drop offs.	
12	1, 7	1	Miscellaneous SPED updates & repairs	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical repairs/replacement.	
13	4, 6	1	Miscellaneous landscape maintenance	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control.	
14	2	1	Miscellaneous furniture replacement	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical replacement of old furniture. Student chairs - 1st grade	
15	2	1	Refurbish wood chip area	\$ 5,000	\$ 5,000	\$ 5,000		Annual replenishment. Approx. 4 inch	
16	1, 2	1	Refinish gym floor and classrooms	\$ 4,000	\$ 3,000	\$ 3,000		Annual gym floor finishing. Refinish small offices 1st & 2nd floor.	
17	1	2	Miscellaneous exterior fence repairs & upgrades	\$ 2,000	\$ 3,000	\$ 5,000		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening. Rehab backstop area, gate and curb.	
18	2	2	Miscellaneous window screen replacement	\$ 3,000				Replace damaged window screens.	
19	1	2	Replace basement hatch door	\$ 5,000				Install new access hatch to basement storage area.	
20	1, 7	2	Music room instrument storage	\$ 5,000				Install new built-in adjustable shelving along wall and reinstall cubbies into new elevator vestibule.	
21	7	4	Partition wall Rm 211		\$ 10,000			Wall solution to divide Rm 211 spaces to mitigate noise and increase confidentiality. Maybe permanent, temporary or operable.	
22	1	4	New stage curtain hanging system		\$ 8,000			Existing rigging is original and does not meet current safety standards. Possible new curtains or curtain cleaning as well.	
23	7	4	Playground equipment master plan		\$ 10,000			PIC project. Assist with locating and installing. Create long term vision and plan.	
24	1, 3	4	Kiln/Crawlspace/Dryer ventilation		\$ 30,000			Provide proper ventilation to the crawlspace to mitigate humidity. Locate and install proper ventilation for kiln/dryer. Kiln where dryer is currently, relocate dryer. Wall off kiln area.	
25	1, 2	5	Removal of old unit ventilators/cabinet heaters		\$ 6,000			Gym & kitchen area. May require abatement.	
26	2, 3	5	Additional classroom space					Long term addition of more classroom space. Reference 2016 preliminary arch study.	\$ 1,000,000
27	2, 3	5	Exterior building repairs		\$ 60,000			Building envelope maintenance to address concrete cracking and spalling	
28	2	5	Flooring in main corridor & 2nd floor corridor					Carpet tiles throughout 1st & 2nd floor hallways	\$ 30,000
29	2	5	Replace clock/intercom system					Existing system no longer supported. Replace intercom system front end unit.	\$ 20,000
			Unfunded FCI repairs					FCI report renewal cost minus funded projects	\$ 890,556

	Hawthorne			\$ 102,000	\$ 131,000	\$ 71,000	\$ -	\$ -
#	FCI Category	Priority	Description	FY19	FY20	FY21	Other Funds	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 8,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading interior/exterior lights to LED. Addition of pedestrian lighting on north sidewalk. Addition of strobe light in kitchen
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 6,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of mechanical/plumbing fixtures. Includes north fan coil unit in library.
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repainting of various areas.
4	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 1,000	\$ 1,000	\$ 3,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building.
5	1, 2	1	Miscellaneous exterior signage	\$ 3,000	\$ 1,000	\$ 1,000		Cyclical replacement and additions to exterior signage. Street signs along Rouse, Lamme & Church. Setting up proper bus areas, parent pick-up/drop-off and designated parking areas. Includes building lettering.
6	2	1	Miscellaneous custodial equipment	\$ 2,000	\$ 2,000	\$ 2,000		Replacement and repair of obsolete and worn out equipment.
7	2	1	Miscellaneous flooring	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries).
8	1, 2	1	Miscellaneous roof repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs to roof, snow cleats, down spouts, etc.
9	1, 2	1	Miscellaneous concrete repairs	\$ 2,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement.
10	1, 7	1	Miscellaneous SPED updates & repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.
11	4, 6	1	Miscellaneous landscape maintenance	\$ 6,000	\$ 6,000	\$ 6,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control. Enhance main entrance.
12	2	1	Miscellaneous furniture replacement	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical replacement of old furniture. Student desks/chairs - 1st grade
13	2	1	Refurbish wood chip area	\$ 8,000	\$ 8,000	\$ 8,000		Annual replenishment. Approx. 4 inch
14	1, 2	1	Refinish gym floor and classrooms	\$ 5,000	\$ 10,000	\$ 5,000		Annual gym floor finishing. Complete refinish in cafeteria 2020.
15	1	2	Miscellaneous exterior fence repairs & upgrades	\$ 5,000	\$ 5,000	\$ 5,000		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening. Secure ladder in garage yard.
16	2	2	New custodial tractor	\$ 30,000				Replace old tractor. Coordinate with site restraints.
17	2	3	Alta Care room window	\$ 3,000				Need operable window in Rm 228
18	2	5	Exterior building repairs		\$ 60,000			Building envelope maintenance to address concrete cracking and spalling. Includes complete exterior painting.
19	1, 2	5	Miscellaneous asphalt repairs & maintenance.	\$ -	\$ -	\$ 3,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping.
			Unfunded FCI repairs					FCI report renewal cost minus funded projects
								\$ 449,021.75

	Whittier			\$ 217,000	\$ 379,000	\$ 144,000	\$ -		\$ 452,349
#	FCI Category	Priority	Description	FY19	FY20	FY21	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 10,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading interior/exterior lights to LED. Focus on girls and boys restroom.	
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 10,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of mechanical/plumbing fixtures. Includes exhaust fans in west staff restroom and kitchen. Install heater in shed.	
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 10,000	\$ 5,000	\$ 5,000		Cyclical repainting of various areas. Paint trim around front office. Patch and paint damaged wall areas.	
4	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 3,000	\$ 3,000	\$ 3,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building.	
5	1, 2	1	Miscellaneous asphalt repairs & maintenance.	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping.	
6	1, 2	1	Miscellaneous exterior signage	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical replacement and additions to exterior signage.	
7	2	1	Miscellaneous custodial equipment	\$ 2,000	\$ 2,000	\$ 2,000		Replacement and repair of obsolete and worn out equipment.	
8	2	1	Miscellaneous flooring	\$ 6,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries). Includes SPED pre-k and modular classrooms.	
9	1, 2	1	Miscellaneous roof repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs to roof, snow cleats, down spouts, etc.	
10	1, 2	1	Miscellaneous concrete repairs	\$ 20,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement. Replace concrete stoops at classroom exterior doors. Existing stoops have heaved and are cracking. Prevents doors from fully opening. Include ramp at exterior gym door and irrigation repair.	
11	1, 7	1	Miscellaneous SPED updates & repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.	
12	4, 6	1	Miscellaneous landscape maintenance	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control.	
13	2	1	Miscellaneous furniture replacement	\$ 8,000	\$ 5,000	\$ 5,000		Cyclical replacement of old furniture. Includes some whiteboard replacements.	
14	2	1	Refurbish wood chip area	\$ 8,000	\$ 8,000	\$ 8,000		Annual replenishment. Approx. 4 inch	
15	1, 2	1	Refinish gym floor and classrooms	\$ 5,000	\$ 2,000	\$ 2,000		Annual gym floor finishing. Address stage floor and gym paint.	
16	1	1	Miscellaneous exterior fence repairs & upgrades	\$ 3,000	\$ 3,000	\$ 3,000		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening.	
17	1, 2, 3	1	Interior/Exterior door replacement	\$ 50,000	\$ 25,000	\$ 25,000		Repairs and replacement of aging doors and frames. Cyclical replacement program to replace all wooden exterior and interior doors, exterior due to weathering. Include new interior doors in gym. (1) pocket (1) double (1) kitchen. Alta Care door at modular. Door replacement design completed in 2017. Include new re-key project for all doors. Costs include doors, frames, existing retrofits plus patching and repairs.	
18	4	1	Irrigation well and greenhouse spigot	\$ 30,000				Install frost free hydrant for greenhouse area. Possible location for well inside greenhouse fence or modular fence. Expansion of irrigation system. Mitigates existing needed repairs.	
19	2	2	Miscellaneous tile repair	\$ 4,000				Repair tile and grouting in student restrooms and lunch table storage room.	
20	3	2	Interior room signage	\$ 8,000				Complete signage package for all interior rooms. New signs to meet all relevant code provisions including braille and mounting height.	
21	1	2	Install local egress alarms	\$ 3,000				Provide for exit alarms on the doors at north end of both hallways.	
22	2, 7	2	Window repairs and upgrades	\$ 10,000				Includes repairing front entry windows with cracked seals and adding operable windows for main office.	

23	1, 2	3	6th Ave Masterplan	\$ 10,000	\$ 200,000			Project includes rebuild of staff parking lot. Enhancement to sidewalks, boulevards and loading/unloading zones. 2019 planning/design effort.	
24	2, 4	3	Courtyard/playground drainage enhancements		\$ 50,000			Repair drainage and concrete issues along south portion of building. Includes sidewalk from SPED doors to the east, as well as grass area adjacent to play equipment.	
25	2, 7	4	Repair/replace lockers			\$ 50,000		Repair, replace or repaint lockers. Existing units have surpassed life cycle.	
26	2, 7	4	Paint exterior of building		\$ 30,000			Paint external wood of building. Includes soffits, frames and trim.	
27	5	5	Gymnasium window replacement study		\$ 2,000			Investigate advantages of daylight and thermal upgrades to gym windows.	
28	7	5	Interior classroom soffit removals		\$ 3,000			Remove soffits within classrooms that are no longer needed. Allows for better installation of lights and projectors.	
29	2	5	Upgrade glycol addition tank		\$ 4,000			Pressure control circuit is not resolute enough to stop short cycling of pump.	
30	2	5	Repairs to exterior cracks in brick			\$ 4,000		Building envelope repairs. Brick above gym door exit needs repair.	
31	7	4	Climbing wall in gym					Add climbing wall feature to the north wall of the gymnasium. Provide for necessary safety and code provisions. Purchase 10 folding gymnastic pads (5'x10').	\$ 20,000
32	2	5	Modify exhaust fans					Fans are loud. Need to modify to run quieter. Located on north side of classroom wings	\$ 25,000
33	7	5	Provide for roof access via second floor mechanical room					Roof access to building is currently gained from ladders.	\$ 15,000
34	7	5	Boiler removal					Disassemble old boiler in basement and remove. Spare parts for Willson boiler.	\$ 5,000
35	3	5	Address kiln ventilation						\$ 5,000
			Unfunded FCI repairs					FCI report renewal cost minus funded projects	\$ 382,349

	Morning Star			\$ 126,000	\$ 180,000	\$ 170,000	\$ -		\$ 1,261,404
#	FCI Category	Priority	Description	FY19	FY20	FY21	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading interior/exterior lights to LED.	
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 8,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of mechanical/plumbing fixtures.	
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repainting of various areas.	
4	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 5,000	\$ 3,000	\$ 3,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building. Evaluate storefronts.	
5	1, 2	1	Miscellaneous asphalt repairs & maintenance.	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping.	
6	1, 2	1	Miscellaneous exterior signage	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical replacement and additions to exterior signage.	
7	2	1	Miscellaneous custodial equipment	\$ 4,000	\$ 2,000	\$ 2,000		Replacement and repair of obsolete and worn out equipment. New walk behind mower. 2nd arsenal unit in kitchen.	
8	2	1	Miscellaneous flooring	\$ 6,000	\$ 6,000	\$ 6,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries).	
9	1, 2	1	Miscellaneous roof repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs to roof, snow cleats, down spouts, etc.	
10	1, 2	1	Miscellaneous concrete repairs	\$ 25,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement. Sidewalk along bus turnaround and towards main back doors. Fix drainage issues. ADA ramp at front sidewalk.	
11	1, 7	1	Miscellaneous SPED updates & repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.	
12	1, 2	1	Miscellaneous bleacher/partition wall repairs & service	\$ 4,000	\$ 4,000	\$ 4,000		Cyclical repairs/replacement.	
13	4, 6	1	Miscellaneous landscape maintenance	\$ 6,000	\$ 6,000	\$ 6,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control. Remove shrubs on east side.	
14	2	1	Miscellaneous furniture replacement	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical replacement of old furniture.	
15	2	1	Refurbish wood chip area	\$ 7,000	\$ 7,000	\$ 7,000		Annual replenishment. Approx. 4 inch	
16	1	2	Miscellaneous exterior fence repairs & upgrades	\$ 15,000	\$ 5,000	\$ 5,000		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening. East side/vehicular fencing.	
17	2	3	Exterior soffit repairs	\$ 10,000				Cyclical repairs to address aging of building exterior.	
18	1, 2	3	Upgrade fire panel	\$ 3,000				Existing panel no longer supported by manufacturer.	
19	2	3	Replace controls air compressor	\$ 6,000				Expected end of life	
20	2	4	Replace lead boiler unit		\$ 40,000			Replace lead boiler unit. Location and plumbing to remain the same. Cost includes controls side as well.	
21	2	5	Replace the domestic hot water heater		\$ 30,000			Future replacement of the hot water heater. Original unit - end of useful life.	
22	1	5	Building re-key project		\$ 10,000	\$ 10,000		Complete building wide re-key. Security of building and main office. New key protocol. Phased over two years.	
23	2	5	New custodial tractor		\$ 30,000			Replacement and repair of obsolete and worn out equipment.	
24	2	5	Replace gym partition wall			\$ 90,000		Full replacement of original partition wall.	
25	2, 3, 5	5	Building mechanical upgrades					Add variable speed drives to 10 air handlers, replace boilers, change pneumatic controls to electronic controls on mechanical system and replace domestic hot water heater. Replace original 1993 HVAC equipment	\$ 600,000
			Unfunded FCI repairs					FCI report renewal cost minus funded projects	\$ 661,404

Emily Dickinson				\$ 125,000	\$ 193,000	\$ 64,000	\$ -		\$ 1,910,559
#	FCI Category	Priority	Description	FY19	FY20	FY21	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 5,000	\$ 25,000	\$ 5,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading interior/exterior lights to LED.	
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 10,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of mechanical/plumbing fixtures. Bathroom plumbing work (sinks, fixtures & partitions)	
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repainting of various areas.	
4	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 5,000	\$ 3,000	\$ 3,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building. Evaluate storefronts.	
5	1, 2	1	Miscellaneous asphalt repairs & maintenance.	\$ 5,000	\$ 3,000	\$ 3,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping. Paint striping along fire lane and bus turnaround.	
6	1, 2	1	Miscellaneous exterior signage	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical replacement and additions to exterior signage.	
7	2	1	Miscellaneous custodial equipment	\$ 2,000	\$ 2,000	\$ 2,000		Replacement and repair of obsolete and worn out equipment.	
8	2	1	Miscellaneous flooring	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries). Music room.	
9	1, 2	1	Miscellaneous roof repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs to roof, snow cleats, down spouts, etc.	
10	1, 2	1	Miscellaneous concrete	\$ 10,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement. Loading dock repairs.	
11	1, 7	1	Miscellaneous SPED updates & repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.	
12	4, 6	1	Miscellaneous bleacher/partition wall repairs & service	\$ 1,000	\$ 2,000	\$ 3,000		Cyclical repairs/replacement.	
13	2	1	Miscellaneous landscape maintenance	\$ 6,000	\$ 6,000	\$ 6,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control. Drainage improvements. Sod repairs at bus turnaround.	
14	2	1	Miscellaneous furniture replacement	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical replacement of old furniture. Provide 3 options for teacher's desks. New lightweight folding tables. Cork board for Music room.	
15	1, 2	1	Refurbish wood chip area	\$ 8,000	\$ 8,000	\$ 8,000		Annual replenishment. Approx. 4 inch	
16	1	1	Miscellaneous exterior fence repairs & upgrades	\$ 25,000	\$ -	\$ -		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening. Enclose playground at bus loop. Include repairs to damaged swing set.	
17	2, 3	1	Replace electrical transformer	\$ 8,000				Preventative replacement of transformer. Replaced Morning Star last year. Same models. Similar conditions exist.	
18	1	2	Building re-key project	\$ 10,000	\$ 10,000			Complete building wide re-key. Security of building and main office. New key protocol. Phased over two years.	
19	2	2	Replace controls air compressor	\$ 6,000				Expected end of life	
20	2	4	Replace lead boiler unit		\$ 40,000			Replace lead boiler unit. Location and plumbing to remain the same. Cost includes controls side as well.	
21	2	5	Replace the domestic hot water heater		\$ 30,000			Future replacement of the hot water heater. Original unit - end of useful life.	
22	2	5	New custodial tractor		\$ 30,000			Replacement and repair of obsolete and worn out equipment.	
23	5	5	Building mechanical upgrades					Add variable speed drives to 10 air handlers, replace boilers, change pneumatic controls to electronic controls on mechanical system and replace domestic hot water heater. Replace original 1993 HVAC equipment	\$ 600,000
24	1	5	Parking lot replacement					Plan long term solution for flow & circulation	\$ 300,000
			Unfunded FCI repairs					FCI report renewal cost minus funded projects	\$ 1,010,559

	Hyalite			\$ 79,000	\$ 117,000	\$ 67,000	\$ -		\$ 472,656
#	FCI Category	Priority	Description	FY19	FY20	FY21	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading interior/exterior lights to LED. Front light timers.	
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of mechanical/plumbing fixtures.	
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repainting of various areas.	
4	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 3,000	\$ 3,000	\$ 3,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building. Evaluate storefronts and gym doors.	
5	1, 2	1	Miscellaneous parking lot/playground paint striping & maintenance	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping.	
6	1, 2	1	Miscellaneous exterior signage	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical replacement and additions to exterior signage. ADA breakaway signage	
7	2	1	Miscellaneous custodial equipment	\$ 5,000	\$ 2,000	\$ 2,000		Replacement and repair of obsolete and worn out equipment. Including new versamatic stand-up vacuum and back pack vac. 4 Carpet drying fans.	
8	2	1	Miscellaneous flooring	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries).	
9	1, 2	1	Miscellaneous roof repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs to roof, snow cleats, down spouts, etc.	
10	1, 2	1	Miscellaneous concrete	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement. Sidewalk repairs. Flagpole repairs.	
11	1, 7	1	Miscellaneous SPED updates & repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.	
12	1, 2	1	Miscellaneous bleacher/partition wall repairs & service	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical repairs/replacement.	
13	4, 6	1	Miscellaneous landscape maintenance	\$ 10,000	\$ 8,000	\$ 8,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control. Irrigation heads and spray zone adjustments. Maintenance and materials for front of building. Upgrade irrigation controller to Weathermatic. Replace landscape borders.	
14	2	1	Miscellaneous furniture replacement	\$ 4,000	\$ 5,000	\$ 5,000		Cyclical replacement of old furniture.	
15	2	1	Refurbish wood chip area	\$ 7,000	\$ 7,000	\$ 7,000		Annual replenishment. Approx. 4 inch	
16	1, 2	1	Refinish gym floor and classrooms	\$ 3,000	\$ 3,000	\$ 3,000		Annual gym finishing.	
17	1	2	Miscellaneous exterior fence repairs & upgrades	\$ 10,000	\$ 5,000	\$ 5,000		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening. Kinder play area. Panic hardware on gates.	
18	2	3	Miscellaneous playground equipment	\$ 3,000				Repair/replacement of worn out equipment. Basketball backboards. Kick out mats at swings.	
19	4, 7	5	Gravel track around playfield		\$ 20,000			PAC project	
20	2	5	Custodial tractor		\$ 30,000				
			Unfunded FCI repairs					FCI report renewal cost minus funded projects	\$ 472,656

	Meadowlark			\$ 86,000	\$ 119,000	\$ 63,000	\$ -		\$ 399,274
#	FCI Category	Priority	Description	FY19	FY20	FY21	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 2,000	\$ 3,000	\$ 5,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading interior/exterior lights to LED.	
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 3,000	\$ 4,000	\$ 5,000		Cyclical repairs/replacement of mechanical/plumbing fixtures.	
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repainting of various areas.	
4	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 3,000	\$ 3,000	\$ 3,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building.	
5	1, 2	1	Miscellaneous asphalt repairs & maintenance.	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping.	
6	1, 2	1	Miscellaneous exterior signage	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical replacement and additions to exterior signage.	
7	2	1	Miscellaneous custodial equipment	\$ 2,000	\$ 2,000	\$ 2,000		Replacement and repair of obsolete and worn out equipment.	
8	2	1	Miscellaneous flooring	\$ 2,000	\$ 3,000	\$ 4,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries).	
9	1, 2	1	Miscellaneous roof repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs to roof, snow cleats, down spouts, etc.	
10	1, 2	1	Miscellaneous concrete	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.	
11	1, 7	1	Miscellaneous SPED updates & repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement. Cabinet doors in Rm 147	
12	1, 2	1	Miscellaneous bleacher/partition wall repairs & service	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.	
13	4, 6	1	Miscellaneous landscape maintenance	\$ 15,000	\$ 5,000	\$ 5,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control. Maintenance and materials for landscape areas. Reduce landscape areas. Granite boulder at front entry.	
14	2	1	Miscellaneous furniture replacement	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical replacement of old furniture. Cubbies/lockers in teachers lounge.	
15	2	1	Refurbish wood chip area	\$ 5,000	\$ 5,000	\$ 5,000		Annual replenishment. Approx. 4 inch	
16	1, 2	1	Refinish gym floor and classrooms	\$ 3,000	\$ 3,000	\$ 3,000		Annual gym finishing.	
17	1	2	Miscellaneous exterior fence repairs & upgrades	\$ 5,000	\$ 5,000	\$ 5,000		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening. Additional North/South fencing.	
18	7	2	Miscellaneous playground equipment	\$ 10,000				Install new PAC purchased play equipment.	
19	7	2	Drinking fountains	\$ 10,000				Add two bottle filler units at playground doors.	
20	2	3	Building wide water softener		\$ 30,000			Address continual water fixture failures due to a hard water condition that causes mineral buildup. Also includes replacing trap primers building wide.	
21	2	3	New custodial tractor		\$ 30,000			Replacement and repair of obsolete and worn out equipment.	
22	2	5	Install variable speed drive on supply fan on Heat Recovery Ventilators						\$ 8,000
			Unfunded FCI repairs					FCI report renewal cost minus funded projects	\$ 391,274

	Chief Joseph MS			\$ 172,000	\$ 207,000	\$ 139,000	\$ -		\$ 2,112,707
#	FCI Category	Priority	Description	FY19	FY20	FY21	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 3,000	\$ 4,000	\$ 5,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading interior/exterior lights to LED.	
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 4,000	\$ 5,000	\$ 6,000		Cyclical repairs/replacement of mechanical/plumbing fixtures. Spare clay traps for art room sink.	
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repainting of various areas.	
4	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 35,000	\$ 3,000	\$ 3,000		Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building. Addresses front security modifications.	
5	1, 2	1	Miscellaneous asphalt repairs & maintenance.	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping.	
6	1, 2	1	Miscellaneous exterior signage	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical replacement and additions to exterior signage.	
7	2	1	Miscellaneous custodial equipment	\$ 4,000	\$ 2,000	\$ 2,000		Replacement and repair of obsolete and worn out equipment. Eye wash stations in science rooms.	
8	2	1	Miscellaneous flooring	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries).	
9	1, 2	1	Miscellaneous roof repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs to roof, snow cleats, down spouts, etc.	
10	1, 2	1	Miscellaneous concrete/masonry updates & repairs	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement. New concrete dumpster pad. Concrete bollards near loading dock or curb. Concrete sidewalk at front flagpole area.	
11	1, 7	1	Miscellaneous SPED updates & repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.	
12	4, 6	1	Miscellaneous landscape maintenance	\$ 5,000	\$ 10,000	\$ 5,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control.	
13	2	1	Miscellaneous furniture replacement	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical replacement of old furniture.	
14	2	1	Refurbish wood chip area	\$ 7,000	\$ 7,000	\$ 7,000		Annual replenishment. Approx. 4 inch	
15	1, 2	1	Refinish gym floor and classrooms	\$ 7,000	\$ 7,000	\$ 7,000		Annual gym finishing.	
16	2	2	Miscellaneous window blinds	\$ 10,000				Add blackout blinds in library	
17	6	2	Wash exterior windows	\$ 3,000				Wash exterior of windows. Especially 2nd floor.	
18	2	3	Glycol full replacement	\$ 60,000				Replace glycol throughout entire heating system. Includes strainer clean out and flushing of the system.	
19	1	4	Miscellaneous exterior fence repairs & upgrades	\$ -	\$ -	\$ 50,000		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening.	
20	2	4	Hot water heater service and upgrade		\$ 30,000			Addition of second hot water heater to provide more storage. Maybe replace kitchen water heater.	
21	1	4	Exterior building shell upgrades		\$ 80,000	\$ 20,000		Replace EIFS panels with more permanent and stronger material (metal siding/cement boards). Bird damage to EIFS has become excessive and a long term solution is in need. Phased approach to identify best solution.	
22	5	5	Upgrade HVAC controller		\$ 25,000			Convert JCI controls to JACE N4 control. Include retro commissioning.	
23	7		North building expansion					Long term growth plan to add areas off aux gym that were eliminated during construction.	\$ 500,000
			Unfunded FCI repairs					FCI report renewal cost minus funded projects	\$ 1,612,707

	Sacajawea MS			\$ 118,000	\$ 130,000	\$ 72,000	\$ -		\$ 1,993,423
#	FCI Category	Priority	Description	FY19	FY20	FY21	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 6,000	\$ 6,000	\$ 6,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading interior/exterior lights to LED.	
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 8,000	\$ 8,000	\$ 8,000		Cyclical repairs/replacement of mechanical/plumbing fixtures. Cracked floor sink in custodial office	
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repainting of various areas.	
4	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 2,000	\$ 5,000	\$ 5,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building.	
5	1, 2	1	Miscellaneous asphalt repairs & maintenance.	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping.	
6	1, 2	1	Miscellaneous exterior signage	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical replacement and additions to exterior signage.	
7	2	1	Miscellaneous custodial equipment	\$ 2,000	\$ 2,000	\$ 2,000		Replacement and repair of obsolete and worn out equipment.	
8	2	1	Miscellaneous flooring	\$ 6,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries). New carpet beginning in grade wings. Carpet to match 2017 expansion. Cafeteria flooring and base.	
9	1, 2	1	Miscellaneous roof repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs to roof, snow cleats, down spouts, etc.	
10	1, 2	1	Miscellaneous concrete/masonry updates & repairs	\$ 2,000	\$ 2,000	\$ 2,000		Cyclical repairs/replacement.	
11	1, 7	1	Miscellaneous SPED updates & repairs	\$ 1,000	\$ 1,000	\$ 3,000		Cyclical repairs/replacement.	
12	1, 2	1	Miscellaneous bleacher/partition wall repairs & service	\$ 2,000	\$ 2,000	\$ 2,000		Cyclical repairs/replacement.	
13	4, 6	1	Miscellaneous landscape maintenance	\$ 10,000	\$ 8,000	\$ 8,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control. Irrigation repairs to west side of property (old system). Add walking path from access road to connect to perimeter path.	
14	2	1	Miscellaneous furniture replacement	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical replacement of old furniture. Café tables. Music stands replacement. Orchestra chairs.	
15	1, 2	1	Refinish gym floor and classrooms	\$ 7,000	\$ 7,000	\$ 7,000		Annual gym finishing.	
16	1	2	Miscellaneous exterior fence repairs & upgrades	\$ 5,000	\$ 5,000	\$ 5,000		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening.	
17	5	2	Remove/reinstall various failed window units	\$ 8,000				On-going failed window replacements.	
18	1	2	Security cameras	\$ 10,000				Additional exterior security cameras.	
19	7	3	Softball field improvements	\$ 30,000				Rehab fields. Address infield and outfield areas. Repair backstops, dugouts and stands as needed.	
20	2	5	Hot water heater service and upgrade		\$ 30,000			Possible addition of second hot water heater to provide more storage. Maybe replace kitchen water heater.	
21	2	5	New custodial mower		\$ 30,000			Replace old Grasshopper. Existing mower is over 20 years old.	
			Unfunded FCI repairs					FCI report renewal cost minus funded projects	\$ 1,993,423

	Bozeman High School			\$ 285,000	\$ 733,000	\$ 173,000	\$ -		\$ 2,721,000
#	FCI Category	Priority	Description	FY19	FY20	FY21	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 20,000	\$ 10,000	\$ 10,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading interior/exterior lights to LED.	
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 40,000	\$ 20,000	\$ 20,000		Cyclical repairs/replacement of mechanical/plumbing fixtures. Tie in FCS to commercial kitchen boiler. Supplemental heat to art kiln room.	
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 15,000	\$ 10,000	\$ 10,000		Cyclical repainting of various areas. Repaint Hawk courtyard	
4	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 10,000	\$ 10,000	\$ 10,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building.	
5	1, 2	1	Miscellaneous asphalt repairs & maintenance.	\$ 10,000	\$ 10,000	\$ 10,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping.	
6	1, 2	1	Miscellaneous exterior signage	\$ 2,000	\$ 2,000	\$ 2,000		Cyclical replacement and additions to exterior signage.	
7	2	1	Miscellaneous custodial equipment	\$ 30,000	\$ 20,000	\$ 20,000		Replacement and repair of obsolete and worn out equipment. New Scag mower, floor scrubbers and accessories.	
8	2	1	Miscellaneous flooring	\$ 10,000	\$ 5,000	\$ 5,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries).	
9	1, 2	1	Miscellaneous roof repairs	\$ 10,000	\$ 8,000	\$ 5,000		Cyclical repairs to roof, snow cleats, down spouts, etc. Shop roof leaks. Long term H wing roof replacement.	
10	1, 2	1	Miscellaneous concrete/masonry updates & repairs	\$ 5,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.	
11	1, 7	1	Miscellaneous SPED updates & repairs	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.	
12	1, 2	1	Miscellaneous bleacher/partition wall repairs & service	\$ 10,000	\$ 10,000	\$ 10,000		Cyclical repairs/replacement.	
13	4, 6	1	Miscellaneous landscape maintenance	\$ 30,000	\$ 15,000	\$ 10,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control. Irrigation repairs.	
14	2	1	Miscellaneous furniture replacement	\$ 30,000	\$ 20,000	\$ 20,000		Cyclical replacement of old furniture.	
15	1, 2	1	Refinish gym floor	\$ 30,000	\$ 30,000	\$ 30,000		Annual gym finishing. Coordinate refinish with bleacher replacement.	
16	1	2	Miscellaneous exterior fence repairs & upgrades	\$ 5,000	\$ 5,000	\$ 5,000		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening.	
17	1, 2	4	Replacement and upgrades to security cameras	\$ 10,000				Annual cyclical upgrades to address failed camera units and to increase coverage.	
18	2	2	Replace drinking fountains	\$ 15,000				Replace Hawk Gym spit sink with bottle refill model.	
19	1, 2	1	New bleachers in South Gym		\$ 500,000			Replace bleachers in south gym with new ADA accessible bleachers with proper handrails.	
20	2	2	Replace electrical transformer		\$ 25,000			Excessive heat from transformer in boys south gym locker room	
21	5	3	Upgrade HVAC control to JACE N4		\$ 27,000			Replace Andover front end with Tridium N4 front end.	
22	2	5	Add variable speed drive to the south irrigation well pump					Increase pumping efficiency and reduce potential system damage.	\$ 6,000
23	2	5	Replace F-wing boiler heater water circ pumps						\$ 40,000
24	2, 5	5	Replace existing domestic water boiler and storage tank with high efficiency water heaters					Demo could be expensive due to size of tank and boiler	\$ 100,000
25	2, 5	5	Replace failing Taco pump in H-wing boiler						\$ 15,000
26	2, 5	5	Replace B-Wing Unit Ventilators and replace pneumatic controls with electronic controls					To replace failing units, replace pneumatic controls, allow on-line monitoring/control and improve energy efficiency	\$ 165,000
27	2, 5	5	Replace C-Wing Unit Ventilators and replace pneumatic controls with electronic controls					To replace failing units, replace pneumatic controls, allow on-line monitoring/control and improve energy efficiency	\$ 135,000

28	2, 5	5	Replace E-Wing Unit Ventilators and replace pneumatic controls with electronic controls					To replace failing units, replace pneumatic controls, allow on-line monitoring/control and improve energy efficiency	\$ 180,000
29	2, 5	5	Replace D-Wing Unit Ventilators and replace pneumatic controls with electronic controls					To replace failing units, replace pneumatic controls, allow on-line monitoring/control and improve energy efficiency	\$ 45,000
30	2, 5	5	Replace J-Wing Library Unit Ventilators and replace pneumatic controls with electronic controls					To replace failing units, replace pneumatic controls, allow on-line monitoring/control and improve energy efficiency	\$ 225,000
31	2, 5	5	Replace windows B,C, D, E wings					All windows are single pane, with frames/window components requiring more frequent repairs	\$ 750,000
32	2, 5	5	Replace south gym HVAC system					Replace failing overhead Heating and Ventilating Units with a separate stand-alone unit.	\$ 500,000
33	2, 5	5	Replace HVAC system for wood, metal and auto shops					Replace failed heating and ventilation units for this area	\$ 150,000
34	2, 5	5	Provide mechanical cooling for the drafting lab.					Provide A/C for this area due to the number of computers and electronics that are being utilized.	\$ 125,000
35	2, 5	5	2016 - Construct Fire Separation Walls at Senior Hall and B/C Wing Hall per Renovation Project Requirements					2016 is the timing required to provide fire separation between various areas of the campus	\$ 250,000
36	2, 5	5	Replacing south cafeteria walk-in coolers condensing units					Change water cooled units with a air cooled unit to conserve domestic water usage.	\$ 35,000
	All	100	Unfunded FCI deficiencies					FCI Report Renewal Cost minus funded projects.	\$ 7,228,291
Total building unfunded deficiencies									\$ 9,949,291

Addressed with BHS bond renovation & deferred maintenance budget


Willson Building				\$ 62,250	\$ 186,750	\$ 249,000	\$ 87,000	\$ 56,000	\$ -	\$ 4,430,664
#	FCI Category	Priority	Description	Elementary Building Reserve (25%)	High School Building Reserve (75%)	Total Building Reserve Funds	FY20	FY21	Other Funds	Unfunded / Unscheduled
1	1, 2, 3	1	New storefront and doors at West gym entrance	\$ 15,000	\$ 45,000	\$ 60,000				Update gym space for proper occupancy and emergency exiting. ADA compliant door and actuators. New doors and hardware at both north and south exits.
3	1, 2, 3, 5	1	Exterior building repairs	\$ 15,000	\$ 45,000	\$ 60,000				Repair, maintenance and restoration of Willson Building. Original structure is showing signs of aging and deterioration. Project would address decades of deferred maintenance to ensure the safety and security of the public and staff.
4	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 1,250	\$ 3,750	\$ 5,000	\$ 8,000	\$ 5,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading exterior lights to LED.
5	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 2,000	\$ 6,000	\$ 8,000	\$ 8,000	\$ 5,000		Cyclical repairs/replacement of mechanical/plumbing fixtures.
6	2, 6	1	Miscellaneous interior/exterior painting	\$ 750	\$ 2,250	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repainting of various areas. Gym painting.
7	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 1,250	\$ 3,750	\$ 5,000	\$ 3,000	\$ 3,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building.
9	1, 2	1	Miscellaneous asphalt repairs & maintenance.	\$ 750	\$ 2,250	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping.
10	1, 2	1	Miscellaneous exterior signage	\$ 250	\$ 750	\$ 1,000	\$ 1,000	\$ 1,000		Cyclical replacement and additions to exterior signage.
11	2	1	Miscellaneous custodial equipment	\$ 500	\$ 1,500	\$ 2,000	\$ 3,000	\$ 2,000		Replacement and repair of obsolete and worn out equipment.
12	2	1	Miscellaneous flooring	\$ 750	\$ 2,250	\$ 3,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement of various flooring. Ongoing flooring replacement project (corridors/classrooms/entries).
13	1, 2	1	Miscellaneous roof repairs	\$ 1,250	\$ 3,750	\$ 5,000	\$ 5,000	\$ 5,000		Cyclical repairs to roof, snow cleats, down spouts, etc.
15	1, 2	1	Miscellaneous bleacher/partition wall repairs & service	\$ 1,500	\$ 4,500	\$ 6,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement.
16	4, 6	1	Miscellaneous landscape maintenance	\$ 2,000	\$ 6,000	\$ 8,000	\$ 8,000	\$ 5,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control.
17	2	1	Miscellaneous furniture replacement	\$ 1,250	\$ 3,750	\$ 5,000	\$ 4,000	\$ 3,000		Cyclical replacement of old furniture.
18	1, 2	1	Refinish gym floor and offices	\$ 3,750	\$ 11,250	\$ 15,000	\$ 10,000	\$ 10,000		Annual gym finishing and commons area, adult ed offices and IT offices.
19	7	2	Miscellaneous window blinds	\$ 1,500	\$ 4,500	\$ 6,000				Repair/replace various interior blinds to comply with district security guidelines.
21	1, 2	2	Replace fire sprinkler heads	\$ 3,500	\$ 10,500	\$ 14,000				Sprinkler heads were recalled and require replacement. Includes all areas but auditorium, the library and corridors which were addressed during renovation projects.
22	2	2	Exterior site improvements	\$ 10,000	\$ 30,000	\$ 40,000	\$ 20,000			New concrete areas around perimeter of building. Front entry stairs, railings and landings. Also new flagpole. Rear (SW) entrance. New stoop outside converted stairwell door. ADA ramp and handrail. Mechanical yard screening. Sidewalk at NW corner of building adjacent to ADA stall. Sidewalk at north gym egress connecting to parking lot. Includes new bike racks.
23	1	3	Miscellaneous exterior fence repairs & upgrades	\$ -	\$ -		\$ 5,000	\$ 5,000		Installation, repairs and upgrades to perimeter and security fencing. Includes both pedestrian and vehicular gates and openings. Also includes trash enclosures, bollards and equipment screening.
24	3	5	Underground utility survey							Prepare an underground survey document to better identify all subsurface utilities
25	5	5	Backup-Generator for IT							Supply back-up generator for emergency power supply to maintain the servers. May become unnecessary if funding for HS#2 is approved
27	5	5	Replace HVAC system with variable refrigerant volume system							The current ventilators in each room are circa 1938 and are in dire need of replacement. This will address both the heating/cooling and ventilation\
28	6	5	Main St street and pedestrian lights							Installing new street light standards. Connection between downtown and midtown districts. Utilize downtown TIFF funds. Final amount is still uncertain
Unfunded FCI repairs				FCI report renewal cost minus funded projects						\$ 2,575,664

	Willson Auditorium			\$ 5,000	\$ 15,000	\$ 20,000	\$ 47,000	\$ 12,000	\$ 35,000		\$ 40,000
#	FCI Category	Priority	Description	Elementary Building Reserve (25%)	High School Building Reserve (75%)	Total Building Reserve Funds	FY20	FY21	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 1,250	\$ 3,750	\$ 5,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading lights to LED.	
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 1,250	\$ 3,750	\$ 5,000	\$ 3,000	\$ 3,000		Cyclical repairs/replacement of mechanical/plumbing fixtures.	
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 750	\$ 2,250	\$ 3,000	\$ 2,000	\$ 2,000		Cyclical repainting of various areas.	
4	2	1	Miscellaneous auditorium shop equipment	\$ 500	\$ 1,500	\$ 2,000	\$ 1,000	\$ 1,000		Replacement and repair of obsolete and worn out equipment.	
5	2	1	Miscellaneous flooring	\$ 500	\$ 1,500	\$ 2,000	\$ 1,000	\$ 1,000		Cyclical repairs/replacement of various flooring. Includes refinishing and/or sealing.	
6	1, 2	1	Miscellaneous auditorium repairs & service	\$ 750	\$ 2,250	\$ 3,000	\$ 2,000	\$ 2,000		Cyclical repairs/replacement of seats, stage, handrails, etc.	
7	7	1	Auditorium live feed equipment	\$ -	\$ -		\$ 5,000			Provide for the ability to broadcast auditorium events into library and/or boardroom. Also includes providing feed into gym. Will require wifi upgrades in gymnasium.	
8	2	1	New Equipment (Sound Shell/Clouds)	\$ -	\$ -		\$ 25,000			Replace old heavy equipment.	
9	2	1	Exterior door replacement	\$ -	\$ -		\$ 5,000			Replace east egress door that is damaged and difficult to operate.	
10	2	5	Replace all soft goods						\$ 25,000	Replace stage curtains. Existing are worn out and colors are mismatched. Utilize auditorium capital campaign funds.	
11	2	5	Fly loft						\$ 10,000	Replace original timber planks with steel. Utilize auditorium capital campaign funds.	
12	7	5	Auditorium trap door							Provide for additional storage and accessibility from stage to basement	\$ 30,000
13	7	5	Auditorium office renovations/relocation							Provide for larger more suitable office space for full time auditorium tech position.	\$ 10,000

Support Services				\$ 48,500	\$ 48,500	\$ 97,000	\$ 16,000	\$ 16,000	\$ -	\$ 507,414
#	FCI Category	Priority	Description	Elementary Building Reserve (50%)	High School Building Reserve (50%)	Total Building Reserve Funds	FY20	FY21	Other Funds	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs	\$ 1,500	\$ 1,500	\$ 3,000	\$ 2,000	\$ 2,000		Cyclical repairs/replacement to electric and lighting. Includes upgrading exterior lights to LED.
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs	\$ 1,500	\$ 1,500	\$ 3,000	\$ 2,000	\$ 2,000		Cyclical repairs/replacement of mechanical/plumbing fixtures.
3	2, 6	1	Miscellaneous interior/exterior painting	\$ 1,500	\$ 1,500	\$ 3,000	\$ 2,000	\$ 2,000		Cyclical repainting of various areas. Includes repainting kitchen floor with epoxy paint.
4	1, 2, 7	1	Miscellaneous doors, hardware, electronic access and security upgrades	\$ 1,000	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000		Repairs and replacement of aging doors and frames. Electronic locks repairs and maintenance. Upgrades as needed to ensure safe and secure entries into the building.
5	1, 2	1	Miscellaneous asphalt repairs & maintenance.	\$ 1,000	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000		Cyclical repairs to asphalt surfaces. Includes parking lot & playground paint striping.
6	1, 2	1	Miscellaneous roof repairs	\$ 1,500	\$ 1,500	\$ 3,000	\$ 2,000	\$ 2,000		Cyclical repairs to roof, snow cleats, down spouts, etc.
7	4, 6	1	Miscellaneous landscape maintenance	\$ 2,500	\$ 2,500	\$ 5,000	\$ 4,000	\$ 4,000		Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control. Includes irrigation system repairs.
8	5, 7	1	PV array installation	\$ 32,500	\$ 32,500	\$ 65,000				Design completed in 2018.
9	4	2	Install makeup feed water meter	\$ 750	\$ 750	\$ 1,500				Monitor water consumption of high pressure boiler to assist in chemistry control and help reveal leaks when they occur.
10	1	2	Install system to better perform pressure relief valve testing	\$ 750	\$ 750	\$ 1,500				Current access to test handle is not safe. Have a cable/pulley system installed to perform test from ground level.
11	1	2	Install automatic chemistry addition system for high pressure boiler	\$ 2,500	\$ 2,500	\$ 5,000				This will properly maintain boiler water chemistry which will extend boiler life.
12	1	3	Install maintenance platform adjacent to high pressure boiler	\$ 1,500	\$ 1,500	\$ 3,000				Operator currently has to step on and over piping mounted to the floor to gain access to valves during operation. At times the pipes are hot enough to cause burns and also cause ankle from stepping on them which is required at times. The platform would cover all piping allowing for safe access to all valve needed to operate boiler.
13	2	5	New mail van							Current van is approaching end of life cycle
14	7	5	Construct an exterior bus parking garage and maintenance shop.							Provide for covered and heated parking for the current vehicle fleet to reduce maintenance and replacement cost. Maintenance shop will aid in the surplus and auction process. Need overnight vehicle parking. Drivers ed cars. 2 heated bays (1 for delivery van and 1 for maintenance)
Unfunded FCI repairs										FCI report renewal cost minus funded projects
										\$ 297,414

Bus Barn				\$ -	\$ -	\$ -	\$ 70,000		\$ -
#	FCI Category	Priority	Description	FY20	FY21	FY22	Other Funds	Comments	Unfunded / Unscheduled
1	1, 2	1	Miscellaneous electrical/lighting updates & repairs				\$ 10,000	Cyclical repairs/replacement to electric and lighting. Includes upgrading exterior lights to LED. Also upgrades to interior lights.	
2	1, 2	1	Miscellaneous mechanical/plumbing updates & repairs				\$ 5,000	Cyclical repairs/replacement of mechanical/plumbing fixtures.	
3	2, 6	1	Miscellaneous interior/exterior painting				\$ 2,000	Interior walls. Clean up occupied office areas.	
4	2	1	Miscellaneous flooring				\$ 6,000	Cyclical repairs/replacement of various flooring. Install new carpet. 1st floor main room and break room (walk off possibly).	
5	1, 2	1	Miscellaneous roof repairs				\$ 3,000	Cyclical repairs to roof, snow cleats, down spouts, etc. Add gutters and downspouts to bus barn. Pipe downspouts subsurface to detention area(s).	
6	4, 6	2	Miscellaneous landscape maintenance				\$ 4,000	Cyclical maintenance of existing trees and shrubs. Also includes aeration, fertilization and weed spraying; as well as pest control.	
7	7	2	Additional asphalt drive loop around south side of bus barn.				\$ 40,000	Add additional drive around south side of barn to allow for greater flexibility of bus parking and circulation. Plus employee parking addition.	
			Unfunded FCI repairs					FCI report renewal cost minus funded projects	\$ 81,837

	District Wide			\$ 40,000	\$ 40,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -		\$ -
				Scheduled Projects								
#	FCI Category	Priority	Description	Elementary Building Reserve (50%)	High School Building Reserve (50%)	Total Building Reserve Funds	FY20	FY21	FY22	Other Funds	Comments	Unfunded / Unscheduled
1		1	Elementary #9 PAR (Preliminary Arch Report) & Ed spec update	\$ 30,000	\$ 30,000	\$ 60,000					Facilities condition inventory (FCI) to be completed every 3 years. Building/site assessments to be performed by our consultant team including architectural, mechanical, electrical, structural and civil.	
2	1, 2	1	Asphalt maintenance program	\$ 10,000	\$ 10,000	\$ 20,000					Setup up maintenance program to address all parking lots in 2020	

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: DISTRICT REORGANIZATION / CENTRAL OFFICE STRUCTURE

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Rob Watson, Superintendent

OTHERS INVOLVED: Central Office Staff & Building Principals

DATA EXPANSION: [District Policy #6121](#); [Procedure #6121P](#); [DRAFT Organizational Structure, 1/11/19](#)

COST/FUND SOURCE: Approximately \$30,000 from Elementary and Secondary General Fund

IMPLEMENTATION

ACTION: Elementary and High School District ACTION
Effective January 14, 2019

ISSUE:

Shall the Board of Trustees approve the proposed changes to the organizational structure?

FACTS:

1. Policy #6121 provides guidance for the development of the organizational structure of our District. Procedure #6121P provides detail regarding the current organizational structure.
2. As necessary, Administration has made changes to the organizational structure (6121P), when those changes did not result in major shifts and/or additional personnel.
3. As our district grows, we anticipate the need to reexamine our organizational structure and determine if changes need to be made. We have identified areas of strength with our structure and areas of needed improvement.
4. Our leadership team has discussed the proposed reorganization.
5. Dr. Robin Miller, Curriculum Director has announced that she plans to retire from the District.
6. The increased cost estimate is related to the change in position salary and benefits (Curriculum Director vs. Deputy Superintendent), as well as changes in other positions that would be used to support the new organizational structure. Please review the discussion section for more information on cost.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees approve the proposed changes to the School District Organization, resulting in redistributing the responsibilities of the Curriculum Director to the Deputy Superintendents and the Data/Assessment Coordinator, effective July 1, 2019.

OTHER ALTERNATIVES:

1. Modify the recommendation.
2. Do not approve the recommendation.
3. Postpone the recommendation and ask Administration to review the District Organization.

DISCUSSION:


The major shift in the new structure is a reorganization of the Curriculum Director position. The primary duties that currently exist under this position would be shifted to the Deputy Superintendents and the Data/Assessment Coordinator. The Curriculum Director position will be eliminated with the addition of a second Deputy Superintendent.

A minor shift in the structure is the inclusion of the Activities Director as a central office position with direct supervision of all extra-curricular activities in middle and high schools. This position currently exists at Bozeman High. However, with the addition of a second high school, this position would become a central office position with responsibility of all activity programs, grades 6-12.

It is likely that the proposed organizational structure will impact other personnel at the Willson building. For example; personnel who currently work in the Curriculum Department will be impacted by the proposed changes in the structure. The District leadership team is still discussing how to distribute responsibilities and how this distribution will affect personnel.

As the details of the new organizational structure have not yet been finalized, the increased costs are an estimate at this time. If proposed reorganization is approved, it is the intent of the Administration to keep the increased costs to a minimum. The exact cost increase related to this new organizational structure will be presented to the Board prior to the approval of the 2019-20 budget.

If the proposed reorganization is approved, a search process would commence this spring for the newly created Deputy Superintendent position.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: NEW POLICY #3128 – HIGH SCHOOL IN-DISTRICT STUDENT TRANSFER POLICY; DELETE POLICY #3124, 1st READING

CATEGORY: DISCUSSION & REPORTS

ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations; High School Transition Committee 2; High School Transition Committee

DATA EXPANSION: New Policy #3128; New Procedure #3128P, New Form #3128F

COST/FUND: N/A

IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION
January 14, 2019

DISCUSSION:

1. The proposed new policy #3128, High School In-District Student Transfer Policy, stems from the need for language to govern student transfers between the two District high schools starting in 2020-21 school year.
2. A subcommittee of the High School Transition Committee, the High School Transition Committee 2, reviewed similar policies and procedures from other districts in Montana and nearby states, developed Worst and Best Outcomes Collective Statements, and reached consensus on a policy and procedure.
3. The policy and procedure allow for six categories of transfer requests: Legal/Safety, Health, Academic, Siblings, Children of Staff, and Other Requests.
4. A set of criteria was developed to assist staff in the consideration of out of attendance area requests.
5. This proposed new policy and procedure take the place of current district policy and procedure #3124 and 3124P. New district policy #3124 and #3124P will be developed to address Bridger Charter Academy enrollment.
6. This proposed new policy revision supports Goal Area 4 of the Long Range Strategic Plan, Student and Staff Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students and staff to learn and work in a safe and healthy environment.

STUDENTS

High School In-District Student Transfer Policy

Both high schools offer a comprehensive educational program and high school students (grades 9–12) shall attend the school designated for their respective attendance areas (see official high school map attached).

Exceptions to the enrollment attendance areas may be granted by the Superintendent or designee based on adherence to federal guidelines related to Special Education and the McKinney-Vento Act (Policy #3116).

Other exceptions will be considered for:

1. Legal/Safety
2. Health
3. Academic
4. Siblings
5. Children of Staff
6. Other Requests

High school students will enroll in accordance with the procedures established by the Superintendent. In developing the procedures, the following criteria will be used by the administration when considering out of attendance area exceptions:

- state accreditation standards
- availability of specialty or elective courses
- overall class sizes
- the impact of increased or decreased enrollment on support areas, i.e., counselors; special needs classes and administrative services
- student's attendance and discipline history

Transfers of students between the two high schools may be allowed or required with the concurrence of both principals and the Superintendent or designee.

Cross reference:	3116	Education of Homeless Children
	3124	Bridger Charter Academy Enrollment
	4312	Uniform Complaint Process

STUDENTS

High School In-District Student Transfer

High school students living within Bozeman Public Schools boundaries, who wish to attend other than their attendance area school, must meet the following guidelines:

- All students must complete a Transfer Request Form which is available on our website at www.bsd7.org (Add: Actual full link)
- The District reserves the right to return students to their attendance area school if overcrowding results at the receiving school or in order to balance enrollments.
- The student who is granted a transfer, not due to a family move, is subject to eligibility policies established by the Montana High School Association ([MHSA](http://mhsa.org)). Specifically, the ninety (90) school day ineligibility rule will apply at the varsity level.
- No transfers will be made to accommodate extra- or co-curricular activities.
- In the case of a transfer, the transportation will be the responsibility of the parent/guardian.
- If approved, the transfer may occur only at the beginning of the semester, unless deemed necessary by the District.
- A student may have only one transfer during his/her high school career and only if the transfer is legitimately based on the stated exceptions, unless deemed necessary by the District.
- There is no guarantee of continued attendance at a non-attendance area school; determinations will be made on a year-to-year basis.
- All out of District students will be assigned to HS2 space permitting. Requests for transfers need to follow this procedure.
- Acceptance of out of attendance area transfers is contingent on the student's behavior, regular attendance and passing grades, and adherence to school and District policies. Violation of any of these contingencies or truancy violations may result in a student being transferred back to their attendance area school.

Final placement of any student will be decided by Administration.

This procedure does not apply to Bridger Charter Academy. Please see District [procedure #3124P](#) for Bridger enrollment procedure.

Students living within Bozeman Public Schools boundaries, who wish to attend a high school other than their attendance area (zoned) high school must complete a Transfer Request Form by the established deadlines below.
Schedule for 2020-21 school year only:

✓ October 11, 2019, for all current 8th graders and existing high school students and new students to the district.
(Dates moved up this year in order to meet timelines of HS registration process and help with the staffing split).

Schedule for subsequent years (i.e., after the 2020-21 school year):

✓ December 15, for consideration of a change mid-year, at end of 1st Semester for current high school students.

✓ December 15, for all current 8th graders (in order to meet timelines of HS registration process).

✓ August 1, for all other existing high school students and new students to the district.

Exceptions will be considered for those students and families moving into the district after the above dates.
Exceptions will be considered at the discretion of the Superintendent, or designee, for extenuating circumstances.
(District Policy #3124)

Priority Criteria

All requests for transfers will be based on a priority system in order to best balance enrollments between the two high schools. Requests for transfer will be prioritized as follows:

1. Legal/Safety
2. Health
3. Academic
4. Siblings
5. Children of Staff
6. Other

If the number of approved requests exceeds space available, a lottery system within each criteria will be used for transfers that fall under Priority Criteria 4, 5, and 6. Final placement of any student will be decided by Administration.

1. Legal/Safety

Criteria will be considered on a case-by-case basis by administration. Documentation may be required.

2. Mental or Physical Health (*Note: Both schools are equipped to support student mental/emotional and physical health needs.*) The request for transfer process must include the following items:

- The completed In-District High School Student Transfer Request Form
- A letter from student detailing explanation for the request
- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request (NOTE: Staff are not allowed to provide a letter of support.)
- Current grades in all classes and current schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade)

3. Academic (*Note: Both schools are equipped to support student academic needs. Transfer policy is not applicable for a single course not offered at student's attendance area school.*) The request for transfer process must include the following items:

- The completed In-District High School Student Transfer Request Form
- A letter from student detailing explanation for the request
- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request (NOTE: Staff are not allowed to provide a letter of support.)
- Current and previous progress report schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade)

4. Siblings

Any sibling of a student currently attending one of the high schools will be allowed to apply to attend the same school (i.e., the student's sibling(s) must be at the same school at the same time; they cannot have already graduated or left the school). The request for transfer process must include the following items:

- The completed In-District High School Student Transfer Request Form
- A letter from student detailing explanation for the request
- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request (NOTE: Staff are not allowed to provide a letter of support.)
- Current and previous progress report schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade)

5. Children of Staff

Students whose parent/guardians are at least .75 FTE employees of the District may apply to attend the school in which their parent/guardian works. The request for transfer process must include the following items:

- The completed In-District High School Student Transfer Request Form
- A letter from student detailing explanation for the request

- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request (NOTE: Staff (other than the employee) are not allowed to provide a letter of support.)
- Current and previous progress report schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade)

6. Other

Any reason that does not fall within the previous priorities (e.g., request to remain in a school after residence change) must be requested through the Request for Transfer process including the following items:

- The completed In-District High School Student Transfer Request Form
- A letter from student detailing explanation for the request
- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request. (NOTE: Staff are not allowed to provide a letter of support.)
- Current and previous progress report schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade)

Additional documents for review and/or completion:

- Policy 3128
- Policy 3128F: In-District High School Student Transfer Request Form
- Graduation Credit Check Form (see current school counselor)
- [MHSA](#) information on transfers

Submit the completed documents to:

Deputy Superintendent's Office
Bozeman Public Schools
404 West Main Street
Bozeman, Montana 59715

If you have questions, please feel free to contact the Deputy Superintendent's Assistant at 522-6003

Date: _____

Student Name: _____
Last First

Current Grade: _____ Age: _____

Academic year and semester applying for: _____

Current School student is attending: _____

Student Attendance Area: (Based on current address or new address if change of residence)

Bozeman High School _____ HS2 _____

Physical Address: Mailing Address: _____

Parent//Guardian Name/s: _____
Last First

Parent/Guardian Phone #s: _____

Student is requesting a transfer to: _____ High School.

Reason for request: Choose one of the reasons below for requesting this transfer.

_____ Legal/Safety

_____ Health

_____ Academic

_____ Siblings

_____ Children of Staff

_____ Other

Include:

- A letter from student detailing explanation for the request
- A letter from parent/guardian detailing explanation for the request
- Documents supporting reason for request. (NOTE: Staff are not allowed to provide a letter of support.)
- Current and previous progress report schedule or most current report card if not in high school yet
- Graduation Credit Check Form (if in 10th-12th grade). Available in High School Counselor Office.

The undersigned parent/guardian and student verify that the information is accurate and all parties understand the transfer policy and related policy implications such as Montana High School Association activity eligibility.

Student Signature: _____ Date: _____

Parent//Guardian Signature: _____ Date: _____

Parent//Guardian Signature: _____ Date: _____

School District use below this line

Committee Review: Comprised of Bozeman High School and HS2 principals and Deputy Superintendent.

Transfer Request decision: Approved _____ Denied _____

If denied, reason for the denial: _____

Date reviewed: _____

Was parent/guardian and/or student interviewed: Yes _____ No _____

PowerSchool checked for parenting plan: Yes _____ No _____

Deputy Superintendent Signature: _____ Date: _____

Bozeman High School Principal Signature: _____ Date: _____

HS2 Principal Signature: _____ Date: _____

FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

January 28, 2019	Special Board Meeting
February 11, 2019	Regular Board Meeting
February 25, 2019	Special Board Meeting
March 11, 2019	Regular Board Meeting
March 25, 2019	Special Board Meeting
April 8, 2019	Regular Board Meeting
April 22, 2019	Special Board Meeting
May 13, 2019	Regular Board Meeting
June 10, 2019	Regular Board Meeting



Bozeman School District #7 2018-19 TRUSTEE COMMITTEE APPOINTMENTS

Board of Trustee Standing Committees

Long Range Strategic Planning (LRSP) Committee

Trustees

Heide Arneson
Douglas Fischer
Greg Neil

Long Range Facilities Planning (LRFP) Committee

Trustees

Heide Arneson
Gary Lusin
Wendy Tage

District Safety Committee

Trustees

Heide Arneson
Tanya Reinhardt

Board of Trustee AD-HOC or as Needed Committees

Budget Committee

Trustees

Heide Arneson
Douglas Fischer
Greg Neil
Sandy Wilson, Alternate

Teacher (BEA) Negotiations Committee

Trustees

Greg Neil
Gary Lusin
Wendy Tage
Tanya Reinhardt, Alternate

Future High Schools: Transition

Greg Neil
Sandy Wilson
Tanya Reinhardt, Alternate

HS2 Construction Liaison

Gary Lusin
Wendy Tage, Alternate
Sandy Wilson, Alternate

BHS Renovation/Design Team

Greg Neil
Wendy Tage
Sandy Wilson

Stadium Project/Infrastructure

Greg Neil
Andy Willett

Grade Level Reading Campaign

Douglas Fischer
Andy Willett
Wendy Tage, Alternate

Legislative Issues (Local Option Tax)

Douglas Fischer
Tanya Reinhardt, Alternate

Trustee Representation on Committees/Councils Associated with BSD #7

Bozeman Schools Foundation (BSF)

Wellness Advisory (WAC)

Indian Education for All (IEFA)

MTSBA Municipal Director and Delegates

School Liaisons

Bozeman High School
Bridger Charter Program
Chief Joseph Middle School
Sacajawea Middle School
Emily Dickinson Elementary School
Hawthorne Elementary School
Hyalite Elementary School
Irving Elementary School
Longfellow Elementary School
Meadowlark
Morning Star Elementary School
Whittier Elementary School

Trustees

Sandy Wilson
Heide Arneson, Alternate

Gary Lusin

Douglas Fischer

Gary Lusin, Municipal Director
Greg Neil, Delegate
Tanya Reinhardt, Delegate
Wendy Tague, Delegate
Sandy Wilson, Delegate
Heide Arneson, Alternate
Douglas Fischer, Alternate

Sandy Wilson
Sandy Wilson
Heide Arneson
Tanya Reinhardt
Heide Arneson
Wendy Tague
Douglas Fischer
Douglas Fischer
Andy Willett
Wendy Tague
Gary Lusin
Greg Neil



BOZEMAN SCHOOL DISTRICT #7 LONG RANGE STRATEGIC PLAN

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- ✓ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ✓ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ✓ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ✓ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ✓ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ✓ **Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance: Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building: District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations: Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- LRSP Annual Report
- Learning Materials Review Committee
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)
- Begin budget process for following year

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Board Luncheon LRSP Reports

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Board Luncheon LRSP Reports

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports
- Board Luncheon LRSP Reports

DECEMBER

- Bozeman High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation
- Evaluate the Superintendent

FEBRUARY

- School District Calendar Approval

MARCH

- Call for Annual School Elections
- National Merit Awards
- Hold Budget Review Meetings
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Budget Discussion Referencing Staffing

APRIL

- National School Boards Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification
- Set Special Levy Amounts if Levy Election is in May

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Retiring Members
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services

BOARD OF TRUSTEES

- Andy Willett, Chair
- Sandra Wilson, Vice Chair
- Heide Arneson
- Douglas Fischer
- Gary Lusin
- Greg Neil
- Tanya Reinhardt
- Wendy Tage

ACRONYMS AND INITIALS

AASA	American Association of School Administrators
AFT	American Federation of Teachers
ANB	Average Number Belonging
ARRA	American Reinvestment and Recovery Act
BEA	Bozeman Education Association
BCEA	Bozeman Classified Employees Association
CA	Communication Arts
CIA	Curriculum, Instruction & Assessment Committee
CLT	Curriculum Leadership Team
CRT	Crisis Response Team
CRT	Criterion-Referenced Test
CSCT	Comprehensive School Community Treatment
DARE	Drug Abuse Resistance Education
Dibels	Dynamic Indicators of Basic Early Literacy
DRP	Degrees of Reading Power
ELE	Essential Learning Expectations
ELL	English Language Learners
FAPE	Free Appropriate Public Education
IC	Instructional Cabinet
IDEA	Individuals with Disabilities Educational Act
IDEA-Part B	Individuals with Disabilities Educational Act K-12
IEP	Individualized Education Program. A written statement of a handicapped child's education program, required by federal law and state regulations
LEA	Local Education Agency
MAEMSP	Montana Association of Elementary and Middle School Principals
MASS	Montana Association of School Superintendents
MASBO	Montana Association of School Business Officials
MASSP	Montana Association of Secondary School Principals
MBI	Montana Behavior Initiative
MEA-MFT	Montana Education Association – Montana Federation of Teachers
Moodle	Modular Objective-Oriented Dynamic Learning Environment. A free web application educators can use to create effective online learning sites.
MTSBA	Montana School Boards Association
NAESP	National Association of Elementary School Principals
NASSP	National Association of Secondary School Principals
NCLB	No Child Left Behind
NEA	National Education Association
NSBA	National School Boards Association
OCR	Owner's Construction Representative
OPI	Office of Public Instruction
OT	Occupational Therapy
PD	Professional Development
PIR	Pupil Instruction Related
PLC	Professional Learning Community
PT	Physical Therapy
RII	Response to Intervention
QUAD A	Association of AA Administrators (Superintendents)
SAC-B	Superintendent's Advisory Council - Business
SAC-C	Superintendent's Advisory Council - Classified
SAC-P	Superintendent's Advisory Council - Parents
SAC-T	Superintendent's Advisory Council - Teachers
SAM	School Administrators of Montana. "Umbrella" organization for all Montana administrative leadership groups: MASS, MASSP, MAEMSP
SAT	Student Assistance Team
SEA	State Education Agency
SEPTA	Special Education Parent Teacher Association
UBD	Understanding by Design
VCDP	Voluntary Career Development Plan
VCOP	Voluntary Career Option Plan
WAC	Wellness Advisory Committee

SPECIAL EDUCATION IMPAIRMENTS

AU	Autism	LD	Learning Disability
CD	Cognitive Delay	OH	Other Health Impairment
DE	Deafness	OI	Orthopedic Impairment
DB	Deaf/Blindness	TB	Traumatic Brain Injury
DD	Developmental Delay	SL	Speech/Language Impaired
ED	Emotional Disturbance	VI	Visually Impaired
HI	Hearing Impairment		

Bozeman Public Schools

Calendar 2018-2019

July S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 K 31	September S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	October S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
November S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	January S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
March S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

DATES TO REMEMBER

Aug 22 - 24	K-12 PIR Days (School Not In Session)
Aug 27	School Begins 1-12
Aug 30	K Full Day Begins
Sep 3	Labor Day Holiday
Oct 8 - 9	K-5 P/T Conferences (No School K-5)
Oct 19 - 20	Flexible PIR Days (No School K-12)
Nov 21 - 23	Thanksgiving Holiday
Nov 26	K-12 PIR Day (No School K-12)
Dec 24 - Jan 4	Winter Break
Jan 21	K-12 PIR Day (No School K-12)
Jan 22	9-12 PIR Day (No School 9-12)
Feb 18	Presidents' Day Holiday
Mar 18 - 22	Spring Break
Apr 11	K-5 Parent/Teacher Conf 6-8 PIR Day (No School K-8)
Apr 12	K-5 Parent/Teacher Conf K-12 PIR Day (No School K-12)
May 24	K-12 PIR Day (No School K-12)
May 27	Memorial Day Holiday
Jun 2	Graduation!
Jun 6	Last Day Of School Students Released @ 12:45

GRADING PERIODS

K-5:	Jan 18 Jun 6
6-8:	Nov 20 Mar 1 Jun 6
9-12:	Period 1 - Oct 5 Period 2 - Nov 21 1st Sem - Jan 19 Period 1 - Mar 1 Period 2 - Apr 19 2nd Sem - Jun 6

SYMBOL CODES

	Dist. Flexible PIR Days (No School)
	K-12 PIR (No School K-12)
	K-5 P/T Conf (No School K-5)
	K-8 PIR (No School K-8)
	9-12 PIR (No School 9-12)
	Holiday and/or Break
	School Begins
	School Ends
	Kindergarten Starts

With the approval of this calendar, the Board of Trustees, in commemoration of Martin Luther King Day (1/21/19), is directing that all teachers (K-5) and all Social Studies teachers (6-12) take action in class to recognize and celebrate the principles for which Martin Luther King stood.