

AGENDA #2  
BOZEMAN SCHOOL DISTRICT NO. 7  
WILLSON BOARD ROOM  
MONDAY September 11, 2017 – 5:45 p.m.

5:45 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.

Please turn off cell phones.

BOARD EDUCATION:

1. Gifted Education Program

MINUTES

2. Minutes of Previous Meetings

RECOGNITION AND AWARDS

13. SAT/Agate Scholarships
14. Global Learning and Observations to Benefit the Environment (GLOBE) Program Crystal Award
15. MHSA/Northwestern Energy Academic Excellence Award
17. Montana Association of Teachers of English Language Arts 2017 Distinguished Educator Award
18. 2017 Checkpoint Charlie Foundation 9-12 Teacher Award
19. Meritorious Budget Award

ACTION ITEMS - CONSENT

High School District

22. Approve Fee for High School #2 Commissioning Agent

Both Districts

24. Bus Route Extension into Neighboring District
27. Personnel Actions
35. Financial Reports, Warrant Approval, Donations

Elementary District

53. Bond Projects Update – Hawthorne and SMS

SUPERINTENDENT'S REPORT

80. Superintendent's Report

BOARD OF TRUSTEES

81. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

82. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

ACTION ITEMS - SINGULAR

High School District

83. High School #2 – Approve Schematic Design

Both Districts


84. Revised Policy #8100, Transportation

DISCUSSION AND REPORTS

87. Revised Policy #3115, Out-of-District Attendance with Discretionary Approval, 1<sup>st</sup> Reading

ADJOURN

Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willet	Wilson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE:

BOARD EDUCATION:  
GIFTED EDUCATION PROGRAM

CATEGORY:

DISCUSSION AND REPORTS

ORIGINATED

BY:

Rob Watson, Superintendent

OTHERS

INVOLVED:

Lena Wessel, Gifted Coordinator; Wendy Morical, Gifted Coordinator; Marilyn King, Deputy Superintendent Instruction; Karin Neff, Data Analyst and Accountability Specialist

DATA

EXPANSION:

Framework [HERE](#)

COST/FUND

SOURCE:

N/A

#### IMPLEMENTATION

ACTION:

High School and Elementary District DISCUSSION  
September 11, 2017

#### DISCUSSION:

As part of the Long Range Strategic Planning process the administration in collaboration with the Board of Trustees developed the College and Career Readiness Framework.

The purpose of the Framework is to clearly define the academic and non-academic skills necessary for students to be successful, both while attending BSD7 and after they graduate from our District. In addition, the Framework will identify academic markers that will be used to assess District progress. The Framework is linked [HERE](#).

It is the intention of the Administration to develop Board understanding around academic topics, which can be used as accountability measures for the Framework. Over the course of the 2017/18 Board meetings, the District will review and define these academic markers for the Board during the Board Education portion of the meeting.

In this discussion, central office personnel affiliated with the District's Gifted Office will present a brief overview of the model used in the District's Gifted Education Program.


This discussion supports the following Long Range Strategic Plan strategic objectives:

Strategic Objective 1.06: Prepare all students to be College and Career Ready to engage in a global community.

Strategic Objective 2.01: Secure and align resources with District goals.

Strategic Objective 3.01: Enhance District transparency and accountability through effective communication with our community.

Strategic Objective 3.04: Engage in a collaborative dialogue surrounding topics of educational importance to our community and their impact on the LRSP.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: MINUTES OF PREVIOUS MEETINGS

CATEGORY: MINUTES

ORIGINATED BY: Mike Waterman, District Clerk

OTHERS INVOLVED: Nancy Brady, Executive Assistant

DATA EXPANSION: Minutes of the Board Retreat of 08-10-17, Regular Board Meeting of 08-14-17 and Special Board Meeting of 08-22-17

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District ACTION  
Effective September 11, 2017

#### SUPERINTENDENT'S RECOMMENDATION:

If the Board wishes to approve this item as presented, the following motion would be in order:

MOVE THE BOARD OF TRUSTEES approve as presented the minutes of the Board Retreat of 08-10-17, Regular Board Meeting of 08-14-17 and Special Board Meeting of 08-22-17.

#### DISCUSSION:

Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7, Gallatin County, Montana. Every effort is made to have these recommended minutes accurately portray the proceedings and procedures of the Trustees.

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

### Open Session

DATE: August 10, 2017

TIME: 9:00 a.m.

PLACE: Willson Board Room

### MEMBERS

PRESENT: Andy Willett, Chair  
Douglas Fischer  
Gary Lusin  
Greg Neil  
Tanya Reinhardt  
Wendy Tage  
Sandy Wilson

### MEMBERS

ABSENT: Heide Arneson, Vice Chair

### STAFF

PRESENT: Robert Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Marilyn King, Deputy Superintendent Instruction  
Mike Waterman, Director of Business Services/District Clerk  
Pat Strauss, Director of Human Resources  
Robin Miller, Director of Curriculum  
Chad Berg, Director of Special Education

### OTHERS

PRESENT: Dave Meldahl, think2perform

MEDIA: None

VISITORS: None

### **Call to Order**

The meeting was called to order at 9:00 a.m. by Chair Willett. Roll Call was taken.

### **Public Participation on Non-Agenda Items**

None

### **Board Vision, Operations, and Communication**

Dave Meldahl, Senior Vice President of think2perform, led the Board and Administration through an exercise to identify and prioritize their values. The group shared their values and discussed how they related to their role at the District.

### **Long Range Strategic Plan – Superintendent/District Initiatives**

Superintendent Watson used the remainder of the morning to introduce priority Long Range Strategic Plan goals for the coming year. These priorities include K-5 Science, Technology, Engineering, and Math (“STEM”) initiatives, post-bond high school programming and the District’s College and Career Readiness Framework.

- STEM Initiative. Superintendent Watson introduced Anne Hossner, Executive Director for the Bozeman Schools Foundation (BSF). Watson and Hossner discussed the District’s STEM initiative. The BSF is currently working to fundraise \$350,000 by December 2017 to implement STEM curriculum in the District. 80% of those funds have been raised to date. The District intends to begin teacher training and a pilot curriculum in 2017-18 and have all K-5 teachers receive training in 2018-2020. (LRSP Goal: 3.02 Educational Partners)
- Post-Bond Programming. Superintendent Watson discussed post-bond initiatives related to the construction and opening of the second high school in 2020 (LRSP Goal: 2.04 Maintain Facilities). Several issues were raised during the 2016-17 High School Programming meetings and the time has come to address some of them. The District intends to address school schedule and graduation requirements, in particular, during the coming year. Remaining issues will be scheduled and addressed at an appropriate time.
- College and Career Readiness: Grade Level Reading and Attendance. The group viewed a video and listened to an NPR clip that discussed the importance of grade level reading and attendance as predictors of educational success. Watson’s goal is to engage the community and communicate the importance of these issues during the coming year (LRSP Goal: 1.06 College and Career Ready).

At noon, the Board joined STEM teachers and representatives from Project Lead the Way, BSF, Montana State University, and the community for lunch. After lunch, the Trustees observed and participated in STEM training and then resumed their conversation about College and Career Readiness.

Other District initiatives includes workforce development, K-5 math curriculum implementation, Project REAL and multi-tiered systems of support, 6-8 grading practices discussion, professional development changes, and boundary shifts.

The meeting concluding with a brainstorming session about Board goals and potential action plans. Ideas shared included:

- The Board’s role in community messaging
- Improving communications and relationships with other local governments
- Further innovating instruction within the District
- Performing a Board self-assessment

No action was taken.

Meeting adjourned 3:30 p.m.

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Andy Willett, Board Chair

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Mike Waterman, District Clerk

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

### Open Session

DATE: August 14, 2017

TIME: 6:00 p.m.

PLACE: Willson Board Room

### MEMBERS

PRESENT: Andy Willett, Chair  
Douglas Fischer  
Gary Lusin  
Greg Neil  
Tanya Reinhardt  
Sandy Wilson

### MEMBERS

ABSENT: Heide Arneson, Vice Chair  
Wendy Tage

### STAFF

PRESENT: Robert Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Marilyn King, Deputy Superintendent Instruction  
Mike Waterman, Director of Business Services/District Clerk  
Pat Strauss, Director of Human Resources  
Todd Swinehart, Director of Facilities  
Nancy Brady, Secretary

### OTHERS

PRESENT:

MEDIA: None

VISITORS: Approximately 8

### **Call to Order**

The meeting was called to order at 6:00 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

### **Minutes**

Trustees made no changes to the proposed minutes. Minutes of the Regular Board Meeting of 07-24-17 were approved as presented.

### **Consent Agenda – High School and Both Districts**

Trustee Reinhardt moved that the Board of Trustees approve items #33, 38, 41, 45, 47, 54 and 57. Trustee Lusin seconded the motion. Motion carried 6-0.

**33. Sale of Easement for Right-of-Way to MDT – Stucky & Cottonwood**

**38. Revised Policy #3111, Age of Attendance, 2nd Reading**

**41. Revised Policy #3300, Suspension and Expulsion - Corrective Actions and Punishment, 2nd Reading**

**45. Approve Chromebook and Cart Purchase**

**47. Approve Long Range Strategic Plan (LRSP) Annual Report 2016-17**

**54. Personnel Actions (attached)**

**57. Financial Reports, Warrant Approval, Donations**

The warrants are kept as part of the official minutes in a separate book in the Business Office.

**Consent Agenda – Elementary District**

Trustee Lusin moved that the Board of Trustees approve items #64. Trustee Neil seconded the motion. Motion carried 5-0.

**64. Bond Projects Update**

**Superintendent's Report**

Superintendent Watson's report included:

- First Day Certified Staff Back – August 24, 2017
- First Day of School – August 29, 2017
- Enrollment – Many students are enrolling, K-5 enroll at Willson, Middle School and High School enroll at the schools. Enrollment figures will be provided after first day of school and Labor Day.

**Board of Trustees**

Chair Willett stated Board had a Retreat on Thursday, August 10, 2017.

Trustee Lusin reported on the MTSBA Board Meeting held in Helena on Friday, August 11, 2017

**Public Participation on Non-Agenda Items**

None

**High School #2 – Approve Educational Specifications**

Director of Facilities Todd Swinehart introduced this item. He explained, pursuant to District Policy #9232, the education specifications need to be approved by the Board.

Corey Johnson, CTA Education Planner, and Scott Wilson, CTA, gave a PowerPoint presentation covering:

- Collaborative Process – Brief Summary of a very detailed process that has occurred over the last twelve months.
- New Campus – The current plan
- New High School Facility Summary

Johnson, Wilson and Swinehart answered Trustees' questions.

Trustee Lusin moved the Board approve the educational specifications for the future second high school. Trustee Wilson seconded the motion. Motion carried 6-0.

**Adopt Final 2017-18 High School District Budget**

Mike Waterman, Director of Business Services, introduced the two budget agenda items, High School District and Elementary District, explaining the District has received the taxable values and tonight the final budgets need to be adopted.

Waterman walked the Trustees through the FY2017-18 Final K-12 Budget (Spending Authority) Overview, providing the Board with details on taxes and tax impact. He explained how the levied mills are figured and that the education portion includes higher education, as well as K12.

Waterman answered Trustees' questions. The Board thanked him for his work and the community for their continued support.

Trustee Lusin moved the Board adopt the following High School District budget amounts. Trustee Neil seconded the motion. Motion carried 6-0.

	FY2016-17	FY2017-18		
	Budget	Budget	Change \$	Change %
General	16,539,790	17,224,308	684,518	4.1%
Debt Service	2,905,126	6,398,757	3,493,631	120.3%
Building Reserve	4,097,480	4,970,709	873,229	21.3%
Transportation	1,074,672	1,024,376	-50,296	-4.7%
Technology	1,071,559	1,162,090	90,531	8.4%
Adult Education	339,537	381,080	41,543	12.2%
Bus Depreciation	285,642	288,880	3,238	1.1%
Tuition	169,942	607,762	437,820	257.6%
Flexibility	750	428	-322	-42.9%
Retirement	2,650,000	2,850,000	200,000	7.5%
Total High School	\$ 29,134,498	\$ 34,908,390	\$ 5,773,892	19.8%

**Adopt Final 2017-18 Elementary District Budget**

Trustee Lusin moved the Board adopt the following Elementary District budget amounts. Trustee Neil seconded the motion. Motion carried 5-0.



	FY2016-17	FY2017-18		
	Budget	Budget	Change \$	Change %
General	31,260,838	32,228,034	967,196	3.1%
Debt Service	6,174,482	7,255,558	1,081,076	17.5%
Building Reserve	2,971,804	3,296,034	324,230	10.9%
Transportation	2,012,169	2,079,135	66,966	3.3%
Technology	964,943	1,069,213	104,270	10.8%
Bus Depreciation	285,452	288,620	3,168	1.1%
Tuition	254,552	259,737	5,185	2.0%
Flexibility	1,000	713	-287	-28.7%
Retirement	4,650,000	4,900,000	250,000	5.4%
Total Elementary	\$ 48,575,240	\$ 51,377,044	\$ 2,801,804	5.8%

### **Long Range Facilities Master Plan Approval**

Director of Facilities Todd Swinehart, explained the intent of Long Range Facilities Master Plan is to forecast out for the next ten years. Further Board action will be required in order to move forward with any of the recommendations.

Swinehart explained the Capital Replacement Value (CRV) tabulation for the District and how it pertains to expenditures over the life of District buildings.

Deputy Superintendent Steve Johnson stated the District is trying very hard to maintain the properties of the tax payers, explaining the process to renovate District properties with voters approved bond issues.

Swinehart and Johnson also covered debt limit, bonding capacity and developed and undeveloped district owned properties.

Johnson and Swinehart reminded the Trustees of the process to move forward with any of the Long Range Facilities Planning Committee recommendations.

Trustee Reinhardt moved the Board approve the Long Range Facilities Master Plan as presented. Trustee Wilson seconded the motion. Motion carried 6-0.

Public comments were made by:

Susan Denson-Guy who stated her concerns with the possible sale of the District Owner Emerson property, asking for additional information on the Fish Wildlife & Parks exchange of SMS for Emerson.

Deputy Superintendent Johnson explained the receipt of the Land & Water Conservation Fund (LWCF) Grant, managed by the Montana Fish Wildlife & Parks, for playground improvements at Emerson in the 1960's or 1970's. The grant requires that the property be open to the public forever. There is a process for transferring the obligation to another property. The District transferred the obligation to SMS in the 1990's. Fish Wildlife & Parks are researching this and looking for the documentation.

Denson-Guy asked the Board to be thoughtful and transparent as they move forward.

Steve Kirchhoff asked the Board to evaluate the need for the Emerson Property and requested discussion on this topic.

Trustee Lusin stated this has become a hot topic and he has had comments on both sides, those who are passionate about keeping the lawn and those who would support selling this parcel of land.

**Discussion of High School #2 Mechanical System Options**

Todd Swinehart, Director of Facilities, introduced this item. Scott Wilson and Rick DeMarinis, CTA, were present to provide information and answer questions concerning the potential mechanical system for High School #2.

This information will be part of the schematic design approval process, but is being presented in order to convey a better understanding on what is involved in making the decision.

Rick DeMarinis gave a progress report on the research of the mechanical team in providing services to the future high school. The presentation covered the pros and cons of the HVAC Systems:

- Two Central Plant Options
  - Traditional Central Plants
  - Geo Source
    - Open loop system
    - Closed loop system
- Three Terminal Options
  - Active Beam
  - 4 Pipe Fan Coil – traditional system
  - Water Source VRF
- Energy Use Intensity Comparison Chart
- Energy Targets Across Codes and Programs

DeMarinis, Wilson and Swinehart answered Trustees' questions

Meeting adjourned 8:02 p.m.

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Andy Willett, Board Chair

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Mike Waterman, District Clerk

**Bozeman Public Schools  
Human Resources**

August 14, 2017

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Certified)**

Name	Position	Unit/Grade Step	Effective	Salary
D'Angelo, Lauren	Elementary Teacher, 1.0 FTE, HYL	BA(M)+45, Step 6	8/23/2017	\$53,263.00
Spafford, Ashley	School Counselor, .50 FTE WHIT, .50 FTE, LONG	BA, Step 1	8/22/2017	\$39,778.00
Poeschl, Carl	T&I Teacher, 1.0 FTE, BHS (1Year Only)	BA, Step 2	8/22/2017	\$41,051.00

**Confirmation of Employment (Classified)**

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Neibauer, Carol	Cashier, .3125 FTE, IRVG, 9.25 mos.	FB5	8/29/2017	\$11.77

**Confirmation of Request for Leave of Absence (Certified)**

Name	Position	Reason	Effective Dates
Seidensticker-Miles, Lyndi	Math Teacher, 1.0 FTE, BHS	FMLA	2/2/18 - 5/8/18

**Confirmation of Request for Leave of Absence (Professional)**

Name	Position	Reason	Effective Dates
Duquette, Jessica	Occupational Therapist, .70 FTE, SPED	FMLA	12/21/17 - 3/19/18

**Confirmation of Request for Leave of Absence (Classified)**

Name	Position	Reason	Effective Dates
Swart, Helena Jacobs	PreK PARA, .5063 FTE, WHIT, 9.25 mos.	FMLA	9/5/17 - 11/30/17

**Confirmation of Resignations/Terminations (Certified)**

Name	Position	Reason	Effective	Years of Service
Conrad, Jennifer	Music Teacher, 1.0 FTE, BA, Step 4, \$42,140, WHIT	Resignation	7/31/2017	4.45
McNeil, Kelly	Elementary, 1.0 FTE, BA(M)+105, Step 10, \$63,170, MDL	Resignation	6/9/2017	15

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Attwood, Emily	Before/Afterschool PARA, .2375 FTE, B02, \$10.84/hr., MDL, 9.25 mos.	Resignation	6/1/2017	1.9
Fey, Hanna	Self Contained PARA, .875 FTE, D01, \$12.00/hr., BHS, 9.25 mos.	Resignation	8/3/2017	1
Haugh, Joseph	Elementary PARA, .9375 FTE, B01, \$10.63/hr., HYL, 9.25 mos.	Resignation	6/8/2017	8 mos.
Lahana, Alexis	Self Contained PARA, .875 FTE, D01, \$12.00/hr., WHIT, 9.25 mos.	Resignation	6/8/2017	6 mos.
Lee, Joyce	PreK PARA, .50 FTE, D01, \$12.00/hr., HYL, 9 mos.	Resignation	8/1/2017	1.1
Mathews, Rylee	Before/Afterschool PARA, .2188 FTE, B02, \$10.84/hr., HYL, 9.25 mos.	Resignation	6/8/2017	1.85
Parelius, Amy	Self Contained PARA, .875 FTE, D02, \$12.23/hr., EMDI, 9.25 mos.	Resignation	6/8/2017	1.7
Peck, Alexandra	MS PARA, 1.0 FTE, B03, \$11.05/hr., SMS, 9.25 mos.	Resignation	8/2/2017	3
Perreault, Samantha	Before/Afterschool PARA, .50 FTE, B03, \$11.05/hr., MDL, 9.25 mos.	Resignation	6/7/2017	2

**Bozeman Public Schools  
Human Resources**

August 14, 2017

**REQUIRES BOARD ACTION (con't)**

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Sorg, Dana	Crosswalk PARA, .0625 FTE, B03, \$11.05/hr., Self Contained PARA, .8125 FTE, D03, \$12.47/hr., MDLK, 9.25 mos.	Resignation	8/18/2017	3.3
Taylor, Jillian	Elementary PARA, .2874 FTE, B02, \$10.84/hr., Self Contained PARA, .50 FTE, HYL, 9.25 mos.	Resignation	6/8/2017	2
Van Pelt, Philip	Self Contained PARA, .875 FTE, D05, \$12.96/hr., CJMS, 9.25 mos.	Resignation	6/8/2017	1.6
Walker, Kathleen	Running Start PARA, 1.0 FTE, D02, \$12.23/hr., HYL, 9 mos.	Resignation	8/2/2017	2
Waterman, Laura	Cashier, .0938 FTE, FA2, \$10.11/hr., BHS, 9.25 mos.	Resignation	6/8/2017	2
Zieske, Kaycee	Crosswalk PARA, .125 FTE, Title 1 PARA, .8125 FTE, B01, \$10.63/hr., WHIT, 9.25 mos.	Resignation	6/8/2017	5 mos.

**REPORT OF ADMINISTRATIVE ACTIONS**

**Changes and Revisions in Contracts (Classified)**

Name	From	To	Effective	Reason
Hostetler, Michelle	Admin Assistant, 1.0 FTE, F09, \$16.52/hr., CURR, 12 mos.	Admin Assistant, 1.0 FTE, F09, \$16.52/hr., CURR, 11 mos.	7/1/2017	Change in number of days/work calendar

**Stipends -Extracurricular**

Name	Authorized Position	Stipend	Level	Effective
Clark, Matt	Golf - Head Coach - BHS	\$3,761.00	3	8/9/17 - 11/20/17
Holmquist, Wes	Weightroom Supervisor - Fall - BHS	\$1,969.00	5	8/28/17 - 11/30/17
Michael, Lila	Speech & Debate - Asst. Coach - BHS	\$3,671.00	3	9/1/17 - 1/26/18

**Stipends - Not Extracurricular**

Name	Authorized Position	Stipend	Level	Effective
Arndt, Suzanne	ESY Teacher - Elementary - SPED (Hrly. Rate)	\$23.00		8/7/17 - 8/23/17
Collins, Levi	Temporary Custodial help for summer - up to 30 hrs./wk. (Revised) (Hrly. Rate)	\$14.13		7/1/17 - 8/25/17
Johnson, Dana	AP Testing Coordinator - BHS	\$6,718.22		2017-2018
Jones, Trista	Clerical Help Assisting Registrar for 2 wks. 40 hrs. total (Hrly. Rate)	\$14.13		8/7/17 - 8/18/17
Skinner, Caitlin	MT Digital Academy - English III A - Summer 2017-1 - Section 1 - BHS	\$2,097.78		Summer 2017
Skinner, Caitlin	MT Digital Academy - English III A - Summer 2017-1 - Section 2 - BHS	\$2,208.19		Summer 2017
Skinner, Caitlin	MT Digital Academy - English III B - Summer 2017-2 - Section 1 - BHS	\$2,208.19		Summer 2017
Skinner, Caitlin	MT Digital Academy - English III B - Summer 2017-2 - Section 2 - BHS	\$2,208.19		Summer 2017
Solyst, Shannon	ESY Teacher - Elementary - SPED (Hrly. Rate)	\$23.00		7/5/17 - 8/3/17

SPECIAL BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

DATE: August 22, 2017

TIME: 12:00 p.m.

PLACE: Board Room, Willson School

MEMBERS

PRESENT: Andy Willett, Chair  
Douglas Fischer  
Gary Lusin  
Greg Neil  
Tanya Reinhardt

MEMBERS

ABSENT: Heide Arneson, Vice Chair  
Wendy Tage  
Sandra Wilson

STAFF

PRESENT: Rob Watson, Superintendent  
Gordon Grissom, SMS Principal  
Cale VanVelkinburgh, SMS Assistant Principal  
Eric Vandersloot, SRO

OTHERS

PRESENT: Lynda White, Bozeman School District's Attorney

**Call to Order**

The meeting was called to order at 12:05 p.m. by Chair Willett. Roll Call followed.

Students' parents waived rights to a due process hearing in writing.

Because privacy rights outweigh the public's right to know, Attorney White recommended that the Board Chair declare the meeting in Executive Session. Chair Willett so declared at 12:07 p.m. The Board conducted an expulsion hearing of a middle school student.

The Board came out of Executive Session at 12:50 p.m. and took disciplinary action against the student.

Trustee Lusin made the following motion.

Move to adopt the Superintendent's recommendation to expel the student for 180 days. When student re-enrolls in Bozeman School District administration will conduct a risk-assessment and develop a safety plan.

Trustee Neil seconded the motion. Motion carried 5-0.


The meeting adjourned at 12:52 p.m.

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Andy Willett, Chair

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Rob Watson, Acting District Clerk

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: SAT/AGATE SCHOLARSHIPS  
 CATEGORY: RECOGNITION AND AWARDS  
 ORIGINATED BY: Marilyn King,  
 Deputy Superintendent Instruction  
 OTHERS INVOLVED: Wendy Morical, Gifted Coordinator  
 PRESENTED BY: Gordon Grissom, SMS Principal  
 DATA EXPANSION: None  
 COST/FUND SOURCE: N/A


#### IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION  
 September 11, 2017

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: Over 100 Montana students in grades seven and eight took the SAT Challenge in December, 2016 or January, 2017;  
 WHEREAS: Bozeman students won two of the nine SAT Challenge Scholarships;  
 WHEREAS: Macy Thompson and Tesia Frisque were recognized as SAT Challenge Critical Reading/Writing winners by the Montana Association for Gifted and Talented Educators (AGATE);  
 THEREFORE: Be it resolved that the Board of Trustees recognize and honor Macy Thompson and Tesia Frisque for receiving these awards.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: GLOBAL LEARNING AND OBSERVATIONS TO BENEFIT THE ENVIRONMENT (GLOBE) PROGRAM CRYSTAL AWARD

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Marilyn King,  
Deputy Superintendent Instruction

PRESENTED BY: Andy Maheras, Assistant Principal  
Bridger Charter Academy

OTHERS INVOLVED: N/A

DATA EXPANSION: None

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION  
September 11, 2017

#### SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Global Learning and Observations to Benefit the Environment (GLOBE) Program is an international science and education program that provides students and the public worldwide with the opportunity to participate in data collection and the scientific process, and contribute meaningfully to our understanding of the Earth system and global environment;

WHEREAS: Bridger Charter Academy students Hardin Walker and Alex Thomas participated in the Northwest Regional Student Research Symposium in Rapid City, South Dakota on June 2, 2017;

WHEREAS: Their project, "Transfer of pH as it Crosses the Divide," was recognized by a crystal for their excellent work and posing the most difficult science question at the symposium after being judged by a panel of four professors from the South Dakota School of Mines and Technology;

THEREFORE: We recognize and honor students Hardin Walker and Alex Thomas for their outstanding research.

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: MHS/NORTHWESTERN ENERGY ACADEMIC EXCELLENCE AWARD

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED BY: Marilyn King,  
Deputy Superintendent Instruction

OTHERS INVOLVED: Jerry Reisig, Activities Director;  
Kevin Conwell, BHS Principal

PRESENTED BY: Jerry Reisig, Activities Director

DATA EXPANSION: MHS Press Release dated August 1, 2017

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION  
September 11, 2017

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees adopt the following resolution:

WHEREAS: The Montana High School Association (MHS)/NorthWestern Energy Academic Excellence Award is given annually to one school in each classification with the highest Grade Point Average (G.P.A);

WHEREAS: The program was initiated in 1988-1989 and this is marks the first award for Bozeman High School;

WHEREAS: The average grade point average for the 352 students who took part in MHS athletic, music and/or speech/drama programs was 3.508;

THEREFORE: Be it resolved that the Board of Trustees recognize and honor Bozeman High School MHS activities participants for academic excellence.





# Montana High School Association

1 South Dakota Avenue ♦ Helena, MT 59601 ♦ (406) 442-6010 ♦ Fax: (406) 442-8250 ♦ [www.mhsa.org](http://www.mhsa.org)

August 1, 2017

**TO: NEWS MEDIA**  
**FROM: MARK BECKMAN, EXECUTIVE DIRECTOR**  
**RE: ACADEMIC EXCELLENCE AWARDS**

## **\*\*\* FOR IMMEDIATE RELEASE \*\*\***

The Montana High School Association has named the 2016-2017 winners of its **NorthWestern Energy Academic Excellence Awards**. One academic champion was crowned in each of the four athletic classifications – AA, A, B and C.


Bozeman, Butte Central, Joliet and Grass Range High Schools were named champions in each of their respective classifications.

The program was initiated in the school year 1988-89. Winners are determined by averaging the grades earned by students who took part in athletic, music and/or speech/drama programs offered by that school during the 2016-2017 school year. These participating students must have each met a specific criterion to be in the averaging process.

The winners and runners up, their G.P.A., numbers of students averaged, and total enrollments are:

	<u>School</u>	<u>G.P.A.</u>	<u># of Participants</u>	<u>Total Enrollment</u>
Class AA	<b>Bozeman</b>	<b>3.508</b>	<b>352</b>	<b>2169</b>
	Helena Capital	3.464	317	1305
Class A	<b>Butte Central</b>	<b>3.793</b>	<b>97</b>	<b>143</b>
	Billings Central	3.555	248	329
Class B	<b>Joliet</b>	<b>3.370</b>	<b>68</b>	<b>122</b>
	Baker	3.340	110	155
Class C	<b>Grass Range</b>	<b>3.665</b>	<b>15</b>	<b>18</b>
	Denton	3.601	11	24

The prestigious awards, sponsored by **NorthWestern Energy**, will be presented during the 2017-2018 school year to the four academic champions.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: MONTANA ASSOCIATION OF  
TEACHERS OF ENGLISH LANGUAGE  
ARTS 2017 DISTINGUISHED  
EDUCATOR AWARD

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED  
BY: Marilyn King,  
Deputy Superintendent Instruction

PRESENTED  
BY: Brian Ayers, CJMS Principal

OTHERS  
INVOLVED: N/A

DATA  
EXPANSION: None

COST/FUND  
SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION  
September 11, 2017

#### SUPERINTENDENT'S RECOMMENDATION:


It is recommended that the Board of Trustees adopt the following resolution:

WHEREAS: The Montana Association of Teachers of English Language Arts promotes the teaching and learning of English and the language arts at all levels of education;

WHEREAS: The Distinguished Educator Award recognizes educators who excel in three categories: individual competency, influence beyond the classroom as demonstrated by involvement with students and participation in school and community activities, and leadership and participation in professional organizations;

WHEREAS: Susan Stolp, a teacher at Chief Joseph Middle School, will be honored in October at the MEA/MFT Educators' Conference in Missoula, Montana;

THEREFORE: We recognize and honor Ms. Susan Stolp for this outstanding award.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: 2017 CHECKPOINT CHARLIE FOUNDATION 9-12 TEACHER AWARD  
 CATEGORY: RECOGNITION AND AWARDS  
 ORIGINATED BY: Marilyn King, Deputy Superintendent Instruction  
 OTHERS INVOLVED: N/A  
 INTRODUCED BY: Kevin Conwell, BHS Principal  
 DATA EXPANSION: None  
 COST/FUND: N/A


#### IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION  
 September 11, 2017

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:

- WHEREAS: The Checkpoint Charlie Foundation fosters German-American relations with special consideration for the role that the U.S. played in Berlin between the years of 1945 and 1994;  
 WHEREAS: Lisa Werner, German teacher at Bozeman High School, was selected as the recipient of the 2017 Checkpoint Charlies Foundation 9-12 Teacher Award;  
 WHEREAS: The prestigious award honors outstanding teachers of German who contribute to their profession and strengthen intercultural understanding;  
 WHEREAS: Frau Werner will be honored during the Awards Presentation at the American Association of Teachers of German Convention held in conjunction with the American Council on the Teaching of Foreign Languages Convention and World Languages Expo in Nashville, Tennessee in November;  
 THEREFORE: Be it resolved that the Board of Trustees recognize Frau Lisa Werner for this recognition.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: MERITORIOUS BUDGET AWARD  
 CATEGORY: RECOGNITION AND AWARDS  
 ORIGINATED BY: Steve Johnson,  
 Deputy Superintendent Operations  
 OTHERS INVOLVED: Mike Waterman,  
 Director of Business Services  
 INTRODUCED BY: Steve Johnson,  
 Deputy Superintendent Operations  
 DATA EXPANSION: News Release  
 COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION  
 September 11, 2017

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board of Trustees adopt the following resolution:

- WHEREAS: The Association of School Business Officials International (ASBO) awards a Meritorious Budget Award for Excellence in budget presentation; and  
 WHEREAS: The attainment of this award represents a significant accomplishment by the district and its management; and  
 WHEREAS: Bozeman School District received the award for the 3rd consecutive year for our FY 2018 budget document; and  
 WHEREAS: District Director of Business Services Mike Waterman is the primary person responsible for overseeing the completion of the budget;  
 THEREFORE: Be it resolved that the Board of Trustees recognize and honor Mike Waterman and the entire Business Services staff for excellence in preparation of the Districts budget document.



**FOR IMMEDIATE RELEASE**

Contact: Molly Barrie

866.682.2729 x7075

[mbarrie@asbointl.org](mailto:mbarrie@asbointl.org)

## **School District Recognized for Award-Winning Budget**

### **Bozeman Public Schools Bozeman, MT**

RESTON, VA – 2017. The Association of School Business Officials International (ASBO) is proud to award Bozeman Public Schools of Bozeman, MT, with the Meritorious Budget Award (MBA) during the 2017–2018 budget year. The MBA promotes and recognizes excellence in school budget presentation and is conferred only to school districts whose budgets have undergone a rigorous review by professional auditors and have met or exceeded the program's stringent criteria.

By applying for the award, school business officials learn best practices and enhance their skills in developing, analyzing, and presenting a school system budget. "School business officials are responsible for ensuring taxpayer dollars are spent wisely, and that the district budget reflects student priorities and needs," says ASBO International Executive Director John Musso. "The MBA program helps applicants create an accessible, accurate budget that builds trust with their community. This award recognizes districts that have made it clear they want students at the center of their fiscal plan and vision."

**Voya Financial®**, a top provider of retirement plans for the academic community and an ASBO International strategic partner, is the exclusive sponsor of the MBA. "Voya has a long history of supporting the retirement needs of school business professionals, and we are honored to recognize this year's Meritorious Budget Award winners," says Heather Lavalley, president of Tax-Exempt Markets for Voya Financial. "Like this year's award winners, Voya shares in the pursuit of excellence and in inspiring the type of action that leads to positive outcomes. We are committed to offering the best solutions to help our nation's educators and school officials prepare for retirement—so they can focus on helping their students prepare for a bright future."

#### **About Voya Financial®**

Voya Financial, Inc. (NYSE: VOYA), helps Americans plan, invest, and protect their savings—to get ready to retire better. Serving the financial needs of approximately 13.6 million individual and institutional customers in the United States, Voya Financial is committed to delivering on its vision to be America's Retirement Company™ and its mission to make a secure financial future possible—one person, one family, one institution at a time. Certified as a "Great Place to Work" by the Great Place to Work® Institute, Voya is equally committed to conducting

business in a way that is socially, environmentally, economically and ethically responsible and has been recognized as one of the 2017 World's Most Ethical



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ASSOCIATION OF  
SCHOOL BUSINESS OFFICIALS  
INTERNATIONAL


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Companies® by the Ethisphere Institute, and as one of the Top Green Companies in the U.S., by *Newsweek* magazine. For more information, visit [voya.com](http://voya.com).

**About ASBO International**

Founded in 1910, ASBO International is a nonprofit organization that, through its members and affiliates, represents approximately 30,000 school business professionals worldwide. ASBO International is committed to providing programs, services, and a global network that promote the highest standards in school business management. Its members support student achievement through effective resource management in areas ranging from finance and operations to food services and transportation. Learn more at [asbointl.org](http://asbointl.org).

# # #

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willeit	Wilson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: APPROVE FEE FOR HIGH SCHOOL #2 COMMISSIONING AGENT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Todd Swinehart,  
Director of Facilities

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations, Richard Parker, Building Systems Energy Manager

DATA EXPANSION: None

COST/FUND SOURCE: HS#2 Bond Revenue

#### IMPLEMENTATION

ACTION: High School District ACTION  
Effective September 11, 2017

#### ISSUE:

Shall the Board of Trustees approve the consultant fee for the Commissioning Services Phase for the second high school and authorize administration to enter into a contract with the recommended firm?

#### FACTS:

1. On May 2, 2017 a successful election authorized a \$125,000,000 bond levy for the design and construction of the future second high school and renovations to Bozeman High School.
2. Request for Proposals for Third Party Commissioning Services were advertised in the Bozeman Daily Chronicle in July 2017.
3. Proposals were received on July 28<sup>th</sup>, 2017 from three interested firms: McKinstry, Elkhorn Commissioning Group and Entegry.

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board authorize the administration to enter into a contract with Elkhorn Commissioning Group for a total amount of \$195,000 for Third Party Commissioning and Envelope Testing Services.

#### OTHER ALTERNATIVES:

Request the administration to renegotiate this contract.

#### DISCUSSION:

Each firm's proposals were developed specifically around the indicated project's scope of work for the development of comprehensive commissioning and envelope testing services to address the Districts goals of best use energy practices and sustainability.

While all three firms present excellent qualifications and experience, Elkhorn Commission Group was recommended as being the best-qualified firm for the undertaking associated with the development and construction of the second high school in preparation for final occupancy.

This was evaluated by the defined evaluation criteria that included:


1. Project Team Qualifications
2. Firm Information, Experience, and Work Load
3. Reference Check Results
4. Proposed Fees and Cost

During the evaluation of the recommend firm, Elkhorn Commissioning Group stood out among their peers with the highest team qualifications and reference checks. While their fee was not the lowest, it was in line with the Federal Government's General Services Administration (GSA) recommendations for budgeting commissioning fees for new construction: <https://www.gsa.gov/portal/getMediaData?mediaId=166330>

It was also indicated in follow-up conversations that this fee was being presented as a maximum, not to exceed cost, and depending on the outcome of system selections that this fee may be lower than what was proposed.

The selected firm will work closely with the facilities department, CTA Architects Engineers and Langlas & Associates to develop and implement a commissioning plan that will identify best use practices along with the verification of correct and efficient mechanical systems operation.



	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

ISSUE: BUS ROUTE EXTENSION INTO NEIGHBORING DISTRICT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman,  
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent Operations; Vance Ruff, Transportation Coordinator

DATA EXPANSION: Proposed Route 21 Map

COST/FUND SOURCE: Estimated \$3,500/ Elementary and High School Transportation Funds

#### IMPLEMENTATION

ACTION: Elementary and High School District ACTION  
Effective September 11, 2017

#### ISSUE:

Shall the Board approve an extension to route 21 and permit that bus to cross into the Belgrade School District?

#### FACTS:

1. State law requires the board to approve bus routes in order for the District to receive State and County transportation funds.
2. A new student residing near Monforton School Road and East Baxter Lane in the Bozeman High School District has requested bus transportation to Bozeman High School. That area is not currently served by an existing route.
3. The shortest and safest route for this service involves a turnaround in the new Gallatin Valley YMCA parking lot at the northwest corner of Love Lane and East Baxter Lane. The change will increase the route by 2 miles per trip, or 4 miles per day.
4. The YMCA facility and the parking lot are located in the Belgrade School District boundaries.
5. Although none have done so to date, it is anticipated that Bozeman School District students will request an alternate drop-off stop at the YMCA facility to participate in their after school programs. Alternate drop-off stops are allowed by Policy 8101 – Transportation (Bozeman Public Schools) if the new stop does not increase route mileage and the parents have completed the appropriate paperwork.
6. The proposed changes will not enable Bozeman resident students to attend school outside the District, nor will it be used to transport nonresident students into the Bozeman School Districts.

#### SUPERINTENDENT'S RECOMMENDATION:

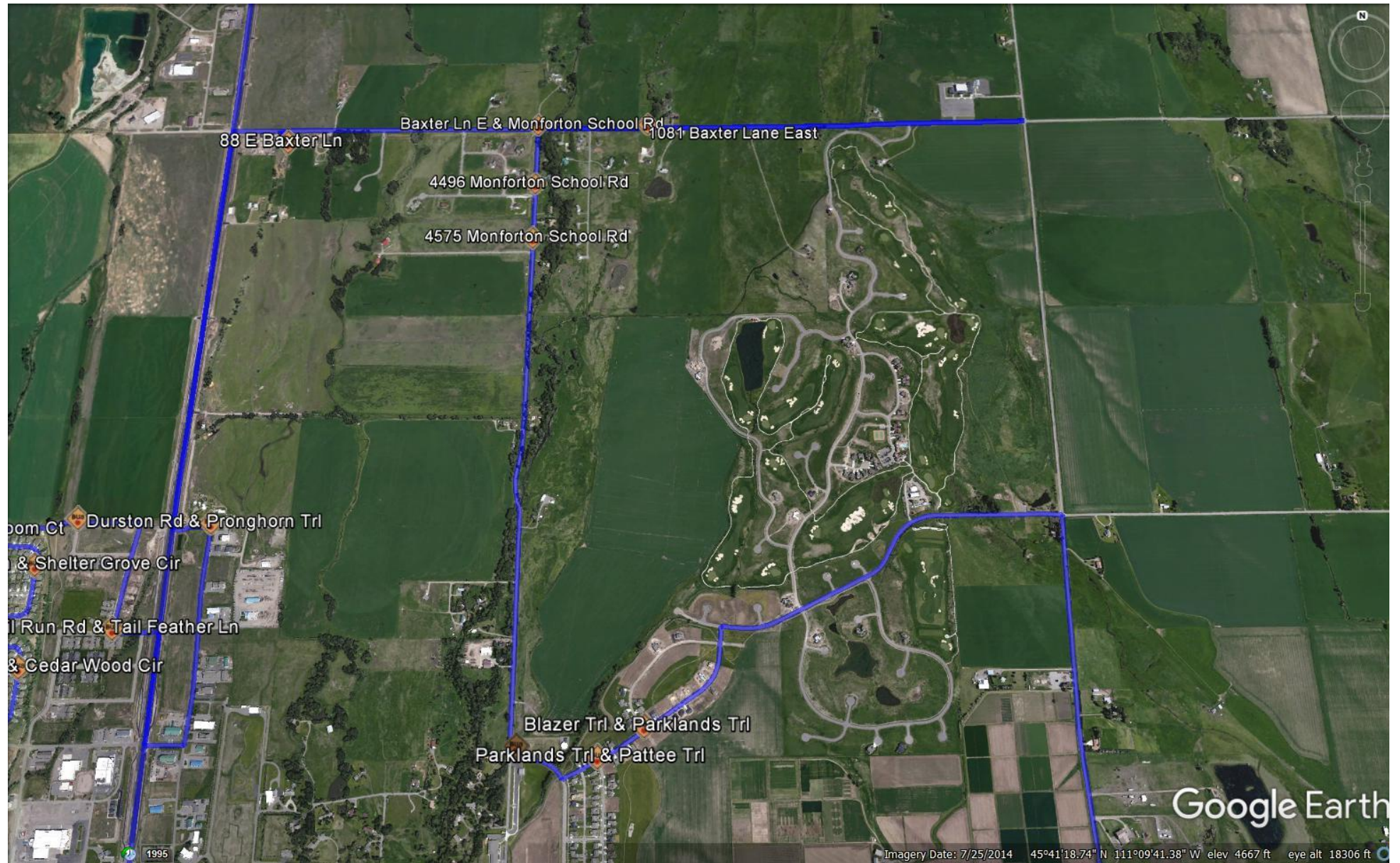
It is recommended the Board approve the requested extension to route 21 and permit that bus to cross into the Belgrade School District.


#### OTHER ALTERNATIVES:

Do not approve the route extension.

DISCUSSION:

Additional approval for this change is required from the Belgrade School District and the Gallatin County Transportation Committee.



	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: PERSONNEL ACTIONS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Pat Strauss,  
Director of Human Resources

OTHERS INVOLVED: Robert Watson,  
Superintendent

DATA EXPANSION: Accompanying Personnel  
Actions Report

COST/FUND SOURCE: Salaries are listed for each employee

#### IMPLEMENTATION

ACTION: Elementary and High School District ACTION  
Effective September 11, 2017

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees confirm the attached personnel actions involving certified and classified personnel. Also attached is a report of administrative actions regarding personnel which have transpired since the last meeting.

#### DISCUSSION:

These appointments are made as the result of careful attention to Board policy, Title IX regulations, and Federal and State laws. All applicants are evaluated with respect to the criteria for each advertised position to ensure that only the most suitable candidates are recommended.

**Bozeman Public Schools  
Human Resources**

September 11, 2017

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Certified)**

Name	Position	Unit/Grade Step	Effective	Salary
Chilton, Ashley	Math Teacher, 1.0 FTE, BHS, 1 year only	BA(M)+45, Step 5	8/22/2017	\$52,030.00
Clark, Alixa	Math Teacher, .30 FTE, CJMS	BA, Step 1	8/24/2017	\$11,933.40
Hayhurst, Chloe	Kindergarten Teacher, 1.0 FTE, HYL, 1 year only	BA, Step 1	8/22/2017	\$39,778.00
Herdina, Sara	Music Teacher, 1.0 FTE, WHIT	BA(M)+45, Step 5	8/22/2017	\$52,030.00
Zuzulock, Thomas	MS Core Teacher, 1.0 FTE, SMS	BA+45, Step 5	8/24/2017	\$49,643.00

**Confirmation of Employment (Classified)**

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Bateman, Brittney	FS Specialist, .875 FTE, Supt. Svcs., 9.25 mos.	FB1	8/29/2017	\$10.90
Butcher, Sierra	Before/Afterschool Program Director, .8062 FTE, EMDI, 9.5 mos.	Non Unit	8/25/2017	\$16.00
Curtis, Ellie	Resource PARA, .875 FTE, SMS, 9.25 mos.	B01	8/29/2017	\$10.90
Dodman-Mosback, Beverly	Before/Afterschool PARA, .375 FTE, Discretionary PARA, .250 FTE, IRVG, 9.25 mos.	B03	8/29/2017	\$11.33
Fortner, Stacy	Before/Afterschool PARA, .400 FTE, IRVG, 9.25 mos.	B01	8/29/2017	\$10.90
Gianuario, Richard	Self Contained PARA, .875 FTE, EMDI, 9.25 mos.	D02	8/29/2017	\$12.54
Haase, Laura	FS Specialist, .375 FTE, MDLK, 9.25 mos.	FB1	8/29/2017	\$10.90
Haugh, Joseph	Before/Afterschool PARA, .375 FTE, Discretionary PARA, .250 FTE, MDLK, 9.25 mos.	B02	8/29/2017	\$11.11
Henry, Amanda	Cashier, .3125 FTE, MOST, 9.25 mos.	FB1	8/29/2017	\$10.90
Huckert, Brenda	Cashier, .2813 FTE, LONG, 9.25 mos.	FB1	8/29/2017	\$10.90
Hurlbut, Melissa	FS Specialist, .500 FTE, CJMS, 9.25 mos.	FB1	8/29/2017	\$10.90
Jackson, Lee Ann	FS Specialist, .750 FTE, Supt. Svcs., 9.25 mos.	FB1	8/29/2017	\$10.90
Johnson, Jackie	Cashier, .3125 FTE, HAWT, 9.25 mos.	FB5	8/29/2017	\$11.77
Jungst, Laurie	Satellite Hostess II, .500 FTE, HAWT, 9.25 mos.	FB2	8/29/2017	\$11.11
Kincaid, Ashlyn	Self Contained PARA, .600 FTE, WHIT, 9.25 mos.	D01	8/29/2017	\$12.30
Kurk, Bailee	Before/Afterschool PARA, .375 FTE, HYL, 9.25 mos.	B01	8/29/2017	\$10.90
Marchette, Marianne	Self Contained PARA, .525 FTE, IRVG, 9.25 mos.	D01	9/1/2017	\$12.30
Meden, Alina	Student Services Asst. PARA, .875 FTE, BHS, 9.25 mos.	D01	9/11/2017	\$12.30
Menig, Kaitlyn	Self Contained PARA, .875 FTE, SMS, 9.25 mos.	D02	8/29/2017	\$12.54



**Bozeman Public Schools  
Human Resources**

September 11, 2017

**REQUIRES BOARD ACTION (con't)**

**Confirmation of Employment (Classified) (con't)**

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Miller, Dana	Self Contained PARA, .875 FTE, EMDI, 9.25 mos.	D05	8/29/2017	\$13.28
Riva, Reelynn	Satellite Hostess II, .6875 FTE, WHIT, 9.25 mos.	FB1	8/29/2017	\$10.90
Strong, Angela	Running Start PARA, 1.0 FTE, HYL, 9.0 mos.	B01	9/5/2017	\$10.90
Stucky, Christine	Math Lab PARA, .875 FTE, BHS, 9.25 mos.	B05	8/29/2017	\$11.77
Wendel, Jennifer	Self Contained PARA, .875 FTE, BHS, 9.25 mos.	D01	8/29/2017	\$12.30
Wright, Joan	SPED Pre-K PARA, .500 FTE, HYL, 9.0 mos.	D02	9/5/2017	\$12.54

**Confirmation of Request for Leave of Absence (Certified)**

Name	Position	Reason	Effective Dates
D'Angelo, Lauren	Elementary Teacher, 1.0 FTE, HYL	FMLA	9/11/17 - 12/4/17
Farrell, Erin	Elementary Teacher, 1.0 FTE, EMDI	FMLA	1/19/18 - 4/23/18
Houston, Todd	Health Enhancement Teacher, 1.0 FTE, WHIT	Intermittent FMLA	12/4/17 - 6/8/18
Nelson, Ryan	Health Enhancement Teacher, 1.0 FTE, BHS	Intermittent FMLA	9/7/17 - 6/8/18
Parseghian, Julia	Speech Pathologist, .80 FTE, CJMS	FMLA	2/5/18 - 5/4/18
Primerano, Leah	SPED Teacher, 1.0 FTE, HYL	FMLA	10/4/17 - 1/16/18

**Confirmation of Request for Leave of Absence (Classified)**

Name	Position	Reason	Effective Dates
Love, Michael	Roving Custodian, 1.0 FTE, FAC, 12 mos.	FMLA	7/11/17 - 8/14/17

**Confirmation of Resignations/Terminations (Certified)**

Name	Position	Reason	Effective	Years of Service
Andriolo, Michael	Math Teacher, 1.0 FTE, BA+45, Step 17, \$56,317, BHS	Resignation	8/1/2017	19
Hancock, Hailey	MS Core Teacher, 1.0 FTE, BA(M)+75, Step 7, \$56,904, SMS	Resignation	6/9/2017	3

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Chapman, Bradi	Discretionary PARA, .250 FTE, B01, \$10.63/hr., Overflow PARA, .750 FTE, Non Unit, \$11.00/hr., IRVG, 9.25 mos.	Resignation	8/24/2017	8 mos.
Costle, Meghan	Elementary PARA, .1061 FTE, B01, \$10.63/hr., Self Contained PARA, .0375 FTE, D01, \$12.00/hr., Overflow PARA, .1562 FTE, Non Unit, \$11.00/hr., MOST, 9.25 mos.	Resignation	8/29/2017	5 mos.
Gerhardt, Laurie	Sign Language Interpreter, .875 FTE, I14, \$19.76/hr., HYL, 9.25 mos.	Reduction in Force	8/29/2017	4

**Bozeman Public Schools  
Human Resources**

September 11, 2017

**REQUIRES BOARD ACTION (con't)**

**Confirmation of Resignations/Terminations (Classified) (con't)**

Name	Position	Reason	Effective	Years of Service
Hickert, Ashley	Before/Afterschool Program Director, .80 FTE, Non Unit, \$15.65/hr., EMDI, 9.5 mos.	Resignation	8/15/2017	2
Jennaway, Stacie	Self Contained PARA, .875 FTE, D05, \$12.96/hr., MDLK, 9.25 mos.	Resignation	8/2/2017	5
Jessop, Denise	FS Specialist, .625 FTE, FB1, \$10.63/hr., BHS, 9.25 mos.	Resignation	8/17/2017	1
Kassay, Brian	Before/Afterschool PARA, .400 FTE, B04, \$11.27/hr., EMDI, 9.25 mos.	Resignation	6/8/2017	2.8
Laatsch, Emma	Self Contained PARA, .500 FTE, D03, \$12.47/hr., CJMS, 9.25 mos.	Resignation	6/8/2017	2
Locke, Katrin	Accounts Payable Bookkeeper, 1.0 FTE, H06, \$16.63/hr., BUS OFF, 12 mos.	Resignation	9/8/2017	1.25
Mathias, Sarah	Self Contained PARA, .875 FTE, D05, \$12.96/hr., BHS, 9.25 mos.	Resignation	8/22/2017	9 mos.
Miller-Ayers, Robin	Before/Afterschool PARA, .500 FTE, B04, \$11.27/hr., MDLK, 9.25 mos.	Resignation	6/7/2017	4
Starr, Hannah	Crosswalk PARA, .0625 FTE, B02, \$10.84/hr., Self Contained PARA, .875 FTE, D02, \$12.23/hr., EMDI, 9.25 mos.	Resignation	8/1/2017	1.8
Steiner, Patricia	Cashier, .750 FTE, FB17, \$13.77/hr., HAWT, 9.25 mos.	Retirement	8/8/2017	16
Sunderland, Brenda	Asst. FS Manager, .750 FTE, FD2, \$11.96/hr., SMS, 9.5 mos.	Resignation	8/14/2017	1.4
Talarico, Melinda	Accountability Specialist, .9375 FTE, H05, \$15.92/hr., ASPT, 9.25 mos.	Resignation	8/17/2017	4.5
Walker, Deborah	Discretionary PARA, .9375 FTE, B05, \$11.48/hr., IRVG, 9.25 mos.	Resignation	8/14/2017	9 mos.
Wilkie, Morgan	Before/Afterschool PARA, .250 FTE, B02, \$10.84/hr., EMDI, 9.25 mos.	Resignation	6/8/2017	1.3
Wunsch, Michele	SPED Resource PARA, .525 FTE, B02, \$10.84/hr., IRVG, 9.25 mos.	Resignation	6/8/2017	2

**REPORT OF ADMINISTRATIVE ACTIONS**

**Changes and Revisions in Contracts (Classified)**

Name	From	To	Effective	Reason
Anderson, Bonnie	Secretary, 1.0 FTE, F05, \$15.31/hr., SPED, 12 mos.	Secretary, 1.0 FTE, F10, \$16.84/hr., SPED, 12 mos.	7/1/2017	Correction to Step
Daum, Daniel	Custodian, 1.0 FTE, G07, \$16.80/hr., CJMS, 12 mos.	Head Custodian, 1.0 FTE, G07, \$18.26/hr., HYLt, 12 mos.	8/28/2017	Change in location, assignment, increase in hourly rate
Larson, Michele	Student Assistance PARA, .875 FTE, B02, \$10.84/hr., SAFETI, 9.25 mos.	Accountability Specialist, .75 FTE, H03, \$15.69/hr., SAFETI, 9.25 mos.	8/29/2017	Change in assignment, increase in hourly rate, decrease in FTE

**Bozeman Public Schools  
Human Resources**

September 11, 2017

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Changes and Revisions in Contracts (Classified) (con't)**

Name	From	To	Effective	Reason
Penor, Laurie	Discretionary PARA, .5312 FTE, B02, \$10.84/hr., EMDI, 9.25 mos.	Assistant Secretary, .750 FTE, D03, \$12.78/hr., MDLK, 9.25 mos.	8/29/2017	Change in location, assignment, Increase in FTE/hrs., hourly rate
Proffitt, Charles	Head Custodian, 1.0 FTE, G17, \$20.88/hr., HYL, 12 mos.	Roving Custodian, 1.0 FTE, G17, \$19.33/hr., FAC, 12 mos.	8/28/2017	Change in location, assignment, decrease in hourly rate

**Stipends -Extracurricular**

Name	Authorized Position	Stipend	Level	Effective
Anderson, Jenenne	Volleyball - JV - BHS	\$3,671.00	3	8/9/17 - 11/20/17
Beckett, Sean	Weightroom Supervisor - Fall - BHS (Longevity)	\$2,047.76	5	8/28/17 - 11/30/17
Berdahl, Kelly	BHS Bands (Longevity)	\$5,799.60	2	2017-2018
Berdahl, Kelly	BHS Marching Band (Longevity)	\$3,964.68	3	2017-2018
Berdahl, Kelly	BHS Jazz Band (Longevity)	\$3,188.16	4	2017-2018
Berdahl, Kelly	BHS Pep Band (Longevity)	\$2,126.52	5	2017-2018
Bleskin, Jake	Football - 8th Gr. Asst. - Black - CJMS	\$1,969.00	5	8/28/17 - 10/18/17
Boyle, Robert	Football - Asst. Coach - BHS (Longevity)	\$3,817.84	3	8/9/17 - 11/20/17
Bullock, Robert	Intramurals - Fall - 6th Gr. Tennis - SMS /CJMS	\$1,969.00	5	8/30/17 - 10/12/17
Cannon, Erika	Girls Soccer - Head Coach - BHS (Longevity) (.80)	\$3,171.74	3	8/9/17 - 11/20/17
Carpenter, Cory	Football - 8th Gr. Asst. - CJMS	\$1,969.00	5	8/28/17 - 10/18/17
Carter, Allie	Volleyball - Frosh "B" - BHS	\$3,671.00	3	8/9/17 - 11/20/17
Certalic, Michael	BHS Orchestras (Longevity)	\$5,799.60	2	2017-2018
Certalic, Michael	MS Sunrise Strings	\$1,353.24	5	2017-2018
Chandler, Hunter	Football - Asst. Coach - BHS	\$3,671.00	3	8/9/17 - 11/20/17
Colliver, Charlotte	SMS Choirs (Longevity)	\$3,188.16	4	2017-2018
Costle, Amy	Volleyball - 8th Gr. Asst. - SMS	\$1,969.00	5	8/28/17 - 10/18/17
Costle, Amy	Intramurals - Fall - 6th Gr. Coed VB - SMS (.5)	\$984.50	5	8/30/17 - 10/12/17
Downes, Karen	Speech & Debate - Asst. Coach - BHS	\$3,671.00	3	9/1/17 - 1/26/18
Ely, Megan	Cheer - Asst. Coach - Fall - BHS (.50)	\$1,476.00	4	8/9/17 - 11/20/17
Fraker, Natasha	Volleyball - 7th Gr. Asst. - SMS	\$1,253.00	6	8/28/17 - 10/18/17
Green, Maggie	Volleyball - Frosh "A" - BHS	\$3,671.00	3	8/9/17 - 11/20/17
Greene, Alex	Speech & Debate - Asst. Coach - BHS	\$3,671.00	3	9/1/17 - 1/26/18
Haberman, Larry	Football - 7th Gr. Asst. - SMS	\$1,253.00	6	8/28/17 - 10/18/17
Holsinger, Lynn	Speech & Debate - Asst. Coach - BHS	\$3,671.00	3	9/1/17 - 1/26/18
Houston, Todd	Football - 8th Gr. Asst. - Black - CJMS	\$1,969.00	5	8/28/17 - 10/18/17
Humberger, Logan	Football - Asst. Coach - BHS (.75)	\$2,753.25	3	8/9/17 - 11/20/17
Jermyn, Casey	Cross Country - Head Coach - BHS	\$3,671.00	3	8/9/17 - 11/20/17
Keegan, Jill	BHS Choirs (Longevity) (.20)	\$1,074.00	2	2017-2018
Keegan, Jill	SMS Choirs (Longevity) (.60)	\$1,771.20	4	2017-2018
Lemley, Robert	Girls Soccer - Asst. Coach - BHS (.50)	\$1,476.00	4	8/9/17 - 11/20/17



**Bozeman Public Schools  
Human Resources**

September 11, 2017

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Stipends - Extracurricular (con't)**

Name	Authorized Position	Stipend	Level	Effective
Linda, Chandra	CJMS Choirs (Longevity)	\$3,070.08	4	2017-2018
MacKay, Lance	Football - Asst. Coach - BHS (Longevity)	\$3,817.84	3	8/9/17 - 11/20/17
Malczyk, Jacob	BHS Choirs (Longevity)	\$5,584.80	2	2017-2018
McKinney, Kori	Cheer - Asst. Coach - Fall - BHS (Longevity) (.50)	\$1,535.04	4	8/9/17 - 11/20/17
Michalcik, Irena	Volleyball - 8th Gr. Asst. - CJMS	\$1,969.00	5	8/28/17 - 10/18/17
Miller, Drew	Football - Asst. Coach - BHS (.75)	\$2,753.25	3	8/9/17 - 11/20/17
Mobley, Justin	Football - Asst. Coach - BHS	\$3,671.00	3	8/9/17 - 11/20/17
Nelson, Ryan	Football - 8th Gr. Asst. - CJMS (Longevity)	\$2,126.52	5	8/9/17 - 11/20/17
Obstar, Ashley	Volleyball - Head Coach - BHS	\$5,370.00	2	8/9/17 - 11/20/17
Quinones, Chelsea	CJMS Choirs (.60)	\$1,771.20	4	2017-2018
Quinones, Chelsea	Volleyball - 8th Gr. Asst. - CJMS	\$1,969.00	5	8/28/17 - 10/18/17
Rollison, Sydney	Girls Soccer - Asst. Varsity Coach - BHS (.30)	\$885.60	4	8/9/17 - 11/20/17
Ruffcorn, Jeffrey	BHS Marching Band Asst.	\$1,253.00	6	2017-2018
Savery, Catherine	CJMS Choirs (Longevity) (.80)	\$2,456.06	4	2017-2018
Schreier, Taylor	Cheer - Asst. Coach - Fall - BHS (.50)	\$1,476.00	4	8/9/17 - 11/20/17
Sexton, Holly	SMS Orchestras (Longevity)	\$3,070.08	4	2017-2018
Stephens, Randi	Volleyball - Soph. Coach - BHS	\$3,671.00	3	8/9/17 - 11/20/17
Sticka, Michel	CJMS Bands	\$2,952.00	4	2017-2018
Sticka, Michel	CJMS Jazz Bands	\$2,952.00	4	2017-2018
Stoddart, John	Girls Soccer - JV Coach - BHS (Longevity) (.70)	\$2,231.71	4	8/9/17 - 11/20/17
Thane, Adam	Speech & Debate - Head Coach - BHS (Longevity)	\$5,584.80	2	9/1/17 - 1/26/18
Thatcher, Dan	Football - Asst. Coach - BHS	\$3,671.00	3	8/9/17 - 11/20/17
Thompson, Zach	Football - Asst. Coach - BHS (.75)	\$2,753.25	3	8/9/17 - 11/20/17
Todd, Christine	Volleyball - 7th Gr. Asst. - CJMS	\$1,253.00	6	8/28/17 - 10/18/17
Vincent, Kelsi	Volleyball - 8th Gr. Asst. - CJMS	\$1,969.00	5	8/28/17 - 10/18/17
Wahl, Nathan	Football - Asst. Coach - BHS (Longevity)	\$3,817.84	3	8/9/17 - 11/20/17
Warn, Elaine	Intramurals - Fall - 6th Gr. Coed VB - CJMS (.5)	\$984.50	5	8/30/17 - 10/12/17
Weaver Martin, Kelsi	MS Activities Coordinator - CJMS (Full Yr.)	\$7,500.00		2017-2018
Wesche, Levi	Football - Head Coach - BHS	\$6,090.00	1	8/9/17 - 11/20/17
Wilcox, Nathan	SMS Bands (Longevity)	\$3,070.08	4	2017-2018
Wilcox, Nathan	SMS Jazz Band (Longevity)	\$3,070.08	4	2017-2018
Wilcox, Nathan	BHS Marching Band Asst. (Longevity)	\$1,303.12	6	2017-2018

**Stipends - Not Extracurricular**

Name	Authorized Position	Stipend	Level	Effective
Anderson, Mike	Drivers Ed Instructor - Hrly. Rate	\$26.50		2017-2018
Arnold, Sally	Travel Stipend - 2 Sites	\$270.00		2017-2018
Bauer, Jerry	Drivers Ed Instructor - Hrly. Rate	\$26.50		2017-2018
Birtic, George	Drivers Ed Instructor - Hrly. Rate	\$26.50		2017-2018
Bleskin, Jake	Drivers Ed Instructor - Hrly. Rate	\$26.50		2017-2018
Clayton, Mike	Drivers Ed Instructor - Hrly. Rate	\$26.50		2017-2018

**Bozeman Public Schools  
Human Resources**

September 11, 2017

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

<b><u>Stipends - Not Extracurricular (con't)</u></b>				
Name	Authorized Position	Stipend	Level	Effective
Darbro, Pat	Drivers Ed Instructor - Hrly. Rate	\$26.50		2017-2018
Evans, Kathleen	National Board Certification - Speech Pathologist	\$2,000.00		2017-2018
Ghicadus, Sarah	VCDP	\$5,200.00		2017-2018
Graf, Jessica	Travel Stipend - 2 Sites	\$270.00		2017-2018
Hanson, Kathleen	National Board Certification - Speech Pathologist	\$2,000.00		2017-2018
Harper, Wade	Terminal Degree	\$2,000.00		2017-2018
Hilton-Taylor, Eleanora	Terminal Degree	\$2,000.00		2017-2018
Johnson, Shara-lyn	Fingerprint Training in Helena - Up to 8 hrs. (Hrly. Rate)	\$13.81		7/18/2017
Johnson, Shara-lyn	Additional Hrs. while Sub Coord. On Vacation - Up to 8 hrs./day (Hrly. Rate)	\$13.81		7/24/17 - 8/7/17
Keegan, Jill	Travel Stipend - 2 Sites	\$270.00		2017-2018
Keith, Anne	National Board Certification - Teaching	\$2,000.00		2017-2018
Kimble, Jill	National Board Certification - Speech Pathologist	\$2,000.00		2017-2018
Klug, Hilary	National Board Certification - Teaching	\$2,000.00		2017-2018
Klug, Hilary	Graduation Program Design - 15 hrs. (\$17.00/hr.)	\$255.00		2016-2017
LaForge, Georgia	National Board Certification - Teaching	\$2,000.00		2017-2018
Lea, Jill	National Board Certification - Psychologist	\$2,000.00		2017-2018
Lockhart, Pat	Terminal Degree	\$2,000.00		2017-2018
Long, Carolyn	National Board Certification - Speech Pathologist	\$2,000.00		2017-2018
Lorenz, LeAnne	National Board Certification - Teaching	\$2,000.00		2017-2018
Martin, Amanda	National Board Certification - Speech Pathologist	\$2,000.00		2017-2018
Matthews, Eric	Supervising Activities on HyTek and Fast Lynx computer systems as 2 BHS Track Meets	\$150.00		April 4, 2017, May 11, 2017
Murphy, Jennifer	Travel Stipend - 2 Sites	\$270.00		2017-2018
Nash, Steve	Terminal Degree	\$2,000.00		2017-2018
Nave, Elizabeth	National Board Certification - Psychologist	\$2,000.00		2017-2018
Nelson, Kara	National Board Certification - Teaching	\$2,000.00		2017-2018
O'Shea, Christine	National Board Certification - Teaching	\$2,000.00		2017-2018
Parseghian, Julia	National Board Certification - Speech Pathologist	\$2,000.00		2017-2018
Quinones, Chelsea	Travel Stipend - 2 Sites	\$270.00		2017-2018
Quinton, Sandra	National Board Certification - Psychologist	\$2,000.00		2017-2018
Rader Kelly, Shawna	Crisis Response Team (.50 of \$1,000)	\$500.00		2016-2017
Rice, Nina	National Board Certification - Psychologist	\$2,000.00		2017-2018
Ritter, Patricia	National Board Certification - Teaching	\$2,000.00		2017-2018
Ruffcorn, Jeffrey	Travel Stipend - 4 Sites	\$540.00		2017-2018


**Bozeman Public Schools  
Human Resources**

September 11, 2017

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Stipends - Not Extracurricular (con't)**

Name	Authorized Position	Stipend	Level	Effective
Salo, Mark	National Board Certification - Counseling	\$2,000.00		2017-2018
Sevareid, Allen	Drivers Ed Instructor - Hrly. Rate	\$26.50		2017-2018
Sorg-Hackler, Cheri	National Board Certification - Speech Pathologist	\$2,000.00		2017-2018
Sullivan, Ann Marie	National Board Certification - Counseling	\$2,000.00		2017-2018
Whitmer, Doug	Drivers Ed Instructor - Hrly. Rate	\$26.50		2017-2018
Wright, Shawna	Travel Stipend - 2 Sites	\$270.00		2017-2018
Wyatt, Jane	National Board Certification - Teaching	\$2,000.00		2017-2018

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: FINANCIAL REPORTS, WARRANT APPROVAL, DONATIONS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman  
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent of Operations  
R.J. Tvedt, Accounting Supervisor  
Kate Locke, District Bookkeeper

DATA EXPANSION: Financial Statements, Donations Received, Warrant Registers (included separately), Extracurricular Club Approvals

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District ACTION  
Effective September 11, 2017

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees approve:

- July/August 2017 financial statements
- Donations received
- Warrant Registers as presented separately
- New Sacajawea Extracurricular Clubs – "Team Antelope", "Team Yellowstone", "Bike Club"

#### DISCUSSION:

The Warrant Registers and Bank Reconciliations are available in the Business Office, and have been sent to the Trustees.

August 2017 warrants are as follows: Operational warrants were \$3,751,397.44; net Payroll, taxes and deductions were \$1,352,789.94; Total warrants disbursed for August 2017 were \$5,104,187.38.

Investment of District Funds in accordance with State law as of July 31, 2017:

Gallatin County Investment Pool	\$34,667,378.65
Nonexpendable Endowment (D.A. Davidson)	738,223.07
High School Extracurricular Clubs (First Interstate)	293,345.56
Middle School Extracurricular Clubs (First Interstate)	<u>99,184.02</u>
Total District cash and investments – July 31, 2017	<u>\$35,798,131.30</u>

# BOZEMAN PUBLIC SCHOOLS

## July 2017 Cash and Investment Reconciliation

Fund	Fund Name	Beginning Balance	Increases	Decreases	Ending Balance
101	General	3,173,837.60	369,709.58	803,753.39	2,739,793.79
110	Transporation	662,821.44	14,626.11	9,576.39	667,871.16
111	Bus Depreciation	288,119.56	299.00	0.00	288,418.56
113	Tuition	100.00	3,114.56	0.00	3,214.56
114	Retirement	1,331,207.86	25,343.27	20,269.78	1,336,281.35
115	Misc. Funds	749,994.98	194,081.79	80,557.75	863,519.02
121	Compensated Absences	208,044.50	205.22	0.00	208,249.72
128	Technology	452,150.25	5,599.81	85,845.26	371,904.80
129	Flexibility	712.50	0.00	0.00	712.50
150	Debt Service	1,106,317.57	548,685.43	0.00	1,655,003.00
160	Building	8,889,396.35	10,239.21	1,089,296.36	7,810,339.20
161	Building Reserve	1,772,556.32	82,747.84	45,498.93	1,809,805.23
174	Internal Service	367,468.59	930.30	1,520.99	366,877.90
178	Health Insurance	3,361,527.63	176,629.14	579,675.87	2,958,480.90
186	Payroll Clearing	2,482,494.02	882,168.67	3,338,115.80	26,546.89
187	Claims Clearing	1,354,546.61	2,362,586.97	2,509,074.69	1,208,058.89
	Total Elementary	26,201,295.78	4,676,966.90	8,563,185.21	22,315,077.47
201	General	1,648,810.71	194,508.79	345,486.52	1,497,832.98
210	Transportation	446,351.01	9,497.23	9,576.36	446,271.88
211	Bus Depreciation	288,379.82	306.17	0.00	288,685.99
212	School Foods	253,361.56	7,212.57	16,633.12	243,941.01
213	Tuition	100.00	2,277.74	5,920.00	-3,542.26
214	Retirement	911,257.94	13,399.64	14,304.60	910,352.98
215	Misc. Programs	433,320.79	212,110.94	37,809.93	607,621.80
217	Adult Education	201,440.78	3,624.06	8,790.23	196,274.61
218	Traffic Education	222,135.84	223.54	6,105.73	216,253.65
221	Compensated Absences	139,228.49	138.03	0.00	139,366.52
228	Technology	811,722.19	3,509.22	85,061.16	730,170.25
229	Flexibility	427.50	0.00	0.00	427.50
250	Debt Service	90,724.88	40,984.78	0.00	131,709.66
260	Building	132,220.53	0.00	0.00	132,220.53
261	Building Reserve	2,829,349.27	25,044.67	24,375.13	2,830,018.81
281	Private Purpose Trust	728,922.61	9,300.46	0.00	738,223.07
282	Interlocal Agreement	3,955,025.30	4,036.85	0.00	3,959,062.15
285	Private Purpose Trust	25,633.12	0.00	0.00	25,633.12
	Total High School	13,118,412.34	526,174.69	554,062.78	13,090,524.25
	Grand Total	39,319,708.12	5,203,141.59	9,117,247.99	35,405,601.72

# BOZEMAN PUBLIC SCHOOLS

## EXPENDITURE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 7/1/2017

To Date: 7/31/2017

Fiscal Year: 2017-2018

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	\$32,228,034.00	\$432,568.92	\$432,568.92	\$31,795,465.08	\$26,575,722.61	\$5,219,742.47	16.20%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	\$2,079,135.00	\$9,558.23	\$9,558.23	\$2,069,576.77	\$183,197.74	\$1,886,379.03	90.73%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	\$288,620.00	\$0.00	\$0.00	\$288,620.00	\$0.00	\$288,620.00	100.00%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	\$259,737.00	\$0.00	\$0.00	\$259,737.00	\$28,576.41	\$231,160.59	89.00%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	\$4,900,000.00	\$33,552.81	\$33,552.81	\$4,866,447.19	\$3,837,965.82	\$1,028,481.37	20.99%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	\$1,069,213.00	\$80,445.26	\$80,445.26	\$988,767.74	\$21,700.86	\$967,066.88	90.45%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	\$713.00	\$0.00	\$0.00	\$713.00	\$0.00	\$713.00	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	\$7,255,558.00	\$0.00	\$0.00	\$7,255,558.00	\$0.00	\$7,255,558.00	100.00%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	\$3,296,034.00	\$14,620.93	\$14,620.93	\$3,281,413.07	\$145,688.87	\$3,135,724.20	95.14%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	\$17,224,308.00	\$307,193.32	\$307,193.32	\$16,917,114.68	\$12,970,955.36	\$3,946,159.32	22.91%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	\$1,024,376.00	\$9,558.17	\$9,558.17	\$1,014,817.83	\$105,031.10	\$909,786.73	88.81%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	\$288,880.00	\$0.00	\$0.00	\$288,880.00	\$0.00	\$288,880.00	100.00%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	\$607,762.00	\$5,920.00	\$5,920.00	\$601,842.00	\$85,730.41	\$516,111.59	84.92%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	\$2,850,000.00	\$22,806.40	\$22,806.40	\$2,827,193.60	\$2,008,687.35	\$818,506.25	28.72%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	\$381,080.00	\$9,472.99	\$9,472.99	\$371,607.01	\$284,563.29	\$87,043.72	22.84%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	\$1,162,090.00	\$79,661.16	\$79,661.16	\$1,082,428.84	\$26,236.84	\$1,056,192.00	90.89%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	\$428.00	\$0.00	\$0.00	\$428.00	\$0.00	\$428.00	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	\$6,398,757.00	\$0.00	\$0.00	\$6,398,757.00	\$0.00	\$6,398,757.00	100.00%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	\$4,970,709.00	\$106.08	\$106.08	\$4,970,602.92	\$50,963.39	\$4,919,639.53	98.97%
Grand Total:		\$86,285,434.00	\$1,005,464.27	\$1,005,464.27	\$85,279,969.73	\$46,325,020.05	\$38,954,949.68	45.15%

End of Report

# BOZEMAN PUBLIC SCHOOLS

## EXPENDITURE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 8/1/2017

To Date: 8/31/2017

Fiscal Year: 2017-2018

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	\$32,228,034.00	\$508,251.09	\$940,820.01	\$31,287,213.99	\$26,861,159.20	\$4,426,054.79	13.73%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	\$2,079,135.00	\$11,959.49	\$21,517.72	\$2,057,617.28	\$173,649.39	\$1,883,967.89	90.61%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	\$288,620.00	\$0.00	\$0.00	\$288,620.00	\$0.00	\$288,620.00	100.00%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	\$259,737.00	\$436.44	\$436.44	\$259,300.56	\$28,576.41	\$230,724.15	88.83%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	\$4,900,000.00	\$56,476.65	\$90,029.46	\$4,809,970.54	\$3,781,321.14	\$1,028,649.40	20.99%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	\$1,069,213.00	\$187,468.97	\$267,914.23	\$801,298.77	\$201,747.74	\$599,551.03	56.07%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	\$713.00	\$0.00	\$0.00	\$713.00	\$0.00	\$713.00	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	\$7,255,558.00	\$0.00	\$0.00	\$7,255,558.00	\$0.00	\$7,255,558.00	100.00%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	\$3,296,034.00	\$205,139.85	\$219,760.78	\$3,076,273.22	\$252,936.99	\$2,823,336.23	85.66%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	\$17,224,308.00	\$402,724.51	\$709,917.83	\$16,514,390.17	\$13,272,628.23	\$3,241,761.94	18.82%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	\$1,024,376.00	\$12,637.00	\$22,195.17	\$1,002,180.83	\$95,482.82	\$906,698.01	88.51%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	\$288,880.00	\$0.00	\$0.00	\$288,880.00	\$0.00	\$288,880.00	100.00%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	\$607,762.00	\$6,864.04	\$12,784.04	\$594,977.96	\$468,948.85	\$126,029.11	20.74%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	\$2,850,000.00	\$52,090.69	\$74,897.09	\$2,775,102.91	\$1,956,372.29	\$818,730.62	28.73%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	\$381,080.00	\$12,672.93	\$22,145.92	\$358,934.08	\$272,232.65	\$86,701.43	22.75%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	\$1,162,090.00	\$185,350.74	\$265,011.90	\$897,078.10	\$96,866.99	\$800,211.11	68.86%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	\$428.00	\$0.00	\$0.00	\$428.00	\$0.00	\$428.00	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	\$6,398,757.00	\$0.00	\$0.00	\$6,398,757.00	\$0.00	\$6,398,757.00	100.00%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	\$4,970,709.00	\$76,782.37	\$76,888.45	\$4,893,820.55	\$122,315.56	\$4,771,504.99	95.99%
Grand Total:		\$86,285,434.00	\$1,718,854.77	\$2,724,319.04	\$83,561,114.96	\$47,584,238.26	\$35,976,876.70	41.70%

End of Report

# BOZEMAN PUBLIC SCHOOLS

## REVENUE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 7/1/2017

To Date: 7/31/2017

Fiscal Year: 2017-2018

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	(\$32,228,034.00)	(\$160,019.71)	(\$160,019.71)	(\$32,068,014.29)	\$0.00	(\$32,068,014.29)	99.50%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	(\$1,829,662.91)	(\$14,387.76)	(\$14,387.76)	(\$1,815,275.15)	\$0.00	(\$1,815,275.15)	99.21%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	(\$500.44)	(\$299.00)	(\$299.00)	(\$201.44)	\$0.00	(\$201.44)	40.25%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	(\$259,637.04)	(\$3,114.56)	(\$3,114.56)	(\$256,522.48)	\$0.00	(\$256,522.48)	98.80%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	(\$4,525,588.30)	(\$24,462.99)	(\$24,462.99)	(\$4,501,125.31)	\$0.00	(\$4,501,125.31)	99.46%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	(\$603,090.45)	(\$5,599.81)	(\$5,599.81)	(\$597,490.64)	\$0.00	(\$597,490.64)	99.07%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	(\$5,674,390.43)	(\$73,835.43)	(\$73,835.43)	(\$5,600,555.00)	\$0.00	(\$5,600,555.00)	98.70%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	(\$1,507,500.39)	(\$21,162.05)	(\$21,162.05)	(\$1,486,338.34)	\$0.00	(\$1,486,338.34)	98.60%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	(\$17,224,308.00)	(\$94,392.79)	(\$94,392.79)	(\$17,129,915.21)	\$0.00	(\$17,129,915.21)	99.45%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	(\$780,661.20)	(\$9,497.23)	(\$9,497.23)	(\$771,163.97)	\$0.00	(\$771,163.97)	98.78%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	(\$500.18)	(\$306.17)	(\$306.17)	(\$194.01)	\$0.00	(\$194.01)	38.79%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	(\$607,662.25)	(\$2,277.74)	(\$2,277.74)	(\$605,384.51)	\$0.00	(\$605,384.51)	99.63%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	(\$2,496,204.33)	(\$13,399.64)	(\$13,399.64)	(\$2,482,804.69)	\$0.00	(\$2,482,804.69)	99.46%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	(\$312,697.47)	(\$3,624.06)	(\$3,624.06)	(\$309,073.41)	\$0.00	(\$309,073.41)	98.84%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	(\$336,395.51)	(\$3,509.22)	(\$3,509.22)	(\$332,886.29)	\$0.00	(\$332,886.29)	98.96%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	(\$6,308,032.12)	(\$40,984.78)	(\$40,984.78)	(\$6,267,047.34)	\$0.00	(\$6,267,047.34)	99.35%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	(\$1,662,500.13)	(\$25,044.67)	(\$25,044.67)	(\$1,637,455.46)	\$0.00	(\$1,637,455.46)	98.49%
Grand Total:		(\$76,357,365.15)	(\$495,917.61)	(\$495,917.61)	(\$75,861,447.54)	\$0.00	(\$75,861,447.54)	99.35%

End of Report



# BOZEMAN PUBLIC SCHOOLS

## General Ledger - Element Summary Reporting

Fiscal Year: 2017-2018    From Date:7/1/2017    To Date:7/31/2017

Account Mask: ?01????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / BUDGET UNIT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
<b>101 - ELEM GENERAL FUND</b>					
00 - CENTRAL BUDGET	\$30,775,575.57	\$411,479.69	\$411,479.69	\$26,501,197.09	\$3,862,898.79
01 - LONGFELLOW ELEMENTARY SCHOOL	\$41,216.00	\$376.13	\$376.13	\$0.00	\$40,839.87
02 - IRVING ELEMENTARY SCHOOL	\$34,944.00	\$425.00	\$425.00	\$0.00	\$34,519.00
03 - HAWTHORNE ELEMENTARY SCHOOL	\$45,440.00	\$425.00	\$425.00	\$826.65	\$44,188.35
04 - WHITTIER ELEMENTARY SCHOOL	\$37,376.00	\$1,146.96	\$1,146.96	\$0.00	\$36,229.04
05 - MORNING STAR ELEMENTARY SCHOOL	\$63,488.00	\$425.00	\$425.00	\$9,634.37	\$53,428.63
06 - EMILY DICKINSON ELEMENTARY SCHOOL	\$61,824.00	\$1,112.20	\$1,112.20	\$0.00	\$60,711.80
07 - HYALITE ELEMENTARY SCHOOL	\$58,624.00	\$425.00	\$425.00	\$0.00	\$58,199.00
08 - MEADOWLARK ELEMENTARY SCHOOL	\$64,640.00	\$425.00	\$425.00	\$0.00	\$64,215.00
31 - CHIEF JOSEPH MIDDLE SCHOOL	\$125,942.00	\$971.40	\$971.40	\$0.00	\$124,970.60
32 - SACAJAWEA MIDDLE SCHOOL	\$119,862.43	\$41.22	\$41.22	\$6,595.53	\$113,225.68
51 - SPECIAL EDUCATION	\$60,000.00	\$0.00	\$0.00	\$3,701.67	\$56,298.33
52 - HUMAN RESOURCES	\$29,000.00	\$662.50	\$662.50	\$3.03	\$28,334.47
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$111,000.00	\$1,661.60	\$1,661.60	\$4,403.02	\$104,935.38
54 - MUSIC	\$17,450.00	\$0.00	\$0.00	\$0.00	\$17,450.00
55 - TECHNOLOGY	\$87,350.00	\$881.20	\$881.20	\$0.00	\$86,468.80
56 - ELEMENTARY LIBRARY PROCESSING	\$47,750.00	\$0.00	\$0.00	\$0.00	\$47,750.00
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$11,162.15	\$11,162.15	\$875.80	\$41,962.05
58 - GIFTED & TALENTED	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
59 - FACILITIES	\$301,552.00	\$948.87	\$948.87	\$48,485.45	\$252,117.68
61 - SUPPORT SERVICES	\$86,000.00	\$0.00	\$0.00	\$0.00	\$86,000.00
<b>101 - ELEM GENERAL FUND Total:</b>	<b>\$32,228,034.00</b>	<b>\$432,568.92</b>	<b>\$432,568.92</b>	<b>\$26,575,722.61</b>	<b>\$5,219,742.47</b>

## BOZEMAN PUBLIC SCHOOLS

## General Ledger - Element Summary Reporting

Fiscal Year: 2017-2018 From Date:7/1/2017 To Date:7/31/2017

Account Mask: ?01??????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance☒ Include Inactive Accounts☐ Include PreEncumbrance

FUND / BUDGET UNIT

Budget

Range To Date

Year To Date

Encumbrance

Budget Balance

## 201 - HS GENERAL FUND

00 - CENTRAL BUDGET	\$16,017,723.00	\$289,350.78	\$289,350.78	\$12,933,544.66	\$2,794,827.56
41 - BOZEMAN HIGH SCHOOL	\$497,730.00	\$2,034.25	\$2,034.25	\$13,021.17	\$482,674.58
51 - SPECIAL EDUCATION	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
52 - HUMAN RESOURCES	\$29,000.00	\$642.32	\$642.32	\$3.02	\$28,354.66
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$56,750.00	\$1,199.79	\$1,199.79	\$164.89	\$55,385.32
54 - MUSIC	\$47,450.00	\$0.00	\$0.00	\$0.00	\$47,450.00
55 - TECHNOLOGY	\$78,677.00	\$777.75	\$777.75	\$0.00	\$77,899.25
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$11,160.19	\$11,160.19	\$875.80	\$41,964.01
58 - GIFTED & TALENTED	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
59 - FACILITIES	\$230,145.00	\$2,028.24	\$2,028.24	\$23,345.82	\$204,770.94
61 - SUPPORT SERVICES	\$43,000.00	\$0.00	\$0.00	\$0.00	\$43,000.00
64 - HS ATHLETICS	\$139,833.00	\$0.00	\$0.00	\$0.00	\$139,833.00
201 - HS GENERAL FUND Total:	\$17,224,308.00	\$307,193.32	\$307,193.32	\$12,970,955.36	\$3,946,159.32

## General Ledger - Element Summary Reporting

Account Mask: ?01????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance☒ Include Inactive Accounts☐ Include PreEncumbrance

FUND / BUDGET UNIT

Budget

Range To Date

Year To Date

Encumbrance

Budget Balance

00 - CENTRAL BUDGET	\$30,775,575.57	\$393,191.39	\$804,671.08	\$26,798,543.16	\$3,172,361.33
01 - LONGFELLOW ELEMENTARY SCHOOL	\$41,216.00	\$1,283.17	\$1,659.30	\$0.00	\$39,556.70
02 - IRVING ELEMENTARY SCHOOL	\$34,944.00	\$1,643.65	\$2,068.65	\$1,945.00	\$30,930.35
03 - HAWTHORNE ELEMENTARY SCHOOL	\$45,440.00	\$6,983.26	\$7,408.26	\$826.65	\$37,205.09
04 - WHITTIER ELEMENTARY SCHOOL	\$37,376.00	\$1,124.33	\$2,271.29	\$552.22	\$34,552.49
05 - MORNING STAR ELEMENTARY SCHOOL	\$63,488.00	\$17,771.89	\$18,196.89	\$3,520.58	\$41,770.53
06 - EMILY DICKINSON ELEMENTARY SCHOOL	\$61,824.00	\$5,223.70	\$6,335.90	\$0.00	\$55,488.10
07 - HYALITE ELEMENTARY SCHOOL	\$58,624.00	\$2,828.68	\$3,253.68	\$485.25	\$54,885.07
08 - MEADOWLARK ELEMENTARY SCHOOL	\$64,640.00	\$1,338.84	\$1,763.84	\$0.00	\$62,876.16
31 - CHIEF JOSEPH MIDDLE SCHOOL	\$125,942.00	\$4,736.98	\$5,708.38	\$711.63	\$119,521.99
32 - SACAJAWEA MIDDLE SCHOOL	\$119,862.43	\$1,687.50	\$1,728.72	\$6,595.53	\$111,538.18
51 - SPECIAL EDUCATION	\$60,000.00	\$0.00	\$0.00	\$3,701.67	\$56,298.33
52 - HUMAN RESOURCES	\$29,000.00	\$627.07	\$1,289.57	\$0.00	\$27,710.43
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$111,000.00	\$6,396.51	\$8,058.11	\$3,426.12	\$99,515.77
54 - MUSIC	\$17,450.00	\$69.20	\$69.20	\$100.95	\$17,279.85
55 - TECHNOLOGY	\$87,350.00	\$23,531.91	\$24,413.11	\$0.00	\$62,936.89
56 - ELEMENTARY LIBRARY PROCESSING	\$47,750.00	\$1,494.24	\$1,494.24	\$0.00	\$46,255.76
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$2,343.90	\$13,506.05	\$0.00	\$40,493.95
58 - GIFTED & TALENTED	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
59 - FACILITIES	\$301,552.00	\$31,292.30	\$32,241.17	\$40,709.49	\$228,601.34
61 - SUPPORT SERVICES	\$86,000.00	\$4,682.57	\$4,682.57	\$40.95	\$81,276.48
101 - ELEM GENERAL FUND Total:	\$32,228,034.00	\$508,251.09	\$940,820.01	\$26,861,159.20	\$4,426,054.79

# BOZEMAN PUBLIC SCHOOLS

## General Ledger - Element Summary Reporting

Fiscal Year: 2017-2018    From Date: 8/1/2017    To Date: 8/31/2017

Account Mask: ?01????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☒ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / BUDGET UNIT

Budget

Range To Date

Year To Date

Encumbrance

Budget Balance

### 201 - HS GENERAL FUND

00 - CENTRAL BUDGET	\$16,017,723.00	\$327,325.87	\$616,676.65	\$13,218,310.41	\$2,182,735.94
41 - BOZEMAN HIGH SCHOOL	\$497,730.00	\$23,268.82	\$25,303.07	\$34,658.29	\$437,768.64
51 - SPECIAL EDUCATION	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00
52 - HUMAN RESOURCES	\$29,000.00	\$294.91	\$937.23	\$0.00	\$28,062.77
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$56,750.00	\$5,354.62	\$6,554.41	\$12.48	\$50,183.11
54 - MUSIC	\$47,450.00	\$11,269.80	\$11,269.80	\$0.00	\$36,180.20
55 - TECHNOLOGY	\$78,677.00	\$6,149.66	\$6,927.41	\$1,500.00	\$70,249.59
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$2,305.98	\$13,466.17	\$0.00	\$40,533.83
58 - GIFTED & TALENTED	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00
59 - FACILITIES	\$230,145.00	\$24,850.74	\$26,878.98	\$18,106.10	\$185,159.92
61 - SUPPORT SERVICES	\$43,000.00	\$1,904.11	\$1,904.11	\$40.95	\$41,054.94
64 - HS ATHLETICS	\$139,833.00	\$0.00	\$0.00	\$0.00	\$139,833.00
201 - HS GENERAL FUND Total:	\$17,224,308.00	\$402,724.51	\$709,917.83	\$13,272,628.23	\$3,241,761.94

# MEMORANDUM

DATE: August 2017

TO: Board of Trustees

FROM: Mike Waterman  
Director of Business Services



RE: Donations

The following items (over \$300.00) have been accepted as donations by the Bozeman School District per policy #7260:

<u>Location</u>	<u>Donor</u>	<u>Item Donated</u>	<u>Value</u>
BHS Cheer Team	Allergy & Asthma Consultants of MT	Check	\$350.00
BHS Cheer Team	Melissa Herron	Check	\$350.00
BHS Cheer Team	Sir Scotts Oasis	Check	\$300.00
BHS Marching Band	Gary & Kathy Harkin	Check	\$300.00
BHS Cross Country	Laundry Loops Inc.	Check	\$400.00
BHS Girls Soccer	Morgan Stanley	Check	\$1,000.00
BHS Girls Basketball	Morgan Stanley	Check	\$500.00
BHS Speech & Debate	Stockman Bank	Check	\$500.00

**Bozeman School District # 7**  
**Self-Insurance Fund**  
**Statement of Net Position**  
**July 31, 2017**

**Assets**

Cash and investments	\$ 2,958,580.90
Accounts receivable	-
Prepaid expenses	-
Connect Your Care Deposit	36,056.40
Fixed Assets (net)	<u>4,155.00</u>
 Total Assets	 <u>\$ 2,998,792.30</u>

**Liabilities**

Estimated incurred unpaid claims	\$ 619,401.48
Accounts payable	20,718.23
Payroll liabilities payable	50.39
Health and dependent care flex payable	64,759.81
Unearned revenue	<u>613,240.33</u>
 Total Liabilities	 <u>\$ 1,318,170.24</u>

**Net Position**

Unrestricted net position	<u><u>\$ 1,680,622.06</u></u>
---------------------------	-------------------------------

**Statement of Revenues and Expenditures**  
**For the Fiscal Year Ended August 31, 2017**

	<u>July 2017</u>	<u>9/1/16 through 7/31/2017 Year-to-Date</u>
<b><u>Revenues</u></b>		
Medical insurance premiums	\$ 566,847.97	\$ 6,236,988.35
BCBS supplement premiums	17,345.50	196,473.02
Dental insurance premiums	32,277.52	364,673.44
Investment income	3,348.61	23,766.47
Medical and dependent care flex reversion	-	4,293.13
Retiree and Cobra administration fees	713.00	8,675.00
Wellness	<u>-</u>	<u>102,781.00</u>
 Total Revenues	 <u>\$ 620,532.60</u>	 <u>\$ 6,937,650.41</u>
<b><u>Expenditures</u></b>		
Medical and vision insurance claims	368,717.65	5,162,637.46
Dental insurance claims	32,960.47	365,483.82
Excess risk insurance	33,940.33	390,533.52
Third Party administration	21,020.15	235,765.65
District administration	28,888.99	77,845.48
BCBS supplemental health insurance	18,553.80	196,575.60
Re-Insurance and PCORI fees	2,718.38	36,348.23
Depreciation	-	8,310.00
Wellness	<u>-</u>	<u>326,928.25</u>
 Total Expenditures	 <u>\$ 506,799.77</u>	 <u>\$ 6,800,428.01</u>
 <b>Excess (deficiency) of revenues over expenditures</b>	 <u><u>\$ 113,732.83</u></u>	 <u><u>\$ 137,222.40</u></u>

## BOZEMAN PUBLIC SCHOOLS

## Cash Balances

Fiscal Year: 2017-2018

Date Range: 07/01/2017 - 07/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
11010.101.0000	BACKBOARD BOYS B-BALL CASH	2,769.32	0.00	0.00	2,769.32
11015.101.0000	CHEERLEADING CLUB CASH	1,522.94	0.00	0.00	1,522.94
11022.101.0000	DANCE CLUB CASH	675.79	1,715.00	0.00	2,390.79
11025.101.0000	FASTPITCH CLUB CASH	6,207.51	0.00	0.00	6,207.51
11030.101.0000	FOOTBALL CLUB CASH	6,358.04	0.00	0.00	6,358.04
11035.101.0000	GOLF CLUB CASH	6,684.33	0.00	0.00	6,684.33
11040.101.0000	HAWK STAT CREW CASH	176.38	0.00	0.00	176.38
11050.101.0000	LADY HAWK BBALL CLUB CASH	18,340.41	0.00	0.00	18,340.41
11065.101.0000	BOYS SOCCER CLUB CASH	11,468.60	0.00	0.00	11,468.60
11070.101.0000	GIRLS SOCCER CLUB CASH	9,274.92	0.00	0.00	9,274.92
11080.101.0000	SPEECH CLUB CASH	42,231.82	0.00	0.00	42,231.82
11085.101.0000	SPIKERS VOLLEYBALL CLUB CASH	5,034.67	230.00	0.00	5,264.67
11095.101.0000	SWIMMING CLUB CASH	554.72	0.00	0.00	554.72
11100.101.0000	TENNIS CLUB CASH	6,925.74	0.00	0.00	6,925.74
11110.101.0000	TRACK CLUB CASH	9,179.39	0.00	0.00	9,179.39
11120.101.0000	WRESTLING CLUB CASH	543.34	0.00	0.00	543.34
11125.101.0000	CROSS COUNTY CLUB CASH	13,890.22	1,250.00	0.00	15,140.22
12000.101.0000	BUSINESS PROFESSIONALS CLUB CASH	217.32	0.00	0.00	217.32
12002.101.0000	CAD CLUB CASH	1,127.99	0.00	0.00	1,127.99
12005.101.0000	CONSTRUCTION CLUB CASH	746.65	0.00	0.00	746.65
12010.101.0000	DECA CASH	10,667.41	0.00	0.00	10,667.41
12035.101.0000	PHOTO CLUB CASH	544.94	0.00	0.00	544.94
12037.101.0000	ROBOTICS CLUB CASH	1,811.08	0.00	0.00	1,811.08
12040.101.0000	SHOP FUND CASH	3,500.00	0.00	0.00	3,500.00
12045.101.0000	SKILLS USA CASH	1,406.40	0.00	0.00	1,406.40
13010.101.0000	ART CLUB CASH	5,386.69	0.00	0.00	5,386.69
13015.101.0000	DRAMA CLUB CASH	2,886.53	0.00	0.00	2,886.53
13020.101.0000	COSTA RICA SCIENCE TRIP CASH	30.00	0.00	0.00	30.00
13022.101.0000	FCCLA CASH	42.46	0.00	0.00	42.46
13025.101.0000	FRENCH CLUB CASH	789.75	0.00	0.00	789.75
13026.101.0000	GALAPAGOS CLUB CASH	4.09	0.00	0.00	4.09
13030.101.0000	GERMAN CLUB CASH	1,117.65	0.00	0.00	1,117.65

## BOZEMAN PUBLIC SCHOOLS

## Cash Balances

Fiscal Year: 2017-2018

Date Range: 07/01/2017 - 07/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
13031.101.0000	HOSA CASH	2,605.58	0.00	0.00	2,605.58
13033.101.0000	JEWELRY GUILD CLUB CASH	868.01	0.00	0.00	868.01
13034.101.0000	LATIN CLUB CASH	2,086.10	0.00	0.00	2,086.10
13038.101.0000	MUN CLUB CASH	480.91	0.00	0.00	480.91
13040.101.0000	NATIVE AMERICAN CLUB CASH	33.80	0.00	0.00	33.80
13042.101.0000	PRO START CLUB CASH	5,603.27	0.00	0.00	5,603.27
13045.101.0000	PROJECT EXCEL CASH	3,429.26	0.00	0.00	3,429.26
13050.101.0000	SCIENCE OLYMPIAD CASH	219.34	0.00	0.00	219.34
13060.101.0000	SPANISH CLUB CASH	555.22	0.00	0.00	555.22
13065.101.0000	YOUTH LEGISLATURE CLUB CASH	737.48	0.00	0.00	737.48
13070.101.0000	WILDLIFE BIOLOGY CLUB CASH	351.98	0.00	0.00	351.98
14000.101.0000	CAP & GOWNS CASH	120.27	0.00	0.00	120.27
14026.101.0000	CLASS OF 2018 CASH	13,506.19	0.00	0.00	13,506.19
14035.101.0000	PROM CASH	1,000.00	0.00	0.00	1,000.00
14050.101.0000	STUDENT COUNCIL CASH	20,242.19	160.00	0.00	20,402.19
14060.101.0000	BRIDGER ALTERNATIVE CASH	1,263.84	0.00	0.00	1,263.84
15000.101.0000	MTI CASH	1,396.43	0.00	0.00	1,396.43
15001.101.0000	AMNESTY INTERNATIONAL CASH	674.28	0.00	0.00	674.28
15004.101.0000	B CLUB CASH	361.17	0.00	0.00	361.17
15005.101.0000	KEY CLUB CASH	1,929.27	0.00	0.00	1,929.27
15010.101.0000	LEO CLUB CASH	1,957.42	0.00	0.00	1,957.42
15015.101.0000	NATIONAL HONOR SOCIETY CASH	2,676.93	0.00	0.00	2,676.93
15016.101.0000	PROJECT X2 CASH	4,144.06	289.00	0.00	4,433.06
15020.101.0000	RECYCLE CASH	101.19	0.00	0.00	101.19
15025.101.0000	SPECIAL ED CONCESSIONS CASH	5,760.59	0.00	0.00	5,760.59
15030.101.0000	SAGA CASH	200.50	0.00	0.00	200.50
15040.101.0000	INTERACT CLUB CASH	1,193.69	0.00	0.00	1,193.69
16000.101.0000	BAND CASH	1,213.61	0.00	0.00	1,213.61
16005.101.0000	CHOIR CASH	687.05	0.00	0.00	687.05
16015.101.0000	ORCHESTRA CASH	15,490.36	0.00	0.00	15,490.36
17000.101.0000	AERIE CASH	24,080.50	0.00	0.00	24,080.50
17005.101.0000	HAWK TALK CASH	236.87	0.00	0.00	236.87



## BOZEMAN PUBLIC SCHOOLS

## Cash Balances

Fiscal Year: 2017-2018

Date Range: 07/01/2017 - 07/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
17007.101.0000	HAWK TV CLUB CASH	713.45	0.00	0.00	713.45
17010.101.0000	SCRIBBLINGS CASH	457.29	0.00	0.00	457.29
18010.101.0000	GENERAL CASH	1,206.36	0.00	0.00	1,206.36
		<u>289,701.56</u>	<u>3,644.00</u>	<u>0.00</u>	<u>293,345.56</u>
End of Report					

## BOZEMAN PUBLIC SCHOOLS

## Cash Balances

Fiscal Year: 2017-2108

Date Range: 07/01/2017 - 07/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10100.101.0000	COMPUTER CLUB	33.00	0.00	0.00	33.00
10200.101.0000	MISC FUNDRAISING CASH	264.96	0.00	0.00	264.96
10225.101.0000	LEGO ROBOTICS CLUB CASH	408.71	0.00	0.00	408.71
10250.101.0000	ART CLUB CASH	859.44	0.00	0.00	859.44
10300.101.0000	SCIENCE CLUB - PIERCE CASH	129.77	0.00	0.00	129.77
10400.101.0000	SCIENCE CLUB - JOHANESON CASH	115.97	0.00	0.00	115.97
10500.101.0000	TECH ED CLUB CASH	522.56	0.00	0.00	522.56
10600.101.0000	BIRD/SCIENCE CASH	2,450.63	0.00	0.00	2,450.63
10700.101.0000	SCIENCE - HANNULA CASH	63.53	0.00	0.00	63.53
10900.101.0000	SCIENCE - MCCABE/WOITKE CASH	250.00	0.00	0.00	250.00
11100.101.0000	STUDENT AID CASH	3,105.17	0.00	0.00	3,105.17
11150.101.0000	STUDENT COUNCIL 8TH GRADE CASH	2,988.68	0.00	0.00	2,988.68
11200.101.0000	STUDENT COUNCIL 7TH GRADE CASH	3,264.08	0.00	0.00	3,264.08
11250.101.0000	FOREIGN LANGUAGE CLUB CASH	642.85	0.00	0.00	642.85
11275.101.0000	STUDENT COUNCIL 6TH GRADE CASH	2,435.36	0.00	0.00	2,435.36
11300.101.0000	STUDENT PROJECTS CASH	249.60	0.00	0.00	249.60
11500.101.0000	TEAM 6A EAST CASH	2,138.72	0.00	0.00	2,138.72
11550.101.0000	TEAM 6B WEST CASH	2,404.95	0.00	0.00	2,404.95
11600.101.0000	TEAM 7A EAST CASH	3,747.49	0.00	0.00	3,747.49
11625.101.0000	TEAM 7B WEST CASH	1,023.51	0.00	0.00	1,023.51
11650.101.0000	TEAM 8A EAST CASH	2,870.03	0.00	0.00	2,870.03
11670.101.0000	TEAM 8B WEST CASH	827.34	0.00	0.00	827.34
11700.101.0000	YEARBOOK CASH	4,006.34	0.00	0.00	4,006.34
13000.101.0000	DRAMA CLUB CASH	1,733.27	0.00	0.00	1,733.27
13025.101.0000	ONE MILLION WAYS CLUB CASH	275.77	0.00	0.00	275.77
13050.101.0000	MUSIC CLUB CASH	15,322.95	0.00	0.00	15,322.95
13150.101.0000	CJ ROCKS/POP ROCKS CASH	38.04	0.00	0.00	38.04
13200.101.0000	BREAKFAST CLUB CASH	450.00	0.00	0.00	450.00
13300.101.0000	HORIZONS CASH	2,226.70	0.00	0.00	2,226.70
13400.101.0000	MBI CASH	622.75	0.00	0.00	622.75
13425.101.0000	LEO CLUB CASH	2,037.56	0.00	0.00	2,037.56
13450.101.0000	FORENSICS CLUB CASH	0.01	0.00	0.00	0.01

## BOZEMAN PUBLIC SCHOOLS

## Cash Balances

Fiscal Year: 2017-2108

Date Range: 07/01/2017 - 07/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
13500.101.0000	KNITTING CORNER CASH	284.46	0.00	0.00	284.46
13525.101.0000	AFTER SCHOOL CLUB CASH	128.04	0.00	0.00	128.04
14000.101.0000	PEER MEDIATION CASH	1,291.28	0.00	0.00	1,291.28
16000.101.0000	FRIENDS OF READING CLUB CASH	3,788.99	0.00	0.00	3,788.99
20300.101.0000	SCIENCE CLUB CASH	18.03	0.00	0.00	18.03
20301.101.0000	SCIENCE OLYMPIAD CLUB CASH	2,055.85	0.00	0.00	2,055.85
21100.101.0000	STUDENT AID CASH	555.72	0.00	0.00	555.72
21150.101.0000	YEARBOOK CASH	2,094.72	0.00	0.00	2,094.72
21200.101.0000	STUDENT COUNCIL CASH	4,005.97	0.00	0.00	4,005.97
21425.101.0000	SELECT CHOIR CASH	1,196.11	0.00	0.00	1,196.11
21476.101.0000	ECLECTIC STRING ORCHESTRA CASH	261.50	0.00	0.00	261.50
22310.101.0000	TEAM 6A CASH	2,011.35	0.00	0.00	2,011.35
22311.101.0000	TEAM 6B CASH	2,823.01	0.00	0.00	2,823.01
22312.101.0000	TEAM 7A CASH	3,791.25	0.00	0.00	3,791.25
22313.101.0000	TEAM 7B CASH	1,866.54	0.00	0.00	1,866.54
22314.101.0000	TEAM 8A CASH	4,642.30	0.00	0.00	4,642.30
22315.101.0000	TEAM 8B CASH	1,341.19	0.00	0.00	1,341.19
23000.101.0000	DRAMA CLUB CASH	263.46	0.00	0.00	263.46
23050.101.0000	OUTDOOR CLUB CASH	355.57	0.00	0.00	355.57
23100.101.0000	NEWSPAPER CLUB CASH	42.00	0.00	0.00	42.00
23200.101.0000	COMPUTER CLUB CASH	80.75	0.00	0.00	80.75
23250.101.0000	KNITTING CLUB CASH	196.41	0.00	0.00	196.41
23255.101.0000	LEGO ROBOTICS CLUB CASH	347.50	0.00	0.00	347.50
23300.101.0000	PHOTO LAB CLUB CASH	444.36	0.00	0.00	444.36
23400.101.0000	FOREIGN LANGUAGE CLUB CASH	2,005.66	0.00	0.00	2,005.66
23500.101.0000	HUMANITARIAN CLUB CASH	1,439.33	0.00	0.00	1,439.33
23501.101.0000	MBI STUDENT FUND CASH	942.01	0.00	0.00	942.01
25100.101.0000	PEER MEDIATION CASH	1,637.53	0.00	0.00	1,637.53
26001.101.0000	ART CLUB CASH	813.69	0.00	0.00	813.69
27000.101.0000	BOOK BUDDY CASH	939.07	0.00	0.00	939.07
29100.101.0000	MAINTENANCE CASH	10.63	0.00	0.00	10.63

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2017-2108

Date Range: 07/01/2017 - 07/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
		99,184.02	0.00	0.00	99,184.02
	End of Report				

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**Sacajawea Middle School - Falcons**

3525 South 3<sup>rd</sup> Avenue

Bozeman, MT 59715

Ph: 406.522.6400

Fax: 406.522.6474

Web Address: [sms.bsd7.org](http://sms.bsd7.org)

**Gordon Grissom**, Principal

**Cale VanVelkinburgh**, Assistant Principal

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September 7, 2017

Dear School Board Members,

Due to the increased enrollment at Sacajawea Middle School, we have created two new teacher/student teams, Team Antelope (6<sup>th</sup>) and Team Yellowstone (7<sup>th</sup>/8<sup>th</sup> grade). We need two new activity accounts for these teams: Team Antelope – 2316; Team Yellowstone – 2317.

We also ask that you approve an activity account for our Bike Club – 8000. This club sponsors a weekly donut ride (45 students participated today) and other bike-to-school promotions.


Thank you,



Julia Anderson

Executive Secretary

Sacajawea Middle School

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

**TITLE:** BOND PROJECTS UPDATE – HAWTHORNE AND SMS  
**CATEGORY:** ACTION ITEM - CONSENT  
**ORIGINATED BY:** Todd Swinehart,  
Director of Facilities  
**OTHERS INVOLVED:** Dick Anderson Construction,  
Comma-Q Architecture  
Martel Construction, A&E  
Architects and Steve Johnson,  
Deputy Superintendent  
Operations  
**DATA EXPANSION:** OCR Report  
**COST/FUND SOURCE:** Per OCR Report

**IMPLEMENTATION**

**ACTION:** Elementary and High School District ACTION  
 Effective September 11, 2017

**ISSUE:**

Shall the Board accept the attached OCR report?

**FACTS:**

The attached report has been developed by the Owner's Construction Representative, along with project architects and contractors to reflect the most recent status of the projects.

**SUPERINTENDENT'S RECOMMENDATION**

It is recommended that the Board accept the report as presented.

**OTHER ALTERNATIVES:**

Discuss the report and/or change the recommendations.

**DISCUSSION:**

Refer to the report.

**Date:** July 15, 2017

**Project:** Hawthorne Elementary

**Progress to date:** See attached report from Dick Anderson Construction.

**Budget to date:** See attached OCR Budget & Expenditures Report.

**Status:** The Board approved the Guaranteed Maximum Price (GMP) of \$4,920,672 for this project on May 31, 2016. This project is now 100% complete, with final sign off and acceptance from the City of Bozeman being received on August 29<sup>th</sup>, 2017.

The final landscaping components were installed prior to school resuming and were met with positive results. The revised angled parking is complete which includes the parking lane striping.

The relationship between Dick Anderson's construction personnel along with Hawthorne and Facilities staff has been exemplary over the duration of the project. Both the contractor and architect proved to be quality communicators and partners for the entire project. Scheduling milestones were constantly met, and on-site personnel were both receptive to District needs and the on-going challenges associated with performing this type of work in an occupied school building.

This project turned out to be an outstanding relationship between the Owner, Architect and Contractor and is a great example of the how the GC/CM process has benefit both the District along with the overall end users, the elementary students at Hawthorne Elementary.

# PROJECT STATUS REPORT

## HAWTHORNE ELEMENTARY SCHOOL



### PROJECT SUMMARY

REPORT #	13	PROJECT NAME	PREPARED BY
REPORT DATE	September 6, 2017	Hawthorne Elementary School	Kirk Scheel
CURRENT PLAN DATE	April 13, 2016	114 N. Rouse Avenue	
C.M. SUPERINTENDENT	Greg Schermele		
C.M. PROJECT MANAGER	Kirk Scheel		

### MILESTONE DATES

TASK	BASELINE	CURRENT	CHANGE
CONSTRUCTION START	June 13, 2016	June 13, 2016	0
COMPLETE NEW MEDIA ROOM	August 15, 2016	August 15, 2016	0
COMPLETE NEW MUSIC ROOM	August 15, 2016	August 15, 2016	0
COMPLETE BOYS/GIRLS BATHROOM 1 <sup>ST</sup> FLR	August 17, 2016	August 17, 2016	0
COMPLETE NEW ADMINISTRATION	October 14, 2016	October 7, 2016	(7)
COMPLETE NEW FOOD SERVICE / MULTIPURPOSE	December 30, 2016	December 30, 2016	0
COMPLETE BASEMENT RENOVATIONS	January 11, 2017	January 24, 2017	Waited to start until new servery was completed
COMPLETE MODULAR TRAILER SET UP	August 19, 2016	August 19, 2016	0
COMPLETE CONCRETE FOUNDATION – ADDITION	September 8, 2016	September 9, 2016	1
COMPLETE STEEL ERECTION - ADDITION	October 10, 2016	October 25, 2016	12
COMPLETE EXTERIOR WALL FRAMING	November 11, 2016	November 16, 2016	5
COMPLETE MEMBRANE ROOFING	December 13, 2016	February 10, 2017	
COMPLETE WINDOW INSTALL/ EXT. WRB	December 14, 2016	January 4, 2017	14
START SHEETROCK TAPING ADDITION	January 3, 2017	January 4, 2017	1
COMPLETE ELEVATOR INSTALL	February 2, 2017	February 3, 2017	1
COMPLETE PAINTING – In Classrooms	February 10, 2017	February 28, 2017	12
COMPLETE CASEWORK INSTALL	February 14, 2017	February 14, 2017	0
COMPLETE METAL LOCKER INSTALL	February 24, 2017	March 1, 2017	6
COMPLETE FLOORING/TILE	February 22, 2017	February 23, 2017	1
MECHANICAL & ELECTRICAL TRIM OUT	March 2, 2017	March 3, 2017	1
OCCUPANCY INSPECTION – NEW ADDITION	March 9, 2017	March 9, 2017	0
TURN OVER CLASSROOM ADDITION	March 20, 2017	March 20, 2017	0
COMPLETE SITEWORK / LANDSCAPING	June 16, 2017	August 28 <sup>th</sup> , 2017	72 (Added Landscape Work)



## MEETINGS

MEETING NAME	DATE	TIME	COMMENTS
Exterior Punchlist Walkthrough	8/17/17	3:00 pm	
Final Site Inspection – City of Bozeman	8/29/17		Received Final Approval

## CURRENT ISSUES/ITEMS

### ARCHITECT/ENGINEER

Final Completion Certificate

### SCHOOL DISTRICT

### DICK ANDERSON CONSTRUCTION

Turn in Completed Site Punchlist

### UPCOMING ACTIVITIES

Project Complete!! Thank you to the Bozeman School District for selecting us to be a part of the team to upgrade and expand Hawthorne Elementary School!

We would also like to thank Principal Casey Bertram and Staff for putting up with the continual construction activities over the Past year. They were fantastic to work with!

## SCHEDULE

ACTIVITY	0%	20%	40%	60%	80%	100%	PROGRESS COMMENTS
New Media Room							Complete
New Music Room							Complete
Boys/Girls Restroom 1 <sup>st</sup> Floor							Complete
New Administration Area							Complete
Modular Trailer Set Up							Complete
Foundation Excavation - Addition							Complete
Concrete Foundation - Addition							Complete
New Fire/Water/Sewer Utilities							Complete
NWE – New Gas Service							Complete
Structural Steel Erection							Complete
MEP Rough in – New Addition							Complete
Yard Shed Construction							Complete
Exterior Windows/WRB							Complete
New Multi-Purpose / Food Service							Complete
Interior Framing							Complete
Membrane Roofing							Complete
Drywall/Taping							Complete
Painting							Complete
Casework/Cabinet Install							Complete
Tile/Flooring							Complete
MEP Trim-Out							Complete
Building Exterior Siding							Complete
New Sitework Plan – Lamme St Parking							Complete
Demobilization from Project Site							Complete
Install Landscaping – Design 5 Plan							Complete

## PROGRESS PHOTO'S



Bus Drop Off Path



New Engineered Wood Fiber Play Area



Outdoor Learning Area



Path to Outdoor Learning Center / West End New Sod Area

# CONTINGENCY TRACKING LOG



DICK ANDERSON  
CONSTRUCTION

## HAWTHORNE ELEMENTARY SCHOOL ADDITION & RENOVATION

## CONTINGENCY TRACKING LOG

8/31/2017

PCO #	RFI #	PR#	Description	Owner	Contractor	STATUS		Change Order
				Contingency	Contignecy	Appv'd	Pending	#
PROJECT FUNDING				\$198,021.00	\$198,021.00			
1			Asbestos Tile & Lead Paint Abatement	\$2,692.23		x		1
2.1			Credit 2" Fiber Conduits	-\$1,303.04		x		1
3		1	PR001- Electrical VE items	-\$6,461.32		x		1
4		2	PR002 - Condensate Drain Relocation	\$0.00		x		1
5		4	PR004 - Add Visual Display Surfaces	\$3,485.88		x		1
6		3	PR003 - New Admin Workroom Door 114D	\$1,580.87		x		1
7		5	PR005 - Filter Racks/Grills & Coil Cleaning	\$11,940.53		x		1
8			Main Floor Acoustical Deck Revision	-\$1,130.74		x		1
9	26		Add Condensate Drains to Fan Coils Rm 124 & 128	\$740.35		x		2
10			Add PVC jacketing to Exposed Line Sets Rm 114B & D	\$740.08		x		2
11	32		RFI #32 - Relocate System 2 Line Sets in Food Service		\$3,420.47	x		
12		6	PR006 - Admin Storage Room 114G Improvements	\$1,279.34		x		2
13		8	PR008 - Door Hardware Revisions		\$296.14	x		
14		9	PR009 - Admin Door Panel Add	\$317.69		x		2
15		11	PR011 - Servery GWB Substrate		\$1,120.57	x		
16		12	PR012 - Furred out Plumbing Wall in MPR		\$2,730.73	x		
17		10	PR010 - Admin Cabinet Revisions	\$1,211.50		x		2
18		14	PR014 - Roof Scupper @ West Roof		\$753.82	x		
19		15	PR015 - Door C3-B Hardware Upgrades	\$3,553.74		x		2
20		7	PR007 - Data Revisions to Classroom	\$2,672.19		x		2
21		13	PR013 - Structural Support for Cooling Tower		\$5,302.72	x		
22	48		Add Riser Room Lighting		\$570.76	x		
23			Add LVL Blocking in Elevator Shaft		\$1,572.99	x		
24			Extend Framing to Metal Deck at Bar Joists		\$1,444.87	x		
25		17	PR017 - Additional Building Signage	\$4,199.86		x		3
26		16	PR016 - Add Circuit Setters		\$3,104.14	x		
27		20	Delete Backflow Preventer		\$2,115.01	x		
28		18	PR018 - Acoustic Treatments	\$18,953.23		x		3
29		21	PR021 - Locker - Sloped Top Accessory		\$5,609.51	x		
30		25	PR025 - Additional Casework		\$10,763.50	x		
31		26	PR026 - ERV Acoustic Louver	\$4,435.42		x		3
32			Encase 2nd Floor Hallway Columns & Misc Items		\$3,779.88	x		
33			Add 1/4" Underlayment to NW Corridor C3		\$1,766.10	x		
34			Level Floor - 2nd Flr Corridor Extension C201		\$1,184.58	x		
35			Replace Existing Clocks		\$7,073.00	x		
36			Boys/Girls Self Leveling Underlayment		\$3,495.58	x		
37			Stair 151 - Barrier & Gate Upgrades		\$807.68	x		
38			Add 3 ea. - Leviton Flat Patch Panels		\$1,285.52	x		
40		22	PR022 - Padding @ T.O. Room Walls	\$2,748.21		x		3
41		23	PR023 - Snowmelt Revisions	\$10,654.59		x		3
42			Lamme Street Revisions	\$77,203.18		x		3
43		28	PR028 - Exhaust Louver Cover	\$4,164.33		x		3
44			Hawthorne School Yard Landscaping & Irrigation	\$154,268.69		x		4
45			Replace Existing Speakers in Rm 106 & 212	\$323.07		x		4
46			Replace HC Ramp at Corner of Church & Lamme		\$9,674.76	x		
47			Demo Fireplace Hearth in Conference Rm	\$940.12		x		4
48			Add (8) ea Corner Guards	\$789.36		x		4
49			Landscaping Revisions	\$3,412.66		x		4
50		29	Add Concrete Curb to Transformer Pad	\$1,025.20		x		4
51			Revised / Added Gates in Chain Link Fence	\$1,561.49		x		4
52			Credit Stucco Repair Contract	-\$16,239.47		x		4
53			Additional Fence Replacement - Modular Move		\$4,460.74	x		
Grand Total Contingency Use				\$289,759.24	\$72,333.07			
Balance of Funds Remaining				-\$91,738.24	\$125,687.93			

<b>PROJECT:</b> Hawthorne Elementary Addition & Renovation Project Budget BSD7 # 16-03-01					
		<b>Original Budget:</b>	<b>GMP:</b>	<b>Expenditures:</b>	
Date (original):		5/24/2016			
Date (revised):			5/31/16	9/6/17	
<b>FUNDING:</b>		<b>Source/Authority/Notes:</b>			
1. Bond Levy		\$5,500,000.00			
2. Lamme Street City of Bozeman commitment		\$77,203.00			
4. Bond Premium		\$400,000.00			
5.					
<b>Total Funding Available:</b>		<b>\$5,977,203.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>EXPENDITURES:</b>		<b>Source/Authority/Notes:</b>			
<b>Design Costs:</b>	1. Basic Services -				
	a. Planning Verification & Schematic Design	\$60,409.00		\$60,409.00	
	b. Design Development/Preliminary Design	\$79,318.00		\$84,418.00	
	c. Construction Documents	\$158,158.00		\$158,158.00	
	d. Bidding	\$10,297.00		\$10,297.00	
	e. Construction Administration	\$79,970.00		\$86,459.53	
					<b>\$388,152.00 Basic Services Total</b>
	2. Additional Services -				
	a. Programming/Planning	\$2,403.00		\$2,403.00	
	b. Specialty Consultants:				
	1) Security/Security Electronics			\$0.00	
	2) Kitchen/Food Service			\$0.00	
	3) Landscape Architect			\$3,400.00	
	4) Hazardous Materials			\$0.00	
	5) Laboratory			\$0.00	
	6) Communication/AV			\$0.00	
	7) Cost Estimating			\$0.00	
	c. On-Site Construction Administration			\$0.00	
	d. Site Survey	\$4,400.00		\$3,500.00	
	e. Geotechnical Investigation	\$6,400.00		\$6,400.00	
	f. Record Drawings/As-Built (including CAD files)	\$6,700.00		\$0.00	
	g. Warranty Inspections	\$5,170.00		\$0.00	
	h. Other -				
	1) Reimbursables			\$8,554.77	
	2) Handrail Design & CA			\$2,679.62	
					<b>\$25,073.00 Additional Services Total</b>
	3. Supplemental Services -				
	a.			\$0.00	
	b.			\$0.00	
					<b>\$0.00 Supplemental Services Total</b>
	4. Miscellaneous/Other Design Services -				
	a.			\$0.00	
	b.			\$0.00	
	c.			\$0.00	
	d.			\$0.00	
					<b>\$0.00 Miscellaneous/Other Services Total</b>
	<b>Design Services Total:</b>	<b>\$413,225.00</b>	<b>\$0.00</b>	<b>\$426,678.92</b>	<b>\$413,225.00 A/E Consultant Design Services Total</b>
<b>District Costs:</b>	1. Furnishing Allowance	\$58,000.00		\$63,664.23	
	2. Technical Equipment Allowance	\$20,000.00		\$20,980.72	
	3. Voice/Data/Fiber Optics Allowance			(\$17.93)	
	4. Moving Expenses	\$10,000.00		\$4,921.76	
	5. Facilities Office Project Support	\$25,000.00		\$31,506.84	
	6. Liability Insurance			\$4,172.58	
	7. Bond Underwriting			\$35,750.00	
	8. Bond Financing			\$13,297.21	
	9. Miscellaneous/Other			\$13,201.67	Instructional Aides
	<b>District Costs Total:</b>	<b>\$113,000.00</b>	<b>\$0.00</b>	<b>\$187,477.08</b>	
<b>Construction-Related Costs &amp; Services:</b>	1. GC/CM Pre-Construction Fee	\$15,000.00		\$15,000.00	
	2. Advertising			\$153.00	
	3. State/City/Municipality				
	a. Impact Fees Assessment	\$61,073.00		\$19,497.27	
	b. Planning Department Review Fee	\$270.00		\$0.00	
	c. Plan Review Fee	\$5,600.00		\$6,536.32	
	d. Construction Permit			\$0.00	
	4. Utilities			\$9,819.23	
	5. Classroom Relocation			\$0.00	
	6. Construction Materials Testing/Inspections	\$15,000.00		\$879.75	
	7. Special Inspection Fee	\$20,000.00		\$15,595.33	
	8. Commissioning	\$27,150.00		\$28,560.00	
	9. HazMat Testing/Clearance	\$10,000.00		\$6,689.29	
	10. Electronic Locks/Door Security	\$15,000.00		\$11,749.05	
	11. Miscellaneous Costs & Expenses (Soft Cost Contingency)	\$24,210.00		\$52.00	
	12. District Construction Contingency	\$186,310.00		\$1,680.00	Reversion of unused District Construction Contingency
	<b>Construction Services Total:</b>	<b>\$379,613.00</b>	<b>\$0.00</b>	<b>\$116,211.24</b>	
<b>PROJECT SOFT-COSTS SUB-TOTAL:</b>		<b>\$905,838.00</b>	<b>\$0.00</b>	<b>\$730,367.24</b>	
<b>Construction GMP:</b>	1. Construction Estimate -				
	a. Construction Cost		\$3,726,196.00	\$4,255,086.27	
	b. General Conditions		\$502,336.00	\$518,260.80	
	c. GC/CM Fee		\$231,779.00	\$254,290.00	
	d. GRT/Bonds/Insurance		\$11,580.00	\$47,442.34	
	e. Construction Contingency		\$186,310.00	\$0.00	
	<b>Construction GMP:</b>		<b>\$4,658,201.00</b>	<b>\$5,075,079.41</b>	
	2. Construction Cost - Alternative Bids				
	a. General Construction:				
	1) Contract Award Amount				
	Alternate #1 - Skylights in Library and Music Room		\$23,550.00		
	Alternate #2 - Skylight in SPED Rm. 230		\$7,566.00		
	Alternate #3 - Additional Classroom Casework		\$27,740.00		
	Alternate #4 - New HVAC Control Front End		\$1,121.00		
	Alternate #5 - Snow Melt System at North Entrance		\$27,511.00		
	Alternate #6 - Removal of Existing Chimney Stack		\$12,988.00		
	Alternate #7 - Renovation to Exist. Boys & Girls Toilets		\$95,411.00		
	Alternate #8 - Install acoustical metal decking		\$66,574.00		
	2) Change Orders -				
	#1				

#2				
#3				
#4				
GMP Alternatives Total:		\$262,461.00	\$0.00	
b. Other Construction Contracts:				
1)				
2)				
Other Contracts Total:		\$0.00	\$0.00	\$0.00
PROJECT HARD-COSTS SUB-TOTAL:		\$0.00	\$4,920,662.00	\$5,075,079.41
PROJECT COST TOTALS:				
Total Funding:		\$5,977,203.00	\$0.00	\$0.00
1. Soft-Costs Sub-Total		\$905,838.00	\$0.00	\$730,367.24
2. Hard-Costs Sub-Total		\$0.00	\$4,920,662.00	\$5,075,079.41
Total Costs:		\$905,838.00	\$4,920,662.00	\$5,805,446.65
Remaining Balance:		\$5,071,365.00	\$150,703.00	\$171,756.35





Final grading, sod installation and tree planting on north end of playground area.



Custodial garage and mechanical screening adjacent to new addition.



New sod installed on south end of playground area.



Modular building moved to it's new home off-site.

**Date:** July 15, 2017

**Project:** Sacajawea Middle School

**Progress to date:** See attached report from Martel Construction and A&E Architects.

**Budget to date:** See attached OCR Budget & Expenditures Report.

**Status:** The Board approved the Guaranteed Maximum Price (GMP) of \$5,509,518 for Phase 1 of this project on May 31, 2016. The Phase 2 GMP of \$8,363,962 was approved on August 15, 2016. An additional \$600,000 was allocated to the project in order to include the Phase 1 and Phase 2 bid alternatives, which was approved in February 13, 2017 board Meeting. An additional \$78,685 to cover overages associated with the Alternatives being bid in addition to the inclusion of owner directed changes that will be carried out by the contractor was approved on June 12, 2017. Overall, the project is approximately 90% complete. A temporary occupancy permit was issued by the City of Bozeman Building and Fire Department on August 28<sup>th</sup>, 2017. This was given in consideration of the on-going work that still remains.

All of the grade wing classrooms and common spaces are now complete, including the added skylights. All of the mechanical controls in each existing classroom have been upgraded with test and balancing along with final commissioning being the only remaining portions of work. The operable partition wall in the selected classrooms within each grade wing has been installed along with final texturing and paint. Exterior metal siding work is complete, along with the majority of exterior concrete flat work.

The associated landscape work in the courtyard has been completed along with the final installation of the campus-wide revised irrigation system.

The gym and music area expansion have been completed, with the exception of the Band and World music classrooms. These spaces were able to occupy other suitable rooms within the building until construction has been completed within these areas.

The administration and new library area are nearing completion with final fixtures and trim being the only remaining portions. The new south parking area and access road from S. 3<sup>rd</sup> Avenue is complete along with the associated landscaping work.

Students were able to successfully attend their first day of classes back at the remodeled and expanded Sacajawea Middle School. All classrooms were ready for instruction purposes, however there were minor inconveniences associated with the ongoing construction activities. This includes the ongoing renovations to the aforementioned music classrooms in addition to a handful of ancillary spaces, which is mainly new storage, and office space. The SMS staff continues to be positive and receptive to the unfortunate construction activities, which are lingering.

The relationship between Martel's construction personnel and Sacajawea and Facilities staff continues to be good. Construction personnel continue to be responsive with their communication and work within the school. Schedule delays were identified and while the construction crews appeared to be proactive in order to maintain the final completion. However, the necessary resources were not allocated which has caused this project to continue, which was scheduled for an August 2017 completion. Final completion is now being scheduled for the end of September.





## Sacajawea Middle School Additions & Renovations Monthly OCR Report 014 August 2017

**DATE:** August 31, 2017  
**Report #** 014 August 2017  
**Project** Sacajawea Middle School Additions and Renovations

### Martel Construction C.M.

C.M. Superintendent Dave Gaworski  
C.M. Project Manager Mike Wilkinson  
C.M. Project Engineer Russ Bassett

**City of Bozeman Building Permits**

Permit #	Date
16-23602	6/20/16
16-24120	8/1/2016

**Schedule Milestone Dates**

Schedule Milestone Dates	Baseline Start	7/22/17	Change (early)
Install Tackable Wall Panel Area E	8/14/17	8/14/17	0
Paint Walls in Area E Music Rooms	9/5/17	9/7/17	2
Fire Alarm in Area E Music Rooms	8/18/17	8/28/17	7
Install ACT Ceilings in Area E Music	9/2/17	9/11/17	5
Install Casework in Area E Music	9/9/17	9/12/17	3
Install Marker and Tack Boards	9/11/17	9/12/17	1
Install Music Casework	7/17/17	7/21/17	0
Install New Practice Rooms	8/23/17	9/18/17	16
Install Practice rooms Band	8/24/17	9/19/17	16
Inspections for Band and World Music	8/18/17	9/22/17	25

### Current Issues

#### Martel Construction

Final Sign off with City and Fire Dept.  
Finish Site Work West Courtyard  
Area G Solar Project - Award Bid  
Finish Area E Music Rooms

#### A&E Architects

Bulletin Contingency Log  
O&M Closeout Review Submittals

#### School District

Door Key Package

#### Up Coming Activities

Install sod and seed in north west play fields  
Install seed on north west berm  
Install seed around north pond  
Finish Painting Walls in World Music Rooms  
Finish Painting Walls in Band rooms  
Install Grid Ceilings in Music rooms  
Install Finishes and Carpet in Music Rooms

#### See Attachments

Current 3 week Schedule  
Bulletin Contingency Log

### Progress Photos

Area A - Library Set up and Layout with bookshelves



Area A - Library Set up and Layout with bookshelves



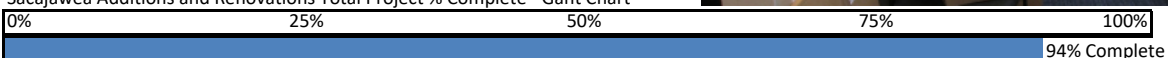
Main Office New Conference Room was the old Library



New Main Office - SMS Move in



Sacajawea Additions and Renovations Total Project % Complete - Gant Chart



Sacajawea Middle School Additions & Renovations  
Monthly OCR Report  
014 August 2017

**Progress Photos**

Area A Hallways New Carpet and ACT ceilings



New Café Commons was the old office



New West Courtyard Concrete and Landscape



New West Courtyard Concrete and Landscape



South Parking Lot and Pond Slope protection and Plantings



8th Grade Planting, Sod and Rock Wall





# Sacajawea Middle School

## Project Schedule

8/22/17

ID	Task Name	Duration	Start	Finish	Aug 20, '17							Aug 27, '17							Sep 3, '17							Sep 10, '17						
0	SMS Project Schedule 06.01.17	398 days	3/22/16	10/4/17	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
25	SMS Construction	335 days	6/6/16	9/20/17																												
232	Boiler Room	64 days	7/25/16	10/21/16																												
243	Electives Wing	244 days	9/9/16	8/16/17																												
316	Gym/Music	259 days	9/22/16	9/20/17																												
325	Area E	244 days	12/5/16	9/18/17																												
364	Install Flooring - Area E New	6 days	7/31/17	8/24/17	.....																											
362	Drop Ceiling Tiles - Area E New	7 days	8/10/17	8/24/17	.....																											
357	Fire Alarm Devices - Area E New	7 days	8/10/17	8/24/17	.....																											
366	Final Clean - Area E New	3 days	9/9/17	9/12/17																												
360	Install Music Casework - Area E New	4 days	9/11/17	9/14/17																												
368	Area F	158 days	2/20/17	8/24/17																												
409	Install Flooring - Athletic Rooms	3 days	7/28/17	8/22/17																												
398	Fire Alarm Devices - Aux. Gym	1 day	8/22/17	8/22/17																												
411	Final Clean - Area F	2 days	8/22/17	8/23/17																												
406	Fire Alarm Devices - Athletic Rooms	1 day	8/23/17	8/23/17																												
408	Install Interior Glass -Area F	1 day	8/24/17	8/24/17																												
412	Area E Existing Interior	120 days	5/1/17	9/20/17																												
413	Bulletin # 041 - Wenger Practice Rooms	115 days	5/1/17	9/14/17																												
415	Deliver Practice Rooms	0 days	9/11/17	9/11/17																												
416	Build and Install Practice Rooms	3 days	9/11/17	9/13/17																												
430	Mechanical Rough-in Area E Existing	72 days	6/20/17	9/13/17																												
437	Mechanical Trim & Controls - Area E Existing	4 days	9/9/17	9/13/17																												
424	Plumbing Rough-in - Area E Existing	56 days	6/21/17	8/25/17																												

8/22/17

<p>Martel Construction, Inc.          1205 South Church Ave.          Bozeman, MT 59715</p>	 <p><b>MARTEL</b>  <b>CONSTRUCTION</b>  <i>~ Since 1960 ~</i></p>	<p>Page 2 of 5</p>
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8/22/17

Martel Construction, Inc.  
1205 South Church Ave.  
Bozeman, MT 59715

**MARTEL**  
**CONSTRUCTION**  
~ Since 1960 ~

Page 3 of 5

# Sacajawea Middle School

## Project Schedule

8/22/17

ID	Task Name	Duration	Start	Finish	Aug 20, '17							Aug 27, '17							Sep 3, '17							Sep 10, '17						
					M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
570	Install Flooring - Library	3 days	8/24/17	8/26/17		8/24																										
566	Install Flooring - Offices	3 days	8/24/17	8/26/17		8/24																										
573	Clean Office Rooms	3 days	8/24/17	8/26/17		8/24																										
569	Trim Electrical - Offices	2 days	8/24/17	8/25/17		8/24																										
559	Install Casework & Countertops - Offices	5 days	8/24/17	8/29/17		8/24																										
572	Clean Library Rooms	3 days	8/25/17	8/28/17				8/25																								
571	Drop Ceiling Tiles - Offices	2 days	8/26/17	8/28/17					8/26																							
475	Grade Wing Renovations	54 days	6/12/17	8/26/17																												
483	Alternate #1 - Grade Wing Skylights	61 days	6/12/17	8/22/17																												
494	Install Grid Ceilings and D1 fixtures in ACT ceilings	3 days	8/19/17	8/22/17																												
521	Install Fire Alarm Devices - Grade Wings	10 days	8/12/17	8/23/17																												
517	Install Lighting and Electrical Devices - Grade Wings	10 days	8/14/17	8/24/17																												
518	Install Fire Sprinkler Devices and Trim - Grade Wings	8 days	8/14/17	8/22/17																												
524	Install Division 10 Specialties - Grade Wings	6 days	8/16/17	8/22/17																												
520	Install Flooring - Grade Wings	5 days	8/17/17	8/22/17																												
523	Install PLAM Panels	6 days	8/18/17	8/25/17																												
525	Clean Grade Wings	2 days	8/24/17	8/25/17					8/24																							
519	Drop Ceiling Tiles - Grade Wings	3 days	8/24/17	8/26/17					8/24																							
596	Old Gym Accoustic Work	46 days	6/19/17	8/22/17																												
599	Future Electrical Work for Bleachers - Rough-In	10 days	8/9/17	8/22/17																												
600	Sitework Spring & Summer 2017	110 days	5/1/17	10/4/17																												
655	Substantial Completion and Owner Occupancy	16 days	8/7/17	8/29/17																												
657	AHJ Requirements	15 days	8/7/17	8/25/17																												
659	Bozeman Bulding notification and inspection	15 days	8/7/17	8/25/17																												

Sacajawea Middle School  
Project Schedule  
8/22/17

ID	Task Name	Duration	Start	Finish	Aug 20, '17							Aug 27, '17					Sep 3, '17					Sep 10, '17														
					M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S					
662	Owner / Architect Requirements	12 days	8/11/17	8/29/17																																

Sacajawea Middle School  
Additions & Renovations



# Contingency Tracking Log

Bulletin Pricing Request	Description	Generating Document - RFI, Submittal, CCD, ASI,	Use of Funds	Date Submitted	Approved	Type of Change*		
			Cost Impact			Owner Alternates Scope Change to the GMP	Owner - Change In Scope Change to the GMP	GC/CM Directed Change No Change to the GMP
						Alternate Budget \$600,000.00	Owner Contingency Project Total \$131,487.00	Construction Contingency Phase I & II & Alts \$244,525.00 \$370,416.00 \$29,345.00
1	Emergency Egress Lighting Credit for Inverters	Design Team M-M	\$ (15,297.00)	6/23/16	\$ (15,297.00)			\$ (15,297.00)
2	Eliminate Grade Wing Exterior Wall Framing for exposed CMU inside Face of Classroom	Martel /A&E Cost Savings	\$ 15,655.00	6/23/16	Not Taken			N/A
3	Pump House Power Line Relocation for Gym/Music Expansion	RFI # 003	\$ 16,698.00	7/1/16	\$ 16,698.00			\$ 16,698.00
4	New Foundation/Footings at B Wing	RFI # 002	\$ 25,278.00	7/28/16	\$ 25,278.00			\$ 25,278.00
5	Civil Permit Plans dated 6.07.16 Changes	Sanderson & Permit Changes	\$ 92,130.00	7/27/16	\$ 67,653.00			\$ 67,653.00
6	VAV Box Schedule, Elevations Update (No Cost Change)	A&E Design Team	No Cost Change		\$ -			\$ -
7A	Basketball Court Concrete 7" to 6" SOG	A&E Design Team	\$ (1,465.00)	8/2/16	\$ (1,465.00)			\$ (1,465.00)
7B	Batt and Spray foam Insulation.	A&E Design Team	\$ 5,246.00	8/2/16	\$ 5,246.00			\$ 5,246.00
8	Shop Drawings Structural Connections and Steel Update	Submittal # 051200-005 Existing Cor	\$ 15,236.00	Rev 2 9/21/16	\$ 15,236.00			\$ 15,236.00
9	MEP Updates (No Cost Change)	A&E Design Team	\$ -	8/2/16	\$ -			\$ -
10	RFI 008 Grade Wing Interior Footings - Eliminated some excavation and compacted fill at the interior footings	RFI 008	\$ (15,309.00)	8/3/16	\$ (15,309.00)			\$ (15,309.00)
11	RFI 014 Detail at Grade wing walls for Steel Columns - Eliminated excavation and compacted fill at the interior pad footings	RFI 014	\$ (15,656.00)	8/3/16	\$ (15,656.00)			\$ (15,656.00)
12	SMS Green House Contractor to Discard	BSD7 Owner directed change	No Cost Change	8/17/16	\$ -			No Cost Change
13	City of Bozeman Permit Review Plumbing Updates	M-M and Permit Changes	No Cost Change	9/1/16	\$ -			No Cost Change
14	RFI 018 Dewatering Well New Pump and Controls to replace old parts that were not working	RFI 018 Existing Conditions	\$ 2,952.00	9/1/16	\$ 2,952.00			\$ 2,952.00
15	Stormwater Pond Revision with Chain Link Fence	Sanderson & City of BZN Permit Cha	\$ 5,704.00	9/21/16	\$ 5,704.00			\$ 5,704.00
16	Bulletin 016- RFI 020 Area G Foundation Depth	RFI # 020 and Martel Letter	\$ 12,638.00	10/14/16	\$ 12,638.00			\$ 12,638.00
17	Bulletin 017 RFI 020 Area E&F Soil Conditions for Footings	TD&H soil Inspection & Letter	\$ 20,737.00	10/25/16	\$ 20,737.00			\$ 20,737.00
18	RFI 022 Rigid Insulation @ Perimeter Foundation	RFI 022	\$ (8,113.00)	11/3/16	\$ (8,113.00)			\$ (8,113.00)
19	Fire Alarm System Overlap Ph-1 & Ph-2 & Device Change	Meeting with Simplex Grinnell	\$ (2,355.00)	10/18/16	\$ (2,355.00)			\$ (2,355.00)
20	RFI 024 Science Prep Room walls from CMU to Metal Stud	RFI 024 Non-Structural Masonry Wal	\$ (8,436.00)	11/21/16	\$ (8,436.00)			\$ (8,436.00)
21	Mechanical Changes in Supply Grills Area A	A&E Design Team	No Cost Change	12/9/16	No Cost Change			No Cost Change
22	Divide the SPED Suite into two classrooms Rev 2	Owner Directed Change	\$ 4,697.00	Rev 3 06.20.17	\$ 4,697.00		\$ 4,697.00	
23	SPED vanity	Owner Directed Change	\$ 2,031.00	11/30/16	\$ 2,031.00		\$ 2,031.00	
24	Reuse existing doors and/or frames at Area E.	Martel /A&E Cost Savings	\$ (386.00)	12/15/16	\$ (386.00)			\$ (386.00)
25	RFI 29 Area B C & G Plumbing Piping & Existing Sewer Inv	RFI 029/ RFI 064	\$ 15,553.00	4/21/17	\$ 15,553.00			\$ 15,553.00
26	Extend & Modify existing roof drains at Area E	Existing Condition/Site Walk BSD7	\$ 4,831.00	1/18/17	\$ 4,831.00			\$ 4,831.00
27	RFI 039 Removal of VCT flooring in Grade Wings	RFI 039	\$ 5,160.00	4/12/17	\$ 5,160.00			\$ 5,160.00
28	Changes in Toilet Accessories	Owner Directed Change	\$ 1,767.00	Rev 1 03/23/17	\$ 1,767.00		\$ 1,767.00	



	GMP Summary - Scope Changes	
	Original Contract	\$ 13,873,480.00
	GMP Amend # 3	\$ 678,630.00
	GMP Amend # 4	\$ -
	Current GMP	\$ 14,552,110

PROJECT: Sacajawea Middle School Upgrade & Expansion Project Budget & Cost Control BSD7 # 16-32-01					
		Original Budget:	GMP Phase 1:	GMP Phase 2:	Expenditures
Date (original):		03-Nov-15			07-Sep-17
Date (revised):			25-May-16	10-Aug-16	
<b>FUNDING:</b>					
1. Bond Levy		\$16,000,000.00			
2. Bond Premium		\$600,000.00			
3.					
4.					
5.					
<b>Total Funding Available:</b>		<b>\$16,600,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>EXPENDITURES:</b>					
<b>Design Costs:</b>					
1. Basic Services -					
a. Schematic Design		\$164,600.00			\$164,600.00
b. Design Development/Preliminary Design		\$207,850.00			\$207,850.00
c. Construction Documents		\$424,410.00			\$423,859.30
d. Bidding		\$20,864.00			\$10,432.00
e. Construction Administration		\$252,650.00			\$255,516.23
f. Reimbursables					\$2,409.87
<b>Additional Services -</b>					<b>\$1,070,374.00 Basic Services Total</b>
a. Programming/Planning					\$5,706.60 Remaining Funds
b. Specialty Consultants:					
1) Acoustic Engineering		\$6,700.00			\$6,700.00
2) Information Technology Design		\$21,460.00			\$21,460.00
3) Landscape Architect		\$16,000.00			\$16,000.00
4) Civil Site Survey		\$4,500.00			\$4,500.00
5) Fire Sprinkler Design		\$2,464.00			\$2,464.00
6) Signage & Graphics		\$3,000.00			\$0.00
7) Commissioning (unless done independently)					\$0.00
c. Geotechnical Investigation		\$9,200.00			\$11,590.94
d. Record Drawings/As-Builts (including CAD files)		\$9,000.00			\$0.00
e. Warranty Inspections		\$3,500.00			\$0.00
f. Other -					
1)					
2)					
<b>Supplemental Services -</b>					<b>\$75,824.00 Additional Services Total</b>
a.					\$13,109.06 Remaining Funds
b.					
<b>Miscellaneous/Other Design Services -</b>					<b>\$0.00 Supplemental Services Total</b>
a.					
b.					
c.					
d.					
<b>Design Services Total:</b>		<b>\$1,146,198.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,127,382.34</b>
					\$18,815.66 Remaining Funds
<b>District Costs:</b>					
1. Furnishing Allowance		\$245,000.00			\$28,735.65
2. Technical Equipment Allowance					\$120,850.89
3. Voice/Data/Fiber Optics Allowance					\$0.00
4. Moving Expenses		\$20,000.00			\$4,787.58
5. Facilities Office Project Support (OCR)		\$73,000.00			\$71,542.17
6. Liability Insurance					\$12,138.42
7. Bond Underwriting					\$329,640.29
8. Bond Financing					\$38,682.79
9. Miscellaneous/Other					\$4,213.42
<b>Agency Costs Total:</b>		<b>\$338,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$610,591.21</b>
					(\$272,591.21) Remaining Funds
<b>Construction-Related Costs &amp; Services:</b>					
1. GC/CM Pre-Construction Fee		\$18,000.00			\$18,000.00
2. Advertising		\$150.00			\$562.90
3. State/City/Municipality					
a. Impact Fees Assessment		\$145,620.00			\$134,867.81
b. Planning Department Review Fee		\$600.00			\$0.00
c. Plan Review Fee		\$20,910.00			\$21,700.50
d. Construction Permit - Plan Check Review Fee		\$17,000.00			\$20,572.88
4. Utilities		\$34,403.00			\$36,517.00 NorthWestern Energy Fee
5. Classroom Relocation					\$0.00
6. Construction Materials Testing/Inspections					\$0.00
7. Special Inspection Fee		\$30,000.00			\$56,429.22
8. Commissioning		\$56,450.00			\$14,112.50
9. HazMat Testing/Clearance					\$0.00
10. Electronic Locks/Door Security		\$35,000.00			\$25,877.50
11. Miscellaneous Costs & Expenses (Soft Cost Contingency)					\$1,600.31
12. District Construction Contingency		\$131,487.00			\$4,845.80
<b>Construction Services Total:</b>		<b>\$489,620.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$335,086.42</b>
					\$154,533.58 Remaining Funds
<b>PROJECT SOFT-COSTS SUB-TOTAL:</b>		<b>\$1,973,818.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,073,059.97</b>
					(\$99,241.97) Remaining Funds
<b>Construction Costs:</b>					
1. Construction Estimate -					
a. Construction Cost			\$4,732,849.00	\$7,151,096.00	\$11,139,911.70
b. General Conditions			\$297,265.00	\$466,072.00	\$407,908.92
c. GC/CM Fee			\$234,879.00	\$376,378.00	\$576,625.11
d. GRT/Bonds/Insurance - included within the CC			\$0.00	\$0.00	\$0.00
e. Construction Contingency			\$244,525.00	\$370,416.00	\$0.00
<b>Construction GMP Total:</b>		<b>\$0.00</b>	<b>\$5,509,518.00</b>	<b>\$8,363,962.00</b>	<b>\$12,124,445.73</b>
					\$13,873,480.00 Total Construction Services
					\$1,749,034.27 Remaining Funds
2. Alternative/Added Construction Cost					
1) Phase 1 Alternatives					
Alt. #1 - Add Skylights to Grade Wings			\$105,024.00		
Alt. #2 - Add Operable Partition Walls to Classrooms			\$98,288.00		
Alt. #3 - Replace VAV's in Existing Classrooms			\$157,440.00		
Alt. #4 - Install Access Road			\$72,358.00		
2) Phase 2 Alternatives					
Alt. #1 - VAV & Controls Replacement and Retrofit				\$81,211.00	
Alt. #2 - Wegner Practice Modules in Music Room				\$92,308.00	
Alt. #3 - Add Paint Hood & Vent at Video Tech				\$10,367.00	
Alt. #5 - Add Rubber Flooring in Fitness Rooms					
Alt. #6 - Site Furnishings in Courtyard				\$21,663.00	
Alt. #9 - Add Structural Support for future gym partition wall					
Alt. #10 - Insulation and Framing Revision					
Alt. #11 - Added Exterior Canopy at Electives Wing				\$23,747.00	
3) Contract Change Orders -					
#1					
#2					
#3					
#4					
<b>Added Total:</b>		<b>\$0.00</b>	<b>\$433,110.00</b>	<b>\$229,296.00</b>	
b. Other Construction Contracts:					
1) Solar Array Allowance				\$25,000.00	\$2,647.20
2)					\$0.00

Other Contracts Total:		\$0.00	\$0.00	\$25,000.00	\$2,647.20	\$22,352.80 Remaining Funds
PROJECT HARD-COSTS SUB-TOTAL:		\$0.00	\$5,942,628.00	\$8,618,258.00	\$12,127,092.93	Does Not Include Alternative/Added Cost
PROJECT COST TOTALS:						
Total Funding:		\$16,600,000.00	\$0.00	\$0.00		
1. Soft-Costs Sub-Total		\$1,973,818.00	\$0.00	\$0.00	\$2,073,059.97	
2. Hard-Costs Sub-Total		\$0.00	\$5,942,628.00	\$8,618,258.00	\$12,127,092.93	
Total Costs:		\$1,973,818.00	\$5,942,628.00	\$8,618,258.00	\$14,200,152.90	
Remaining Balance:		\$14,626,182.00	\$8,683,554.00	\$65,296.00	\$2,399,847.10	

<b>Project:</b>	Sacajawea Middle School	<b>Project Number:</b>	15129
<b>Location of Project:</b>	3525 S. 3 <sup>rd</sup> Ave Bozeman, MT 59715	<b>Date &amp; Time of Field Visit:</b>	08/14/2017 12:30 PM
<b>Conditions/Temperature:</b>	70's, partially sunny	<b>Contractors on Site:</b>	Russ Bassett Dave Gaworski Mike Wilkinson
<b>Prepared By:</b>	Jennifer Dunn	<b>Distribution:</b>	Mike Wilkinson Alena Robson Russ Bassett Dave Gaworski Todd Swinehart Brad Doll Uploaded to Submittal Exchange
<b>Date Issued:</b>	8/23/2017		

**Observations/Actions/Decisions Pending/Follow-Up:**

1. A&E Architects, Morrison Maierle, the Client and Martel Construction were on site to observe the progress of construction.
2. At room B4, contractor instructed to paint west wall P-4, paint east wall P-1.
3. At room C8, contractor instructed to paint east wall P-3.
4. At rooms with operable partitions, contractor instructed to align VCT floor with interior side of wall.
5. At room D7, contractor installed to paint north wall P-2 at GWB only. At east wall paint CMU P-1, brick not to be painted.
6. At the entrance to the B wing, where corridors B2 and A46 meet, ceiling soffit to be painted straight across B2, aligning with PLAM for B wing.
7. At café commons, wall to finish wrapping fountain plumbing, not end after roof drain. Refer to bulletin
8. The uneven existing concrete slab was reviewed in the E wing. RFI to be issued.
9. Existing Jambs at new rooms to be painted to match existing wall at corridor side and P-1 at classroom side.
10. Tile at SPED suite shower and unisex changing rooms showers to go up to ceiling at shower enclosure only.



Operable wall location



Uneven floor at area E.



Area B and G intersection.



Jambs to be painted.



Shower enclosure at SPED suite



Tile at Area B restroom



Library



Area A corridors intersection at grade wings





Fire line to be covered



Existing Gym- AP installed.



New parking area - south of building.



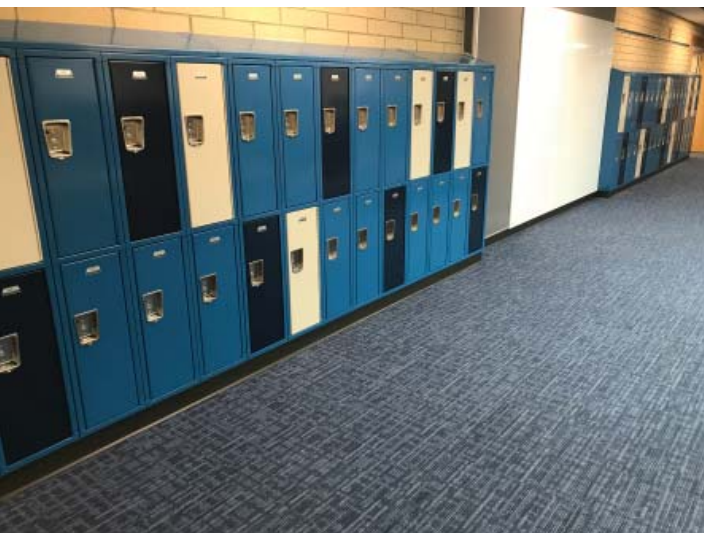
New parking area and SW building elevation.



New SW elevation - back gym and music area.



New back gym - awaiting install of acoustical panels.




New student locker color configuration.



New operable classroom partition.



	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: SUPERINTENDENT'S REPORT

CATEGORY: SUPERINTENDENT'S REPORT

ORIGINATED  
BY: Rob Watson,  
Superintendent

OTHERS  
INVOLVED: N/A

DATA  
EXPANSION: None


COST/FUND  
SOURCE: N/A

#### IMPLEMENTATION

ACTION: None  
September 11, 2017

#### DISCUSSION:

The Superintendent will normally give a brief oral report on miscellaneous items of interest to the District.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: September 11, 2017

#### DISCUSSION:

This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CATEGORY: PUBLIC PARTICIPATION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: No official action required.

#### DISCUSSION:

This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: HIGH SCHOOL #2 – APPROVE SCHEMATIC DESIGN

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Todd Swinehart,  
Director of Facilities

OTHERS INVOLVED: Corey Johnson & Bob Franzen,  
CTA Architects Engineers  
Roger Davis, Langlas & Associates

DATA EXPANSION: [Schematic Design](#)

COST/FUND SOURCE: HS#2 Bond Revenue

#### IMPLEMENTATION

ACTION: High School District ACTION  
Effective September 11, 2017

#### ISSUE:

Shall the Board of Trustees approve the educational Specifications for the future second high school?

#### FACTS:

1. MCA 20-6-634 indicates that the Trustees shall meet as often as necessary with the architectural firm to review the firm's plans and proposals and that at least two of these meetings shall be public meetings to consider questions and testimony from the public.
2. District Policy 9230 – Design and Construction indicates that the Trustees shall approve the preliminary drawings for the project before continuing to the next phase.
3. On September 9, 2016, CTA Architects Engineers was selected by the Board for programming and design services on the future second high school.
4. Langlas & Associates was selected by the Board to serve as the General Contractor/Contractor Manager (GC/CM) on November 14, 2016.
5. On May 2, 2017 a successful election authorized a \$125,000,000 bond levy for the design and construction of the future second high school and renovations to Bozeman High School.
6. Architectural fee's for the proposed improvements were approved on July 24, 2017.
7. The Educational Specifications were presented and approved on August 14, 2017.

#### SUPERINTENDENT'S RECOMMENDATION:


It is recommended the Board approve the Schematic Design for the future second high school.

#### OTHER ALTERNATIVES:

1. Approve with changes.
2. Postpone review and approval

#### DISCUSSION:

CTA Architects Engineers, along with their design team, have prepared the schematic design for the proposed future second high school, along with the corresponding budgetary numbers prepared by Langlas and Associates.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REVISED POLICY #8100, TRANSPORTATION  
 CATEGORY: ACTION ITEM – SINGULAR  
 ORIGINATED By: Mike Waterman, Director of Business Services  
 OTHERS INVOLVED: Rob Watson, Superintendent; Steve Johnson, Deputy Superintendent Operations; Montana School Boards' Association  
 DATA EXPANSION: Revised Policy #8100  
 COST/FUND SOURCE: N/A

IMPLEMENTATION ACTION: Elementary and High School District ACTION  
 Effective September 11, 2017

ISSUE:  
 Approval of revision to Policy 8100 - Transportation.

FACTS:  
 1. The additional language in this policy comes from ESSA. Every district is to appoint a Point of Contact person to coordinate activities to the District's provisions of services to children placed in foster care, including transportation services. MTSBA included the definition of "Foster Care" and "School of Origin" to help districts in determining placement and transportation of foster students.  
 2. Per Policy #1310, new or revised policies that are required, or have required language changes based on state or federal law, may be adopted after the first reading if sufficient notices have been provided through the Board agenda.

SUPERINTENDENT'S RECOMMENDATION:  
 It is recommended that Trustees amend Policy 8100 as presented.

OTHER ALTERNATIVES:  
 1. Do not approve.  
 2. Modify and approve.  
 3. Discuss further.

## NON-INSTRUCTIONAL OPERATIONS

Transportation (Montana)

The district may provide transportation to and from school for a student:

1. Whose residence is three or more miles, over the shortest practical route, from the nearest operating public elementary school or public high school.
2. Who resides with his/her parent or guardian who maintains legal residence within the boundaries of the district furnishing the transportation.
3. Whose handicapping condition prevents her/him from walking.
4. Who has another compelling and legally sufficient reason to receive transportation services.

The district may elect to reimburse the parent or guardian of a student who may be reimbursed for individually transporting any eligible student.

The type of transportation provided by a district may be by a school bus; or by such individual transportation as paying the parent or guardian for individually transporting the pupil; pay board and room reimbursements; providing supervised correspondence study; or, providing supervised home study. The Board of Trustees may authorize children attending an approved private school to ride a school bus provided that space is available, and a fee to cover the per seat cost for such transportation is collected. The district may transport and charge for an ineligible public school student provided that parent or guardian pays a proportionate share of transportation services. Fees that are collected for the transportation of ineligible students shall be deposited in the transportation fund. Transportation issues that cannot be resolved by the Trustees may be appealed to the county transportation committee.

**Children in Foster Care**

**The Superintendent will appoint a Point of Contact (POC) to coordinate activities relating to the District's provisions of services to children placed in foster care, including transportation services. The Superintendent, or designee, will inform the Department of Health and Human Services who is the POC for the District. The District will collaborate with the Department of Health and Human Services when transportation is required to maintain children placed in foster care in a school of origin outside their usual attendance area or District when in the best interest of the student. Under the supervision of the Superintendent/designee, the POC will invite appropriate District officials, the Department of Health and Human Services POC, and officials from other districts to consider how such transportation is to be arranged and funded in a cost-effective manner.**

**If there are additional costs to be incurred in providing transportation to maintain a student in the school of origin, the District will provide transportation to such school if:**

- **The Department agrees to reimburse the District for the cost of such transportation;**

- The District agrees to pay for the cost of such transportation; or
- The District and the Department agree to share the cost of such transportation.

### **Definitions**


**“Foster Care”** means 24-hour care for children placed away from their parents, guardians, or person exercising custodial control or supervision and for whom the Department has placement care and responsibility.

**“School of origin”** means the school in which a child is enrolled at the time of placement in foster care.

While **“Best Interest”** is not defined in ESSA, that determination shall take into account all relevant factors, including consideration of the appropriateness of the current educational setting, and the proximity to the school in which the child is enrolled at the time of foster care placement.

Legal Reference:	20-1-101	M.C.A.
	20-10-121	M.C.A.
	20-10-122	M.C.A.
	20-10-123	M.C.A.
	10.7.100	A.R.M.
	10.64.100-700	A.R.M.
	20-7-441	M.C.A.
	<b>Every Student Succeeds Act</b>	

Adopted: 12/8/86      **Rev.: 9/11/17**  
 Revised: 9/11/17

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REVISED POLICY #3115, OUT-OF-DISTRICT ATTENDANCE WITH DISCRETIONARY APPROVAL, 1<sup>ST</sup> READING

CATEGORY: DISCUSSION AND REPORTS

ORIGINATED BY: Steve Johnson, Deputy Superintendent Operations

OTHERS INVOLVED: Rob Watson, Superintendent; Marilyn King, Deputy Superintendent Instruction

DATA EXPANSION: Revised Policy #3115

COST/FUND: N/A

IMPLEMENTATION ACTION: Elementary and High School District DISCUSSION  
September 11, 2017

DISCUSSION:

The proposed changes will allow administration to “clean-up” some issues we have run into in the payment of tuition. As written, the Policy assumes that all out of district students will start school at the beginning of the year and attend through the end of the year, which is not always the case. The current Policy also treats every situation the same, which they are not. For example, if an employee has their child attending they usually enter into a salary reduction agreement and have the tuition withheld from their paycheck. In those cases, when the District is virtually guaranteed to receive full payment there is no reason to have the tuition paid by March 1.



## STUDENTS

Out-of-District Attendance with Discretionary Approval

The Board of Trustees of the Bozeman Public Schools, recognizing that an educational requirement of its resident students includes the need for an orderly educational process and environment, free from disruption, overcrowding and any kind of violence or disruptive influences, hereby establishes criteria on the admission of out-of-district students. The Board recognizes that out-of-district student sections of the statutes contain both mandatory and discretionary provisions and directs the administration to follow the following definitions and procedures in discretionary situations.

Definitions

An out-of-district student is one who lives with a parent, legal guardian or spouse outside of the District boundaries or who lives in the District but whose parent, legal guardian or spouse resides elsewhere.

A minor child's district of residence is generally determined by the residence of the parents or legal guardians or a marital relationship with an adult, or as otherwise determined by Court Order. A person's residence is the place where a person remains when not called elsewhere for labor or other special or temporary purpose and to which the person returns in seasons of repose (Sec. 1-1-215, M.C.A.)

A Special Power of Attorney conveys certain enumerated powers and authority to a third party to act on behalf of a minor child for school purposes. For a child in the care of a third party with a Special Power of Attorney the residence of the legal parent or legal guardian determines the residency of the child for purposes of tuition. A Special Power of Attorney does not create the relationship of Guardian to the holder thereof.

Out-of-District Attendance with Discretionary Approval

Out-of-district students not falling under mandatory provisions of Montana State Law, Administrative Rule or Board Policy #3114 will be denied enrollment with the following exceptions:

- A. Students, in grade 12 who have been residents of the School District for at least one full semester immediately prior to moving from the District, will be allowed to attend Bozeman High School on a tuition basis, for their final year of high school. Students, in grade 8 who have been residents of the School District for at least one full semester immediately prior to moving from the District and who move to a K-8 District that feeds into Bozeman High School District, will be allowed to attend 8<sup>th</sup> grade in Bozeman on a tuition basis.
- B. Out-of-district, Belgrade students who have been attending the Belgrade School District for at least one semester may be allowed to attend Bozeman on a tuition basis at the request of the Superintendent of the Belgrade School District and upon approval of the Bozeman Superintendent of Schools as part of an at-risk exchange program.
- C. U.S. students who live full time within the Bozeman School District boundaries, but whose parents live outside the District will be admitted and charged tuition.
- D. Students in grades 6-8 whose resident district is a non-operating district within Bozeman High School District #7 will be allowed to attend Bozeman Public Schools provided the resident district agrees to pay the tuition.
- E. Students whose parents are at least .75 FTE employees of the District and employees of the District's contracted transportation provider who are scheduled at least 20 hours per week may attend on a tuition basis.

- F. A student who lives within the District during the school week may be admitted with the payment of tuition. Parents will be required to complete a declaration under penalty of perjury that they live in the District during the school week.
- G. On a space available basis, out-of-district students (from Belgrade, Livingston, and member districts of the Park County Special Education Cooperative and Gallatin-Madison Special Education Cooperative) may enroll within the Bozeman School District if placed by their resident district through an IEP process in a specialized day treatment program designed to address low-incidence mental health needs, provided the resident district agrees to pay tuition. Placement within the program will involve an intake process that includes representatives from the resident district, the Bozeman School District, and the mental health provider.

#### General Provisions

- 1. An out-of-district student will not be admitted until an Out-of-District Attendance Agreement has been completed. When admitting an out-of-district student, the District shall utilize form FP-14 prepared by the Office of Public Instruction.
- 2. Except as provided by law, admission to Bozeman Public Schools as an out-of-district student is a privilege (MCA 20-5-320). As such, the Bozeman School District will screen all out-of-district students and only consider those who meet the criteria set forth in this policy.
- 3. The Superintendent is hereby given the authority to admit or deny any student's admission in accordance with this policy.
- 4. The District will charge tuition for out-of-district students per statute. The tuition for a child with a disability will be determined under the rules adopted by the Superintendent of Public Instruction for the calculation of tuition for special education pupils.
- 5. Acceptance of out-of-district students will be contingent on the student's good behavior, regular attendance and passing grades, and adherence to school and District policies. Violation of any of these contingencies or truancy violations may result in a student being dropped from school immediately and the unused portion of the tuition refunded.
- 6. Acceptance of an out-of-district Student is for one school year. All out-of-district students must apply for enrollment at the beginning of each school year and acceptance shall be based on compliance with the applicable criteria for admission of out-of-district students and space availability. Admission for one school year does not mean the student will be accepted the following school year.
- 7. Any out-of-district attendance may be disapproved whenever the accreditation of the school will be adversely affected by acceptance of the child due to insufficient room, overcrowding or when to do so would require the hiring of additional staff.
- 8. Acceptance of an out-of-district student does not imply or guarantee that transportation will be provided. Any transportation that is provided to an out-of-district student may be charged to and paid by the parent, guardian or entity paying tuition in accordance with the District's Transportation policies.
- 9. The Montana High School Association sets regulations pertaining to student eligibility for participation in speech and athletics. The District follows those regulations and does not assure that out-of-district students will be eligible for participation in MHSA-sanctioned activities.

10. The District has a right to refuse a student who is on the Sex or Violent Offender Registry or whose name has been expunged from the Registry.
11. All out-of-district students allowed to enroll pursuant to this policy shall be subject to the same rules and regulation as all other students and subject to the same disciplinary rules and procedures.
12. Where tuition is required to be paid by a parent or guardian, the full amount of tuition may be paid in full at the time of enrollment or in seven monthly installments to be paid in full no later than March 1 of the school year **according to the payment agreement**. For all students attending with discretionary approval, if tuition is not paid in full by March 1, of the school year **according to the payment agreement** the student shall be dropped from the rolls of the District and the student will not be considered for future enrollment. **The Superintendent shall adopt procedures for consistent payment deadlines.**

Cross Reference: 3114 Out-of-District Attendance with Mandatory Approval  
3124 Bridger Program Admissions  
4550 Registered Sex or Violent Offenders  
3120 Compulsory Attendance

Legal Reference:

MCA 20-5-314	Reciprocal Attendance Agreement
MCA 20-5-316	Out-of-State Tuition
MCA 20-5-320	Attendance with Discretionary Approval
MCA 20-5-321	Attendance with Mandatory Approval
MCA 20-5-322	Residence Determination Notification-Appeal for Attendance Agreement
MCA 20-5-323	Tuition and Transportation Rates
MCA 20-7-401	Definitions
ARM 10.10.301	Calculating Tuition Rates
ARM 10.10.301B	Out-of-District Attendance Agreements
ARM 10.16.1314	Special Education Tuition Rates
ARM 10.16.3122	LEA Responsibility for Students with Disabilities
McKinney-Vento Homeless Assistance Act 42 USC 11431 et seq	

Adopted: 11/24/86      Rev.: 7/22/91, 5/11/92, 9/25/95, 5/13/96, 3/30/98, 4/12/99, 8/13/01, 6/14/04, 8/8/05,  
8/13/07, 9/8/08, 3/22/10, 5/10/10, 1/8/14, 1/26/15, 2/22/16, 4/11/16, 9/12/16,  
10/10/16. **09/25/17**

## FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

September 25, 2017	Special board Meeting
October 9, 2017	Regular Board Meeting
October 23, 2017	Special Board Meeting
November 13, 2017	Regular Board Meeting
December 11, 2017	Regular Board Meeting



## **Bozeman School District #7**

### **2017-18 TRUSTEE COMMITTEE APPOINTMENTS**

#### **Board of Trustee Standing Committees**

##### **Long Range Strategic Planning (LRSP) Committee**

##### **Trustees**

Heide Arneson  
Douglas Fischer  
Greg Neil

##### **Long Range Facilities Planning (LRFP) Committee**

##### **Trustees**

Gary Lusin  
Wendy Tage  
Sandy Wilson

##### **District Safety Committee**

##### **Trustees**

Tanya Reinhardt  
Sandy Wilson

#### **Board of Trustee as Needed Committees**

##### **Budget Committee**

##### **Trustees**

Heide Arneson  
Douglas Fischer

##### **Teacher (BEA) Negotiations Committee**

##### **Trustees**

Gary Lusin  
Heide Arneson  
Sandy Wilson

#### **Trustee Representation on Committees/Councils Associated with BSD #7**

##### **Bozeman Schools Foundation (BSF)**

##### **Trustees**

Sandy Wilson  
Heide Arneson, Alternate  
Gary Lusin  
Heide Arneson  
Gary Lusin, Municipal Director  
Heide Arneson, Delegate  
Tanya Reinhardt, Delegate  
Sandy Wilson, Delegate  
Wendy Tage, Alternate

##### **Wellness Advisory (WAC)**

##### **Indian Education For All (IEFA)**

##### **MTSBA Municipal Director and Delegates**

##### **School Liaisons**

Bozeman High School  
Bridger Alternative Program  
Chief Joseph Middle School  
Sacajawea Middle School  
Emily Dickinson Elementary School  
Hawthorne Elementary School  
Hyalite Elementary School  
Irving Elementary School  
Longfellow Elementary School  
Meadowlark  
Morning Star Elementary School  
Whittier Elementary School

Sandy Wilson  
Sandy Wilson  
Heide Arneson  
Tanya Reinhardt  
Heide Arneson  
Wendy Tage  
Douglas Fischer  
Douglas Fischer  
Andy Willett  
Wendy Tage  
Gary Lusin  
Greg Neil



## BOZEMAN SCHOOL DISTRICT #7 LONG RANGE STRATEGIC PLAN

### Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

### Core Values

- ✓ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ✓ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ✓ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ✓ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ✓ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ✓ **Decision Making:** We rely on best practices research to guide our decision-making.

### Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

### Goals of the Bozeman Public School District

**Goal Area 1: Academic Performance:** Every student meets or exceeds the high academic standards of the Bozeman Public School District.

**Goal Area 2: Operations and Capacity Building:** District operations, facilities and human resources support an efficient and progressive educational system.

**Goal Area 3: Community Engagement and External Relations:** Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

**Goal Area 4: Student Success/Safety/Health/Welfare:** Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- LRSP Annual Report
- Learning Materials Review Committee
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)
- Begin budget process for following year

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Board Luncheon LRSP Reports

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Board Luncheon LRSP Reports

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports
- Board Luncheon LRSP Reports

### DECEMBER

- Bozeman High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption

### JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation
- Evaluate the Superintendent

### FEBRUARY

- School District Calendar Approval

### MARCH

- Call for Annual School Elections
- National Merit Awards
- Hold Budget Review Meetings
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Budget Discussion Referencing Staffing

### APRIL

- National School Boards Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification
- Set Special Levy Amounts if Levy Election is in May

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Retiring Members
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services

### BOARD OF TRUSTEES

- Andy Willett, Chair
- Heide Arneson, Vice Chair
- Douglas Fischer
- Gary Lusin
- Greg Neil
- Tanya Reinhardt
- Wendy Tage
- Sandra Wilson

## ACRONYMS AND INITIALS

AASA	American Association of School Administrators
AFT	American Federation of Teachers
ANB	Average Number Belonging
ARRA	American Reinvestment and Recovery Act
BEA	Bozeman Education Association
BCEA	Bozeman Classified Employees Association
CA	Communication Arts
CIA	Curriculum, Instruction & Assessment Committee
CLT	Curriculum Leadership Team
CRT	Crisis Response Team
CRT	Criterion-Referenced Test
CSCT	Comprehensive School Community Treatment
DARE	Drug Abuse Resistance Education
Dibels	Dynamic Indicators of Basic Early Literacy
DRP	Degrees of Reading Power
ELE	Essential Learning Expectations
ELL	English Language Learners
FAPE	Free Appropriate Public Education
IC	Instructional Cabinet
IDEA	Individuals with Disabilities Educational Act
IDEA-Part B	Individuals with Disabilities Educational Act K-12
IEP	Individualized Education Program. A written statement of a handicapped child's education program, required by federal law and state regulations
LEA	Local Education Agency
MAEMSP	Montana Association of Elementary and Middle School Principals
MASS	Montana Association of School Superintendents
MASBO	Montana Association of School Business Officials
MASSP	Montana Association of Secondary School Principals
MBI	Montana Behavior Initiative
MEA-MFT	Montana Education Association – Montana Federation of Teachers
Moodle	Modular Objective-Oriented Dynamic Learning Environment. A free web application educators can use to create effective online learning sites.
MTSBA	Montana School Boards Association
NAESP	National Association of Elementary School Principals
NASSP	National Association of Secondary School Principals
NCLB	No Child Left Behind
NEA	National Education Association
NSBA	National School Boards Association
OCR	Owner's Construction Representative
OPI	Office of Public Instruction
OT	Occupational Therapy
PD	Professional Development
PIR	Pupil Instruction Related
PLC	Professional Learning Community
PT	Physical Therapy
RII	Response to Intervention
QUAD A	Association of AA Administrators (Superintendents)
SAC-B	Superintendent's Advisory Council - Business
SAC-C	Superintendent's Advisory Council - Classified
SAC-P	Superintendent's Advisory Council - Parents
SAC-T	Superintendent's Advisory Council - Teachers
SAM	School Administrators of Montana. "Umbrella" organization for all Montana administrative leadership groups: MASS, MASSP, MAEMSP
SAT	Student Assistance Team
SEA	State Education Agency
SEPTA	Special Education Parent Teacher Association
UBD	Understanding by Design
VCDP	Voluntary Career Development Plan
VCOP	Voluntary Career Option Plan
WAC	Wellness Advisory Committee

### SPECIAL EDUCATION IMPAIRMENTS

AU	Autism	LD	Learning Disability
CD	Cognitive Delay	OH	Other Health Impairment
DE	Deafness	OI	Orthopedic Impairment
DB	Deaf/Blindness	TB	Traumatic Brain Injury
DD	Developmental Delay	SL	Speech/Language Impaired
ED	Emotional Disturbance	VI	Visually Impaired
HI	Hearing Impairment		



# Bozeman Public Schools

## Calendar 2017-2018

<b>July</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>August</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>September</b> S M T W Th F S 1 2 3 4 K 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>October</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<b>November</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>December</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>January</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>February</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
<b>March</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>April</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>May</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>June</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

### DATES TO REMEMBER

Aug 24 - 28	K-12 PIR Days (School Not In Session)
Aug 29	School Begins 1-12
Sep 4	Labor Day Holiday
Sep 5	K Full Day Begins
Oct 2 - 3	K-5 P/T Conferences (No School K-5)
Oct 19 - 20	Flexible PIR Days (No School K-12)
Nov 22 - 24	Thanksgiving Holiday
Nov 27	K-12 PIR Day (No School K-12)
Dec 21 - Jan 2	Winter Break
Jan 22	K-12 PIR Day (No School K-12)
Jan 23	9-12 PIR Day (No School 9-12)
Feb 19	Presidents' Day Holiday
Mar 12 - 16	Spring Break
Apr 12	K-5 P/T Conferences 6-8 PIR Day (No School K-8)
Apr 13	K-5 P/T Conferences K-12 PIR Day (No School K-12)
May 25	K-12 PIR Day (No School K-12)
May 28	Memorial Day Holiday
Jun 3	Graduation!
Jun 7	Last Day Of School Students Released @ 12:45

### GRADING PERIODS

K-5:	Jan 19 Jun 7
6-8:	Nov 21 Mar 2 Jun 6
9-12:	Per 1 - Oct 6 Per 2 - Nov 22 1st Sem - Jan 19  Per 1 - Mar 2 Per 2 - Apr 20 2nd Sem - Jun 7

### SYMBOL CODES

	Dist. Flexible PIR Days (No School)
	K-12 PIR (No School K-12)
	K-5 P/T Conf (No School K-5)
	K-8 PIR (No School K-8)
	9-12 PIR (No School 9-12)
	Holiday and/or Break
	School Begins
	School Ends
K	Kindergarten Starts

With the approval of this calendar, the Board of Trustees, in commemoration of Martin Luther King Day (January 15, 2018), is directing that all teachers (K-5) and all social studies teachers (6-12) take action in class to recognize and celebrate the principles for which Martin Luther King stood.