



QUATTROCCHI KWOK
ARCHITECTS

Agenda

Franklin Elementary School - Facilities Master Planning - Meeting 1

January 16, 2014

3:30 pm

RE: **Alameda Unified School District - Facilities Master Planning**

1. Introductions
2. General ground rules and expectations for Master Planning
3. Overview of Master Planning process and work to date
4. Educational Specifications – In progress
 - a. The “Innovative Programs” option
 - b. District standards for facilities
5. Facilities Assessments – (posted on Facilities Master Plan page of AUSD website)
 - a. Brief overview of issues identified in 2012 assessment
6. Demographics – (posted on Facilities Master Plan page of AUSD website)
 - a. Current and projected enrollment
 - b. Current capacity in students and classrooms
7. Communications protocols
 - a. Communication to Design Team
 - b. Communications from Design Team to District or Site Staff
 - c. Community Input

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Master Planning – Franklin Elementary School

1. Needed improvements and/or new facilities:
 - a. Offsite Improvements (safe routes to School) by others
 - b. Site Improvements
 - i. Pick up/Drop off /Parking
 - ii. Security
 - iii. Playgrounds/Kinder Playground
 - iv. Play Fields (Community Use)
 - v. Other
 - c. Buildings
 - i. Administration
 - ii. Multi-Purpose Building
 - iii. Classrooms
 - iv. Special Education
 - v. Specialized Educational Spaces
 1. Visual & Performing Arts
 2. Science
 - vi. Library/Media Center
 - vii. Before and after school programs and facilities
 - viii. Storage and restrooms

2. Prioritization

- a. Priority One – Warm, Safe and Dry
 - i. ADA accessibility
 - ii. Building Envelope including roofing, mechanical and electrical systems
 - iii. Fire alarm, security and communications
 - iv. Structural systems
 - v. Utilities infrastructure
- b. Priority Two – Current Facility Needs
 - i. Additional teaching space
 - ii. Parking, circulation and traffic
 - iii. Information technology
 - iv. Architectural improvements
 - v. Site improvements
 - vi. Other
- c. Priority Three – Future Facility Needs

Next Meeting: Thursday, February 6, 2014 at 6 pm