

AGENDA #13
BOZEMAN SCHOOL DISTRICT NO. 7
WILLSON BOARD ROOM
MONDAY February 26, 2018 – 12:00 p.m.

12:00 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.
Please turn off cell phones.

ACTION ITEMS - CONSENT

High School District

1. Temporary Construction Easement – Irrigation Line Relocation on High School #2 Property
6. Resolution of Intent to Increase Nonvoted Levies

Elementary District

9. Resolution of Intent to Increase Nonvoted Levies
12. Irving Elementary Elevator Addition - Bid Negotiations

BOARD OF TRUSTEES

14. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

15. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

ACTION ITEMS - SINGULAR

High School District


16. Call for May 8, 2018 School Election – High School District
18. Bridger Charter Academy Charter Renewal

Elementary District

24. Call for May 8, 2018 School Election – Elementary District

ADJOURN

Public comment can be submitted electronically to trustees@bsd7.org

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: TEMPORARY CONSTRUCTION EASEMENT
– IRRIGATION LINE RELOCATION ON HIGH SCHOOL #2 PROPERTY

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Todd Swinehart,
Director of Facilities

OTHERS INVOLVED: Steve Johnson,
Deputy Superintendent Operations

DATA: EXPANSION: Temporary Construction Easement Document

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: High School District ACTION
Effective February 26, 2018

ISSUE:

Shall the Board of Trustees approve the Temporary Construction Easement with the City of Bozeman for the purpose of relocating of an existing irrigation pipeline on the property of High School #2?

FACTS:

1. MCA 20-6-602 indicates the trustees of any district shall have the power and the responsibility to hold in trust all real and personal property of the district for the benefit of the schools and children of the district.
2. The requested temporary easement will provide for the relocation, abandonment, and restoration for the purpose of re-aligning the existing irrigation pipeline.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended to accept the conditions of the Temporary Construction Easement and to execute and/or record the document.

OTHER ALTERNATIVES:

1. Do not approve.
2. Modify the easement language.

DISCUSSION:

The requested Temporary Construction Easement will allow for city contractors to legally and lawfully access High School #2 property for the purpose of re-align the existing Maynard Irrigation Pipeline. This line was relocated within the city sports complex property in 2017, however the portion within the high school #2 property was not addressed which created downstream water demand concerns.

City contractors will perform all of the indicated work, with the intent on having everything completed prior to the start of High School #2.

TEMPORARY CONSTRUCTION EASEMENT

THE GRANTORS, Bozeman Public Schools, whose address is 404 West Main Street, Bozeman MT 59715, for and in consideration of One and No/100 - Dollars, and other valuable consideration, in hand paid, conveys and warrants to the GRANTEE, City of Bozeman, a municipal corporation of the State of Montana, whose office address is 121 N. Rouse, Bozeman, MT 59715, its successors and assignees, an unrestricted Temporary Construction Easement, over, and across the following described real property located in Gallatin County, Montana:

LEGAL DESCRIPTION

Commencing at the southeast corner of Tract 1A1 of COS 2554B, from a 2 ½" found aluminum cap at the 1/16th corner marking the intersecting rights-of-way for Flanders Mill Road and Oak Street in Section 4, Township 2S, Range 5E, N89° 50'12"W 53.71 feet, to the true point of beginning (POB) of easement:

Thence S 1°41'39"E 233.86 feet, thence N 50° 55' 22"W 372.10 feet, thence S89° 50' 14"E, 281.95 feet to the point of beginning, and containing 0.756 acres, more or less as shown on Exhibit A.

delineated as to said tract of land on the exhibit attached hereto and made a part hereof as Exhibit A of this instrument. Said parcel, containing approximately one acre (4315 square feet), more or less, is hereby provided to the Grantee, for the purpose of constructing an irrigation pipeline (re-routed) as indicated in Exhibit A, as necessary for the Bozeman Sports Park Project.

Upon completion of said project for which access is hereby provided, the Grantee shall restore the property as nearly as possible to its original condition, including removal of the abandoned pipe. The Grantee agrees to hold Grantors harmless from any and all liability that may result or arise from the exercise of the rights granted hereby.

The Grantors hereby covenant with the Grantee that the Grantors have good title to the above-described tract of land, and covenant that the Grantee shall have quiet and peaceable possession thereof and use thereof during the period of the Temporary Construction Easement. This Temporary Easement is in effect for six months form the date of execution, at which time this easement shall expire and be of no force and effect.

GRANTOR – BOZEMAN PUBLIC SCHOOLS

BY: _____ (authorized signature)

_____ (printed name)

ACKNOWLEDGMENT OF GRANTORS

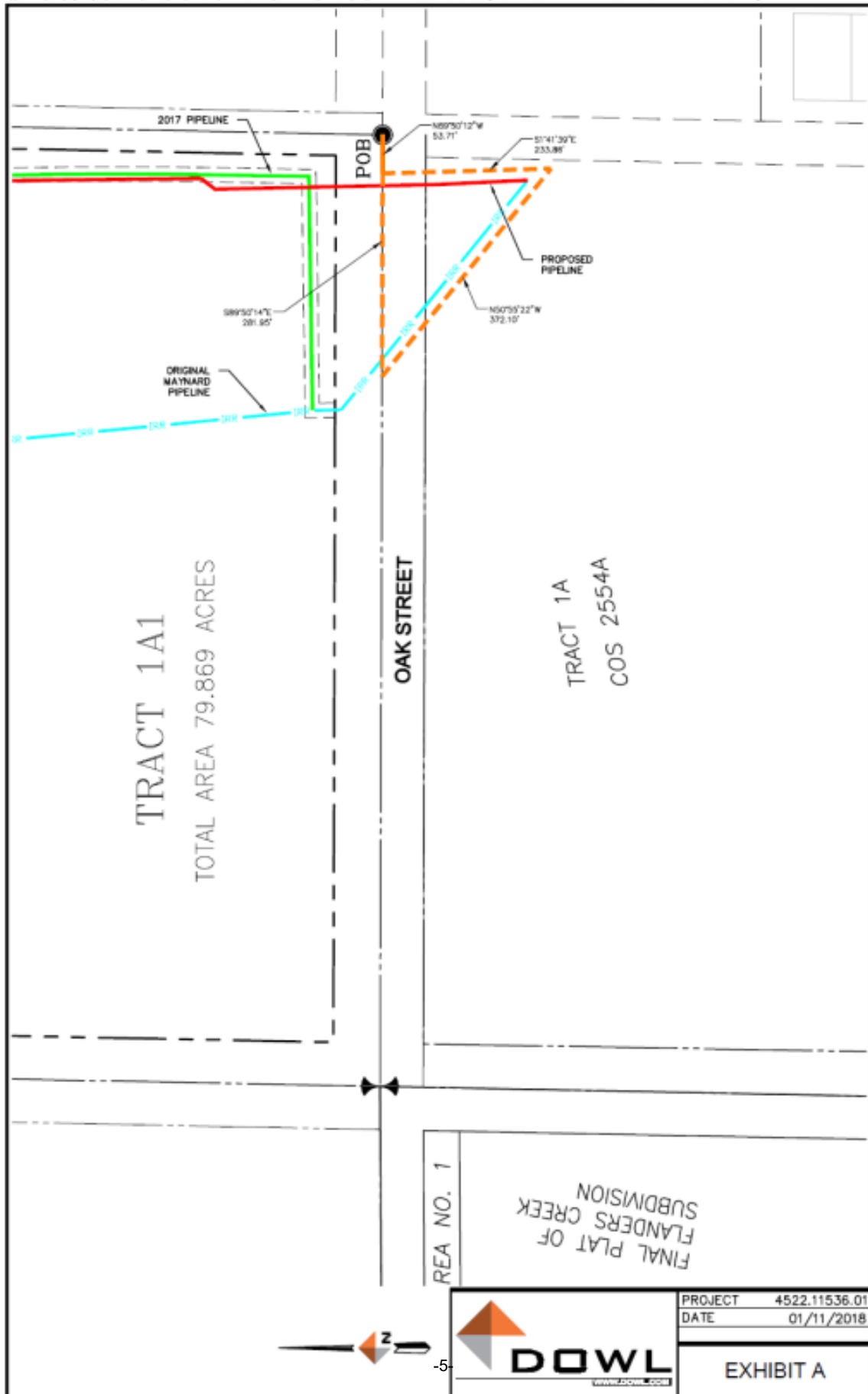
STATE OF _____)
) ss
County of _____)


On this ____ day of _____, 20__, before me, the undersigned, a Notary Public in and for the said State, personally appeared the Grantor, _____, known to me to be the identical individual who executed the foregoing instrument, who acknowledged to me that the individual executed the same as the free and voluntary act of said Grantor, with full authority to do so and with full knowledge of its contents, for the uses and purposes therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this day and year above written.

Notary Public in and for the State of _____

My Commission Expires: _____



	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

ISSUE: RESOLUTION OF INTENT TO INCREASE NONVOTED LEVIES

CATEGORY: ACTION ITEM – CONSENT

ORIGINATED BY: Mike Waterman,
Director of Business Services

OTHERS INVOLVED: Steve Johnson,
Deputy Superintendent Operations

DATA EXPANSION: Notice of Intent to Increase Nonvoted Levies

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: High School District ACTION
Effective February 26, 2018

ISSUE:

Shall the Trustees resolve to increase nonvoted levies during the 2018-19 fiscal year?

FACTS:

1. The Board of Trustees received a preliminary 2018-19 budget update on February 12, 2018.
2. 20-9-116, MCA, requires Trustees to consider and adopt a resolution estimating changes in tax revenue and mills from the tuition, adult education, building reserve, transportation, and bus depreciation fund for the ensuing fiscal year if increases are expected.
3. The bill requires Trustees to adopt this resolution no later than March 31 each year. The notice must also be posted in the local newspaper and on the District website.
4. Administration expects levy increases will be necessary in the above-listed funds as discussed during the preliminary budget update presented on February 12, 2018. As a result, the resolution and notice are required.
5. The estimates made in the resolution and notice are the District's best estimates at the current time and are completed according to the legal requirements of the notice. All figures are preliminary and we fully expect changes to them before the final budgets are set in August.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the board resolve to increase nonvoted levies during the 2018-19 fiscal year as presented.

OTHER ALTERNATIVES:

1. Do not adopt the resolution.
2. Adjust the amounts in the resolution.

DISCUSSION:

State law requires Trustees to consider and adopt a resolution estimating changes in tax revenue and mills from the tuition, adult education, building reserve, transportation, and bus depreciation fund for the ensuing fiscal year. The requirements are a minimum: the District may choose to include additional information in its notice.

The District maintains several other nonvoted and voted funds in addition to those specified in 20-9-116, MCA. Understanding the District's tax outlook requires considering all of our levy-supported funds. To reduce confusion and increase transparency, the proposed notice contains projections for all of the District's levy-supported funds.

It is important to note that the enabling law requires the District to use the current year taxable value as the basis for its tax impact projections. However, the Bozeman High School District continues to grow and indications are that the value of our tax base will continue to increase as well. If the District's taxable value increases above the current year levels, both levied mills and taxpayer impact will both decrease from these projections.

BOZEMAN SCHOOL DISTRICT #7
NOTICE OF INTENT TO INCREASE NONVOTED LEVIES
 March 2018

The Bozeman School District is committed to financial transparency. State law requires the District to provide notice of its intent to increase nonvoted levies in the ensuing fiscal year. However, understanding the District's tax structure requires considering all levies—both voted and non-voted. To reduce confusion and increase transparency, this notice contains projections for all of the District's levies:

ELEMENTARY:

Fund	<u>Current Year Levies</u>		<u>2018-19 Projections - Elementary</u>			
	\$	Mills	Change \$	Mills	Est. Annual Tax	Est. Annual Tax
					Impact \$100K	Impact \$200K
					home	home
General - Permissive	\$ 6,777,580	44.59	\$ (234,730)	(1.54)	\$ (2.08)	\$ (4.16)
General - Voted	\$ 6,466,443	42.54	\$ 233,000	1.54	\$ 2.08	\$ 4.16
Transportation	\$ 1,200,740	7.90	\$ 167,949	1.10	\$ 1.49	\$ 2.98
Tuition	\$ 259,637	1.71	\$ 0	-	\$ -	\$ -
Technology	\$ 455,985	3.00	\$ 0	-	\$ -	\$ -
Debt Service	\$ 5,670,390	37.31	\$ 54,116	0.35	\$ 0.47	\$ 0.94
Building Reserve Voted	\$ 1,500,000	9.87	\$ -	-	\$ -	\$ -
Grand Total - Elementary	\$ 22,330,775	146.92	\$ 220,335	1.45	\$ 1.96	\$ 3.92


HIGH SCHOOL:

Fund	<u>Current Year Levies</u>		<u>2018-19 Projections - High School</u>			
	\$	Mills	Change \$	Mills	Est. Annual Tax	Est. Annual Tax
					Impact \$100K	Impact \$200K
					home	home
General - Permissive	\$ 4,247,609	23.27	\$ (102,097)	(0.56)	\$ (0.76)	\$ (1.52)
General - Voted	\$ 3,416,049	18.71	\$ 110,000	0.60	\$ 0.81	\$ 1.62
Transportation	\$ 492,251	2.70	\$ (1,249)	(0.01)	\$ (0.01)	\$ (0.02)
Tuition	\$ 607,662	3.33	\$ (80,600)	(0.44)	\$ (0.59)	\$ (1.18)
Adult Ed	\$ 281,197	1.54	\$ 12,227	0.07	\$ 0.09	\$ 0.18
Technology	\$ 200,000	1.10	\$ -	-	\$ -	\$ -
Debt Service	\$ 2,820,046	13.41	\$ 7,764,819	42.47	\$ 57.33	\$ 114.66
Building Reserve Voted	\$ 1,650,000	9.04	\$ -	-	\$ -	\$ -
Grand Total - High School	\$ 13,714,815	73.10	\$ 7,703,100	42.13	\$ 56.87	\$ 113.74

K12 TOTALS	\$ 36,045,591	220.02	\$ 7,923,435	43.58	\$ 58.83	\$ 117.66
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In May 2017, voters approved bonds to construct a second high school and renovate Bozeman High School. Those projects are underway, and taxes to repay those bonds will be assessed for the first time in 2018-19. That change to the High School Debt Service Fund accounts for 98% of next year's total anticipated increase.

These estimates are based on the current year's taxable value with no increase, as required by state law. If the District's taxable value increases as expected, the mill and taxpayer cost increases will be less than presented here. These estimates are preliminary and changes are expected before the final budgets are set in August. Please contact the District Business Office at (406) 522-6097 or mike.waterman@bsd7.org if you have questions or need additional information.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

ISSUE: RESOLUTION OF INTENT TO INCREASE NONVOTED LEVIES

CATEGORY: ACTION ITEM – CONSENT

ORIGINATED BY: Mike Waterman,
Director of Business Services

OTHERS INVOLVED: Steve Johnson,
Deputy Superintendent Operations

DATA EXPANSION: Notice of Intent to Increase Nonvoted Levies

COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective February 26, 2018

ISSUE:

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FACTS:

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SUPERINTENDENT'S RECOMMENDATION:

It is recommended the board resolve to increase nonvoted levies during the 2018-19 fiscal year as presented.

OTHER ALTERNATIVES:

1. Do not adopt the resolution.
2. Adjust the amounts in the resolution.

DISCUSSION:

State law requires Trustees to consider and adopt a resolution estimating changes in tax revenue and mills from the tuition, adult education, building reserve, transportation, and bus depreciation fund for the ensuing fiscal year. The requirements are a minimum: the District may choose to include additional information in its notice.

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BOZEMAN SCHOOL DISTRICT #7
NOTICE OF INTENT TO INCREASE NONVOTED LEVIES
March 2018

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HIGH SCHOOL:

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	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: IRVING ELEMENTARY ELEVATOR ADDITION - BID NEGOTIATIONS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Todd Swinehart,
Director of Facilities

OTHERS INVOLVED: Matt Stark, Facilities Project Manager
A&E Architects, Gaston Engineering

DATA EXPANSION: N/A

COST/FUND SOURCE: Elementary District Building Reserve

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective February 26, 2018

ISSUE:

Shall the Board of Trustees authorize the administration to negotiate a cost-effective contract with interested contractors for the elevator addition and associated sanitary sewer relocation at Irving Elementary?

FACTS:

1. The project consists of adding a three-stop elevator to provide access to all floors of the building. Part of the elevator addition includes rerouting of an existing sanitary sewer main and service line. Other miscellaneous building and mechanical modifications, as well as SPED room remodeling were also included as part of this project.
2. The Board approved the project on February 13, 2017 as part of the Capital Project Allocation.
3. The project was properly advertised for bids in May 2017 per MCA 20-9-204.
4. One bid was received May 25, 2017, opened and publicly read aloud. The bid was received for \$935,000, which was in excess of the original estimate by \$119,000.
5. The 2017 bid was Rejected on June 12, 2017 with the approved recommendation to solicit bids for the associated work next year (2018).
6. The project was re-approved via the capital funding process on December 18, 2017.
7. A pre-bid walk through was held at Irving Elementary on February 9, 2018.
8. The project was re-bid in January 2018 with bids due February 16, 2018.
9. Five General Contractors request a set of plans and specifications to determine interest.
10. No formal bids were received at the time of the bid opening.
11. Per MCA 18-2-301(3), "If responsible bids are not received after two attempts, the department of agency may contract for work in a manner determined to be cost-effective for the state."

SUPERINTENDENT'S RECOMMENDATION:

It is recommended to authorized Administration to negotiate a cost-effective contract with interested contractors for the elevator addition and associated sanitary sewer relocation at Irving Elementary pursuant to 18-2-301(3),MCA. Once negotiated, the agreement will be put on a Board agenda for approval.

OTHER ALTERNATIVES:

1. Re-bid the project.
2. Cancel the project

DISCUSSION:

Irving Elementary remains as one of the last District buildings not providing full ADA access to all floors. In an effort to rectify this building deficiency, plans were developed to add a three-stop elevator providing access to the first, second and basement floors. This work would consist of adding a new elevator tower to the exterior of the building, providing the necessary building penetrations to allow elevator access at each level and re-routing of an existing sanitary sewer main out of the elevator footprint and off school property by installing a new sewer main within the city right of way. Other building modifications were included in the drawing package in an effort to increase the scale and scope of the project to hopefully entice more bidders and complete several projects while the contractor and team were already mobilized and on-site. Some of these projects included renovations to the SPED room, upgrades to the boiler, rebuild of the existing back entrance to boiler room and some miscellaneous window replacements.


In May 2017, one bid was received for \$935,000, which was in excess of the original estimate by \$119,000 on the base bid. In an effort to qualify the bid, the District requested that the bidder provide a complete list of sub-contractors that they intended to use for the project, as well as a list of references for past projects. During the reference checks, concerns were raised regarding the contractor's ability to perform work of this scale in a timely and cost effective manner. At the time it was determined that the combination of cost overage, lack of competitive bids for comparison, and not so favorable reference checks being the justification for the bid rejection.

The plans were re-evaluated by the Districts Architectural consultant, with no changes being made, and were re-advertised in January 2018 in an attempt to receive competitive bids. Five general contractors request copies of the plans and specifications. Each contractor was queried as to why bids were not submitted and the main reasons being that they could not secure a bid from either electrical or plumbing subcontractors in addition to other projects being bid at the same time.

Per the guidance of MCA 18-2-301, it is being requested that the Board authorize the administration to work with interested contractors to determine what could possibly be removed or modified from the overall project scope in order to still proceed with the elevator and/or negotiate the work separately in order to achieve the most cost-effective solution.

The District would work with interested contractors to determine how to best proceed following the following process:

1. Allow the interested contractors to submit proposals for the project in a reasonable time frame.
2. Proposals shall include a feasible scope of work that can be achieved given the constraints of the school calendar and reduce or remove nonessential portions of the project that do not alter the immediate need.
3. Administration will negotiate a fair and reasonable price to provide the best outcome for the District.
4. Submit a recommendation to the Board for approval.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: February 26, 2018

DISCUSSION:

This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CATEGORY: PUBLIC PARTICIPATION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: No official action required.

DISCUSSION:

This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willett	Wilson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: CALL FOR MAY 8, 2018 SCHOOL ELECTION – HIGH SCHOOL DISTRICT
 CATEGORY: ACTION ITEM - SINGULAR
 ORIGINATED BY: Mike Waterman, District Clerk
 OTHERS INVOLVED: Board of Trustees
 DATA EXPANSION: N/A
 COST/FUND SOURCE: Approximately \$35,000 General Fund

IMPLEMENTATION

ACTION: High School District ACTION
 Effective February 26, 2018

ISSUE:

Call for the annual school election.

FACTS:

1. 20-20-201, MCA, provides that the Board of Trustees shall call for an election at least seventy (70) days before the date of the election. The first Tuesday following the first Monday in May shall be the regular School Election Day.
2. The deadline for receipt of Trustee nominating petitions is forty (40) days prior to the election at 5:00 PM, which is March 29, 2018.
3. Sandra Wilson currently holds a Trustee position up for election. The term of the open seat is three years.
4. The Trustees will set the General Fund levy amount on March 26, 2018.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees call for the annual school election and adopt the following resolution:

RESOLUTION CALLING FOR AN ELECTION

Be it resolved, the Board of Trustees for Bozeman High School District #7, Gallatin County, State of Montana, will hold the Annual Regular School Election on Tuesday, May 8, 2018, which date is not less than seventy (70) days after the passage of this resolution.

The purpose of the election is voting on one Trustee for a three-year term and a General Fund operating levy.


The election will be held by mail ballot conducted by the Gallatin County Election Administrator with all qualified electors in Bozeman High School District #7 participating.

Mike Waterman, District Clerk, is instructed to notify the County Election Administrator of the date of the election, and request her to close registration and to prepare election materials as required by law. The Gallatin County Election Administrator is further instructed to submit a written mail ballot plan to the office of the Montana

Secretary of State in a timely manner and to publish and post notice of the election in a manner and at the times required by law, and to appoint a sufficient number of judges and to conduct the election as required by law.

DISCUSSION:

It is our intent to fully cooperate with and assist the Gallatin County Election Administrator to the extent needed in conducting the election.

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willett	Wilson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: BRIDGER CHARTER ACADEMY
CHARTER RENEWAL
CATEGORY: ACTION ITEM - SINGULAR
ORIGINATED BY: Rob Watson, Superintendent
OTHERS INVOLVED: Andy Maheras, Assistant Principal
Bridger Staff
DATA EXPANSION: Variances to Standards – Renewal Charter Application
[Addendum to the Application](#)
COST/FUND SOURCE: N/A

IMPLEMENTATION

ACTION: High School and Elementary District ACTION
Effective February 26, 2018

ISSUE:

Shall the Bozeman School District trustees approve the renewal application for Bridger Charter Academy?

FACTS:

1. In the Spring of 2016, the Bozeman School District made application to create a charter program. This request was approved by the Board of Trustees at the February 22, 2016 Board meeting. The application was forwarded to the Office of Public Instruction using the process outlined in ARM 10-55-604. The application for the creation of a charter program was approved by the Montana Board of Public Education on May 13, 2016.
2. In January 2018, the Bozeman School District was notified of the process to renew the Bridger Charter Academy charter application.
3. A listening session was held on February 2, 2018 to discuss the implementation of the charter with regard to successes and challenges. In the listening session the staff had an opportunity to review original charter components and discuss if those ideas were still relevant after implementation. Overall, the staff were positive about the implementation and found that they still agree with the key program components (mission statement, core beliefs).
4. The approval for the initial charter was for 2 years, with the option to renew the charter in the Spring 2018, using the process outlined in MCA 10-55-604. As per the process, the Board of Trustees must adopt the application for renewal of the charter program prior to submission to the Board of Public Education.
5. If approved by the Board of Trustees, the application for charter renewal will be forwarded to the Superintendent of Public Instruction. After her review, it may be forwarded to the Board of Public Education for final deliberation and approval. The Board of Public Education may approve the charter renewal for no more than 3 additional years.
6. The Board of Trustees discussed the Bridger Charter Renewal at their February 12, 2018 Board Meeting.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees approve the application for renewal for the Bridger Charter Academy and authorize Chair to sign the renewal application.

OTHER ALTERNATIVES:

1. Elect to non-renew charter

DISCUSSION:

In January 2018, the Bozeman School District was notified of the process to renew the Bridger Charter Academy charter application. Correspondence from the Office of Public Instruction is as follows:

As per ARM 10.55.604(4): Following the second year of implementation of a variance to standards, the school district shall provide evidence to the Superintendent of Public Instruction that the methods selected by the district implement, meet, or exceed results that could have been achieved under established standards.

Creation of the Bridger Charter Academy

In the Spring of 2016, the Bozeman School District made application to create a charter program. This request was approved by the Board of Trustees at the February 22, 2016 Board meeting. The application was forwarded to the Office of Public Instruction using the process outlined in ARM 10-55-604. The application for the creation of a charter program was approved by the Montana Board of Public Education on May 13, 2016.

Renewal Process

The approval for the initial charter was for 2 years, with the option to renew the charter in the Spring 2018, using the process outlined in MCA 10-55-604. As per the process, the Board of Trustees must adopt the application for renewal of the charter program prior to submission to the Board of Public Education. The Board of Trustees may also elect to discontinue an approved charter at any time.

If approved by the Board of Trustees, the application for charter renewal will be forwarded to the Superintendent of Public Instruction. After her review, it may be forwarded to the Board of Public Education for final deliberation and approval. The Board of Public Education may approve the charter renewal for no more than 3 additional years.

Renewal Application and Requirements

Here are some of the requirements stipulated in the renewal application:

1. Evidence that Board of Trustees and stakeholders were involved in the consideration and development of the renewal of the charter program.
2. Evidence that the Board of Trustees adopted the application for renewal of the charter program.
3. Reflection (based on goals and objectives) of the initial implementation of the charter program and status of the current program goals.
4. Continue to guarantee the assurances outlined in ARM 10.55.604 section 11, subsection d:
 - a. School district governance and control
 - b. Unrestricted, open student access
 - c. Compliance with all health and safety laws
 - d. Teacher certification and endorsement to the same extent as required by accreditation standards
 - e. Employee collective bargaining to the same extent as required by state law
 - f. Plan for consideration of input by community members and staff

This discussion supports the following Long Range Strategic Plan strategic objectives:

Strategic Objective 1.06: Prepare all students to be College and Career Ready to engage in a global community.

Strategic Objective 3.04: Engage in a collaborative dialogue surrounding topics of educational importance to our community and their impact on the LRSP.

**VARIANCES TO STANDARDS:
CREATING A CHARTER SCHOOL/PROGRAM APPLICATION
Renewal Application (three years)**

Purpose: ARM 10.55.604(4). Following the second year of implementation of a “charter school,” the school district shall provide evidence to the Superintendent of Public Instruction that the methods selected by the district implement, meet, or exceed results that could have been achieved under established standards.

ARM 10.55.604(11)(c) The procedure by which a school district may apply to create a charter school/program and by which the BPE may approve, deny, evaluate, and renew a charter school/program shall be identical to that outlined in ARM 10.55.604(1) through (10).

DUE DATE: First Monday in March

COUNTY:

DISTRICT:

SCHOOL(S):

1. Provide evidence through official minutes of the board of trustees that local school community stakeholders were involved in the consideration and development of the renewal of the charter school/program. Stakeholder groups include trustees, administrators, teachers, classified school staff, parents, community members, and students as applicable.
2. Provide board of trustees’ meeting minutes that show the trustees adopted the application for the renewal of the charter school/program at an official, properly noticed meeting.
3. Reflection of the initial implementation of the charter school/program
 - a. Describe the specific goals, measurable objectives, and rationale that were listed in the initial charter school/program application that demonstrated how the proposed charter school/program was to meet or exceed the results under the current standards. Include how the variance was workable and educationally sound.
 - b. How were these goals and objectives met or exceeded? (Implementation)

- c. **Provide a summary of the evidence or data gathered to demonstrate that the charter school/program meets or exceeds results that could have been achieved under the established standards.**
- d. **What evidence do you anticipate will be collected for the renewal application's goals/objectives?**
- e. **After reflection of the evidence/data gathered on the initial variance, what is the status of your renewal application?**

Continue with current goals and measureable objectives (state)

Propose new goals and measureable objectives for renewal application (state)

Adjustments to implementation need to be made to meet or exceed standard (state)

A school district proposing a charter school/program shall, at a minimum, provide evidence that the district will continue to guarantee the following assurances.

f.

School district governance and control of the charter school

Unrestricted, open student access;

Compliance with all health and safety laws

Teacher licensure and endorsement to the same extent as required or provided by state law or accreditation standards

Employee collective bargaining to the same extent as required or provided by state law; and

A plan for consideration of input by community members and staff as to formation and implementation issues. Consideration of input may be identified by formation of advisory committees involving staff and/or community members, conduct of a properly noticed public meeting for purposes of comment on the formation or operation of the charter school, or any other reasonable means that result in an opportunity for input by staff and community members prior to a decision of significant interest to the public regarding the formation or operation of the charter school.

Required school district signatures:

Board Chair Name: _____

Board Chair Signature: _____ Date: _____

Superintendent Name: _____

Superintendent Signature: _____ Date: _____

Mail your signed form to:

**Accreditation and Educator Preparation Division
Office of Public Instruction
PO Box 202501
Helena, MT 59620-2501**

OPI USE ONLY


Superintendent of Public Instruction: _____ Date: _____

____ Approve ____ Disapprove

Board of Public Education Chair _____ Date: _____

____ Approve ____ Disapprove

DRAFT

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
Motion								
Second								
Ayes								
Nays								
Abstain								

TITLE: CALL FOR MAY 8, 2018 SCHOOL ELECTION – ELEMENTARY DISTRICT

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Mike Waterman, District Clerk

OTHERS INVOLVED: Board of Trustees

DATA EXPANSION: N/A

COST/FUND SOURCE: Approximately \$35,000 General Fund

IMPLEMENTATION

ACTION: Elementary District ACTION
Effective February 26, 2018

ISSUE:

Call for the annual school election.

FACTS:

1. 20-20-201, MCA, provides that the Board of Trustees shall call for an election at least seventy (70) days before the date of the election. The first Tuesday following the first Monday in May shall be the regular School Election Day.
2. The deadline for receipt of Trustee nominating petitions is forty (40) days prior to the election at 5:00 PM, which is March 29, 2018.
3. Douglas Fischer, Gary Lusin, and Wendy Tage currently hold Trustee positions up for election. The term of each open seat is three years.
4. The Trustees will set the General Fund levy amount on March 26, 2018.
5. 20-6-621, MCA requires districts to obtain voter approval prior to purchasing a site if the site is not contiguous to property already owned by the district.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees call for the annual school election and adopt the following resolution:

RESOLUTION CALLING FOR AN ELECTION

Be it resolved, the Board of Trustees for Bozeman Elementary District #7, Gallatin County, State of Montana, will hold the Annual Regular School Election on Tuesday, May 8, 2018, which date is not less than seventy (70) days after the passage of this resolution.

The purpose of the election is voting on three Trustees for three-year terms, a General Fund operating levy, and three land parcel acquisitions.

The election will be held by mail ballot conducted by the Gallatin County Election Administrator with all qualified electors in Bozeman Elementary District #7 participating.

Mike Waterman, District Clerk, is instructed to notify the County Election Administrator of the date of the election, and request her to close registration and to prepare election materials as required by law. The Gallatin County Election Administrator is further instructed to submit a written mail ballot plan to the office of the Montana Secretary of State in a timely manner and to publish and post notice of the election in a manner and at the times required by law, and to appoint a sufficient number of judges and to conduct the election as required by law.

DISCUSSION:

Even though we are proposing to purchase three parcels of land, there will only be two school site ballot questions. Since two of the parcels are contiguous and the purchase of only one of the two parcels will not meet our needs, those two parcels will be included in one school site question on the ballot. The third parcel stands alone and will be listed as a separate question on the ballot.

It is our intent to fully cooperate with and assist the Gallatin County Election Administrator to the extent needed in conducting the election.

FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

March 5, 2018	Regular Board Meeting
March 26, 2018	Special Board Meeting
April 9, 2018	Regular Board Meeting
April 23, 2018	Special Board Meeting
May 14, 2018	Regular Board Meeting
June 11, 2018	Regular Board Meeting



Bozeman School District #7

2017-18 TRUSTEE COMMITTEE APPOINTMENTS

Board of Trustee Standing Committees

Long Range Strategic Planning (LRSP) Committee

Trustees

Heide Arneson
Douglas Fischer
Greg Neil

Long Range Facilities Planning (LRFP) Committee

Trustees

Gary Lusin
Wendy Tage
Sandy Wilson

District Safety Committee

Trustees

Tanya Reinhardt
Sandy Wilson

Board of Trustee as Needed Committees

Budget Committee

Trustees

Heide Arneson
Douglas Fischer

Teacher (BEA) Negotiations Committee

Trustees

Gary Lusin
Heide Arneson
Sandy Wilson

Trustee Representation on Committees/Councils Associated with BSD #7

Bozeman Schools Foundation (BSF)

Trustees

Sandy Wilson
Heide Arneson, Alternate
Gary Lusin
Heide Arneson
Gary Lusin, Municipal Director
Heide Arneson, Delegate
Tanya Reinhardt, Delegate
Sandy Wilson, Delegate
Wendy Tage, Alternate

Wellness Advisory (WAC)

Indian Education For All (IEFA)

MTSBA Municipal Director and Delegates

School Liaisons

Bozeman High School
Bridger Alternative Program
Chief Joseph Middle School
Sacajawea Middle School
Emily Dickinson Elementary School
Hawthorne Elementary School
Hyalite Elementary School
Irving Elementary School
Longfellow Elementary School
Meadowlark
Morning Star Elementary School
Whittier Elementary School

Sandy Wilson
Sandy Wilson
Heide Arneson
Tanya Reinhardt
Heide Arneson
Wendy Tage
Douglas Fischer
Douglas Fischer
Andy Willett
Wendy Tage
Gary Lusin
Greg Neil



BOZEMAN SCHOOL DISTRICT #7 LONG RANGE STRATEGIC PLAN

Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

Core Values

- ✓ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ✓ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ✓ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ✓ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ✓ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ✓ **Decision Making:** We rely on best practices research to guide our decision-making.

Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

Goals of the Bozeman Public School District

Goal Area 1: Academic Performance: Every student meets or exceeds the high academic standards of the Bozeman Public School District.

Goal Area 2: Operations and Capacity Building: District operations, facilities and human resources support an efficient and progressive educational system.

Goal Area 3: Community Engagement and External Relations: Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

Goal Area 4: Student Success/Safety/Health/Welfare: Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

Bozeman School District #7

BOARD REOCCURRING CALENDAR



JULY

- LRSP Annual Report
- Learning Materials Review Committee
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)
- Begin budget process for following year

SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Board Luncheon LRSP Reports

OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Board Luncheon LRSP Reports

NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports
- Board Luncheon LRSP Reports

DECEMBER

- Bozeman High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption

JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation
- Evaluate the Superintendent

FEBRUARY

- School District Calendar Approval

MARCH

- Call for Annual School Elections
- National Merit Awards
- Hold Budget Review Meetings
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Budget Discussion Referencing Staffing

APRIL

- National School Boards Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification
- Set Special Levy Amounts if Levy Election is in May

MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Retiring Members
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

JUNE

- Recognize Retiring Staff

MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services

BOARD OF TRUSTEES

- Andy Willett, Chair
- Heide Arneson, Vice Chair
- Douglas Fischer
- Gary Lusin
- Greg Neil
- Tanya Reinhardt
- Wendy Tage
- Sandra Wilson

ACRONYMS AND INITIALS

AASA	American Association of School Administrators
AFT	American Federation of Teachers
ANB	Average Number Belonging
ARRA	American Reinvestment and Recovery Act
BEA	Bozeman Education Association
BCEA	Bozeman Classified Employees Association
CA	Communication Arts
CIA	Curriculum, Instruction & Assessment Committee
CLT	Curriculum Leadership Team
CRT	Crisis Response Team
CRT	Criterion-Referenced Test
CSCT	Comprehensive School Community Treatment
DARE	Drug Abuse Resistance Education
Dibels	Dynamic Indicators of Basic Early Literacy
DRP	Degrees of Reading Power
ELE	Essential Learning Expectations
ELL	English Language Learners
FAPE	Free Appropriate Public Education
IC	Instructional Cabinet
IDEA	Individuals with Disabilities Educational Act
IDEA-Part B	Individuals with Disabilities Educational Act K-12
IEP	Individualized Education Program. A written statement of a handicapped child's education program, required by federal law and state regulations
LEA	Local Education Agency
MAEMSP	Montana Association of Elementary and Middle School Principals
MASS	Montana Association of School Superintendents
MASBO	Montana Association of School Business Officials
MASSP	Montana Association of Secondary School Principals
MBI	Montana Behavior Initiative
MEA-MFT	Montana Education Association – Montana Federation of Teachers
Moodle	Modular Objective-Oriented Dynamic Learning Environment. A free web application educators can use to create effective online learning sites.
MTSBA	Montana School Boards Association
NAESP	National Association of Elementary School Principals
NASSP	National Association of Secondary School Principals
NCLB	No Child Left Behind
NEA	National Education Association
NSBA	National School Boards Association
OCR	Owner's Construction Representative
OPI	Office of Public Instruction
OT	Occupational Therapy
PD	Professional Development
PIR	Pupil Instruction Related
PLC	Professional Learning Community
PT	Physical Therapy
RII	Response to Intervention
QUAD A	Association of AA Administrators (Superintendents)
SAC-B	Superintendent's Advisory Council - Business
SAC-C	Superintendent's Advisory Council - Classified
SAC-P	Superintendent's Advisory Council - Parents
SAC-T	Superintendent's Advisory Council - Teachers
SAM	School Administrators of Montana. "Umbrella" organization for all Montana administrative leadership groups: MASS, MASSP, MAEMSP
SAT	Student Assistance Team
SEA	State Education Agency
SEPTA	Special Education Parent Teacher Association
UBD	Understanding by Design
VCDP	Voluntary Career Development Plan
VCOP	Voluntary Career Option Plan
WAC	Wellness Advisory Committee

SPECIAL EDUCATION IMPAIRMENTS

AU	Autism	LD	Learning Disability
CD	Cognitive Delay	OH	Other Health Impairment
DE	Deafness	OI	Orthopedic Impairment
DB	Deaf/Blindness	TB	Traumatic Brain Injury
DD	Developmental Delay	SL	Speech/Language Impaired
ED	Emotional Disturbance	VI	Visually Impaired
HI	Hearing Impairment		

Bozeman Public Schools

Calendar 2017-2018

July S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	September S M T W Th F S 1 2 3 4 K 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	October S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
November S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	January S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
March S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	May S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

DATES TO REMEMBER

Aug 24 - 28	K-12 PIR Days (School Not In Session)
Aug 29	School Begins 1-12
Sep 4	Labor Day Holiday
Sep 5	K Full Day Begins
Oct 2 - 3	K-5 P/T Conferences (No School K-5)
Oct 19 - 20	Flexible PIR Days (No School K-12)
Nov 22 - 24	Thanksgiving Holiday
Nov 27	K-12 PIR Day (No School K-12)
Dec 21 - Jan 2	Winter Break
Jan 22	K-12 PIR Day (No School K-12)
Jan 23	9-12 PIR Day (No School 9-12)
Feb 19	Presidents' Day Holiday
Mar 12 - 16	Spring Break
Apr 12	K-5 P/T Conferences 6-8 PIR Day (No School K-8)
Apr 13	K-5 P/T Conferences K-12 PIR Day (No School K-12)
May 25	K-12 PIR Day (No School K-12)
May 28	Memorial Day Holiday
Jun 3	Graduation!
Jun 7	Last Day Of School Students Released @ 12:45

GRADING PERIODS

K-5:	Jan 19 Jun 7
6-8:	Nov 21 Mar 2 Jun 6
9-12:	Per 1 - Oct 6 Per 2 - Nov 22 1st Sem - Jan 19 Per 1 - Mar 2 Per 2 - Apr 20 2nd Sem - Jun 7

SYMBOL CODES

	Dist. Flexible PIR Days (No School)
	K-12 PIR (No School K-12)
	K-5 P/T Conf (No School K-5)
	K-8 PIR (No School K-8)
	9-12 PIR (No School 9-12)
	Holiday and/or Break
	School Begins
	School Ends
K	Kindergarten Starts

With the approval of this calendar, the Board of Trustees, in commemoration of Martin Luther King Day (January 15, 2018), is directing that all teachers (K-5) and all social studies teachers (6-12) take action in class to recognize and celebrate the principles for which Martin Luther King stood.