

AGENDA #12  
BOZEMAN SCHOOL DISTRICT NO. 7  
WILLSON BOARD ROOM  
MONDAY February 12, 2018 – 5:45 p.m.

5:45 p.m.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESIDING TRUSTEE'S EXPLANATION OF PROCEDURES

Recognition of visitors and explanation of procedures to be followed when addressing the Board.  
Please turn off cell phones.

BOARD EDUCATION:

1. High School Programming

MINUTES

3. Minutes of Previous Meetings

RECOGNITION AND AWARDS

17. Montana State Reading Council Administrator of the Year Award

ACTION ITEMS - CONSENT

Both Districts

18. Out-of-State Field Trips and Travel
20. Adjustment to Elementary Application for anticipated unusual Enrollment Increase
26. Personnel Actions
32. Financial Reports, Warrant Approval, Donations, Seeking Approval of New Extracurricular Clubs

Elementary District

- 47 Hawthorne Elementary School Long Range Strategic Plan (LRSP) Report

SUPERINTENDENT'S REPORT

48. Superintendent's Report

BOARD OF TRUSTEES

49. Requests, Calendar, Concerns, Reports, Future Agenda Items and Open Meeting Topics for Next Meeting

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

50. Public Input Period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

ACTION ITEMS - SINGULAR

Elementary District

51. Sale of District Land on Babcock Street and 4<sup>th</sup> Avenue South ("Emerson Lawn")

High School District

54. High School #2 - Bond Project Update

DISCUSSION AND REPORTS


74. Bridger Charter Academy Charter Renewal
83. 2018-19 Preliminary Budget Discussion - All Funds

EXECUTIVE SESSION

84. Continue Superintendent's Annual Evaluation Discussion

ADJOURN

Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: BOARD EDUCATION:  
 HIGH SCHOOL PROGRAMMING  
  
 CATEGORY: DISCUSSION AND REPORTS  
  
 ORIGINATED BY: Rob Watson, Superintendent  
  
 OTHERS INVOLVED: District Staff: Marilyn King, Mike Waterman, Erica Schnee, Katie Laslovich.  
 Others: Robbye Hamburg  
  
 DATA EXPANSION: None  
  
 COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: High School and Elementary District DISCUSSION  
 February 12, 2018

#### DISCUSSION:

As part of the Long Range Strategic Planning process the administration in collaboration with the Board of Trustees developed the College and Career Readiness Framework.

The purpose of the Framework is to clearly define the academic and non-academic skills necessary for students to be successful, both while attending BSD7 and after they graduate from our District. In addition, the Framework will identify academic markers that will be used to assess District progress. The Framework is linked [HERE](#).

The District gained support from voters in Spring 2017 to move forward with the planning process for the construction of a second high school, with an opening date of Fall 2020. Much of the work so far has focused on the design process of the new high school. Equally important is the academic program discussion relating to the future of high school education in the Bozeman School District.

The District has convened a high school programming committee to discuss topics related to future academic program. The committee is comprised of parents, students, teachers, administration, community and Board. The goal and guiding questions for the high school programming committee are as follows:

- Goal: In the process of transitioning from one to two high schools, our goal would be to maintain high quality 9-12 program that provides access and opportunity to a comprehensive education for all.
- Guiding Question(s): What discussions and decisions will help with this transition? What academic program discussions and decisions are important to have now in preparation for the split to two schools? Are there discussions and decisions critical to the future success of our 9-12 schools?

The committee has been divided into three subcommittees, described below with overall task for each.

1. ***Academic Program Subcommittee Goal***

To review and validate the innovation and adaptability of our 9-12 Academic Program.

2. ***Scheduling Subcommittee Goal***

To explore scheduling options that may provide for maximum flexibility to ease the transition phase between one and two high schools.

3. ***Graduation Requirements Subcommittee Goals***


To review and validate current graduation requirements with the lens of preparing students to succeed in postsecondary education and careers of the future.

The purpose of this Board Education Session is to brief the Board regarding the work of this committee and provide some relevant data that the committee has been exploring.

This discussion supports the following Long Range Strategic Plan strategic objectives:

Strategic Objective 1.06: Prepare all students to be College and Career Ready to engage in a global community.

Strategic Objective 3.04: Engage in a collaborative dialogue surrounding topics of educational importance to our community and their impact on the LRSP.

	Wilson	Willeit	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: MINUTES OF PREVIOUS MEETINGS

CATEGORY: MINUTES

ORIGINATED BY: Mike Waterman, District Clerk

OTHERS INVOLVED: Nancy Brady, Executive Assistant

DATA EXPANSION: Minutes of the Regular Board Meeting of 01-08-18, School Board Luncheon of 01-09-18 and Special Board Meeting of 01-22-18

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District ACTION  
Effective February 12, 2018

#### SUPERINTENDENT'S RECOMMENDATION:

If the Board wishes to approve this item as presented, the following motion would be in order:

MOVE THE BOARD OF TRUSTEES approve as presented the minutes of the Regular Board Meeting of 01-08-18, School Board Luncheon of 01-09-18 and Special Board Meeting of 01-22-18.

#### DISCUSSION:

Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7, Gallatin County, Montana. Every effort is made to have these recommended minutes accurately portray the proceedings and procedures of the Trustees.

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

### Open Session

DATE: January 8, 2018

TIME: 5:45 p.m.

PLACE: Willson Board Room

### MEMBERS

PRESENT: Heide Arneson, Vice Chair  
Douglas Fischer  
Gary Lusin  
Greg Neil  
Tanya Reinhardt  
Wendy Tage (by phone)  
Sandy Wilson

### MEMBERS

ABSENT: Andy Willett, Chair

### STAFF

PRESENT: Robert Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Marilyn King, Deputy Superintendent Instruction  
Pat Strauss, Director of Human Resources  
Mike Waterman, Director of Business Services/District Clerk  
Todd Swinehart, Director of Facilities

### OTHERS

PRESENT: Tami Phillippi, BEA President

MEDIA: Gail Schontzler, Bozeman Chronicle

VISITORS: Approximately 30

### **Call to Order**

The meeting was called to order at 5:45 p.m. by Vice Chair Arneson. Following the Roll Call and the Pledge of Allegiance, Arneson welcomed visitors and explained the purpose of the meeting and procedures to be followed.

### **Board Education: Early Literacy**

Karin Neff, Data and Accountability Specialist, and K-5 Principals Sharon Navas, Mike Van Vuren, and Darren Schlepp presented information on Kindergarten Literacy and Grade Level Reading to the Board. Predictably, the District's data indicates achievement gaps exist for economically disadvantaged students and students with Individualized Education Plans. Third grade data also shows kindergarten literacy is highly predictive of proficiency at higher grades. This information is important as the District works toward its goal of increasing literacy by 20%.

### **Minutes**

Trustees made no changes to the proposed minutes. Minutes of the Special Board Meetings of 12-01-17 and 12-14-17 Regular Board Meeting of 12-18-17 and School Board Luncheons of 12-05-17 and 12-12-17 were approved as presented.

### **Shape Northwest District Elementary PE Teacher of the Year**

Trustee Neil moved the Board of Trustees adopt the following resolution. Trustee Tage seconded the motion. Motion carried 7-0.

WHEREAS: The Society of Health and Physical Educators (SHAPE America) is the nation's largest membership organization of health and physical education professionals; and

WHEREAS: The Northwest District is comprised of Alaska, Washington, Oregon, Idaho, and Montana; and

WHEREAS: The distinction of SHAPE Northwest District Elementary PE Teacher of the Year has been awarded to Hawthorne Elementary School's Health Enhancement teacher Eric Fisher; and

WHEREAS: This distinction also makes Mr. Fisher one of six finalists for National Teacher of the Year;

THEREFORE: Be it resolved that the Board of Trustees recognize Mr. Eric Fisher for this honor.

### **2018 MASSP Assistant Principal of the Year Award**

Trustee Reinhardt moved the Board of Trustees adopt the following resolution. Trustee Wilson seconded the motion. Motion carried 7-0.

WHEREAS: The Montana Association of Secondary School Principals promotes a common bond and working relationship among middle and secondary school educators; and

WHEREAS: The National Association of Secondary School Principals (NASSP) Assistant Principal of the Year award program annually recognizes assistant principals who are acknowledged by their peers for the exemplary contributions they have made to the profession by demonstrating excellence in the areas of personal excellence; collaborative leadership; curriculum, instruction and assessment; and personalization; and

WHEREAS: Erica Schnee, Bozeman High School Assistant Principal, has been selected as the 2018 Montana Association of Secondary School Principals (MASSP) Assistant Principal of the Year; and

WHEREAS: Ms. Schnee will be the official Montana representative for the NASSP Assistant Principal of the Year;

THEREFORE: Be it resolved that the Board of Trustees recognize Ms. Erica Schnee for this recognition.

### **Consent Agenda – High School and Both Districts**

Trustee Lusin moved that the Board of Trustees approve items #26 and 32. Trustee Fischer seconded the motion. Motion carried 6-0 (Trustee Reinhardt absent for the vote).

### **26. Montana High School Association Proposals**

### **32. Personnel Actions (attached)**

### **Superintendent's Report**

Superintendent Watson's report included:

- A reminder of the Board luncheon at Hyalite Elementary on January 9, 2018
- A preview of Martin Luther King Day activities at Bozeman High School on January 12
- A notice that he will address Legislative Education Interim Committee meeting on January 22 and 23 in Helena

### **Board of Trustees**

Trustee Fischer received from the Spirit of Discovery Award from the Honors College at Montana State University. Trustee Wilson noted that she is conducting her annual visits of the rural elementary districts. Trustee Lusin noted that he will be in Helena for the MTSBA Caucus meeting.

### **Public Participation on Non-Agenda Items**

None

### **High School #2 – Bond Project Update**

Todd Swinehart, Director of Facilities, introduced the item. The primary topic of discussion was development of City-owned property north of Oak Street in conjunction with the HS2 project. Bob Franzen, CTA Architects, presented the proposed site plan, which includes administration's recommendation to keep all development on District-owned property—a decision that will save the District an estimated \$433,000. This current plan includes 613 parking stalls with space reserved for additional future stalls, and removes one playing field from previous plans.

Roger Davis, Langlas and Associates, reported that the project remains overbudget by approximately \$1.3 million. Work continues on the design and District administration and its professional teams are confident changes will be made to bring the project within budget without harming the educational functions of the building.

Trustee Fischer expressed disappointment about not collaborating with the City to develop the property north of Oak. It was noted that community can still use fields on District-owned property and the opportunity to collaboratively develop the City's property will exist in the future.

Trustee Neil moved the Board approve the Design Development for High School #2. Trustee Lusin seconded the motion. Motion carried 7-0.

### **High School Stadium – Approve Schematic Design**

Todd Swinehart, Director of Facilities, introduced the item and representatives from NE45 Architecture and TD&H Engineering, who reviewed the updated plans for the Board. Changes to the original plan include the addition of 121 parking stalls west of Bozeman High School and more stalls along Ruth Thibeault Lane. The proposal includes 1078 parking stalls, which exceeds the City's requirement for 1000 parking stalls.

Public comment in favor of the plan was made by Levi Wesche, Kelly Berdahl, Eric Fisher, Josh Perkins, Tuck Reier, Don Cape, and Aiden Reinhardt.

Public comment opposed to the plan was made by Monica Duling, Glenn Monahan, Abigail Breur, and Angie Wasia.

Trustee Reinhardt moved the Board approve the Schematic Design for the High School Stadium with the understanding that this is a multipurpose facility designed to enhance educational opportunity for students as part of a comprehensive high school program. Trustee Neil seconded the motion. Motion carried 7-0.

### **Bid Approval – Pupil Transportation Services**

Mike Waterman, Director of Business Services, introduced the item. The current contract with First Student expires at the end of the 2017-18 school year, and the District recently received proposals for the coming five years. Notable changes to the proposed home-to-school bus transportation contract include the District purchasing fuel rather than the Contractor, the inclusion of field and extracurricular trips in the contract, and penalties for instances of noncompliance. The recommended contract will also include seat belts on all home-to-school buses.

Trustee Reinhardt moved the Board approve the bid from First Student, Inc. to provide home-to-school and field and activity/athletic trip bus services and contract with the company for the provision of those services in the 2018-19 through 2022-23 school years. Trustee Wilson seconded the motion. Motion carried 7-0.

### **Update on Long Range Facilities Master Plan**

Deputy Superintendent Steve Johnson introduced the item, explaining that the District continues to monitor enrollment trends and plan for appropriate future school sites. The District has identified two sites that it believes would meet its needs for future elementary buildings: one is in the Woodland Park Subdivision and the other is near the intersection of Baxter and Davis.

Neither site is contiguous to an existing District property, so an election would be required before the District could exercise an option to purchase either site. The District does not intend to request additional taxes to finance the purchases; rather, proceeds from the sale of the Emerson lawn and a portion of District-owned property located at Patterson and South 3<sup>rd</sup> Avenue would be used to purchase the proposed sites.

Johnson then discussed the District-owned home located on the Bozeman High School property. Demolishing the home will allow the District to maximize the use of that property.

Johnson and Swinehart answered the Trustees' questions. No action was taken.

### **Executive Session**

#### **Superintendent's Evaluation**

At 9:15 p.m., Vice Chair Heide Arneson declared that the Superintendent Watson's right to privacy clearly outweighed the public's right to know and closed the meeting. The meeting reconvened in open session at 9:45 p.m. and adjourned at that time.

---

Heide Arneson, Acting Board Chair

---

Mike Waterman, District Clerk



**Bozeman Public Schools  
Human Resources**

January 8, 2018

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Professional)**

Name	Position	Unit/Grade Step	Effective	Salary
Cuchine, Gary	High School District Custodial and Grounds Supervisor, 1.0 FTE, BHS, 12 mos.	Professional Exempt	12/29/2017	\$24,436.54

**Confirmation of Employment (Classified)**

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Castillo, Yuvisela	Self Contained PARA, .875 FTE, SPED, 9.25 mos.	D02	1/3/2018	\$12.54
Pace, Karen	Elementary PARA, .875 FTE, HYL, 9.25 mos.	B01	1/3/2018	\$10.90
Zamora, Lilian	FS Specialist, 1.0 FTE, SUPT SVCS, 9.25 mos.	FB4	1/3/2018	\$11.55

**Confirmation of Request for Leave of Absence (Classified)**

Name	Position	Reason	Effective Dates
Kandel, Michelle	Non Instructional PARA, .3125 FTE, B02, \$11.11/hr., CJMS, 9.25 mos.	FMLA	2/17/18 - 5/21/18

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Branson, Crystal	Self Contained PARA, .875 FTE, D02, \$12.54/hr., CJMS, 9.25 mos.	Resignation	12/27/2017	1.1
Hickert, Ashley	Non Instructional PARA, .500 FTE, Before/Afterschool Program Director, .375 FTE, Non Unit, \$16.00/hr., CJMS, 9.5 mos.	Resignation	1/12/2018	1 mos.
Miller, Dana	Self Contained PARA, .875 FTE, D05, \$13.28/hr., EMDI, 9.25 mos.	Resignation	1/5/2018	4 mos.

**REPORT OF ADMINISTRATIVE ACTIONS**

**Changes and Revisions in Contracts (Classified)**

Name	From	To	Effective	Reason
Harris, Jane	Self Contained PARA, .9063 FTE, D20, \$16.39/hr., EMDI, 9.25 mos.	Self Contained PARA, .9375 FTE, D20, \$16.39/hr., EMDI, 9.25 mos.	1/3/2018	Increase in FTE/Hrs.
Harrison, Jane	Braille PARA, .600 FTE, D07, \$13.81/hr., SPED, 9.25 mos.	Braille PARA, .500 FTE, D07, \$13.81/hr., SPED, 9.25 mos.	12/11/2017	Decrease in FTE/Hrs.
Renna, Erin	ISS PARA, .2815 FTE, B01, \$10.90/hr., SMS, 9.25 mos.	ISS PARA, .3313 FTE, B01, \$10.90/hr., SMS, 9.25 mos.	1/3/2018	Increase in FTE/Hrs.
Scheer, Brytney	Self Contained PARA, .9062 FTE, D02, \$12.54/hr., EMDI, 9.25 mos.	Self Contained PARA, .810 FTE, D02, \$12.54/hr., EMDI, 9.25 mos.	1/3/2018	Decrease in FTE/Hrs.
Silvers, Drew	Before/Afterschool PARA, .3687 FTE, D05, \$13.28/hr., WHIT, 9.25 mos.	Crosswalk PARA, .0625 FTE, B05, \$11.77/hr., Self Contained PARA, .875 FTE, D05, \$13.28/hr., WHIT, 9.25 mos.	1/3/2018	Change in Assignment(s), Increase in FTE/Hrs.

**Bozeman Public Schools  
Human Resources**

January 8, 2018

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Changes and Revisions in Contracts (Classified) (con't)**

Name	From	To	Effective	Reason
Vanorden, Jessica	Crosswalk PARA, .0625 FTE, Discretionary PARA, .5625 FTE, B01, \$10.90/hr., Overflow PARA, .250 FTE, Non Unit, \$11.25/hr., HYL T, 9.25 mos.	Crosswalk PARA, .0625 FTE, Discretionary PARA, .4063 FTE, Combo PARA, .375 FTE, B01, \$10.90/hr., HYL T, 9.25 mos.	1/3/2018	Change in Assignment(s), Decrease in FTE/Hrs.
Ward, Julie	Roving Custodian, 1.0 FTE, G02, \$15.16/hr., FAC, 12 mos.	Custodian, 1.0 FTE, G02, \$15.16/hr., CJMS, 12 mos.	11/22/2017	Change in Location and Assignment

**Stipends -Extracurricular**

Name	Authorized Position	Stipend	Level	Effective
Kraft, Seth	Basketball - Boys 8th Gr. - SMS	\$1,969.00	5	10/23/17 - 12/15/17
Schwieterman, Aaron	Football - 8th Gr. Asst. Coach - SMS	\$1,969.00	5	8/28/17 - 10/18/17
Taranto, Kyle	Wrestling - Asst. Coach - BHS (.5)	\$1,835.50	3	11/15/17 - 2/9/18

**Stipends - Not Extracurricular**

Name	Authorized Position	Stipend	Level	Effective
Cobbs, Georgia	Math STREAM Grant year 5/6 - Number Systems and Operations (4-7)	\$750.00		10/30/17 - 11/17/17
Heap, David	Ticket Taker - BHS (Hrly. Rate)	\$9.00		2017-2018
Heap, Mary	Ticket Taker - BHS (Hrly. Rate)	\$9.00		2017-2018
Hillenius, Mike	Artistic Design - Nutcracker Ballet	\$1,892.00		11/28/17 - 12/3/17
Lillrose, Laura	National Board Certification - Teaching	\$2,000.00		2017-2018
Morrison, Randy	Homebound Teacher - Up to 12 hrs./wk. (Hrly. Rate)	\$23.00		12/11/17 - 6/30/18
Polich, Carol Ann	ADED Instructor (Hrly. Rate)	\$15.00		9/1/17 - 6/30/18
Ries, Dan	Math STREAM Grant year 5 - Math Practices K-8	\$1,000.00		10/30/17 - 11/22/17
Samardich, Lisa	Travel Stipend - 2 sites	\$270.00		2017-2018

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7

### Open Session

DATE: January 9, 2018

TIME: 12:00 p.m.

PLACE: Hyalite School

#### MEMBERS

PRESENT: Heide Arneson, Vice Chair  
Gary Lusin  
Tanya Reinhart

#### MEMBERS

ABSENT: Andy Willett, Chair  
Douglas Fischer  
Greg Neil  
Wendy Tage  
Sandra Wilson

#### STAFF

PRESENT: Rob Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Marilyn King, Deputy Superintendent Instruction  
Mike Waterman, Director of Business Services  
Chad Berg, Director of Special Education  
Robin Miller, Curriculum Director  
Brad Somers, Technology Supervisor  
Andrew Loftus, Fine Arts Supervisor  
Byrdeen Warwood, Adult/Community Education  
Karin Neff, Data and Accountability Specialist  
Mike Van Vuren, Hyalite Principal  
Various Hyalite Staff

MEDIA: None

VISITORS: None

### **Hyalite School Board Report**

After lunch, Hyalite Principal Mike Van Vuren welcomed the group and introduced the topics to be covered. The presentation concentrated on Early Literacy. District goals and strategies in this area include:

- Be more targeted – use data to disaggregate the skills involved with reading, identify problem areas, and direct effort to address these areas.
- Increase skill acquisition – early literacy skills include the alphabetic principle, early numeracy, concept of word, and phonemic awareness. Multiple tools—Aims web, STAR, and teacher assessments—are used to track progress. All students receive exposure to grade-level content, have their abilities measured, and receive differentiated instruction based on their mastery of those skills.
- Third grade reading goal – third grad literacy is important because it has strong correlation to future academic success.

Mr. Van Vuren answered the Trustees' questions. The complete report will be on the January 22, 2018 consent agenda for approval.

**Public Participation on Non-Agenda Items**

None

The meeting adjourned at 1:00 p.m.

---

Heide Arneson, Vice Chair

---

Mike Waterman, District Clerk

## BOARD MEETING, BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 7 AND HIGH SCHOOL DISTRICT

### Open Session

DATE: January 22, 2018

TIME: 6:00 p.m.

PLACE: Willson Board Room

### MEMBERS

PRESENT: Andy Willett, Chair  
Heide Arneson, Vice Chair  
Douglas Fischer  
Gary Lusin  
Greg Neil  
Tanya Reinhardt  
Wendy Tage  
Sandy Wilson

### MEMBERS

ABSENT: None

### STAFF

PRESENT: Robert Watson, Superintendent  
Steve Johnson, Deputy Superintendent Operations  
Marilyn King, Deputy Superintendent Instruction  
Pat Strauss, Director of Human Resources  
Mike Waterman, Director of Business Services/District Clerk  
Todd Swinehart, Director of Facilities  
Nancy Brady, Secretary

### OTHERS

PRESENT: Tami Phillippi, BEA President  
Student Representative Jenna Hatch

MEDIA: Gail Schontzler, Bozeman Chronicle

VISITORS: Approximately 47

### **Call to Order**

The meeting was called to order at 6:00 p.m. by Chair Willett. Following the Roll Call and the Pledge of Allegiance, Willett welcomed visitors and explained the purpose of the meeting and procedures to be followed.

### **Montana State University – Spirit of Discovery Award**

Trustee Willett moved the Board of Trustees adopt the following resolution. Trustee Arneson seconded the motion. Motion carried 8-0.

WHEREAS: On January 9, at the MSU Convocation ceremony, dedicated teachers and researchers from across the University were honored with the annual faculty awards; and

- WHEREAS: The various awards honor achievements in faculty research, teaching, outreach and creative projects; and
- WHEREAS: The Spirit of Discovery Award is given to faculty who have excelled in teaching and mentoring students in MSU's Honors College; and
- WHEREAS: Trustee Douglas Fischer was named as a recipient for this year's Spirit of Discovery Award for his work in creating and teaching an upper-division Honors College seminar course;
- THEREFORE: We recognize and honor Trustee Fischer for his outstanding service to MSU and his receipt of this prestigious award.

**Certificate of Achievement for Excellence in Financial Reporting**

Trustee Lusin moved the Board of Trustees adopt the following resolution. Trustee Tage seconded the motion. Motion carried 8-0.

- WHEREAS: The Governmental Finance Officers Association (GFOA) awards a Certificate of Achievement for Excellence in Financial Reporting to government units whose comprehensive annual financial reports achieve the highest standards in governmental accounting and financial reporting; and
- WHEREAS: The attainment of this award represents a significant accomplishment by the district and its management; and
- WHEREAS: Bozeman School District received the award for our FY 2016 Comprehensive Annual Financial Report (CAFR); and
- WHEREAS: This is the 28<sup>th</sup> consecutive year Bozeman Schools District #7 has received the award; and
- WHEREAS: District Accounting Supervisor RJ Tvedt is the primary person responsible for overseeing the completion of the CAFR;
- THEREFORE: Be it resolved that the Board of Trustees recognize and honor RJ Tvedt and the entire Business Services staff for continuing the excellence in governmental accounting and financial reporting.

**Consent Agenda – High School and Both Districts**

Trustee Reinhardt moved that the Board of Trustees approve items #3, 5 and 7. Trustee Arneson seconded the motion. Motion carried 7-0 (Trustee Lusin absent for the vote).

**3. NE45 Architectural Contract and Fee Approval for Van Winkle Stadium and BHS Site Improvements**

**5. Jackson Contractors Contract Approval for Van Winkle Stadium and BHS Site Improvements**

**7. Financial Reports, Warrant Approval, Donations (attached)**

The warrants are kept as part of the official minutes in a separate book in the Business Office

**Consent Agenda – Elementary District**

Trustee Fischer moved that the Board of Trustees approve items #21 and 22. Trustee Neil seconded the motion. Motion carried 6-0 (Trustee Lusin absent for vote).

## **21. Hyalite Elementary School Long Range Strategic Plan (LRSP) Report**

## **22. Irving Elementary School Long Range Strategic Plan (LRSP) Report**

### **Superintendent's Report**

Student Representative Jenna Hatch reported on:

- Mental Health Week – February 20-23, 2018
- Teacher Appreciation Week – Change to Staff Appreciation Week to recognize all staff
- Visit to middle school survival class

Superintendent Watson's report included:

- Final School Board Luncheon - January 23 at Hawthorne
- Education Interim Legislative Committee meet today in Helena, - Trustees Fischer and Tague and Superintendent Watson attended. Superintendent Watson was part of the Student-Centered Learning Panel.

Superintendent Watson introduced Adrian Advincula, Irving Elementary Principal. Principal Advincula gave a brief explanation of the TCLP Grant, which Irving had received, and introduced Peter Strand, Irving 5<sup>th</sup> Grade Teacher, and Mahmoud Dahroug, grant representative from Egypt. Mahmoud addressed the Board providing them with his experiences in being involved with this grant, Irving Elementary School and his visit to the United States.

### **Board of Trustees**

Trustee Fischer reported in his trip to Helena with Superintendent Watson and Trustee Tague. He commented on Watson's presentation in Helena and the impact he has when he is representing the District.

### **Public Participation on Non-Agenda Items**

None

## **26. Fiscal Year 2017 Comprehensive Annual Financial Report and Audit Report**

Mike Waterman, Director of Business Services, introduced RJ Tvedt, BSD #7 Accounting Supervisor, and Stefani Freese, CPA Anderson ZurMuehlen & Co.

RJ Tvedt, provided quick financial facts and gave an overview of the June 30, 2017 CAFR. Stefani Freese explained the Audit Reports & Opinions, stating there were no audit findings and the District had an Unmodified Clean Opinion for the 2016-17 year.

Stefani Freese explained the Audit Reports & Opinions, stating there were no audit findings and the District had an Unmodified Clean Opinion for the 2016-17 year.

Tvedt and Freese answered Trustee's questions.

Trustee Lusin moved the Board accept the 2016-17 Comprehensive Annual Financial Report and Audit Report. Trustee Fischer seconded the motion. Motion carried 8-0.

Public Comments were made by Steve Kirchhoff.

### **Update on Long Range Facilities Master Plan – Potential Elementary School Sites**

Deputy Superintendent Steve Johnson explained the intent of this item is to further define potential properties the District would seek through land acquisitions/exchange opportunities for future school sites. The District is exploring locations in the west end of town to accommodate enrollment growth.

Johnson provided information on sites suitable for two future elementary schools:

- Two lots on Baxter Lane – These parcels are in Gallatin County, but not yet annexed into the City of Bozeman. Both sellers have consented to use the 2015 appraisals for the purchase price if an agreement can be reached by August 1, 2018.
- The Woodland Park Site – This parcel is not in the city limits and would accommodate many of the students who are in our District but do not live in Bozeman. The District has asked for a legal description from the developers.

Deputy Superintendent Johnson explained this item will be brought back at the February 26, 2018 meeting.

### **Disposal of Emerson Property**

Deputy Superintendent Steve Johnson and Director of Facilities Todd Swinehart introduced this item.

Johnson gave a brief history of the Emerson property and explained the recommendation, which would delay action until the February 12 Board Meeting. Johnson explained the timeline for ballot language and call for election.

Trustees discussed the recommendation, commented and voiced their thoughts.

Jenna Hatch, Student Representative, commented stating she agreed with this recommendation.

Trustee Tague moved the Board define Emerson Center for the Arts & Culture, Bridger Builders, Inc. and Intrinsic Architecture/AV MT1 as the three current proposers.

It is further recommended that the Board allow for additional time, no later than Monday, February 5, 2018 5 p.m., for each of the three current proposers to present the District with a signed last/best buy/sell agreement for the property.

The buy/sell agreements from the current proposers will be reviewed at the February 12 Board meeting. If none of the buy/sell agreements are accepted by the Board, it is further recommended that the Board request the advertisement of the property for sale for the appraised value with the intention of finding a suitable buyer as soon as possible.

Trustee Neil seconded the motion.

The three proposers were given an opportunity to address the Board:

- Bridger Builders, Inc.
- Intrinsic Architecture/AV MT1
- Emerson Center for the Arts & Culture

Public Comments supporting the Emerson Center for the Arts & Culture's proposal were made by: Sage Crawford-Kahrl, George Kahrl, Peter Crawford-Kahrl, Clara Pincus, Molly Stratton, Alexandra Yannakos, Charles Peck, Hillary Carls, Paul House, Zehra Osman and Colette Kirchhoff.

Trustee Lusin moved the Board amend the motion to add, "that stays within the criteria of the RFP" to the end of the second paragraph of the original motion. Trustee Neil seconded the motion amendment. Amendment to the motion carried 7-0.

Trustees discussed the amended motion.



Trustee Fischer moved the Board further amend the amended motion to change the word “request” to “consider”. Trustee Tage seconded the motion. Amendment to the amended motion failed 3-4 (Opposed: Arneson, Neil, Reinhardt, Willett).

Amended motion carried 6-1 (Opposed: Fischer).

### **Recess**

The meeting was recessed from 9:58 to 10:07 p.m.

### **Leadership Structure 2018-19**

Superintendent Rob Watson introduced this item explaining the importance of this item and the recommended changes to the 2018-19 leadership structure. Watson further explained the recommended changes to administrative assignments were made due to Sharon Navas’ intent to retire and Watson’s meeting with each of the District leaders to discuss their motivations and aspirations. The decision to make these changes was not taken lightly.

Superintendent Watson made the following recommendations for leadership changes for the 2018-19 school year:

1. To replace Sharon Navas, I have asked Adrian Advincula to serve as the new Principal at Meadowlark. Adrian has worked for thirteen years in the District, the past nine years as the Irving Principal.
2. I have asked Darren Schlepp to become the new Principal at Morning Star. Darren has worked for the past six years as the Whittier Principal.
3. In addition, I have asked Robin Arnold to serve as the Assistant Principal at Chief Joseph Middle School. Robin has served as the Principal at Morning Star for the past five years.
4. Randy VanDyk, current Assistant Principal at CJMS will be assigned to an administrative position within the District later this spring. Randy has talents and experience in a variety of areas. I greatly value Mr. VanDyk and his work. I am still exploring the best opportunity for Randy, where we can best use his talents. I anticipate making this decision as soon as possible and will notify the Board.

These recommendations will cause openings for two elementary principals at Irving and Whittier Elementary Schools. Those positions will be advertised beginning on January 23, 2018 with the hope that recommendations to hire for these openings will be presented to the Board in early March.


Superintendent Watson and HR Director Strauss have met with the staffs at Irving, Meadowlark, Morning Star, Whittier Elementary Schools and Chief Joseph Middle School.

Watson answered Trustees’ questions.

Trustee Lusin moved the Board approve the Superintendent’s recommendation for the 2018-19 Leadership Structure. Trustee Fischer seconded the motion. Motion carried 7-0.

Public Comments were made by Jason Wiers regarding his concern about the proposed administrative assignments.

Meeting adjourned at 10:23 p.m.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: MONTANA STATE READING COUNCIL  
ADMINISTRATOR OF THE YEAR  
AWARD

CATEGORY: RECOGNITION AND AWARDS

ORIGINATED  
BY: Marilyn King,  
Deputy Superintendent Instruction

PRESENTED  
BY: Ann Ellsworth, Ph.D., Professor,  
Curriculum & Instruction - Reading &  
Language Arts

OTHERS  
INVOLVED: N/A

DATA  
EXPANSION: None

COST/FUND  
SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District RECOGNITION  
February 12, 2018

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees adopt the following resolution:


WHEREAS: The mission of the Montana State Reading Council is to provide a foundation of leadership and support to educators as they promote lifelong literacy; and

WHEREAS: Every year, the Montana State Reading Council recognizes an Administrator for his or her commitment to enriching literacy education and for inspiring his or her staff to strive for excellence in literacy instruction; and

WHEREAS: We recognize the quality classroom reading instruction is critical for student achievement and success; and

WHEREAS: School principals as instructional leaders support classroom literacy learning;

THEREFORE: We recognize and honor Ms. Sharon Navas, Meadowlark Principal, with the 2017 Administrator of the Year Award, the highest honor given in the state of Montana to recognize excellence in literacy leadership.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: OUT-OF-STATE  
FIELD TRIPS AND TRAVEL  
 CATEGORY: ACTION ITEM - CONSENT  
 ORIGINATED BY: Marilyn King,  
Deputy Superintendent Instruction  
 OTHERS INVOLVED: Building Principals  
 DATA EXPANSION: Policy #2320  
 COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School Districts ACTION  
 Effective February 12, 2018

#### ISSUE:

Approval of requests for out-of-state field trips.

#### FACTS:

On an annual basis, the Board receives a list of possible middle and high school field trips. Because some out-of-state trips are determined as a result of competitions it is difficult to provide advance estimates and exact locations for all trips listed.

#### Bozeman High School

Senior Trip to Lagoon, Utah or Silverwood, Idaho  
 BPA trip to Nationals for qualifying finalists  
 Science Olympiad qualifiers to Nationals  
 Close Up trip to Washington D.C.  
 VICA qualifiers to Nationals  
 Art Trip  
 Speech and Debate to non-MHSA competitions  
 Congressional Youth Leaders to Washington D.C.  
 Foreign Language trips out of the country and for language contest winners  
 Aerie and Hawk Talk trip to regional/national competitions

DECA trip to Nationals for qualifying finalists  
 HOSA trip to regional competitions  
 Various music trips for Band, Orchestra, and Choir  
 Trouble Shooter qualifiers to Nationals  
 Wildlife Management class to Yellowstone Park  
 National Forensics qualifiers to Nationals  
 Vo-Tech site visits  
 Student Council national convention  
 Athletic trips for non-MHSA competition

#### Middle Schools

Chief Joseph Middle School:  
 8<sup>th</sup> grade trip to Washington, DC (spring)  
 Trip to Europe (spring)

Sacajawea Middle School:  
 8<sup>th</sup> grade trip to Washington, DC (spring)  
 Trip to Europe (summer)

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the 2018-19 school year trips be approved as submitted.

## INSTRUCTION

Field Trips and Travel

The district recognizes that field trips, when used as a device for teaching and learning, are integral to the curriculum and are an educationally sound and important ingredient in the instructional program of the schools. Such trips can supplement and enrich classroom procedures by providing learning experiences in an environment beyond the classroom.

The district also recognizes that field trips may result in lost learning opportunities in missed classes. Trustees do, therefore, endorse the use of field trips when the educational objectives achieved by the trip clearly outweigh any lost learning opportunities. The principal will be responsible to make the initial approval of the trip and by his/her signature, certifying that, in his/her judgment, the objectives achieved by the trip fully outweigh lost learning opportunities.

Field trips are defined as non-MHSA travel by vehicle away from the school premises under the supervision of a teacher, for the purpose of affording students a direct learning experience not available in the classroom.

Out-of-state and international field trips may be approved by the Board if the trip is a logical extension of an instructional program, has clear educational value, and sufficient funds can be raised for the trip. All out-of-state and international trips must be approved in advance by the Board prior to any contact with students, with exception of trips to Yellowstone National Park. Failure to comply with this provision will result in the trip being disapproved.

Unless specifically approved in advance, state-level participation in an activity does not grant permission to participate out of state.


Requests for out-of-state trips will be submitted for Board approval at least 30 days in advance of the trip. Requests for international trips will be submitted for Board approval at least 90 days in advance of the trip. Requests will include, to the extent available, estimates of total funds needed and the anticipated method of raising these funds. Any necessary information not supplied at the time of the initial request shall be provided immediately upon becoming available. Funds for these trips, including expenses for supervisors, must come from student fund raising or fees as provided by Policy #3530/3530P or from support groups as provided by #4222/4222P, or individual student/parent funds.

No staff member may solicit students during instructional time for any privately arranged field trip or excursion.

District employees and volunteers are encouraged to use commercial transportation, rental cars and vans, and as a last choice drive personal vehicles. The superintendent shall develop procedures which will promote the safe operation of field trips.

Cross Reference: Policy #3530, Student Fund Raising  
Policy #5430/5430P/5430F, Volunteers

Adopted: 11/24/86 Rev. 7/27/87, 6/20/88, 6/22/92, 4/26/93, 5/27/97, 11/10/97, 6/8/98, 9/9/02

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: ADJUSTMENT TO ELEMENTARY APPLICATION FOR ANTICIPATED UNUSUAL ENROLLMENT INCREASE

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman,  
Director of Business Services

OTHERS INVOLVED: Steve Johnson,  
Deputy Superintendent Operations

DATA EXPANSION: Revised Enrollment Increase Calculation,  
OPI form PAA-3

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary District ACTION  
Effective February 12, 2018

#### ISSUE:

Shall the Board reduce the K-8 Anticipated Unusual Enrollment Increase from 142 students to 106 students as the basis for funding its 2018-19 Elementary General Fund Budget?

#### FACTS:

1. Districts expecting an enrollment increase exceeding the lesser of four percent or 40 students may apply for an Anticipated Unusual Enrollment Increase in accordance with 20-9-311 and 20-9-314, MCA.
2. On December 1, 2017, the Board of Trustees approved the 2017-18 enrollment projection. At that time, the District expected a 142-student increase in grades K-8.
3. Included in that 142-student increase were 36 students enrolled in the District's Running Start kindergarten program. [Policy 3111](#) establishes that program, and identifies required "exceptional circumstances" under which 4-year old students may be enrolled.
4. The Montana Office of Public Instruction (OPI) administers the Montana Preschool Development Grant (MPDG) program. Grants are awarded to create or expand access to high-quality preschool programs to 4-year-olds from low- and moderate income families in targeted communities.
5. The District was awarded a MPDG in 2017-18. The District recently confirmed it will receive the grant again in 2018-19, which was not known at the time the original enrollment projections were made.
6. In March 2017, OPI notified us that Running Start students can no longer count for both ANB funding and MPDG qualification.
7. Reducing the enrollment projection will decrease General Fund spending authority, state funding, and local tax revenue available to the District in 2018-19.
8. Schools are generally not allowed to substitute federal funding for existing state and local funding. Although OPI's new interpretation appears to conflict with this federal regulation, they have assured us that their interpretation is in compliance with the federal 'supplement, not supplant' requirements.

9. It is expected that the District will again be able to count the Running Start students for ANB purposes when the District decides not to apply for the MPDG or the grant is no longer available.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Trustees reduce the K-8 Anticipated Unusual Enrollment Increase from 142 students to 106 students.

OTHER ALTERNATIVES:

1. Do not reduce the Anticipated Unusual Enrollment Increase projection.
2. Change the Anticipated Unusual Enrollment Increase projection to a different number.

DISCUSSION:

The following table shows the changes in funding sources with the original and adjusted enrollment projections:

Funding Source	Original Projected Increase	New Projected Increase	Change
State Funding/Non-Levy Revenue	\$ 397,278	\$ 312,821	(\$ 84,457)
Permissive (i.e., unvoted) Local Property Tax Levy	\$ 156,755	\$ 56,458	(\$ 100,297)
Voted Local Property Tax Levy	\$ 142,719	\$ 94,207	(\$ 48,512)
Total Additional Spending Authority	\$ 696,752	\$ 463,486	(\$ 233,266)

In total, removing the Running Start Kindergartners from the District enrollment count will reduce our General Fund spending authority by \$233,266 from what was estimated in December. However, administration does not anticipate a meaningful financial impact on the District's overall financial position because of this change. If the District had not received the MPDG, General Fund spending authority would increase, but the costs associated with this program would be paid out of the General Fund.

# Bozeman Public Schools

Enrollment Projections

Cohort Survival Calculated over 3 Years

October 1,

Grade	CSR	Actual Enrollment										Projected Enrollment									
		2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
4-yr old K	-	-	-	-	-	-	-	-	21	31	-	-	36	36	36	36	36	36	36	36	36
5-yr old K	101.50%	439	451	433	501	458	528	520	504	521	497	525	541	557	565	573	582	591	600	609	618
1	103.58%	443	439	472	448	505	462	521	525	531	544	515	544	560	577	585	594	603	612	621	631
2	100.90%	394	426	462	468	439	526	463	528	542	521	549	520	549	565	582	590	599	608	618	627
3	102.40%	379	398	444	443	491	452	513	484	546	538	534	562	532	562	579	596	604	613	623	633
4	101.84%	398	383	416	442	457	481	445	532	483	557	548	544	572	542	572	590	607	615	624	634
5	100.35%	365	396	396	415	451	458	484	443	530	492	559	550	546	574	544	574	592	609	617	626
PreK-5 Total		2,418	2,493	2,623	2,717	2,801	2,907	2,946	3,037	3,184	3,149	3,230	3,297	3,352	3,421	3,471	3,562	3,632	3,693	3,748	3,805
6	103.09%	413	380	417	408	415	467	469	489	462	551	507	576	567	563	592	561	592	610	628	636
7	102.94%	360	403	392	410	420	426	493	490	489	482	567	522	593	584	580	609	577	609	628	646
8	100.82%	392	384	406	397	416	423	413	493	489	502	486	572	526	598	589	585	614	582	614	633
6-8 Total		1,165	1,167	1,215	1,215	1,251	1,316	1,375	1,472	1,440	1,535	1,560	1,670	1,686	1,745	1,761	1,755	1,783	1,801	1,870	1,915
PreK-8 Total		3,583	3,660	3,838	3,932	4,052	4,223	4,321	4,509	4,624	4,684	4,790	4,967	5,038	5,166	5,232	5,317	5,415	5,494	5,618	5,720
9	122.22%	485	467	495	506	530	556	543	526	590	585	614	594	699	643	731	720	715	750	711	750
10	98.22%	483	473	450	468	486	491	522	537	526	565	575	603	583	687	632	718	707	702	737	698
11	95.20%	439	454	443	448	457	467	449	496	512	501	538	547	574	555	654	602	684	673	668	702
12	99.03%	446	427	430	422	436	449	459	437	490	517	496	533	542	568	550	648	596	677	666	662
9-12 Total		1,853	1,821	1,818	1,844	1,909	1,963	1,973	1,996	2,118	2,168	2,223	2,277	2,398	2,453	2,567	2,688	2,702	2,802	2,782	2,812
PreK-12 Total		5,436	5,481	5,656	5,776	5,961	6,186	6,294	6,505	6,742	6,852	7,013	7,244	7,436	7,619	7,799	8,005	8,117	8,296	8,400	8,532
# Change			45	175	120	185	225	108	211	237	110	161	231	192	183	180	206	112	179	104	132
% Change			0.83%	3.19%	2.12%	3.20%	3.77%	1.75%	3.35%	3.64%	1.63%	2.35%	3.29%	2.65%	2.46%	2.36%	2.64%	1.40%	2.21%	1.25%	1.57%
Avg. CSR	102.47%																				



## PAA3 - APPLICATION FOR ADDITIONAL ANB

DISTRICT: Bozeman Elementary  
 LEGAL ENTITY: 0350  
 COUNTY NAME: Gallatin

This form provides the Office of Public Instruction with the necessary information to approve additional Average Number Belonging (ANB) used for calculating BASE funding amounts. Applicable instructions and definitions follow.

### GENERAL INFORMATION

Additional approved ANB is used in the funding formula to account for special circumstances.

### WHO MUST RESPOND

All public elementary, high school and K-12 districts which request approval of additional ANB for funding purposes must submit this form to the Superintendent of Public Instruction. Section 20-9-313, MCA list the conditions when a district is eligible to apply for additional ANB.

### RETURN OF COPIES – DUE DATE

School districts requesting additional ANB must submit this form to the county superintendent who will transmit a signed, certified original to the Superintendent of Public Instruction by June 1 for the specific requested circumstance.

### DEFINITIONS

*Average Number Belonging (ANB):* A number which reflects the average school membership. ANB is used primarily for funding purposes. NOTE: ANB is calculated by determining the average adjusted enrollment on the first Monday in October and the first Monday in February, times the total pupil instruction (PI) and pupil instruction related (PIR) days divided by 180. Three-year average ANB is calculated by adding current year ANB and two prior years' ANB and dividing by three.

### ASSISTANCE

Technical questions regarding specific data items on this form may be directed to Nica Merala at (406) 444-4401 or [nmerala@mt.gov](mailto:nmerala@mt.gov).

CERTIFICATION – I do hereby certify that the data included with this application are complete to the best of my knowledge

Printed Name Board Chairperson Andy Willett	Signature	Date 11/27/2017
Printed Name County Superintendent Matthew Henry	Signature	Date



## APPLICATION FOR ADDITIONAL ANB

### Instructions

- Enter the requested enrollment increase by category.
  - Explain the circumstances that justify the additional ANB request. Attach additional explanation as necessary.
1. OPENING OR REOPENING OF AN ELEMENTARY SCHOOL.  
*Procedure: 20-6-502 and 20-9-313(1) MCA*
    - A. Proposed date of opening or reopening of elementary school:
    - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
      - i. K-6:
      - ii. 7-8:
    - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):
  2. OPENING OR REOPENING OF A MIDDLE SCHOOL  
*Procedure: 20-6-507 and 20-9-313(1) MCA*
    - A. Proposed date of opening or reopening of middle school:
    - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
      - i. 4-6:
      - ii. 7-8:
    - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):
  3. OPENING OR REOPENING OF A HIGH SCHOOL  
*Procedure: 20-6-503 through 20-6-505 and 20-9-313(2) MCA*
    - A. Proposed date of opening or reopening of high school:
    - B. County superintendent estimate of enrollment for new or reopening school for ensuing year:
      - i. 9-12:
    - C. Basis for estimate of enrollment increase (clearly explain or attach documentation):
  4. CLOSING OF PRIVATE OR PUBLIC SCHOOL  
*Procedure: 20-9-313(3) MCA*
    - A. Name and address of school that will close:
    - B. Date school will close:
    - C. County superintendent estimate of increased public school enrollment for this district, due to the closing of the private or public school:
      - i. K-6:
      - ii. 7-8:
      - iii. 9-12:
    - D. Basis for estimate of enrollment increase (clearly explain or attach documentation):
  5. ANTICIPATED UNUSUAL ENROLLMENT INCREASE  
*Procedure: 20-9-313(4) AND 20-9-314 MCA*
    - A. State reason for the unusual enrollment increase (i.e., mining opening):  
Growing District
    - B. List estimated district enrollment for the first Monday in October of the ensuing school year in the following grade categories:
      - i. K-6: 3,737
      - ii. 7-8: 1,053
      - iii. 9-12:
    - C. Attach documentation of the factual information upon which the estimated enrollment is based..

*Pursuant to Section 20-9-314(6) MCA, equalization or entitlement increases resulting from this request will be reviewed after the October count of the ensuing year. If the actual ANB is less than the ANB used for funding calculations, the Superintendent of Public Instruction shall revised the funding using the actual ANB. All payments received by the district in excess of the revised entitlements shall be overpayments and subject to the refund provisions in Section 20-9-344(4) MCA.*

6. INITIAL YEAR OF KINDERGARTEN (5-YEAR OLD PROGRAM)

*Procedure: 20-9-313(5) MCA*

A. Number of 5-year-old children residing in the district as of the preceeding Sept. 10

B. Source of Data for line A (circle one)

Official school Data

Other

C. Attach explanation and/or documentation to substantiate estimate on line A.

7. TRANSITION FROM A HALF-TIME TO FULL-TIME KINDERGARTEN PROGRAM

NOTE: A full-time kindergarten program must meet the minimum 720 aggregate hours of pupil instruction established in 20-1-301, MCA.

A. Anticipated % of kindergarten students offered a full-time program for the ensuing year for each elementary budget unit (K-6 7 K-8).

E1:

E2:


E3:

E4:

8. SPECIAL UNANTICIPATED CIRCUMSTANCES

*Procedure: 10.20.103 ARM.*

Briefly describe the special circumstances that affect the ANB calculations (example: no enrollment count for fall semester for new school or kindergarten program opening in second semester), Attach additional sheets if necessary.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: PERSONNEL ACTIONS  
 CATEGORY: ACTION ITEM - CONSENT  
 ORIGINATED BY: Pat Strauss,  
 Director of Human Resources  
 OTHERS INVOLVED: Robert Watson,  
 Superintendent  
 DATA EXPANSION: Accompanying Personnel  
 Actions Report  
 COST/FUND SOURCE: Salaries are listed for each employee

#### IMPLEMENTATION

ACTION: Elementary and High School District ACTION  
 Effective February 12, 2018

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees confirm the attached personnel actions involving certified and classified personnel. Also attached is a report of administrative actions regarding personnel which have transpired since the last meeting.

#### DISCUSSION:

These appointments are made as the result of careful attention to Board policy, Title IX regulations, and Federal and State laws. All applicants are evaluated with respect to the criteria for each advertised position to ensure that only the most suitable candidates are recommended.

**Bozeman Public Schools  
Human Resources**

February 12, 2018

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Certified)**

Name	Position	Unit/Grade Step	Effective	Salary
Ramm, Keaton	Spanish Teacher, 1.0 FTE, BHS (LT Sub over 90 days)	BA, Step 1	8/28/17 - 2/25/18	\$24,675.12

**Confirmation of Employment (Classified)**

Name	Position	Unit/Grade Step	Effective	Hourly Rate
Balliet, Patricia	Satellite Hostess II, .5625 FTE, HAWT, FS Specialist, .4375 FTE, SUPT SVCS, 9.25 mos.	FB1	1/25/2018	\$10.90
Bilverstone, William	Before/Afterschool PARA, .1875 FTE, Overflow PARA, .1875 FTE, HYL, 9.25 mos.	B01/Non Unit	1/23/2018	\$10.90/\$11.25
Cannon, Erika	Overflow PARA, .250 FTE, HAWT, 9.25 mos.	Non Unit	1/24/2018	\$11.25
Cialella, Dawn	Resource PARA, .500 FTE, EMDI, 9.25 mos.	B01	1/31/2018	\$10.90
Gnuse, Patricia	Self Contained PARA, .875 FTE, EMDI, 9.25 mos.	D01	1/12/2018	\$12.30
Peters, Jennifer	Crosswalk PARA, .0375 FTE, Discretionary PARA, .400 FTE, MDLK, 9.25 mos.	B04	1/15/2018	\$11.55
Shea, Macy	Before/Afterschool PARA, .3687 FTE, WHIT, 9.25 mos.	B01	1/18/2018	\$10.90
Smotherman, Ira	Self Contained PARA, .5313 FTE, EMDI, 9.25 mos.	D01	1/15/2018	\$12.30
Straughn, Sadie	Self Contained PARA, .875 FTE, CJMS, 9.25 mos.	D01	1/29/2018	\$12.30
Waldo, Nicole	Non Instructional PARA, .500 FTE, Before/Afterschool Program Director, .375 FTE, CJMS, 9.25/9.5 mos.	Non Unit	1/29/2018	\$16.00
Wilson, Jayme	Overflow PARA, .750 FTE, IRVG, 9.25 mos.	Non Unit	1/30/2018	\$11.25

**Confirmation of Request for Leave of Absence (Certified)**

Name	Position	Reason	Effective Dates
Bernard, Ann	Core Teacher, 1.0 FTE, SMS	FMLA	5/29/18 - 6/8/18
Boujoukos, Stacey	MS Teacher, 1.0 FTE, CJMS	FMLA	1/29/18 - 5/7/18
Breault, Josie	Elementary Teacher, 1.0 FTE, LONG	FMLA	4/2/18 - 6/8/18
Columbo, Jay	Core Teacher, 1.0 FTE, CJMS	Intermittent FMLA	4/25/18 - 6/8/18
Colombo, Natalie	Elementary Teacher, 1.0 FTE, MDLK	FMLA	4/25/2018 6/8/18

**Confirmation of Request for Leave of Absence (Classified)**

Name	Position	Reason	Effective Dates
Zahrn, Akram	Custodian, 1.0 FTE, SMS, 12 mos.	LOA	1/4/18 - 6/30/18

**Confirmation of Resignations/Terminations (Administrative)**

Name	Position	Reason	Effective	Years of Service
Navas, Sharon	Principal, 1.0 FTE, \$107,396, MDLK	Retirement	6/15/2018	10

**Bozeman Public Schools  
Human Resources**

February 12, 2018

**REQUIRES BOARD ACTION (con't)**

**Confirmation of Resignations/Terminations (Professional)**

Name	Position	Reason	Effective	Years of Service
Ruff, Vance	Transportation Coordinator, 1.0 FTE, \$34,506.03, BUS OFF, 12 mos.	Resignation	3/5/2018	9.75

**Confirmation of Resignations/Terminations (Classified)**

Name	Position	Reason	Effective	Years of Service
Adolph, Mike	Custodian, 1.0 FTE, G07, \$16.71/hr., MOST, 12 mos.	Resignation	2/16/2018	10 mos.
Cassaday, Sandra	Satellite Hostess II, .5625 FTE, FB1, \$10.90/hr., HAWT, 9.25 mos.	Resignation	1/5/2018	3 mos.
Franklin, Valorie	Discretionary PARA, .5625 FTE, Title 1 PARA, .1875 FTE, B05, \$11.77/hr., WHIT, 9.25 mos.	Resignation	2/2/2018	4.9
Hunter, Shannon	Elementary PARA, .625 FTE, B04, \$11.55/hr., EMDI, 9.25 mos.	Resignation	6/8/2018	5
Johnson, Dana	Secretary/Bookkeeper, 1.0 FTE, H28, \$21.61/hr., BHS, 11 mos.	Retirement	6/30/2018	28
Petty, Dan	Custodian, 1.0 FTE, G09, \$18.97/hr., FAC, 12 mos.	Retirement	3/30/2018	9.3
Sherman, Jessie	Running Start PARA, .750 FTE, B04, \$11.55/hr., WHIT, 9 mos.	Resignation	2/9/2018	3.4
Wessel, Jennifer	Self Contained PARA, .875 FTE, D04, \$13.03/hr., CJMS, 9.25 mos.	Resignation	2/16/2018	3

**REPORT OF ADMINISTRATIVE ACTIONS**

**Changes and Revisions in Contracts (Classified)**

Name	From	To	Effective	Reason
Bishop, Elizabeth	ISS PARA, .5312 FTE, B03, \$11.33/hr., SMS, 9.25 mos.	ISS PARA, .4813 FTE, B03, \$11.33/hr., SMS, 9.25 mos.	1/3/2018	Decrease in FTE/Hrs.
Dennehy, McKayle	Before/Afterschool PARA, .300 FTE, B02, \$11.11/hr., WHIT, 9.25 mos.	Before/Afterschool PARA, .3688 FTE, B02, \$11.11/hr., WHIT, 9.25 mos.	1/3/2018	Increase in FTE/Hrs.
Harris, Jane	Self Contained PARA, .9375 FTE, D20, \$16.39/hr., EMDI, 9.25 mos.	Self Contained PARA, .875 FTE, D20, \$16.39/hr., EMDI, 9.25 mos.	1/3/2018	Decrease in FTE/Hrs.
Henry, Amanda	Discretionary PARA, .075 FTE, B01, \$10.90/hr., Overflow PARA, .300 FTE, Non Unit, \$11.25/hr., Cashier, .3125 FTE, FB1, \$10.90/hr., MOST, 9.25 mos.	Discretionary PARA, .075 FTE, B01, \$10.90/hr., Overflow PARA, .200 FTE, Non Unit, \$11.25/hr., Cashier, .3125 FTE, FB1, \$10.90/hr., MOST, 9.25 mos.	1/16/2018	Decrease in FTE/Hrs.
Hoffman, Alyssa	Before/Afterschool PARA, .1625 FTE, B01, \$10.90/hr., WHIT, 9.25 mos.	Before/Afterschool PARA, .300 FTE, B01, \$10.90/hr., WHIT, 9.25 mos.	1/3/2018	Increase in FTE/Hrs.
Hornby, Emma	Before/Afterschool PARA, .0937 FTE, B02, \$11.11/hr., WHIT, 9.25 mos.	Before/Afterschool PARA, .300FTE, B02, \$11.11/hr., WHIT, 9.25 mos.	1/3/2018	Increase in FTE/Hrs.
Hoyt, Jill	Elementary PARA, .800 FTE, B05, \$11.77/hr., MDLK, 9.25 mos.	Elementary PARA, 1.0 FTE, B05, \$11.77/hr., MDLK, 9.25 mos.	1/3/2018	Increase in FTE/Hrs.
Huckert, Brenda	Cashier, .2815 FTE, FB1, \$10.90/hr., LONG, 9.25 mos.	Cashier, .250 FTE, FB1, \$10.90/hr., LONG, 9.25 mos.	1/11/2018	Decrease in FTE/Hrs.

**Bozeman Public Schools  
Human Resources**

February 12, 2018

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Changes and Revisions in Contracts (Classified) (con't)**

Name	From	To	Effective	Reason
Huston, Kate	SPED Resource PARA, .350 FTE, Crosswalk PARA, .025 FTE, B05, \$11.77/hr., Self Contained PARA, .300 FTE, D05, \$13.28/hr., MOST, 9.25 mos.	SPED Resource PARA, .500 FTE, Crosswalk PARA, .075 FTE, B05, \$11.77/hr., Self Contained PARA, .150 FTE, D05, \$13.28/hr., MOST, 9.25 mos.	1/15/2018	Increase in FTE/Hrs.
Jackson, Lee Ann	Cook III, .750 FTE, FC1. \$11.75/hr., SMS, 9.25 mos.	Self Contained PARA, .5313 FTE, D05, \$13.28/hr., SMS, 9.25 mos.	1/29/2018	Change in Assignment, Pay Rate, Decrease in FTE/Hrs.
McDonald, Carly	Before/Afterschool PARA, .3063 FTE, B02, \$11.11/hr., WHIT, 9.25 mos.	Before/Afterschool PARA, .3438 FTE, B02, \$11.11/hr., WHIT, 9.25 mos.	1/3/2018	Increase in FTE/Hrs.
Miller, Rommel	Before/Afterschool PARA, .1253 FTE, B01, \$10.90/hr., WHIT, 9.25 mos.	Before/Afterschool PARA, .250 FTE, B01, \$10.90/hr., WHIT, 9.25 mos.	1/3/2018	Increase in FTE/Hrs.
Pac, Hayley	Before/Afterschool PARA, .3375 FTE, B01, \$10.90/hr., Overflow PARA, .4625 FTE, Non Unit, \$11.25/hr., MOST, 9.25 mos.	Before/Afterschool PARA, .3375 FTE, B01, \$10.90/hr., Overflow PARA, .400 FTE, Non Unit, \$11.25/hr., MOST, 9.25 mos.	1/16/2018	Decrease in FTE/Hrs.
Rath, Kathleen	Before/Afterschool PARA, .050 FTE, LONG, SPED Resource PARA, .625 FTE, MDLK, B02, \$11.11/hr., 9.25 mos.	Before/Afterschool PARA, .050 FTE, LONG, SPED Resource PARA, .7375 FTE, MDLK, B02, \$11.11/hr., 9.25 mos.	1/15/2018	Increase in FTE/Hrs.
Reichert, Tammy	ELementary PARA, .300 FTE, SPED Resourc PARA, .5063 FTE, B05, \$11.77/hr., Self Contained PARA, .0437 FTE, D05, \$13.28/hr., Overflow PARA, .150 FTE, Non Unit, \$11.25/hr., MDLK, 9.25 mos.	ELementary PARA, .300 FTE, SPED Resourc PARA, .4063 FTE, B05, \$11.77/hr., Self Contained PARA, .1437 FTE, D05, \$13.28/hr., Overflow PARA, .150 FTE, Non Unit, \$11.25/hr., MDLK, 9.25 mos.	1/15/2018	Redistribution of FTE/Hrs.
Scheer, Brytney	Self Contained PARA, .810 FTE, D02, \$12.54/hr., EMDI, 9.25 mos.	Self Contained PARA, .8438 FTE, D02, \$12.54/hr., EMDI, 9.25 mos.	1/3/2018	Increase in FTE/Hrs.
Williams, Aloha	Crosswalk PARA, .0625 FTE, SPED Resource PARA, .375 FTE, B06, \$12.17/hr., MDLK, Library Secretary, .500 FTE, D06, \$13.55/hr., CJMS, 9.25 mos.	Crosswalk PARA, .0625 FTE, SPED Resource PARA, .4375 FTE, B06, \$12.17/hr., MDLK, Library Secretary, .500 FTE, D06, \$13.55/hr., CJMS, 9.25 mos.	1/17/2018	Increase in FTE/Hrs.
Wood, David	Before/Afterschool PARA, .150 FTE, B02, \$11.11/hr., HYL T, 9.25 mos.	Before/Afterschool PARA, .275 FTE, B02, \$11.11/hr., HYL T, 9.25 mos.	1/3/2018	Increase in FTE/Hrs.

**Stipends -Extracurricular**

Name	Authorized Position	Stipend	Level	Effective
Asher, Kyle	Basketball - Girls 7th Gr - SMS	\$1,253.00	6	1/3/18 - 2/23/18
Babcock, Trista	Winter Intramurals - Girls 6th Gr Basketball - SMS (.5)	\$984.50	5	1/10/18 - 2/16/18

**Bozeman Public Schools  
Human Resources**

February 12, 2018

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Stipends - Extracurricular (con't)**

Name	Authorized Position	Stipend	Level	Effective
Carter, Ali	Basketball - Girls 8th Gr - SMS	\$1,969.00	5	1/3/18 - 2/23/18
Cole, Mike	Basketball - Girls 8th Gr - CJMS	\$1,969.00	5	1/3/18 - 2/23/18
Duncan, Adam	Intramurals - Winter - Girls Basketball - CJMS (.5) (Longevity)	\$1,063.26	5	1/10/18 - 2/16/18
Echert, Tracy	Intramural Basketball - MOST	\$664.00	7	12/1/17 - 1/31/18
Fisher, Eric	Intramural Basketball - MDLK (Longevity)	\$690.56	7	12/1/17 - 1/31/18
Fisher, Eric	Intramural Basketball - Willson (Longevity)	\$690.56	7	12/1/17 - 1/31/18
Gomez, Omar	Wrestling - 7th/8th Gr - CJMS (% of 5/6)	\$1,730.33	5/6	1/24/18 - 3/10/18
Herbst, Alyssa	Intramural Basketball - HYLTL (Longevity)	\$717.12	7	12/1/17 - 1/31/18
Hickert, Ashley	Basketball - Girls 8th Gr - CJMS	\$1,969.00	5	1/3/18 - 2/23/18
Kubitz, Brandon	Basketball - Girls 7th Gr - CJMS	\$1,253.00	6	1/3/18 - 2/23/18
Lehr-Erbele, Greg	Basketball - Girls 8th Gr - SMS	\$1,969.00	5	1/3/18 - 2/23/18
Mayer, Scott	Basketball - Girls 8th Gr - SMS (Longevity)	\$2,047.76	5	1/3/18 - 2/23/18
McGregor, Jon	Basketball - Girls 8th Gr - CJMS	\$1,969.00	5	1/3/18 - 2/23/18
Smith, Julie	Intramural Basketball - EMDI (Longevity)	\$717.12	7	12/1/17 - 1/31/18
Vincent, Kelsey	Basketball - Girls 7th Gr - CJMS	\$1,253.00	6	1/3/18 - 2/23/18
Weaver Martin, Kelsi	Winter Intramurals - Girls 6th Gr Basketball - CJMS (.5)	\$984.50	5	1/10/18 - 2/16/18
Wild, Matt	Intramural Basketball - EMDI (Longevity)	\$690.56	7	12/1/17 - 1/31/18

**Stipends - Not Extracurricular**

Name	Authorized Position	Stipend	Level	Effective
Bergin, Dana	ADED Instructor (Hrly. Rate)	\$15.00		1/8/18 - 6/30/18
Ely, Samantha	Homebound Teacher - Up to 10 hrs./wk. (Hrly. Rate)	\$23.00		1/8/18 - 6/30/18
Heller, Brooke	Wellness Fair - Body Composition	\$150.00		1/22-23/18
Johnson, Shara-lyn	Additional Compensation added to Hrly. Rate for assisting while HR staff out.	\$2.29		1/8/18 - 1/19/18
Laslovich, Katie	Daily Rate for Interim Principal Assignment @ BHS for January and February 2018 (17 Days in Jan @ \$53.11/day)	\$903.00		January, 2018
Laslovich, Katie	Daily Rate for Interim Principal Assignment @ BHS for January and February 2018 (19 Days in Feb @ \$53.11/day)	\$1,009.00		February, 2018
Marsh, Myriah	ADED Instructor (Hrly. Rate)	\$15.00		1/8/18 - 6/30/18
Meredith, Mark	Wellness Fair - Lung Function Test	\$150.00		1/22-23/18
Nave, Elizabeth	Travel Stipend - 2 Sites	\$270.00		2017-2018

**Bozeman Public Schools  
Human Resources**


February 12, 2018

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Stipends - Not Extracurricular (con't)**

Name	Authorized Position	Stipend	Level	Effective
Neely, Carl	Daily Rate for Interim Asst. Principal Assignment @ BHS for January and February 2018 (17 Days in Jan @ \$71.56/day)	\$1,217.00		January, 2018
Neely, Carl	Daily Rate for Interim Asst. Principal Assignment @ BHS for January and February 2018 (19 Days in Feb @ \$71.56/day)	\$1,360.00		February, 2018
Pummel, Mary Beth	Travel Stipend - 2 Sites	\$270.00		2017-2018
Rockafellow, Rachel	ADED Instructor (Hrly. Rate)	\$15.00		1/8/18 - 6/30/18
Williams, Sarah	Long Term Sub Rate for OT J. Duquette (Hrly. Rate)	\$40.00		12/12/17 - 3/30/18



	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: FINANCIAL REPORTS, WARRANT APPROVAL, DONATIONS, SEEKING APPROVAL OF NEW EXTRACURRICULAR CLUBS

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED BY: Mike Waterman  
Director of Business Services

OTHERS INVOLVED: Steve Johnson, Deputy Superintendent of Operations  
R.J. Tvedt, Accounting Supervisor  
Brenda Livingston, District Bookkeeper

DATA EXPANSION: Financial Statements, Donations Received, Warrant Registers (included separately), New Extracurricular Clubs submitted for Approval

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District ACTION  
Effective February 12, 2018

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees approve:

- December 2017/January 2018 financial statements
- Donations received
- Warrant Registers as presented separately
- New Sacajawea Extracurricular Clubs – "Archery Club", "Speech & Debate Club"

#### DISCUSSION:

The Warrant Registers and Bank Reconciliations are available in the Business Office, and have been sent to the Trustees.

January 2018 warrants are as follows: Operational warrants were \$1,420,059.41; net Payroll, taxes and deductions were \$4,593,919.40; Total warrants disbursed for January 2018 were \$6,013,978.81.

Investment of District Funds in accordance with State law as of: December 31, 2017

Gallatin County Investment Pool	\$74,941,778.78
High School Building Bond Funds (Cetera)	75,028,578.97
Nonexpendable Endowment (D.A. Davidson)	775,032.16
High School Extracurricular Clubs (First Interstate)	353,631.11
Middle School Extracurricular Clubs (First Interstate)	<u>124,938.53</u>

Total District cash and investments

\$151,223,959.55

# BOZEMAN PUBLIC SCHOOLS

## December 2017 Cash and Investment Reconciliation

Fund	Fund Name	Beginning Balance	Increases	Decreases	Ending Balance
101	General	7,918,178.04	2,051,458.64	2,793,496.12	7,176,140.56
110	Transportation	916,328.82	46,534.65	187,645.14	775,218.33
111	Bus Depreciation	289,698.67	344.80	0.00	290,043.47
113	Tuition	129,736.94	9,975.13	3,901.91	135,810.16
114	Retirement	468,332.40	2,379,255.88	390,076.78	2,457,511.50
115	Misc. Funds	653,722.30	900,345.68	616,085.87	937,982.11
121	Compensated Absences	192,187.35	212.58	1.33	192,398.60
128	Technology	264,737.72	17,534.77	1,876.86	280,395.63
129	Flexibility	712.50	0.00	0.00	712.50
150	Debt Service	3,184,501.99	217,996.09	0.00	3,402,498.08
160	Building	3,516,316.08	22,267.37	239,757.09	3,298,826.36
161	Building Reserve	1,868,397.62	58,860.69	78,258.51	1,848,999.80
174	Internal Service	373,537.29	24,562.18	4,770.51	393,328.96
178	Health Insurance	2,732,231.34	740,649.68	775,415.35	2,697,465.67
186	Payroll Clearing	57,867.75	4,938,007.76	4,795,461.51	200,414.00
<u>187</u>	<u>Claims Clearing</u>	<u>453,611.40</u>	<u>1,586,356.37</u>	<u>1,582,837.76</u>	<u>457,130.01</u>
	Total Elementary	23,020,098.21	12,994,362.27	11,469,584.74	24,544,875.74
201	General	4,422,823.73	1,138,619.31	1,344,862.44	4,216,580.60
210	Transportation	511,568.27	20,108.98	91,789.19	439,888.06
211	Bus Depreciation	289,969.26	342.66	0.00	290,311.92
212	School Foods	314,475.71	159,106.80	131,436.04	342,146.47
213	Tuition	280,697.95	24,188.02	19,252.62	285,633.35
214	Retirement	426,988.00	1,317,529.08	198,722.00	1,545,795.08
215	Misc. Programs	476,823.94	56,914.48	195,128.37	338,610.05
217	Adult Education	270,064.15	11,479.09	29,203.08	252,340.16
218	Traffic Education	218,682.47	246.90	6,437.61	212,491.76
221	Compensated Absences	130,939.90	146.62	11.33	131,075.19
228	Technology	590,097.27	8,558.50	268.18	598,387.59
229	Flexibility	427.50	0.00	0.00	427.50
250	Debt Service	3,418,092.53	125,578.20	0.00	3,543,670.73
260	Building	105,831,362.28	261,553.77	448,472.16	105,644,443.89
261	Building Reserve	3,868,336.84	69,020.27	24,864.23	3,912,492.88
281	Private Purpose Trust	770,130.66	4,901.50	0.00	775,032.16
282	Interlocal Agreement	3,986,765.72	4,815.52	7,417.53	3,984,163.71
<u>285</u>	<u>Private Purpose Trust</u>	<u>25,633.12</u>	<u>0.00</u>	<u>0.00</u>	<u>25,633.12</u>
	Total High School	125,357,055.36	3,146,195.22	2,302,736.41	126,200,514.17
	Grand Total	148,377,153.57	16,140,557.49	13,772,321.15	150,745,389.91

# BOZEMAN PUBLIC SCHOOLS

## EXPENDITURE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 1/1/2018

To Date: 1/31/2018

Fiscal Year: 2017-2018

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	\$32,228,034.00	\$2,669,866.46	\$14,449,399.20	\$17,778,634.80	\$16,011,041.17	\$1,767,593.63	5.48%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	\$2,079,135.00	\$187,082.72	\$950,893.29	\$1,128,241.71	\$772,286.43	\$355,955.28	17.12%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	\$288,620.00	\$0.00	\$0.00	\$288,620.00	\$0.00	\$288,620.00	100.00%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	\$259,737.00	\$7,072.50	\$26,565.51	\$233,171.49	\$21,372.65	\$211,798.84	81.54%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	\$4,900,000.00	\$360,973.03	\$1,906,581.91	\$2,993,418.09	\$2,282,514.84	\$710,903.25	14.51%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	\$1,069,213.00	\$5,196.97	\$511,720.92	\$557,492.08	\$5,423.26	\$552,068.82	51.63%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	\$713.00	\$0.00	\$0.00	\$713.00	\$0.00	\$713.00	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	\$7,255,558.00	\$0.00	\$1,578,029.77	\$5,677,528.23	\$0.00	\$5,677,528.23	78.25%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	\$3,296,034.00	\$95,941.74	\$944,333.88	\$2,351,700.12	\$44,285.43	\$2,307,414.69	70.01%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	\$17,224,308.00	\$1,424,656.35	\$7,520,678.27	\$9,703,629.73	\$7,716,243.60	\$1,987,386.13	11.54%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	\$1,024,376.00	\$92,147.26	\$482,346.10	\$542,029.90	\$368,386.80	\$173,643.10	16.95%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	\$288,880.00	\$0.00	\$0.00	\$288,880.00	\$0.00	\$288,880.00	100.00%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	\$607,762.00	\$21,563.30	\$92,131.88	\$515,630.12	\$413,471.32	\$102,158.80	16.81%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	\$2,850,000.00	\$185,472.86	\$1,018,523.40	\$1,831,476.60	\$1,147,596.72	\$683,879.88	24.00%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	\$381,080.00	\$25,723.95	\$154,884.79	\$226,195.21	\$147,864.31	\$78,330.90	20.55%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	\$1,162,090.00	\$4,542.45	\$400,228.67	\$761,861.33	\$3,741.72	\$758,119.61	65.24%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	\$428.00	\$0.00	\$0.00	\$428.00	\$0.00	\$428.00	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	\$6,398,757.00	\$0.00	\$1,761,399.49	\$4,637,357.51	\$0.00	\$4,637,357.51	72.47%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	\$4,970,709.00	\$19,573.34	\$428,751.11	\$4,541,957.89	\$52,855.82	\$4,489,102.07	90.31%
Grand Total:		\$86,285,434.00	\$5,099,812.93	\$32,226,468.19	\$54,058,965.81	\$28,987,084.07	\$25,071,881.74	29.06%

End of Report

# BOZEMAN PUBLIC SCHOOLS

## REVENUE BUDGET TO ACTUAL - ALL BUDGETED FUNDS

From Date: 12/1/2017

To Date: 12/31/2017

Fiscal Year: 2017-2018

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
101.00.000.0000.0000.000.00	ELEMENTARY GENERAL	(\$32,096,435.42)	(\$2,035,218.51)	(\$15,823,264.24)	(\$16,273,171.18)	\$0.00	(\$16,273,171.18)	50.70%
110.00.000.0000.0000.000.00	ELEMENTARY TRANSPORTATION	(\$1,829,662.91)	(\$46,534.65)	(\$873,558.93)	(\$956,103.98)	\$0.00	(\$956,103.98)	52.26%
111.00.000.0000.0000.000.00	ELEMENTARY BUS DEPRECIATION	(\$500.44)	(\$344.80)	(\$1,923.91)	\$1,423.47	\$0.00	\$1,423.47	-284.44%
113.00.000.0000.0000.000.00	ELEMENTARY TUITION	(\$259,637.04)	(\$9,975.13)	(\$155,041.81)	(\$104,595.23)	\$0.00	(\$104,595.23)	40.29%
114.00.000.0000.0000.000.00	ELEMENTARY RETIREMENT	(\$4,525,588.30)	(\$2,379,088.71)	(\$2,514,020.85)	(\$2,011,567.45)	\$0.00	(\$2,011,567.45)	44.45%
128.00.000.0000.0000.000.00	ELEMENTARY TECH ACQUISITION	(\$603,090.45)	(\$17,534.77)	(\$326,036.77)	(\$277,053.68)	\$0.00	(\$277,053.68)	45.94%
129.00.000.0000.0000.000.00	ELEMENTARY FLEXIBILITY	(\$0.50)	\$0.00	\$0.00	(\$0.50)	\$0.00	(\$0.50)	100.00%
150.00.000.0000.0000.000.00	ELEMENTARY DEBT SERVICE	(\$5,674,390.43)	(\$217,996.09)	(\$3,399,360.28)	(\$2,275,030.15)	\$0.00	(\$2,275,030.15)	40.09%
161.00.000.0000.0000.000.00	ELEMENTARY BUILDING RESERVE	(\$1,507,500.39)	(\$58,860.69)	(\$906,420.89)	(\$601,079.50)	\$0.00	(\$601,079.50)	39.87%
201.00.000.0000.0000.000.00	HIGH SCHOOL GENERAL	(\$17,060,966.27)	(\$1,111,702.99)	(\$8,545,122.95)	(\$8,515,843.32)	\$0.00	(\$8,515,843.32)	49.91%
210.00.000.0000.0000.000.00	HIGH SCHOOL TRANSPORTATION	(\$780,661.20)	(\$20,108.98)	(\$381,325.74)	(\$399,335.46)	\$0.00	(\$399,335.46)	51.15%
211.00.000.0000.0000.000.00	HIGH SCHOOL BUS DEPRECIATION	(\$500.18)	(\$342.66)	(\$1,932.10)	\$1,431.92	\$0.00	\$1,431.92	-286.28%
213.00.000.0000.0000.000.00	HIGH SCHOOL TUITION	(\$607,662.25)	(\$24,188.02)	(\$355,762.78)	(\$251,899.47)	\$0.00	(\$251,899.47)	41.45%
214.00.000.0000.0000.000.00	HIGH SCHOOL RETIREMENT	(\$2,496,204.33)	(\$1,317,529.08)	(\$1,393,247.22)	(\$1,102,957.11)	\$0.00	(\$1,102,957.11)	44.19%
217.00.000.0000.0000.000.00	HIGH SCHOOL ADULT EDUCATION	(\$312,697.47)	(\$11,479.09)	(\$178,787.22)	(\$133,910.25)	\$0.00	(\$133,910.25)	42.82%
228.00.000.0000.0000.000.00	HIGH SCHOOL TECH ACQUISITION	(\$336,395.51)	(\$8,558.50)	(\$173,757.76)	(\$162,637.75)	\$0.00	(\$162,637.75)	48.35%
229.00.000.0000.0000.000.00	HIGH SCHOOL FLEXIBILITY	(\$0.50)	\$0.00	\$0.00	(\$0.50)	\$0.00	(\$0.50)	100.00%
250.00.000.0000.0000.000.00	HIGH SCHOOL DEBT SERVICE	(\$6,308,032.12)	(\$125,578.20)	(\$1,729,359.51)	(\$4,578,672.61)	\$0.00	(\$4,578,672.61)	72.58%
261.00.000.0000.0000.000.00	HIGH SCHOOL BUILDING RESERVE	(\$1,662,500.13)	(\$69,020.27)	(\$1,011,024.35)	(\$651,475.78)	\$0.00	(\$651,475.78)	39.19%
Grand Total:		(\$76,062,425.84)	(\$7,454,061.14)	(\$37,769,947.31)	(\$38,292,478.53)	\$0.00	(\$38,292,478.53)	50.34%

End of Report

# BOZEMAN PUBLIC SCHOOLS

## General Ledger - Element Summary Reporting

Fiscal Year: 2017-2018    From Date:1/1/2018    To Date:1/31/2018

Account Mask: ?01????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / BUDGET UNIT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance
<b>101 - ELEM GENERAL FUND</b>					
00 - CENTRAL BUDGET	\$30,775,575.57	\$2,569,951.49	\$13,657,995.87	\$15,946,573.68	\$1,171,006.02
01 - LONGFELLOW ELEMENTARY SCHOOL	\$41,216.00	\$5,390.52	\$24,355.73	\$105.98	\$16,754.29
02 - IRVING ELEMENTARY SCHOOL	\$34,944.00	\$3,911.76	\$19,801.90	\$211.96	\$14,930.14
03 - HAWTHORNE ELEMENTARY SCHOOL	\$45,440.00	\$4,552.43	\$30,879.86	\$494.67	\$14,065.47
04 - WHITTIER ELEMENTARY SCHOOL	\$37,376.00	\$1,160.27	\$20,872.18	\$0.00	\$16,503.82
05 - MORNING STAR ELEMENTARY SCHOOL	\$63,488.00	\$549.26	\$35,765.37	\$4,221.81	\$23,500.82
06 - EMILY DICKINSON ELEMENTARY SCHOOL	\$61,824.00	\$2,924.46	\$30,069.68	\$1,181.98	\$30,572.34
07 - HYALITE ELEMENTARY SCHOOL	\$58,624.00	\$3,398.98	\$34,324.52	\$142.70	\$24,156.78
08 - MEADOWLARK ELEMENTARY SCHOOL	\$64,640.00	\$6,618.42	\$41,958.63	\$376.20	\$22,305.17
31 - CHIEF JOSEPH MIDDLE SCHOOL	\$125,942.00	\$10,219.38	\$56,745.19	\$6,533.97	\$62,662.84
32 - SACAJAWEA MIDDLE SCHOOL	\$119,862.43	\$2,606.36	\$45,691.07	\$6,893.84	\$67,277.52
51 - SPECIAL EDUCATION	\$60,000.00	\$2,198.37	\$9,000.68	\$3,592.98	\$47,406.34
52 - HUMAN RESOURCES	\$29,000.00	\$692.19	\$8,695.81	\$0.00	\$20,304.19
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$111,000.00	\$5,536.44	\$62,728.00	\$3,499.86	\$44,772.14
54 - MUSIC	\$17,450.00	\$487.30	\$4,118.58	\$743.86	\$12,587.56
55 - TECHNOLOGY	\$87,350.00	\$4,277.39	\$52,491.07	\$55.43	\$34,803.50
56 - ELEMENTARY LIBRARY PROCESSING	\$47,750.00	\$4,144.91	\$36,263.31	\$0.00	\$11,486.69
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$2,928.38	\$30,819.35	\$0.00	\$23,180.65
58 - GIFTED & TALENTED	\$5,000.00	\$50.00	\$1,142.71	\$0.00	\$3,857.29
59 - FACILITIES	\$301,552.00	\$31,202.04	\$208,660.20	\$36,412.25	\$56,479.55
61 - SUPPORT SERVICES	\$86,000.00	\$7,066.11	\$37,019.49	\$0.00	\$48,980.51
<b>101 - ELEM GENERAL FUND Total:</b>	<b>\$32,228,034.00</b>	<b>\$2,669,866.46</b>	<b>\$14,449,399.20</b>	<b>\$16,011,041.17</b>	<b>\$1,767,593.63</b>

# BOZEMAN PUBLIC SCHOOLS

## General Ledger - Element Summary Reporting

Fiscal Year: 2017-2018    From Date:1/1/2018    To Date:1/31/2018

Account Mask: ?01????????????????

Account Type: EXPENDITURE

☐ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / BUDGET UNIT

Budget

Range To Date

Year To Date

Encumbrance

Budget Balance

### 201 - HS GENERAL FUND

00 - CENTRAL BUDGET	\$16,017,723.00	\$1,245,065.63	\$6,936,461.33	\$7,657,298.35	\$1,423,963.32
41 - BOZEMAN HIGH SCHOOL	\$497,730.00	\$21,114.53	\$191,525.00	\$5,325.99	\$300,879.01
51 - SPECIAL EDUCATION	\$25,000.00	\$0.00	\$32.43	\$0.00	\$24,967.57
52 - HUMAN RESOURCES	\$29,000.00	\$265.90	\$6,834.97	\$0.00	\$22,165.03
53 - DEPUTY SUPERINTENDENT INSTRUCTION	\$56,750.00	(\$2,667.64)	\$24,788.03	\$0.00	\$31,961.97
54 - MUSIC	\$47,450.00	\$1,469.75	\$21,774.49	\$18,611.46	\$7,064.05
55 - TECHNOLOGY	\$78,677.00	\$4,545.70	\$47,152.71	\$491.37	\$31,032.92
57 - SUPERINTENDENT/BOARD	\$54,000.00	\$2,930.19	\$29,679.06	\$0.00	\$24,320.94
58 - GIFTED & TALENTED	\$5,000.00	\$43.25	\$820.89	\$0.00	\$4,179.11
59 - FACILITIES	\$230,145.00	\$8,641.82	\$106,331.71	\$34,516.43	\$89,296.86
61 - SUPPORT SERVICES	\$43,000.00	\$3,414.22	\$15,444.65	\$0.00	\$27,555.35
64 - HS ATHLETICS	\$139,833.00	\$139,833.00	\$139,833.00	\$0.00	\$0.00
201 - HS GENERAL FUND Total:	\$17,224,308.00	\$1,424,656.35	\$7,520,678.27	\$7,716,243.60	\$1,987,386.13

# MEMORANDUM

DATE: January 2018

TO: Board of Trustees

FROM: Mike Waterman  
Director of Business Services



RE: Donations

The following items (over \$300.00) have been accepted as donations by the Bozeman School District per policy #7260:

<u>Location</u>	<u>Donor</u>	<u>Item Donated</u>	<u>Value</u>
Homeless Assistance Program	American Simmental Association	Check	\$3,521.00
Homeless Assistance Program	Pilgrim Congregational Church	Check	\$500.00
Homeless Assistance Program	Select Stone Inc.	Check	\$500.00
Food Service – Student Accounts	Tarlow Stonecipher Weamer & Kelly	Check	\$300.00
Food Service – Student Accounts	Jean Kahn	Check	\$1,000.00
Food Service – Student Accounts	Paul & Julian Bertelli	Check	\$500.00
Food Service – Emily Dickinson	Casey Lokken-Baker & Joel Baker	Check	\$500.00

**Bozeman School District # 7**  
**Self-Insurance Fund**  
**Statement of Net Position**  
**December 31, 2017**

**Assets**

Cash and investments	\$ 2,697,565.67
Accounts receivable	-
Prepaid expenses	-
Connect Your Care Deposit	36,056.40
Fixed Assets (net)	<u>4,155.00</u>
 Total Assets	 <u>\$ 2,737,777.07</u>

**Liabilities**

Estimated incurred unpaid claims	\$ 619,401.40
Accounts payable	21,279.37
Payroll liabilities payable	10.18
Health and dependent care flex payable	43,229.33
Unearned revenue	<u>173,477.26</u>
 Total Liabilities	 <u>\$ 857,397.54</u>

**Net Position**

Unrestricted net position	<u><u>\$ 1,880,379.53</u></u>
---------------------------	-------------------------------

**Statement of Revenues and Expenditures**  
**For the Fiscal Year Ended August 31, 2018**

	<u>December 2017</u>	<u>9/1/17 through 12/31/2017 Year-to-Date</u>
<b><u>Revenues</u></b>		
Medical insurance premiums	\$ 600,769.74	\$ 2,387,407.85
BCBS supplement premiums	20,293.80	80,039.10
Dental insurance premiums	33,855.33	135,948.89
Investment income	3,162.61	9,024.92
Medical and dependent care flex reversion	-	-
Retiree and Cobra administration fees	791.00	5,741.16
Wellness	<u>24.72</u>	<u>96,589.38</u>
 Total Revenues	 <u>\$ 658,897.20</u>	 <u>\$ 2,714,751.30</u>
<b><u>Expenditures</u></b>		
Medical and vision insurance claims	420,922.30	1,814,738.39
Dental insurance claims	33,655.13	163,351.61
Excess risk insurance	24,487.44	95,629.70
Third Party administration	21,554.57	95,995.12
District administration	4,108.42	16,682.51
BCBS supplemental health insurance	25,753.62	105,517.62
Re-Insurance and PCORI fees	-	-
Depreciation	-	-
Wellness	<u>210,159.54</u>	<u>214,340.44</u>
 Total Expenditures	 <u>\$ 740,641.02</u>	 <u>\$ 2,506,255.39</u>
 <b>Excess (deficiency) of revenues over expenditures</b>	 <u><u>\$ (81,743.82)</u></u>	 <u><u>\$ 208,495.91</u></u>



## BOZEMAN PUBLIC SCHOOLS

## Cash Balances

Fiscal Year: 2017-2018

Date Range: 12/01/2017 - 12/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
11010.101.0000	BACKBOARD BOYS B-BALL CASH	10,644.41	1,430.00	8,314.44	3,759.97
11015.101.0000	CHEERLEADING CLUB CASH	1,812.98	0.00	552.05	1,260.93
11022.101.0000	DANCE CLUB CASH	2,930.38	913.71	507.65	3,336.44
11025.101.0000	FASTPITCH CLUB CASH	5,707.51	0.00	0.00	5,707.51
11030.101.0000	FOOTBALL CLUB CASH	26,348.91	4,075.51	4,736.21	25,688.21
11035.101.0000	GOLF CLUB CASH	1,053.38	200.00	0.00	1,253.38
11040.101.0000	HAWK STAT CREW CASH	176.38	220.56	0.00	396.94
11050.101.0000	LADY HAWK BBALL CLUB CASH	10,148.19	0.00	1,908.51	8,239.68
11065.101.0000	BOYS SOCCER CLUB CASH	5,917.15	130.00	0.00	6,047.15
11070.101.0000	GIRLS SOCCER CLUB CASH	6,688.09	130.00	0.00	6,818.09
11080.101.0000	SPEECH CLUB CASH	19,553.35	5,815.00	850.29	24,518.06
11085.101.0000	SPIKERS VOLLEYBALL CLUB CASH	5,044.91	0.00	282.40	4,762.51
11095.101.0000	SWIMMING CLUB CASH	2,761.08	300.00	523.00	2,538.08
11100.101.0000	TENNIS CLUB CASH	7,532.74	0.00	0.00	7,532.74
11110.101.0000	TRACK CLUB CASH	9,555.39	37.00	0.00	9,592.39
11120.101.0000	WRESTLING CLUB CASH	7,207.50	6,565.51	4,794.28	8,978.73
11125.101.0000	CROSS COUNTY CLUB CASH	8,464.75	0.00	0.00	8,464.75
12000.101.0000	BUSINESS PROFESSIONALS CLUB CASH	217.32	0.00	0.00	217.32
12002.101.0000	CAD CLUB CASH	1,106.90	0.00	574.45	532.45
12005.101.0000	CONSTRUCTION CLUB CASH	746.65	0.00	0.00	746.65
12010.101.0000	DECA CASH	15,609.04	4,819.84	3,278.27	17,150.61
12035.101.0000	PHOTO CLUB CASH	767.22	0.00	0.00	767.22
12037.101.0000	ROBOTICS CLUB CASH	1,386.08	0.00	0.00	1,386.08
12040.101.0000	SHOP FUND CASH	3,500.00	0.00	500.00	3,000.00
12045.101.0000	SKILLS USA CASH	1,406.40	0.00	0.00	1,406.40
13010.101.0000	ART CLUB CASH	5,275.71	311.92	692.07	4,895.56
13015.101.0000	DRAMA CLUB CASH	2,803.53	340.00	0.00	3,143.53
13020.101.0000	COSTA RICA SCIENCE TRIP CASH	30.00	0.00	0.00	30.00
13022.101.0000	FCCLA CASH	622.46	0.00	0.00	622.46
13025.101.0000	FRENCH CLUB CASH	789.75	0.00	0.00	789.75
13026.101.0000	GALAPAGOS CLUB CASH	4.09	0.00	0.00	4.09
13030.101.0000	GERMAN CLUB CASH	3,877.76	4,600.50	0.00	8,478.26

Printed: 02/06/2018

11:01:17 AM

Report: rptGLCashBalances

2017.4.06

Page:

1

## BOZEMAN PUBLIC SCHOOLS

## Cash Balances

Fiscal Year: 2017-2018

Date Range: 12/01/2017 - 12/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
13031.101.0000	HOSA CASH	2,651.06	0.00	0.00	2,651.06
13033.101.0000	JEWELRY GUILD CLUB CASH	868.01	0.00	0.00	868.01
13034.101.0000	LATIN CLUB CASH	2,241.16	73.00	204.00	2,110.16
13038.101.0000	MUN CLUB CASH	(2,220.12)	2,413.55	0.00	193.43
13040.101.0000	NATIVE AMERICAN CLUB CASH	70.05	0.00	0.00	70.05
13042.101.0000	PRO START CLUB CASH	5,997.27	630.00	50.00	6,577.27
13045.101.0000	PROJECT EXCEL CASH	3,121.01	1,150.00	550.00	3,721.01
13050.101.0000	SCIENCE OLYMPIAD CASH	(105.66)	325.00	0.00	219.34
13060.101.0000	SPANISH CLUB CASH	427.72	160.75	0.00	588.47
13065.101.0000	YOUTH LEGISLATURE CLUB CASH	851.48	0.00	0.00	851.48
13070.101.0000	WILDLIFE BIOLOGY CLUB CASH	461.09	0.00	0.00	461.09
14000.101.0000	CAP & GOWNS CASH	120.27	0.00	0.00	120.27
14026.101.0000	CLASS OF 2018 CASH	13,506.19	0.00	0.00	13,506.19
14035.101.0000	PROM CASH	850.00	0.00	0.00	850.00
14050.101.0000	STUDENT COUNCIL CASH	24,431.51	224.00	1,001.80	23,653.71
14060.101.0000	BRIDGER ALTERNATIVE CASH	1,263.84	0.00	0.00	1,263.84
15000.101.0000	MTI CASH	1,396.43	0.00	0.00	1,396.43
15001.101.0000	AMNESTY INTERNATIONAL CASH	674.28	0.00	0.00	674.28
15004.101.0000	B CLUB CASH	361.17	0.00	0.00	361.17
15005.101.0000	KEY CLUB CASH	2,237.23	538.33	127.96	2,647.60
15010.101.0000	LEO CLUB CASH	1,772.37	7.00	115.00	1,664.37
15015.101.0000	NATIONAL HONOR SOCIETY CASH	2,416.71	651.00	0.00	3,067.71
15016.101.0000	PROJECT X2 CASH	1,103.17	550.00	1,100.00	553.17
15025.101.0000	SPECIAL ED CONCESSIONS CASH	5,390.59	0.00	0.00	5,390.59
15030.101.0000	SAGA CASH	176.50	0.00	0.00	176.50
15040.101.0000	INTERACT CLUB CASH	1,193.69	0.00	0.00	1,193.69
16000.101.0000	BAND CASH	10,052.04	3,542.40	55.03	13,539.41
16005.101.0000	CHOIR CASH	13,079.60	1,635.00	5,004.99	9,709.61
16015.101.0000	ORCHESTRA CASH	100.42	62,551.78	603.50	62,048.70
17000.101.0000	AERIE CASH	17,292.84	605.00	0.00	17,897.84
17005.101.0000	HAWK TALK CASH	675.87	0.00	13.99	661.88
17007.101.0000	HAWK TV CLUB CASH	713.45	0.00	0.00	713.45

BOZEMAN PUBLIC SCHOOLS

Cash Balances

Fiscal Year: 2017-2018		Date Range: 12/01/2017 - 12/31/2017			
Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
17010.101.0000	SCRIBBLINGS CASH	457.29	0.00	0.00	457.29
18010.101.0000	GENERAL CASH	1,706.10	0.00	0.00	1,706.10
		<u>285,024.64</u>	<u>104,946.36</u>	<u>36,339.89</u>	<u>353,631.11</u>
End of Report					

## BOZEMAN PUBLIC SCHOOLS

## Cash Balances

Fiscal Year: 2017-2108

Date Range: 12/01/2017 - 12/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
10100.101.0000	COMPUTER CLUB	33.00	0.00	0.00	33.00
10200.101.0000	MISC FUNDRAISING CASH	264.96	0.00	0.00	264.96
10225.101.0000	LEGO ROBOTICS CLUB CASH	408.71	0.00	0.00	408.71
10250.101.0000	ART CLUB CASH	925.08	0.00	53.16	871.92
10300.101.0000	SCIENCE CLUB - PIERCE CASH	129.77	0.00	0.00	129.77
10400.101.0000	SCIENCE CLUB - JOHANESON CASH	115.97	0.00	0.00	115.97
10500.101.0000	TECH ED CLUB CASH	657.56	0.00	0.00	657.56
10600.101.0000	BIRD/SCIENCE CASH	2,511.45	0.00	0.00	2,511.45
10700.101.0000	SCIENCE - HANNULA CASH	63.53	0.00	52.12	11.41
10900.101.0000	SCIENCE - MCCABE/WOITKE CASH	250.00	0.00	0.00	250.00
11100.101.0000	STUDENT AID CASH	4,162.34	0.00	200.00	3,962.34
11150.101.0000	STUDENT COUNCIL 8TH GRADE CASH	3,149.25	48.03	0.00	3,197.28
11200.101.0000	STUDENT COUNCIL 7TH GRADE CASH	3,347.15	48.03	0.00	3,395.18
11250.101.0000	FOREIGN LANGUAGE CLUB CASH	773.13	6,800.00	869.59	6,703.54
11275.101.0000	STUDENT COUNCIL 6TH GRADE CASH	2,594.50	48.04	400.00	2,242.54
11300.101.0000	STUDENT PROJECTS CASH	230.56	644.00	644.00	230.56
11500.101.0000	TEAM 6A EAST CASH	2,309.60	1,065.00	152.87	3,221.73
11550.101.0000	TEAM 6B WEST CASH	2,262.99	1,387.00	305.26	3,344.73
11600.101.0000	TEAM 7A EAST CASH	5,559.71	1,700.00	2,191.96	5,067.75
11625.101.0000	TEAM 7B WEST CASH	1,023.51	0.00	0.00	1,023.51
11650.101.0000	TEAM 8A EAST CASH	2,959.91	890.00	834.20	3,015.71
11670.101.0000	TEAM 8B WEST CASH	809.30	1,010.00	937.40	881.90
11700.101.0000	YEARBOOK CASH	2,741.04	0.00	58.01	2,683.03
13000.101.0000	DRAMA CLUB CASH	1,998.27	0.00	36.50	1,961.77
13025.101.0000	ONE MILLION WAYS CLUB CASH	275.77	0.00	0.00	275.77
13050.101.0000	MUSIC CLUB CASH	26,824.94	7,528.75	10,261.87	24,091.82
13150.101.0000	CJ ROCKS/POP ROCKS CASH	38.04	0.00	0.00	38.04
13200.101.0000	BREAKFAST CLUB CASH	522.80	0.00	0.00	522.80
13300.101.0000	HORIZONS CASH	2,623.95	0.00	0.00	2,623.95
13400.101.0000	MBI CASH	1,257.94	0.00	0.00	1,257.94
13425.101.0000	LEO CLUB CASH	1,657.31	1,552.40	1,000.00	2,209.71
13450.101.0000	FORENSICS CLUB CASH	0.01	0.00	0.00	0.01

Printed: 02/01/2018

8:36:28 AM

Report: rptGLCashBalances

2017.4.06

Page:

1

## BOZEMAN PUBLIC SCHOOLS

## Cash Balances

Fiscal Year: 2017-2108

Date Range: 12/01/2017 - 12/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
13500.101.0000	KNITTING CORNER CASH	334.00	78.60	88.84	323.76
13525.101.0000	AFTER SCHOOL CLUB CASH	128.04	0.00	0.00	128.04
14000.101.0000	PEER MEDIATION CASH	1,291.28	0.00	0.00	1,291.28
16000.101.0000	FRIENDS OF READING CLUB CASH	3,698.61	1,165.50	115.84	4,748.27
20300.101.0000	SCIENCE CLUB CASH	18.03	0.00	0.00	18.03
20301.101.0000	SCIENCE OLYMPIAD CLUB CASH	2,055.85	0.00	0.00	2,055.85
21100.101.0000	STUDENT AID CASH	1,737.62	62.00	45.98	1,753.64
21150.101.0000	YEARBOOK CASH	1,544.73	0.00	0.00	1,544.73
21200.101.0000	STUDENT COUNCIL CASH	3,868.47	124.72	0.00	3,993.19
21425.101.0000	SELECT CHOIR CASH	1,196.11	0.00	598.00	598.11
21476.101.0000	ECLECTIC STRING ORCHESTRA CASH	676.50	407.00	519.00	564.50
22310.101.0000	TEAM BISON CASH	1,888.03	0.00	25.00	1,863.03
22311.101.0000	TEAM ELK CASH	2,331.48	2,663.00	0.00	4,994.48
22312.101.0000	TEAM ABSAROKA CASH	3,741.25	1,121.00	0.00	4,862.25
22313.101.0000	TEAM BRIDGER CASH	1,816.54	905.00	0.00	2,721.54
22314.101.0000	TEAM MADISON CASH	3,278.81	20.00	323.62	2,975.19
22315.101.0000	TEAM JEFFERSON CASH	1,046.18	0.00	557.50	488.68
22316.101.0000	TEAM ANTELOPE CASH	300.00	2,684.00	0.00	2,984.00
22317.101.0000	TEAM YELLOWSTONE CASH	370.70	328.00	76.38	622.32
23000.101.0000	DRAMA CLUB CASH	263.46	0.00	0.00	263.46
23050.101.0000	OUTDOOR CLUB CASH	355.57	400.00	100.00	655.57
23100.101.0000	NEWSPAPER CLUB CASH	42.00	0.00	0.00	42.00
23200.101.0000	COMPUTER CLUB CASH	80.75	0.00	0.00	80.75
23250.101.0000	KNITTING CLUB CASH	178.44	0.00	0.00	178.44
23255.101.0000	LEGO ROBOTICS CLUB CASH	347.50	0.00	0.00	347.50
23300.101.0000	PHOTO LAB CLUB CASH	935.61	0.00	0.00	935.61
23400.101.0000	FOREIGN LANGUAGE CLUB CASH	2,005.66	0.00	0.00	2,005.66
23500.101.0000	HUMANITARIAN CLUB CASH	1,439.33	0.00	0.00	1,439.33
23501.101.0000	MBI STUDENT FUND CASH	692.01	0.00	0.00	692.01
25100.101.0000	PEER MEDIATION CASH	1,553.33	0.00	0.00	1,553.33
26001.101.0000	ART CLUB CASH	813.69	0.00	0.00	813.69
27000.101.0000	BOOK BUDDY CASH	939.07	0.00	777.77	161.30

Printed: 02/01/2018

8:36:28 AM

Report: rptGLCashBalances

2017.4.06

Page:

2

## BOZEMAN PUBLIC SCHOOLS

## Cash Balances

Fiscal Year: 2017-2108

Date Range: 12/01/2017 - 12/31/2017

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
28000.101.0000	BIKE CLUB CASH	22.00	0.00	0.00	22.00
29100.101.0000	MAINTENANCE CASH	10.63	0.00	0.00	10.63
		<u>113,483.33</u>	<u>32,680.07</u>	<u>21,224.87</u>	<u>124,938.53</u>
	End of Report				

---

**Sacajawea Middle School - Falcons**

3525 South 3<sup>rd</sup> Avenue

Bozeman, MT 59715

Ph: 406.522.6400

Fax: 406.522.6474

Web Address: [sms.bsd7.org](http://sms.bsd7.org)

**Gordon Grissom**, Principal

**Cale VanVelkinburgh**, Assistant Principal

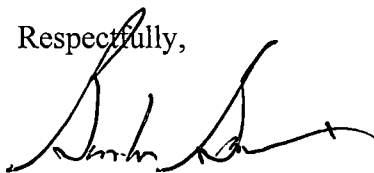
---

February 2, 2018

Dear School Board:


Sacajawea Middle School has two new clubs: Archery Club and Speech and Debate Club. Please authorize the creation of two new Activity accounts, #27050 for Archery Club mentored by Justin Mollgaard, and #25000 for Speech and Debate Club mentored by Ann Bernard.

Respectfully,



Gordon Grissom  
Principal



	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: HAWTHORNE ELEMENTARY SCHOOL  
LONG RANGE STRATEGIC PLAN  
(LRSP) REPORT

CATEGORY: ACTION ITEM - CONSENT

ORIGINATED  
BY: Marilyn King,  
Deputy Superintendent Instruction

OTHERS Casey Bertram, Principal

DATA  
EXPANSION: Hawthorne Power Point Presentation  
Click [here](#)

COST/FUND: N/A

#### IMPLEMENTATION

ACTION: Elementary District ACTION  
Effective February 12, 2018

#### ISSUE:

Acceptance of Hawthorne Elementary School's Long Range Strategic Plan (LRSP) Report.

#### FACTS:

The Hawthorne Elementary School LRSP Report was presented to Trustees on January 23, 2018.

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board of Trustees accept the Hawthorne Elementary School LRSP Report as presented on January 23, 2018.


#### OTHER ALTERNATIVES:

1. Do not accept the LRSP Report.

#### DISCUSSION:

School and program LRSP Reports are provided to the trustees on a regular basis. These reports provide information to the Trustees and the public regarding progress on action plans related to goal areas of the District's Long Range Strategic Plan.



	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: SUPERINTENDENT'S REPORT

CATEGORY: SUPERINTENDENT'S REPORT

ORIGINATED  
BY: Rob Watson,  
Superintendent

OTHERS  
INVOLVED: N/A

DATA  
EXPANSION: None


COST/FUND  
SOURCE: N/A

#### IMPLEMENTATION

ACTION: None  
February 12, 2018

#### DISCUSSION:

The Superintendent will normally give a brief oral report on miscellaneous items of interest to the District.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: REQUESTS, CALENDAR, CONCERNS, REPORTS, FUTURE AGENDA ITEMS AND OPEN MEETING TOPICS FOR NEXT MEETING

CATEGORY: BOARD OF TRUSTEES

ORIGINATED BY: N/A

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: February 12, 2018

#### DISCUSSION:

This agenda item will offer the opportunity for Board Members to present items they would like discussed in the open session of the next regular meeting or to make requests, express concerns, give reports, and discuss calendar items.

	Wilson	Willett	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

CATEGORY: PUBLIC PARTICIPATION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: N/A

DATA EXPANSION: None


COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: No official action required.

#### DISCUSSION:

This agenda item will offer the opportunity for a public input period: Members of the community are given an opportunity to make brief comments to the Board on any matters not included in the agenda.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: SALE OF DISTRICT LAND ON BABCOCK STREET AND 4TH AVENUE SOUTH ("EMERSON LAWN")

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Steve Johnson, Deputy Superintendent Operations

OTHERS INVOLVED: Todd Swinehart, Director of Facilities, Lynda White, Attorney

DATA EXPANSION: Buy/Sell Agreements Presented to the District, [Bridger Builders](#), [Emerson Cultural Center](#), [Intrinsic/AV MT1](#); [Proposed Counter offer to Emerson Center for the Arts & Culture](#)

COST/FUND SOURCE: Revenue to Building Fund

#### IMPLEMENTATION

ACTION: Elementary District ACTION  
Effective February 12, 2018

#### ISSUE:

Shall the Board of Trustees take action to proceed with the sale of the Emerson Land?

#### FACTS:

1. The Board properly followed the process outlined in Montana Code Annotated (MCA) 20-6-604 to declare the property undesirable and unsuitable for school purposes. MCA 20-6-604(5) states:

*The trustees of a district that has adopted a resolution to sell or otherwise dispose of district real or personal property and, if appealed, has been upheld by the court shall sell or dispose of the real or personal property in any reasonable manner that they determine to be in the best interests of the district.*

2. Following review of the proposals received at the December 12, 2017 meeting the Board passed the following resolution at their January 18, 2018 Board meeting:

*It is recommended that the Board define Emerson Center for the Arts & Culture, Bridger Builders, Inc. and Intrinsic Architecture/AV MT1 as the three current proposers.*

*It is further recommended that the Board allow for additional time, no later than Monday, February 5, 2018 5pm, for each of the three current proposers to present the District with a signed last/best buy/sell agreement for the property that stays within the criteria of the RFP.*

*The buy/sell agreements from the current proposers will be reviewed at the February 12 Board meeting. If none of the buy/sell agreements are accepted by the Board, It is further recommended that the Board request the advertisement of the property for sale for the appraised value with the intention of finding a suitable buyer as soon as possible.*

3. All three "current proposers" as identified in #2 above presented an offer (attached) and increased their original proposals.

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board present a counter offer to the Emerson Center for the Arts & Culture as attached to this item.

If the counter offer is not accepted by the Emerson Center for the Arts & Culture by 1:00 pm on Wednesday February 14, 2018 it is recommended the Board accept the proposal presented by Intrinsik Architecture/AV MT1.

#### OTHER ALTERNATIVES:

1. Accept the Emerson Center for the Arts & Culture proposal as originally presented.
2. Accept the Intrinsik/AVMT1 proposal.
3. Accept the Bridger Builders proposal.

#### DISCUSSION:

The Director, employees and Board of the Emerson Center for the Arts & Culture have done a remarkable job of gathering community support for their proposed project. We feel their efforts and offer to purchase coupled with the Board's approval of their offer will provide a win-win-win for the Emerson Center for the Arts & Culture, the School District and the community of Bozeman. That said, there are several details that need to be cleared up with the buy-sell between the two entities before finalizing the agreement. Therefore, we are recommending a Counter Offer to clarify those areas.


The recommended counter offer to the Emerson Center for the Arts & Culture is to:

- A. Clarify the \$2,228,100 due at closing (offer price \$2,275,100 less Earnest money) will be paid in cash or certified funds; and
- B. To provide a remedy for the earnest money in the event the contingencies are met but the closing does not occur; and
- C. Clarify that the Appraiser will be jointly agreed to by the parties and paid for by the buyer; and
- D. A representation that the Entity has sufficient funds to pay the purchase price at closing and that they are not relying on any contingent source of funds; and
- E. A provision that the Buyer's rights under the buy-sell are specifically non-assignable without the written consent of the Seller, which may be withheld in seller's sole discretion; and
- F. To clarify that each party will pay their respective attorney fees; and
- G. To provide a deadline of 2/14/18 at 1:00pm for acceptance of the counter offer.

All three offers that were presented to the District are attached and the top two are compared in the following analysis:

### Emerson Lawn Buy-Sell Agreement Analysis

Paragraphs	AVMTI, LLC	Emerson Cultural Center
1) Purchase Price	\$2,275,000.00	\$2,047,000.00
Financing	Conventional pre-approved	OR Highest offer +\$100 No reference to cash or financing
2) Earnest Money	<p>a) \$115,000.00</p> <p>b) Earnest money transfers to Seller upon release of contingencies (April 25, 2018)</p> <p>c) Deposit to be made within 10 days of acceptance</p>	<p>\$47,000.00</p> <p>Earnest money transfers to Seller at closing (June 1, 2018)</p> <p>Deposit to be made within 3 days of acceptance</p>
3) Closing Date	May 9, 2018	June 1, 2018
4) Contingencies		
A. Inspection	Yes	Yes
Release date	April 25, 2018	May 15, 2018
Negotiation	Yes	Yes
B. Appraisal	Yes	Yes
Release date	April 25, 2018	May 15, 2018
C. Title Contingency	Yes	Yes
Release date	10 business days from receipt of Preliminary Title Report	10 business days from receipt of Preliminary Title Report
D. Insurance Contingency	Yes	Yes
Release date	April 25, 2018	May 15, 2018
11) Attorney Fees for Closing (none)	Swimley Law Firm to be paid by Buyer	None disclosed; no provision at all.
14) Buyer's Certification	Authority/corporate resolution provided at closing	Authority/corporate resolution provided at closing
18) Property Condition Seller's Duty	"Broom clean" or better	"Broom clean" or better
20) Time to Accept or Expires	February 14, 2018 at 5:00 pm MDT	No date given.
22) Assignability	Assignable to other entity whereby Geoff Anderson is majority shareholder.	Silent

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: HIGH SCHOOL #2 – BOND PROJECT UPDATE

CATEGORY: ACTION ITEM - SINGULAR

ORIGINATED BY: Todd Swinehart,  
Director of Facilities

OTHERS INVOLVED: CTA Architects Engineers  
Langlas & Associates

DATA EXPANSION: Interlocal Agreement: School District 7,  
City of Bozeman Modifications to  
Landscape Requirements and Joint Use  
Parking Requirement for The Proposed  
New Bozeman High School

COST/FUND SOURCE: High School #2 Bond Revenue

#### IMPLEMENTATION

ACTION: High School District ACTION  
Effective February 12, 2018

#### ISSUE:

Shall the Board of Trustees approve the High School #2 bond update approval and the indicated zoning and parking exemptions for the future second high school?

#### FACTS:

1. MCA 76-2-402 provides guidance for the process should a state agency propose to use public lands contrary to local zoning regulations.
2. An Interlocal Agreement was signed with the City of Bozeman on November 12, 2012 that outlines the process for City review of District projects.
3. On September 9, 2016, CTA Architects Engineers were selected by the Board for programming and design services on High School #2.
4. Langlas & Associates was selected by the Board to serve as the General Contractor/Contractor Manager (GC/CM) on November 14, 2016.
5. On May 2, 2017 a successful election authorized a \$125,000,000 bond levy for the design and construction of High School #2 and improvements to BHS.
6. Architectural fees for the proposed improvements were approved on July 24, 2017.
7. The Educational Specifications were presented and approved on August 14, 2017.
8. The Schematic Design was presented and approved on September 11, 2017.
9. A joint Board of Trustees and City of Bozeman Commission meeting was held on November 13, 2017 to discuss and approve the development of High School #2.
10. The Design Development portion of the project was presented and approved on December 18, 2017.
11. The Board met and approved the Design Development budget on January 8, 2018.

#### SUPERINTENDENT'S RECOMMENDATION:

It is recommended the Board approve the High School #2 bond update and the indicated zoning and parking exemptions for High School #2.

#### OTHER ALTERNATIVES:

1. Approve with Changes.
2. Postpone Review and Approval

#### DISCUSSION:

Per the Interlocal agreement, as signed between School District 7 and the City of Bozeman, any exemptions outlined under MCA 76-2-402 shall necessitate noticing and holding a public hearing as required under Statute at a City Commission meeting. MCA 76-2-402 states:

**Local zoning regulations -- application to agencies.** *Whenever an agency proposes to use public land contrary to local zoning regulations, a public hearing, as defined below, shall be held.*

(1) *The local board of adjustments, as provided in this chapter, shall hold a hearing within 30 days of the date the agency gives notice to the board of its intent to develop land contrary to local zoning regulations.*

(2) *The board shall have no power to deny the proposed use but shall act only to allow a public forum for comment on the proposed use.*

It is being requested that the following zoning exemptions be requested for the development of the second high school:

*1. Per Sec. 38.26.050.C Parking Lot Landscaping - requires that parking lots with more than 15 spaces shall have a minimum of 20sf of landscape area within the parking lot for each off-street parking space in a lot. It remains the Bozeman School District's practice to provide uninterrupted paved areas within all school parking lots. The intent is to provide better visual access and a higher level of safety for the students within the parking lots. This practice has been endorsed by the Bozeman Police Department.*

*2. Per Sec. 38.26.050.C.2.a.(1) requires parking lot screening when adjacent to residential areas with 4'-6' high fence or shrub. The parking lots at the new High School will be more than 50' from the public way and screened with 3' high berms and tree groupings. The height of the berms on the site are restricted to 3' due to security concerns.*

*3. Per Sec. 38.26.050.E.3 requires street trees be provided in the public right-of-way. The proposed trees have been placed outside of the public right-of-way to allow the tree roots to grow without damaging to the asphalt paths.*

*4. Per Sec. 38.26.050.I Irrigation Standards requires that all landscaped areas be provided with permanent irrigation. The site will include several areas of non-irrigated native grass. This is to reduce water consumption. Seeding will be timed to take advantage of nature's wet cycle. All other areas will receive permanent irrigation.*

*5. Sec. 38.26.060 Landscape Performance Standards- The following points are anticipated to be earned: a. The installation of drought tolerant species for 75% or greater of the number of trees and shrubs. b. Provide of one percent increments of lot area covered by publicly accessible pedestrian facilities and features such as plazas, courtyards, seating areas and outdoor recreation facilities.*

An addition exemption is being requested in order to relax the requirements for the total number of parking stalls needed on campus. The exemption is requesting that only 613 off-street spaces be required, in addition to the 258 on-street spaces allowed with the development of Annie Street and Flanders Mill Road. The reasoning for this justification is outlined in the data expansion and is summarized as follows:



*The current Uniform Development Code requires 1,512 parking spaces for the 1,500 students, or 1.008 spaces per student. This ratio of parking spaces per student significantly exceeds that of other large Montana communities such as Helena, at 0.207, Billings at 0.431 and Missoula at 0.431. Additionally, Parking Generation, a 2004 publication by the Institute of Transportation Engineers, provides industry standards. The book's Table 18-3, Parking Generation and Recommended Parking Ratios for ITE, Codes 500 through 730, recommends that high schools provide 0.30 parking spaces per auditorium or gym seat and 0.3 parking spaces per student.*

*The proposed ratio in the attached analysis is 0.409 spaces per student. Since none of the uses or venues identified above will be occupied simultaneously, CTA proposes a Joint Use Parking Approach. The worst-case parking condition would occur approximately one to two times per year when the competition and auxiliary gymnasiums are all in use. The calculated parking for this event is 871 spaces. (To accommodate this amount of parking, CTA proposes utilizing a combination of off-street and on-street parking (within 1,000 feet of the entry). The adjacent local streets, Annie Street and Flanders Mill Road, can accommodate 258 spaces. With 613 off-street parking spaces, we can meet this worst-case need without affecting the adjacent neighborhoods.*

The indicated public hearing for these exemptions will be held at the regularly scheduled city commission meeting on April 2, 2018.

**INTERLOCAL AGREEMENT  
SCHOOL DISTRICT 7 - CITY OF BOZEMAN**

THIS AGREEMENT is made and entered into this 12 day of November, 2012, between Bozeman School District 7 Elementary and High School, Political Subdivisions of the state of Montana, with principal offices at 404 West Main Street, Bozeman, Montana, 59715 (hereinafter referred to as District), the City of Bozeman, a Municipal Corporation of the state of Montana, with principal offices at P.O. Box 1230, Bozeman, Montana, 59771-1230 (hereinafter referred to as Bozeman).

WHEREAS, Bozeman and District are separate legal entities that have individual rights and duties as outlined in Montana Code; and

WHEREAS, the District desires to cooperate with Bozeman's development guidelines and standards without unduly restricting the legal rights of the Board of Trustees; and

WHEREAS, the District and Bozeman have the authority to enter into this agreement pursuant to Sections 7-11-101 through 7-11-108, MCA and 20-9-702, MCA.

NOW, THEREFORE, the District and Bozeman agree as follows:

- I. PURPOSE OF INTERLOCAL AGREEMENT.** The purpose of this Interlocal Agreement is to establish operating process and guidelines relative to school siting, development within the City of Bozeman and the creation of Tax Increment Financing Districts.

**1. CITY/SCHOOL DISTRICT REVIEW PROCESS:**

- A. MAJOR SCHOOL DEVELOPMENT: Defined as: land acquisition for new facilities, new school construction, expansion of existing facilities or buildings of over 20% in land or floor area.
- a) EARLY CONSULTATION – COLLABORATION: The City and School District agree to consult with the respective staff persons of each party early in the due diligence process stage to share information and identify issues that may impact each parties interests in an effort to produce the best decisions for the public.
- b) INFORMAL REVIEW THROUGH THE DRC AND CITY COMMISSION:  
An "Informal Development Review Application" will be submitted to the City by the School District for review by the City Development Review Committee (DRC) and City Commission in order to provide official City feedback and guidance to the School District in order to assist them in their development plans. District project budgets and means and amounts of financing will take into consideration the results of the Informal Development Review to the maximum extent possible.

- c) SITE PLAN – EXEMPTIONS: If the Informal Development Review process warrants, a formal site plan application will be submitted to the City for review of the proposed school development. If the site plan application does not require any exemptions under M.C.A. Section 76-2-402, the application will be reviewed and approved administratively. Any proposed exemptions under M.C.A. Section 76-2-402 will necessitate noticing and a public hearing as required under Statute at a City Commission meeting.
  - d) COMPLIANCE WITH STANDARDS: The School District shall make every effort possible to achieve full City code compliance for all School development prior to proposing any site development exemptions as outlined above. The District shall not request exemptions to any building or fire safety standards. Requested exemptions shall generally be limited to on site development standards, including, but not limited to, landscaping, lighting, and parking.
  - e) BUILDING PERMITS: The District will obtain building permits as required by the International Building Code, administered through the City Building Division.
- B. MINOR SCHOOL DEVELOPMENT: Defined as: expansion of existing facilities or buildings less than 20% in land or floor area and other relatively minor site development changes that will affect Bozeman infrastructure; e.g. adding support structures, changes in access locations, changes to emergency service provisions, new or expanded parking lot-construction, etc.).
- a) STAFF/DRC REVIEW – EXPIDITED REVIEW: Staff or 1 week DRC Review and Planning Director authorization following Staff or Development Review Committee recommendation. Any proposed exemptions under M.C.A. Section 76-2-402 will necessitate noticing and a public hearing as required under Statute at a City Commission meeting.
  - b) BUILDING PERMITS: The District will obtain building permits as required by the International Building Code, administered through the City Building Division.
- C. CITY COMMUNICATION TO SCHOOL DISTRICT ON MATTERS POTENTIALLY AFFECTING SCHOOL DISTRICT OPERATIONS OR FACILITIES:
- a) The City shall make every effort to communicate to the School District regarding any significant changes to applicable land use or infrastructure

policies or regulations that may affect the District's facilities or operations, including the following:

- Long Range Planning Documents (Community Plan, Sub-Area Plans, etc.)
- Facility Plans
- Impact Fees
- Unified Development Code

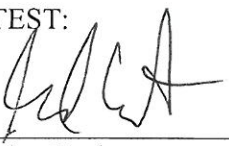
b) Prior to the Bozeman City Commission considering a Resolution of Intent to Create a Tax Increment Financing (TIF) District, the City agrees to make every effort to communicate with the School District regarding the purpose, intent, scope and timeline for the creation of any TIF District. The tax increment financing provision must take into account the effect on the Districts pursuant to MCA 7-15-4282 (2).

- II. **DURATION.** The term of this Agreement will end upon action taken by either the District Board of Trustees or the Bozeman City Commission to absolve this Agreement, with thirty days prior written notice to the other party. Either party may serve a Notice of Intention to Terminate upon the addresses as indicated in this Agreement.
- III. **SEPARATE LEGAL ENTITY/ADMINISTRATION.** There shall be no separate legal entity created as a consequence of this Agreement. Administration of this Agreement shall be the responsibility of the Chair of the District Board of Trustees and or designee and the Bozeman City Manager and/or designee.
- IV. **NON-WAIVER.** Waiver by either party of strict performance or any provision of this Agreement shall not be a waiver of or prejudice the party's rights to require strict performance of the same provision in the future or of any other provisions.
- V. **TIME OF ESSENCE.** It is mutually agreed that time is of the essence in the performance of all covenants and conditions to be kept and performed under the terms of this Agreement.
- VI. **HEADINGS.** The section headings contained herein are for convenience and reference and are not intended to define or limit the scope of any provision of this Agreement.
- VII. **NOTICES.** All notices required under this Agreement shall be deemed properly served if delivered in writing, personally, or sent by certified or registered mail to the last address previously furnished by the parties hereto. Until hereafter changed by the parties by notice in writing, notices shall be sent to the Superintendent, Bozeman Public Schools PO Box 520, Bozeman, Montana 59771-0520, and to the City Manager, City of Bozeman, PO Box 1230, Bozeman, Montana 59771-1230. The date of mailing shall be deemed the date of such notice and service thereof.
- VIII. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties. No alterations, modifications, or additions to this Agreement shall be binding unless reduced to writing and signed by the parties to be charged herewith. No covenant, term or addition to this Agreement shall be deemed waived by either party unless such waiver shall be reduced to writing and signed by the parties.

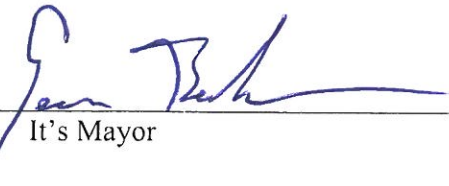
- IX. **AMENDMENTS.** The terms and conditions of this Agreement may not be modified or amended except by an instrument in writing executed by each of the parties hereto. No oral modification shall be enforceable.
- X. **SEVERABILITY.** The provisions of this Agreement shall be deemed independent and severable, and the invalidity, partial invalidity, or unenforceability of any one provision or portion thereof shall not affect the validity or enforceability of any other provision herein.
- XI. **EFFECTIVE DATE.** This Agreement shall be effective after approval by the respective governing bodies. It is the intent that said Agreement shall be effective on the date stated in the first paragraph of this Agreement.
- XII. **RECORDATION.** This Agreement shall be filed with the Gallatin County Clerk and Recorder and Montana Secretary of State as required by Section 7-11-107, MCA.

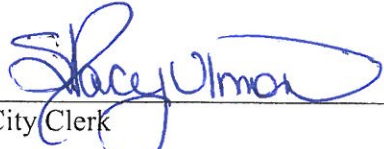
**BOARD OF TRUSTEES  
BOZEMAN SCHOOL DISTRICT 7**

By:   
It's Board Chair

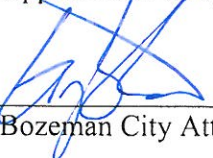
ATTEST:  
  
District Clerk

**CITY OF BOZEMAN**

By:   
It's Mayor

ATTEST:  
  
City Clerk

Approved as to legal content:

  
Bozeman City Attorney





January 12, 2018

Ms. Courtney Johnson  
Sr. Planner  
City of Bozeman  
Planning Department  
20 East Olive Street  
Bozeman, MT 59771

Re: Modification to Landscape Requirements for  
The Proposed New Bozeman High School  
Application Number: 17459

Dear Ms. Johnson:

The New Bozeman High School will be located on the site bound by Cottonwood Road, Oak Street, Flanders Mill Road, and Durstin Road. The design of the New Bozeman High School accommodates 1,500 students in 76 classrooms and 48 non-teaching staff.

Per Part I.1.d of the Interlocal Agreement School District 7 – City of Bozeman Dated November 12, 2012 (attached) permits an exemption from site development standards including, but not limited to, landscaping, lighting, and parking. We have taken efforts to comply with standards where possible however, it has been determined by the Bozeman Police that certain conditions resulting from the standards would reduce the safety and security of the students using the facility.

The new Bozeman High School site will not be complying with the following mandatory landscaping provisions:

1. Per Sec. 38.26.050.C Parking Lot Landscaping - requires that parking lots with more than 15 spaces shall have a minimum of 20sf of landscape area within the parking lot for each off-street parking space in a lot. It remains the Bozeman School District's policy to provide uninterrupted paved areas within all school parking lots. The intent is to provide better visual access and a higher level of safety for the students within the parking lots. This practice has been endorsed by the Bozeman Police Department.
2. Per Sec. 38.26.050.C.2.a.(1) requires parking lot screening when adjacent to residential areas with 4'-6' high fence or shrub. The parking lots at new High School will be more than 50' from the public way and screened with 3' high berms and tree groupings. The height of the berms on the site are restricted to 3' due to security concerns.
3. Per Sec. 38.26.050.E.3 requires street trees be provided in the public right-of-way. The proposed trees have been placed outside of the public right-of-way to allow the tree roots to grow without damaging to the asphalt paths.

4. Per Sec. 38.26.050.I Irrigation Standards requires that all landscaped areas be provided with permanent irrigation. The site will include several areas of non-irrigated native grass. This is to reduce water consumption. Seeding will be timed to take advantage of nature's wet cycle. All other areas will receive permanent irrigation.
5. Sec. 38.26.060 Landscape Performance Standards- The following points are anticipated to be earned:
  - a. The installation of drought tolerant species for 75% or greater of the number of trees and shrubs.
  - b. Provide of one percent increments of lot area covered by publicly accessible pedestrian facilities and features such as plazas, courtyards, seating areas and outdoor recreation facilities

Please consider this formal notice that we are applying the articles of the interlocal agreement to this landscaping requirements of this project.

Sincerely,

CTA ARCHITECTS ENGINEERS

Bob Franzen, AIA, LEED AP, BD+C

Attachments

cc: Todd Swinehart, BSD  
Steve Johnson, BSD  
Chuck Winn, CoB  
CTA File -



January 16, 2018

Ms. Courtney Johnson  
Sr. Planner  
City of Bozeman  
Planning Department  
20 East Olive Street  
Bozeman, MT 59771

Re: Joint Use Parking Requirements for  
The Proposed New Bozeman High School  
Application Number: 17459

Dear Ms. Johnson:

Per Sec. 38.25.040.3 of Article 25 of the City of Bozeman Uniform Development Code, we are requesting consideration and subsequent approval of parking reductions for the new Bozeman High School.

The New Bozeman High School will be located on the site bound by Cottonwood Road, Oak Street, Flanders Mill Road, and Durstin Road. The design of the New Bozeman High School accommodates 1,500 students in 76 classrooms and 48 non-teaching staff. The facility will also include a 2,500-seat competition gymnasium, two 200-seat auxiliary gymnasiums and a 750-seat auditorium. It is not the intention of the School District, nor is it reasonably feasible, to simultaneously occupy all of these spaces or venues.

The current Uniform Development Code requires 1,512 parking spaces for the 1,500 students, or 1.008 spaces per student. This ratio of parking spaces per student significantly exceeds that of other large Montana communities such as Helena, at 0.207, Billings at 0.431 and Missoula at 0.431. Additionally, *Parking Generation*, a 2004 publication by the Institute of Transportation Engineers, provides industry standards. The book's Table 18-3, Parking Generation and Recommended Parking Ratios for ITE, Codes 500 through 730, recommends that high schools provide 0.30 parking spaces per auditorium or gym seat and 0.3 parking spaces per student. The proposed ratio in the attached analysis is 0.409 spaces per student.

Since none of the uses or venues identified above will be occupied simultaneously, CTA proposes a Joint Use Parking Approach. The worst-case parking condition would occur approximately one to two times per year when the competition and auxiliary gymnasiums are all in use. The calculated parking for this event is 871 spaces. (To accommodate this amount of parking, CTA proposes utilizing a combination of off-street and on-street parking (within 1,000 feet of the entry). The adjacent local streets, Annie Street and Flanders Mill Road, can accommodate 258 spaces. With 613 off-street parking spaces, we can meet this worst-case need without affecting the adjacent neighborhoods.



Courtney Johnson  
January 16, 2018  
Page 2

Please review the analysis of parking spaces in the attached memo and consider allowing the proposed alternative approach.

Sincerely,

CTA ARCHITECTS ENGINEERS

Bob Franzen, AIA, LEED AP, BD+C

Attachments

cc: Todd Swinehart, BSD  
Steve Johnson, BSD  
Chuck Winn, CoB  
CTA File -



## MEMORANDUM

**TO:** Courtney Johnson, Sr. Planner, City of Bozeman  
**FROM:** Bob Franzen, CTA  
**DATE:** January 16, 2018  
**RE:** Parking Analysis for the New Bozeman High School

---

The following is an analysis of parking spaces required by the City of Bozeman Uniform Development Code, compared to requirements in other regional municipalities (Helena, Billings and Missoula), as applied to the new Bozeman High School. The intent of the comparison is to identify a reasonable number of parking spaces for a project of this type, scale, and scope.

The number of classrooms included are based on the actual count. The number of staff used are based on proportions of the actual staff at the existing High School. The existing High School has 70 non-teaching staff for 2,200 students or .0318 staff/student. This equates to 48 non-teaching staff at the new high school with 1,500 students.

1. City of Bozeman Parking Analysis per Article 25, Section 38.25.010
  - a. Requirements – Table 38.25.040-3, Schools – Sr High
    - 1) 1.5 Spaces per classroom/lecture hall, plus
    - 2) 1 Space for each 5 students, plus
    - 3) 1 Space for each non-teaching position, plus
    - 4) 1 Space for each 3 fixed seats of public assembly or 1 space/25sf of public assembly space non-fixed seating
  - b. Reductions
    - 1) Section 38.25.040-5 (3)
      - a) Transit Availability 10% Reduction

## MEMORANDUM (cont.)

### a. Bozeman standards applied to the New Bozeman High School

<b>Requirement</b>	<b>Quantity</b>	<b>Spaces Required</b>	<b>Extension</b>
1.5 Spaces per classroom	76 Classrooms	114	
1 Space for each 5 students	1,500 Students	300	
1 Space / non-teaching position	48 Staff	48	
1 space for each 3 assembly			
- Competition Gym	2,500 seats	834	
- Auxiliary Gyms	400 seats	134	
- Auditorium	750 seats	250	
Sub-Total			1,680
Transit Availability	10% Reduction	-168	
Sub-Total			-168
<b>Total Required Parking</b>			<b>1,512</b>

### 3. Proposed Parking Spaces Provided

#### a. On-Site Parking Lots

1) East Lot	168	
2) Northeast Lot	116	
3) Service Lot	11	
4) West Lot	235	
5) Handicapped at Entry	4	
6) Northwest Lot	79	
<b>TOTAL ON-SITE</b>		<b>613</b>

#### b. On-Street Parking within 1,000ft

1) Annie Street North Side	68	
2) Annie Street South Side	68	
3) Flanders Mill Road West Side	61	
4) Flanders Mill Road East Side	61	
<b>TOTAL ON-STREET</b>		<b>258</b>

<b>Total Area Parking Available</b>	<b>871</b>
-------------------------------------	------------

## MEMORANDUM (cont.)

### 4. Existing High School Parking Analysis

Requirement	Quantity	Spaces Required	Extension
1.5 Spaces per classroom	130 Classrooms	195	
1 Space for each 5 students	2,200 Students	440	
1 Space / non-teaching position	70 Staff	70	
1 space for each 3 assembly			
- Competition Gym	1,800 seats	600	
- Auxiliary Gym	307 seats	102	
- Hawk Gym	476 seats	159	
Sub-Total			1,566
Transit Availability	10% Reduction	-157	
Sub-Total			-157
<b>Total Required Parking</b>			<b>1,409</b>

### 5. Parking Spaces Provided at Existing High School

a. On-Site Parking Lots			
1) North Lot		136	
2) West Lot		296	
3) CTE/Service Lot		89	
4) South Lot		303	
5) East Lot		31	
TOTAL ON-SITE			855
b. On-Street Parking within 1,000ft			
1) Main Street North Side		30	
2) 11 <sup>th</sup> Avenue		50	
TOTAL ON-STREET			80
<b>Total Area Parking Available</b>			<b>935</b>

## MEMORANDUM (cont.)

6. City of Helena Parking Analysis per Chapter 22
  - a. Requirements – 11-22-3 High School
    - 1) 0.31 Spaces per student
  - b. Reductions 11-22-9 (50% Max)
    - 1) On- Street Frontage
      - a) One for one (20' long)
    - 2) Transit Stop (300 feet of property)
      - a) 20% Reduction
    - 3) Bicycle Parking
      - a) 2 bicycle spaces per parking space above minimum
    - 4) Landscaping in Lieu of Parking
      - a) 10% Reduction
  - c. Shared Parking 11-22-7 (700' straight line distance)
    - 1) Sports Park
  - d. Helena standards applied to the New Bozeman High School

Requirement	Quantity	Spaces Required	Extension
0.31 Spaces for each students	1,500 Students	465	
Sub-Total			465
On- Street Frontage	1220 lf	-61	
Transit Availability	20% Reduction	-93	
Sub-Total			-154
<b>Total Required Parking</b>			<b>311</b>

## MEMORANDUM (cont.)

7. City of Billings Parking Analysis per Chapter 6 Section 6-1203
  - a. Requirements – 6-1203 J High School
    - 1) 1 space per each employee
    - 2) 1 space per 5 students
    - 3) 1 space per 4 auditorium seats
  - b. Reductions None
  - c. Billings standards applied to the New Bozeman High School

Requirement	Quantity	Spaces Required	Extension
1 Space for each employee	158 Employees	158	
1 space for each 5 students	1,500 Students	300	
1 space per 4 auditorium seats	750 seats	188	
<b>Total Required Parking</b>			<b>646</b>

8. City of Missoula Parking Analysis per Chapter 20.60 Section 010
  - a. Requirements – Table 20.60-1 High School
    - 1) 1 space per each employee
    - 2) 1 space per 5 students
    - 3) 1 space per 4 auditorium seats
  - b. Reductions None
  - c. Missoula standards applied to the New Bozeman High School

Requirement	Quantity	Spaces Required	Extension
1 Space for each employee	158 Employees	158	
1 space for each 5 students	1,500 Students	300	
1 space per 4 auditorium seats*	750 seats	188	
<b>Total Required Parking</b>			<b>646</b>

\*To be verified with local AHJ.

## MEMORANDUM (cont.)

### 9. Joint Use of Parking Approach (Off school hours)

a. The greatest parking load would take place when the Gymnasiums were filled at a maximum capacity. According to the School District, this may happen one or two times per year. The following approach would insure that the area parking (including on-site, off-site and adjacent on street parking) would be allowed to fill the worst-case need.

b. Alternative Approach - Bozeman standards applied to the New Bozeman High School

Requirement	Quantity	Spaces Required	Extension
1.5 Spaces per classroom	76 Classrooms	-	
1 Space for each 5 students	1,500 Students	-	
1 Space for each staff	48 Staff	-	
1 space for each 3 assembly			
- Competition Gym	2,500 seats	834	
- Auxiliary Gym	400 seats	134	
- Auditorium	750 seats	-	
Sub-Total			968
Transit Availability	10% Reduction	-97	
Sub-Total			-97
<b>Total Required Parking</b>			<b>871</b>

### Joint Use Parking Approach - Parking Spaces Provided

#### c. On-Site Parking Lots

1) East Lot	168	
2) Northeast Lot	116	
3) Service Lot	11	
4) West Lot	235	
5) Handicapped at Entry	4	
6) Northwest Lot	79	
<b>TOTAL ON-SITE</b>		<b>613</b>

#### d. On-Street Parking

1) Annie Street North Side	68	
2) Annie Street South Side	68	
3) Flanders Mill Road West Side	61	
4) Flanders Mill Road East Side	61	
<b>TOTAL ON-STREET</b>		<b>258</b>

<b>TOTAL AREA PARKING</b>		<b>871</b>
---------------------------	--	------------

# MEMORANDUM (cont.)

Joint Use Parking Approach Check – During Typical School Day  
Bozeman standards applied to the New Bozeman High School

Requirement	Quantity	Spaces Required	Extension
1.5 Spaces per classroom	76 Classrooms	114	
1 Space for each 5 students	1,500 Students	300	
1 Space for each staff	48 Staff	48	
1 space for each 3 assembly			
- Competition Gym	2,500 seats	-	
- Auxiliary Gym	400 seats	-	
- Auditorium	750 seats	-	
Sub-Total			462
Transit Availability	10% Reduction	-46	
Sub-Total			-46
<b>Total Required Parking</b>			<b>416</b>

## 10. Summary

Location	Gross Spaces Required	Reductions Allowed	Net Spaces Required	Off-Site Parking	On-Street Parking	On-Site Parking Required	Ratio Spaces/ Student
Bozeman (New)	1,680	-168	1,512	-	-	1,512	1.008
Bozeman (Exist)	1566	-157	1,409	-	-	*855	.389
Helena	465	-154	311	-	-	311	.207
Billings	646	-	646	-	-	646	.431
Missoula	646	-	646	-	-	646	.431
Joint Use Approach	968	-97	871	-	258	613	.409
Joint Use Verification	462	-46	416	-	-	416	.277

\* Actual count

- The City of Bozeman's minimum parking requirements significantly exceed other large communities in Montana.
- The Joint Use Parking Approach above completes the following goals: 1) accommodates all parking for the worst case event without infringing on adjacent neighborhoods, 2) exceeds the required on-site parking required for a typical school day. The on-street, and adjacent off-street parking will accommodate the worst case parking event, by providing 613 on-site spaces and 258 on-street spaces, totaling the needed 871.

Cc: Todd Swinehart, BSD  
Chuck Winn, CoB  
Kyle Scar, TD&H  
Scott Wilson, CTA  
Wes Baumgartner, CTA



Table 18-3 Parking Generation and Recommended Parking Ratios for ITE Codes 500 through 730

ITE Parking Generation (Third Edition, 2004)											PCC Recommended Zoning Ordinance Provisions (2006)
Code	Use	Period	# Studies	Coefficient of Variation	R <sup>2</sup>	Parking Gen Rate in Peak Hour of Observations			Unit		
						33rd Percentile	Average	85th Percentile			
520	Elementary School	Weekday	6	50%		0.19	0.28	0.36	Students	Students	higher of 0.2/auditorium or gym seats and 0.25/student
530	High School	Weekday	8	16%	0.90	0.23	0.26	0.29	Students	Students	higher of 0.3/auditorium or gym seats and 0.3/student
		Weekday	3	66%	0.06	0.09	0.13	Students	Students		
		Weekday	7	35%	0.65	0.21	0.25	School Population	School Population		
540	Junior/Community College	Weekday	8	18%	0.99	0.30	0.30	0.34	School Population	School Population	Parking study prepared for institution
550	University/College	Weekday	3	15%		0.17	0.17	0.19	School Population	School Population	0.25/seat
560	Church	Weekday	11	38%	0.81	0.14	0.16	0.21	Seats	Seats	
		Sunday	16	37%	0.90	0.41	0.44	0.80	Attendees	Attendees	
		Sunday	11	71%		3.97 (3.69)	8.41 (7.81)	14.84 (13.79)	100 sq m (ksf GFA)	100 sq m (ksf GFA)	
565	Day Care Center	Weekday	37	39%	0.73	0.19	0.24	0.34	Students	Students	0.3/licensed student
		Weekday	37	32%	0.87	1.14	1.35	1.78	Employees	Employees	
		Weekday	29	40%		2.95 (2.74)	3.40 (3.16)	3.98 (3.70)	100 sq m (ksf GFA)	100 sq m (ksf GFA)	
590	Library	Weekday	7	51%	0.63	2.14 (1.98)	2.81 (2.61)	4.51 (4.19)	100 sq m (ksf GFA)	100 sq m (ksf GFA)	Parking study prepared for institution
		Weekday	7	59%		2.83	4.08	5.19	Beds	Beds	
		Weekday	20	65%		2.98	4.72	7.63	Beds	Beds	
610	Hospital	Weekday	23	44%		2.84	3.47	4.92	Beds	Beds	Parking study prepared for institution
		Weekday	4	16%	0.64	0.78	0.76	0.83	Employees	Employees	
		Weekday	14	44%	0.73	0.52	0.83	1.09	Employees	Employees	
620	Nursing Home	Weekday	16	34%		0.48	0.80	0.83	Employees	Employees	0.5/bed
		Weekday	11	43%	0.76	0.69 (0.64)	1.12 (1.04)	1.65 (1.53)	100 sq m (ksf GFA)	100 sq m (ksf GFA)	
		Weekday	13	33%	0.92	0.76	0.90	1.21	Employees	Employees	
		Weekday	6	46%	0.75	0.35	0.39	0.52	Beds	Beds	
		Weekday	5	39%		0.17	0.16	0.21	Beds	Beds	
		Saturday	5	75%		0.14	0.25	0.40	Beds	Beds	
630	Clinic	Weekday	6	9%	0.99	4.64 (4.31)	4.77 (4.43)	5.10 (4.74)	100 sq m (ksf GFA)	100 sq m (ksf GFA)	5.1/100 sq m (4.75/ksf)
701	Office Building	Weekday	173	25%	0.91	2.77 (2.57)	3.06 (2.84)	3.70 (3.44)	100 sq m (ksf GFA)	100 sq m (ksf GFA)	* 2700 sq m (25 ksf); 4.1/100 sq m (3.8/ksf) GFA;
		Weekday	12	26%	0.73	2.28 (2.12)	2.58 (2.40)	3.20 (2.97)	100 sq m (ksf GFA)	100 sq m (ksf GFA)	scaled between 2700 and 10800 sq m (25-100 ksf);
		Weekday	58	19%	0.91	0.76	0.83	0.98	Employees	Employees	10800 sq m (100 ksf); 3.7/100 sq m (3.4/ksf) GFA; scaled
720	Medical-Dental Office Building	Weekday	18	25%	0.82	3.14 (2.92)	3.80 (3.53)	4.63 (4.30)	100 sq m (ksf GFA)	100 sq m (ksf GFA)	4.8/100 sq m (4.5/ksf) GFA if not on hospital campus;
		Weekday	4	62%		2.86 (2.66)	4.47 (4.15)	6.60 (6.13)	100 sq m (ksf GFA)	100 sq m (ksf GFA)	
		Weekday	4	26%	0.81	0.69	0.83	1.01	Employees	Employees	
730	Government Office Building	Weekday	4	26%	0.81	0.69	0.83	1.01	Employees	Employees	

\* The same ratio is recommended in Shared Parking, Second Edition

\* The same ratio is recommended in Shared Parking, Second Edition

Source: *Parking Generation, 3rd Edition*. Washington, DC, USA: Institute of Transportation Engineers, 2004.



BUILDING A  
**BETTER**  
COMMUNITY

*Streamline*

Streamline is a program of HRDC.

p: 406.587.2434

e: info@streamlinebus.com

a: 1812 North Rouse  
Bozeman, Montana 59715

thehrdc.org



e: hello@

December 14, 2017

Kyle Scarr  
TD&H Engineering  
234 East Babcock Suite 3  
Bozeman, MT 59715

Dear Mr. Scarr,

After consultation with our Operations Committee, we are in complete agreement with the placement of pull out and bus stop proposed for the new high school area.

Although we don't serve that part of the city, we are sincerely looking at increasing the Streamline presents in the Cottonwood and Oak area.


Thank you for including us in the planning stage of your project.

Lee Hazelbaker  
Transportation Direct

p: 406.587.4486  
e: hello@thehrdc.org

a: 32 South Tracy  
Bozeman, Montana 59715

**HRDC**  
BUILDING A BETTER COMMUNITY

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: BRIDGER CHARTER ACADEMY  
CHARTER RENEWAL  
 CATEGORY: DISCUSSION AND REPORTS  
 ORIGINATED BY: Rob Watson, Superintendent  
 OTHERS INVOLVED: Andy Maheras, Assistant Principal  
Bridger Staff  
 DATA EXPANSION: Initial Charter Approval - Correspondence,  
Board of Public Education, May 2018  
ARM 10-55-604  
Senate Bill 103: 2017 MT Legislature  
 COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: High School and Elementary District DISCUSSION  
February 12, 2018

#### DISCUSSION

##### *Purpose of Discussion*

In January 2018, the Bozeman School District was notified of the process to renew the Bridger Charter Academy charter application. Correspondence from the Office of Public Instruction is as follows:

*As per ARM 10.55.604(4): Following the second year of implementation of a variance to standards, the school district shall provide evidence to the Superintendent of Public Instruction that the methods selected by the district implement, meet, or exceed results that could have been achieved under established standards.*

This discussion is intended to provide the Board of Trustees an opportunity to reflect on the charter implementation and provide feedback that will be used to develop the renewal application. It is intended that the final renewal application will be submitted for consideration of approval by the Board of Trustees at the February 26 meeting.

##### *Creation of the Bridger Charter Academy*

In the Spring of 2016, the Bozeman School District made application to create a charter program. This request was approved by the Board of Trustees at the February 22, 2016 Board meeting. The application was forwarded to the Office of Public Instruction using the process outlined in ARM 10-55-604. The application for the creation of a charter program was approved by the Montana Board of Public Education on May 13, 2016.

##### *Renewal Process*

The approval for the initial charter was for 2 years, with the option to renew the charter in the Spring 2018, using the process outlined in MCA 10-55-604. As per the process, the Board of Trustees must adopt the application for renewal of the charter program prior to submission to the Board of Public Education. The Board of Trustees may also elect to discontinue an approved charter at any time.

If approved by the Board of Trustees, the application for charter renewal will be forwarded to the Superintendent of Public Instruction. After her review, it may be forwarded to the Board of Public Education for final deliberation and approval. The Board of Public Education may approve the charter renewal for no more than 3 additional years.

### *Renewal Application and Requirements*

Here are some of the requirements stipulated in the renewal application:

1. Evidence that Board of Trustees and stakeholders were involved in the consideration and development of the renewal of the charter program.
2. Evidence that the Board of Trustees adopted the application for renewal of the charter program.
3. Reflection (based on goals and objectives) of the initial implementation of the charter program and status of the current program goals.
4. Continue to guarantee the assurances outlined in ARM 10.55.604 section 11, subsection d:
  - a. School district governance and control
  - b. Unrestricted, open student access
  - c. Compliance with all health and safety laws
  - d. Teacher certification and endorsement to the same extent as required by accreditation standards
  - e. Employee collective bargaining to the same extent as required by state law
  - f. Plan for consideration of input by community members and staff

### *Staff Input*

A listening session was held on February 2, 2018 to discuss the implementation of the charter with regard to successes and challenges. The following list of topics was used to organize the discussion:

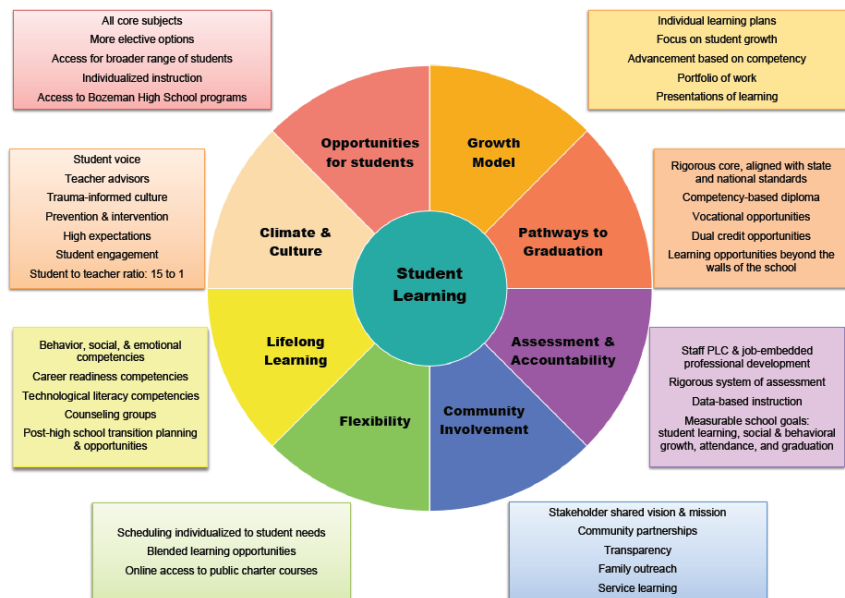
- Key Program Components
  - Mission Statement
  - Grade levels and size
  - Core Beliefs
  - Assessment & Accountability
  - Climate & Culture
- Effectiveness
  - Competency Based
  - Flexibility
  - Small Learning Community
    - Advisory
    - Counseling
    - Trauma-informed culture
- Accreditation Assurances
  - Variance requests
  - Unrestricted, open student access
  - Anecdotal Support (Student input)
- Framework Review
  - Growth Model
  - Pathways to Graduation
  - Assessment and Accountability
  - Community Involvement
  - Flexibility
  - Lifelong Learning
  - Climate and Culture
  - Opportunities for Student

### Staff Review

In the listening session the staff had an opportunity to review original charter components and discuss if those ideas were still relevant after implementation. Overall, the staff were positive about the implementation and found that they still agree with the key program components (mission statement, core beliefs).

In a review of the Charter Framework, see color wheel chart below, the staff believed that the components on the right side of the wheel (growth model, pathways to graduation, assessment & accountability, and community involvement) were more fully implemented than the components on the left side of the wheel (opportunities for students, culture & climate, lifelong learning, and flexibility). This discussion and reflection will help to frame goals for the renewal application.

### Bridger Charter Academy Framework



### Variance to Standard Discussion

The application to establish a charter program exists within the Variance to Standard accreditation rule. The initial charter application requested a variance for the state accreditation rule related to seat time. ARM 10-55-906, Section 1, Part A, "A unit of credit is defined as the equivalent of at least 8100 minutes for one year."

Since the initial application, there has been further discussion around the state regarding proficiency-based models for high school education. Senate Bill 103, passed in the 2017 legislature, provided more flexibility for students: "The minimum aggregate hours required are not required for any pupil demonstrating proficiency."

With the adoption of this new law, we are not required to request a variance to standard to accomplish our goals related to the competency-based component of Bridger Charter Academy. However, the staff still believes that the charter model is valid and important. Continuing to work towards implementation of the charter framework is important to the staff. At this time, we don't know how our renewal application will be routed and handled by OPI, as we are not requesting a variance to standards.

This discussion supports the following Long Range Strategic Plan strategic objectives:

Strategic Objective 1.06: Prepare all students to be College and Career Ready to engage in a global community.

Strategic Objective 3.04: Engage in a collaborative dialogue surrounding topics of educational importance to our community and their impact on the LRSP.



Montana  
**Office of Public Instruction**  
Denise Juneau, State Superintendent

Office of Public Instruction  
P.O. Box 202501  
Helena, MT 59620-2501  
406.444.3095  
888.231.9393  
406.444.0169 (TTY)  
opi.mt.gov

Robert Watson, Superintendent  
Bozeman Public Schools  
PO Box 520  
Bozeman, MT 59771

May 18, 2016

Dear Robert,

The Board of Public Education met on May 13, 2016 and reviewed your application for a Charter Program under ARM 10.55.604(11)(c). The application was approved, as presented, by the Variances to Standards Review Board and was moved forward by Superintendent Juneau as recommended by the Review Board. The variance is effective for the beginning of first semester 2016-17.

This initial variance is for two years. It will be important to collect the data that was identified in the application in order to present results when you apply for renewal of the variance. Please plan to submit your application for renewal of the variance by the first Monday in March, 2018.

Congratulations on your successful application.

Sincerely,

A handwritten signature in cursive script that reads "Dennis J. Parman".

Dennis J. Parman  
Deputy Superintendent, Office of Public Instruction

cc: Wendy Tage, Board Chairperson



#### 10.55.604 VARIANCES TO STANDARDS

(1) A local board of trustees may apply to the Board of Public Education through the Superintendent of Public Instruction to implement a variance to a standard or a section of standards, excluding standards stating statutory criteria, standards pertaining to educator licensure or endorsement, and content standards as defined by the Board of Public Education and provided in guidance from the Superintendent of Public Instruction.

(a) In its application, the local board of trustees shall outline how and why its proposed variance would be workable, educationally sound, and designed to meet or exceed results under established standards and, where applicable, aligned with program standards under ARM [10.55.1101](#) through [10.55.1901](#).

(b) In its application, the school district shall provide evidence through official minutes of the board of trustees that local school community stakeholders were involved in the consideration and development of the proposed variance to standards. Stakeholder groups include trustees, administrators, teachers, classified school staff, parents, community members, and students as applicable. A district shall provide evidence it adopted its application for variance at an official, properly noticed meeting of its board of trustees.

(c) An application for variance to standards to take effect at the beginning of the academic year is due in writing to the Superintendent of Public Instruction no later than the first Monday in March. An application for variance to standards to take effect the second semester of the academic year is due in writing to the Superintendent of Public Instruction no later than the first Monday in July.

(d) Upon receipt, the Superintendent of Public Instruction shall refer applications for variance to standards to a pre-appointed review board. The Superintendent of Public Instruction shall facilitate and provide organizational support for the meetings of the review board.

(i) The review board shall consist of the following, appointed by the Superintendent of Public Instruction from a list of qualifying individuals jointly endorsed by MEA-MFT, Montana Rural Education Association (MREA), Montana Small Schools Alliance (MSSA), School Administrators of Montana (SAM), and Montana School Boards Association (MTSBA): one trustee, one district superintendent, one high school principal, one elementary principal, two high school teachers, and two elementary school teachers.

(ii) As needed, the review board shall seek advice from experts.

(A) The Superintendent of Public Instruction shall solicit a pool of experts from curriculum groups and educational associations to serve "on call" in an advisory capacity.

(B) The Superintendent of Public Instruction shall notify the review board of the pool participants with rationale and present them for review

board approval.

(C) The review board shall notify the Superintendent of Public Instruction when and what type of experts are needed.

(D) The Superintendent of Public Instruction shall notify the appropriate pool of experts of this needed input and arrange for the pool member(s) to advise the committee.

(iii) The review board members shall serve five year terms with no limit to the number of terms any one person may serve. Terms shall be staggered where half of all positions shall be filled every three years prior to the first meeting of the review board in the third year.

(e) The review board shall review all applications and use a uniform rubric, made available to districts in advance of applying to implement a variance to a standard or section of standards. The uniform rubric will ensure consistent and high quality applications from school districts across Montana.

(f) The review board shall provide its recommendations to the Superintendent of Public Instruction with a recommendation for approval, modification, or rejection of the review board's recommendation within 60 calendar days of the review board being referred an application.

(g) The Superintendent of Public Instruction shall provide the Board of Public Education with a recommendation for approval, modification, or rejection of the review board's recommendation.

(h) If the Superintendent of Public Instruction or review board finds an application to be preliminarily deficient, the superintendent shall advise the applicant school district why that application is not ready for consideration. The applicant district shall have the opportunity to change its application as suggested or submit it as originally proposed.

(2) The Board of Public Education shall approve or deny proposed variances to standards. If the board denies a proposed variance to standards, it shall remit in writing to the applicant school district why it has done so.

(3) If the Board of Public Education approves a proposed variance to standards, it shall initially do so for no more than two years pending ongoing review of the implementation by the Superintendent of Public Instruction.

(4) Following the second year of implementation of a variance to standards, the school district shall provide evidence to the Superintendent of Public Instruction that the methods selected by the district implement, meet, or exceed results that could have been achieved under established standards.

(5) If the Superintendent of Public Instruction finds the variance is workable and educationally sound, the Superintendent shall report findings and recommend continued approval to the Board of Public Education.

(6) If the Board of Public Education concurs with the Superintendent's recommendation, it may renew the variance for no more than three years.



(7) The Board of Public Education may subsequently renew the variance provided the district continues to show how the variance meets or exceeds established standards.

(8) If the Superintendent of Public Instruction finds the variance to standards is not working as intended or does not meet or exceed results that could be achieved under established standards, the superintendent shall recommend to the Board of Public Education that the variance be revoked.

(9) If the Board of Public Education accepts the Superintendent's recommendation to revoke a variance, the board's decision is final.

(10) A school district may discontinue an approved variance at any time. If it does so, it shall promptly notify the Superintendent of Public Instruction in writing.

(11) A school district may apply to the Board of Public Education through the Superintendent of Public Instruction to create a charter school.

(a) A charter school must provide an education that meets or exceeds the requirements of the Montana Constitution, state law, and school accreditation standards.

(b) The Board of Public Education may only grant charters to publicly funded schools or programs under the supervision and control of a locally elected board of trustees in an existing school district.

(c) The procedure by which a school district may apply to create a charter school and by which the Board of Public Education may approve, deny, evaluate, and renew a charter school shall be identical to that outlined in ARM 10.55.604.

(d) To be proposed by a school district and approved by the Board of Public Education, a charter school shall, at a minimum, guarantee the following:

- (i) school district governance and control;
- (ii) unrestricted, open student access;
- (iii) compliance with all health and safety laws;
- (iv) teacher licensure and endorsement to the same extent as required or provided by state law or accreditation standards;
- (v) employee collective bargaining to the same extent as required or provided by state law; and

(vi) a plan for consideration of input by community members and staff as to formation and implementation issues. Consideration of input may be identified by formation of advisory committees involving staff and/or community members, conduct of a properly noticed public meeting for purposes of comment on the formation or operation of the charter school, or any other reasonable means that result in an opportunity for input by staff and community members prior to a decision of significant interest to the public regarding the formation or operation of the charter school.

(e) A school district may discontinue an approved charter school at any time. If it does so, it shall promptly notify the Board of Public Education in

writing.

History: [20-2-114](#), MCA; IMP, [20-2-121](#), [20-3-106](#), [20-7-101](#), MCA; NEW, 1989 MAR p. 342, Eff. 7/1/89; AMD, 1995 MAR p. 623, Eff. 4/28/95; AMD, 1998 MAR p. 2707, Eff. 10/9/98; AMD, 2000 MAR p. 3340, Eff. 12/8/00; AMD, 2002 MAR p. 3309, Eff. 11/28/02; AMD, 2012 MAR p. 2042, Eff. 7/1/13.



AN ACT CLARIFYING THAT A SCHOOL DISTRICT'S OBLIGATION TO PROVIDE THE MINIMUM AGGREGATE HOURS DOES NOT APPLY TO PUPILS DEMONSTRATING PROFICIENCY IN CONTENT ORDINARILY COVERED BY INSTRUCTION; AMENDING SECTION 20-1-301, MCA; AND PROVIDING AN EFFECTIVE DATE AND AN APPLICABILITY DATE.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MONTANA:

**Section 1.** Section 20-1-301, MCA, is amended to read:

**"20-1-301. School fiscal year.** (1) The school fiscal year begins on July 1 and ends on June 30. At least the minimum aggregate hours ~~defined~~ required in subsection (2) must be conducted during each school fiscal year, except that 1,050 aggregate hours of pupil instruction for graduating seniors may be sufficient. The minimum aggregate hours required in subsection (2) are not required for any pupil demonstrating proficiency pursuant to 20-9-311(4)(d).

(2) The minimum aggregate hours required by grade are:


(a) 360 hours for a half-time kindergarten program or 720 hours for a full-time kindergarten program, as provided in 20-7-117;

(b) 720 hours for grades 1 through 3; and

(c) 1,080 hours for grades 4 through 12.

(3) For any elementary or high school district that fails to provide for at least the minimum aggregate hours, as listed in subsections (1) and (2), to any pupil not demonstrating proficiency pursuant to 20-9-311(4)(d), the superintendent of public instruction shall reduce the direct state aid for the district for that school year by two times an hourly rate, as calculated by the office of public instruction, for the aggregate hours missed by each pupil not demonstrating proficiency pursuant to 20-9-311(4)(d)."

**Section 2. Effective date.** [This act] is effective July 1, 2017.

	Arneson	Fischer	Lusin	Neil	Reinhardt	Tage	Willeit	Wilson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: 2018-19 PRELIMINARY BUDGET  
DISCUSSION – ALL FUNDS

CATEGORY: DISCUSSION AND REPORTS

ORIGINATED  
BY: Mike Waterman,  
Director of Business Services

OTHERS  
INVOLVED: Steve Johnson, Deputy Superintendent  
Operations

DATA  
EXPANSION: None


COST/FUND  
SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION  
February 12, 2018

#### DISCUSSION:

The Board will review preliminary 2018-19 budget information in advance of legal deadlines to call for an election and post a notice of intent to increase nonvoted levies.

	Wilson	Willet	Tage	Reinhardt	Neil	Lusin	Fischer	Arneson
<b>Motion</b>								
<b>Second</b>								
<b>Ayes</b>								
<b>Nays</b>								
<b>Abstain</b>								

TITLE: CONTINUE SUPERINTENDENT'S ANNUAL EVALUATION DISCUSSION

CATEGORY: EXECUTIVE SESSION

ORIGINATED BY: Board of Trustees

OTHERS INVOLVED: Superintendent

DATA EXPANSION: None

COST/FUND SOURCE: N/A

#### IMPLEMENTATION

ACTION: Elementary and High School District DISCUSSION  
February 12, 2018

#### DISCUSSION:

The Board of Trustees will continue their discussion on the Superintendent's annual evaluation.

## FUTURE BOARD MEETINGS AND OTHER IMPORTANT DATES

February 26, 2018	Special Board Meeting
March 5, 2018	Regular Board Meeting
March 26, 2018	Special Board Meeting
April 9, 2018	Regular Board Meeting
April 23, 2018	Special Board Meeting
May 14, 2018	Regular Board Meeting
June 11, 2018	Regular Board Meeting



## **Bozeman School District #7**

### **2017-18 TRUSTEE COMMITTEE APPOINTMENTS**

#### **Board of Trustee Standing Committees**

##### **Long Range Strategic Planning (LRSP) Committee**

##### **Trustees**

Heide Arneson  
Douglas Fischer  
Greg Neil

##### **Long Range Facilities Planning (LRFP) Committee**

##### **Trustees**

Gary Lusin  
Wendy Tague  
Sandy Wilson

##### **District Safety Committee**

##### **Trustees**

Tanya Reinhardt  
Sandy Wilson

#### **Board of Trustee as Needed Committees**

##### **Budget Committee**

##### **Trustees**

Heide Arneson  
Douglas Fischer

##### **Teacher (BEA) Negotiations Committee**

##### **Trustees**

Gary Lusin  
Heide Arneson  
Sandy Wilson

#### **Trustee Representation on Committees/Councils Associated with BSD #7**

##### **Bozeman Schools Foundation (BSF)**

##### **Trustees**

Sandy Wilson  
Heide Arneson, Alternate  
Gary Lusin  
Heide Arneson  
Gary Lusin, Municipal Director  
Heide Arneson, Delegate  
Tanya Reinhardt, Delegate  
Sandy Wilson, Delegate  
Wendy Tague, Alternate

##### **Wellness Advisory (WAC)**

##### **Indian Education For All (IEFA)**

##### **MTSBA Municipal Director and Delegates**

##### **School Liaisons**

Bozeman High School  
Bridger Alternative Program  
Chief Joseph Middle School  
Sacajawea Middle School  
Emily Dickinson Elementary School  
Hawthorne Elementary School  
Hyalite Elementary School  
Irving Elementary School  
Longfellow Elementary School  
Meadowlark  
Morning Star Elementary School  
Whittier Elementary School

Sandy Wilson  
Sandy Wilson  
Heide Arneson  
Tanya Reinhardt  
Heide Arneson  
Wendy Tague  
Douglas Fischer  
Douglas Fischer  
Andy Willett  
Wendy Tague  
Gary Lusin  
Greg Neil



## BOZEMAN SCHOOL DISTRICT #7 LONG RANGE STRATEGIC PLAN

### Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

### Core Values

- ✓ **High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- ✓ **Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- ✓ **Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- ✓ **Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- ✓ **Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- ✓ **Decision Making:** We rely on best practices research to guide our decision-making.

### Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

### Goals of the Bozeman Public School District

**Goal Area 1: Academic Performance:** Every student meets or exceeds the high academic standards of the Bozeman Public School District.

**Goal Area 2: Operations and Capacity Building:** District operations, facilities and human resources support an efficient and progressive educational system.

**Goal Area 3: Community Engagement and External Relations:** Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

**Goal Area 4: Student Success/Safety/Health/Welfare:** Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.



# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- LRSP Annual Report
- Learning Materials Review Committee
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)
- Begin budget process for following year

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Board Luncheon LRSP Reports

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Board Luncheon LRSP Reports

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports
- Board Luncheon LRSP Reports

### DECEMBER

- Bozeman High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption

### JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation
- Evaluate the Superintendent

### FEBRUARY

- School District Calendar Approval

### MARCH

- Call for Annual School Elections
- National Merit Awards
- Hold Budget Review Meetings
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Budget Discussion Referencing Staffing

### APRIL

- National School Boards Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification
- Set Special Levy Amounts if Levy Election is in May

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Retiring Members
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services

### BOARD OF TRUSTEES

- Andy Willett, Chair
- Heide Arneson, Vice Chair
- Douglas Fischer
- Gary Lusin
- Greg Neil
- Tanya Reinhardt
- Wendy Tage
- Sandra Wilson

## ACRONYMS AND INITIALS

AASA	American Association of School Administrators
AFT	American Federation of Teachers
ANB	Average Number Belonging
ARRA	American Reinvestment and Recovery Act
BEA	Bozeman Education Association
BCEA	Bozeman Classified Employees Association
CA	Communication Arts
CIA	Curriculum, Instruction & Assessment Committee
CLT	Curriculum Leadership Team
CRT	Crisis Response Team
CRT	Criterion-Referenced Test
CSCT	Comprehensive School Community Treatment
DARE	Drug Abuse Resistance Education
Dibels	Dynamic Indicators of Basic Early Literacy
DRP	Degrees of Reading Power
ELE	Essential Learning Expectations
ELL	English Language Learners
FAPE	Free Appropriate Public Education
IC	Instructional Cabinet
IDEA	Individuals with Disabilities Educational Act
IDEA-Part B	Individuals with Disabilities Educational Act K-12
IEP	Individualized Education Program. A written statement of a handicapped child's education program, required by federal law and state regulations
LEA	Local Education Agency
MAEMSP	Montana Association of Elementary and Middle School Principals
MASS	Montana Association of School Superintendents
MASBO	Montana Association of School Business Officials
MASSP	Montana Association of Secondary School Principals
MBI	Montana Behavior Initiative
MEA-MFT	Montana Education Association – Montana Federation of Teachers
Moodle	Modular Objective-Oriented Dynamic Learning Environment. A free web application educators can use to create effective online learning sites.
MTSBA	Montana School Boards Association
NAESP	National Association of Elementary School Principals
NASSP	National Association of Secondary School Principals
NCLB	No Child Left Behind
NEA	National Education Association
NSBA	National School Boards Association
OCR	Owner's Construction Representative
OPI	Office of Public Instruction
OT	Occupational Therapy
PD	Professional Development
PIR	Pupil Instruction Related
PLC	Professional Learning Community
PT	Physical Therapy
RII	Response to Intervention
QUAD A	Association of AA Administrators (Superintendents)
SAC-B	Superintendent's Advisory Council - Business
SAC-C	Superintendent's Advisory Council - Classified
SAC-P	Superintendent's Advisory Council - Parents
SAC-T	Superintendent's Advisory Council - Teachers
SAM	School Administrators of Montana. "Umbrella" organization for all Montana administrative leadership groups: MASS, MASSP, MAEMSP
SAT	Student Assistance Team
SEA	State Education Agency
SEPTA	Special Education Parent Teacher Association
UBD	Understanding by Design
VCDP	Voluntary Career Development Plan
VCOP	Voluntary Career Option Plan
WAC	Wellness Advisory Committee

### SPECIAL EDUCATION IMPAIRMENTS

AU	Autism	LD	Learning Disability
CD	Cognitive Delay	OH	Other Health Impairment
DE	Deafness	OI	Orthopedic Impairment
DB	Deaf/Blindness	TB	Traumatic Brain Injury
DD	Developmental Delay	SL	Speech/Language Impaired
ED	Emotional Disturbance	VI	Visually Impaired
HI	Hearing Impairment		

# Bozeman Public Schools

## Calendar 2017-2018

<b>July</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>August</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>September</b> S M T W Th F S 1 2 3 <del>4</del> K 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>October</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<b>November</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>December</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>January</b> S M T W Th F S <del>1</del> 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>February</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
<b>March</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>April</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>May</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>June</b> S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

### DATES TO REMEMBER

Aug 24 - 28	K-12 PIR Days (School Not In Session)
Aug 29	School Begins 1-12
Sep 4	Labor Day Holiday
Sep 5	K Full Day Begins
Oct 2 - 3	K-5 P/T Conferences (No School K-5)
Oct 19 - 20	Flexible PIR Days (No School K-12)
Nov 22 - 24	Thanksgiving Holiday
Nov 27	K-12 PIR Day (No School K-12)
Dec 21 - Jan 2	Winter Break
Jan 22	K-12 PIR Day (No School K-12)
Jan 23	9-12 PIR Day (No School 9-12)
Feb 19	Presidents' Day Holiday
Mar 12 - 16	Spring Break
Apr 12	K-5 P/T Conferences 6-8 PIR Day (No School K-8)
Apr 13	K-5 P/T Conferences K-12 PIR Day (No School K-12)
May 25	K-12 PIR Day (No School K-12)
May 28	Memorial Day Holiday
Jun 3	Graduation!
Jun 7	Last Day Of School Students Released @ 12:45

### GRADING PERIODS

K-5:	Jan 19 Jun 7
6-8:	Nov 21 Mar 2 Jun 6
9-12:	Per 1 - Oct 6 Per 2 - Nov 22 1st Sem - Jan 19  Per 1 - Mar 2 Per 2 - Apr 20 2nd Sem - Jun 7

### SYMBOL CODES

	Dist. Flexible PIR Days (No School)
	K-12 PIR (No School K-12)
	K-5 P/T Conf (No School K-5)
	K-8 PIR (No School K-8)
	9-12 PIR (No School 9-12)
	Holiday and/or Break
	School Begins
	School Ends
K	Kindergarten Starts

With the approval of this calendar, the Board of Trustees, in commemoration of Martin Luther King Day (January 15, 2018), is directing that all teachers (K-5) and all social studies teachers (6-12) take action in class to recognize and celebrate the principles for which Martin Luther King stood.