



**BOZEMAN SCHOOL DISTRICT NO. 7**  
**ELECTRONIC**  
**MONDAY -- August 16, 2021 -- 5:45 PM**

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**Regular Board Meeting**

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- 5:45 1. **Call to Order -- Roll Call -- Pledge of Allegiance** Red = Not an Agenda Item (Placeholder)  
2. **BSD7 Experience** Black = Agenda Item
- 2.1 Student Representatives Report
  - 2.2 **Board Education - Curriculum Transparency Presentation**  
The Board Education Opportunity is a 15-minute segment that allows our Board to receive an educational snippet of what is happening in our District.
  - 2.3 Recognition and Awards
3. **Action Items -- Consent**
- 3.1 Policy 2nd Reading
  - 3.2 Minutes
    - [3.2.1](#) Consider Approval of Board Meeting Minutes
  - 3.3 High School District
    - [3.3.1](#) Consider Approval of High School Bond Projects Update
  - 3.4 Both Districts
    - [3.4.1](#) Consider Approval of Personnel Actions
    - [3.4.2](#) Consider Approval of Financial Reports, Warrant Approval, and Donations
    - [3.4.3](#) Consider Approval of Restatement of Section 125 Cafeteria Plan
    - [3.4.4](#) Consider Approval of the Memorandum of Agreement with the City of Bozeman to Provide School Resource Officers
    - [3.4.5](#) Consider Approval of 2021-2022 Long-Range Strategic Plan (LRSP) Implementation Framework and Five-Year Plan
  - 3.5 Elementary District
    - [3.5.1](#) Consider Approval of Territory Transfer Request
4. **Action Items -- Singular**
- 4.1 Both Districts
  - 4.2 High School District
    - [4.2.1](#) Consider Approval of 2021-22 High School District Budget
  - 4.3 Elementary District
    - [4.3.1](#) Consider Approval of 2021-22 Elementary District Budget
5. **Board Discussion**
- 5.1 Policy 1st Reading
    - [5.1.1](#) Discuss proposed revisions to policy #1905 - Face Coverings as Personal Protective Equipment
  - 5.2 Committee Reports
6. **Public Comment on Non-Agenda Items**  
Recognition of visitors and explanation of procedures to be followed when addressing the Board. Members of the community are given the opportunity to make brief comments to the Board on any matter that is not included in the agenda. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

## 7. Reports

[7.1](#) Executive Cabinet Report

[7.2](#) Board of Trustees

Requests, Calendar, Concerns, Reports, Future Agenda Items, Open Meeting Topics for Next Meeting

ADJOURN

Public comment may be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

### PLEASE TURN OFF CELL PHONES

**The Board meeting will be exclusively using Zoom. There will not be an on site in person meeting.**

[Join Zoom Meeting](#)

**Thank you for your participation in Bozeman Public Schools's Board Meetings. Participants are asked to engage in civil discourse that is defined as engagement intended to enhance understanding. BSD7 Board Meetings are defined as *public meetings* in regards to MCA statute 45-8-101 below.**

Montana Code Annotated 2019

TITLE 45. CRIMES

CHAPTER 8. OFFENSES AGAINST PUBLIC ORDER

Part 1. Conduct Disruptive of Public Order

Disorderly Conduct

45-8-101. Disorderly conduct. (1) A person commits the offense of disorderly conduct if:

- (a) the person knowingly disturbs the peace by:
    - (i) quarreling, challenging to fight, or fighting;
    - (ii) making loud or unusual noises;
    - (iii) using threatening, profane, or abusive language;
    - (iv) rendering vehicular or pedestrian traffic impassable;
    - (v) rendering the free ingress or egress to public or private places impassable;
    - (vi) disturbing or disrupting any lawful assembly or public meeting;
    - (vii) transmitting a false report or warning of a fire or other catastrophe in a place where its occurrence would endanger human life;
    - (viii) creating a hazardous or physically offensive condition by any act that serves no legitimate purpose; or
    - (ix) transmitting a false report or warning of an impending explosion in a place where its occurrence would endanger human life; or
  - (b) in the course of engaging in any of the conduct prohibited by subsections (1)(a)(i) through (1)(a)(vi), a peace officer recognizes the person's conduct creates an articulable public safety risk.
- (2)
    - (a) Except as provided in subsections (2)(b), (3), and (4), a person convicted of the offense of disorderly conduct shall be fined an amount not to exceed \$100.
    - (b) A person convicted of a second or subsequent violation of subsections (1)(a)(i) through (1)(a)(vi) within 1 year shall be fined an amount not to exceed \$100 or be imprisoned in the county jail for a term not to exceed 10 days, or both.
  - (3) A person convicted of a violation of subsections (1)(a)(vii) through (1)(a)(ix) shall be fined an amount not to exceed \$1,000 or be imprisoned in the county jail for a term not to exceed 1 year, or both.
  - (4) A person convicted of a violation of subsection (1)(b) shall be fined an amount not to exceed \$500 or be imprisoned in the county jail for a term not to exceed 1 day, or both.

History: En. 94-8-101 by Sec. 1, Ch. 513, L. 1973; R.C.M. 1947, 94-8-101; amd. Sec. 1, Ch. 508, L. 1989; amd. Sec. 8, Ch. 415, L. 1991; amd. Sec. 1693, Ch. 56, L. 2009; amd. Sec. 1, Ch. 250, L. 2013; amd. Sec. 16, Ch. 321, L. 2017; amd. Sec. 2, Ch. 372, L. 2019.

[Double Click to Return to Agenda](#)



<b>Meeting Date:</b>	August 16, 2021
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.2.1
<b>Originated By:</b>	Mike Waterman, Executive Director of Business and Operations
<b>Others Involved:</b>	Lori Ross, Executive Assistant

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Consider Approval of Board Meeting Minutes.

- Facts & Discussion:**
- Minutes of the [July 12, 2021 Regular Board Meeting](#) and the [July 26, 2021 Special Board Meeting](#).
  - Minutes of the [July 28, 2021 Board Retreat](#).
  - Upon approval, the minutes represent the official actions of the Board of Trustees of School District No. 7.

**Fiscal Impact:**  
N/A

**Superintendent's Recommendation:**  
It is recommended the Board of Trustees approve as presented, the minutes of the Regular Board Meeting on [7-12-2021](#), Special Board Meeting on [7-26-2021](#), and the Board Retreat on [7-28-2021](#).

- Other Alternatives:**
- Do not approve the recommendation and request administration to propose changes.



<b>Meeting Date:</b>	August 16, 2021
<b>Category:</b>	Action Item - Consent - High School District
<b>Agenda Item #:</b>	3.3.1
<b>Originated By:</b>	Steve Johnson, Owner's Construction Representative
<b>Others Involved:</b>	Matt Stark, Director of Facilities; Nathan Helfrich, CT Architects Engineers and Roger Davis, Langlas and Associates

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
 Consider Approval of [High School Bond Projects Update](#)

**Facts & Discussion:**

- The attached report has been developed by the Owner’s Construction Representative, along with project architects and contractors to reflect the most recent status of the projects.

**Fiscal Impact:**

\$125,000,000 Bond Proceeds

**Superintendent’s Recommendation:**

It is recommended the Board of Trustees approve the [High School Bond Projects Update](#), approve change orders #1 and #2 and approve the change in project scope to complete the proposed improvements to the BHS and GHS softball fields and the BHS track.

**Other Alternatives:**

- Do not approve the recommendation and request administration to propose changes.

**Discussion:**

**Project: BHS Renovation**

The Board of Trustees selected CT Architects Engineers for design services along with Langlas and Associates to perform GC/CM services for the renovation efforts at BHS. Construction bids were approved at the January 27, 2020 board meeting with a not to exceed Guaranteed Maximum Price of \$29,555,890. The construction schedule was accelerated and construction was able to begin in May 2020. The contractor has an aggressive and busy schedule over the next couple of months in order to get the building ready for occupancy this fall.

Overall the project is approximately 75% Complete.

Current construction progress has been highlighted with [this report](#) along with a short duration schedule.

Guaranteed Maximum Price

Original Guaranteed Maximum Price	\$29,555,890
Change Order #1	802,756
Change Order #2	<u>507,992</u>
Adjusted Guaranteed Maximum Price	\$30,866,638

Change Order #1 is to add \$802,756 to the BHS project, which is the amount of contingency that was left from the GHS construction project. Change Order #2 is for additional work to the BHS track, including asphalt access lanes, trails, removing the old scoreboards and storm drain improvements.

Proposed use of Construction Contingency

When the BHS site work and VanWinkle construction were completed, some projects were reduced in scope to ensure enough funds were available to complete the GHS construction and BHS Building renovation. The current status and percentage of completion of those projects allows the opportunity to complete some of those projects within the existing Guaranteed Maximum Price of the Langlas Contract. Two such projects:

BHS Track:

Demo existing Timing Booth, Demo electrical components at existing Timing Booth, Connect Timing Booth to existing electrical panel @ Concessions, Prep and place Timing Booth concrete pad, Supply and install new Timing Booth, Additional landscaping screening per City comments. Estimated cost- \$115,000.

BHS and GHS Softball:

BHS - Increase height of backstop fencing, Fix Grass leveling/ drainage concerns, Add 4 Dugouts, Add batting cages on concrete with electrical, Add (4) sets of (3) row bleachers, Add basic Scoreboard. GHS - Add 2 Dugouts. Estimated Cost \$496,000



**Meeting Date:** August 16, 2021  

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**Category:** Action Item - Consent - Both Districts  

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**Agenda Item #:** 3.4.1  

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**Originated By:** Pat Strauss, Director of Human Resources  

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**Others Involved:**  

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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Personnel Actions

**Facts:**

As per [MCA 20-3-324 -- Powers and Duties of Trustees](#) -- the trustees of each district shall employ or dismiss personnel considered necessary to carry out the various services of the district.

**Fiscal Impact:**

Noted on report

**Superintendent's Recommendation:**

The Board of Trustees is requested to employ, dismiss, or accept the resignations of those noted on the Personnel Action Report.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.

**Bozeman Public Schools  
Human Resources**

August 16, 2021

**REQUIRES BOARD ACTION**

**Confirmation of Employment (Certified)**

Name	Position	Level/Step	Effective	Salary
Breum, Serina	Elementary Teacher, 1.0 FTE, MDLK	BA, Step 1	8/23/2021	\$43,478.00
Dissly, Allison	7th Grade Core Teacher, 1.0 FTE, SMS	BA+90, Step 2	8/23/2021	\$55,391.00
Eichenberger, Abigail	Elementary Teacher, 1.0 FTE, HAWT	BA(M)+45, Step 5	8/23/2021	\$56,869.00
Havel, Sarah	Elementary Teacher, 1.0 FTE, MOST	BA, Step 5	8/23/2021	\$48,956.00
Holman, Andrew	T&I Teacher, 1.0 FTE, GHS	BA+90, Step 1	8/23/2021	\$54,043.00
Jarvis, Joshua	Behavioral Support Specialist, 1.0 FTE, HYL T	BA, Step 2	8/23/2021	\$44,869.00
Lake, Laci	Elementary Teacher, 1.0 FTE, HAWT	BA(M)+75, Step 5	8/25/2021	\$60,347.00
Mayer, Chance	Elementary Teacher, 1.0 FTE, HAWT	BA, Step 1	8/23/2021	\$43,478.00
McCormick, Steve	Librarian, .50 FTE, EMDI	BA(M)+105, Step 4	8/23/2021	\$31,260.50
Obstar, Timothy	T&I Teacher, 1.0 FTE, GHS	BA+15, Step 1	8/23/2021	\$45,217.00
Richardson, Selina	SPED Teacher, 1.0 FTE, GHS	BA(M)+60, Step 1	8/23/2021	\$53,130.00
Tenny, Andrew	SPED Teacher, 1.0 FTE, SMS	BA, Step 5	8/23/2021	\$48,956.00

**Confirmation of Employment (Classified)**

Name	Position	Level/Step	Effective	Hourly Rate
Jensen, Lane	Self Contained PARA, .75 FTE, BHS. 9.25 mos.	D01	8/30/2021	\$14.52
Meadors, Alexandra	Self Contained PARA, .875 FTE, BHS. 9.25 mos.	D02	8/30/2021	\$14.80
Shea, Shannon	Self Contained PARA, 1.0 FTE, LONG. 9.25 mos.	D03	8/30/2021	\$15.10
Van Hemert, Ashley	Non Instructional PARA, .3125 FTE, SMS, 9.25 mos.	B01	8/30/2021	\$14.23

**Confirmation of Request for Leave of Absence (Certified)**

Name	Position	Reason	Effective Dates
Rasmussen, Christine	Kindergarten Teacher, 1.0 FTE, MDLK	.50 of 1.0 FTE LOA	2021-2022
Colombo, Natalie	Elementary Teacher, 1.0 FTE, MDLK	LOA	2021-2022
Hardin, Elizabeth "Mosey"	SPED Teacher, 1.0 FTE, CJMS	FMLA	1/3/22 - 4/4/22
McKenney, Katherine	Elementary Teacher, 1.0 FTE, MDLK	FMLA	9/20/21 - 12/17/21
Walker, Christine	Elementary Teacher, 1.0 FTE, MDLK	LOA	2021-2022
Worob, Sukha	Art Teacher, 1.0 FTE, BHS	LOA	2021-2022

**Confirmation of Request for Leave of Absence (Professional)**

Name	Position	Reason	Effective Dates
Livingston, Brenda	District Accounting Bookkeeper, 1.0 FTE, Non Unit, \$19.29/hr., BUS OFF, 12 mos.	FMLA	8/19/21 - 10/14/21

**REPORT OF ADMINISTRATIVE ACTIONS**

**Confirmation of Resignations/Terminations (Certified)**

Name	Position	Reason	Effective	Years of Service
Bauerle, Patricia	MS Teacher, 1.0 FTE, BA+60, Step 18, \$65,366, SMS	Retirement	7/27/2021	30
Cook, Roxanne	Elementary Teacher, 1.0 FTE, BA(M)+105, Step 12, \$71,729, HYL T	Resignation	7/27/2021	10

**Bozeman Public Schools  
Human Resources**

August 16, 2021

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Confirmation of Resignations/Terminations (Certified) (con't)**

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective</b>	<b>Years of Service</b>
Corcoran, Kerry	Art Teacher, 1.0 FTE, BA(M)+75, Step 15, \$75,759, BHS	Retirement	7/15/2021	16

**Confirmation of Resignations/Terminations (Professional)**

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective</b>	<b>Years of Service</b>
Denny, Abigail	Occupational Therapist, .35 FTE, Non Unit, \$13,440, EMDI	Resignation	6/11/2021	6 mos.
Fedock, Peter	Auditorium Technician, 1.0 FTE, Non Unit, \$19.42/hr., FAC, 12 mos.	Resignation	8/27/2021	3.11

**Confirmation of Resignations/Terminations (Classified)**

<b>Name</b>	<b>Position</b>	<b>Reason</b>	<b>Effective</b>	<b>Years of Service</b>
Bechtold, Peggy	FS Manager, 1.0 FTE, FF4, \$16.72/hr., BHS, 9.25 mos.	Resignation	7/27/2021	3.2
Bottcher, Justine	Discretionary PARA, .5313 FTE, B05, \$13.48/hr., EMDI, 9.25 mos.	Resignation	6/10/2021	4.3
Connors, Logan	Self Contained PARA, .8125 FTE, D01, \$13.71/hr., DTC1, 9.25 mos.	Resignation	7/1/2021	1
Goodman, Jordan	Custodian, 1.0 FTE, G07, \$19.18/hr., HYL T, 12 mos.	Resignation	7/30/2021	5.1
Iszler, Joanne	SPED Resource PARA, .875 FTE, B03, \$12.97/hr., CJMS, 9.25 mos.	Resignation	7/28/2021	2.8
Kailey, Kendra	SPED Resource PARA, .875 FTE, B01, \$12.48/hr., CJMS, 9.25 mos.	Resignation	6/10/2021	8.5 mos.
Massic, Amie	Elementary PARA, .75 FTE, B01, \$12.48/hr., Overflow PARA, .1563 FTE, Non Unit, \$12.48/hr., EMDI, 9.25 mos.	Resignation	8/5/2021	6.85 mos.
Montoya, Marissa	SPED Resource PARA, .875 FTE, B01, \$12.48/hr., MDLK, 9.25 mos.	Resignation	8/9/2021	7.5 mos.
Proffitt, Charles	Lead Custodian, 1.0 FTE, G21, \$24.40/hr., GHS, 12 mos.	Retirement	8/31/2021	20.2
Shurte, Madison	Self Contained PARA, .875 FTE, D01, \$13.71/hr., IRVG, 9.25 mos.	Resignation	7/27/2021	1
Tolo, Stephen	Head Custodian, 1.0 FTE, G10, \$21.97/hr, IRVG, 12 mos.	Resignation	8/20/2021	9.4

**Changes and Revisions in Contracts (Certified)**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>	<b>Reason</b>
Abbey, Cherre	Elementary Teacher, 1.0 FTE, LONG	Elementary Teacher, 1.0 FTE, HYL T	8/25/2021	Internal Transfer
Bradshaw, Cindy	Elementary Teacher, 1.0 FTE, EMDI	Intervention Teacher, 1.0 FTE, EMDI	8/25/2021	Internal Transfer
Gilpin, Renee	Elementary Teacher, 1.0 FTE, MDLK	Elementary Teacher, 1.0 FTE, HYL T	8/25/2021	Internal Transfer
Rosenstein, Melissa	School Psych, .50 FTE, HAWT	School Psych, .50 FTE, Intervention Teacher, .50 FTE, HAWT	8/25/2021	Additional Assignment, Increase in FTE/Hrs.
Stoker, Ashley	SPED Teacher, 1.0 FTE, MDLK	SPED Teacher, 1.0 FTE, EMDI	8/25/2021	Internal Transfer

**Bozeman Public Schools  
Human Resources**

August 16, 2021

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Changes and Revisions in Contracts (Classified)**

<b>Name</b>	<b>From</b>	<b>To</b>	<b>Effective</b>	<b>Reason</b>
Covington, Lauren	College & Career Center Coordinator, 1.0 FTE, F11, \$19.72, GHS, 9.25 mos.	College & Career Center Coordinator, 1.0 FTE, F11, \$19.72, GHS, 9.5 mos.	8/26/2021	Change in Work Calendar
Greene, Juliana	Self Contained PARA, .875 FTE, D01, \$13.71/hr., MDLK, 9.25 mos.	Self Contained PARA, .875 FTE, D02, \$14.80/hr., SMS, 9.25 mos.	8/30/2021	Internal Transfer
Jacobs, Noah	Custodian, 1.0 FTE, G02, \$17.39/hr., GHS, 12 mos.	Custodian, .50 FTE MOST, .50 FTE, WHIT, G02, \$17.39/hr., 12 mos.	8/9/2021	Internal Transfer
Johnson, Thomas	Head Custodian, 1.0 FTE, G08, \$21.67/hr., SMS, 12 mos.	Head Custodian, 1.0 FTE, I08, \$22.79/hr., GHS, 12 mos.	8/2/2021	Internal Transfer
Kehoe, Thomas	Roving Custodian, 1.0 FTE, G06, \$18.82/hr., FAC, 12 mos.	Head Custodian, 1.0 FTE, G06, \$20.92/hr., SMS, 12 mos.	8/4/2021	Internal Transfer
Malott, James	Head Custodian, 1.0 FTE, G07, \$20.83/hr., MOST, 12 mos.	Custodian, .50 FTE, G07, \$19.18/hr., HYL, 12 mos.	8/3/2021	Internal Transfer/ Decrease in FTE/Hrs.
Stancil, Linda	Secretary, .625 FTE, E26, \$21.35/hr., ADED, 11 mos.	Secretary, .625 FTE, E26, \$21.35/hr., ADED, 9.25 mos.	8/30/2021	Correction to Work Calendar
White, Sally	College & Career Center Coordinator, 1.0 FTE, BHS, 9.25 mos.	College & Career Center Coordinator, 1.0 FTE, GHS, 9.5 mos.	8/26/2021	Change in Work Calendar

**Stipends - Extracurricular**

<b>Name</b>	<b>Authorized Position</b>	<b>Stipend</b>	<b>Level</b>	<b>Effective</b>
Browne, Lacy	Winter Cheer - Head Coach - BHS (.50) (Longevity)	\$3,092.04	2	11/19/20 - 3/4/21

**Stipends - Not Extracurricular**

<b>Name</b>	<b>Authorized Position</b>	<b>Stipend</b>	<b>Level</b>	<b>Effective</b>
Becker, Katie	SPED ESY Teacher - HS - BHS - Up to 20 hrs./wk. (Hrly. Rate)	\$32.00		7/5/21 - 8/13/21
Blake, Ann	SPED ESY Teacher - Elementary - Up to 10 hrs./wk. (Hrly. Rate)	\$32.00		8/1/21 - 8/25/21
Czech, Teresa	SPED ESY Teacher - Elementary - Up to 10 hrs./wk. (Hrly. Rate)	\$32.00		8/1/21 - 8/25/21
Duncan, Adam	SPED ESY Teacher - Elementary - Up to 20 hrs./wk. (Hrly. Rate)	\$32.00		8/1/21 - 8/25/21
Erdmann, Meghan	SPED ESY Teacher - HS - BHS - Up to 10 hrs./wk. (Hrly. Rate)	\$32.00		8/1/21 - 8/25/21
Fedock, Peter	Monthly Stipend for serving as Interim Auditorium Manager (Monthly rate of \$200 for 14 mos.)	\$2,800.00		July 2020 - August 2021
Greiner, Katrina	ESY Teacher - HS - BHS - Up to 30 hrs./wk. (Hrly. Rate)	\$32.00		6/14/21 - 7/23/21
Hamilton, Caroline	SPED ESY Teacher - Elementary - Up to 10 hrs./wk. (Hrly. Rate)	\$32.00		8/1/21 - 8/25/21
Holmquist, Wes	MT Digital Academy (MTDA) - Sports Officiating - Summer 2021-2 - Section 1	\$1,434.12		Spring 2021
Jensen, Lane	SPED ESY PARA - GHS - Up to 20 Hrs./wk. (Hrly. Rate)	\$14.52		7/5/21 - 8/13/21

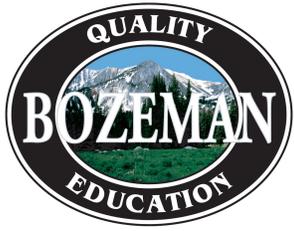
**Bozeman Public Schools Human Resources**

August 16, 2021

**REPORT OF ADMINISTRATIVE ACTIONS (con't)**

**Stipends - Not Extracurricular (con't)**

<b>Name</b>	<b>Authorized Position</b>	<b>Stipend</b>	<b>Level</b>	<b>Effective</b>
Karrick, Olivia	SPED ESY Teacher - HS - GHS - Up to 20 hrs./wk. (Hrly. Rate)	\$32.00		7/5/21 - 8/13/21
Miklavic, Kaitlyn	SPED ESY Teacher HS - BHS - Up to 20 hrs./wk. (Hrly. Rate)	\$32.00		7/5/21 - 8/13/21
Skinner, Caitlin	MT Digital Academy (MTDA) - AP Language & Composition B - Spring 2021 - Section 1	\$2,629.22		Spring 2021
Skinner, Caitlin	MT Digital Academy (MTDA) - English III B - Spring 2021 - Section 1	\$3,346.28		Spring 2021
Stucky, Christine	Online Summer Credits Course - BHS - Up to 4 hrs./day.	\$32.00		6/14/21 - 8/23/21
Wittman, Vicki	ESY Teacher - HS - GHS - Up to 30 hrs./wk. (Hrly. Rate)	\$32.00		6/14/21 - 7/23/21



<b>Meeting Date:</b>	August 16, 2021
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.4.2
<b>Originated By:</b>	Mike Waterman, Executive Director Business and Operations
<b>Others Involved:</b>	R.J. Tvedt, Accounting Supervisor Brenda Livingston, District Bookkeeper

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider approval of [Financial Reports](#), Warrant Approval and [Donations](#).

**Facts & Discussion:**

This monthly update on the fiscal business of the District is designed to provide Trustees and the public with up-to-date and timely information on revenue and expenditures, fiscal operations, and the overall financial position of the Bozeman Public Schools. Included with this report is a breakdown of district invested funds. Any time there is a transfer in these funds, the activity is included as a part of this report.

The Warrant Registers are available in the Business Office and have been sent to the Trustees. July 2021 warrants and remaining June 2021 warrants are as follows: Operational warrants were \$3,503,953.23; net Payroll, taxes and deductions were \$1,209,537.03; Total warrants disbursed for remaining June 2021 and July 2021 were \$4,713,490.26.

Investment of District Funds in accordance with State law as of:	<u>June 30, 2021</u>
Gallatin County Investment Pool	\$51,765,450.76
Nonexpendable Endowment (D.A. Davidson)	<u>1,022,982.29</u>
Total District cash and investments	<u>\$ 52,788,433.05</u>

**Fiscal Impact:**

Refer to attached reports

**Superintendent's Recommendation:**

It is recommended the Board of Trustees approve the [Financial Reports](#), Warrants for Approval and [Donations](#).

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



<b>Meeting Date:</b>	August 16, 2021
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.4.3
<b>Originated By:</b>	Mike Waterman, Plan Administrator
<b>Others Involved:</b>	Lacy Clark, Budget and Risk Management Coordinator; Becky Byrne, Insurance Consultant; Benefit Comply consultants

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of Restatement of [Section 125 Cafeteria Plan](#).

**Facts & Discussion:**

1. IRS regulations require employers that offer employer-sponsored benefits plans to adopt a Section 125 Cafeteria Plan so employees can pay for certain qualified medical expenses – such as health insurance premiums – on a pre-tax basis.
2. During a recent review, discrepancies between the existing plan language and District practice were noted.
3. For clarity and ease, the consultants with whom the District contracts recommend restating the plan rather than amending the current one.

**Fiscal Impact:**

\$400 consultant fee, Self Insurance Fund

**Superintendent's Recommendation:**

It is recommended that the Board of Trustees approve the updates to the [Section 125 Cafeteria Plan](#) as presented.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



**Meeting Date:** August 16, 2021  


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**Category:** Action Item - Consent - Both Districts  


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**Agenda Item #:** 3.4.4  


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**Originated By:** Marilyn King, Deputy Superintendent Instruction  


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**Others Involved:** Casey Bertram, Superintendent; Captain Cory Klumb, Bozeman Police Department; SRO Sergeant Hal Richardson  


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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of the Memorandum of Agreement with the City of Bozeman to Provide School Resource Officers

**Facts:**

1. The City has provided School Resource Officers in the schools since 1995.
2. The attached agreement is consistent with past agreements.
3. The entire contract is paid with General and/or Building Reserve Fund dollars.
4. The contract requires the District to pay 50% of the salary and benefits for the School Resource Officers.
5. School Resource Officers undergo intensive, on-going training as law enforcement officers and additional, comprehensive and on-going training for their specialized role as school resource officers.

**Fiscal Impact:**

N/A

**Superintendent’s Recommendation:**

It is recommended the Board approve the School Resource Officer Agreement.

**Other Alternatives:**

1. Do not approve the agreement.
2. Make modifications to the agreement.

## ***AGREEMENT***

THIS AGREEMENT, made and entered into this **13th** day of **August 2021**, by and between the **CITY OF BOZEMAN**, a self-governing municipal corporation organized and existing under its Charter and the laws of the State of Montana, hereinafter referred to as “**CITY**”, and **BOZEMAN SCHOOL DISTRICT NO. 7**, hereinafter referred to as “**SCHOOL**”.

WHEREAS: The CITY and SCHOOL face the challenge of keeping pace with a growing, ever changing community. In particular, the increases in emergency calls at or around area schools have increased over the past decade and continue to challenge police resources. Serious crime by or involving young people, drug and alcohol abuse, campus violence, and potential for gang activity necessitate a strong working relationship between the CITY and SCHOOL. It is necessary to enforce district policy, serious behavior infractions, criminal law, crime prevention, attendance requirements, and to develop strategies that will contribute to student and staff safety and progress toward the SCHOOL's Long Range Strategic Plan.

WHEREAS: Results of this complex and changing environment include increased budget constraints, and the need to reevaluate the role of the police agency in the community, especially in the schools. An intergovernmental cooperation arrangement between the CITY and SCHOOL is deemed an efficient and desirable means for effectively addressing juvenile-related crime and other problems. The SRO is instrumental in providing a safe environment conducive to the learning process. Students, staff and our community have a heightened perception of safety due to the work of the SRO. Building relationships with students, faculty, staff, administrators and parents is important to the quality of the trust generated by the SRO on and off the campus. Positive relationships yield great results in the solvability of criminal acts, the prevention of crime, successful drug interventions, drug interdictions and the ability to effectively address non-criminal student needs;

WHEREAS: The School Resource Officer (“SRO”) program in SCHOOL utilizes a triad concept of school-based policing. The triad concept divides the SROs responsibilities into three areas: law enforcement, informal counselor/mentor, and guest speaker:

- Law Enforcement Function – Functioning effectively in the school environment including understanding human brain development, de-escalation techniques, cultural awareness, and working with students with special needs.
- Mentoring Students – Designed to provide tools to be a positive role model for youth including informal counseling techniques.
- Guest Speaking – Instructional techniques as well as classroom management tools to provide law enforcement-related education to students; and,

WHEREAS: The parties to this Agreement believe it is in their best interests to come to an Agreement creating and utilizing the position of "School Resource Officer" (SRO) as a means to enforce the compulsory attendance provisions of M.C.A. 20-5-101. Et. Seq., and to meet the demand for investigation, detection and prevention of juvenile criminal activity of Bozeman School District and other property within the city limits of Bozeman.

**NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL AGREEMENTS AND COVENANTS  
CONTAINED HEREIN, IT IS HEREBY AGREED AS FOLLOWS:**

1. The CITY and SCHOOL shall mutually agree on the number of SROs to be hired. The number of primary SROs will be evaluated on an annual basis and allocated appropriately based on enrollment, service needs, funding availability, and expectations. The assignment of other trained SROs on a part-time basis shall be at the mutual agreement of both the CITY and SCHOOL.
2. The CITY shall designate trained and qualified law enforcement officers(s) as SRO, assigned to assist other school officials in their effort to maintain a proper educational environment for the students. In doing so, the SROs will, among other duties, assist in enforcing compulsory attendance and disciplinary policies, and participate in the investigation of criminal activities involving juveniles, particularly when involving students or related to school district properties. The CITY shall maintain supervisory authority over the SRO(s). It is acknowledged and agreed by the parties that all SRO(s) will remain employee(s) of the CITY.
3. SROs shall abide by SCHOOL policies, provide a presence and education to students and staff that help prevent crime; conduct investigations of criminal acts that occur in the schools that involve students or staff; make arrests when necessary; assist classroom teachers by being a resource on law enforcement specific and related topics; develop and deliver a variety of lesson plans and community presentations related to law enforcement topics such as search and seizure, *Miranda*, and law enforcement as a career. In addition, SROs will provide specialized lesson plans on topics such as Bullying, Stalking, Sexual Assault and Sexual Predation by Drug, Internet Safety, Rights Vs. Responsibilities of a Citizen, Effects of Alcohol and Commonly Abused Drugs, etc.
4. The SROs shall abide by all applicable legal requirements for law enforcement officers concerning interviews or searches should it become necessary to conduct formal law enforcement investigations involving students or staff on property or at functions under the jurisdiction or supervision of the SCHOOL. The SRO's will not be involved in searches conducted by school personnel. School personnel may request SROs to search in certain limited circumstances including when a criminal act is involved or in the event of exigent circumstances, such as imminent safety concerns. The SRO will follow all applicable laws when conducting searches.
5. The SCHOOL shall be responsible for cost sharing of actual wage and benefit amounts earned by the primary SRO(s) in the performance of their duties in accordance with CITY payroll standards. The SCHOOL shall pay one-half (1/2) of the actual annual wage and benefit amounts in each fiscal year. The CITY will continue to act as fiscal agent for the officer(s).
6. The CITY will provide the equipment and resources necessary for SROs to perform their duties. The SCHOOL and CITY will equally share costs for new computer(s), as needed. Each SRO shall carry a cell phone issued by the CITY. The SCHOOL will annually pay the CITY one-half of the total annual cost of cell phone service for each SRO.
7. The CITY will provide proper and adequate training for the SROs. The SCHOOL shall pay for one-half of the total costs associated for each SRO that attends the National Association of School Resource Officers (NASRO) Conference and one-half the total cost for each SRO that attends SRO Basic training.
8. The CITY will ensure, to the extent reasonable, that the assigned SRO is available for duty on school grounds when school is in session by encouraging the SRO(s) to take vacation only when school is not in session. The SCHOOL recognizes the SRO(s) work schedule is specified by contract.

9. The SCHOOL shall recognize the lawful authority of the SRO and cooperate in their efforts to enforce the law. The SRO(s) act as part of the School's Administrative Team, as determined by the SCHOOL. In the event of conflict between these dual roles or responsibilities, the SCHOOL recognizes a SRO is first and foremost a law enforcement officer.
10. The SCHOOL shall provide a primary office for each SRO and allow access to and use of office-related equipment by the SRO as needed, at no cost to the CITY. As necessary, the SCHOOL will provide an additional office(s) as determined mutually between the CITY and SCHOOL.
11. The SROs may request assistance from school support staff to assist in clerical related tasks that are not in conflict with the Confidential Criminal Justice Information System. This assistance will be provided at no cost to the CITY.
12. The SCHOOL acknowledges and agrees that the SRO is/are subject to call out by the CITY on short notice for major emergencies, and required as part of their duties to appear in conferences, at court hearings and at other related functions.
13. The SCHOOL shall create a line of communication designating a member of each individual school's administration as the primary point of contact for the SRO to share information and discuss areas of concern. The SCHOOL recognizes circumstances may arise in which a SRO may not be able to share information pertaining to a criminal investigation.
14. The SRO(s) shall assist the SCHOOL in the development review of law enforcement and safety-related policies and procedures, including related training or drills as deemed necessary.
15. The SCHOOL and the SRO(s) shall jointly participate in threat assessment meetings to determine the level of threat an identified student poses and to assist in the creation of a safety plan for that student.
16. The SCHOOL and the SRO(s) shall jointly participate in Interdisciplinary Team meetings.
17. The SCHOOL and the SRO(s) shall jointly participate in other meetings as appropriate for safety and prevention activities of the SCHOOL.
18. Complaints related to SRO performance will be handled in accordance with Bozeman Police Department Citizen Inquiries/Complaint policy.

**Termination/Extension:**

The term of this Agreement shall be from August 1, 2021 to June 30, 2025. The Agreement may be extended or revoked by mutual consent of the parties in writing. Either party may terminate this agreement, without cause, upon furnishing the other sixty (60) days written notice thereof. This Agreement will be reviewed at least annually and revisions may occur by mutual consent of the parties in writing. Every five years, this Agreement must be reauthorized by the City Commission.

**IN WITNESS WHEREOF**, the parties hereto have signed and executed the foregoing Agreement the day and year first above written.

**BOZEMAN SCHOOL DISTRICT #7**

**CITY OF BOZEMAN**

By: \_\_\_\_\_

By: \_\_\_\_\_

**Sandra Wilson**  
**Board Chair**

**Jeff Mihelich**  
**City Manager**

ATTEST:

ATTEST:

\_\_\_\_\_  
Mike Waterman, School District Clerk

\_\_\_\_\_  
Mike Maas, City Clerk



<b>Meeting Date:</b>	August 16, 2021
<b>Category:</b>	Action Item - Consent - Both Districts
<b>Agenda Item #:</b>	3.4.5
<b>Originated By:</b>	Casey Bertram, Interim Superintendent
<b>Others Involved:</b>	Executive Cabinet, District Ongoing Collaboration Committee (DOCC), Building Principals

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Consider Approval of 2021-2022 Long-Range Strategic Plan (LRSP) Implementation Framework and Five-Year Plan

**Facts & Discussion:**

- Interim Co-Superintendents Casey Bertram and Dr. Marilyn King, facilitated a preliminary discussion pertaining to the history and current status of the Long Range Strategic Plan (LRSP) at a Board retreat on 3/11/2021.
- Interim Superintendent Casey Bertram and members of the Executive Cabinet facilitated a follow-up discussion at the Board retreat on 7/28/2021, focused on the following topics:
  - Review of LRSP history and current status
  - Discussion of Draft District Goals/Five Year Plan
  - Discussion of timing for comprehensive review and update of LRSP
  - Discussion regarding Board Luncheons
- The 2021-2022 Long-Range Strategic Plan (LRSP) Implementation Framework, [HERE](#), will guide building teams in setting goals and associated actions plans in the areas of math, literacy, and Social/Emotional Learning (SEL).
- The Five Year Plan, [HERE](#), helps prioritize and focus district initiatives and provides specific and measurable goal areas.

**Superintendent’s Recommendation:**

It is recommended that the Board approve the 2021-2022 Long-Range Strategic Plan (LRSP) Implementation Framework and Five-Year Plan as presented.

**Other Alternatives:**

1. Do not approve the 2021-2022 LRSP Implementation Framework and Five-Year Plan



**Meeting Date:** August 16, 2021  


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**Category:** Action Item - Consent - Elementary  


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**Agenda Item #:** 3.5.1  


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**Originated By:** Mike Waterman, Executive Director of Business and Operations  


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**Others Involved:**  


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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
 Consider Approval of Territory Transfer Request.

**Facts & Discussion:**

1. Amy and Peter Carse are [requesting their property be transferred](#) from the Bozeman Elementary District to the Lamotte Elementary District.
2. 20-6-105, MCA prescribes a process for which territory may be transferred from one school district to another. The Carse’s request meets the requirements of this law.
3. If approved, the property owners will still be required to pay on all Bozeman Elementary bonds that were approved while the property was a part of our District.
4. 20-6-202, MCA states that Elementary district boundaries may not be changed between the first day of January and the fourth Monday of August of any calendar year. As a result, if approved, this transfer would become effective August 23, 2021.
5. The Lamotte Elementary District approved the request.
6. If approved by the Bozeman Elementary Board of Trustees, the change will become final. If the Bozeman Elementary Board chooses not to approve the request, the Gallatin County Superintendent will hold a hearing on the issue and make a determination on it.

**Fiscal Impact:**

This proposed change would permanently move the Carse’s property to the Lamotte Elementary District. The change would result in a small reduction in the Bozeman Elementary District’s taxable value. The reduction (\$8,211 or 0.004% of the District’s taxable value) is not large enough to have an impact on the number of mills levied by the District.

**Superintendent’s Recommendation:**

It is recommended that the Board of Trustees authorize the transfer of the Carse’s territory to Lamotte Elementary District, effective August 23, 2021.

**Other Alternatives:**

1. Do not approve the territory transfer.



<b>Meeting Date:</b>	August 16, 2021
<b>Category:</b>	Action Item - Singular - High School District
<b>Agenda Item #:</b>	4.2.1
<b>Originated By:</b>	Mike Waterman, Executive Director of Business and Operations
<b>Others Involved:</b>	Lacy Clark, Budget and Risk Management Coordinator

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Consider Approval of 2021-22 High School District Budget

**Background:**

1. [MCA 20-9-131 -- Final Budget Meeting](#) requires that the trustees of each district shall meet on or before August 20 to adopt the final budget of the District. The meeting can be continued from day to day but the budget must be adopted no later than August 25.
2. The Board previously reviewed the preliminary 2021-22 budget at their February 2021 and July 2021 Board meetings.
3. The District received taxable value information from the Department of Revenue. According to the information received, the taxable value for the High School District increased by 17.06% from \$230,172,095 to \$269,441,207.
4. Total High School levied dollars will increase \$441,183 from \$22,882,232 in 2020-21 to \$23,323,415 in 2021-22; due to the sharp increase in taxable value, however, total mills levied will decrease by 12.75 mills from 97.61 to 84.86.

**Discussion:**

The proposed [Budget Document](#) and [Executive Summary](#) are available on the District website. Following is an explanation of the significant differences between the preliminary budget presented at the July 26, 2021 Board meeting and final budgets:

- Taxable value change. Administration assumed a 7% increase in our taxable value when building the preliminary budget. Actual values are now known, and the increase exceeded our projections. As noted above, the High School taxable value increased 17.06% from \$230,172,095 to \$269,441,207.
- General Fund Tax increase. Guaranteed Tax Base Aid (“GTB”) is a state funding source for the General Fund. It is distributed based on levied mills. When our tax base increased more than expected, the District’s General Fund mills—and subsequently GTB—was reduced. By law, local permissive taxes must make up the difference. As a result of this change, the local levy increased by \$11,354.
- Revisions to carry over funds. The District is currently closing its 2020-21 books and fund balance remaining has been adjusted in several instances. These fund balance changes account for the remaining differences in the final spending limits.

The proposed budget will result in an increase of overall levied mills. The following chart compares FY21 and FY22 levied mills:

High School Fund	FY2020-21 Mills	FY2021-22 Mills	Change
General	34.47	30.59	-3.88
Debt Service	46.92	39.78	+7.14
Building Reserve	11.31	9.82	-1.49
Transportation	2.67	2.23	-0.44
Technology	0.87	0.74	-0.13
Adult Education	1.37	1.70	+0.33
Tuition	0.00	0.00	-
High School Total	97.61	84.86	-12.75

The 12.75 total mill decrease from 2021-22 results in a \$17.21 per year decrease in tax payments for each \$100,000 of taxable market value for Bozeman High School District taxpayers.

**Fiscal Impact:**

This is the proposed budget for the 2021-22 school year.

**Superintendent’s Recommendation:**

The Superintendent is requesting the Board to approve the following budgets and the associated tax levies noted above:

	FY2020-21 Budget	FY2021-22 Budget	Change \$	Change %
General	19,035,418	19,909,386	873,968	4.6%
Debt Service	12,175,563	12,234,552	58,989	0.5%
Building Reserve	9,202,000	11,471,928	2,269,928	24.7%
Transportation	1,328,971	1,100,325	-228,646	-17.2%
Technology	904,570	793,318	-111,252	-12.3%
Adult Education	383,166	470,181	87,015	22.7%
Bus Depreciation	304,680	305,374	694	0.2%
Tuition	465,000	403,171	-61,829	-13.3%
Flexibility	4,000	26,178	22,178	554.5%
Retirement	3,100,000	3,100,000	0	0.0%
<b>Total High School</b>	<b>\$ 46,903,368</b>	<b>\$ 49,814,413</b>	<b>\$ 2,911,045</b>	<b>6.2%</b>

If the Board wishes to adopt the proposal as presented, the following motion would be in order:  
Move to Adopt the Proposed 2021-22 High School District Budget as presented.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



<b>Meeting Date:</b>	August 16, 2021
<b>Category:</b>	Action Item - Singular - Elementary District
<b>Agenda Item #:</b>	4.3.1
<b>Originated By:</b>	Mike Waterman, Executive Director of Business and Operations
<b>Others Involved:</b>	Lacy Clark, Budget and Risk Management Coordinator

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**  
Consider Approval of 2021-22 Elementary District Budget

**Background:**

1. [MCA 20-9-131 -- Final Budget Meeting](#) requires that the trustees of each district shall meet on or before August 20 to adopt the final budget of the District. The meeting can be continued from day to day but the budget must be adopted no later than August 25.
2. The Board previously reviewed the preliminary 2021-22 budget at their February 2021 and July 2021 Board meetings.
3. The District received taxable value information from the Department of Revenue. According to the information received, the taxable value for the Elementary District increased by 16.90% from \$191,687,364 to \$224,085,702.
4. Total Elementary levied dollars will decrease \$476,543 from \$23,332,115 in 2020-21 to \$22,855,572 in 2021-22. Total mills will also decrease, from 121.74 in 2020-21 to 101.99 in 2021-22, a 19.75 mills reduction.

**Discussion:**

The proposed [Budget Document](#) and [Executive Summary](#) are available on the District website. Following is an explanation of the significant differences between the preliminary budget presented at the July 26, 2021 Board meeting and final budgets:

- Taxable value change. Administration assumed a 7% increase in our taxable value when building the preliminary budget. Actual values are now known, and the increase exceeded our projections. As noted above, the High School taxable value increased 16.90% from \$191,687,364 to \$224,085,702.
- General Fund Tax increase. Guaranteed Tax Base Aid (“GTB”) is a state funding source for the General Fund. It is distributed based on levied mills. When our tax base change was different than expected, the District’s General Fund mills—and subsequently GTB—changed as well. By law, local permissive taxes must make up the difference. As a result of this change, the local levy decreased by \$14,158.
- Technology Fund Increase. The Elementary Technology Fund is unique in that it is the only levy in the District that is limited by mills rather than dollars. The change in taxable value caused this voter-approved 3.00 mill levy to generate an additional \$56,941 in tax revenue over what was originally projected.

- Revisions to carry over funds. The District is currently closing its 2020-21 books and fund balance remaining has been adjusted in several instances. These fund balance changes account for the remaining differences in the final spending limits.

The proposed budget will result in an increase of overall levied mills. The following chart compares FY21 and FY22 levied mills:

High School Fund	FY2020-21 Mills	FY2021-22 Mills	Change
General	70.66	61.59	-9.07
Debt Service	30.12	21.04	-9.08
Building Reserve	10.44	8.93	-1.51
Transportation	6.06	6.18	+0.12
Technology	3.00	3.00	-
Tuition	1.46	1.25	-0.21
Elementary Total	121.74	101.99	-19.75

The 19.75 total mill decrease from 2020-21 amounts to a \$26.66 per year decrease in tax payments for each \$100,000 of taxable market value for Bozeman Elementary District taxpayers. Coupled with the estimated decrease of \$17.21 per year for each \$100,000 of taxable market value for high school only taxpayers, the estimated net decrease for Bozeman Elementary District #7 taxpayers is \$43.87 per \$100,000 (-14.81%).

**Fiscal Impact:**

This is the proposed budget for the 2021-22 school year.

**Superintendent’s Recommendation:**

The Superintendent is requesting the Board to approve the following budgets and the associated tax levies noted above:

FY2020-21 Budget	FY2021-22 Budget	Change \$	Change %
34,746,887	34,671,905	-74,982	-0.2%
6,250,507	5,191,507	-1,059,000	-16.9%
4,148,457	4,293,818	145,361	3.5%
2,782,449	2,321,047	-461,402	-16.6%
1,108,215	1,298,497	190,282	17.2%
304,422	305,107	685	0.2%
290,000	505,000	215,000	74.1%
4,000	7,669	3,669	91.7%
5,350,000	5,350,000	0	0.0%
<b>\$ 54,984,937</b>	<b>53,944,550</b>	<b>\$ (1,040,387)</b>	<b>-1.9%</b>

If the Board wishes to adopt the proposal as presented, the following motion would be in order:  
Move to Adopt the Proposed 2021-22 Elementary District Budget as presented.

**Other Alternatives:**

1. Do not approve the recommendation and request administration propose changes.



<b>Meeting Date:</b>	August 16, 2021
<b>Category:</b>	Discussion - Policy 1st Reading
<b>Agenda Item #:</b>	5.1.1
<b>Originated By:</b>	Casey Bertram - Interim Superintendent
<b>Others Involved:</b>	Executive Cabinet, Covid Advisory Task Force

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Discuss proposed revisions to policy #1905 - Face Coverings as Personal Protective Equipment

**Facts/Discussion:**

1. Revisions to policy #1905 - Face Coverings as Personal Protective Equipment were necessitated by rising COVID-19 community transmission and the approaching school year.
2. Face Coverings are an important layered mitigation strategy in ensuring in-person learning opportunities for students and student/staff safety.
3. Revisions to policy #1905 are in close alignment with recommendations from the [Covid Advisory Task Force meeting](#) on August 11, 2021.
4. The original policy and the recommended revisions were developed in conjunction with the Montana School Boards' Association.
5. The suggested policy revisions are in compliance with HB 702.
6. As written, "This policy applies during the COVID19 state of emergency declared by the Board of Trustees or other local, state or federal agency, official, or legislative body."
7. The Superintendent intends to recommend a return to a declared state of emergency at the August 23 Board meeting to coincide with the 2nd reading and recommended adoption of policy #1905.
8. The policy also provides guidance on disciplinary action related to failure or refusal to wear a mask or harassment related to protective face coverings.
9. It is important to note that face coverings are required for drivers and riders on district route and activities busses in accordance with Federal regulations regardless of school mask requirements and associated policies.

## Face Coverings as Personal Protective Equipment

This policy applies during the COVID-19 state of emergency declared by the Board of Trustees or other local, state or federal agency, official, or legislative body. This policy is adopted, implemented, and enforced in accordance with the supervisory authority vested with the Board of Trustees in accordance with Article 10, section 8 of the Montana Constitution. The Board of Trustees authorizes the Superintendent to develop and implement procedures to enforce this policy.

Mask requirements for all staff, volunteers, visitors, and school-aged students are based upon community and district COVID-19 transmission data. HB 702, as approved during the recent legislative session, prohibits the District from basing masking requirements on COVID-19 vaccination status.

To begin the school year, if the number of active COVID-19 cases in Gallatin County increases to the point of being considered "high" rate of transmission as defined by the Centers for Disease Control (CDC), the Board of Trustees directs the Superintendent to implement a requirement for face coverings to be worn in all district buildings and indoor-spaces.

During the course of the school year, the Board of Trustees authorizes the Superintendent to establish or lift mask requirements for grade bands (elementary, middle school, and high school as defined in District Policy 2105) and based upon multi-week trends in associated grade band COVID-19 transmission data. The Superintendent shall use the "high" rate of transmission as defined by the Centers for Disease Control (CDC) as the guiding decision metric when establishing or lifting mask requirements for grade bands. Enforcement of any masking requirement will not be based on an individual's COVID-19 vaccination status. Volunteer and visitor mask requirements would mirror the requirement in the grade band/s where they are volunteering/visiting.

The Superintendent is authorized to establish or remove mask requirements at District buildings without students at his discretion.

In the event it is determined face coverings are required, the Superintendent shall announce the face covering requirement to students, parents, staff, and visitors for the immediate successive school week by 5:00 pm on Friday of the previous week. If masks are required, signs will be installed to inform students, parents, staff, and visitors of mask requirements while present in the identified District buildings.

~~The School District requires all staff, volunteers, visitors, and school-aged students to wear a face covering while present in any school building, regardless of vaccination status. The School District also requires all staff, volunteers, visitors, and school-aged students to wear a face covering while present at any outdoor school activity with fifty (50) or more people where physical distancing is not possible or is not observed. Face covering means disposable or reusable masks that cover the nose and mouth. The School District will provide disposable masks to students, volunteers, and staff, if needed. If a student or staff wears a reusable mask, the School District expects that the masks be washed on a regular basis to ensure maximum protection.~~

When a masking requirement is in place, students, staff, volunteers, and visitors are not required to wear a mask or face shield under this provision when:

1. consuming food or drink;

2. engaged in strenuous physical activity;
3. communicating with someone who is hearing impaired;
4. identifying themselves;
5. receiving medical attention; or
6. precluded from safely using a face covering due to a medical or developmental condition. The superintendent, building principal, or their designee shall request documentation from a care provider when considering an exception to this provision for medical or developmental reasons. The School District will comply with all applicable disability and discrimination laws when implementing this provision.

When a masking requirement is in place and students and members of the public are not present, staff may remove their masks if they are at their individual workstation and six feet of distance is strictly maintained between individuals. If students are working in small groups, the students must be wearing masks. In some circumstances, staff may lower face covering while teaching, presenting, speaking or providing directions as long as they can maintain appropriate distance (6ft) from others. This decision will be left to the discretion of the individual staff member. To be determined by Staff, there will be opportunities for students for routine “mask breaks” throughout the day, if appropriate distancing can be maintained.

All points of entry to any school building or facility open to the public shall have a clearly visible sign posted stating the mask requirement.

Allegations of harassment of any person wearing a mask or those with recognized exemptions to the face covering requirement will be promptly investigated in accordance with District policy. Failure or refusal to wear a mask by a staff member or student not subject to an exception noted above may result in redirection or discipline in accordance with District policy and codes of conduct, as applicable.

Face coverings are required for drivers and riders on district route and activities busses in accordance with Federal regulations regardless of school mask requirements and flexibilities described above.

Legal Reference:        Article X, section 8                    Montana Constitution  
                                 Section 20-3-324, MCA                    Powers and Duties

Policy History:

Adopted on: 1/25/21

Revised on:

Terminated on:



**Meeting Date:** August 16, 2021  
**Category:** Reports  
**Agenda Item #:** 7.1  
**Originated By:** Casey Bertram, Interim Superintendent  
**Others Involved:** Executive Cabinet

MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

The Executive Cabinet will provide updates of current issues in their respective areas of responsibility. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



**Meeting Date:** August 16, 2021  

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**Category:** Reports  

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**Agenda Item #:** 7.2  

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**Originated By:** Trustees  

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**Others Involved:**  

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MOTION	SECOND	AYES	NAYS	ABSTAIN

**Topic:**

Individual Trustees will be provided the opportunity to make requests, express concerns, give reports and request future agenda items. Since the topics that may come up have not been properly noticed, these reports should not result in extensive discussion by the Board and public at this meeting. They may, however, lead to future agenda items that have been properly noticed.



# Bozeman School District 7

404 West Main

Bozeman, Montana 59715

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## Core Purpose

“Bozeman Public Schools exist to provide an outstanding education that inspires and ensures high achievement so every student can succeed and make a difference in a rapidly changing world community.”

## Core Values

- High Student Achievement:** We are committed to ensuring that all students achieve at high levels.
- Committed, Quality Staff:** We employ and retain well qualified and talented staff members who demonstrate a commitment to the core purpose of the District.
- Community and Family Engagement:** We believe that parents and the community are essential contributors in the achievement of our goals.
- Climate:** We operate in a climate of respect, honesty and hard work, recognizing the need to be adaptable and open to change.
- Fiscal Responsibility:** We are fiscally responsible in the management and expenditure of all District resources.
- Decision Making:** We rely on best practices research to guide our decision-making.

## Big Audacious Goal – Envisioned Future

“The Bozeman Public School District is widely recognized as a vibrant, flexible and progressive educational system that generates student excellence and engages students to succeed and positively contribute in a global community.”

## Goals of the Bozeman Public School District

### Goal Area 1: Academic Performance:

Every student meets or exceeds the high academic standards of the Bozeman Public School District.

### Goal Area 2: Operations and Capacity Building:

District operations, facilities and human resources support an efficient and progressive educational system.

### Goal Area 3: Community Engagement and External Relations:

Bozeman Public Schools has created an environment in which parents, community, legislators and all education stakeholders are supportive, engaged, and contribute to successfully educate our students.

### Goal Area 4: Student Success/Safety/Health/Welfare:

Bozeman Public Schools has effective systems in place for students to learn and staff to work in a safe and healthy environment.

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## **Welcome to the Bozeman Public Schools Board of Trustees meeting!**

### **If this is your first meeting**

If this is your first time attending a meeting, let us extend our special welcome! These meetings are designed to give everyone the opportunity to participate in seeing how the Bozeman trustees facilitate school business.

### **What is the purpose of these meetings?**

The meetings of the Bozeman Public Schools Board of Trustees are always open to the public. These meetings are held to officially conduct the business of the school district, as governed by Montana law. Trustees are responsible for key decisions, some of which include hiring of employees, reviewing negotiated agreements, approving new curriculum or changes to existing curricula, facility usage requests, and paying of monthly expenses.

### **How can I address the trustees?**

Public Participation on Non-Agenda Items is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.

### **Remember our Disclaimer:**

This is the time for comment on public matters that are not on the agenda. Members of the audience are encouraged to briefly address the trustees on an issue that is not on the agenda. The Chair of the Board will seek comments from the audience on significant items as they occur. Public matters do not include any pending legal matters, private personnel issues or private student issues. Please do not attempt to address such issues at this time or you will be ruled out of order.



**BOARD OF TRUSTEES**

**TERM**

Sandra Wilson -- Board Chair .....	2024
Greg Neil -- Vice Chair .....	2023
Lei-Ann Bertelsen.....	2024
Kevin Black .....	2023
Douglas Fischer .....	2024
Gary Lusin .....	2024
Tanya Reinhardt .....	2022
Lisa Weaver.....	2022

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**EXECUTIVE CABINET**

**POSITION**

Casey Bertram .....	Interim Superintendent
Chad Berg .....	Director of Special Education and Student Health
Marilyn King .....	Deputy Superintendent Instruction
Matt Stark .....	Director of Facilities
Pat Strauss .....	Director of Human Resources
Mike VanVuren .....	Deputy Superintendent Curriculum & Technology
Mike Waterman .....	Executive Director of Business and Operations

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Public comment can be submitted electronically to [trustees@bsd7.org](mailto:trustees@bsd7.org)

[Double Click to Return to Agenda](#)

## BOARD OF TRUSTEE STANDING COMMITTEE ASSIGNMENTS

### Board of Trustee Standing Committees

#### Equity Advisory Committee

#### Trustees

Lei-Anna Bertelsen  
Kevin Black

#### Long-Range Strategic Planning (LRSP)

#### Trustees

Douglas Fischer  
Sandy Wilson

#### Long-Range Facilities Planning (LRFP)

#### Trustees

Kevin Black  
Gary Lusin  
Tanya Reinhardt

#### Long-Range Collaboration Plan via the District Ongoing Collaborative Committee (DOCC)

#### Trustees

Gary Lusin  
Douglas Fischer - Alternate

#### District Safety

#### Trustees

Tanya Reinhardt  
Sandy Wilson

#### Student Inclusion and Resiliency Initiative (SIRI)

#### Trustees

Douglas Fischer  
Lisa Weaver

#### Wellness Advisory Council (WAC)

#### Trustees

Gary Lusin

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## BOARD OF TRUSTEE AD-HOC OR AS NEEDED COMMITTEES

#### Certified (BEA) Negotiations

#### Trustees

Lei-Anna Bertelsen  
Douglas Fischer  
Gary Lusin  
Sandy Wilson, Alternate

#### Classified (CBEA) Negotiations

#### Trustees

Kevin Black

#### Bozeman High School Construction Liaison

#### Trustees

Kevin Black

**Bozeman Schools Foundation (BSF)**

**Trustees**

Greg Neil

**MTSBA Municipal Director and Delegates**

**Trustees**

Gary Lusin, Director

Lei-Anna Bertelsen

Greg Neil, Delegate

Tanya Reinhardt, Delegate

Sandy Wilson, Delegate

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*SCHOOL LIAISONS*

**Bozeman High School/Bridger Charter Academy**

Kevin Black

**Gallatin High School**

Sandy Wilson

**Chief Joseph Middle School**

Lei-Anna Bertelsen

**Sacajawea Middle School**

Kevin Black

**Emily Dickinson Elementary School**

Gary Lusin

**Hawthorne Elementary School**

Tanya Reinhardt

**Hyalite Elementary School**

Douglas Fischer

**Irving Elementary School**

Douglas Fischer

**Longfellow Elementary School**

Lisa Weaver

**Meadowlark Elementary School**

Sandy Wilson

**Morning Star Elementary School**

Greg Neil

**Whittier Elementary School**

Greg Neil

**Bozeman Online Charter School (BOCS)**

Gary Lusin

# Bozeman School District #7

## BOARD REOCCURRING CALENDAR



### JULY

- Approve Bus Routes
- LRSP Annual Report
- Learning Materials Review Committee
- Preliminary Budget Review
- Set Health and Dental Insurance Price Tags
- Supplemental Book Adoption-One Book-One Bozeman and Bozeman Schools Foundation

### AUGUST

- Opening School Activities
- Approve Final Budgets (on 2nd Monday)

### SEPTEMBER

- One Book-One Bozeman Participation
- LRSP Implementation Framework and Reporting
- Approval to Enroll Students with Exceptional Circumstances

### OCTOBER

- Attend Montana School Boards Association Annual Meeting
- Budget Development Calendar

### NOVEMBER

- LRSP: Annual Facilities Master Plan Review
- Preliminary Enrollment and Projection Reports

### DECEMBER

- High School New Course Proposals
- Hold Board/Employee Holiday Celebration
- Annual Facilities Master Plan Adoption/Capital Projects

### JANUARY

- CAFR and Audit Report for prior year
- Consider MHSA Resolutions
- Building Reserve Allocation/Capital Projects
- Evaluate the Superintendent

### FEBRUARY

- Call for Annual School Elections
- School District Calendar Approval

### MARCH

- National Merit Awards
- Hold Budget Review Meetings
- Finalize Ballot Language
- Notice of Permissive Levy Increase
- Professional Development Plan Approval
- Board Resolution for Screen Free Week
- Out of State Field Trips and Travel
- Preliminary Budget Discussion

### APRIL

- National School Boards' Association Annual Conference
- Hold Budget Review Meetings
- Teacher Appreciation Week
- District Technology Plan Approval
- RIF Notification

### MAY

- Approve or Non-renewal of Teachers
- Hold Trustee Election (first Tuesday following first Monday)
- Reorganize the Board and Recognize Outgoing Members
- Request County Conduct Ensuing Year Elections
- Consider MSBA Resolutions
- Administrator Compensation Policy
- Federal Grant Applications
- Appointment of Bozeman Public Schools Foundation Directors

### JUNE

- Recognize Retiring Staff
- Financial Approvals and Fund Balance Assignment and Commitments

### MONTH VARIES

- Approve Employee Contracts
- Consider Policy Changes
- LRSP Mega Issues Dialogues
- Approve Curriculum Adoptions
- Approve Instructional Material Purchases
- Approve Memorandum of Understanding for Services
- Board Luncheon LRSP Reports

### BOARD OF TRUSTEES

- Sandra Wilson, Chair
- Greg Neil, Vice Chair
- Lei-Anna Bertelsen
- Kevin Black
- Douglas Fischer
- Gary Lusin
- Tanya Reinhardt
- Lisa Weaver



## Bozeman Public Schools Upcoming Board Meetings

August 16	Monday	Regular Board Meeting	5:45 PM
*August 23	Monday	Special Board Meeting	5:45 PM
September 13	Monday	Regular Board Meeting	5:45 PM
*September 27	Monday	Special Board Meeting	5:45 PM
October 11	Monday	Regular Board Meeting	5:45 PM
*October 25	Monday	Special Board Meeting	5:45 PM
November 8	Monday	Regular Board Meeting	5:45 PM
*November 22	Monday	Special Board Meeting	5:45 PM
December 13	Monday	Regular Board Meeting	5:45 PM
January 10	Monday	Regular Board Meeting	5:45 PM
*January 24	Monday	Special Board Meeting	5:45 PM
February 14	Monday	Regular Board Meeting	5:45 PM
*February 28	Monday	Special Board Meeting	5:45 PM
March 7	Monday	Regular Board Meeting	5:45 PM
*March 28	Monday	Special Board Meeting	5:45 PM
April 11	Monday	Regular Board Meeting	5:45 PM
*April 25	Monday	Special Board Meeting	5:45 PM
May 16	Monday	Regular Board Meeting	5:45 PM
*May 23	Monday	Special Board Meeting	5:45 PM
June 13	Monday	Regular Board Meeting	5:45 PM
*June 27	Monday	Special Board Meeting	5:45 PM

\*The second meeting of every month is considered a “special board meeting” and will take place at the discretion of the Board Chair and Vice Chair if the agenda warrants holding a meeting.



# Bozeman Public Schools Calendar 2021-2022

## PIR Dates & Conferences - No School

August 25-27	K-12 PIR Day
September 27	K-12 PIR Day
October 21-22	Flex K-12 PIR Day
October 28-29	K-5 P/T Conferences
January 17	K-12 PIR Day
January 24-25	9-12 PIR Day
April 7-8	K-5 P/T Conferences
April 7	K-8 PIR Day
April 8	K-12 PIR Day
May 27	K-12 PIR Day
June 10	K-12 PIR Day

## Holidays & School Closures- No School

September 6	Labor Day
November 24-26	Thanksgiving
December 20-31	Winter Break
January 17	Martin Luther King Jr.
February 21	President's Day
March 14-18	Spring Break
May 30	Memorial Day

## Important Dates

August 30	School Begins 1-12
September 2	Kindergarten Begins
June 5	HS Graduation!
June 9	Last Day of School, Students released at 12:45 PM

## Grading Periods

K-5:	January 21 June 9
6-8:	Trimester 1: November 19 Trimester 2: March 4 Trimester 3: June 10
9-12:	Period 1 - October 8 Period 2 - November 19 1st Semester - January 21  Period 1 - March 4 Period 2 - April 22 2nd Semester - June 9

### JULY • 2021

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### AUGUST • 2021

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### SEPTEMBER • 2021

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### OCTOBER • 2021

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31						

### NOVEMBER • 2021

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### DECEMBER • 2021

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### JANUARY • 2022

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### FEBRUARY • 2022

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### MARCH • 2022

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27	28	29	30	31		

### APRIL • 2022

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24	25	26	27	28	29	30

### MAY • 2022

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### JUNE • 2022

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Revised: 06/02/2021

Please note that our individual schools might have additional important dates related to other school functions.  
Please check with your local school for these dates and events.